

NEW BERN



NORTH CAROLINA

*Everything comes together here*

# Departmental Monthly Reports

---

July 2022

## Table of Contents

---

Development Services .....	2
Finance.....	6
Fire.....	9
Human Resources.....	13
Parks & Recreation .....	14
Police .....	16
Public Utilities .....	19
Public Works .....	28
Attendance for Board Appointees .....	29

## Development Services

### Inspections:

Overview	2021 YTD	2022 YTD	June 2022	July 2022
Commercial Permits – New Construction	88	17	1	1
Residential Permits – New Single Family	398	194	19	12
Residential Permits – Additions/Remodels	264	121	21	14
Mobile Homes	13	3	0	0
Signs	40	20	4	0
Certificates of Occupancy – Residential	238	208	31	26
Certificates of Occupancy – Commercial	11	29	4	3
Total Permit Valuation	\$145,722,963	\$167,325,034	\$5,438,100	\$7,904,413

### Community and Economic Development:

#### **Economic and Community Development:**

- Staff prepared for an audit by HUD. The audit was scheduled to take place July 11-14, 2022. CDBG staff received notice that the audit would be conducted remotely. CDBG staff collaborated with the City's Finance department to complete all monitoring exhibits presented by HUD. CDBG staff received feedback from HUD regarding the recent monitoring. HUD stated that no findings or concerns were discovered during the monitoring. HUD monitored CDBG program years 2019, 2020, and 2021.
- Staff held a conference call with Ramey Kemp & Associates and City leadership to discuss plans for the installation of the remaining two shelters at the VOLT Center and 520 Roundtree Street. Staff received forms from Ramey Kemp & Associates that provided the City with the option to request an extension of its contract with SAL Construction Company.
- The draft CDBG 2022 Annual Action Plan went on display on June 24, 2022- July 25, 2022. Staff received all comments for a 30-day period. CDBG staff attended a meeting with City Leadership regarding the 2022 Annual Action Plan. Staff has worked to update the plan with projects directly aligned with public input from the Board of Aldermen meeting on July 22, 2022. The plan will go before the Board of Aldermen for adoption on Tuesday, August 9, 2022.
- Staff held a conference call with Urban Design Ventures and the Redevelopment Commission to discuss the bid package for the house located at 911 Eubanks Street. The Redevelopment Commission announced their invitation to bid for the rehab of the structure at 911 Eubanks Street.

## Development Services

---

- Staff prepared minutes for the Redevelopment Commission and attended the Commission meeting held on July 13, 2022. CDBG staff attended and recorded minutes for the Redevelopment Commission's Special Called meeting held on Monday, July 25, 2022.
- Staff hosted two teachers from Craven County Schools through the externship program, this is an opportunity for teachers and school counselors to work in various industries and bring real-world experience back to the classroom and school building to better prepare students for their future.

### **Resiliency and Recovery Activities:**

- Staff attended then American Flood Coalition meeting via Zoom.
- Over 1,000 letters were mailed to residents and businesses that have been flooded several times letting them know steps they can take to protect themselves and their property; this is part of the annual recertification for the Community Rating System (CRS) which also gives citizens a discount of 10 % on their flood insurance.
- Staff met with WithersRavenel to review and discuss the resiliency toolkit check list that will be rolled out for residential and business use.
- A meeting was held to discuss available grants for resiliency toolkits supplies that could be acquired and distributed through 2 non-profits to citizens in need.
- Staff met with the grant writer to discuss the Resiliency Toolkit rollout.
- Staff is coordinating a future meeting with the Director of NC Sea Grant & Water Resources Research Institute.
- A stormwater grants summit was held with the grant writer, consultants Moffat and Nichol, Development Services, Public Works and Assistant City Manager to discuss the following grant funds and projects: \$2.5M from NCEM for construction of the DESP wetlands, NCLWF flood risk reduction LOI due July 31<sup>st</sup>, DWI Stormwater Program up to \$5M for construction and \$400K for planning, multiple applications for multiple projects allowed, RCCP funds for the Rose Street pond project, Canal project concepts and public involvement.
- Staff attended a Teams meeting with an Architect from CPL Team to discuss our resiliency plan and for a recap of the community engagement for Stanley White Recreation Center.
- Teams meeting held with consultants WithersRavenel to finalize the public engagement plan, review the contents of the info sheets, and discuss the outline/goals/objectives of the roadshow.

### **MPO:**

- Staff attended or held:
  - ExecuTime Training – 7/7
  - Reconnecting Communities Grant Program webinar – 7/14
  - Designing Road Diets as a Tool for Walkability & Community Revitalization webinar – 7/14
  - Site visit with NCDOT for NC 43 connector & future development – 7/20
  - NCDOT Transportation Performance Measures Coordination web meeting – 7/22
  - RISE Eastern Carolina Stakeholder Partnership Meeting – 7/25
  - IMD Multimodal Updates webinar – 7/27
  - Interested in Applying – Reconnecting Communities Grant webinar – 7/28
- Continued discussions with MPO partners and NCDOT
- Continued efforts with website and social media updates

## Development Services

---

### Zoning:

- Presented the following items for the Planning and Zoning Board:
  - Overlook Holdings, LLC is requesting general subdivision plan approval for “Bayberry Park Subdivision, Phase 3” a 51-lot residential development. This section of the multi-phase development is located on 21.41 +/- acres in the R-8 Residential District. The site is located off Bayberry Park Drive and Cinnamon Run in the Carolina Colours community.
  - W. Frank Crayton is requesting general subdivision plan approval for “Derby Park, Phase Seven. A Planned Unit Development”, a 68-lot planned unit development. This section of the multi-phase development is located on 37.98 +/- acres in the R10A and A-5F Residential Districts. The site is located off Elizabeth Avenue.
  - Hudson Carolina Colours Development, LLC on behalf of New Market HDS, LLC is requesting general subdivision plan approval for “Redivision of Plat H-1A, Parcel #4” a 3-lot multifamily residential and commercial development. This development is located on 34.85 +/- acres in the C-3 Commercial District. The site is located off Waterscape Way in the Carolina Colours community.
- Fielding zoning-related phone calls and email requests.
- Processing sign permit applications.

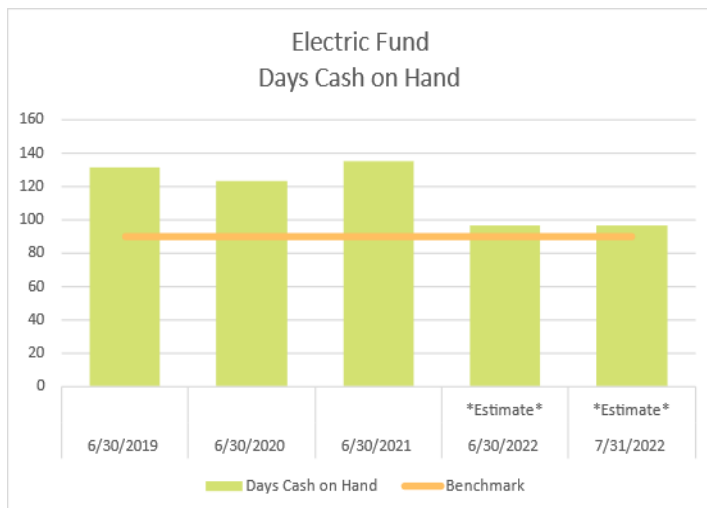
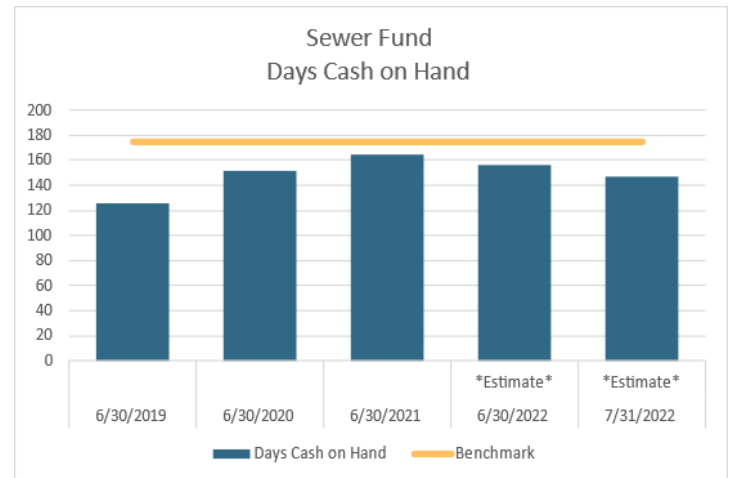
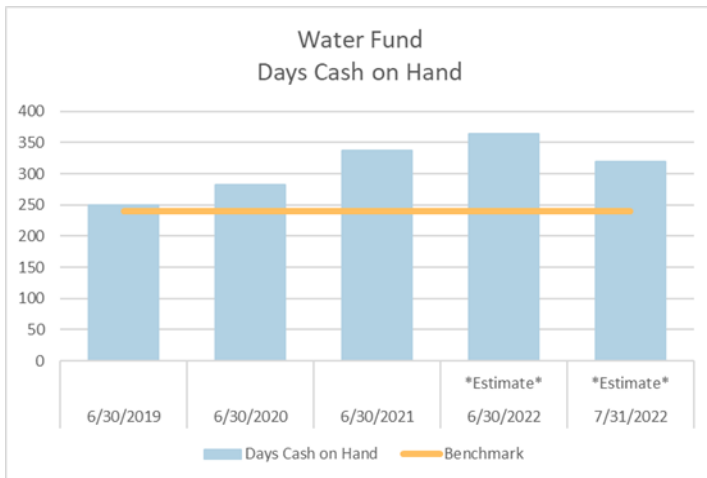
### HPC:

- Regular Meeting held July 20, 2022, for the following applications:
  - Bike Share Stations in Various Locations – to include installation of bicycle docking stations in the Primary AVCs at 300 E. Front St., 504 S. Front St., and 902 Pollock St.
  - 206 Change St. – to include two pergolas, patio pavement extension, hot tub, front paving replaced with raised planter, in all AVCs.
  - 405 Johnson St. – to include replacing wooden front steps with brick steps in the Primary AVC.
  - Federal Alley – to include installing wall-mounted arbors in the east end of the Public Right of Way.
  - 416 – 418 Broad St. – extension of CoA.
- Major and Minor COAs:
  - 206 Change St. – planter, pergola, trellis
  - 300 E. Front St. – Cycle Share bike stations
  - 405 Johnson St. – front steps
  - 504 S. Front St. – Cycle Share bike stations
  - 902-904 Pollock St. – Cycle Share bike stations
  - 205 Broad St. – porch railing, handrail
  - 602 Middle St. – tree replacement
  - 706 E. Front St. – window replacements
  -

# Finance

## ENTERPRISE FUNDS-CASH ON HAND

FUND	6/30/2019	6/30/2020	6/30/2021	6/30/2022 *Estimate*	7/31/2022 *Estimate*
Water Fund	\$ 7,340,138	\$ 8,316,009	\$ 9,927,702	\$ 11,343,435	\$ 11,099,162
Days Cash on Hand	250	282	337	364	319
Sewer Fund	\$ 4,460,409	\$ 5,096,368	\$ 5,829,222	\$ 5,867,452	\$ 5,820,099
Days Cash on Hand	125	152	164	156	147
Electric Fund	\$ 20,212,152	\$ 18,891,493	\$ 20,589,859	\$ 15,731,804	\$ 15,638,425
Days Cash on Hand	131	123	135	97	97



Benchmarks reflect the Minimum Operating Cash Reserve Levels established in the Utility Cash Reserve Policy adopted December 3, 2014. Minimum Days Cash on Hand:

Electric | 90 days

Water | 240 days

Sewer | 175 days

Actual Days Cash on Hand for each fiscal year are determined after the completion of the Annual Comprehensive Financial Report. The amounts above are estimates based on current financial information.

## Finance

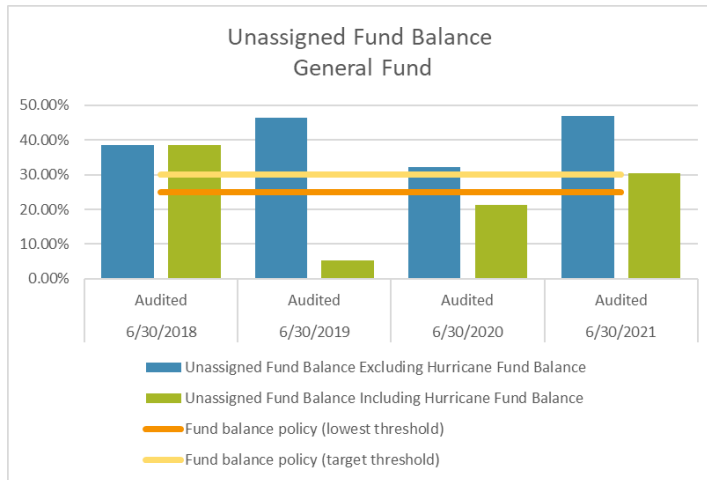
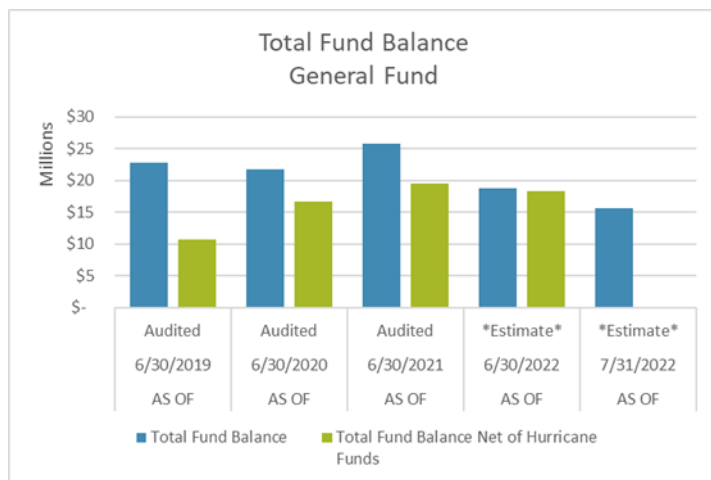
### GENERAL FUND-CASH ON HAND

FUND	AS OF 6/30/2019	AS OF 6/30/2020	AS OF 6/30/2021	AS OF 6/30/2022 *Estimate*	AS OF 7/31/2022 *Estimate*
General Fund	18,354,389	15,877,194	21,847,635	19,019,457	14,408,453
Florence Fund	(11,578,971)	(5,099,694)	(5,354,700)	131,556	(20,587)
Dorian Fund	-	(1,457,187)	(424,424)	(424,424)	(424,424)
Isaias Fund	-	-	(386,919)	4,889	4,889
Net General Fund	6,775,417	9,320,313	15,681,592	18,731,478	13,968,330

### GENERAL FUND-FUND BALANCE

Actual Fund Balance for each fiscal year is determined after the completion of the Annual Comprehensive Financial Report. The estimates are based on current financial information.

FUND	AS OF 6/30/2019 Audited	AS OF 6/30/2020 Audited	AS OF 6/30/2021 Audited	AS OF 6/30/2022 *Estimate*	AS OF 7/31/2022 *Estimate*
Total Fund Balance	\$ 22,829,395	\$ 21,681,255	\$ 25,687,191	\$ 18,783,365	\$ 15,643,553
Total Fund Balance Net of Hurricane Funds	\$ 10,628,789	\$ 16,676,063	\$ 19,461,424	\$ 18,290,043	\$ 15,150,231
Unassigned Fund Balance	5.19%	21.18%	30.34%	N/A	N/A
Unassigned Fund Balance Excluding Hurricane Fund Balance	46.29%	32.15%	46.88%	N/A	N/A



The chart on the left illustrates the total fund balance (includes all types of fund balance) and the chart on the right illustrates only the unassigned (non-appropriated) fund balance.

In the respective charts, the blue bar represents the fund balances if there were no hurricane funds; the green bar represents the fund including hurricane fund deficits. Benchmarks reflect the fund balance policy adopted February 27, 2018 where the City shall maintain Available Fund Balance of at least 25% for the General Fund, and shall strive to maintain approximately 35%.

# Finance

## FEMA RECONCILIATION

### Reconciliation report for Hurricane Florence Costs and FEMA and Insurance Reimbursements For the period ending: 7/31/22

Category	Obligated by FEMA*	Paid by City	Rec'd from FEMA	% Reimbursed	Payments in process from FEMA	Due from FEMA**	notes
Police & Fire	\$ 1,096,269	\$ 1,700,079	\$ 959,526	56%		\$ 740,554	1
Stanley White	7,506,649	297,252	-	0%		297,252	
Drainage CAT A*	32,769,995	5,225,112	5,185,306	99%		39,806	
Ditches - CAT D *	1,924,155	1,363,562	-	0%		1,363,562	
Management Costs *	2,153,876	1,814,537	968,958	53%		845,579	
Sewer	1,939,593	1,939,593	1,454,695	75%		484,898	
Electric	3,935,801	4,359,630	3,716,008	85%		643,622	
Solid Waste	4,395,058	4,395,058	3,296,293	75%		1,098,764	2
<b>Total</b>	<b>\$ 55,721,396</b>	<b>\$ 21,094,822</b>	<b>\$ 15,580,786</b>	<b>74%</b>	<b>\$ -</b>	<b>\$ 5,514,036</b>	

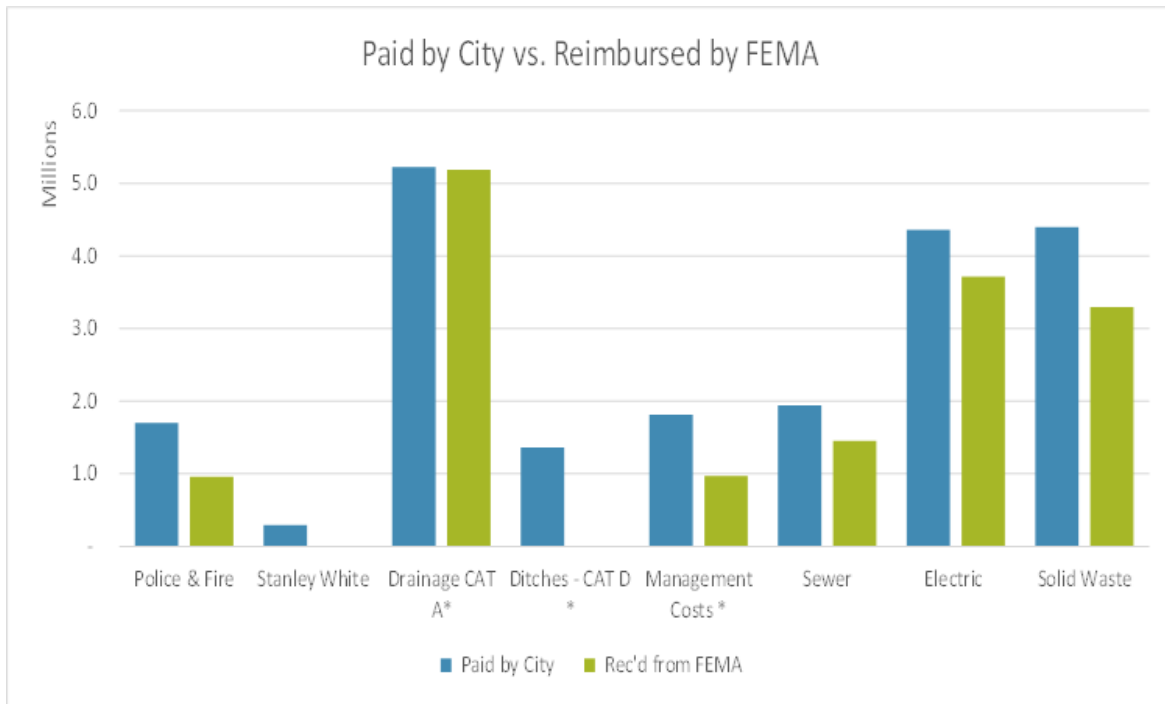
#### Notes:

1. admin pay higher than amt obligated
2. pending closeout

\*Amount FEMA has awarded and agreed to pay

\*\*Final obligations amounts will be determined by actuals costs upon completion of projects

Received from Insurance to date: \$2,650,566.30





## Fire

### Fire Suppression:

Incidents	2021 Total	2022 YTD	Last Month	Current Month
Number of Incidents	2,058	1400	196	244
90% Response Time to Incidents	8 minutes 59 seconds	10 minutes 22 seconds	9 minutes 05 seconds	9 minutes 32 seconds
Endangered Property Value	\$233,515,975	\$6,743,930	\$2,690,820	\$800,000
Property Losses Due to Fire	\$1,863,460	\$703,800	\$148,000	\$10,000
Percentage of Saved Property Value	99.20%	88.24%	94.50%	94.50%
Overlapping Incidents	N/A*	N/A*	30	36

\* Not available due to new software current reporting limitations.

### Fire Prevention:

Prevention Statistics	2021 Total	2022 YTD	Last Month	Current Month
Fire Investigations	41	27	5	3
Fire Inspections	1,693	912	110	129
Permits Issued	108	58	15	1
Child-Passenger Seat Checks	91	40	6	7
People Educated Through Public Fire & Life-Safety Programs	4,712	2,603	56	145
Smoke Alarms Installed	249	98	10	20

### Narcan:

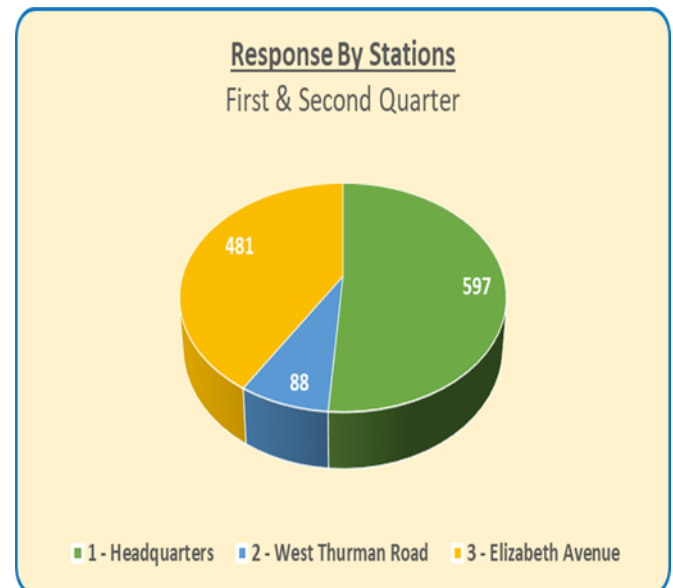
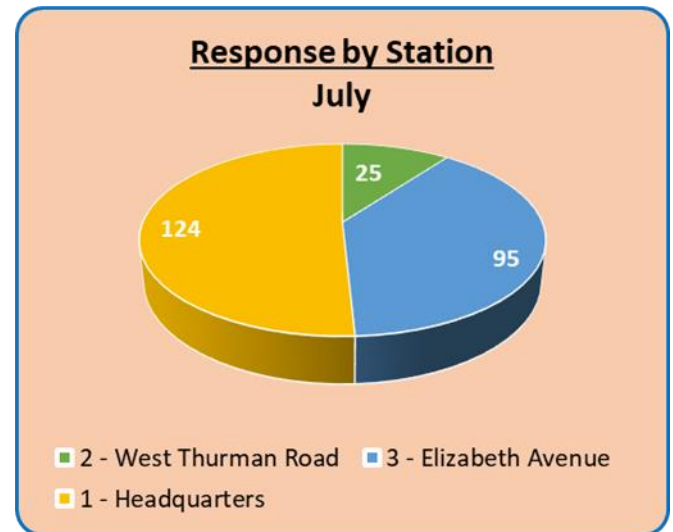
Statistics	2021 Total	2022 YTD	Last Moth	Current Month
Overdose Calls Responded To	151	97	10	16
Instances Narcan Administered	4	10	1	3

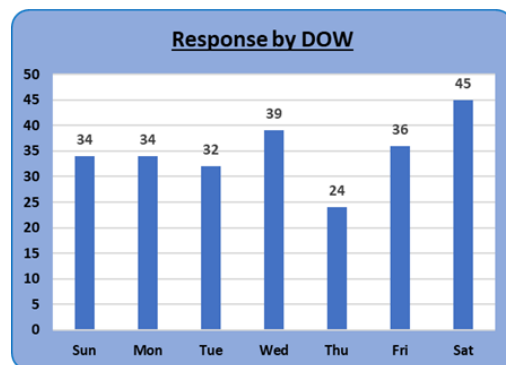
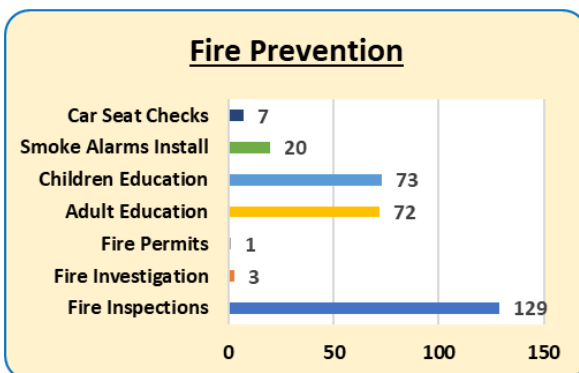
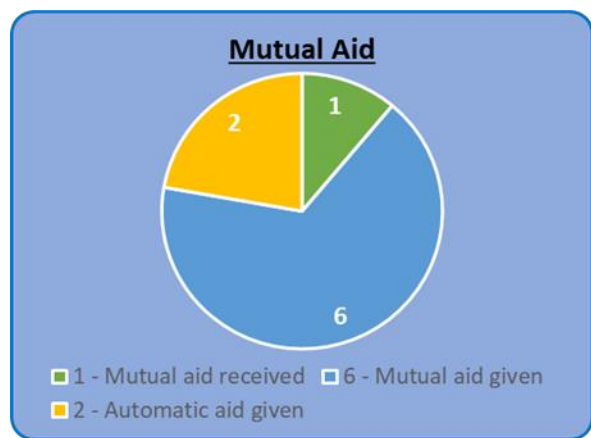
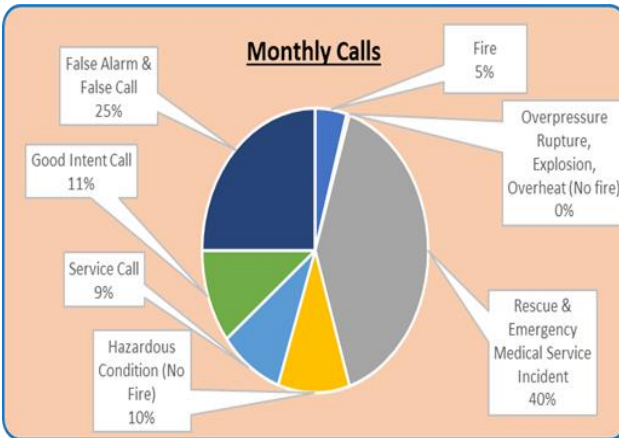
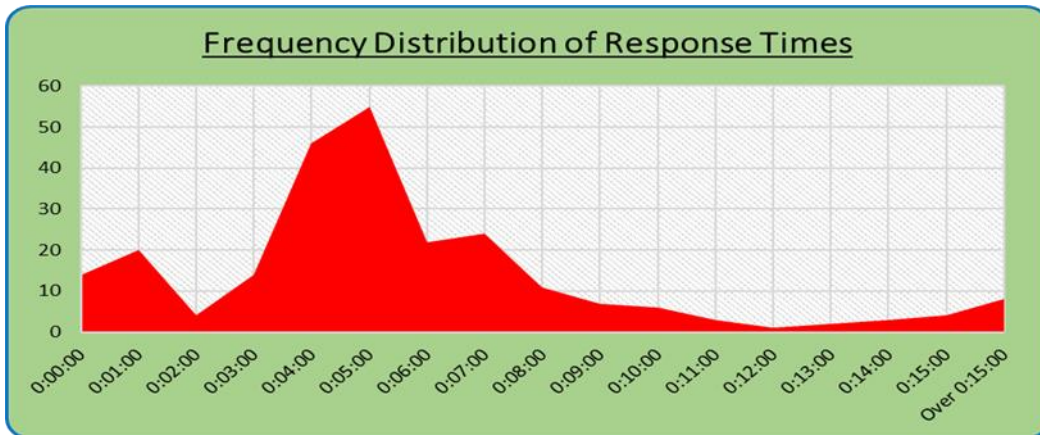
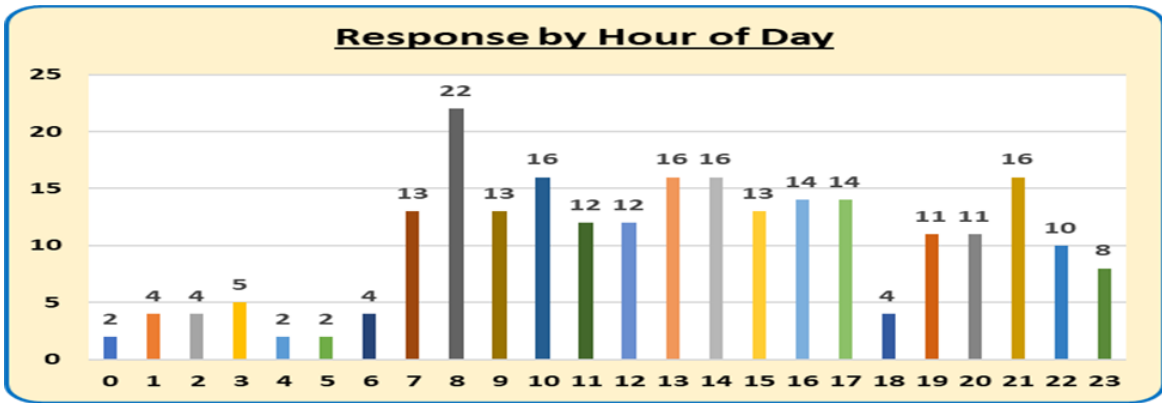
### Significant Issues:

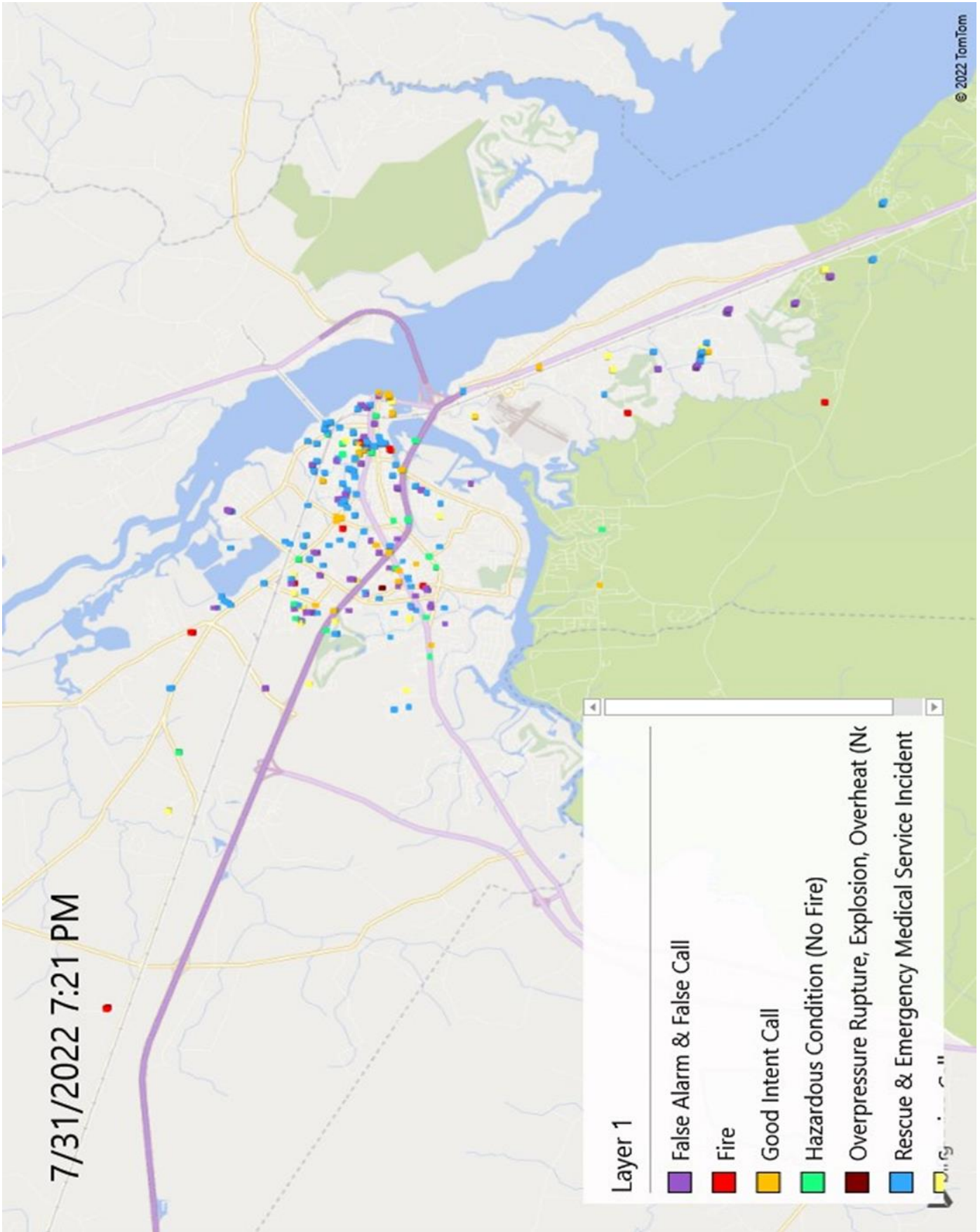
- Trained with Greenville Fire/Rescue in swift water rescue as part of Task Force 10 team.
- Participated in National Night Out.
- Clean/sanitize fire stations and apparatus daily.

Breakdown of Response Types	Numbers
<b>1-Fire</b>	<b>11</b>
Building fire	3
Cooking fire, confined to container	3
Dumpster or other outside trash receptacle fire	2
Fire in mobile home used as fixed residence	1
Outside rubbish, trash or waste fire	1
Trash or rubbish fire, contained	1
<b>2-Overpressure Rupture, Explosion, Overheat (No fire)</b>	<b>1</b>
Excessive heat, scorch burns with no ignition	1
<b>3-Rescue &amp; Emergency Medical Service Incident</b>	<b>98</b>
EMS call, excluding vehicle accident with injury	27
Extrication of victim(s) from vehicle	1
Lock-in (if lock out , use 511 )	2
Medical assist, assist EMS crew	45
Motor vehicle accident with injuries	11
Motor vehicle/pedestrian accident (MV Ped)	4
Removal of victim(s) from stalled elevator	1
Rescue or EMS standby	3
Search for person on land	2
vehicle accident with no injuries.	2
<b>4-Hazardous Condition (No Fire)</b>	<b>25</b>
Arching, shorted electrical equipment	2
Attempted burning, illegal action, other	1
Electrical wiring/equipment problem, other	1
Gas leak (natural gas or LPG)	1
Overheated motor	1
Power line down	1
Vehicle accident, general cleanup	18
<b>5-Service Call</b>	<b>22</b>
Assist invalid	2
Asst police or other governmental agency	7
Public service	7
Service Call, other	3
Smoke or odor removal	1
Unauthorized burning	2
<b>6-Good Intent Call</b>	<b>26</b>
Dispatched & canceled en route	11
Good intent call, other	4
HazMat release investigation w/no HazMat	1
No incident found on arrival at dispatch address	8
Smoke from barbecue, tar kettle	1
Smoke scare, odor of smoke	1
<b>7-False Alarm &amp; False Call</b>	<b>61</b>
Alarm system activation, no fire, unintentional	16
Alarm system sounded due to malfunction	12
Central station, malicious false alarm	1
Detector activation, no fire - unintentional	3
Extinguishing system malfunction (activation)	1
False alarm or False call, other	1
Heat detector activation due to malfunction	1
Malicious, mischievous false call, other	1
Smoke detector activation due to malfunction	11
Smoke detector activation, no fire - unintentional	11
Sprinkler activation due to malfunction	1
Sprinkler activation, no fire - unintentional	1
Unintentional transmission of alarm, other	1
<b>Grand Total</b>	<b>244</b>

Code	Database Response by NFIRS Code	Total	%
1	Fire	11	4.51%
2	Overpressure Rupture, Explosion, Ove	1	0.41%
3	Rescue & Emergency Medical Service	98	40.16%
4	Hazardous Condition (No Fire)	25	10.25%
5	Service Call	22	9.02%
6	Good Intent Call	26	10.66%
7	False Alarm & False Call	61	25.00%
8	Severe Weather & Natural Disaster	0	0.00%
9	Special Incident Type	0	0.00%
	<b>Grand Total</b>	<b>244</b>	







## Human Resources

### City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY21/22	Turnover FY22/23
Administration	15	0	0	1	2	0
Development Services	19	0	0	4	6	0
Finance	14	0	0	1	6	0
Fire	75	0	0	2	5	0
Human Resources	5	0	0	0	0	0
Parks & Recreation	30.5	0	0	4	7	0
Police	121.5	4	2	13	19	4
Public Utilities	87	2	0	13	13	2
Public Works	51	2	0	10	18	2
Water Resources	81	1	1	8	15	1
Totals:	499	9	3	56**	91	9

*\*\*Current vacancies due to separations from employment, promotions, demotions, and transfers.*

### Safety News:

Workers' Compensation	2022	2023
Current Month's Claims	2 OSHA Recordable 0 Lost Time 1 Non-Recordable 0 Denied	1 OSHA Recordable 0 Lost Time 1 Non-Recordable 0 Denied
Year-to-Date Claims	2 Recordable 1 Non-Recordable	1 Recordable 1 Non-Recordable
Current Month Costs	\$27,053.57	\$9,113.60
Year-to-Date Costs	\$27,053.57	\$9,113.60

### Other:

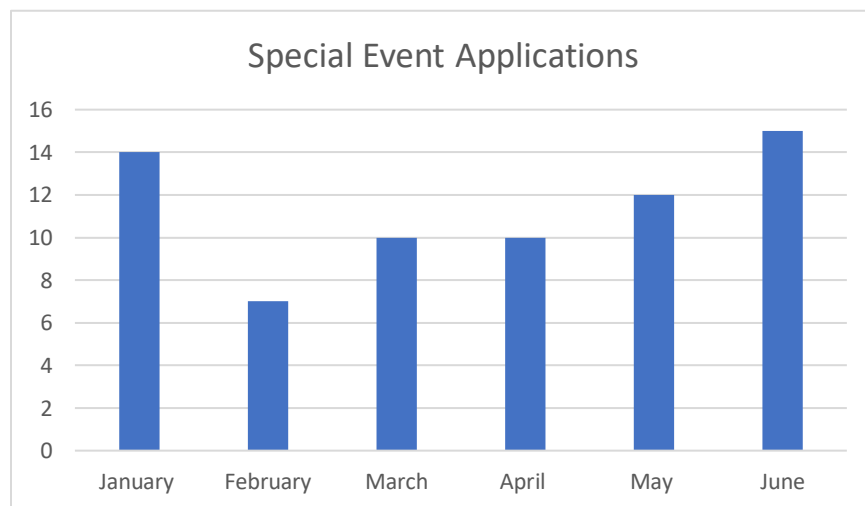
None

## Parks and Recreation

- Henderson Park – Completed basketball court restoration. Planning and obtaining items for park redevelopment.
- Pleasant Hill Park Community Center – Staff constructing interior of the building/rough in. HVAC installation completed as much as possible at this time.
- Aquatics – New Bern Aquatic Center and Splash Pad daily maintenance occurring. New chemical controllers installed at the pool and splash pad. New toddler swings installed at the pool. New slide pump installed. Swimming lessons are occurring daily and going well. All weekend dates for pool parties have been reserved. Revenue for June: Admissions fees - \$21,844.50, Concessions fees- \$7,262.75, Daily Admissions- 5,129.
- Stanley White Recreation Center – No Advisory Committee Meeting held during June. CPL provided an update on Design Plans at the June 28<sup>th</sup> Board of Alderman Meeting.
- Tisdale House – Staff facilitated showings of the house every Thursday in June from 4:30pm-5:30pm.
- Lawson Creek Park – Entire park landscaped for July 4<sup>th</sup> Celebration.
- Monk Mallard Park – Installation of water fountain.
- Capital Christmas Tree Event – Meeting held with the National Forrest Service.

Grounds Maintenance General Work - Mowing and maintenance of general landscape beds are occurring on a weekly basis in our parks, right of ways, green spaces, and city facilities. Seasonal mowing is occurring in all parks, cemeteries, medians, city buildings and rights-of-way. We have brought on 6 seasonal temps for mowing. We would like to have a total of 8. Holden Temporaries continues to advertise these positions for us. Staff have been working on athletic fields daily dragging and painting lines. Athletics and Parks & Grounds staff have been working together to maintain fields.

Special Events - Upcoming events include Movies in the Park and Footloose on the Neuse Summer Concert Series. Community Special Event applications are being received daily. Staff are removing barricades and doing set up/take down of the chess boards every Friday for Downtown Street Cafes. Staff also set up wood stage and tent for a concert during Downtown Street Cafes. Fifteen (15) Special Event Applications were received during June.





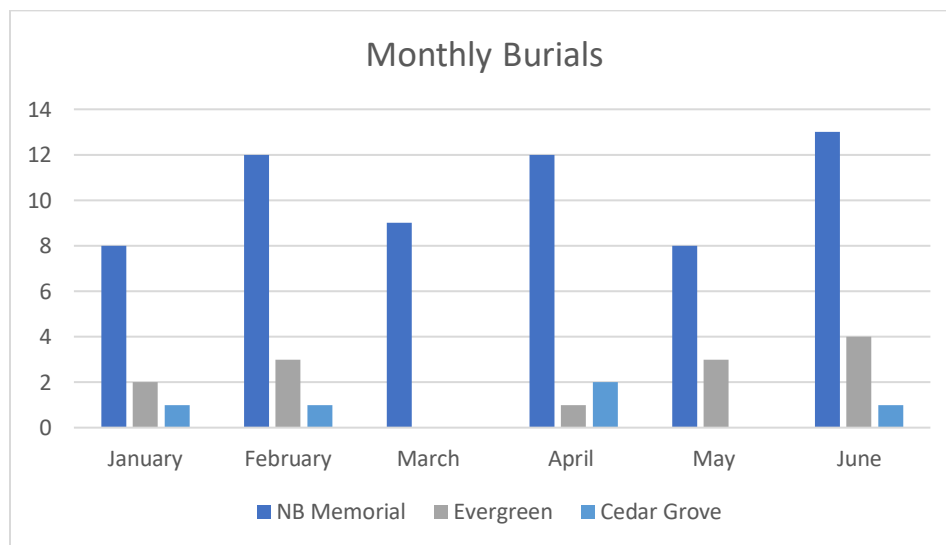
## Parks and Recreation

**Recreation** - Programming for summer is being implemented or prepared for implementation. Programs held during June included, Bear Bunch Camp (26 daily average), ColorSplash (7 daily average), YES Camp (16 daily average), Swimming Lessons (51 daily average), Afterschool Programming (15 a day average), Senior Fitness (28 participants), Low Impact Aerobics (32 participants) and Weekday Walking (6 participants). Upcoming programs include Senior Fitness, Weekday Walking, Low Impact Aerobics, Summer Camps (Bern Bear Bunch, YES Camp, ColorSplash, Cooking Camp first session July 18th) and Swim Lessons.

### Summer Food Program -

- Bear Bunch - 172 meals /172 snacks; Total: 344
- YES Camp - 144 meals/144 snacks; Total: 288
- Total for June : 632 meals/snacks served

**Cemeteries** - Eighteen (18) burials occurred in June (Evergreen 4; New Bern Memorial 13; Cedar Grove 1).



## Police

### Crime:

Incidents & Arrests	Jul Total	2019 Total	2020 Total	2021 Total	2022 YTD
NIBRS* Group A Incidents	131	2,644	2,530	2,235	1,217
NIBRS* Group B Incidents (Arrests)	44	736	589	725	448
Adult Arrests	83	1,477	1,256	1,325	808
Juvenile Arrests	-	3	2	3	3
Total Arrests	83	1,480	1,258	1,328	692
Police Calls for Service	3362	45,402	41,846	44,299	25397
Business Alarms Dispatched	100	1,981	1,635	1,510	793
Residential Alarms Dispatched	42	645	497	484	298
Alarm Calls (PD Dispatched)	142	2,626	2,132	1,994	1091

\*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Jul Total	2019 Total	2020 Total	2021 Total	2022 YTD
Homicide	1	2	4	6	2
Rape	2	8	15	14	11
Robbery	-	25	23	22	3
Aggravated Assault	11	88	119	97	60
B&E – Residence	6	177	176	114	55
B&E – Business	3	49	30	34	21
Theft from Motor Vehicle	7	141	127	116	58
Larceny	31	841	706	608	276
Motor Vehicle Theft	-	25	34	35	15
Arson	-	7	1	5	2
<b>Total</b>	<b>61</b>	<b>1,360</b>	<b>1,235</b>	<b>1,051</b>	<b>503</b>

Criminal Investigations	Jul Total	2021 Total	2022 YTD
Cases Assigned	14	170	116
Cases Closed by Arrest	2	41	23
Cases Closed Leads Exhausted	0	15	2
Cases Closed Unfounded	0	13	6

2022 Cases of Note - Jul	
2022-21160	Assault with Deadly Weapon: 700 block of West St, Victim was pistol whipped for sexually assaulting two juveniles a few



	months before this incident. Area canvassed and interviews conducted. Victim advised he was unable to identify or describe the suspect. Watchtower video was requested and pending review.
2022-22206	Attempted Homicide: 100 block of Trent Ct, two gunshot victims resulting from the sale of narcotics. Both victims interviewed, evidence collected and processed. Security video obtained where the suspect was positively identified, and warrants obtained resulting in arrest.
2022-23193	Sexual Assault: 1100 block of Raleigh St, Juvenile reported sexual assault within the garage of the residence. Reported well after the incident occurred resulting in no physical evidence being obtained. Interviews ongoing.
2022-23313	Homicide: 300 block of Broad St, two gunshot victims which resulted in the death of one. Numerous interviews conducted and camera footage collected. Canvassed area processed the scene and collected evidence. Suspects identified and warrants obtained. Both suspects have been arrested.
2022-23960	Sexual assault: 200 block of Fox Chase Village, Juvenile was sexually assaulted and reported well after the fact. No sexual assault kit or physical evidence could be collected. CAC and Medical completed. Interviews pending.

Crime Analysis		
	<b><u>Jul 2022</u></b>	<b><u>2022 YTD</u></b>
Top 5 Calls for Service & Number of Incidents	1) Traffic Stop– 394 2) Security Check Business –245 3) Citizen Assist – 232 4) Follow Up/Supplemental – 175 5) Security Check Residential - 147	1) Traffic Stop –3,653 2) Security Check Business –2,468 3) Directed Patrols – 1,467 4) Follow Up/Supplemental – 1,399 5) Security Check Residential – 1,368
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 1100 Clarks Rd. (Commitment Papers) - 71 2) 601 Rountree St. (Drug Activity, Directed Patrols, Traffic Crash)- 62 3) 3105 M L King Jr Blvd (Larceny, Security Checks, Disturbance)- 54 4) 210 E Front St. (Security Checks, Foot Patrols, Check on Welfare)- 45 5) 1309 Country Club Rd. (Security Checks, Suspicious Vehicle, Assist Other Agency) -39	
Top 4 Group A Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd (Larceny) - 9 *No other location had more than one (1) Incident/Report	

*\*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

**Personnel:**

Extra Duty Hours						
Jul	2017 Total	2018 Total	2019 Total	2020 Total	2021 Total	2022 YTD
<b>208</b>	4,076.75	4,525.01	4,392.75	995.50	1,110.50	<b>1,070.40</b>

*City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting.*

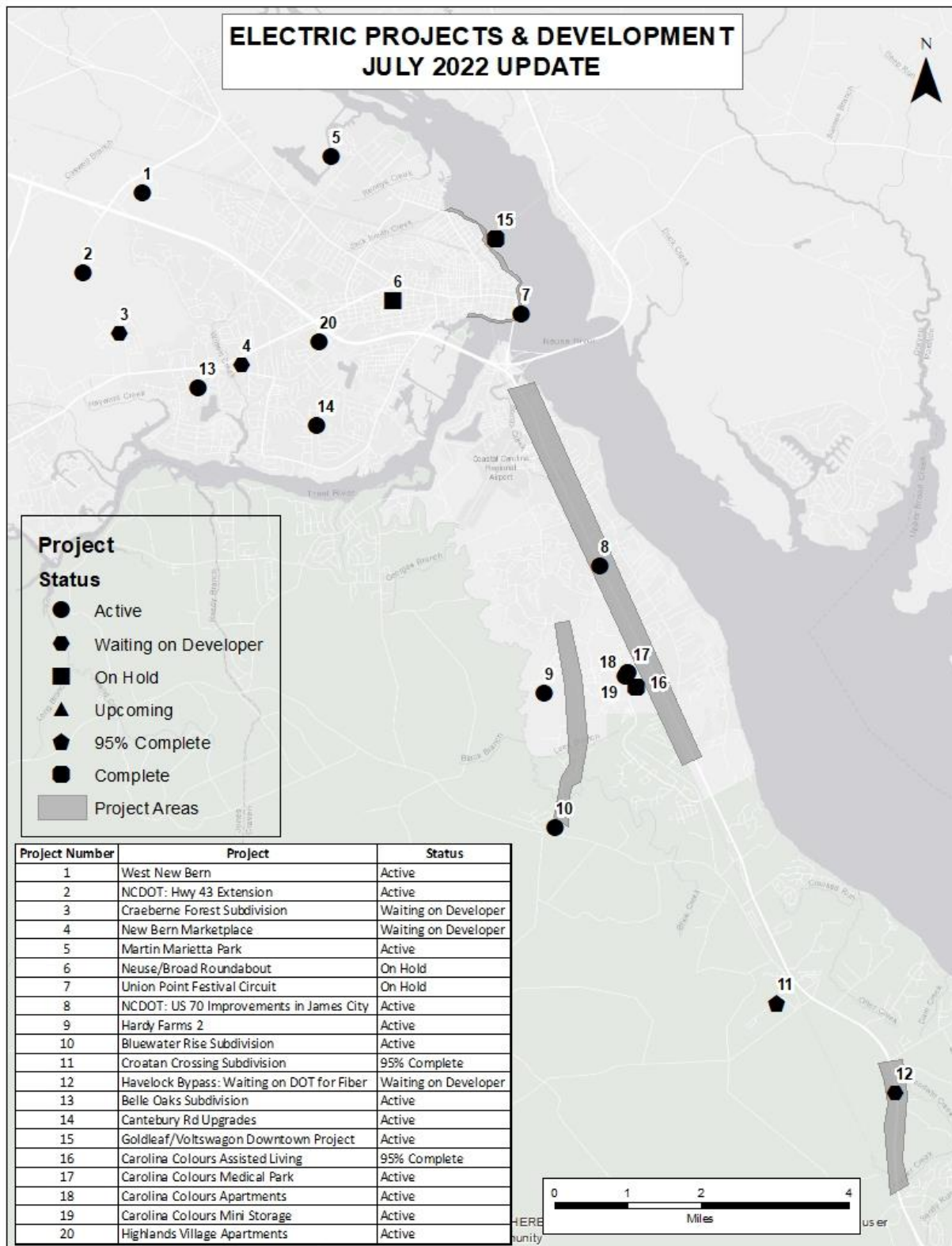
Overtime (2022)	Jul Total	2019 Total	2020 Total	2021 Total	2022 YTD
Office of the Chief	<b>\$29.35</b>	\$180.55	\$62.84	\$2,261.12	<b>\$286.20</b>
Operations Division	<b>\$20,613.77</b>	\$151,599.12	\$118,609.28	\$126,171.84	<b>\$69,717.02</b>
Services Division	<b>\$10,699.24</b>	\$136,802.31	\$89,971.82	\$85,190.82	<b>\$52,967.71</b>
Investigations Division	<b>\$7,863.42</b>	\$42,992.18	\$19,358.26	\$26,177.20	<b>\$21,757.90</b>
<b>TOTAL</b>	<b>\$39,205.78</b>	<b>\$331,574.16</b>	<b>\$228,013.20</b>	<b>\$239,800.98</b>	<b>\$144,710.89</b>

**Significant Issues (not noted above):**

## Public Utilities

---

- High-Profile Projects: Ten high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 45 interruptions were recorded on the electric system during the month of July. This impacted a total of 9209 customers. As a result, customers experienced an average of 0.388 interruptions and were restored in an average of 20.279 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: Monthly safety meetings continue. Continue to mitigate the spread of COVID.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.
- No Employee Recognitions for this month.



- **Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 15,311 water meters and 23,715 electric meters, of which 12,285 are disconnect meters. There have been 7,479 two-way load management switches installed.

#### JULY 2022

Utility	Active Cust.	Never AMI Cust.	Active AMI Cust.	% Complete
Electric	23,715	31*	23,715	99.999
Water	18,776	~ 2,570	15,311	~ 95.565
<b>Installed Gateways</b>		42		
<b>Installed Relays</b>		86		
<b>LM Customers</b>		4,766		
<b>Total Switches</b>		7,479		
<b>Controlled Devices</b>				
<b>Air Conditioner</b>		<b>Electric Furnace</b>	<b>Heat Strips</b>	<b>Water Heaters</b>
4,776		86	2,637	2,623

*\*ElectriCities read meters*

*Note: Active AMI meters reporting procedure has been corrected and adjusted accordingly*

*Note: Water's 'Never AMI' estimate impacts the '% Complete'*

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. Annual budget amount has been spent. The effort will resume in the new budget year.
- **Vegetation Management** – Is ongoing throughout the service area.

## Public Utilities

### High-Profile Electric Projects:

- **Bluewater Rise Subdivision**. *New underground residential subdivision*. Construction is following the pace of the developer. Starting new phase - Hutton Pointe.
- **Croatan Crossing Subdivision**. Construction is following the pace of the developer. This project is 98% complete.
- **NCDOT**. *This consist of various NCDOT projects.*
  - a. NC Hwy 43 Extension – Engineering
  - b. Neuse Boulevard Roundabout – On hold by NCDOT.
  - c. US Hwy 70 – James City – Engineering, Design and Construction
  - d. Havelock Bypass – Engineering, Design and Construction
  - e. Havelock Bypass Fiber – Awaiting additional information
  - f. Thurman Road to Havelock bypass – NCDOT hold.
  - g. *Reimbursable dollars to date: \$2,125.911.91; collected to date \$2,125,911.91*
- **Martin Marietta** – Following pace of developer.
- **West New Bern** – Electric line extension in progress and following pace of developer.
- **Volkswagon DEQ Grant** – Havelock grant application has been submitted. Red Bear project reimbursement.
- **Canterbury Road** – Ongoing infrastructure improvements. 80% complete.
- **Hospital Expansion** – Awaiting further information.
- **Schlaadt Plastic Plant Expansion** – Customer hold.
- **Proximity Apartments** – Following pace of developer.

## Public Utilities

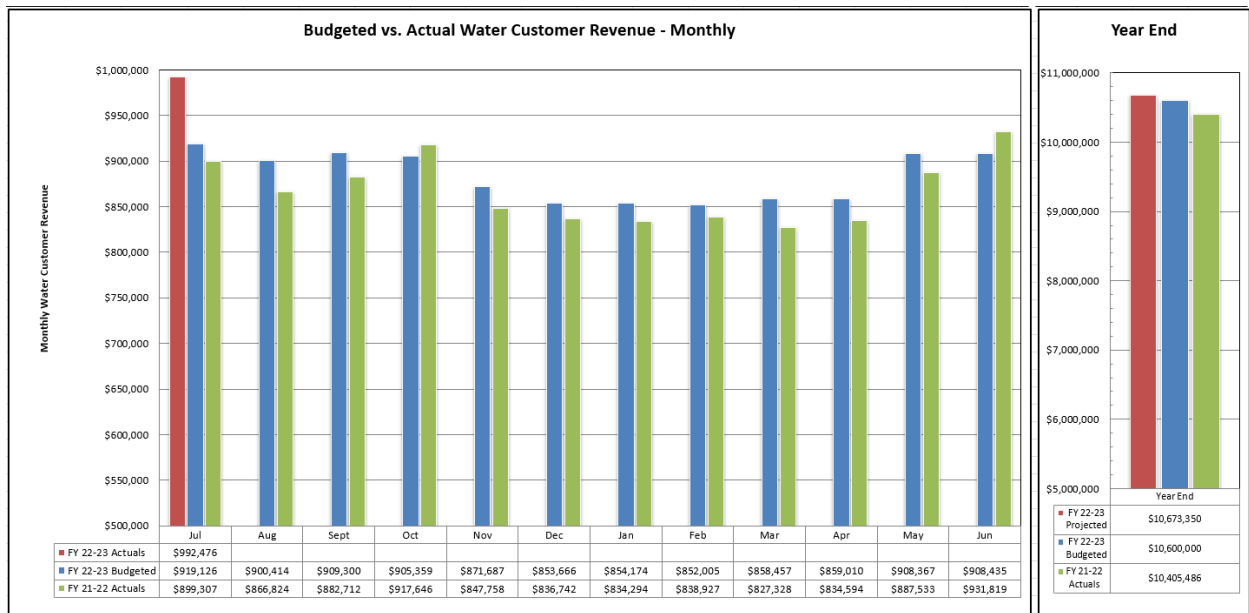
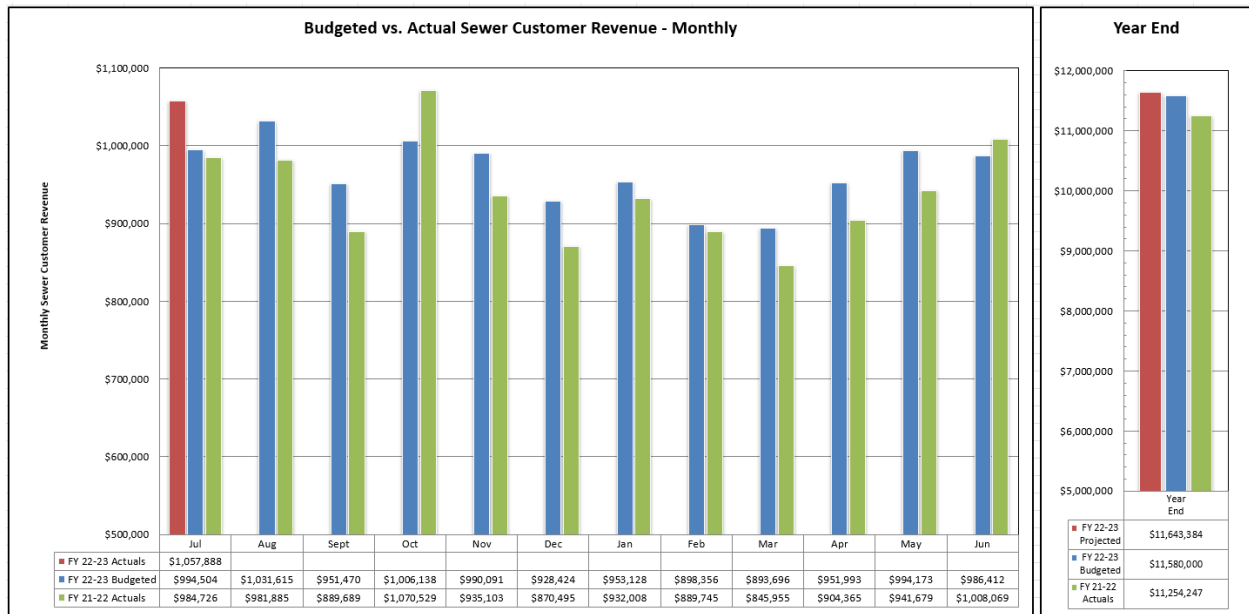
---

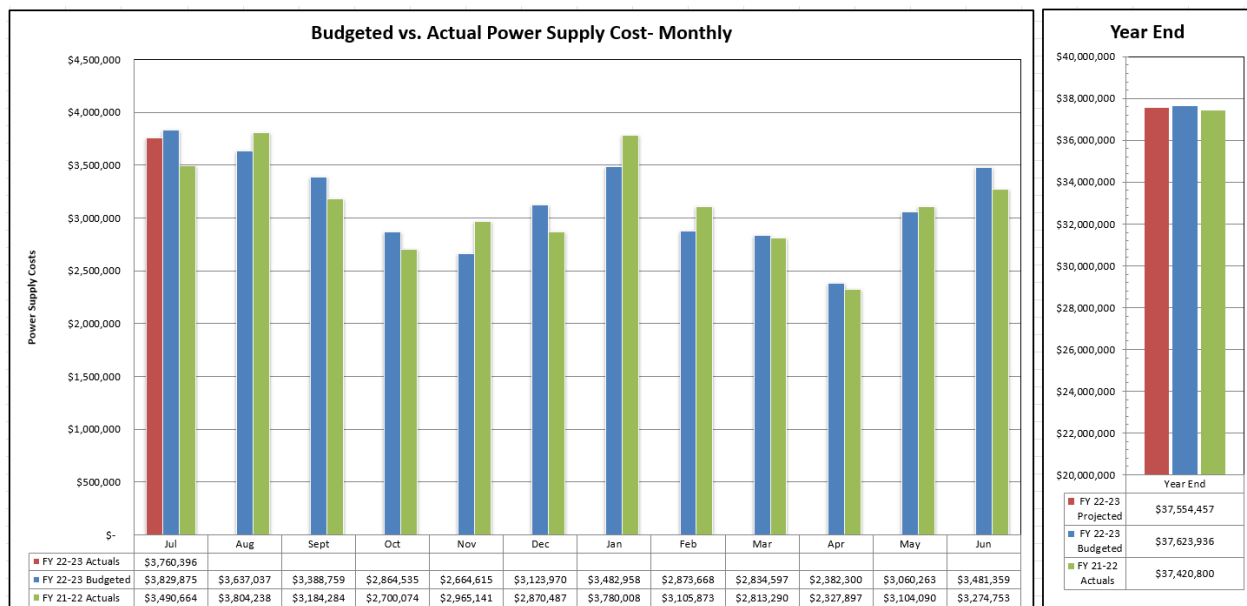
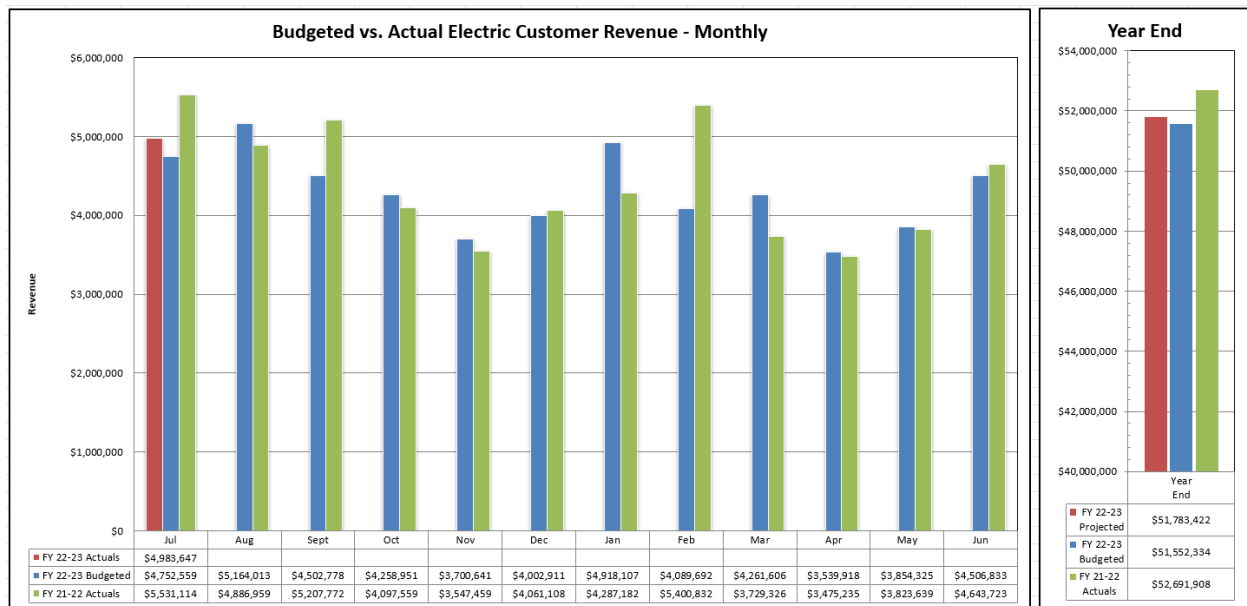
- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Due to the pump station's proposed location in the historic district and on State property, several additional approvals will have to be obtained prior to being able to move forward with construction. The easement for the pump station site is in processing within the State Property Office and the final plans have been submitted to other various state agencies for permitting. The final construction documents for the project are now complete and the consulting engineers are working to bid both the pump station and linework portions at the same time.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* The NCDOT has postponed the proposed work on extending Highway 43, which will impact the southern tie-in for this project. At this point, we plan to continue moving forward with the water project and will make the necessary modifications to the project to complete the southern tie-in, without the highway improvements in place.
- **FY22 Water & Sewer Improvements** – *Rehabilitation of existing water and sewer infrastructure in various locations throughout City, in advance of the FY22 paving project.* Water Resources staff have worked with Public Works to determine the areas in the FY22 paving program that will need water and sewer infrastructure replaced prior to paving. The contractor has completed the replacement of the water and sewer infrastructure on High Street and Court Street, and this area is scheduled for street repairs in early April.
- **Southeast Water Improvements Project** – *Installation of a new water main to provide a looped connection between the Wilcox Road elevated tank and Old Airport Road, which will improve firefighting capabilities on the southern portion of Old Airport Road.* The construction contract for this project is on the agenda for approval by the Board of Aldermen at the August 9<sup>th</sup> meeting and the contractor is anticipating a start date in early September.
- **Northwest Interceptor Rehabilitation Phase II** – *This project will involve the rehabilitation of approximately 2,000 linear feet of the Northwest Interceptor. This portion of the City's sewer collection system is a large outfall line that runs through long stretches of flood plain on its path the City's WWTP. The project will line the existing sewer main with CIPP lining and waterproof the manholes along the route.* A \$230,000 NCDWI grant has been obtained to fund a portion of this project. The design of the project has been completed and is currently being submitted for permitting, with anticipation of going out for bids as soon as authorization is granted by NCDEQ.
- **Highway 70 James City – Water & Sewer Relocations** – *This project will involve the relocation of approximately 19,000 LF of water main and 44,000 LF of sewer main that will be required to accommodate the Highway improvements.* In late July, the contractor mobilized to the site and began construction of the new 10" water main in the areas around the Grantham Road intersection. Due to the complexities of the work and the challenges of the site conditions, the work is currently moving at a fairly slow pace.

## Public Utilities

Electric System Outages and Reliability Statistics			
*Adjusted for APPA Event Threshold			
	July 2022		2022 YTD
# of Interruptions	45		277
# of Customers out	9209		13819
Customers Minutes Out	481428		853789
July 1, 2022 to July 31, 2022			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDIMinutes)	ASIAI (Percent)
20.279	0.388	52.278	99.953%
July 1, 2021 to July 31, 2022			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
33.372	0.411	81.25	99.9941%
July 1, 2020 to July 31, 2021			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
24.864	0.393	63.264	99.9956%
Outages			
Scheduled/Unscheduled	Cause		Total Outages
Unscheduled	Squirrel/Snake		1
Unscheduled	Bird		6
Scheduled	Vines		2
Unscheduled	Equipment Worn Out		3
Unscheduled	Manufacturing Defect		1
Unscheduled	Repairs		4
Unscheduled	Other-Lighting		1
Unscheduled	Relocation		1
Unscheduled	Human Accident		0
Unscheduled	Tree		3
Unscheduled	Other-Vegetation		2
Unscheduled	Direct Stroke		11
Unscheduled	Equipment		3
Unscheduled	Vehicle Accident		3
Unscheduled	Equipment Replacement		3
Unscheduled	Equipment Damage		1
Unscheduled	Unknown/Other		0
TOTAL			45







## Public Works

### Leaf and Limb:

Service Provided (Tons)	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	July 2022
White Goods Collected	49.50	40.50	0.00	0.00
Brown Goods Collected	4,191.00	3,491.40	257.40	257.40
Yard Waste Received	13,612.05	11,432.91	928.60	928.60
Mulch Dispersed	450.05	779.90	10.13	10.13

### City Garage:

Costs	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	July 2022
Services Provided by City Garage:				
Vehicles Serviced	2,728	2,793	221	221
Total Labor Cost	\$118,978.38	\$124,619.90	\$10,759.92	\$10,759.92
Total Parts Cost	\$222,112.11	\$256,478.58	\$20,470.61	\$20,470.61
Total Cost (Parts + Labor)	\$341,090.50	\$381,098.48	\$31,230.53	\$31,230.53
Services Provided by Contract:				
Vehicles Serviced	403	420	28	28
Total Labor Cost	\$105,911.46	\$111,323.13	\$ 6,066.26	\$ 6,066.26
Total Parts Cost	\$149,450.03	\$144,368.02	\$ 7,910.67	\$ 7,910.67
Total Cost (Parts + Labor)	\$255,361.49	\$255,691.15	\$13,976.93	\$13,976.93
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	3,129	3,214	249	249
Total Labor Cost	\$224,889.84	\$235,940.03	\$16,826.18	\$16,826.18
Total Parts Cost	\$371,562.14	\$400,846.60	\$28,381.28	\$28,381.28
Total Cost (Parts + Labor)	\$596,451.98	\$636,789.63	\$45,207.46	\$45,207.46

Cost by Department	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	July 2022
Public Utilities (Electric)	\$ 75,734.54	\$ 78,440.04	\$ 5,014.37	\$ 5,014.37
Public Utilities (W&S)	\$139,000.69	\$144,044.80	\$ 8,378.18	\$ 8,378.18
Police	\$107,363.21	\$133,588.42	\$12,407.10	\$12,407.10
Recreation & Parks	\$ 23,305.33	\$ 18,916.65	\$ 1,807.47	\$ 1,807.47
Finance	\$ 17,342.25	\$ 11,591.79	\$ 376.99	\$ 376.99
Public Works	\$155,557.33	\$162,118.12	\$13,546.86	\$13,546.86
Fire / Rescue	\$ 72,368.27	\$ 84,908.56	\$ 3,636.49	\$ 3,636.49
Human Resources	\$ 1,512.06	\$ 614.13	\$ 0.00	\$ 0.00
Development Services	\$ 4,268.27	\$ 2567.12	\$ 40.00	\$ 40.00

Significant Issues: None.

## Attendance for Board Appointees

Board of Adjustment			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Richard Parsons	N/A	3	Ward 1
Peter Dillon	N/A	0	Ward 3
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	1	Ward 6
Kenneth “Kip” Peregoy	N/A	3	Mayor Outlaw
Barbara Sampson	N/A	0	Ward 5
Jonathan Foster (Alternate)	N/A	2	Ward 4
Ross Beebe (Alternate)	N/A	1	Ward 3

A meeting was not held in July.

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Corinne Corr	N/A	0	Ward 1
Carol Williams	N/A	0	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	0	Ward 4
James Woods	N/A	0	Ward 5
Della Wally	N/A	0	Ward 6

Meetings are held quarterly. A meeting was not held in July.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Jefferey Odham	P	0	BOA

Dangerous Dog Board			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Dona Baker	N/A	0	BOA
Dr. Steve Stelma	N/A	0	BOA
Bobbi Kotrba	N/A	0	BOA

\*Meetings are only held as needed.

## Attendance for Board Appointees

<b>Friends of New Bern Firemen's Museum, Inc. Board of Directors</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2022 To Date</b>	<b>Appointed By</b>
George Halyak	P	1	Ward 1
John Meehan	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	A	2	Ward 4
Henry Watson	A	4	Ward 5
Elona Fowler	A	4	Ward 6
Gary Lingman	P	1	Mayor
Vacant	N/A	N/A	Best
David Pickens	P	1	Odham
Ex-officio Bobby Aster	P	4	Odham

<b>Historic Preservation Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2022 To Date</b>	<b>Appointed By</b>
Tripp Eure	P	1	Mayor
Ellen Sheriden		3	Ward 1
Dr. Ruth Cox	P	1	Ward 2
Jim Bisbee	P	0	Ward 3
Tony Bryant	P	0	Ward 4
Annette Stone	A	1	Ward 5
John Blackwelder		3	Ward 6
Peggy Broadway		0	Harris
Candance Sullivan	P	0	Odham

## Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Zeb Hough	P	1	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	P	1	Mayor
Sulin Blackmon	P	0	HA Residents
Ronald Scott	P	1	Mayor
Janelle Reddick	P	0	Mayor
Denise Harris-Powell	P	0	Mayor

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Jeffrey Odham	P	2	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	2	White

\*Alternate only *required* when regular appointee is not attendance.

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Carol Becton	P	0	Odham
Sam Carter	A	1	Bengel
Bo Wernersbach	P	1	Bengel
Shelley Maloy	P	0	Bengel
Sabrina Bengel	A	3	Aster

\*Meetings are held alternate months (February, April, June, August, October, and December).

## Attendance for Board Appointees

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Anne Schout	P	2	Mayor
Travis Oakley	P	0	Ward 1
Margie Dunn	P	0	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	A	2	Ward 4
Marcus Simmons	A	3	Ward 5
Pat Dougherty	P	1	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Amy James	N/A	0	Best
Isaiah Daniels	N/A	0	Aster
Karen May	N/A	0	Kinsey
Kevin Rock	N/A	0	Odham
Lesley Hunter	N/A	0	Bengel

\*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Stephanie Lovick	A	1	Gov. Bd. As Whole
Kip Peregoy	P	1	Gov. Bd. as Whole
Beth Walker	P	2	Gov. Bd. as Whole
Julian (Jay) Tripp	A	2	Gov. Bd. as Whole
Leander "Robbie" Morgan, Jr.	P	1	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
Julius Parham	P	1	Gov. Bd. as Whole
Tabari Wallace	P	0	Gov. Bd. as Whole
Theresa Lee	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.

## Attendance for Board Appointees

<b>Stanley White Recreation Center Advisory Committee</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2022 To Date</b>	<b>Appointed By</b>
Leander Morgan, Jr.	N/A	0	Gov. Bd. As Whole
Talina Massey	N/A	2	Gov. Bd. as Whole
Kurtis Stewart	N/A	2	Gov. Bd. as Whole
James Woods	N/A	0	Gov. Bd. as Whole
Bernard White	N/A	0	Gov. Bd. as Whole
Reginald Pender	N/A	0	Gov. Bd. as Whole
Elijah Brown	N/A	1	Gov. Bd. as Whole
Barbara Lee	N/A	1	Gov. Bd. as Whole

A meeting was not held in June.