

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

February 2022

Table of Contents

Development Services	2
Finance	6
Fire	9
Human Resources	10
Parks & Recreation.....	11
Police.....	12
Public Utilities	15
Public Works	23
Attendance for Board Appointees	24

Development Services

Inspections:

Overview	2021 YTD	2022 YTD	January 2022	February 2022
Commercial Permits – New Construction	88	2	0	2
Residential Permits – New Single Family	398	80	18	62
Residential Permits – Additions/Remodels	264	32	17	15
Mobile Homes	13	0	0	0
Signs	40	7	4	3
Certificates of Occupancy – Residential	238	67	34	33
Certificates of Occupancy – Commercial	11	8	4	4
Total Permit Valuation	\$145,722,963	\$105,190,697	\$41,845,338	\$63,345,359

Community and Economic Development:

Economic and Community Development:

- Staff held phone conferences with Finance regarding the expenditure of CDBG funding for the upcoming timeliness test.
- Staff prepared the monthly progress report to HUD regarding CDBG timeliness spending.
- Staff also prepared a memo for the City Manager for an assistance request for the Façade Grant Program. Brewery 99 has submitted a request to receive assistance from the City of New Bern for parking lot improvement at their business.
- Staff held a phone conference on February 18, 2022, with Elite Structural Movers regarding the relocation of the property located at 602 Gaston Boulevard. This property will be moved to 911 Eubanks Street.
- Staff also ran an article in the New Bern Sun Journal regarding the upcoming Public Needs Hearing held on March 7 at 6pm in the Development Services Conference Room. The public hearing is a part of staff's attempt to collect insight regarding what the community feels CDBG funds could be used to address. From this meeting, staff will work with consultants to prepare the 2022 Annual Action Plan. This plan shall be submitted to HUD by August 2022.
- Staff attended and recorded minutes for the Redevelopment Commission's Special Called Meeting.
- Staff conducted the Community Development Advisory Committee (CDAC) meeting.
- Staff met with SAL Construction at the New Bern Utility Business Office regarding installation of the new bus shelter.

Development Services

- Staff prepared minutes for the Redevelopment Commission's Special Called Meeting held on February 23, 2022, and prepared Community Development Advisory Committee (CDAC) minutes for the meeting held on February 24, 2022.
- Staff held a phone conference with Urban Design Ventures and worked to fund activities in IDIS. Staff is currently working to schedule upcoming monitoring visits to Religious Community Services and Catholic Charities.
- Staff is working with Electricities on the Site Assist grant program to identify future industrial sites for business recruitment, retention, and attraction activities. Staff held a site visit with the Electricities economic development team and city utility departments.
- Staff responded to 2 RFI requests for potential projects and scheduled meetings with developers. Economic Development Staff held a meeting with a potential developer and broker for a potential infill investment project. Staff included planning staff to discuss various processes with the developer ahead of any site planning.
- Staff is working with Craven Community College on a future Golden Leaf site visit of the Volt Center. Staff is also preparing for a site visit of the Volt Center by ECU faculty and supporters for future collaborations with Craven Community College.
- Staff attended Affordable Housing Research Review with the College of Architecture and Design at NCSU home of the Affordable Housing and Sustainable Communities Initiative. A graduate design course received funding through the NC Sea Grant Extension (ncseagrant.org) for the students to complete an affordable housing design studio in the spring semester, along with academic and public sector partners and advisors. The project targets the redevelopment boundary area of New Bern. A site visit will be conducted next week in the Duffyfield community.
- Staff attended meeting with the City's grant writer and the redevelopment commission chair on research being conducted to identify future funding sources and pre-application details for projects.
- Staff attended the CARTS Transportation Advisory Board Meeting.
- Staff attended course through the International Economic Development Council exam essentials workshop for certification as CEcD.

Resiliency and Recovery Activities:

- Staff received a preliminary MOA from the Environmental Enhancement Grant program through the NC Attorney General's office for the recent award. Staff is compiling necessary budget update information requested.
- Staff is working with NCEM regarding information requested for the HMGP program.
- Staff responded to media requests for information related to acquisition and elevation programs that city residents have requested.
- Staff held meetings with Moffatt and Nichol to discuss the public review of the Resiliency and Hazard Mitigation Plan. Project prioritization was scored using the STAPLEE method approved by FEMA. Staff is preparing to display the final plan for public review and comment. In addition, staff spoke with NCEM on a grant agreement expected from FEMA for a PDM award from 2019. Staff has been working with the State for the past two years on the scope of work goals for the project, which will allow to the city to make an amendment to the regionally adopted Hazard Mitigation Plan, with specific goals for New Bern related to the flood hazard. The grant agreement is under legal review at the State and staff will continue to track progress.

Development Services

- Staff facilitated and participated in meeting with WithersRavenel, the City's Resilience consultant, and other city departments for projects that could be related to federal recovery and ARP funds being banked in various state-level grant programs. Staff continues to work closely with WithersRavenel on identifying projects that align most closely with program goals, to strategize competitive applications.
- Staff has reviewed guidance published by DWI this week. Staff has been working to advance the Duffyfield Stormwater Enhancement Project. Staff has been working with the consultant to finalize application details required as next steps for Clean Water State Revolving Fund (SRF) program through the Division of Water Infrastructure (DWI).

GIS:

- Attended the following meetings:
 - Hydro Working Group – State meeting to look at the statewide hydro datasets. How to be combine multiple agencies hydro data into one good and authoritative dataset. Also looking at how local governments can submit and update the data.
 - NC Geographic Coordinating Council. Met to discuss a variety of topics related to the state GIS goals and working groups. Focus on Census challenges and Elections related to redistricting and voters.
 - Completed an online training course related to Geo Apps.
 - NC APA Exec Planning committee – to share with the group GIS and planning related issues and available data.
 - Attended an online infrastructure grant webinar to look at possible funding for stormwater and other infrastructure funds.
- Continued work on the Munis Permitting and Inspections setup working with Linda in IT to test a variety of ways to add new address without affecting or creating new customer IDs. Creating new fields and ways to easily extract needed data to match Munis fields. Issues related to new id's being created and how can we stop that – so we don't disrupt the UB system in place. Updating data in the system and have tools in place to better update service account data and structures to better work in the central property files used to import into Munis.
- Continued work on resiliency and flood mitigation efforts along with Moffit & Nichol. Met to discuss the new comprehensive/land use plan and how can we provide data and utilize spatial data for creating a long range plan for guiding the city related to development.
- Updated the development projects site online to showcase new subdivision and site plans under review.
- Updated a variety of data: structures, foreclosures, roads, services, and minimum housing.
- Work related to the merger or the new Technology Dept combining IT and GIS. Met to discuss budget and job titles. Researched and created new job titles for GIS Developer and GIS Analyst. Updated the GIS Technician position. Will need to get Board approval before we can start using them. Worked with HR, Dept. heads and Asst. Manager to look at GIS related titles, especially GIS Technicians as GIS roles have significantly changed over the past few years and titles need to match the work being performed.

MPO:

- Staff attended or held:
 - NCDOT Project Discussion – 2/3
 - NCDOT Introduction to IMD – 2/10
 - NCAMPO Quarterly Meeting – 2/11

Development Services

- CARTS TAB Board Meeting – 2/16
- EWN Next Steps Discussion – 2/17
- “The Key to Great Public Engagement Results” Webinar – 2/23
- RISE Eastern Carolina Stakeholder Partnership – 2/28
- Submitted NCDOT Bicycle Helmet Initiative Application on behalf of City of New Bern
- Continued discussions with MPO partners and NCDOT
- Continued efforts with website and social media updates

Zoning:

- Presented the following items for the Development Review Committee (DRC):
 - General Plan for Chambray at Carolina Colours
 - Site Plan for JC Jackson Sales Center
 - Site Plan for Royal Farms gas station with car wash
 - Site Plan for redevelopment of 1200 Simmons St
 - Site Plan for Thales Academy - West New Bern
- Presented the following application to the Board of Adjustment:
 - Special Use Permit: Metronet communications structure off Country Club Road
- Conducted field investigations related to zoning violation complaints.
- Fielding zoning-related phone calls and email requests
- Processing sign permit applications

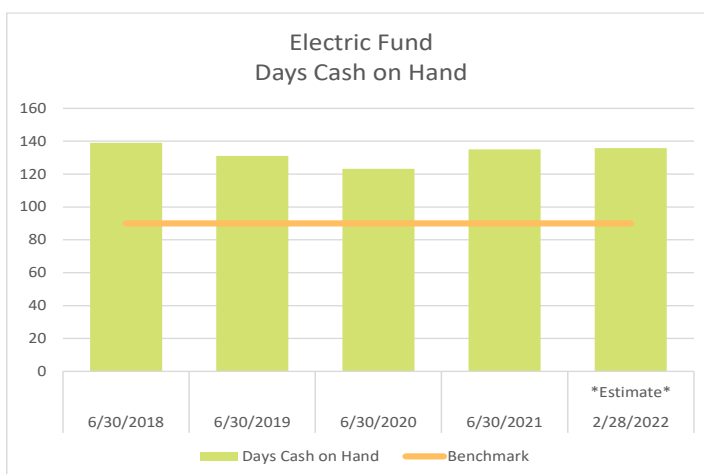
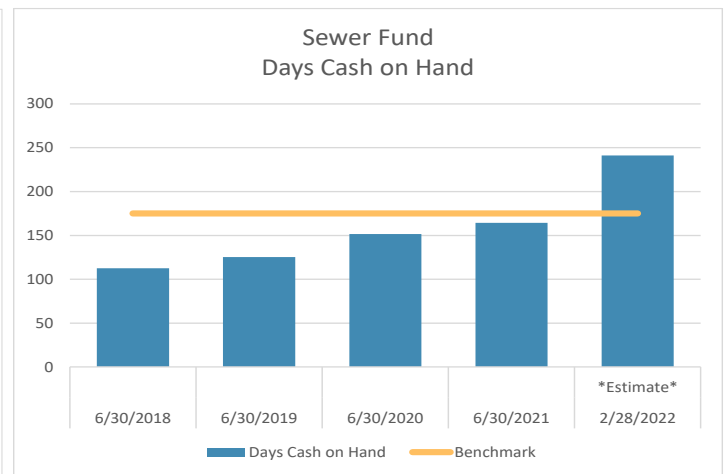
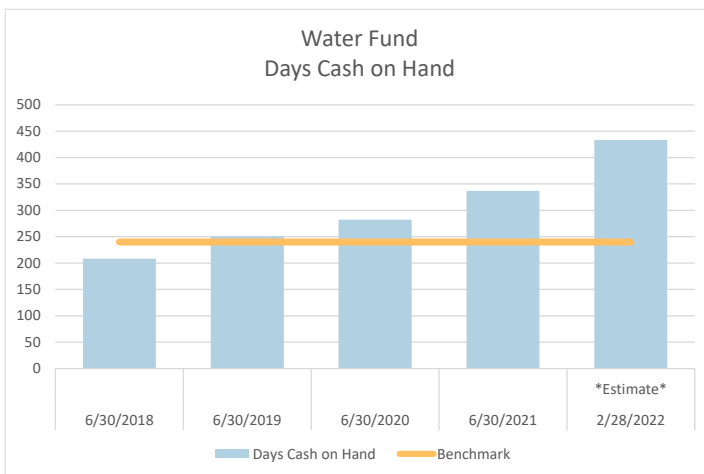
HPC:

- Design Review Meeting held February 2, 2022, for the following applications:
 - 100 Middle St. (Doubletree Inn) – installation of hvac units under tall windows
 - 301 Johnson St. – metal gates
 - 720 Pollock St. – porch reconstruction, fencing, shed(s)
 - 604 Johnson St. (St. Cyprian’s Episcopal Church) – addition and renovations
 - 816 E. Front St. – infill 3-story house
- Regular Meeting held February 16, 2022, for the following applications:
- CoA Hearings
 - 302 Broad St. – application of a masonry water repellent in all AVCs.
 - 301 Johnson St. – installation of 6-foot-high metal gates for the driveway and two pedestrian entries in the Primary AVC.
 - 720 Pollock St. – front porch reconstruction, new rear fencing, a new shed, a new pergola, and new patio paving in all AVCs.
 - 816 E. Front St. – 2-story infill house.
- Other Items
 - Discussion about the tree removal and replacement process

Finance

ENTERPRISE FUNDS-CASH ON HAND

FUND	6/30/2018	6/30/2019	6/30/2020	6/30/2021	2/28/2022 *Estimate*
Water Fund	\$ 6,469,895	\$ 7,340,138	\$ 8,316,009	\$ 9,927,702	\$ 13,439,513
Days Cash on Hand	208	250	282	337	433
Sewer Fund	\$ 4,259,515	\$ 4,460,409	\$ 5,096,368	\$ 5,829,222	\$ 8,938,026
Days Cash on Hand	112	125	152	164	241
Electric Fund	\$ 20,923,854	\$ 20,212,152	\$ 18,891,493	\$ 20,589,859	\$ 22,095,261
Days Cash on Hand	139	131	123	135	136



Benchmarks reflect the Minimum Operating Cash Reserve Levels established in the Utility Cash Reserve Policy adopted December 3, 2014.

Actual Days Cash on Hand for each fiscal year are determined after the completion of the Annual Comprehensive Financial Report. The amounts above are estimates based on current financial information.

Finance

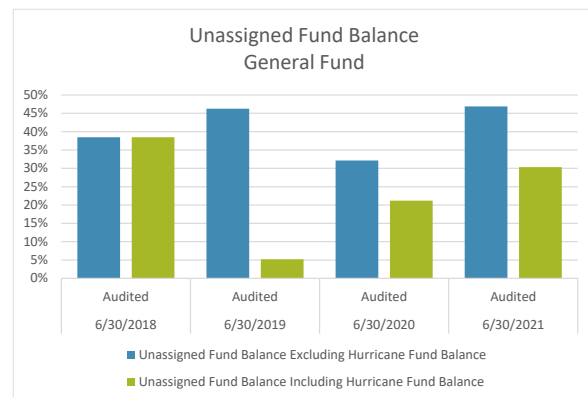
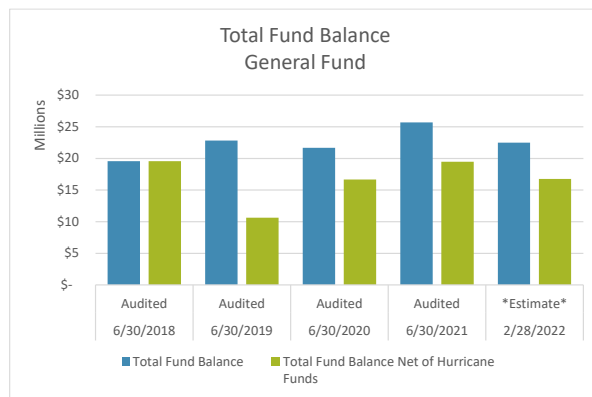
GENERAL FUND-CASH ON HAND

FUND	AS OF 6/30/2018	AS OF 6/30/2019	AS OF 6/30/2020	AS OF 6/30/2021	AS OF 2/28/2022 *Estimate*
General Fund	16,736,146	18,354,389	15,877,194	21,847,635	22,416,186
Florence Fund	-	(11,578,971)	(5,099,694)	(5,354,700)	(5,225,553)
Dorian Fund	-	-	(1,457,187)	(424,424)	(424,424)
Isaias Fund	-	-	-	(386,919)	4,889
Net General Fund	16,736,146	6,775,417	9,320,313	15,681,592	16,771,098

GENERAL FUND-FUND BALANCE

Actual Fund Balance for each fiscal year is determined after the completion of the Annual Comprehensive Financial Report. The estimates are based on current financial information.

FUND	AS OF 6/30/2018 Audited	AS OF 6/30/2019 Audited	AS OF 6/30/2020 Audited	AS OF 6/30/2021 Audited	AS OF 2/28/2022 *Estimate*
Total Fund Balance	\$ 19,571,904	\$ 22,829,395	\$ 21,681,255	\$ 25,687,191	\$ 22,486,876
Total Fund Balance Net of Hurricane Funds	\$ 19,571,904	\$ 10,628,789	\$ 16,676,063	\$ 19,461,424	\$ 16,748,287
Unassigned Fund Balance	38.47%	5.19%	21.18%	30.34%	N/A
Unassigned Fund Balance Excluding Hurricane Fund Balance	38.47%	46.29%	32.15%	46.88%	N/A



The chart on the left illustrates the total fund balance (includes all types of fund balance) and the chart on the right illustrates only the unassigned (non-appropriated) fund balance.

In the respective charts, the blue bar represents the fund balances if there were no hurricane funds; the green bar represents the fund including hurricane fund deficits.

Finance

FEMA RECONCILIATION

Reconciliation report for Hurricane Florence Costs and FEMA and Insurance Reimbursements

For the period ending: 2/28/22

Category	Obligated by FEMA*	Paid by City	Rec'd from FEMA	% Reimbursed	Payments in process from FEMA	Due from FEMA**	notes
Police & Fire	\$ 1,146,023	\$ 1,749,834	\$ 1,009,280	58%		\$ 740,554	1
Stanley White	7,506,649	166,308	-			166,308	
Drainage CAT A*	32,769,995	4,938,553	4,341,171	88%		242,473	
Ditches - CAT D *	1,924,155	1,226,389	-	0%		1,226,389	
Management Costs *	2,153,876	1,746,456	968,958	55%		777,498	
Water	49,841	49,841	49,841	100%		-	
Sewer	1,939,593	1,939,593	1,454,695	75%		484,898	
Electric	3,935,801	4,359,630	3,716,008	85%		643,622	
Solid Waste	4,395,058	4,395,058	3,296,293	75%		1,098,764	2
Total	\$ 55,820,991	\$ 20,571,661	\$ 14,836,246	72%	\$ -	\$ 5,380,506	

Notes:

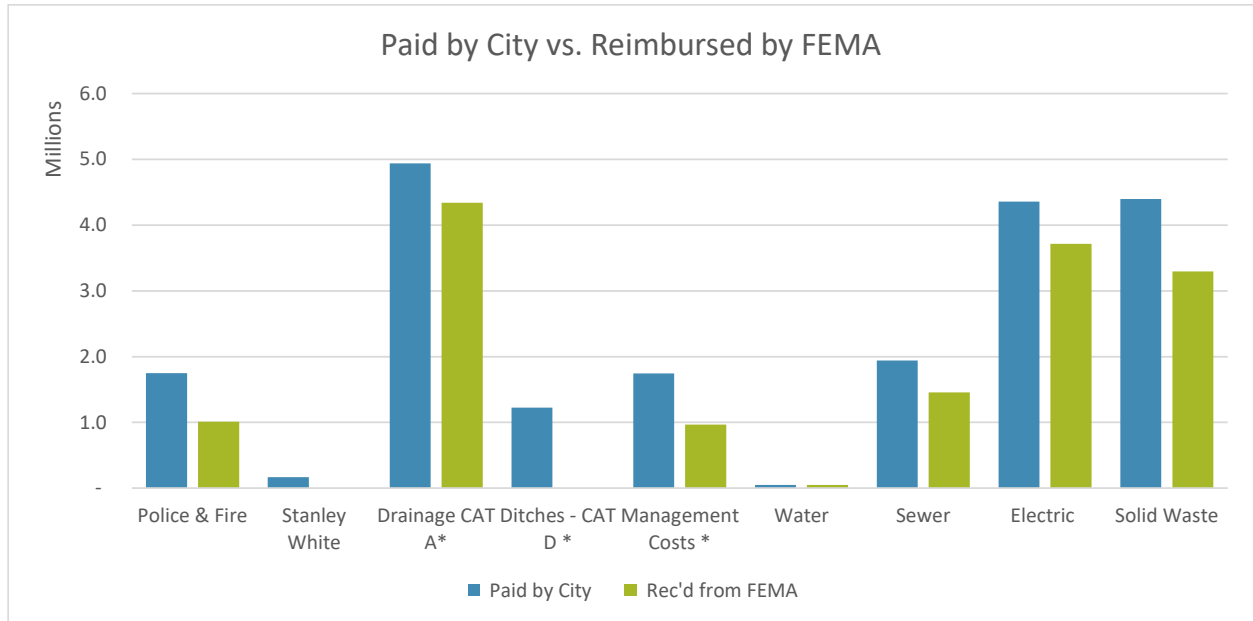
1. admin pay higher than amt obligated

2. pending closeout

*Amount FEMA has awarded and agreed to pay

**Final obligations amounts will be determined by actuals costs upon completion of projects

Received from Insurance to date: \$2,650,566.30



Fire

Fire Suppression:

Incidents	2021 Total	2022 YTD	Last Month	Current Month
Number of Incidents	2,058	366	197	169
90% Response Time to Incidents	8 minutes 59 seconds	8 minutes 47 seconds	8 minutes 51 seconds	7 minutes 59 seconds
Endangered Property Value	\$233,515,975	\$2,313,450	\$1,954,400	\$359,050
Property Losses Due to Fire	\$1,863,460	\$452,000	\$147,000	\$66,500
Percentage of Saved Property Value	99.20%	80.46%	92.48%	81.48%
Overlapping Incidents	N/A*	N/A*	N/A*	N/A*

* Not available due to new software current reporting limitations.

Fire Prevention:

Prevention Statistics	2021 Total	2022 YTD	Last Month	Current Month
Fire Investigations	41	7	5	2
Fire Inspections	1,693	228	148	80
Permits Issued	108	10	6	4
Child-Passenger Seat Checks	91	8	7	1
People Educated Through Public Fire & Life-Safety Programs	4,712	128	31	97
Smoke Alarms Installed	249	24	7	17

Narcan:

Statistics	2021 Total	2022 YTD	Last Month	Current Month
Overdose Calls Responded To	151	25	9	16
Instances Narcan Administered	4	3	0	3

Significant Issues:

- The impact from COVID has dropped significantly.
- Continue to use state recommended medical response protocol for COVID.
- Clean/sanitize fire stations and apparatus daily.
- Met with EMS Director and New Bern Communications (PD) to discuss our collaboration of medical calls.
- Continue to work with Craven Community College as part of the Firefighter Academy.
- Participated in the Crisis Intervention Team training.
- Began installing new electronic key cores for our Knox Box Program.

Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY20/21	Turnover FY21/22
Administration	13	0	0	1	2	2
Development Services	20	2	0	2	0	4
Finance	14	0	1	2	6	6
Fire	75	1	0	2	4	2
Human Resources	5	0	0	0	1	0
Parks & Recreation	30	1	2	3	3	5
Police	120.5	2	0	13	15	15
Public Utilities	87	1	0	10	12	7
Public Works	51	1	0	6	10	10
Water Resources	81	0	2	5	13	10
Totals:	496.5*	8	5	44**	66	61

**Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions. Includes 10 funded positions approved by Board of Aldermen at the July 27, 2021 meeting (6-Public Utilities, 3-Water Resources and 1-Public Works). Includes additional position of Assistant City Manager approved by Board of Aldermen at the September 14, 2021 meeting. Reflects re-organization of 10 positions transferred from Finance Department to Public Utilities.*

***Current vacancies due to separations from employment, promotions, demotions and transfers.*

Safety News:

Workers' Compensation	2021	2022
Current Month's Claims	2 OSHA Recordable 1 Lost Time 1 Non-Recordable 0 Denied	1 OSHA Recordable 1 Lost Time 0 Non-Recordable 1 Denied
Year-to-Date Claims	10 Recordable 5 Non-Recordable	19 Recordable 3 Non-Recordable
Current Month Costs	\$14,644.60	\$13,694.47
Year-to-Date Costs	\$133,477.51	\$149,169.77

Other:

None

Parks and Recreation

Significant Issues:

Martin Marietta Park - Accessible parking spaces painted, and signage installed.

Lawson Creek Marshwalk - Accessible parking spaces painted, and signage installed.

Henderson Park - Site work for basketball court installation underway.

Pleasant Hill Park Community Center - Shelter removed, site prep for building pad completed, and building permits issued to the builder. Construction work to begin in March.

Glenburnie Park – Floating dock repairs completed.

Grounds Maintenance General Work - Mowing and maintenance of general landscape beds are occurring on a weekly basis in our parks, right of ways, green spaces, and city facilities. Herbicide application is being applied in all areas. Street trees planted. Mulch being put out in beds. Edging in Cedar Grove Cemetery started.

Special Events - Planning season for special events has started. Upcoming events include Arbor Day Celebration, Easter Egg Hunts, and Festival of Fun. Community Special Event applications are being received daily. Recent applications processed include Sickle Cell Walk/Run, Scout-O-Rama, Flag Day Celebration, and Tap That Block Party. Fifteen (15) Special Event Applications were received during February.

Athletics - Athletics currently being offered are Youth Basketball and Adult Coed Volleyball. Both sport leagues will come to an end at the beginning of March. Staff are planning a Spring Basketball Clinic.

Recreation - Programming for March, spring, and summer is being prepared for implementation. These programs include Spring Break Camps, Summer Camps, Swim Lessons, Kid's Night Out, Joggin Noggin, Senior Chair Volleyball, Badminton, Little Tots Jewelry, Candle Making, Family Flight, and Speed, Agility and Quickness Camp

Cemeteries - Fourteen (14) burials occurred in February.

Police

Crime:

Incidents & Arrests	Feb Total	2019 Total	2020 Total	2021 Total	2022 YTD
NIBRS* Group A Incidents	126	2,644	2,530	2,235	281
NIBRS* Group B Incidents (Arrests)	59	736	589	725	131
Adult Arrests	95	1,477	1,256	1,325	217
Juvenile Arrests	0	3	2	3	1
Total Arrests	95	1,480	1,258	1,328	218
Police Calls for Service	3,689	45,402	41,846	44,299	7,240
Business Alarms Dispatched	87	1,981	1,635	1,510	221
Residential Alarms Dispatched	23	645	497	484	67
Alarm Calls (PD Dispatched)	110	2,626	2,132	1,994	288

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Feb Total	2019 Total	2020 Total	2021 Total	2022 YTD
Homicide	-	2	4	6	-
Rape	-	8	15	14	1
Robbery	-	25	23	22	1
Aggravated Assault	4	88	119	97	10
B&E – Residence	3	177	176	114	11
B&E – Business	2	49	30	34	5
Theft from Motor Vehicle	7	141	127	116	15
Larceny	38	841	706	608	89
Motor Vehicle Theft	6	25	34	35	8
Arson	-	7	1	5	1
Total	60	1,360	1,235	1,051	141

Criminal Investigations	Feb Total	2021 Total	2022 YTD
Cases Assigned	17	170	37
Cases Closed by Arrest	2	41	7
Cases Closed Leads Exhausted	1	15	2
Cases Closed Unfounded	1	13	5

2022 Cases of Note - Feb	
2022-4297	Gunshot Victim: 200 block of Jones St, shooting into an occupied dwelling where an occupant within the residence was struck. Interviews were completed, canvasses completed, and evidence collected. No witnesses or security camera video could be located. A stolen firearm was located within the residence which will result in possession charges for an occupant.
2022-4665	Sexual Assault: 300 block of NC HWY 55, Adult kidnapped a juvenile from Tennessee and brought her here to New Bern where she was alleged to have been sexually assaulted several times over a three-day period. Interviews were completed, medical evaluations completed, CAC completed, and evidence collected. Suspect arrested.
2022-4799	Gunshot victim: 3000 Block of Brunswick Ave, a deceased male was located with a gunshot wound to the head within his residence. Interviews were completed, canvass completed, and evidence collected. Incident confirmed to be a self-inflicted gunshot wound.
2022-5371	Sexual Assault: 3000 block of Elizabeth Ave, Adult live-in boyfriend was alleged to have been sexually assaulting a child within the home over a period of several years. Interviews were completed, CAC completed, and evidence collected. Pending interview with suspect at this time.

Crime Analysis		
	Feb 2022	2022 YTD
Top 5 Calls for Service & Number of Incidents	1) Traffic Stop– 649 2) Security Check Business – 435 3) Security Check Residential – 274 4) Directed Patrols – 223 Follow Up -182	1) Traffic Stop – 1,175 2) Security Check Business – 857 3) Security Check Residential – 531 4) Directed Patrols – 411 5) Follow Up – 371
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 1100 Clarks Rd (Commitment Papers)- 56 2) 1310 Country Club Rd (Security Checks)- 40 3) 601 Rountree St (Security Checks, Directed Patrols) - 38 4) 3105 M L King Jr Blvd (Larceny, Security Checks)- 34 5) 1309 Country Club Rd (Security Checks)- 40	
Top 4 Group A Crime Locations for Current Month and Number of Incidents	1) 914 Simmons St (Shots Fired, B&E Residential)- 2 2) The next 50 addresses only had 1 case report.	

**Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

Personnel:

Extra Duty Hours						
Feb	2017 Total	2018 Total	2019 Total	2020 Total	2021 Total	2022 YTD
149.15	4,076.75	4,525.01	4,392.75	995.50	1,110.50	231.15

City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting.

Overtime (2022)	Feb Total	2019 Total	2020 Total	2021 Total	2022 YTD
Office of the Chief	\$102.74	\$180.55	\$62.84	\$2,261.12	\$102.74
Operations Division	\$5,559.68	\$151,599.12	\$118,609.28	\$126,171.84	\$12,372.25
Services Division	\$6,338.90	\$136,802.31	\$89,971.82	\$85,190.82	\$12,682.52
Investigations Division	\$2,776.82	\$42,992.18	\$19,358.26	\$26,177.20	\$3,980.34
TOTAL	\$14,778.14	\$331,574.16	\$228,013.20	\$239,800.98	\$29,137.85

Significant Issues (not noted above):

Public Utilities

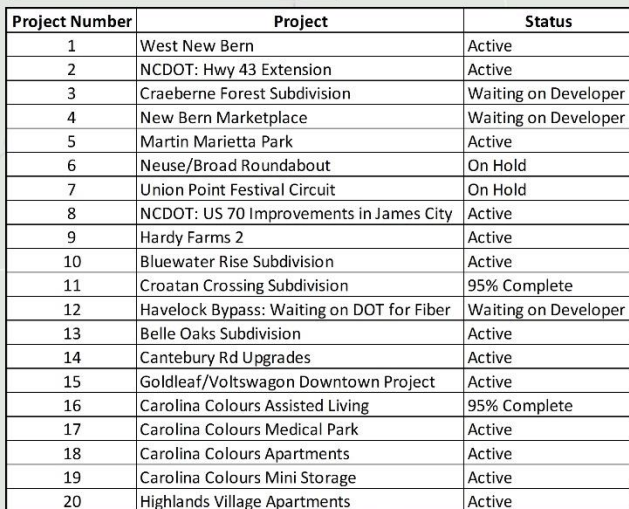
- High-Profile Projects: Ten high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 15 interruptions were recorded on the electric system during the month of February. This impacted a total of 60 customers. As a result, customers experienced an average of 0.00261 interruptions and were restored in an average of 0.211 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: Monthly safety meetings continue. Continue to mitigate the spread of COVID.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.
- Employee Recognitions –

An email was received from a customer commending CJ Lease, Justin Rupert, Travis Mercer, Darion Shelton and Mike Caswell on a job well done. The customer said they were efficient, professional and a joy to work with. Job was completed on Hanes Farm Road.

An email was sent from a customer commending Ceira Bryant in CAPS. Ceira has helped this customer two separate times and each time, she has been kind and professional.

The staff in the Control Room are being recognized for their excellent overall teamwork! These ladies make an awesome team, and we are lucky to have such a great group of controllers! Keep up the great work ladies!

- Since coming online on January 27th through February 28th the EV Charging stations have had a total of 60 uses.



- **Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 15,205 water meters and 24,755 electric meters, of which 11,977 are disconnect meters. There have been 7,252 two-way load management switches installed.

FEBRUARY 2022

Utility	Active Cust.	Never AMI Cust.	Active AMI Cust.	% Complete
Electric	23,454	37*	24,755	99.999
Water	18,496	~ 2,570	~ 15,205	~ 95.565
Installed Gateways		42		
Installed Relays		86		
LM Customers		4,532		
Total Switches		7,252		
Controlled Devices				
Air Conditioner		Electric Furnace	Heat Strips	Water Heaters
4,544		85	2,459	2,490

**Electricities read meters*

Note: Active AMI meters reporting procedure has been corrected and adjusted accordingly

Note: Water's 'Never AMI' estimate impacts the '% Complete'

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. Annual budget amount has been spent. The effort will resume in the new budget year.
- **Vegetation Management** – Is ongoing throughout the service area.

Public Utilities

High-Profile Electric Projects:

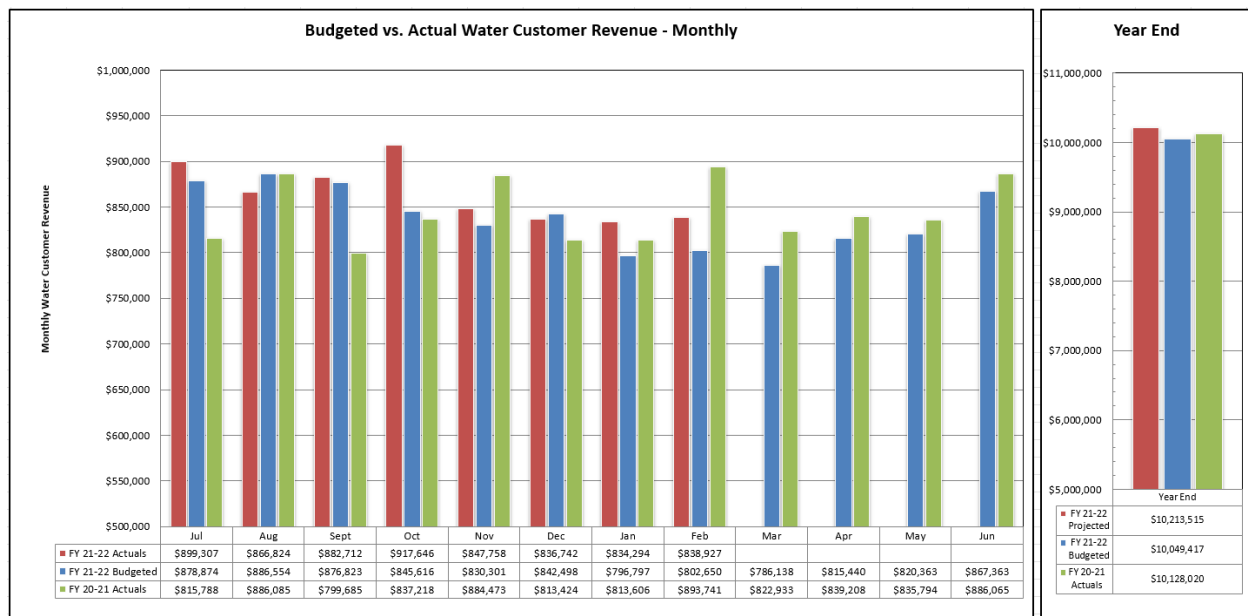
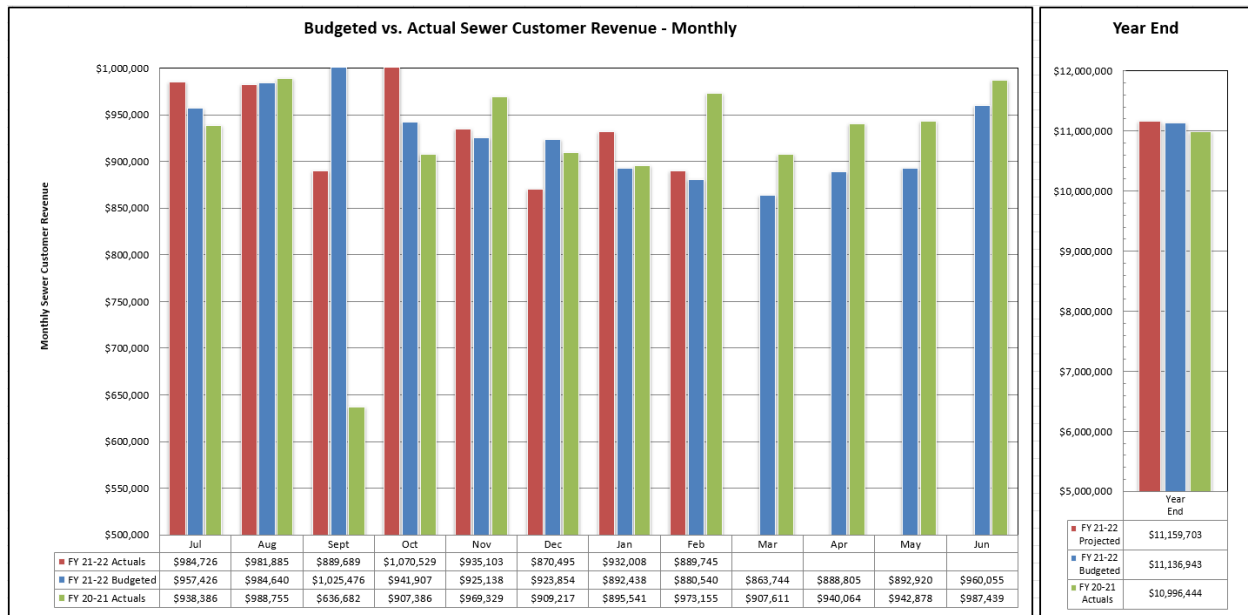
- **Bluewater Rise Subdivision**. *New underground residential subdivision.* Construction is following the pace of the developer.
- **Croatan Crossing Subdivision**. Construction is following the pace of the developer. This project is 98% complete.
- **NCDOT**. *This consist of various NCDOT projects.*
 - a. NC Hwy 43 Extension – Engineering
 - b. Neuse Boulevard Roundabout – On hold by NCDOT.
 - c. US Hwy 70 – James City – Engineering, Design and Construction
 - d. US Hwy 70 – James City – Fiber – Engineering/Permitting
 - e. Havelock Bypass – Engineering, Design and Construction
 - f. Havelock Bypass Fiber – Awaiting additional information
 - g. Thurman Road to Havelock bypass – NCDOT hold.
 - h. *Reimbursable dollars to date: \$904,152.60; collected to date \$904,152.60*
- **Martin Marietta** – Following pace of developer.
- **Golden LEAF Grant** – Raise or relocate electrical infrastructure. Construction activities.
- **West New Bern** – Electric line extension in progress and following pace of developer.
- **Volkswagon DEQ Grant** – Electric vehicle chargers. Inactive/rate setting
- **Canterbury Road** – Ongoing infrastructure improvements. 80% complete.
- **Hospital Expansion** – Awaiting further information.
- **Schlaadt Plastic Plant Expansion** – Waiting on contractor.

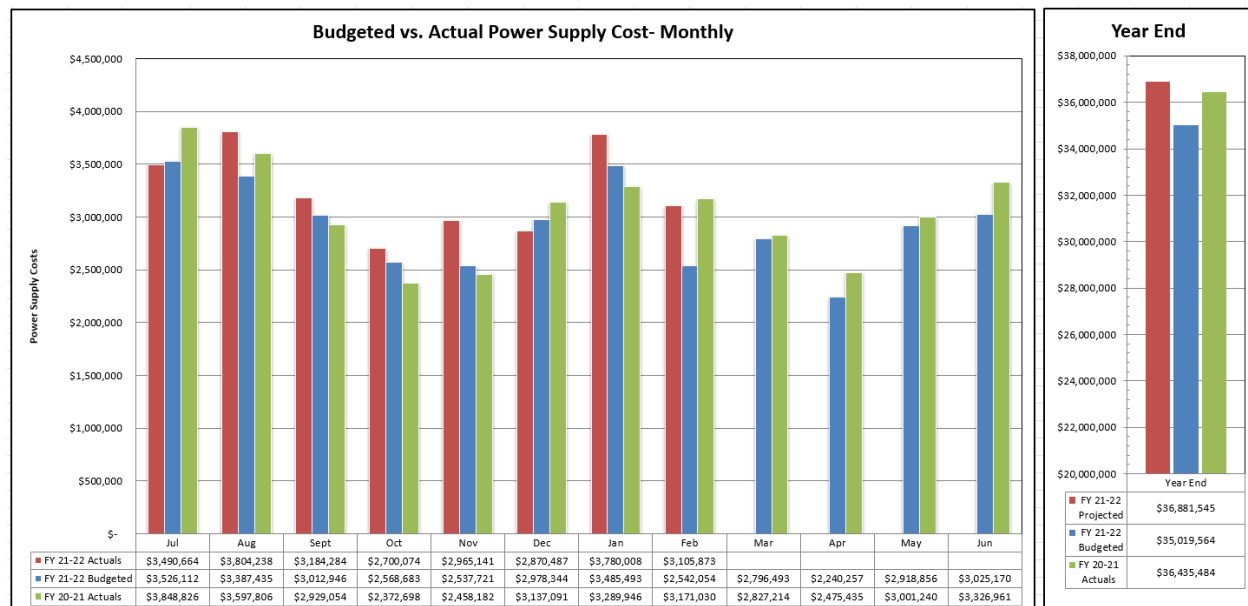
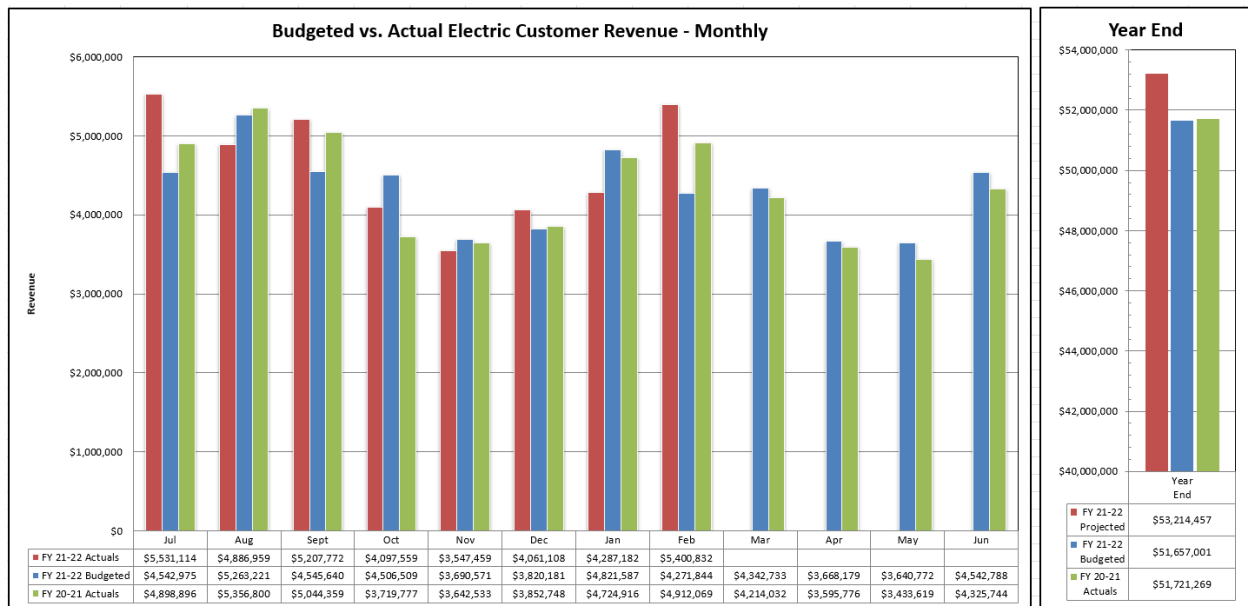
Public Utilities

- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Due to the pump station's proposed location in the historic district and on State property, several additional approvals will have to be obtained prior to being able to move forward with construction. The easement for the pump station site is in processing within the State Property Office and the final plans have been submitted to other various state agencies for permitting. The final construction documents for the project are now complete and the linework portion of the project will be released for bids in the next 30-45 days.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* The NCDOT has postponed the proposed work on extending Highway 43, which will impact the southern tie-in for this project. At this point, we plan to continue moving forward with the water project and will make the necessary modifications to the project to complete the southern tie-in, without the highway improvements in place.
- **FY22 Water & Sewer Improvements** – *Rehabilitation of existing water and sewer infrastructure in various locations throughout City, in advance of the FY22 paving project.* Water Resources staff have worked with Public Works to determine the areas in the FY22 paving program that will need water and sewer infrastructure replaced prior to paving. The required water service replacements in Windy Hill are scheduled to begin in early February. Bids for the rehabilitation work along High Street and Washington Avenue were opened on January 20th and James L. Cayton Utilities won the bid. Staff are currently working with the contractor to schedule the work, which is anticipated to begin in April or May.
- **Southeast Water Improvements Project** – *Installation of a new water main to provide a looped connection between the Wilcox Road elevated tank and Old Airport Road, which will improve firefighting capabilities on the southern portion of Old Airport Road.* Final plans have been completed and have been submitted to other various state agencies for permitting.
- **Industrial Park Water Improvements Project** – *Installation of a new water main to provide a looped connection between northern and southern sections of the industrial park, which will improve firefighting capabilities for properties at the industrial park.* This project is being funded through Craven County Economic Development in an effort to increase available fire flow water at the Industrial Park, making the property more suitable for future industrial customers. The tie-in configurations have been finalized on the north and south sides of highway 70 and the pipe for the bore under Highway 70 has been delivered and assembled. There has been a delay in getting the boring contractor mobilized to the site, but they are now scheduled to be onsite by the end of March to complete the directional bore under 70 highway.

Public Utilities

Electric System Outages and Reliability Statistics			
*Adjusted for APPA Event Threshold			
	February 2022		2022 YTD
# of Interruptions	15		63
# of Customers out	60		1217
Customers Minutes Out	4872		105351
February 1, 2022 to February 28, 2022			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
0.211	0.00261	81.203	99.9994%
February 1, 2021 to February 28, 2022			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
28.162	0.34	82.931	99.995%
February 1, 2020 to February 28, 2021			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
25.245	0.497	50.815	99.9955%
Outages			
Scheduled/Unscheduled	Cause	Total Outages	
Unscheduled	Squirrel/Snake	1	
Unscheduled	Bird	2	
Scheduled	Non-Payment	0	
Unscheduled	Equipment Worn Out	2	
Unscheduled	Manufacturing Defect	1	
Unscheduled	Repairs	1	
Unscheduled	Ice	0	
Unscheduled	Wind	0	
Unscheduled	Storm	0	
Unscheduled	Contractor Dig In	0	
Unscheduled	Lightning Induced Flashover	0	
Unscheduled	Utility Human Error – Operation	1	
Unscheduled	Non-Utility Excavation	0	
Unscheduled	Human Accident	1	
Unscheduled	Equipment Replacement	5	
Unscheduled	Tree	0	
Unscheduled	Equipment Damage	1	
Unscheduled	Unknown/Other	0	
TOTAL		15	





Public Works

Leaf and Limb:

Service Provided (Tons)	FY19-20 YTD	FY20-21 YTD	FY21-22 YTD	February 2022
White Goods Collected	63.00	49.50	31.50	4.50
Brown Goods Collected	4,151.40	4,191.00	2,098.80	231.00
Yard Waste Received	15,531.57	13,612.05	7,630.26	831.47
Mulch Dispersed	2,894.85	450.05	586.40	113.08

City Garage:

Costs	FY19-20 YTD	FY20-21 YTD	FY21-22 YTD	February 2022
Services Provided by City Garage:				
Vehicles Serviced	3,090	2,728	1,806	284
Total Labor Cost	\$119,392.63	\$118,978.38	\$ 83,148.49	\$11,371.65
Total Parts Cost	\$218,398.58	\$222,112.11	\$160,859.77	\$16,807.48
Total Cost (Parts + Labor)	\$337,791.21	\$341,090.50	\$244,008.26	\$28,179.13
Services Provided by Contract:				
Vehicles Serviced	542	403	220	33
Total Labor Cost	\$126,420.89	\$105,911.46	\$ 61,104.14	\$ 8,907.25
Total Parts Cost	\$168,023.32	\$149,450.03	\$ 76,711.80	\$12,327.69
Total Cost (Parts + Labor)	\$294,444.21	\$255,361.49	\$137,815.94	\$21,234.94
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	3,632	3,129	2,026	317
Total Labor Cost	\$268,422.38	\$224,889.84	\$144,252.63	\$20,278.90
Total Parts Cost	\$363,813.04	\$371,562.14	\$237,571.57	\$29,135.17
Total Cost (Parts + Labor)	\$632,235.42	\$596,451.98	\$381,824.20	\$49,414.07

Cost by Department	FY19-20 YTD	FY20-21 YTD	FY21-22 YTD	February 2022
Public Utilities (Electric)	\$ 73,116.32	\$ 75,734.54	\$ 46,932.04	\$10,163.43
Public Utilities (W&S)	\$106,776.47	\$139,000.69	\$ 85,659.40	\$10,395.06
Police	\$110,281.92	\$107,363.21	\$ 84,306.62	\$ 9,796.16
Recreation & Parks	\$ 39,637.59	\$ 23,305.33	\$ 11,763.28	\$ 538.68
Finance	\$ 19,417.26	\$ 17,342.25	\$ 8,023.88	\$ 207.33
Public Works	\$206,565.04	\$155,557.33	\$101,321.71	\$ 8,435.83
Fire / Rescue	\$ 72,295.39	\$ 72,368.27	\$ 41,665.43	\$ 9,704.39
Human Resources	\$ 665.96	\$ 1,512.06	\$ 282.80	\$ 0.00
Development Services	\$ 3,479.48	\$ 4,268.27	\$ 1,869.04	\$ 173.18

Significant Issues: Leaf & Limb Report correction on Yard Waste Received for January 2022 (loose leaves were less) per David Cox.

Attendance for Board Appointees

Board of Adjustment			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Richard Parsons	A	1	Ward 1
Peter Dillon	P	0	Ward 3
Jim Morrison	P	0	Ward 5
John Riggs	P	0	Ward 6
Kenneth “Kip” Peregoy	A	1	Mayor Outlaw
Barbara Sampson	P	0	Ward 5
Jonathan Foster (Alternate)	A	1	Ward 4
Ross Beebe (Alternate)	A	1	Ward 3

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Corinne Corr	P	0	Ward 1
Carol Williams	P	0	Ward 2
Marshall Williams	P	0	Ward 3
Vernon Guion	P	0	Ward 4
James Woods	P	0	Ward 5
Della Wally	N/A	0	Ward 6

Meetings are held quarterly.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Jefferey Odham	P	0	BOA

Dangerous Dog Board			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Dona Baker	N/A	0	BOA
Dr. Steve Stelma	N/A	0	BOA
Vacant	N/A	0	BOA

*Meetings are only held as needed.

Attendance for Board Appointees

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
George Halyak	P	1	Ward 1
John Meehan	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	0	Ward 4
Henry Watson	P	1	Ward 5
Elona Fowler	P	1	Ward 6
Gary Lingman	P	0	Mayor
William Frederick	P	1	Best
David Pickens	A	1	Odham
Ex-officio Bobby Aster	P	1	Odham

Historic Preservation Commission			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Tripp Eure	P	0	Mayor
Ellen Sheriden	P	0	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	0	Ward 3
Tony Bryant	P	0	Ward 4
Annette Stone	P	0	Ward 5
John Blackwelder	P	1	Ward 6
Peggy Broadway	P	0	Harris
Candance Sullivan	P	0	Odham

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Zeb Hough	A	1	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	A	1	Mayor
Vacant	N/A	N/A	HA Residents
Ronald Scott	P	0	Mayor
Janelle Reddick	P	0	Mayor
Denise Harris-Powell	P	0	Mayor

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Jeffrey Odham	N/A	1	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	1	White

*Alternate only *required* when regular appointee is not attendance. A meeting was not held in February.

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Carol Becton	P	0	Odham
Sam Carter	P	0	Bengel
Bo Wernersbach	A	1	Bengel
Shelley Maloy	P	0	Bengel
Sabrina Bengel	A	1	Aster

*Meetings are held alternate months (February, April, June, August, October, and December).

Attendance for Board Appointees

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Anne Schout	P	0	Mayor
Travis Oakley	P	0	Ward 1
Margie Dunn	P	0	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	P	0	Ward 4
Marcus Simmons	A	1	Ward 5
Pat Dougherty	A	1	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Amy James	N/A	0	Best
Isaiah Daniels	N/A	0	Aster
Karen May	N/A	0	Kinsey
Kevin Rock	N/A	0	Odham
Lesley Hunter	N/A	0	Bengel

*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Maria Cho	A	1	Gov. Bd. As Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Beth Walker	P	1	Gov. Bd. as Whole
Julian (Jay) Tripp	P	0	Gov. Bd. as Whole
Leander "Robbie" Morgan, Jr.	P	0	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
John Young	P	0	Gov. Bd. as Whole
Tabari Wallace	P	0	Gov. Bd. as Whole
Theresa Lee	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.

Attendance for Board Appointees

Stanley White Recreation Center Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Leander Morgan, Jr.	N/A	0	Gov. Bd. As Whole
Talina Massey	N/A	0	Gov. Bd. as Whole
Kurtis Stewart	N/A	0	Gov. Bd. as Whole
James Woods	N/A	0	Gov. Bd. as Whole
Bernard White	N/A	0	Gov. Bd. as Whole
Reginald Pender	N/A	0	Gov. Bd. as Whole
Elijah Brown	N/A	0	Gov. Bd. as Whole
Barbara Lee	N/A	0	Gov. Bd. as Whole

*A meeting was not held in February.