

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

August 2022

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Development Services

Inspections:

Overview	2021 YTD	2022 YTD	July 2022	August 2022
Commercial Permits – New Construction	88	24	1	7
Residential Permits – New Single Family	398	203	12	9
Residential Permits – Additions/Remodels	264	130	14	9
Mobile Homes	13	17	0	14
Signs	40	27	0	7
Certificates of Occupancy – Residential	238	237	26	29
Certificates of Occupancy – Commercial	11	37	3	8
Total Permit Valuation	\$145,722,963	\$176,214,080	\$7,904,413	\$8,889,046

Community and Economic Development:

Economic and Community Development:

- Staff attended the Board of Aldermen meeting held on Tuesday, August 9, 2022. The 2022 CDBG Annual Action Plan was approved by the Board of Aldermen. This plan was submitted to HUD on August 16, 2022. Staff also received an email from HUD stating that the 2022 CDBG Annual Action Plan had been approved.
- Staff prepared minutes for the Redevelopment Commission meeting held on July 13, 2022. Staff also attended and recorded minutes for the Commission meeting held on Wednesday, August 10, 2022.
- Staff attended the CARTS Advisory Board meeting held on Wednesday, August 17, 2022. Staff provided an update on the 2020 Bus Shelter Project.
- Staff prepared agenda and materials for the upcoming CDAC meeting. This week, staff prepared materials for the Community Development Advisory Committee (CDAC) meeting. This meeting was held on Thursday, August 25, 2022, at 4:30pm.
- Staff has also been preparing for the upcoming Consolidated Annual Performance Evaluation Report (CAPER). This report details accomplishment data for previous CDBG years. Staff completed the Consolidated Annual Performance Evaluation Report (CAPER) due to HUD by September 28, 2022.

Development Services

- Staff is working closely with the Redevelopment Commission as preparation remains underway for the rehabilitation of the property located at 911 Eubanks Street.
- Over the next few weeks, Staff will be working with the Finance department to complete drawdowns in IDIS. Staff will also continue working with the Redevelopment Commission to provide administrative assistance for the rehabilitation of 911 Eubanks Street.

Resiliency and Recovery Activities:

- Staff has been in contact with the State of North Carolina's Public Safety department regarding the Hazard Mitigation Grant. Staff also met with Christine Botta to discuss the Hazard Mitigation Grant Program. Staff received information regarding FEMA's acquisition program. Staff is currently waiting to receive notice of when the acquisition process will begin. Staff has been working to assist a citizen, who has submitted a scope of work change request to have his home elevated. Staff has been working to gather information as the State proceeds with the acquisition/elevation process of awarded recipients.
- A meeting was held with Frank Lopez, Extension Director from North Carolina Sea Grant.
- Staff received the contract from Consultants Moffatt & Nichol for the first (data, concepts, public engagement) phase of work for the Duffyfield Canal stormwater restoration work to be done using two grants, totaling \$300,000 we have already been awarded – NCLWF for \$150K and NFWF for \$150K.
- A meeting was held with Daniel Rauh from WithersRavenel to discuss the opportunity for a 2–3-minute promotional video showcasing the City of New Bern's resiliency efforts.
- A conference call was held with Bob Taylor from WithersRavenel to discuss the following topics: Task order 4 which will include a subcontract for videography, the \$140K grant from State for planning for the Duffyfield Canal stormwater improvements projects, and the next steps for the award of \$2.5M from State Emergency Mgmt. for construction of Phases 2 & 3 of the Duffyfield Stormwater Enhancements (constructed wetlands) project.
- Grants manager Jeff Welker from NCEM met with staff from various departments involved in the Duffyfield Stormwater Enhancement Project and conducted a site visit of the area.
- Staff attended a stormwater funding seminar.
- Filming was done for the resiliency video.
- A conference call was held with NCEM Disaster Relief and Mitigation to follow up on a grant opportunity.

MPO:

- Staff attended or held:
 - Transportation Planning Division State of Transportation Launch Meeting – 8/2
 - Emerging Technologies Webinar – 8/4
 - CARTS TAB Meeting – 8/17
 - RISE Eastern Carolina Stakeholder Partnership Meeting – 8/17
 - Highway 70 Corridor Commission Meeting – 8/18
 - DERPO TCC Meeting – 8/23
 - NCAMPO Quarterly Meeting – 8/26
- Continued discussions with MPO partners and NCDOT
- Continued efforts with website and social media updates

Development Services

Zoning:

- Presented the following items for the August 4th Planning and Zoning Board:
 - Boa Nguyen has requested consideration of an application to rezone one parcel of land totaling 0.92 +/- acres from C4 neighborhood business to C3 commercial district. The parcel is located on Neuse Boulevard just north of its intersection with Midyette Avenue. The property is further identified as PID # 8-243-070.
 - The City of New Bern has requested consideration of an application to rezone two parcels of land totaling 4.139 +/- acres split zoned (C3 commercial and R-6 residential) to entirely C-3 commercial district. The parcels are located off Broad Street and Third Avenue. The property is further identified as PID #'s 8-012-119 & 8-012-110.
 - McCullough Farms, LLC has requested consideration of an application to rezone seven parcels of land totaling 413.3 +/- acres from A5-F, R-10, and R-10A to R6. The parcels are located off Trent Creek Road. The property is further identified as PID #'s: 8-210- 11002, 11003, 11004, 11006, 11009, 11010 & 23000.
- Presented the following items for the August 29th Board of Adjustment Meeting:
 - Consideration of a Special Use Permit request for a hotel use (Use Code 1.510) located at 301 Middle Street. The property is further identified as Craven County parcel identification number 8-002-C-064.
- Fielding zoning-related phone calls and email requests.
- Processing sign permit applications.

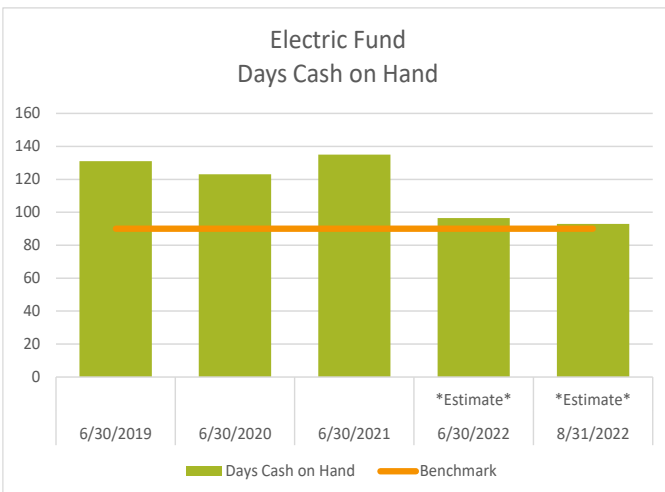
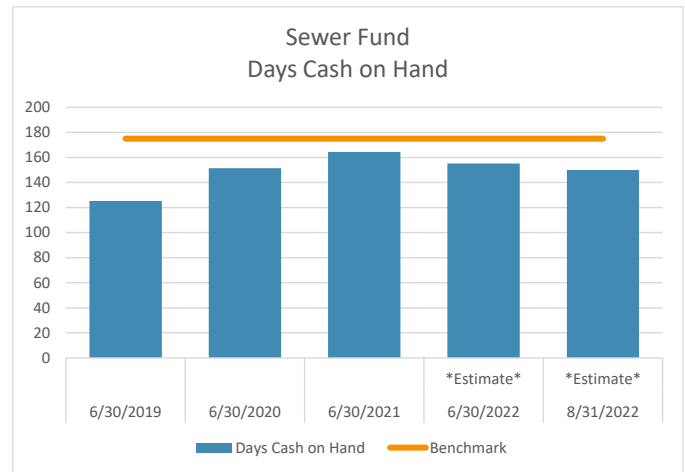
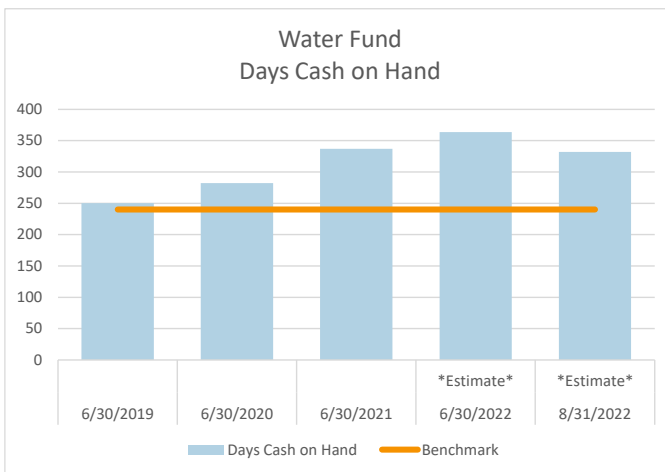
HPC:

- Regular Meeting held August 17, 2022, for the following applications:
 - 317 E. Front St. – to include new rollup storm screen doors in the Primary AVC.
 - 221 S. Front St. (Harvey Mansion) – design revisions amendment to approved CoA: exhaust hood, flood vents, transformer relocation, planters, barrel vault, east door placement, mechanical room addition, add gate instead of door, garden wall adjustment.
- Major and Minor COAs:
 - 206 Change St. – planter, pergola, trellis
 - 300 E. Front St. – Cycle Share bike stations
 - 405 Johnson St. – front steps
 - 504 S. Front St. – Cycle Share bike stations
 - 902-904 Pollock St. – Cycle Share bike stations
 - Federal Alley - arbors
 - 602 Middle St. – tree replacement

Finance

ENTERPRISE FUNDS-CASH ON HAND

FUND	6/30/2019	6/30/2020	6/30/2021	6/30/2022 *Estimate*	8/31/2022 *Estimate*
Water Fund	\$ 7,340,138	\$ 8,316,009	\$ 9,927,702	\$ 11,345,081	\$ 11,548,821
Days Cash on Hand	250	282	337	364	332
Sewer Fund	\$ 4,460,409	\$ 5,096,368	\$ 5,829,222	\$ 5,828,618	\$ 5,951,437
Days Cash on Hand	125	152	164	155	150
Electric Fund	\$ 20,212,152	\$ 18,891,493	\$ 20,589,859	\$ 15,705,549	\$ 15,008,792
Days Cash on Hand	131	123	135	97	93



Benchmarks reflect the Minimum Operating Cash Reserve Levels established in the Utility Cash Reserve Policy adopted December 3, 2014. Minimum Days Cash on Hand:

Electric | 90 days

Water | 240 days

Sewer | 175 days

Actual Days Cash on Hand for each fiscal year are determined after the completion of the Annual Comprehensive Financial Report. The amounts above are estimates based on current financial information.

Finance

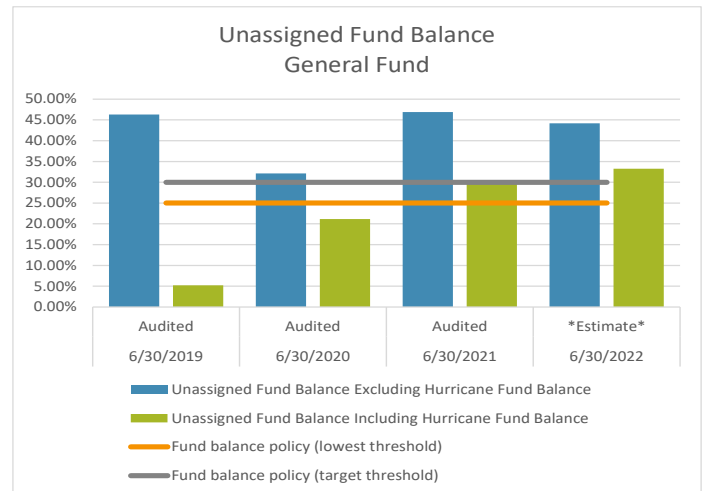
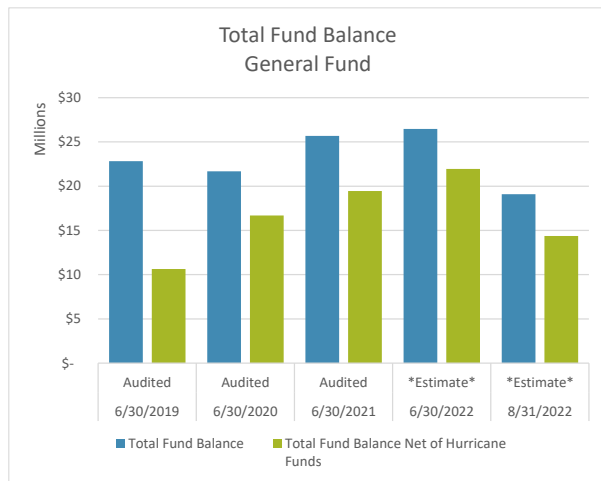
GENERAL FUND-CASH ON HAND

FUND	AS OF 6/30/2019	AS OF 6/30/2020	AS OF 6/30/2021	AS OF 6/30/2022 *Estimate*	AS OF 8/31/2022 *Estimate*
General Fund	18,354,389	15,877,194	21,847,635	23,129,027	17,835,677
Florence Fund	(11,578,971)	(5,099,694)	(5,354,700)	(3,868,444)	(4,151,762)
Dorian Fund	-	(1,457,187)	(424,424)	(424,424)	(424,424)
Isaias Fund	-	-	(386,919)	4,889	4,889
Net General Fund	6,775,417	9,320,313	15,681,592	18,841,048	13,264,379

GENERAL FUND-FUND BALANCE

Actual Fund Balance for each fiscal year is determined after the completion of the Annual Comprehensive Financial Report. The estimates are based on current financial information.

FUND	AS OF 6/30/2019 Audited	AS OF 6/30/2020 Audited	AS OF 6/30/2021 Audited	AS OF 6/30/2022 *Estimate*	AS OF 8/31/2022 *Estimate*
Total Fund Balance	\$ 22,829,395	\$ 21,681,255	\$ 25,687,191	\$ 26,462,737	\$ 19,087,843
Total Fund Balance Net of Hurricane Funds	\$ 10,628,789	\$ 16,676,063	\$ 19,461,424	\$ 21,951,790	\$ 14,363,375
Unassigned Fund Balance	5.19%	21.18%	30.34%	33.27%	N/A
Unassigned Fund Balance Excluding Hurricane Fund Balance	46.29%	32.15%	46.88%	44.21%	N/A



The chart on the left illustrates the total fund balance (includes all types of fund balance) and the chart on the right illustrates only the unassigned (non-appropriated) fund balance.

In the respective charts, the blue bar represents the fund balances if there were no hurricane funds; the green bar represents the fund including hurricane fund deficits. Benchmarks reflect the fund balance policy adopted February 27, 2018 where the City shall maintain Available Fund Balance of at least 25% for the General Fund, and shall strive to maintain approximately 35%.

Finance

FEMA RECONCILIATION

Reconciliation report for Hurricane Florence Costs and FEMA and Insurance Reimbursements

For the period ending: 8/31/22

Category	Obligated by FEMA*	Paid by City	Rec'd from FEMA	% Reimbursed	Payments in process from FEMA	Due from FEMA**	notes
Police & Fire	\$ 546,971	\$ 1,009,158	\$ 410,229	58%		\$ 598,929	1, 2
Stanley White	7,506,649	384,202	-	0%		384,202	
Drainage CAT A*	32,769,995	5,225,112	5,185,306	99%		39,806	
Ditches - CAT D *	1,924,155	1,363,562	-	0%		1,363,562	
Management Costs *	2,153,876	1,829,831	968,958	53%		860,873	
Sewer	1,939,593	1,939,593	1,454,695	75%		484,898	2
Electric	3,935,801	4,359,630	3,716,008	85%		643,622	1, 2
Solid Waste	4,395,058	4,395,058	3,296,293	75%		1,098,764	2
Total	\$ 55,172,098	\$ 20,506,144	\$ 15,031,489	73%	\$ -	\$ 5,474,655	

Notes:

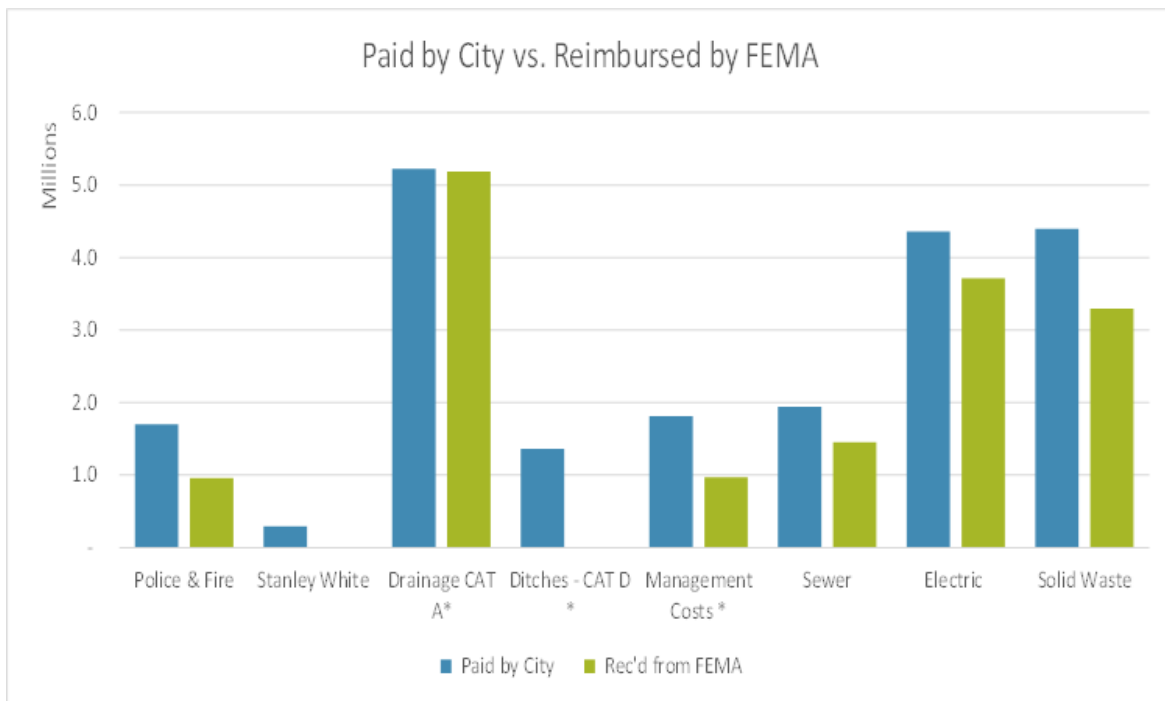
1. admin pay higher than amt obligated

2. closeout has been submitted

*Amount FEMA has awarded and agreed to pay

**Final obligations amounts will be determined by actuals costs upon completion of projects

Received from Insurance to date: \$2,650,566.30



Fire

Fire Suppression:

Incidents	2021 Total	2022 YTD	Last Month	Current Month
Number of Incidents	2,058	1618	244	218
90% Response Time to Incidents	8 minutes 59 seconds	10 minutes 9 seconds	9 minutes 32 seconds	8 minutes 51 seconds
Endangered Property Value	\$233,515,975	\$10,755,930	\$800,000	\$4,012,000
Property Losses Due to Fire	\$1,863,460	\$717,800	\$10,000	\$14,000
Percentage of Saved Property Value	99.20%	91.77%	94.50%	99.70%
Overlapping Incidents	N/A*	N/A*	36	28

* Not available due to new software current reporting limitations.

Fire Prevention:

Prevention Statistics	2021 Total	2022 YTD	Last Month	Current Month
Fire Investigations	41	30	3	3
Fire Inspections	1,693	1117	129	205
Permits Issued	108	67	1	9
Child-Passenger Seat Checks	91	47	7	7
People Educated Through Public Fire & Life-Safety Programs	4,712	2,726	145	123
Smoke Alarms Installed	249	108	20	10

Narcan:

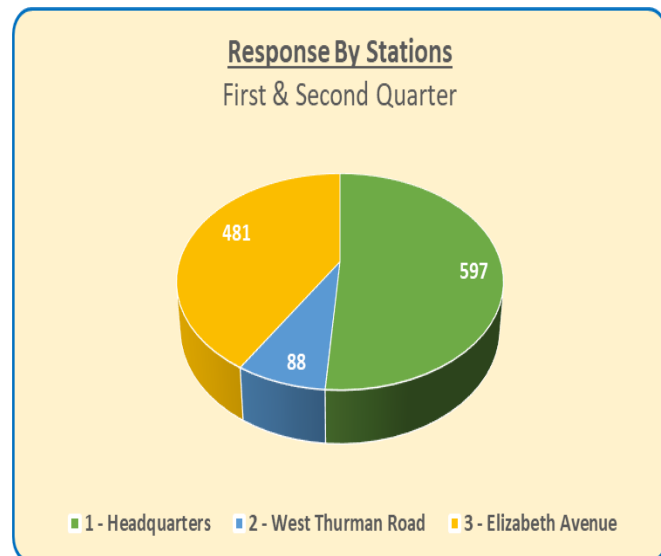
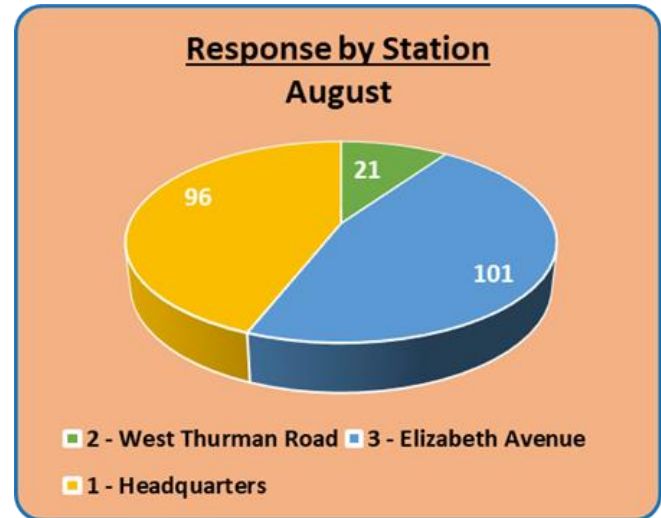
Statistics	2021 Total	2022 YTD	Last Moth	Current Month
Overdose Calls Responded To	151	115	16	18
Instances Narcan Administered	4	12	3	2

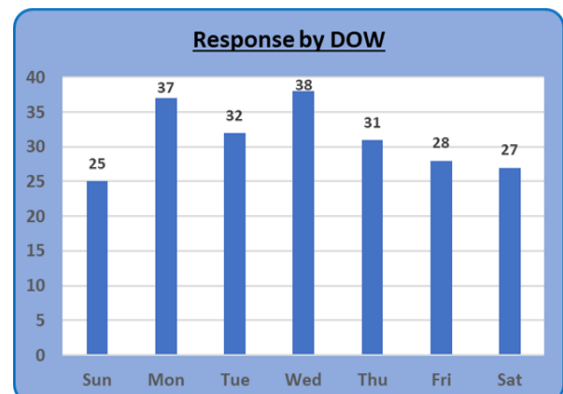
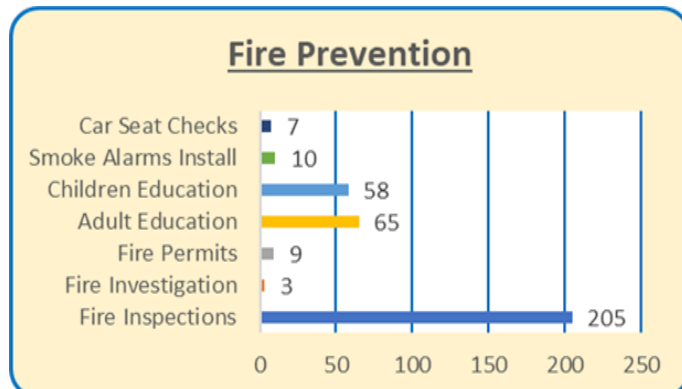
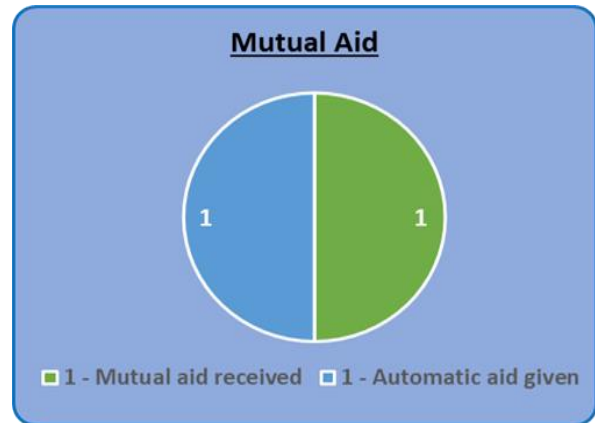
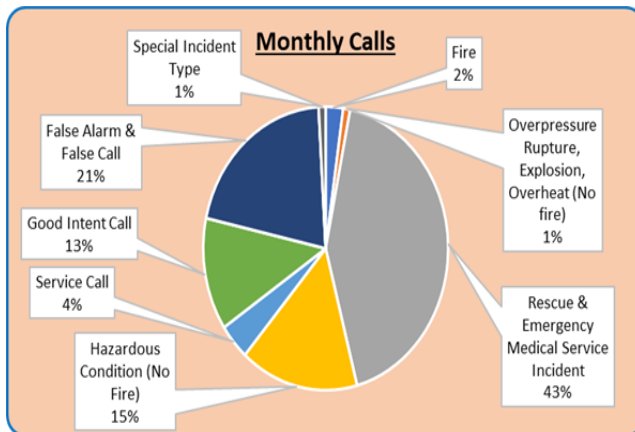
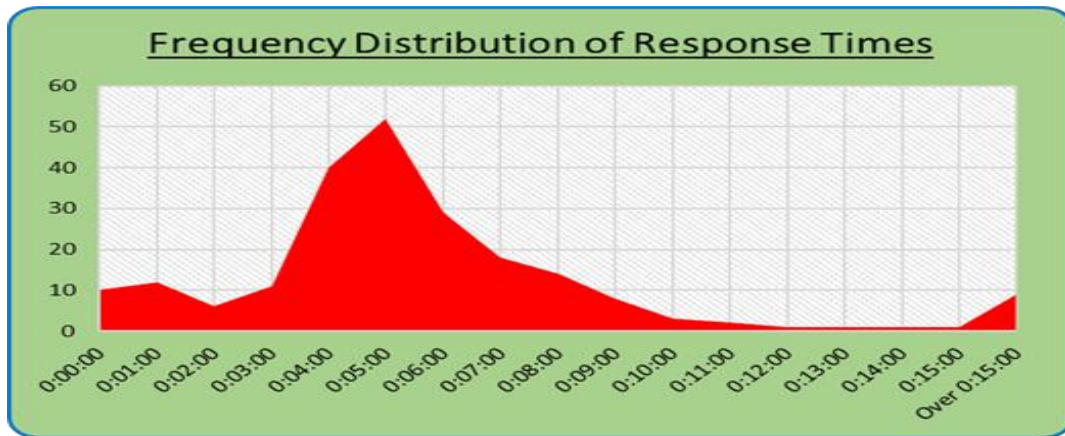
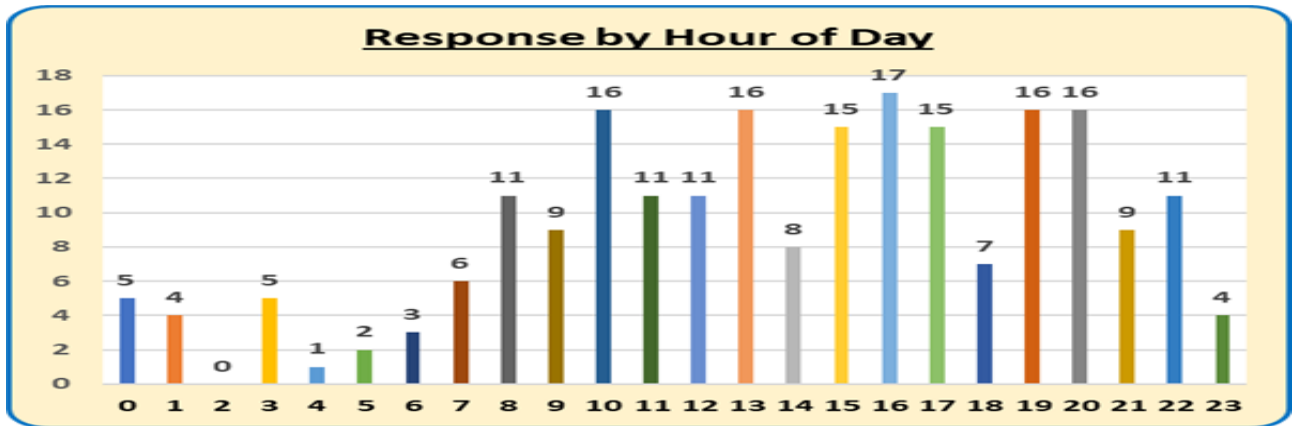
Significant Issues:

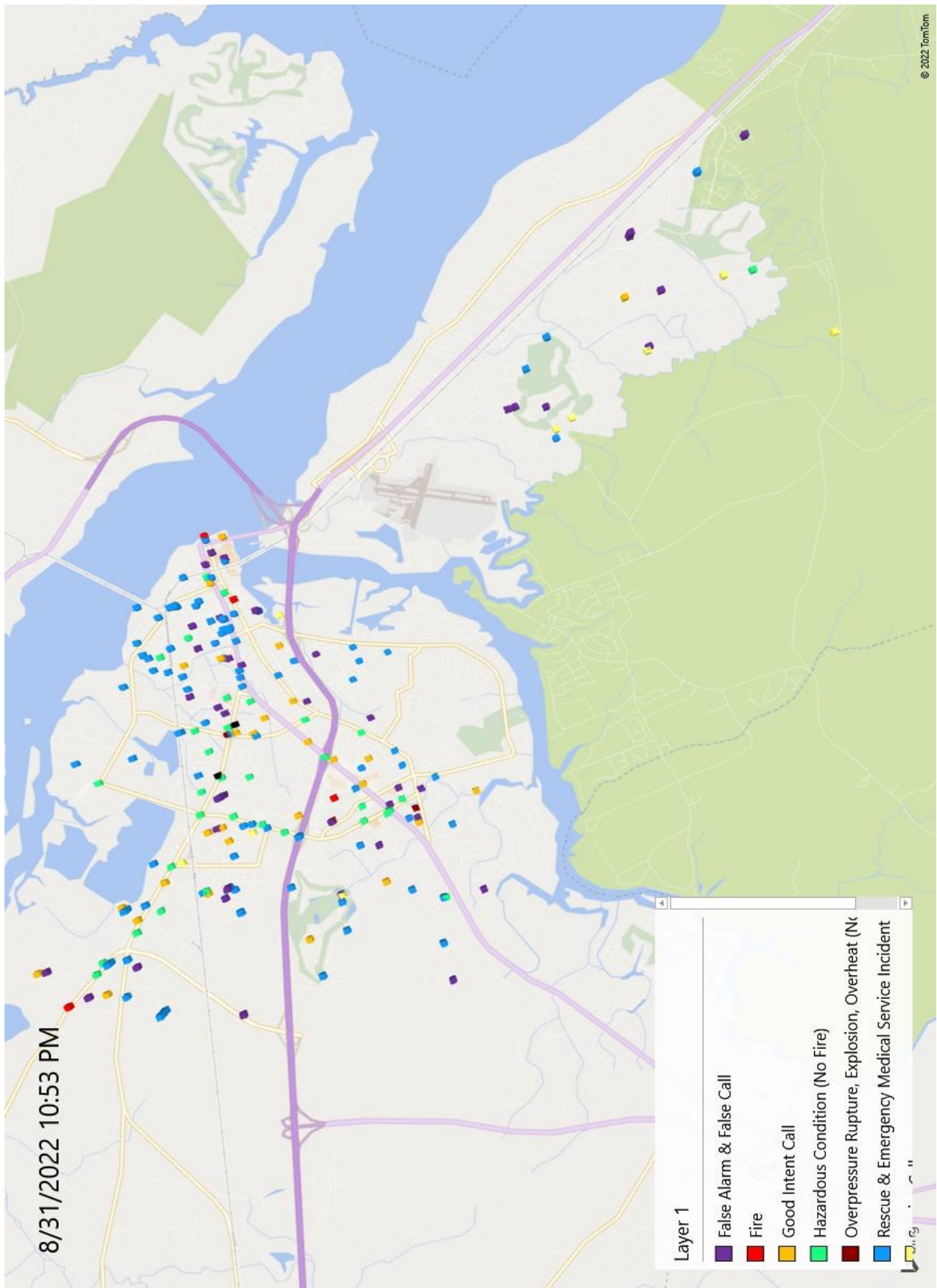
Received FEMA Assistance to Firefighters Grant in the amount of \$276,773.70 to purchase new self-contained breathing apparatus (SCBA).

Breakdown of Response Types	Numbers
1-Fire	5
Brush or brush and grass mixture fire	1
Fuel burner/boiler malfunction, fire	1
Grass fire	1
Mobile property (vehicle) fire, other	1
Water vehicle fire	1
2-Overpressure Rupture, Explosion, etc	2
Excessive heat, scorch burns with no fire	2
3-Rescue & Emergency Medical Services	93
EMS call, excluding vehicle accident	16
Extrication of victim(s) from building	1
Extrication of victim(s) from vehicle	2
Lock-in (if lock out , use 511)	6
Medical assist, assist EMS crew	51
Motor vehicle accident with injuries	5
Motor vehicle/pedestrian accident (no injuries)	1
Rescue or EMS standby	4
Swimming/recreational water areas	1
Vehicle accident with no injuries.	6
4-Hazardous Condition (No Fire)	34
Arching, shorted electrical equipment	2
Electrical wiring/equipment problem	3
Gas leak (natural gas or LPG)	3
Overheated motor	2
Power line down	3
Vehicle accident, general cleanup	21
5-Service Call	9
Cover assignment, standby, moveup	1
Lock-out	1
Public service	3
Public service assistance, other	1
Service Call, other	2
Water evacuation	1
6-Good Intent Call	28
Authorized controlled burning	1
Dispatched & canceled en route	10
Good intent call, other	2
No incident found on arrival at dispatch	13
Smoke scare, odor of smoke	2
7-False Alarm & False Call	45
Alarm system activation, no fire, unintentional	15
Alarm system sounded due to malfunction	6
CO detector activation due to malfunction	1
Detector activation, no fire - unintentional	1
Extinguishing system malfunction (alarm)	1
Smoke detector activation due to malfunction	7
Smoke detector activation, no fire - unintentional	12
Sprinkler activation, no fire - unintentional	2
9-Special Incident Type	2
Citizen complaint	2
Grand Total	218

Code	Database Response by NFIRS Code	Total	%
1	Fire	5	2.29%
2	Overpressure Rupture, Explosion, Overheat	2	0.92%
3	Rescue & Emergency Medical Service	93	42.66%
4	Hazardous Condition (No Fire)	34	15.60%
5	Service Call	9	4.13%
6	Good Intent Call	28	12.84%
7	False Alarm & False Call	45	20.64%
8	Severe Weather & Natural Disaster	0	0.00%
9	Special Incident Type	2	0.92%
	Grand Total	218	







Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY21/22	Turnover FY22/23
Administration	15	0	0	1	2	0
Development Services	19	0	0	4	6	0
Finance	14	0	1	0	6	0
Fire	75	0	1	1	5	0
Human Resources	5	1	0	0	0	1
Parks & Recreation	30.5	0	1	3	7	0
Police	121.5	3	4	12	19	7
Public Utilities	87	3	4	12	13	5
Public Works	51	0	3	7	18	2
Water Resources	81	0	4	4	15	1
Totals:	499	7	18	44**	91	16

***Current vacancies due to separations from employment, promotions, demotions, and transfers.*

Safety News:

Workers' Compensation	2022	2023
Current Month's Claims	6 OSHA Recordable 0 Lost Time 1 Non-Recordable 0 Denied	2 OSHA Recordable 0 Lost Time 1 Non-Recordable 0 Denied
Year-to-Date Claims	8 Recordable 3 Non-Recordable	3 Recordable 2 Non-Recordable
Current Month Costs	\$7,301.65	\$9,107.19
Year-to-Date Costs	\$14,478.55	\$18,220.79

Other:

None

Parks and Recreation

- Pleasant Hill Park Community Center – Staff constructing interior of the building/rough in. Framing has been completed. Ninety-five percent (95%) of plumbing and electrical completed.
- Aquatics – New Bern Aquatic Center will close for the season on September 5th. The Splash Pad will remain open on Saturday and Sunday only until Sunday, September 25th.
- Stanley White Recreation Center – **No Advisory Committee Meeting held during August**. Virtual meetings were held with CPL to discuss interior and exterior designs. We will be working with the SWRC Advisory Committee to gather input for the History Wall.
- Lawson Creek Park – Submitted the first reporting period paperwork for the Lawson Creek Marshwalk Extension Phase II CAMA Grant.
- Union Point Park – Removal of old swing set and installation of single bay swing at larger set. Transfer of playground border and mulch to larger playground to accommodate swing addition. Flag poles measured. Two poles restrung. Flagpole (34 feet) to replaced damaged pole is needed.
- Comprehensive Master Plan – Public Input Meeting with Consultants held on Friday, August 12th 2pm-4pm at West New Bern Recreation Center, and 6:30pm-9pm at the Footloose on the Neuse Concert in Union Point Park. Survey link was sent out to local churches.
- Phoenix House – Scrap metal removal started. Eleven (11) loads hauled, \$1,345.50 collected from these loads and deposited.
- MumFest – Attended MumFest group meeting.

Grounds Maintenance General Work - Mowing and maintenance of general landscape beds are occurring on a weekly basis in our parks, right of ways, green spaces, and city facilities. Seasonal mowing is occurring in all parks, cemeteries, medians, city buildings and rights-of-way. Temporary staffing for mowing has been difficult. We have only been able to keep 1 temporary worker consistently. We would like to have a total of 8. Holden Temporaries continues to advertise these positions for us. The lack of staff is affecting the mowing schedule. Time between mowing is currently at 4 weeks. Staff have been working on athletic fields daily mowing, dragging, and painting lines. Athletics and Parks & Grounds staff have been working together to maintain fields.

Special Events - Upcoming events include Movies in the Park and Halloween festivities. Community Special Event applications are being received daily. Magic Midway Carnivals arrived in town on August 29th to set up in Lawson Creek Park. Staff are removing barricades and doing set up/take down of the chess boards every Friday for Downtown Street Cafes. Ten (10) Special Event Applications were received during August.

Capital Christmas Tree Event

- The tree will be hauled by Hardy Brothers Trucking
- Tree will arrive in New Bern on Friday, November 11th
- Event will be held on Saturday, November 12th at Union Point Park. Time 1:00pm – 3:00pm
- Tree will depart on Sunday, November 13th
- National Forest Service who is coordinating the tour stops has requested to store the tree overnight at a secure location. PD recommended Public Works yard. It will be stored here on Friday and Saturday night.
- PD will work with local LEO for transportation in and out of New Bern. (Captain Daniels has been involved and coordinating with the local contact, Steve Barnett).

Parks and Recreation

- After Labor Day, the tour organizer (North Carolina National Forest) will provide media release and associated marketing material for promotion. They have requested their templates be used for marketing and promotion.

Athletics – Programming planning for Adult Coed Volleyball and Youth Basketball has begun.

Recreation - Programming for summer is wrapping up. Programs held during August included, Bear Bunch Camp (21 daily average), YES Camp (8 daily average), Cooking Camp (12 daily average), Senior Fitness (28 participants), Low Impact Aerobics (32 participants) and Weekday Walking (6 participants). Upcoming programs include Senior Fitness, Weekday Walking, Afterschool Program, Joggin Noggin, Little Tots Jewelry Making, Afterschool Double Dutch, Fall Ceramics, and Beginner and Intermediate Pickleball.

Summer Food Program -

- Bear Bunch - 237 meals /237 snacks; Total: 474
- YES Camp – 154 meals/154 snacks; Total: 309
- Total for August : meals/snacks served 783

Cemeteries - Six (6) burials occurred in August (Evergreen 1; New Bern Memorial 3; Greenwood 2).

Vacant Staff Positions - The department currently has one vacant position, Parks Maintenance Specialist. These positions are being advertised.

Police

Crime:

Incidents & Arrests	Aug Total	2019 Total	2020 Total	2021 Total	2022 YTD
NIBRS* Group A Incidents	137	2,644	2,530	2,235	1,354
NIBRS* Group B Incidents (Arrests)	49	736	589	725	497
Adult Arrests	91	1,477	1,256	1,325	899
Juvenile Arrests	-	3	2	3	3
Total Arrests	91	1,480	1,258	1,328	783
Police Calls for Service	3,352	45,402	41,846	44,299	28,749
Business Alarms Dispatched	113	1,981	1,635	1,510	906
Residential Alarms Dispatched	47	645	497	484	345
Alarm Calls (PD Dispatched)	160	2,626	2,132	1,994	1,251

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Aug Total	2019 Total	2020 Total	2021 Total	2022 YTD
Homicide	-	2	4	6	2
Rape	-	8	15	14	11
Robbery	1	25	23	22	4
Aggravated Assault	10	88	119	97	70
B&E – Residence	7	177	176	114	62
B&E – Business	1	49	30	34	22
Theft from Motor Vehicle	7	141	127	116	65
Larceny	36	841	706	608	312
Motor Vehicle Theft	3	25	34	35	18
Arson	-	7	1	5	2
Total	65	1,360	1,235	1,051	568

Criminal Investigations	Aug Total	2021 Total	2022 YTD
Cases Assigned	17	170	133
Cases Closed by Arrest	4	41	27
Cases Closed Leads Exhausted	0	15	2
Cases Closed Unfounded	0	13	6

2022 Cases of Note - Aug	
2022-25943	Stabbing: 1200 block of Broad St, Victim sustained a deep laceration from a broken beer bottle during a fight at the

	location. Area canvassed, evidence collected, and interviews conducted. Suspect arrested for felony assault.
2022-25998	Felony Assault: 100 block of Craven Terrace, victim reported being kidnapped and robbed by two subjects after they physically assaulted him. Security video obtained, interviews completed, and evidence collected. Warrants obtained resulting in arrest for felony assault for both suspects.
2022-27066	Gunshot Victim: 1200 block of Comet Dr, Deceased male located with a gunshot wound at the residence. Upon interviews, processing the scene, collecting evidence, it was determined to be an accidental shooting.
2022-27247	Gunshot Victim: 800 block of Washington Post Rd, gunshot victim located at the residence. Numerous interviews conducted, evidence located, and camera footage collected. Canvassed area processed the scene and collected evidence. Suspects identified and warrants obtained. One suspect has been arrested.
2022-27778	Shots Fired: 600 block of Wyndsor Park, numerous gunshots resulting in damage to property of vehicles. Believed to be retaliation for case 2022-27778. No injury to persons or residences. Scene processed and evidence collected. Numerous interviews completed but more are still ongoing.

Crime Analysis		
	<u>Aug 2022</u>	<u>2022 YTD</u>
Top 5 Calls for Service & Number of Incidents	1) Traffic Stop– 420 2) Security Check Business –239 3) Follow-Up/Supplemental – 205 4) Citizen Assist– 197 5) Directed Patrols - 135	1) Traffic Stop – 4,073 2) Security Check Business –2,707 3) Follow-Up/Supplemental – 1,604 4) Directed Patrols – 1,602 5) Security Check Residential – 1,486
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 1100 Clarks Rd. (Commitment Papers) - 65 2) 210 E Front St. (Drug Activity, Directed Patrols, Traffic Crash)- 54 3) 3105 M L King Jr Blvd (Larceny, Security Checks, Disturbance)- 44 4) 1309 Country Club Rd. (Security Checks, Foot Patrols, Check on Welfare)- 42 5) 601 Rountree St. (Security Checks, Suspicious Vehicle, Assist Other Agency) -39	
Top 4 Group A Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd (Larceny) - 3 2) 1400 Lowes Blvd (Larceny) – 2 3) 248 Craven St. (Larceny) – 2 *No other location had more than one (1) Incident/Report	

**Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

Personnel:

Extra Duty Hours						
Aug	2017 Total	2018 Total	2019 Total	2020 Total	2021 Total	2022 YTD
179	4,076.75	4,525.01	4,392.75	995.50	1,110.50	1,249.40

City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting.

Overtime (2022)	Aug Total	2019 Total	2020 Total	2021 Total	2022 YTD
Office of the Chief	\$0.00	\$180.55	\$62.84	\$2,261.12	\$286.20
Operations Division	\$15,867.07	\$151,599.12	\$118,609.28	\$126,171.84	\$85,584.09
Services Division	\$8,429.98	\$136,802.31	\$89,971.82	\$85,190.82	\$61,397.69
Investigations Division	\$4,572.53	\$42,992.18	\$19,358.26	\$26,177.20	\$26,330.43
TOTAL	\$29,049.58	\$331,574.16	\$228,013.20	\$239,800.98	\$173,760.47

Significant Issues (not noted above):

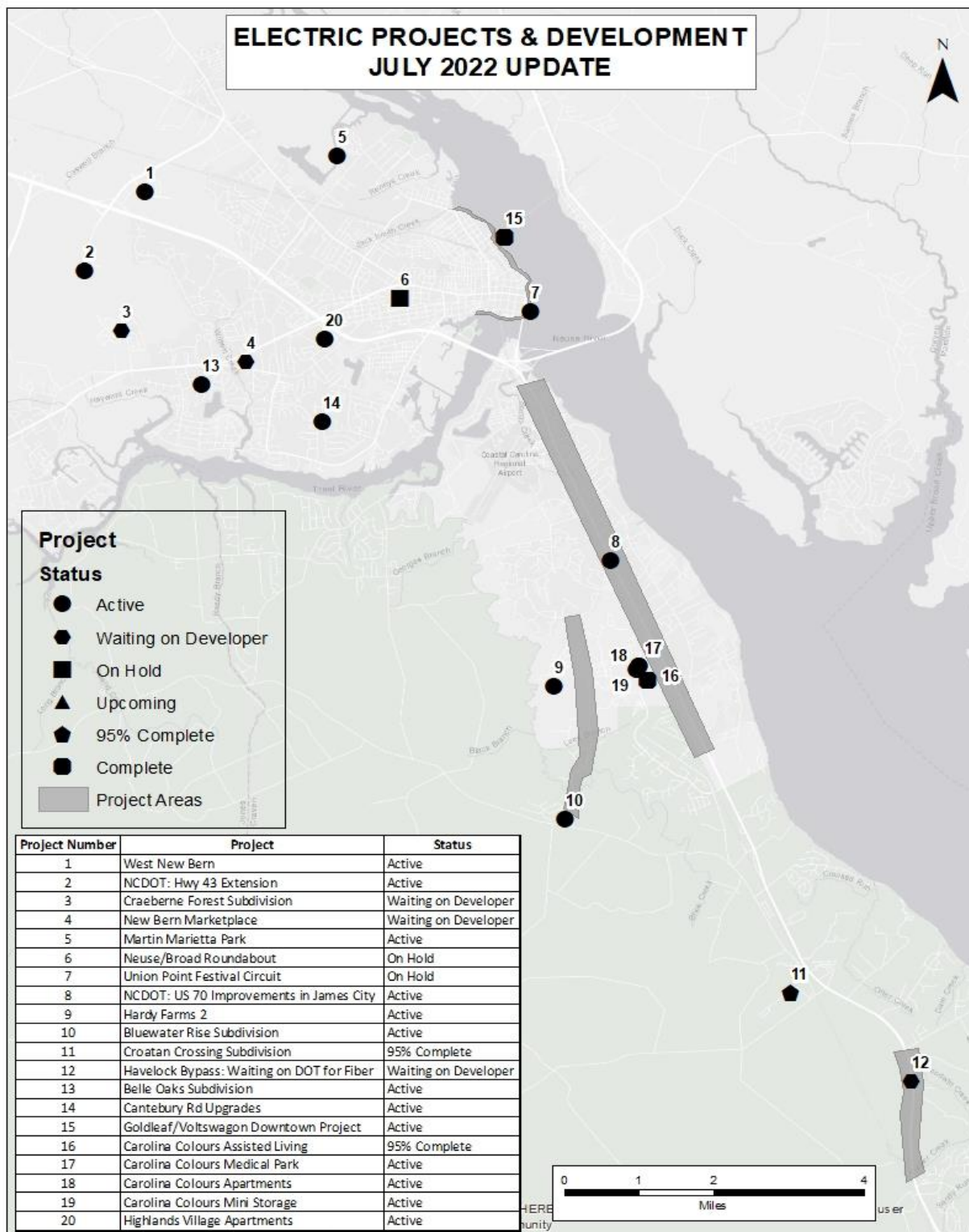
Public Utilities

- **High-Profile Projects:** Ten high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- **System Reliability:** Information for this portion of the report is not available at this time. The link between APPA and Datavoice is broken. They are working to resolve the problem.
- **Safety:** Monthly safety meetings continue. Continue to mitigate the spread of COVID.
- **Electric and Water Sales:** Graphical trends of revenue and expenses are Included.
- **Employee Recognitions:**

Darion Shelton, Pat Stilley, Bruce Smith, Nathan Toler, Darren Germann, Travis Mercer and Spencer Card. An email was received from a customer expressing their gratitude for Darion Shelton's prompt response when a tree limb broke, causing the top of our pole in his back yard to snap. Not long after Darion assessed the situation, Pat Stilley was dispatched to the property with his crew. The customer was extremely satisfied with the crew's efficiency and the job well done.

Special thank you to **Jackie Perham!** She has worked nine (9) days straight while our Control Room is short staffed. Her hard work and dedication is greatly appreciated and does not go unnoticed!

An update to the following report was not received from August.



- **Advanced Metering Infrastructure Project** - This portion of the report is unavailable for this month due to issues with APPA and Datavoice.

AUGUST 2022

Utility	Active Cust.	Never AMI Cust.	Active AMI Cust.	% Complete
Electric				
Water				
Installed Gateways				
Installed Relays				
LM Customers				
Total Switches				
Controlled Devices				
Air Conditioner		Electric Furnace	Heat Strips	Water Heaters

**Electricities read meters*

Note: Active AMI meters reporting procedure has been corrected and adjusted accordingly

Note: Water's 'Never AMI' estimate impacts the '% Complete'

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. Annual budget amount has been spent. The effort will resume in the new budget year.
- **Vegetation Management** – Is ongoing throughout the service area.

Public Utilities

High-Profile Electric Projects:

- **Bluewater Rise Subdivision**. *New underground residential subdivision*. Construction is following the pace of the developer. Starting new phase - Hutton Pointe.
- **Croatan Crossing Subdivision**. Construction is following the pace of the developer. This project is 98% complete.
- **NCDOT**. *This consist of various NCDOT projects.*
 - a. NC Hwy 43 Extension – Engineering
 - b. Neuse Boulevard Roundabout – On hold by NCDOT.
 - c. US Hwy 70 – James City – Engineering, Design and Construction
 - d. Havelock Bypass – Engineering, Design and Construction
 - e. Havelock Bypass Fiber – Awaiting additional information
 - f. Thurman Road to Havelock bypass – NCDOT hold.
 - g. *Reimbursable dollars to date: \$2,471.474.80; collected to date \$2,125,911.91*
- **Martin Marietta** – Following pace of developer.
- **West New Bern** – Electric line extension in progress and following pace of developer.
- **Volkswagon DEQ Grant** – Havelock grant application has been submitted. Red Bear project reimbursement.
- **Canterbury Road** – Ongoing infrastructure improvements. 80% complete.
- **Hospital Expansion** – Awaiting further information.
- **Schlaadt Plastic Plant Expansion** – Customer hold.
- **Proximity Apartments** – Following pace of developer.

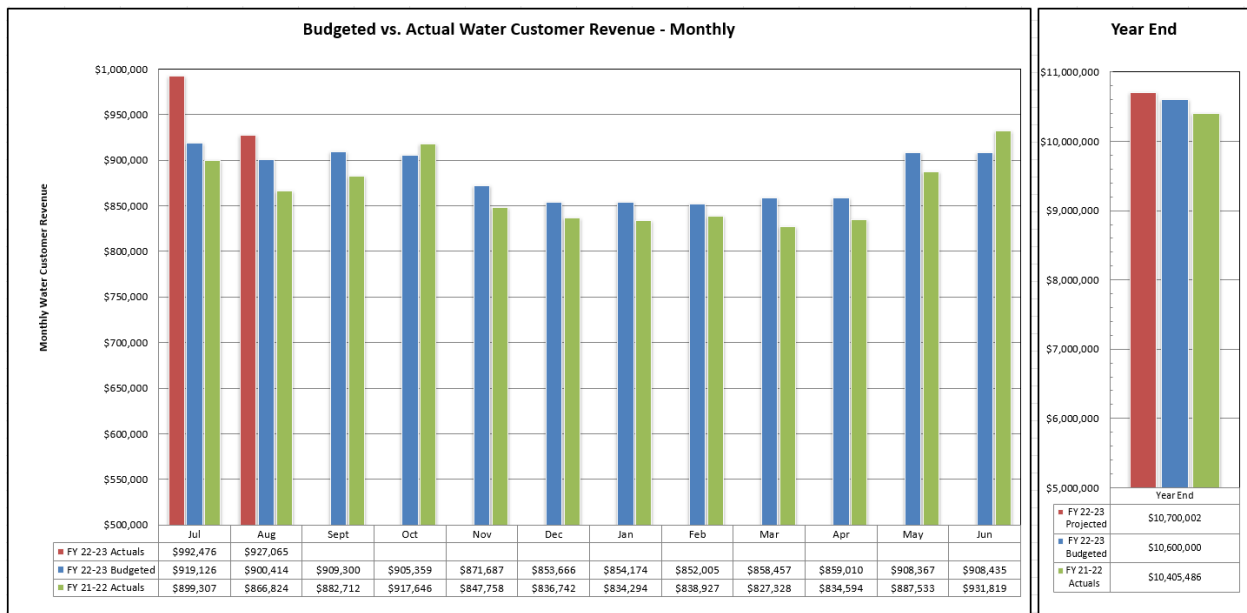
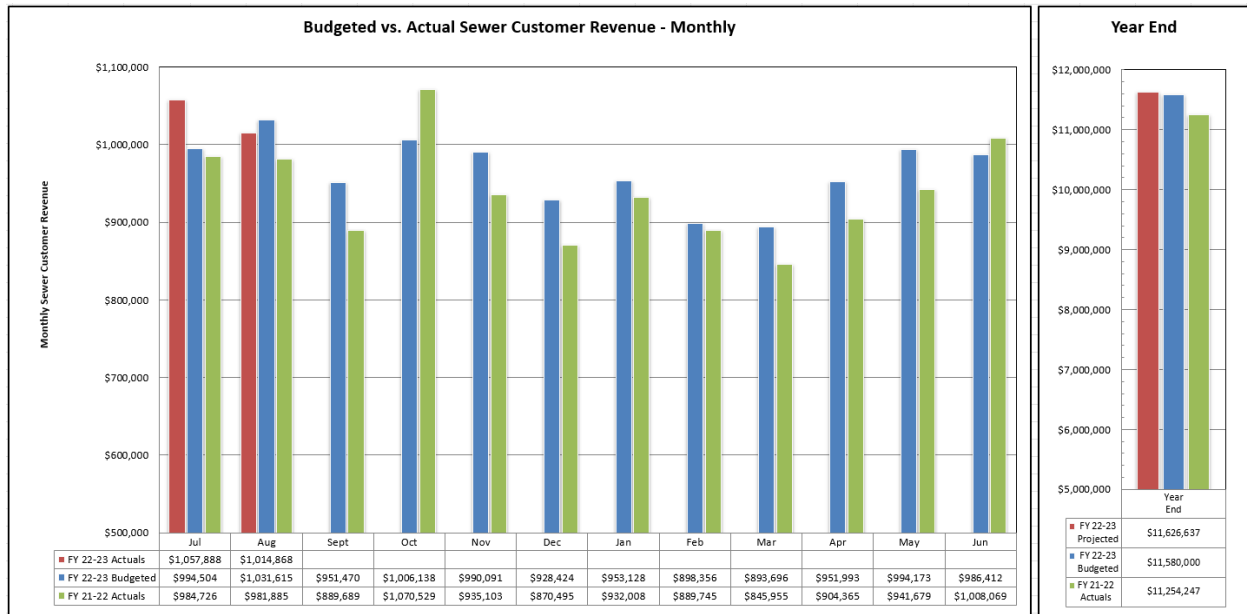
Public Utilities

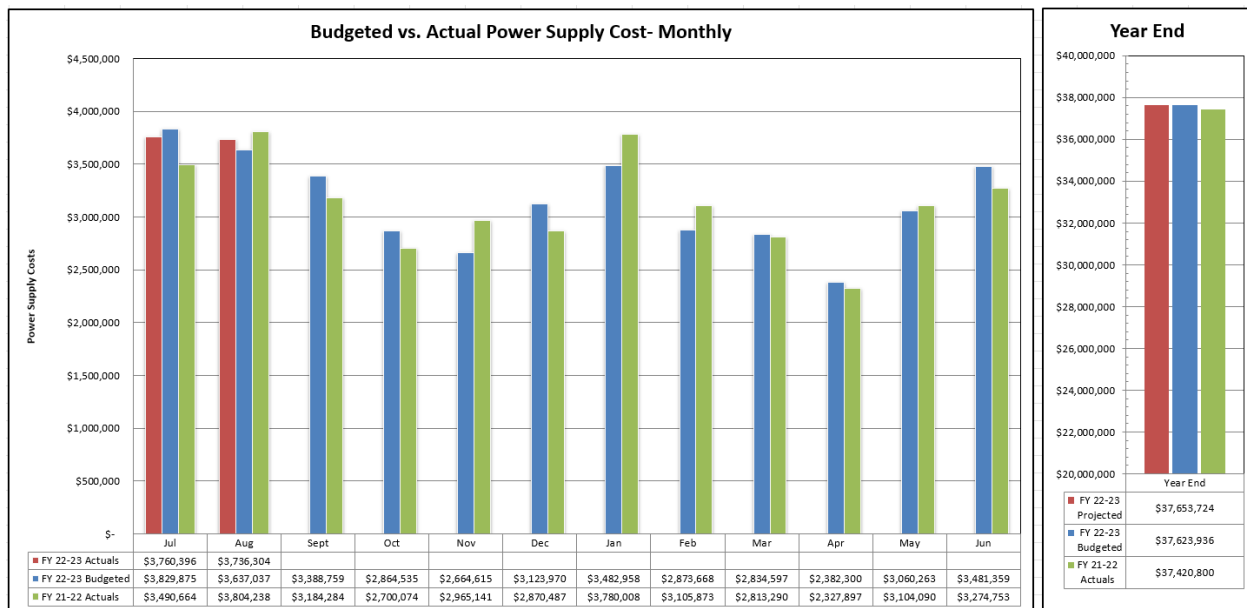
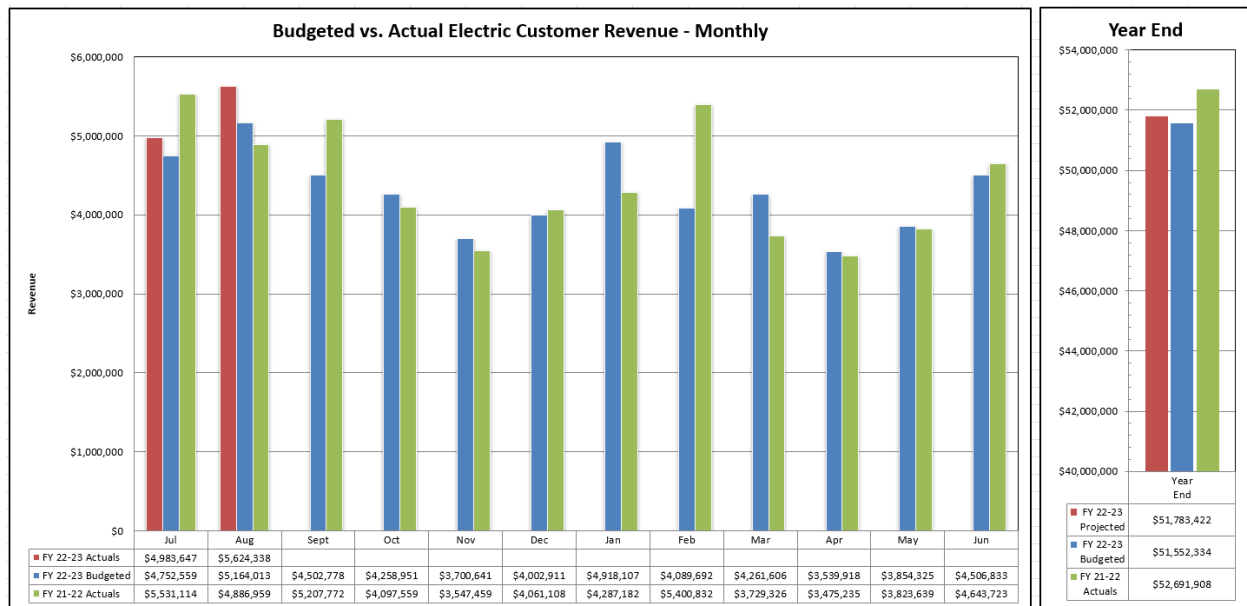
- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Due to the pump station's proposed location in the historic district and on State property, several additional approvals will have to be obtained prior to being able to move forward with construction. The easement for the pump station site is in processing within the State Property Office, but a Right-of-Entry approval has been issued for the project, which allows construction to move forward on the site. Contract-I "Line Work" and Contract-II "Pump Station" are scheduled to be advertised for bids in September.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* The NCDOT has postponed the proposed work on extending Highway 43, which will impact the southern tie-in for this project. At this point, we plan to continue moving forward with the water project and will make the necessary modifications to the project to complete the southern tie-in, without the highway improvements in place.
- **FY22 Water & Sewer Improvements** – *Rehabilitation of existing water and sewer infrastructure in various locations throughout City, in advance of the FY22 paving project.* Water Resources staff have worked with Public Works to determine the areas in the FY22 paving program that will need water and sewer infrastructure replaced prior to paving. The remaining work on Washington St. and Raleigh St. has been delayed due to contractor availability, but is scheduled to be under way later this fall.
- **Southeast Water Improvements Project** – *Installation of a new water main to provide a looped connection between the Wilcox Road elevated tank and Old Airport Road, which will improve firefighting capabilities on the southern portion of Old Airport Road.* The pre-construction meeting for this project is scheduled for September 1st and the contractor is scheduled to mobilize to the site and begin work on September 19th.
- **Northwest Interceptor Rehabilitation Phase II** – *This project will involve the rehabilitation of approximately 2,000 linear feet of the Northwest Interceptor. This portion of the City's sewer collection system is a large outfall line that runs through long stretches of flood plain on its path the City's WWTP. The project will line the existing sewer main with CIPP lining and waterproof the manholes along the route.* A \$230,000 NCDWI grant has been obtained to fund a portion of this project. The design of the project has been completed and is currently being submitted for permitting, with anticipation of going out for bids as soon as authorization is granted by NCDEQ.
- **Highway 70 James City – Water & Sewer Relocations** – *This project will involve the relocation of approximately 19,000 LF of water main and 44,000 LF of sewer main that will be required to accommodate the Highway improvements.* Over the past month, the contractor has worked to install the new water and sewer mains in the areas north and south of Grantham Road. To date, 900 feet (<1%) of the sewer main and 2,700 feet (14%) of the water main has been installed.

Public Utilities

- This portion of the report is unavailable for this month due to issues with APPA and Datavoice.

Electric System Outages and Reliability Statistics			
*Adjusted for APPA Event Threshold			
	August 2022		2022 YTD
# of Interruptions			
# of Customers out			
Customers Minutes Out			
August 1, 2022 to August 31, 2022			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDIMinutes)	ASIAI (Percent)
August 1, 2021 to August 31, 2022			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
August 1, 2020 to August 31, 2021			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
Outages			
Scheduled/Unscheduled	Cause		Total Outages
Unscheduled	Squirrel/Snake		
Unscheduled	Bird		
Scheduled	Vines		
Unscheduled	Equipment Worn Out		
Unscheduled	Manufacturing Defect		
Unscheduled	Repairs		
Unscheduled	Other-Lighting		
Unscheduled	Relocation		
Unscheduled	Human Accident		
Unscheduled	Tree		
Unscheduled	Other-Vegetation		
Unscheduled	Direct Stroke		
Unscheduled	Equipment		
Unscheduled	Vehicle Accident		
Unscheduled	Equipment Replacement		
Unscheduled	Equipment Damage		
Unscheduled	Unknown/Other		
TOTAL			





Public Works

Leaf and Limb:

Service Provided (Tons)	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	August 2022
White Goods Collected	49.50	40.50	0.00	0.00
Brown Goods Collected	4,191.00	3,491.40	547.80	290.40
Yard Waste Received	13,612.05	11,432.91	1,794.22	1,025.69
Mulch Dispersed	450.05	779.90	10.13	0.00

City Garage:

Costs	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	August 2022
Services Provided by City Garage:				
Vehicles Serviced	2,728	2,793	565	344
Total Labor Cost	\$118,978.38	\$124,619.90	\$24,277.34	\$13,517.42
Total Parts Cost	\$222,112.11	\$256,478.58	\$56,038.27	\$35,540.98
Total Cost (Parts + Labor)	\$341,090.50	\$381,098.48	\$80,315.61	\$49,058.40
Services Provided by Contract:				
Vehicles Serviced	403	420	94	66
Total Labor Cost	\$105,911.46	\$111,323.13	\$21,204.16	\$15,137.90
Total Parts Cost	\$149,450.03	\$144,368.02	\$31,270.50	\$23,359.83
Total Cost (Parts + Labor)	\$255,361.49	\$255,691.15	\$52,474.66	\$38,497.73
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	3,129	3,214	659	410
Total Labor Cost	\$224,889.84	\$235,940.03	\$ 45,481.50	\$28,655.32
Total Parts Cost	\$371,562.14	\$400,846.60	\$ 87,308.77	\$58,900.81
Total Cost (Parts + Labor)	\$596,451.98	\$636,789.63	\$132,790.27	\$87,556.13

Cost by Department	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	August 2022
Public Utilities (Electric)	\$ 75,734.54	\$ 78,440.04	\$18,230.27	\$13,215.90
Public Utilities (W&S)	\$139,000.69	\$144,044.80	\$18,983.92	\$10,605.74
Police	\$107,363.21	\$133,588.42	\$24,358.54	\$11,924.76
Recreation & Parks	\$ 23,305.33	\$ 18,916.65	\$ 4,875.08	\$ 3,067.61
Finance	\$ 17,342.25	\$ 11,591.79	\$ 3,624.31	\$ 3,247.32
Public Works	\$155,557.33	\$162,118.12	\$36,639.11	\$23,092.25
Fire / Rescue	\$ 72,368.27	\$ 84,908.56	\$23,670.34	\$20,033.85
Human Resources	\$ 1,512.06	\$ 614.13	\$ 1,510.08	\$ 1,510.08
Development Services	\$ 4,268.27	\$ 2567.12	\$ 898.62	\$ 858.62

Significant Issues: None.

Attendance for Board Appointees

Board of Adjustment			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Richard Parsons	A	4	Ward 1
Peter Dillon	P	0	Ward 3
Jim Morrison	P	0	Ward 5
John Riggs	P	1	Ward 6
Kenneth “Kip” Peregoy	P	3	Mayor Outlaw
Barbara Sampson	P	0	Ward 5
Jonathan Foster (Alternate)	A	3	Ward 4
Ross Beebe (Alternate)	P	1	Ward 3

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Corinne Corr	P	0	Ward 1
Carol Williams	P	0	Ward 2
Marshall Williams	A	1	Ward 3
Vernon Guion	P	0	Ward 4
James Woods	P	0	Ward 5
Della Wally	P	0	Ward 6

Meetings are held quarterly.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Jefferey Odham	P	0	BOA

Dangerous Dog Board			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Dona Baker	N/A	0	BOA
Dr. Steve Stelma	N/A	0	BOA
Bobbi Kotrba	N/A	0	BOA

*Meetings are only held as needed.

Attendance for Board Appointees

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
George Halyak	P	1	Ward 1
John Meehan	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	2	Ward 4
Henry Watson	P	4	Ward 5
Elona Fowler	P	4	Ward 6
Gary Lingman	P	1	Bengel
Vacant	N/A	N/A	Mayor
David Pickens	A	2	Odham
Ex-officio Bobby Aster	P	4	Odham

Historic Preservation Commission			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Tripp Eure	P	1	Mayor
Mollie Bales	N/A	0	Ward 1
Dr. Ruth Cox	P	1	Ward 2
Jim Bisbee	P	0	Ward 3
Tony Bryant	P	0	Ward 4
Annette Stone	P	1	Ward 5
Jim Morrison	P	0	Ward 6
Tim Thompson	P	0	Aster
Candance Sullivan	P	0	Outlaw

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Zeb Hough	A	2	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	A	2	Mayor
Sulin Blackmon	A	1	HA Residents
Ronald Scott	P	1	Mayor
Janelle Reddick	P	0	Mayor
Denise Harris-Powell	P	0	Mayor

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Jeffrey Odham	N/A	2	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	2	White

*Alternate only *required* when regular appointee is not attendance. A meeting was not held in August.

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Carol Becton	P	0	Odham
Sam Carter	P	1	Bengel
Bo Wernersbach	P	1	Bengel
Shelley Maloy	A	1	Bengel
Sabrina Bengel	A	4	Aster

*Meetings are held alternate months (February, April, June, August, October, and December).

Attendance for Board Appointees

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Brad Jefferson	P	0	Mayor
Travis Oakley	P	0	Ward 1
Margie Dunn	A	1	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	P	2	Ward 4
Kyle Dearing	P	0	Ward 5
Pat Dougherty	P	1	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Amy James	N/A	0	Best
Isaiah Daniels	N/A	0	Aster
Karen May	N/A	0	Kinsey
Tyrone Brown	N/A	0	Odham
Lesley Hunter	N/A	0	Bengel

*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Stephanie Lovick	A	2	Gov. Bd. As Whole
Kip Peregoy	P	1	Gov. Bd. as Whole
Beth Walker	P	2	Gov. Bd. as Whole
Julian (Jay) Tripp	P	2	Gov. Bd. as Whole
Leander "Robbie" Morgan, Jr.	A	2	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
Julius Parham	A	2	Gov. Bd. as Whole
Tabari Wallace	P	0	Gov. Bd. as Whole
Theresa Lee	A	1	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.

Attendance for Board Appointees

Stanley White Recreation Center Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Leander Morgan, Jr.	N/A	0	Gov. Bd. As Whole
Talina Massey	N/A	2	Gov. Bd. as Whole
Kurtis Stewart	N/A	2	Gov. Bd. as Whole
James Woods	N/A	0	Gov. Bd. as Whole
Bernard White	N/A	0	Gov. Bd. as Whole
Reginald Pender	N/A	0	Gov. Bd. as Whole
Elijah Brown	N/A	1	Gov. Bd. as Whole
Barbara Lee	N/A	1	Gov. Bd. as Whole

A meeting was not held in August.