

NEW BERN



NORTH CAROLINA

*Everything comes together here*

# Departmental Monthly Reports

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January 2023

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## Development Services

### Inspections:

Overview	2022 YTD	2023 YTD	December 2022	January 2023
Commercial Permits – New Construction	44	5	20	5
Residential Permits – New Single Family	227	12	8	12
Residential Permits – Additions/Remodels	178	17	15	17
Mobile Homes	23	2	2	2
Signs	33	1	1	3
Certificates of Occupancy – Residential	322	15	29	15
Certificates of Occupancy – Commercial	59	4	8	4
Total Permit Valuation	\$210,167,982	\$10,416,409	\$31,022,134	\$10,416,409

### **Economic and Community Development:**

- Staff processed a CDBG-CV reimbursement request from Religious Community Services. Catholic Charities sent notice of an incoming reimbursement request that is expected to be delivered early February.
- Staff hosted the CDBG Housing Rehabilitation Subrecipient training. Staff from Duffyfield Phoenix Group, Religious Community Services, and Global Vision Support Services (previously under First Missionary Baptist Church) attended the training. Staff gave a presentation on the subrecipient process, including effective program management.
- Staff met with Public Works staff to discuss the installation of the bus shelter along Roundtree Street. An allocation of \$15,000 has been set to cover the cost of materials and labor for the Public Works department to install the shelter. The shelter is expected to be installed by the end of February at 520 Roundtree Street.
- Staff attended Electricities Site Assist Site Visit on January 26, 2023
- Staff met with representatives from Bosch regarding safety concerns on Neuse Blvd. on January 27, 2023.

### **Resiliency and Recovery Activities:**

- The Resiliency Plan Public Presentation and Listening Session was held on January 23, 2023.

# Development Services

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## **Zoning:**

- Presented the following items for the Departmental Review Committee:
  - Site Plan for a proposed addition to La Casetta restaurant located at 2503 Neuse Blvd.
  - Site Plan for the proposed car wash and oil change facility located at the intersection of Red Robin Lane and Garden Center Lane.
  - Site plan approval granted for: Palatine Meadows Multifamily at 4100 Academic Drive.
- Fielding zoning-related phone calls and email requests
- Processing sign permit applications.

## **Historic Preservation:**

- The Updates Work Group meeting was held on January 3, 2023. The Work Group reviewed the relevant sections of the recently adopted Land Use Ordinance revisions. Revisions will need to be made to the Guidelines, beginning with renaming the Guidelines to Standards. Work group members assigned the work to draft the revisions among themselves. This is also an opportunity to make some minor changes at the same time. While the new ordinance revisions allow for the HPC to change the Guidelines/Standards without Aldermen approval, it was discussed, but no decision made, that changes should still be approved by the Aldermen. It was also discussed that revisions to the policies and procedures document may also be needed since the ordinance changed some aspects to the process after a decision for a quasi-judicial hearing has been made.
- The Historic Property Owners Support (HiP) Work Group meeting was held on January 12, 2023. The meeting included virtual attendance by the Feasibility Study consultant, Kirk Huffaker, and his team. The draft of the Feasibility Study, which had been sent to members earlier, was presented to the work group. Many questions and much discussion arose. The members were asked to send Mr. Huffaker their final comments by the following Friday, 1/20/23. The final draft will be completed and sent to the HiP Work Group by March 1.
- Major CoAs issued: 2
- Minor CoAs issued: 5
- Tree Replacement Permits issued: 5

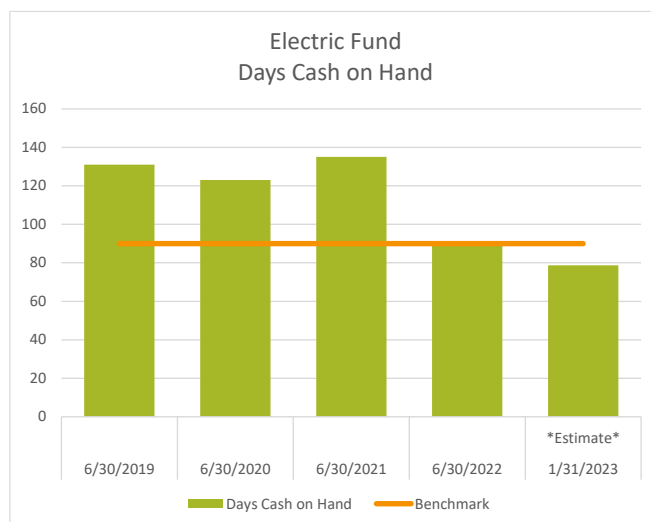
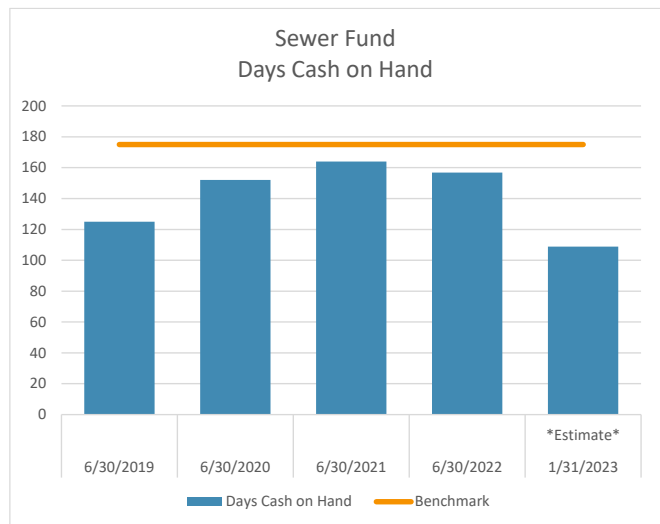
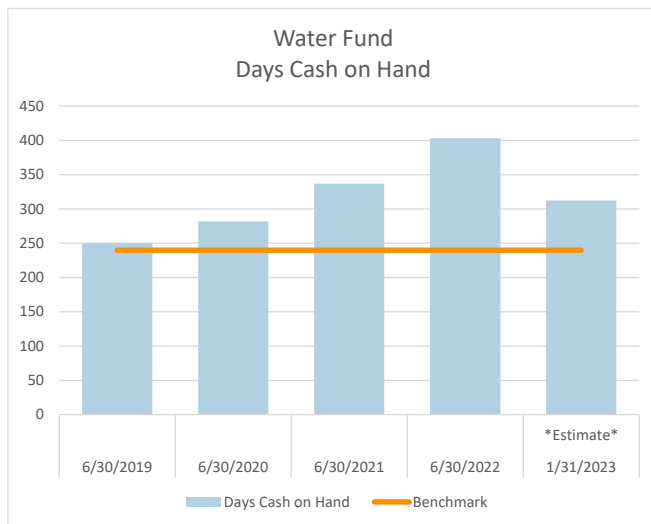
## **MPO:**

- Staff attended or held:
  - Great Trails State Project meeting – 1/10
  - NBAMPO TCC Meeting – 1/12
  - NBAMPO Intro Meeting with Aldermen Prill – 1/18
  - Highway 17/64 Meeting – 1/25
  - NBAMPO TAC Meeting – 1/26
  - DERPO TAC Meeting – 1/31
- Completed draft FY24 UPWP
- Completed Q2 accounting documents.
- Continued discussions with MPO partners and NCDOT.
- Continued efforts with website and social media updates, and newsletter.

# Finance

## ENTERPRISE FUNDS-CASH ON HAND

FUND	6/30/2019	6/30/2020	6/30/2021	6/30/2022	1/31/2023 *Estimate*
Water Fund	\$ 7,340,138	\$ 8,316,009	\$ 9,927,702	\$ 12,581,017	\$ 12,347,409
Days Cash on Hand	250	282	337	403	312
Sewer Fund	\$ 4,460,409	\$ 5,096,368	\$ 5,829,222	\$ 5,894,215	\$ 5,937,316
Days Cash on Hand	125	152	164	157	109
Electric Fund	\$ 20,212,152	\$ 18,891,493	\$ 20,589,859	\$ 14,488,683	\$ 12,879,487
Days Cash on Hand	131	123	135	89	79



Benchmarks reflect the Minimum Operating Cash Reserve Levels established in the Utility Cash Reserve Policy adopted December 3, 2014. Minimum Days Cash on Hand:

Electric | 90 days  
Water | 240 days  
Sewer | 175 days

Actual Days Cash on Hand for each fiscal year are determined after the completion of the Annual Comprehensive Financial Report. The amounts above are estimates based on current financial information.

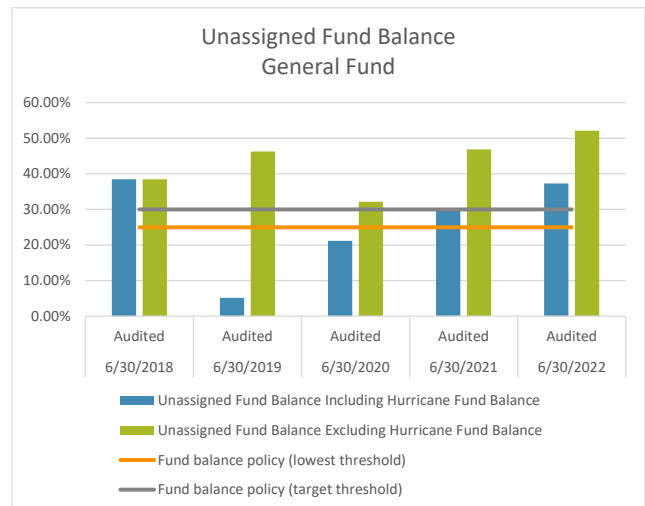
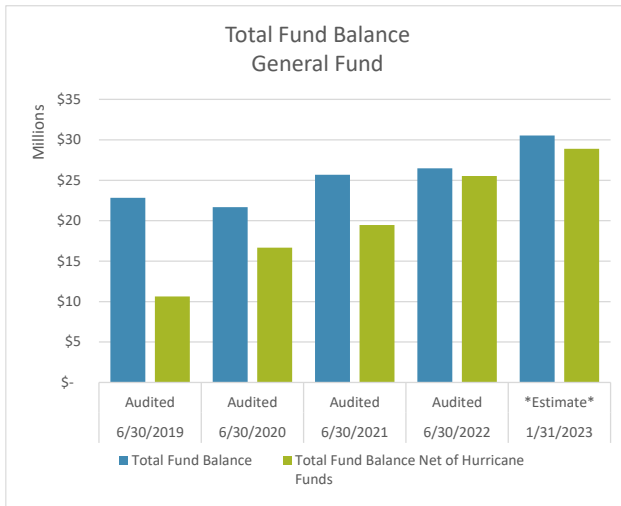
### GENERAL FUND-CASH ON HAND

FUND	AS OF 6/30/2019	AS OF 6/30/2020	AS OF 6/30/2021	AS OF 6/30/2022	AS OF 1/31/2023 *Estimate*
General Fund	18,354,389	15,877,194	21,847,635	23,148,922	29,903,483
Florence Fund	(11,578,971)	(5,099,694)	(5,354,700)	(3,868,444)	(3,212,941)
Dorian Fund	-	(1,457,187)	(424,424)	(424,424)	(341,513)
Isaias Fund	-	-	(386,919)	4,889	4,889
Net General Fund	6,775,417	9,320,313	15,681,592	18,860,943	26,353,918

### GENERAL FUND-FUND BALANCE

Actual Fund Balance for each fiscal year is determined after the completion of the Annual Comprehensive Financial Report. The estimates are based on current financial information.

FUND	AS OF 6/30/2019 Audited	AS OF 6/30/2020 Audited	AS OF 6/30/2021 Audited	AS OF 6/30/2022 Audited	AS OF 1/31/2023 *Estimate*
Total Fund Balance	\$ 22,829,395	\$ 21,681,255	\$ 25,687,191	\$ 26,473,854	\$ 30,545,412
Total Fund Balance Net of Hurricane Funds	\$ 10,628,789	\$ 16,676,063	\$ 19,461,424	\$ 25,536,813	\$ 28,889,924
Unassigned Fund Balance	5.19%	21.18%	30.34%	37.30%	N/A
Unassigned Fund Balance Excluding Hurricane Fund Balance	46.29%	32.15%	46.88%	52.10%	N/A



The chart on the left illustrates the total fund balance (includes all types of fund balance) and the chart on the right illustrates only the unassigned (non-appropriated) fund balance.

In the respective charts, the blue bar represents the fund balances if there were no hurricane funds; the green bar represents the fund including hurricane fund deficits. Benchmarks reflect the fund balance policy adopted February 27, 2018, where the City shall maintain Available Fund Balance of at least 25% for the General Fund and shall strive to maintain approximately 35%.

## FEMA RECONCILIATION

Reconciliation report for Hurricane Florence Costs and FEMA and Insurance Reimbursements  
For the period ending: 1/31/23

Category	Obligated by FEMA*	Paid by City	Rec'd from FEMA	% Reimbursed	Payments in process from FEMA	Due from FEMA**	notes
Police & Fire	\$ 546,971	\$ 1,009,158	\$ 410,229	41%		\$ 598,929	1, 2
Stanley White	7,506,649	627,662	575,492	92%		52,170	
Drainage CAT A*	32,769,995	5,230,522	5,225,112	100%		5,410	
Ditches - CAT D *	1,924,155	2,402,388	430,001	18%		1,972,387	
Management Costs *	2,153,876	1,829,831	968,958	53%		860,873	
Sewer	1,939,593	1,939,593	1,454,695	75%		484,898	2
Electric	3,935,801	4,359,630	3,716,008	85%		643,622	1, 2
Solid Waste	4,395,058	4,397,395	4,397,395	100%		-	2
<b>Total</b>	<b>\$ 55,172,098</b>	<b>\$ 21,796,178</b>	<b>\$ 17,177,889</b>	<b>79%</b>	<b>\$ -</b>	<b>\$ 4,618,289</b>	

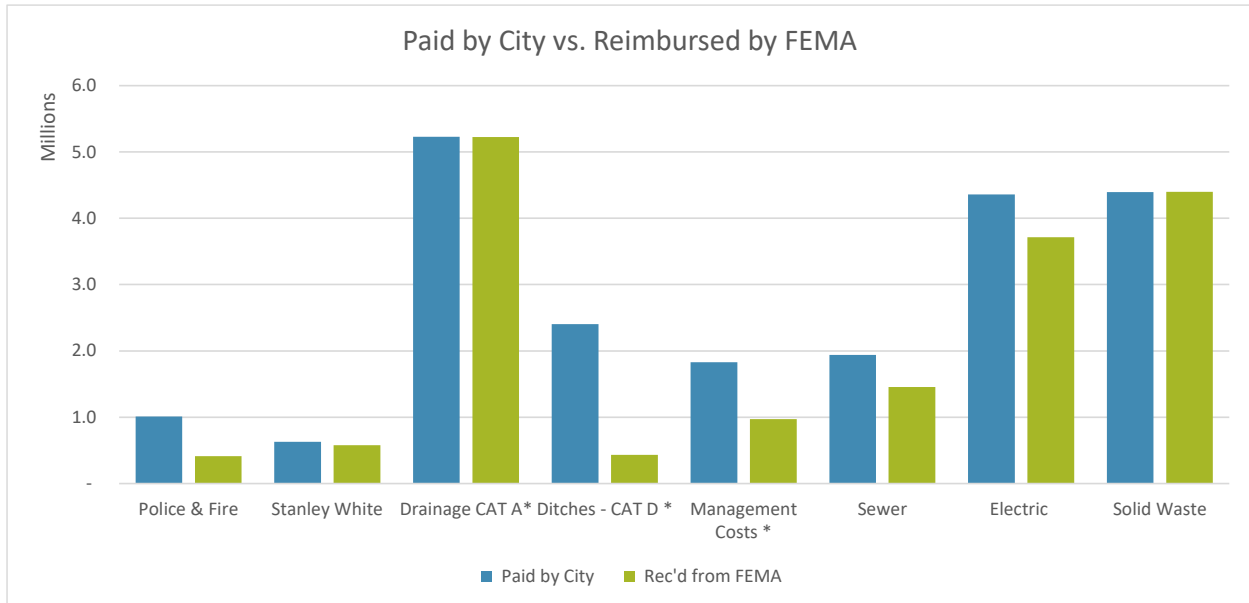
### Notes:

1. admin pay higher than amt obligated
2. pending closeout
3. reimbursement request to be submitted this month

\*Amount FEMA has awarded and agreed to pay

\*\*Final obligations amounts will be determined by actuals costs upon completion of projects

Received from Insurance to date: \$2,650,566.30



## Fire

### Fire Suppression:

Incidents	2022 Total	2023 YTD	Last Month	Current Month
Number of Incidents	2,464	211	238	211
90% Response Time to Incidents	9 minutes 06 seconds	6 minutes 45 seconds	7 minutes 14 seconds	6 minutes 45 seconds
Endangered Property Value	\$18,784,230	\$4,305,000	\$1,504,300	\$4,305,000
Property Losses Due to Fire	\$1,206,600	\$225,700	\$91,000	\$225,700
Percentage of Saved Property Value	91.29%	94.8%	94.0%	94.8%
Overlapping Incidents	356	19	33	19

### Fire Prevention:

Prevention Statistics	2022 Total	2023 YTD	Last Month	Current Month
Fire Investigations	43	3	4	3
Fire Inspections	1,613	188	125	188
Permits Issued	112	3	5	3
Child-Passenger Seat Checks	80	14	9	14
People Educated Through Public Fire & Life-Safety Programs	10,257	87	36	87
Smoke Alarms Installed	159	23	12	23

### Narcan:

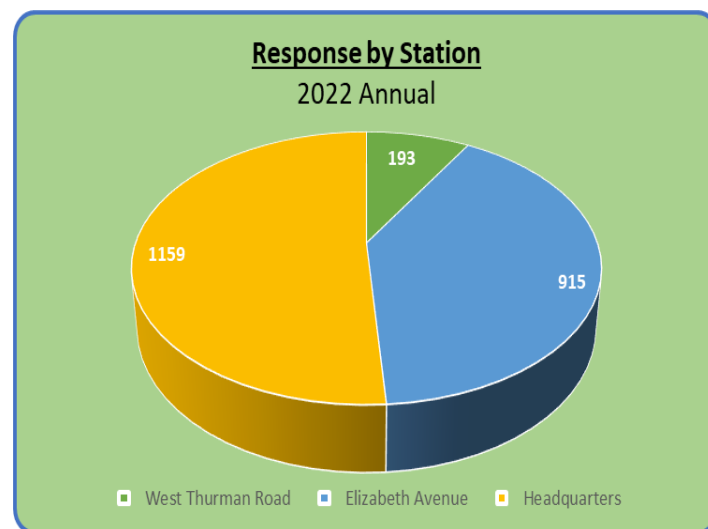
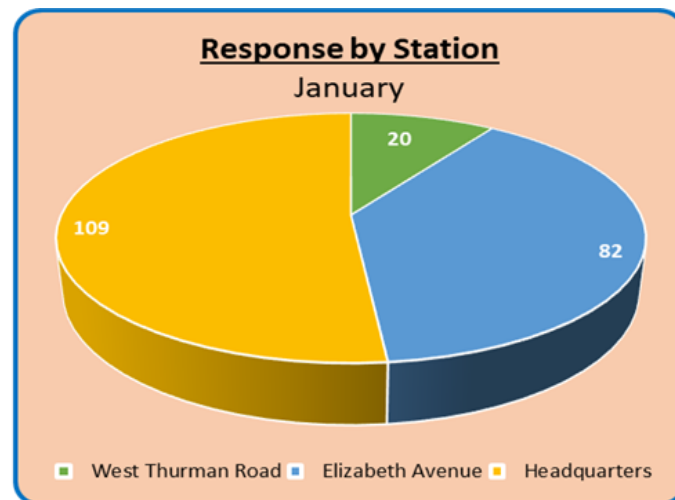
Statistics	2022 Total	2023 YTD	Last Moth	Current Month
Overdose Calls Responded To	166	16	12	16
Instances Narcan Administered	17	6	1	6

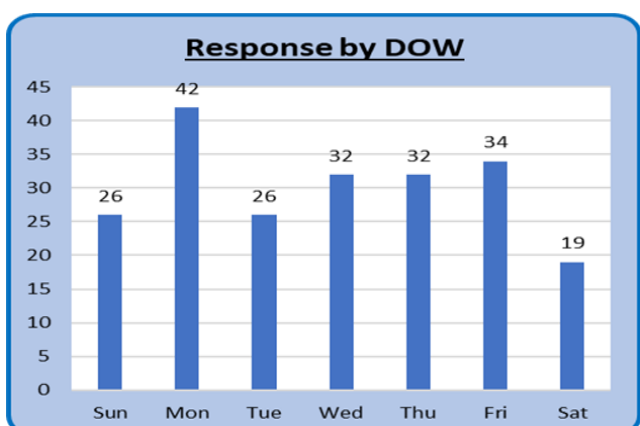
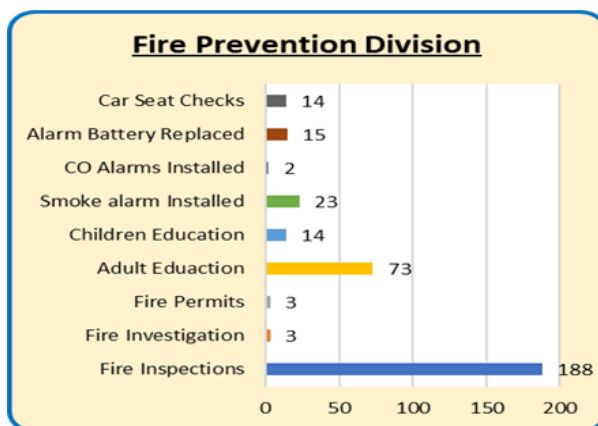
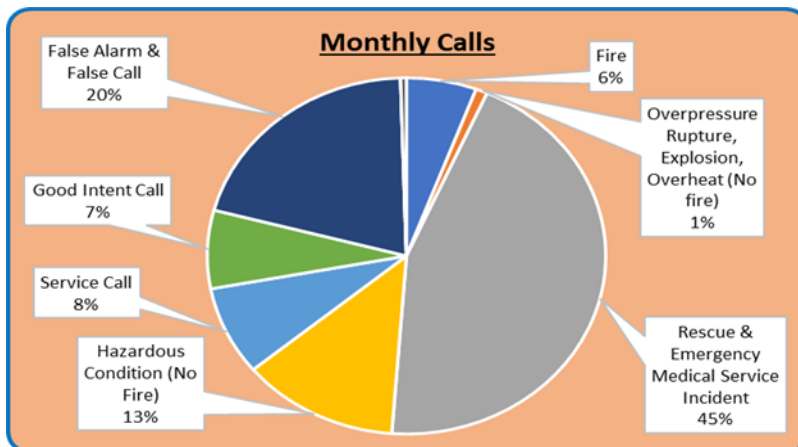
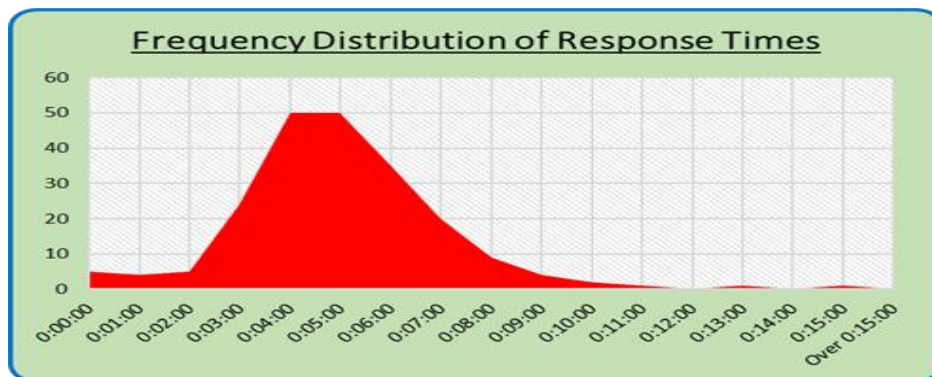
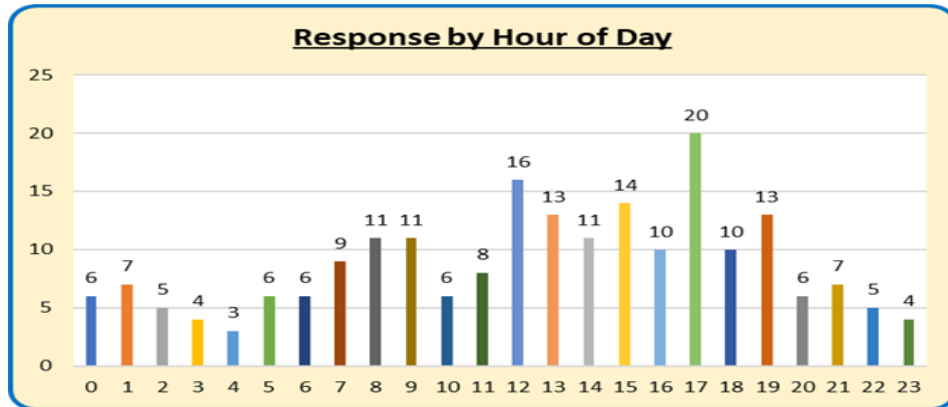
### Significant Issues:

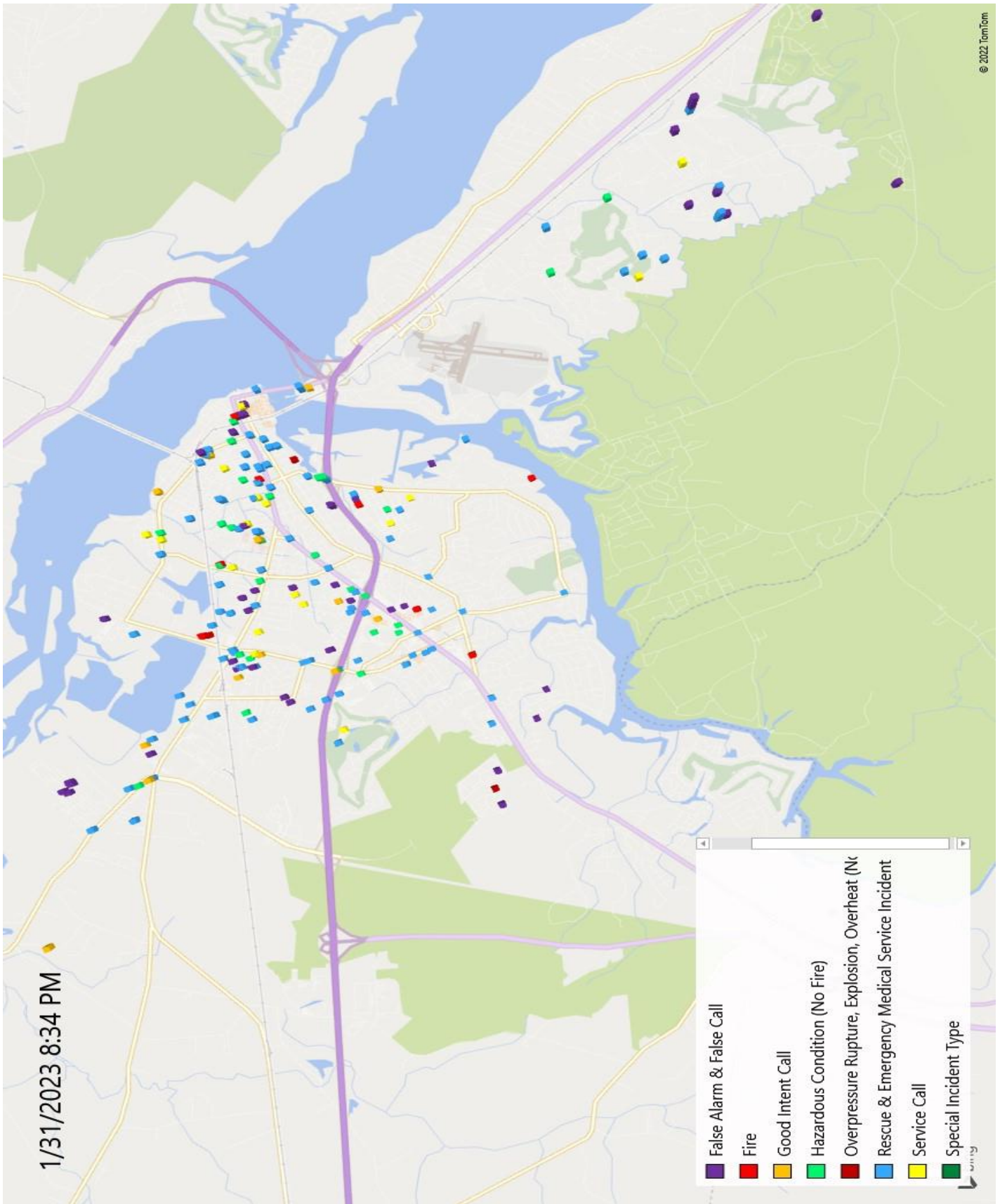


Breakdown of Response Types	Numbers
<b>1-Fire</b>	<b>12</b>
Brush or brush and grass mixture fire	3
Building fire	7
Outside rubbish, trash or waste fire	1
Passenger vehicle fire	1
<b>2-Overpressure Rupture, Explosion</b>	<b>2</b>
Excessive heat, scorch burns with	1
Overpressure rupture of steam pipe	1
<b>3-Rescue &amp; Emergency Medical Service</b>	<b>94</b>
EMS call, excluding vehicle accident	26
Extrication of victim(s) from vehicle	1
Lock-in (if lock out, use 511)	4
Medical assist, assist EMS crew	40
Motor vehicle accident with injuries	7
Motor vehicle/pedestrian accident	1
Rescue or EMS standby	1
vehicle accident with no injuries.	14
<b>4-Hazardous Condition (No Fire)</b>	<b>27</b>
Arching, shorted electrical equipment	3
Carbon monoxide incident	1
Electrical wiring/equipment problem	1
Gas leak (natural gas or LPG)	2
Oil or other combustible liquid spill	1
Overheated motor	1
Power line down	1
Vehicle accident, general cleanup	17
<b>5-Service Call</b>	<b>17</b>
Assist invalid	7
Asst police or other governmental	1
Public service	3
Public service assistance, other	1
Service Call, other	1
Unauthorized burning	3
Water or steam leak	1
<b>6-Good Intent Call</b>	<b>15</b>
Dispatched & canceled en route	4
Good intent call, other	1
No incident found on arrival at dispatch	7
Smoke scare, odor of smoke	3
<b>7-False Alarm &amp; False Call</b>	<b>43</b>
Alarm system activation, no fire, unknown	17
Alarm system sounded due to malfunction	5
CO detector activation due to malfunction	1
Detector activation, no fire - unknown	4
Smoke detector activation due to malfunction	6
Smoke detector activation, no fire	9
Sprinkler activation due to malfunction	1
<b>9-Special Incident Type</b>	<b>1</b>
Investigation Follow-Up	1
<b>Grand Total</b>	<b>211</b>

Code	Database Response by NFIRS Code	Total	%
1	Fire	12	5.69%
2	Overpressure Rupture, Explosion,	2	0.95%
3	Rescue & Emergency Medical Service	94	44.55%
4	Hazardous Condition (No Fire)	27	12.80%
5	Service Call	17	8.06%
6	Good Intent Call	15	7.11%
7	False Alarm & False Call	43	20.38%
8	Severe Weather & Natural Disaster	0	0.00%
9	Special Incident Type	1	0.47%
	<b>Grand Total</b>	<b>211</b>	







## Human Resources

### City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY21/22	Turnover FY22/23
Administration	15	0	0	0	2	0
Development Services	19	0	2	1	6	0
Finance	14	0	0	0	6	1
Fire	75	1	0	3	5	3
Human Resources	5	0	0	0	0	2
Parks & Recreation	30.5	0	0	4	7	1
Police	121.5	1	3	11	19	11
Public Utilities	87	0	0	11	13	10
Public Works	51	2	0	7	18	7
Water Resources	81	1	0	6	15	4
Totals:	499	5	5	43**	91	39

*\*\*Current vacancies due to separations from employment, promotions, demotions, and transfers.*

### Safety News:

Workers' Compensation	2022	2023
Current Month's Claims	0 OSHA Recordable 0 Lost Time 0 Non-Recordable 0 Denied	0 OSHA Recordable 0 Lost Time 1 Non-Recordable 0 Denied
Year-to-Date Claims	17 Recordable 3 Non-Recordable	9 Recordable 4 Non-Recordable
Current Month Costs	\$22,133.72	\$12,327.68
Year-to-Date Costs	\$135,475.30	\$86,141.54

### Other:

None

## Parks and Recreation

### Significant Issues:

- Request for Bids – Pool Replastering and Marshwalk Extension Project.
- Pleasant Hill Park Community Center – Cabinetry and painting completed. Ceiling track installation started.
- Riverwalk Fencing – Old fencing behind the Double Tree to Hancock Street removed and replaced.
- Comprehensive Master Plan – Park and facility visits with consultant from McGill Associates.
- Ice-Skating Rink – Operation of the ice-skating rink continued until January 8<sup>th</sup>. Sponsor nights by New Bern Area Chamber of Commerce (Jan 5<sup>th</sup>) and Swiss Bear (Jan 6<sup>th</sup>) held.
- Tree Plantings – (7) fruit trees planted at the Community Garden.
- Tree Trimming – Spencer Avenue, Police Department, HR, Collections, George Street, Seth West Parrott Park, Monk Mallard, Third Avenue, Donald Miller Park, and Leander Morgan Park.
- Special Event Planning and preparation for the following:
  - Shriner's Winter Ceremonial Parade
  - Black History Month Parade
  - Ghent Mardi Gras Festival

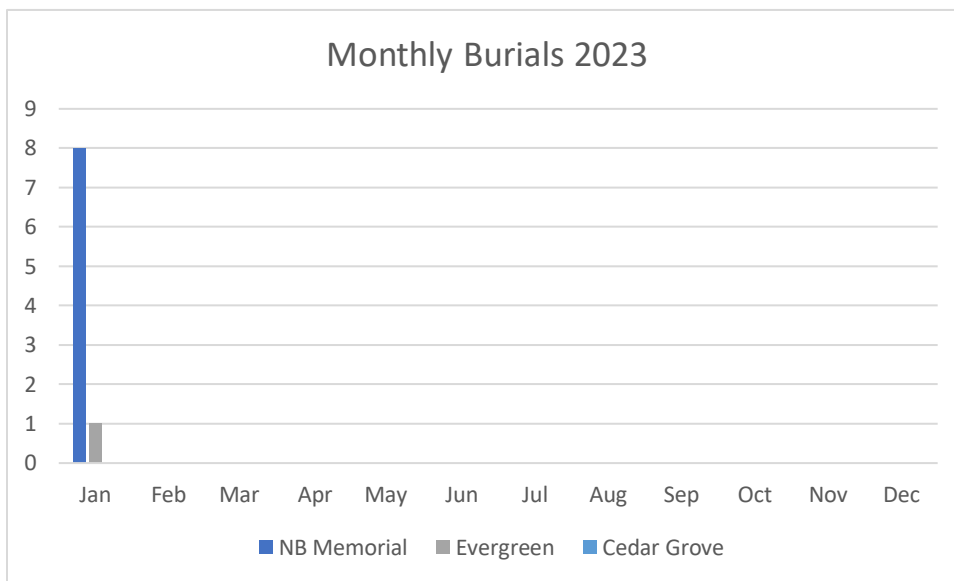
**Special Events** - Upcoming events include the Black History Month Parade, and the Ghent Mardi Gras Festival. Community Special Event applications are being received daily. Eleven (11) Special Event Applications were received during January.



**Athletics** –Adult Coed Volleyball (48 participants) and Youth Basketball (92 participants). Youth Basketball games started January 14<sup>th</sup>. Athletic field use – Thalmann Field (35 participants).

**Recreation** - Programs held during January included, BEAR Afterschool (27 daily average), Senior Fitness (37 participants), Low Impact Aerobics (8 per session), Ceramics (39 participants), Senior Line Dancing (127 participants), Fencing (90 participants), and Paint with Us (8 participants).

**Cemeteries** - Nine (9) burials occurred in January (Evergreen 1; New Bern Memorial 8).



## Police

### Crime:

Incidents & Arrests	Jan Total	2020 Total	2021 Total	2022 Total	2023 YTD
NIBRS* Group A Incidents	166	2,530	2,235	1,950	166
NIBRS* Group B Incidents (Arrests)	43	589	725	701	43
Adult Arrests	69	1,256	1,325	1,321	69
Juvenile Arrests	-	2	3	6	-
Total Arrests	69	1,258	1,328	1,335	69
Police Calls for Service	3,328	41,846	44,299	43,088	3,328
Business Alarms Dispatched	108	1,635	1,510	1,391	108
Residential Alarms	27	497	484	482	27
Alarm Calls (PD Dispatched)	135	2,132	1,994	1,873	135

\*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Jan Total	2020 Total	2021 Total	2022 Total	2023 YTD
Homicide	2	4	6	3	2
Rape	3	15	14	16	3
Robbery	2	23	22	18	2
Aggravated Assault	-	119	97	109	-
B&E – Residence	12	176	114	102	12
B&E – Business	2	30	34	36	2
Theft from Motor Vehicle	14	127	116	98	14
Larceny	45	706	608	450	45
Motor Vehicle Theft	1	34	35	32	1
Arson	-	1	5	3	-
<b>Total</b>	<b>80</b>	<b>1,235</b>	<b>1,051</b>	<b>867</b>	<b>81</b>

Criminal Investigations	Jan Total	2022 Total	2023 YTD
Cases Assigned	12	193	12
Cases Closed by Arrest	3	37	3
Cases Closed Leads Exhausted	0	2	0
Cases Closed Unfounded	0	6	0

2023 Cases of Note - Jan



2023-1572	Armed Robbery: Intersection of Clark Ave and Neuse Blvd, Victims reported they were car jacked and robbed at gun point while driving. Personal items were taken but no reported injuries occurred. Upon conducting interviews, canvassing, reviewing camera footage, and processing the scene it appears to be a fraudulent report as the incident is being reported.
2023-2081	Gunshot Victim: 1200 block of S. Glenburnie Rd, reported that a subject was shot in the parking lot and upon arrival, an older male was located with a gunshot wound to the hand. After interviews, canvassing, processing the scene, and reviewing camera footage the incident was determined to be a self-inflicted accident.
2023-2084	Armed Robbery: 2300 Neuse Blvd, Victim reported an armed robbery of her businesses by two unknown males. Both subjects stormed into the business demanded money and left after ransacking the register and taking goods. Interviews, canvassing, camera footage located and observed. A person of interest has been identified and further investigation to obtain warrants is ongoing.
2023-2158	Homicide: 1500 S. Glenburnie Rd, shooting which resulted in two deaths and a wound to the leg. Numerous vehicles were damaged during the incident. Upon conducting interviews, obtaining security camera footage, canvassing, processing the scene, the offender was identified and arrested.

Crime Analysis		
Top 5 Calls for Service & Number of Incidents	<b>Jan 2023</b>	<b>2023 YTD</b>
	1) Traffic Stops– 532 2) Security Check Business – 526 3) Follow-Up/Supplemental– 173 4) Citizen Assist– 145 5) Security Check Residential - 143	1) Traffic Stop – 532 2) Security Check Business – 526 3) Follow-Up/Supplemental – 176 4) Citizen Assist – 145 5) Security Check Residential –143
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 1100 Clarks Rd. (Commitment Papers) - 45 2) 3105 M. L. King Jr. Blvd (Larceny, Security Checks)- 42 3) 700 S Glenburnie Rd. (Security Checks, Vehicle B&E)- 40 4) 210 E Front St. (Security Checks)- 39 5) 1309 Country Club Rd. (Security Checks) -39	
Top 4 Group A Crime Locations for Current Month and Number of Incidents	1) 3105 M. L. King Jr. Blvd (Larceny, Security Checks)- 3 2) 1400 Lowes Blvd (Larceny, Security Checks)- 3 3) 1812 Greensboro St. (Security Check, Residential B&E)- 2 4) 215 E Front St. (Security Checks)- 2 *No other location had more than one (1) Incident/Report	



*\*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

**Personnel:**

Extra Duty Hours						
Jan	2018 Total	2019 Total	2020 Total	2021 Total	2022 Total	2023 YTD
167.5	4,525.01	4,392.75	995.50	1,110.50	2,458.90	167.5

*City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting.*

<u>Overtime</u>	Jan Total	2020 Total	2021 Total	2022 Total	2023 YTD
Office of the Chief	\$0.00	\$62.84	\$2,261.12	\$653.77	\$0.00
Operations Division	\$5,743.78	\$118,609.28	\$126,171.84	\$129,301.33	\$5,743.78
Services Division	\$4,664.33	\$89,971.82	\$85,190.82	\$95,326.54	\$4,664.33
Investigations Division	\$1,696.62	\$19,358.26	\$26,177.20	\$40,135.31	\$1,696.62
<b>TOTAL</b>	<b>\$12,104.73</b>	<b>\$228,013.20</b>	<b>\$239,800.98</b>	<b>\$265,777.01</b>	<b>\$12,104.73</b>

**Significant Issues (not noted above):**

## Public Utilities

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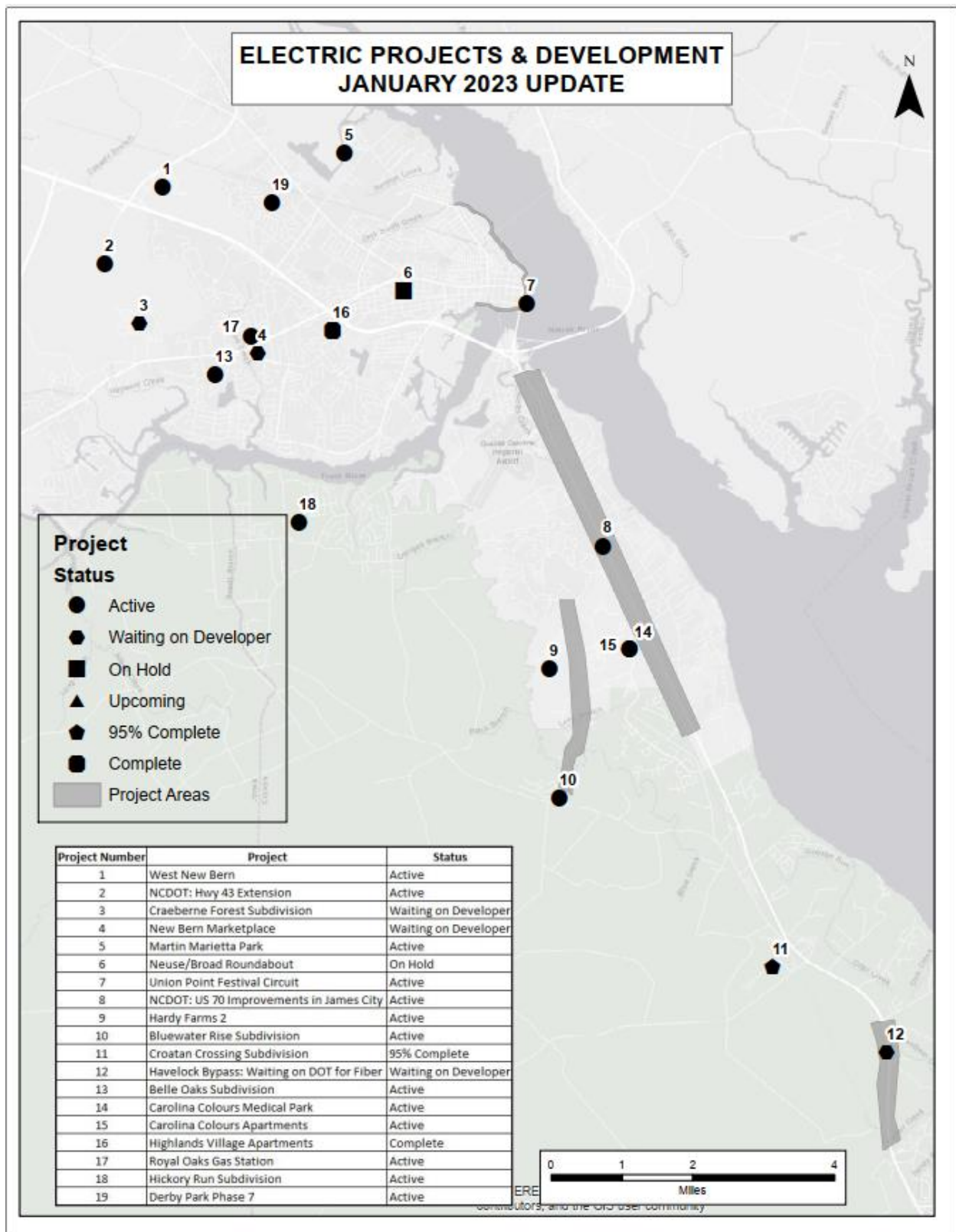
- **High-Profile Projects:** Eight high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also six high profile water and sewer projects currently underway. An updated summary is included.
- **System Reliability:** A total of 39 interruptions were recorded on the electric system during the month of January. This impacted a total of 808 customers. As a result, customers experienced an average of 0.0337 interruptions and were restored in an average of 3.385 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics.”
- **Safety:** No incidents to report.
- **Electric and Water Sales:** Graphical trends of revenue and expenses are Included.
- **Employee Recognitions:**

**Rebecca Rodriguez, Billing Services Supervisor**, is being recognized for finding lost revenues. During routine audits of billing work, Rebecca identified accounts that were not being charged the 3-phase fee in error. In total, her find has led to 340 accounts and about \$55,000.00 in lost revenues that will be recovered by the utility. Nice work Rebecca!

**Debbie Coward, Utility Services Technician**, is also being recognized for finding lost revenue. Debbie is observant and while working downtown she noticed a meter that operates the flashing lights for the railroad and she was unfamiliar with it. Debbie turned around to inspect and found an old mechanical meter that has likely been installed since 1993 and had never been added to CIS. We are now back-billing Norfolk Southern and installing an AMI meter. Great work Debbie!

An email was received from a customer commending **Jackie Allen, Utility Service Technician**, for helping her during a water use issue. Jackie called the customer to warn her that they had used an excessive amount of water and left a detailed message about what they could do to resolve the issue. The customer states she has spoken with Jackie two times since, and commented on how cheerful and helpful Jackie is. Jackie made a bothersome situation a lot easier to understand and manage. Thank you, Jackie!

**Krystle Quallich, Customer Service Representative**, is being recognized for doing an excellent job. She is a quick learner and when dealing with customers, explains everything in very clear detail so there is no room for confusion. Thank you, Krystle!



- **Advanced Metering Infrastructure Project** – This project involves installing a network of electric and water meters. We are currently reading 18,858 water meters and 23,945 electric meters, of which 12,518 are disconnect meters. There have been 8,037 two-way load management switches installed.

#### JANUARY 2023

Utility	Active Cust.	Never AMI Cust.	Active AMI Cust.	% Complete
Electric	23,975	31*	24,727	99.999
Water	18,858	~2,570	14,969	~95.565
<b>Installed Gateways</b>		42		
<b>Installed Relays</b>		95		
<b>LM Customers</b>		4,991		
<b>Total Switches</b>		8,037		
<b>Controlled Devices</b>				
<b>Air Conditioner</b>		<b>Electric Furnace</b>	<b>Heat Strips</b>	<b>Water Heaters</b>
4,991		86	2,768	2,730

*\*ElectriCities read meters*

*Note: Active AMI meters reporting procedure has been corrected and adjusted accordingly*

*Note: Water's 'Never AMI' estimate impacts the '% Complete'*

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. Annual budget amount has been spent. The effort will resume in the new budget year.
- **Vegetation Management** – Is ongoing throughout the service area.

## Public Utilities

### High-Profile Electric Projects:

- **Bluewater Rise Subdivision**. *New underground residential subdivision*. Construction is following the pace of the developer. Starting new phase - Hutton Pointe.
- **Croatan Crossing Subdivision**. Construction is following the pace of the developer. This project is 98% complete.
- **NCDOT**. *This consist of various NCDOT projects.*
  - a. NC Hwy 43 Extension – Engineering
  - b. Neuse Boulevard Roundabout – On hold by NCDOT.
  - c. US Hwy 70 – James City – Engineering, Design and Construction
  - d. Havelock Bypass – Engineering, Design and Construction
  - e. Havelock Bypass Fiber – Awaiting additional information
  - f. Thurman Road to Havelock bypass – Waiting NCDOT information.
  - g. *Reimbursable dollars to date: \$2,777,474.77; collected to date \$2,777,143.62*
- **Martin Marietta** – Following pace of developer.
- **West New Bern** – Electric line extension in progress and following pace of developer.
- **Volkswagon DEQ Grant** –Red Bear project – request reimbursements.
- **Hospital Expansion** – Awaiting further information.
- **Schlaadt Plastic Plant Expansion** – Customer hold.

## Public Utilities

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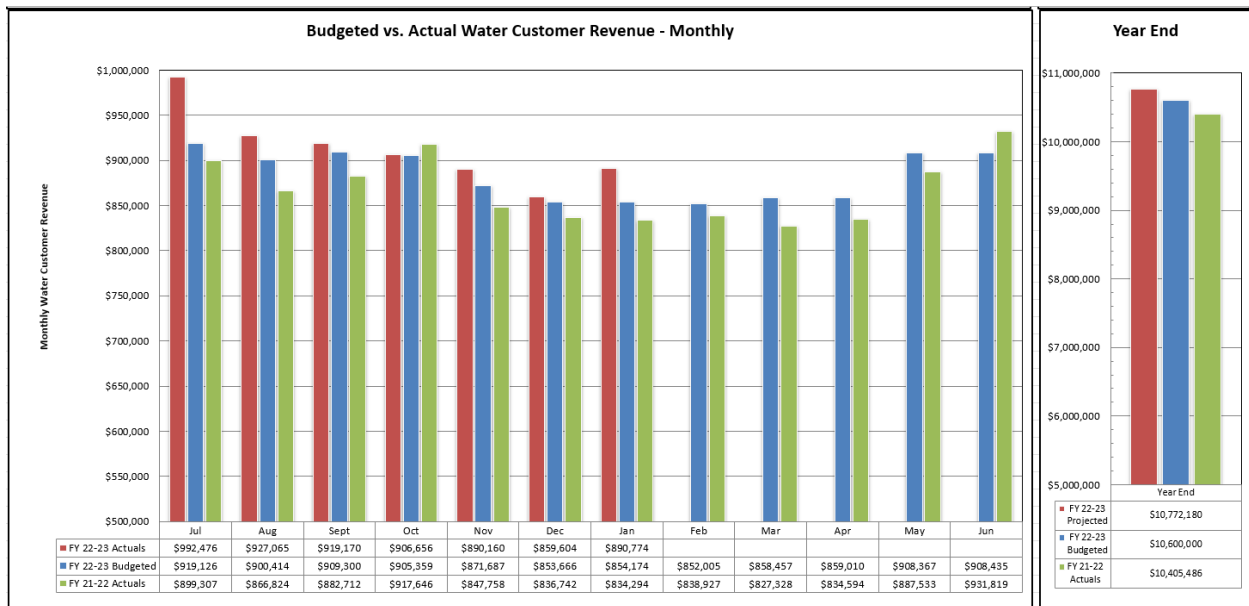
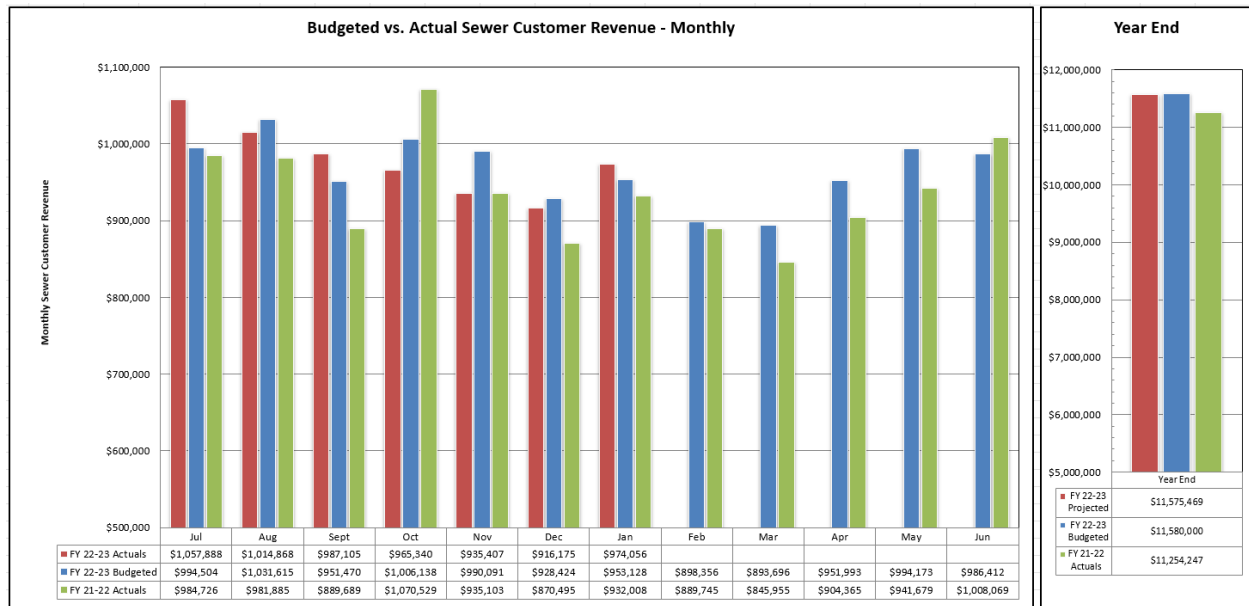
- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Pre-construction meetings were held in January for both Contract-I “Line Work” and Contract-II “Pump Station”. The Notice-to-proceed has been issued for the linework contract and that work is scheduled to begin in late February. The notice-to-proceed for the pump station project is scheduled to be issued in late February, with the construction anticipated to begin in March.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* The NCDOT has postponed the proposed work on extending Highway 43, which will impact the southern tie-in for this project. At this point, we plan to continue moving forward with the water project and will make the necessary modifications to the project to complete the southern tie-in, without the highway improvements in place.
- **FY22 Water & Sewer Improvements** – *Rehabilitation of existing water and sewer infrastructure in various locations throughout City, in advance of the FY22 paving project.* Water Resources staff have worked with Public Works to determine the areas in the FY22 paving program that will need water and sewer infrastructure replaced prior to paving. At the end of January, the contractor was able to complete all the remaining work on Washington St. and Raleigh St. and has mobilized to Main Street to complete 2 blocks of rehabilitation work, which will complete the project.
- **Southeast Water Improvements Project** – *Installation of a new water main to provide a looped connection between the Wilcox Road elevated tank and Old Airport Road, which will improve firefighting capabilities on the southern portion of Old Airport Road.* Over the past month, the contractor has completed the installation of the directional bore under Brice’s Creek and installed the remaining pipe line for the project. Pipeline pressure testing is scheduled to begin in early February and the project is scheduled to be complete by the end of February.
- **Northwest Interceptor Rehabilitation Phase II** – *This project will involve the rehabilitation of approximately 2,000 linear feet of the Northwest Interceptor. This portion of the City’s sewer collection system is a large outfall line that runs through long stretches of flood plain on its path the City’s WWTP. The project will line the existing sewer main with CIPP lining and waterproof the manholes along the route.* A \$230,000 NCDWI grant has been obtained to fund a portion of this project. The design of the project has been completed and is currently being submitted for permitting, with anticipation of going out for bids as soon as authorization is granted by NCDEQ.
- **Highway 70 James City – Water & Sewer Relocations** – *This project will involve the relocation of approximately 19,000 LF of water main and 44,000 LF of sewer main that will be required to accommodate the Highway improvements.* Over the past month, the contractor has worked to install new water and sewer mains to the north of Grantham Road. To date, 16,200 feet (37%) of the sewer main and 4,800 feet (25%) of the water main has been installed.

## Public Utilities

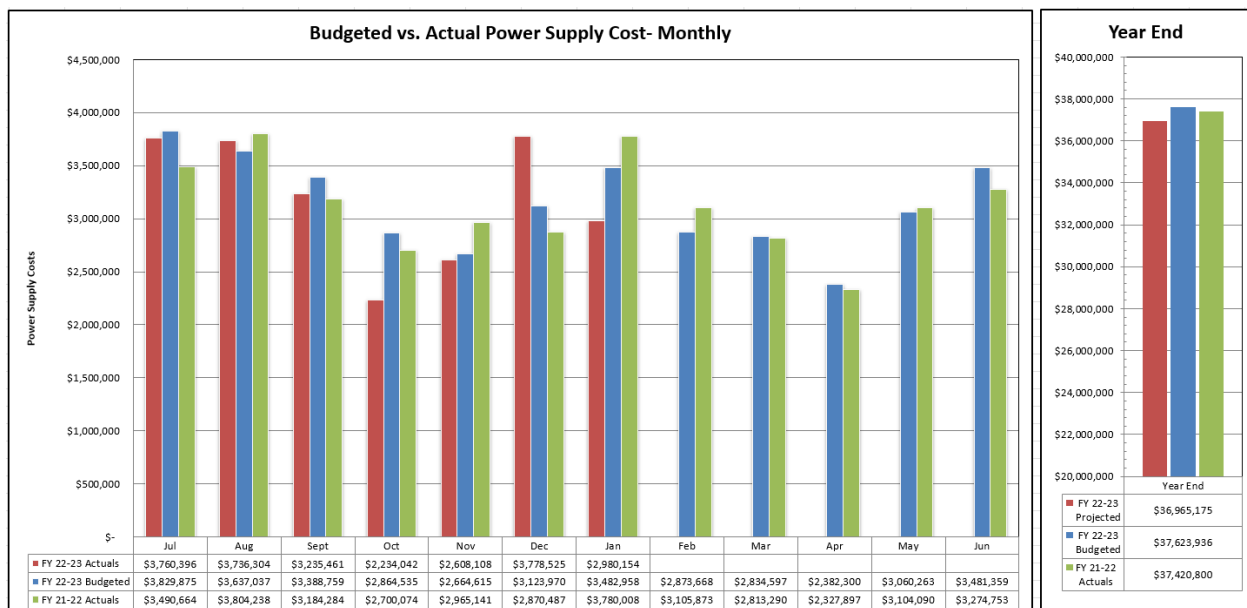
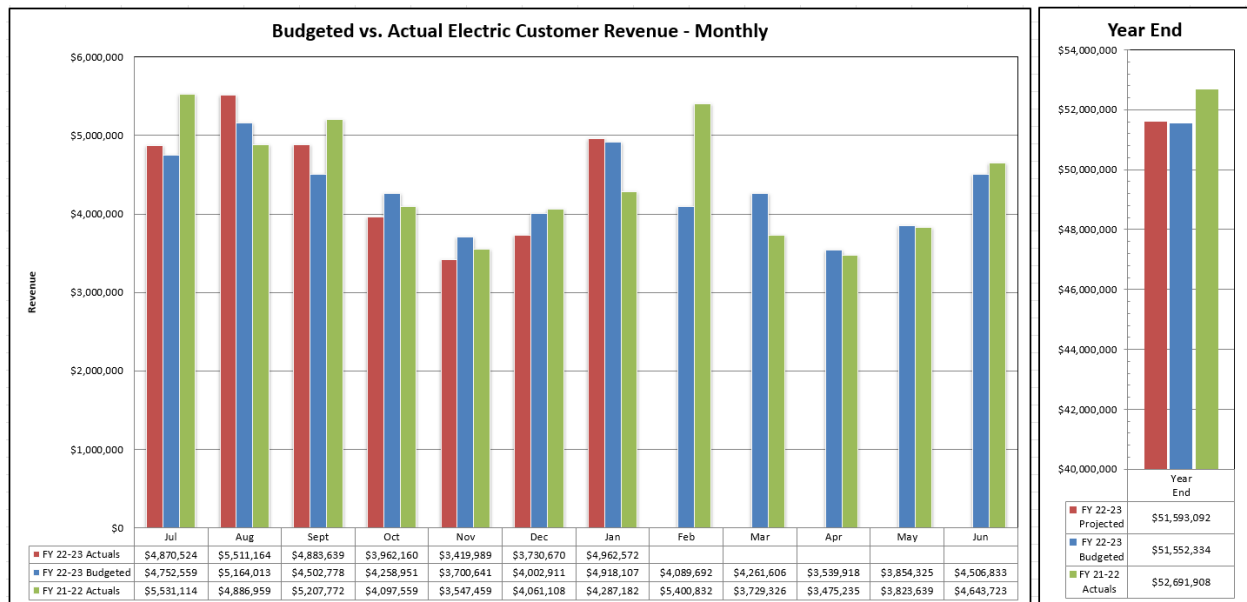
### Electric System Outages and Reliability Statistics

*\*Adjusted for APPA Event Threshold*

January 2023		2023 YTD	
# of Interruptions	39	39	
# of Customers Out	808	808	
Customers Minutes out	81,222	81,222	
SAIDI: System Average Interruption Duration Index	SAIFI: System Average Interruption Frequency Index	CAIDI: Customer Average Interruption Duration Index	ASAI: Average Service Availability Index
January 1, 2023, to January 31, 2023			
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
3.385	0.0337	100.522	99.9921%
January 1, 2022, to January 31, 2023			
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
32.317	.0465	69.571	99.9943%
January 1, 2021, to January 31, 2022			
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
28.55	0.346	82.436	99.9949%
January 2023			
Sched/Unsched	Cause	Outages	
Unscheduled	Equipment	1	
Unscheduled	Equipment Damage	2	
Unscheduled	Equipment Worn Out	4	
Unscheduled	Manufacturing Defect	1	
Unscheduled	Tree	1	
Unscheduled	Vine	0	
Unscheduled	Storm	0	
Unscheduled	Wind	0	
Unscheduled	Bird	2	
Unscheduled	Squirrel	4	
Unscheduled	Contact with Foreign Object	1	
Unscheduled	Human Accident	0	
Unscheduled	Vehicle Accident	7	
Unscheduled	Construction	0	
Unscheduled	Maintenance	1	
Unscheduled	Unknown/ Other	0	
Scheduled	Road Construction	4	
Scheduled	Equipment Replacement	11	
Total			39







## Public Works

### Leaf and Limb:

Service Provided (Tons)	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	JANUARY 2023
White Goods Collected	49.50	40.50	13.50	0.00
Brown Goods Collected	4,191.00	3,491.40	1,636.80	270.60
Yard Waste Received	13,612.05	11,432.91	6,065.12	1,188.26
Mulch Dispersed	450.05	779.90	694.06	27.76

### City Garage:

Costs	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	JANUARY 2023
Services Provided by City Garage:				
Vehicles Serviced	2,728	2,793	1,862	258
Total Labor Cost	\$118,978.38	\$124,619.90	\$ 76,191.44	\$10,342.34
Total Parts Cost	\$222,112.11	\$256,478.58	\$171,980.90	\$18,187.32
Total Cost (Parts + Labor)	\$341,090.50	\$381,098.48	\$248,172.34	\$28,529.66
Services Provided by Contract:				
Vehicles Serviced	403	420	292	26
Total Labor Cost	\$105,911.46	\$111,323.13	\$ 66,716.64	\$ 8,614.86
Total Parts Cost	\$149,450.03	\$144,368.02	\$103,351.64	\$12,219.22
Total Cost (Parts + Labor)	\$255,361.49	\$255,691.15	\$170,068.28	\$20,834.08
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	3,129	3,214	2,154	284
Total Labor Cost	\$224,889.84	\$235,940.03	\$142,908.08	\$18,957.20
Total Parts Cost	\$371,562.14	\$400,846.60	\$275,332.54	\$30,406.54
Total Cost (Parts + Labor)	\$596,451.98	\$636,789.63	\$418,240.62	\$49,363.74

Cost by Department	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	JANUARY 2023
Public Utilities (Electric)	\$ 75,734.54	\$ 78,440.04	\$ 44,959.41	\$ 4,936.36
Public Utilities (W&S)	\$139,000.69	\$144,044.80	\$ 91,474.09	\$ 8,728.53
Police	\$107,363.21	\$133,588.42	\$ 71,558.97	\$ 9,814.27
Recreation & Parks	\$ 23,305.33	\$ 18,916.65	\$ 11,392.61	\$ 501.24
Finance	\$ 17,342.25	\$ 11,591.79	\$ 8,485.42	\$ 931.17
Public Works	\$155,557.33	\$162,118.12	\$132,792.12	\$13,686.91
Fire / Rescue	\$ 72,368.27	\$ 84,908.56	\$ 53,109.29	\$ 9,503.15
Human Resources	\$ 1,512.06	\$ 614.13	\$ 2,469.60	\$ 925.84
Development Services	\$ 4,268.27	\$ 2567.12	\$ 1,999.11	\$ 336.27

**Significant Issues:** Asphalt has been limited due to low temperatures.

## Attendance for Board Appointees

Board of Adjustment			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Richard Parsons	N/A	0	Ward 1
Peter Dillon	N/A	0	Ward 3
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	0	Ward 6
Kenneth “Kip” Peregoy	N/A	0	Mayor Outlaw
Barbara Sampson	N/A	0	Ward 5
Jonathan Foster (Alternate)	N/A	0	Ward 4
Ross Beebe (Alternate)	N/A	0	Ward 3

\*A meeting was not held in January.

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Corinne Corr	N/A	0	Ward 1
Carol Williams	N/A	0	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	0	Ward 4
James Woods	N/A	0	Ward 5
Della Wally	N/A	0	Ward 6

Meetings are held quarterly. A meeting was not held in January.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2023 To Date	Appointed By
Bill Stafford	P	0	BOA

Dangerous Dog Board			
Appointee	Current Month Attendance	Meetings Missed in 2023 To Date	Appointed By
Dona Baker	N/A	0	BOA
Dr. Steve Stelma	N/A	0	BOA
Bobbi Kotrba	N/A	0	BOA

\*Meetings are only held as needed.

## Attendance for Board Appointees

<b>Friends of New Bern Firemen's Museum, Inc. Board of Directors</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2023 To Date</b>	<b>Appointed By</b>
George Halyak	P	0	Ward 1
John Meehan	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	0	Ward 4
Henry Watson	P	0	Ward 5
Elona Fowler	A	1	Ward 6
Gary Lingman	A	1	Bengel
Daniel Ensor	P	0	Mayor
David Pickens	A	1	Odham
Ex-officio Bobby Aster	P	0	Odham

<b>Historic Preservation Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2023 To Date</b>	<b>Appointed By</b>
Tripp Eure	P	0	Mayor
Mollie Bales	P	0	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	0	Ward 3
Gregory Rusch	P	0	Ward 5
Marc Wartner	P	0	Ward 4
Jim Morrison	P	0	Ward 6
Tim Thompson	P	0	Aster
Candance Sullivan	A	1	Outlaw

## Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2023 To Date	Appointed By
Zeb Hough	P	0	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	P	0	Mayor
Sulin Blackmon	P	0	HA Residents
Ronald Scott	P	0	Mayor
Janelle Reddick	P	0	Mayor
Denise Harris-Powell	P	0	Mayor

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Bob Brinson	P	0	Brinson
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

\*Alternate only *required* when regular appointee is not attendance.

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Carol Becton	N/A	0	Odham
Sam Carter	N/A	0	Bengel
Bo Wernersbach	N/A	0	Bengel
Shelley Maloy	N/A	0	Bengel
Rick Prill	N/A	0	BOA

\*Meetings are held alternate months (February, April, June, August, October, and December).

## Attendance for Board Appointees

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2023 To Date	Appointed By
Brad Jefferson	P	0	Mayor
Travis Oakley	P	0	Ward 1
Margie Dunn	P	0	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	A	1	Ward 4
Kyle Dearing	P	0	Ward 5
Pat Dougherty	P	0	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Amy James	N/A	0	Best
Isaiah Daniels	N/A	0	Aster
Karen May	N/A	0	Kinsey
Tyrone Brown	N/A	0	Odham
Lesley Hunter	N/A	0	Bengel

\*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2023 To Date	Appointed By
Stephanie Lovick	P	0	Gov. Bd. As Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Beth Walker	P	0	Gov. Bd. as Whole
Julian (Jay) Tripp	P	0	Gov. Bd. as Whole
Leander "Robbie" Morgan, Jr.	P	0	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
Julius Parham	P	0	Gov. Bd. as Whole
Tabari Wallace	P	0	Gov. Bd. as Whole
Theresa Lee	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.

## Attendance for Board Appointees

Stanley White Recreation Center Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Leander Morgan, Jr.	P	0	Gov. Bd. As Whole
Talina Massey	A	1	Gov. Bd. as Whole
Kurtis Stewart	P	0	Gov. Bd. as Whole
James Woods	P	0	Gov. Bd. as Whole
Bernard White	P	0	Gov. Bd. as Whole
Reginald Pender	P	0	Gov. Bd. as Whole
Elijah Brown	P	0	Gov. Bd. as Whole
Barbara Lee	A	1	Gov. Bd. as Whole