

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

June 2022

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Development Services

Inspections:

Overview	2021 YTD	2022 YTD	May 2022	June 2022
Commercial Permits – New Construction	88	16	5	1
Residential Permits – New Single Family	398	182	12	19
Residential Permits – Additions/Remodels	264	107	12	21
Mobile Homes	13	3	1	0
Signs	40	20	2	4
Certificates of Occupancy – Residential	238	182	36	31
Certificates of Occupancy – Commercial	11	26	6	4
Total Permit Valuation	\$145,722,963	\$159,420,621	\$10,645,708	\$5,438,100

Community and Economic Development:

Economic and Community Development:

- Staff has been working to complete exhibits for the upcoming audit to be conducted by HUD July 11-14. Staff is working with Finance to retrieve supporting financial documents for each project/activity in IDIS' 2019, 2020, and 2021 program years.
- The 2022 CDBG Annual Action plan will be prepared in collaboration with Urban Design Ventures, a CDBG-consulting firm, this will be presented at the July 12th Board of Aldermen meeting. Staff sent advertisement to the local paper regarding the Annual Action Plan's display period. The Annual Action Plan is being placed on display Friday, June 24, 2022. Staff will submit the plan to HUD by August 15, 2022.
- Staff has been in contact with Urban Design Ventures concerning the bid package needed for the Redevelopment Commission. This package is being prepared for the invitation to bid on the rehab work for 911 Eubanks Street.
- Staff held a conference call with Craven Terrace and VOLT Center staff to discuss the upcoming installation of bus shelters in the community. These calls were held as a follow-up to prior discussions
- Staff has also been in contact with SAL Construction and Ramey Kemp & Associates. Ramey Kemp will organize a meeting that details the plans for the VOLT center bus shelter installation. This meeting will include Eddie Foster from Craven Community College.
- Staff has been working to submit all year-end invoices to the City's Finance department.

Development Services

- Staff has received the final invoice from SAL Construction for the payment of the bus shelter installation at the New Bern Utility Office.
- Staff will continue preparing for the upcoming monitoring visit over the next few weeks.
- Staff attended a training provided by HUD on Davis Bacon and Labor Standards reporting. Staff submitted the Labor Standards Semi-Annual Report required by HUD.
- Staff has been emailing construction management firms to request quotes for the CDBG Minor Housing Rehabilitation Program. This program will be reinstated through the 2022 Annual Action Plan. The construction management firm will oversee the rehabilitation of eligible homes.
- Staff attended a Microsoft teams meeting with Draper Aden Associates to discuss EPA Grant Documents
- Staff met with a consultant to discuss research for local landmarking designation for the Elks Building.
- Staff met with owner of Brewery 99, explaining that next year's allocation of Facade Grant funding has been allocated for a redevelopment project in the 5 Points area.
- Staff met with the director of Religious Community Services (RCS) to discuss the current track of CDBG-CV funding, they are currently receiving funding to address rent, utility, and mortgage assistance for those impacted by COVID-19.

Resiliency and Recovery Activities:

- A meeting was held with the grant writer to discuss the grant application for NCDEQ's Resilient Coastal Communities Program for the Rose Street retention basin of the Duffyfield Canal.
- The work order with WithersRavenel has been signed and submitted, staff will be held a kickoff meeting with them for the Resiliency Plan rollout on Wednesday, June 8th.
- Staff met with the City Manager to discuss grant funding information for work being done by consultants Moffat and Nichol for ground surveys, aerial LiDAR survey imagery and utility surveying for the ongoing Duffyfield Canal Project.
- Staff attended a meeting with NC State University, Public Works staff and the grant writer to finalize the Watershed Action Plan.
- Staff met with the PIO to discuss resiliency updates.
- Staff attended a second meeting with Bill Hunt from NCSU to discuss the Watershed Action Plan, they have extended their contract with us at no additional cost through next quarter to fully integrate the content they have produced with the online map that is being finalized by NCDEQ.
- Staff from Development Services and Public Works met with the North Carolina Land and Water Fund (NCLWF) folks to discuss the Duffyfield Stormwater Enhancements Phase 2 Wetlands and conducted a field visit at the site.
- Staff gave the consultants from WithersRavenel the go ahead to draft a contract for New Bern's ongoing resiliency planning. This will include the following projects: EC1a Personal Resilience Toolkit for use by families and individuals in all neighborhoods, special emphasis on Greater Five Points, EC2a Business Resilience Toolkit for use by businesses, NR5c Duffyfield Stormwater Restoration Project (*Note: Already in the works. Engagement has already occurred.*)

GIS:

- Attended the following meetings:
 - NC APA – Executive Meeting to discuss a variety of Planning projects and efforts across the State. Reported to the group on state GIS efforts.

Development Services

- Attended online Hurrivac software training sessions online for multiple days.
- Maps and discussion related to parking in the downtown area. Looking at eliminating some parking requirements in the area.
- Maps and data for the Bloomfield project. Looked at adjacent properties and flood zones.
- Updated a variety of data: structures, roads, services, city property, footprints, Short Term Rentals STR, Zoning, City Limits, and related files.
- A variety of maps: related to Street Closures, Rezoning, Annexations, etc.
- Working with County E911 and IT Staff to create a better mechanism to share data for use by 911 Staff such as structure addresses and roads. Wanting to remove a server and publish data online. Established a site/group in our ArcGIS online to share data and published E911 data for the County to consume.
- Worked with IT on budget for new GIS Division.
- Data and maps for the resiliency project around Garden St, Rose St and Duffyfield area.
- Reviewed GIS project as a part of the URISA government award. Single process and enterprise process.
- Lose Leaf maps and online app for Public Works to show service zones for crew.

MPO:

- Staff attended or held:
 - Marc Finlayson / US Hwy 17 project discussion – 6/3
 - STIP discussion with NCDOT – 6/7
 - Educational Webinar – Strong Towns Movement & America’s Transportation System – 6/7
 - CARTS TAB meeting – 6/8
 - Joint MPO TCC/TAC Meeting – 6/10
 - NCDOT Division 2 STIP/Project Design & Discussion mtg – Kinston – 6/13
 - NCDOT Division 2 Feasibility studies mtg – 6/14
 - East Coast Greenway quarterly meeting – 6/22
 - RISE Eastern Carolina Stakeholder meeting – 6/27
 - NCAMPO Transit Subcommittee Mtg – 6/28
 - Hwy 17 Association Mtg – 6/29
 - Mac Finlayson – Hwy 17 project discussion – 6/29
- Continued discussions with MPO partners and NCDOT
- Continued efforts with website and social media updates

Zoning:

- Presented the following items for the Planning and Zoning Board:
 - RAJDC NC properties is requesting final plan approval for a 2-lot subdivision located on 6.18 +/- acres. The site is located at the intersection of Red Robin Lane and Garden Center Way.
 - Two Farms, Inc. is requesting general plan approval for “Royal Farms”, a proposed one-lot subdivision located on 2.867 +/- acres. The property is located along Dr. Martin Luther King, Jr. Boulevard directly across from the Marketplace shopping center.
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 -

Development Services

- A. Sydes Construction, Inc. is requesting general plan approval for “Atlas Valley at Bluewater Rise”, Phases 1-4, a proposed 209-lot Planned Unit Development on 85.14 +/- acres. The property is located to the north of County Line Road and to the west of Grouper Run in the Bluewater Rise development.
- A. Sydes Construction, Inc. is requesting general plan approval for “Olympic Harbour at Blue Water Rise”, Phases 1-4, a proposed 203-lot Planned Unit Development on 71.59 +/- acres. The property is located to the north of County Line Road and to the west of Grouper Run in the Bluewater Rise development.
- Presented the following applications for Site Plan Review:
 - Goshen Medical Center, Inc – US17 Hwy South across from Trent Creek Road
 - The Proximity at New Bern – Dr. MLK Jr. Blvd and Greenleaf Cemetery Road
 - Carolina Colours Recreation Center – 503 W. Thurman Road
- Conducted field investigations related to zoning violation complaints.
- Fielding zoning-related phone calls and email requests.
- Processing sign permit applications.

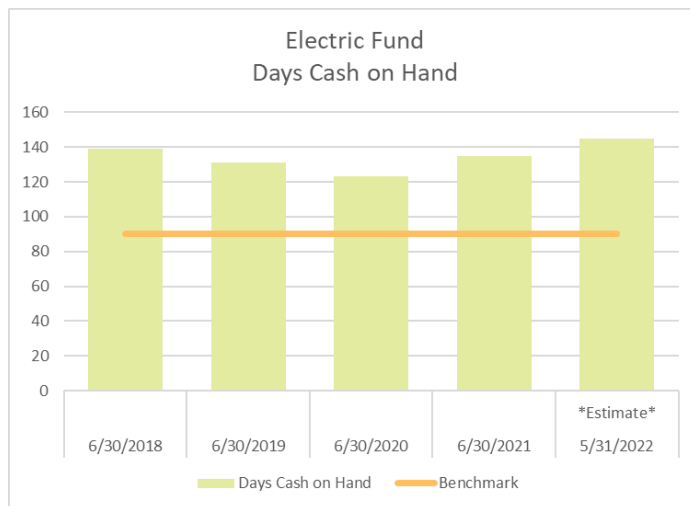
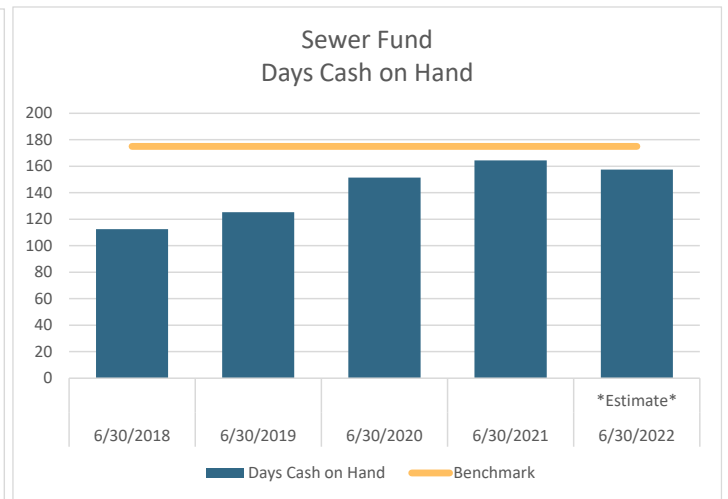
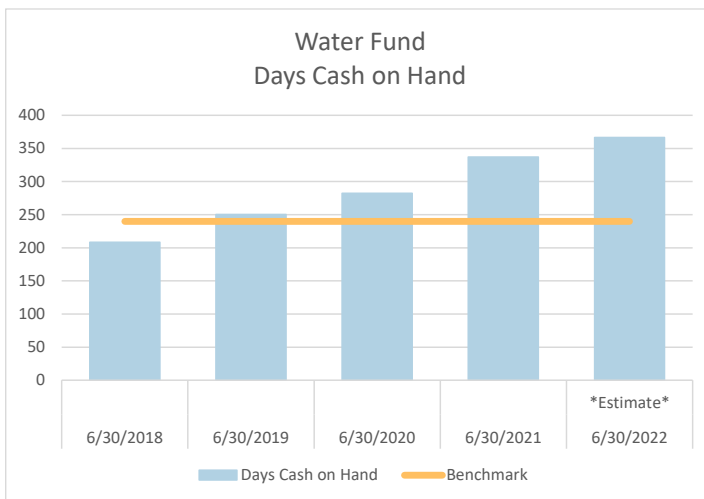
HPC:

- Regular Meeting held June 15, 2022, for the following applications:
 - 516 Craven St. – to include internal fencing in the Secondary AVC.
 - 318 Liberty St. – to include an addition in the Tertiary AVC.
 - 101 King St. – to include demolishing the existing non-contributing house and replacing it with a new infill house.
 - 305 North Ave. – to include demolishing the existing contributing house and replacing it with a new infill house.
 - 622 E. Front St. – to include the addition of a shed-roof dormer and upper deck on the existing non-contributing garage in the Tertiary AVC.
- Major and Minor COAs:
 - 407 Avenue D – accessory building
 - 213 Pollock St. – tree replacement
 - 231 Change St. – roofing
 - 309 Johnson St. – hvac units
 - 320 Middle St. ROW – tree replacement
 - 512 Middle St. – landscaping, driveway gate

Finance

ENTERPRISE FUNDS-CASH ON HAND

FUND	6/30/2018	6/30/2019	6/30/2020	6/30/2021	6/30/2022 *Estimate*
Water Fund	\$ 6,469,895	\$ 7,340,138	\$ 8,316,009	\$ 9,927,702	\$ 11,411,008
Days Cash on Hand	208	250	282	337	367
Sewer Fund	\$ 4,259,515	\$ 4,460,409	\$ 5,096,368	\$ 5,829,222	\$ 5,921,261
Days Cash on Hand	112	125	152	164	158
Electric Fund	\$ 20,923,854	\$ 20,212,152	\$ 18,891,493	\$ 20,589,859	\$ 15,886,314
Days Cash on Hand	139	131	123	135	98



Benchmarks reflect the Minimum Operating Cash Reserve Levels established in the Utility Cash Reserve Policy adopted December 3, 2014. Minimum Days Cash on Hand:

Electric | 90 days

Water | 240 days

Sewer | 175 days

Actual Days Cash on Hand for each fiscal year are determined after the completion of the Annual Comprehensive Financial Report. The amounts above are estimates based on current financial information.

Finance

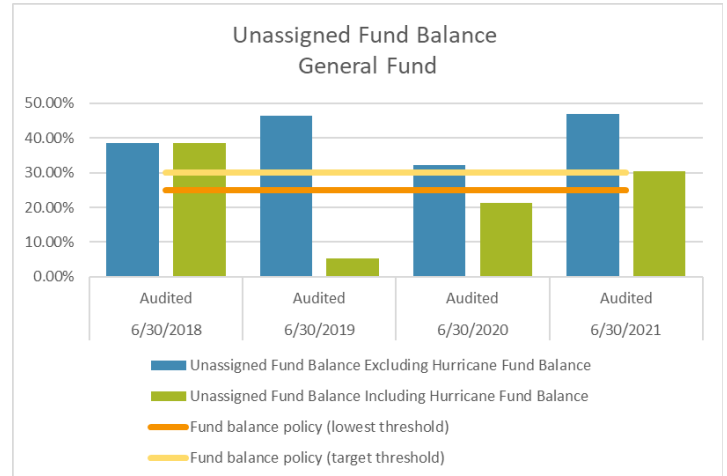
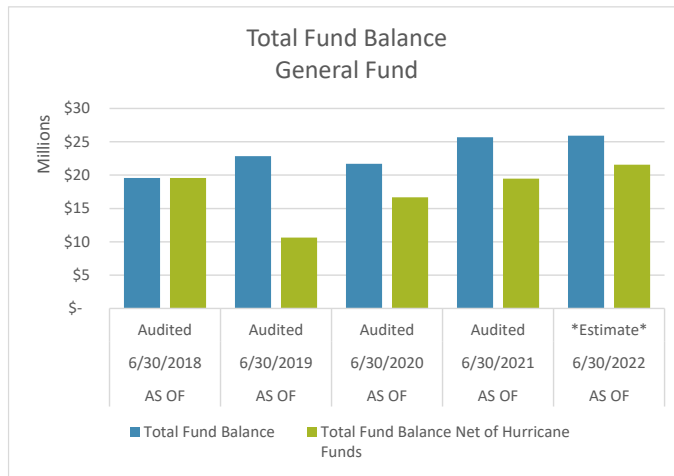
GENERAL FUND-CASH ON HAND

FUND	AS OF 6/30/2018	AS OF 6/30/2019	AS OF 6/30/2020	AS OF 6/30/2021	AS OF 6/30/2022 *Estimate*
General Fund	16,736,146	18,354,389	15,877,194	21,847,635	18,642,111
Florence Fund	-	(11,578,971)	(5,099,694)	(5,354,700)	131,556
Dorian Fund	-	-	(1,457,187)	(424,424)	(424,424)
Isaias Fund	-	-	-	(386,919)	4,889
Net General Fund	16,736,146	6,775,417	9,320,313	15,681,592	18,354,133

GENERAL FUND-FUND BALANCE

Actual Fund Balance for each fiscal year is determined after the completion of the Annual Comprehensive Financial Report. The estimates are based on current financial information.

FUND	AS OF 6/30/2018 Audited	AS OF 6/30/2019 Audited	AS OF 6/30/2020 Audited	AS OF 6/30/2021 Audited	AS OF 6/30/2022 *Estimate*
Total Fund Balance	\$ 19,571,904	\$ 22,829,395	\$ 21,681,255	\$ 25,687,191	\$ 25,912,577
Total Fund Balance Net of Hurricane Funds	\$ 19,571,904	\$ 10,628,789	\$ 16,676,063	\$ 19,461,424	\$ 21,561,558
Unassigned Fund Balance	38.47%	5.19%	21.18%	30.34%	N/A
Unassigned Fund Balance Excluding Hurricane Fund Balance	38.47%	46.29%	32.15%	46.88%	N/A



The chart on the left illustrates the total fund balance (includes all types of fund balance) and the chart on the right illustrates only the unassigned (non-appropriated) fund balance.

In the respective charts, the blue bar represents the fund balances if there were no hurricane funds; the green bar represents the fund including hurricane fund deficits. Benchmarks reflect the fund balance policy adopted February 27, 2018 where the City shall maintain Available Fund Balance of at least 25% for the General Fund, and shall strive to maintain approximately 35%.

Finance

FEMA RECONCILIATION

Reconciliation report for Hurricane Florence Costs and FEMA and Insurance Reimbursements

For the period ending: 6/30/22

Category	Obligated by FEMA*	Paid by City	Rec'd from FEMA	% Reimbursed	Payments in process from FEMA	Due from FEMA**	notes
Police & Fire	\$ 1,146,023	\$ 1,749,834	\$ 1,009,280	58%		\$ 740,554	1
Stanley White	7,506,649	193,984	-	0%		193,984	
Drainage CAT A *	32,769,995	5,224,229	5,185,306	99%		38,923	
Ditches - CAT D *	1,924,155	1,335,156	-	0%		1,335,156	
Management Costs *	2,153,876	1,814,537	968,958	53%		845,579	
Water	49,841	49,841	49,841	100%		-	
Sewer	1,939,593	1,939,593	1,454,695	75%		484,898	
Electric	3,935,801	4,359,630	3,716,008	85%		643,622	
Solid Waste	4,395,058	4,395,058	3,296,293	75%		1,098,764	2
Total	\$ 55,820,991	\$ 21,061,861	\$ 15,680,381	74%	\$ -	\$ 5,381,480	

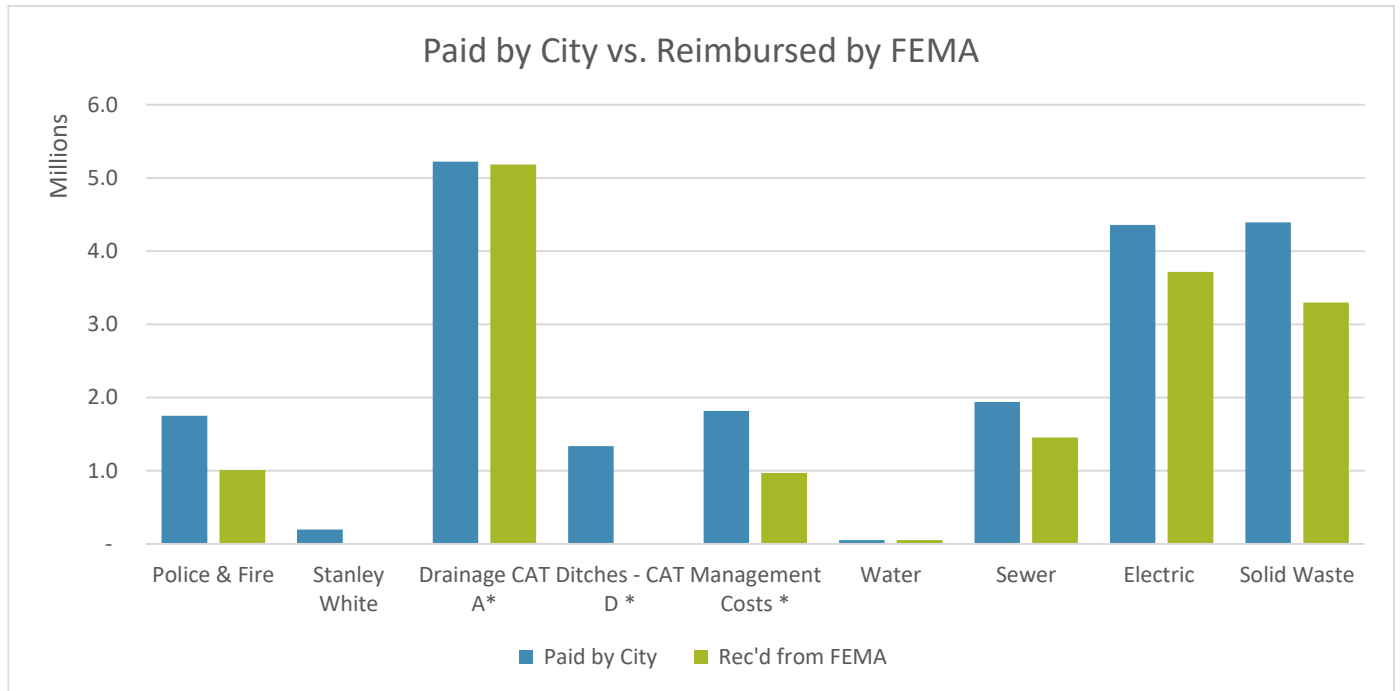
Notes:

1. admin pay higher than amt obligated
2. pending closeout

*Amount FEMA has awarded and agreed to pay

**Final obligations amounts will be determined by actuals costs upon completion of projects

Received from Insurance to date: \$2,650,566.30



Fire

Fire Suppression:

Incidents	2021 Total	2022 YTD	Last Month	Current Month
Number of Incidents	2,058	1156	206	196
90% Response Time to Incidents	8 minutes 59 seconds	9 minutes 20 seconds	9 minutes 30 seconds	9 minutes 05 seconds
Endangered Property Value	\$233,515,975	\$5,943,930	\$258,000	\$2,690,820
Property Losses Due to Fire	\$1,863,460	\$693,800	\$32,000	\$148,000
Percentage of Saved Property Value	99.20%	88.24%	87.60%	94.50%
Overlapping Incidents	N/A*	N/A*	13	30

* Not available due to new software current reporting limitations.

Fire Prevention:

Prevention Statistics	2021 Total	2022 YTD	Last Month	Current Month
Fire Investigations	41	24	3	5
Fire Inspections	1,693	783	159	110
Permits Issued	108	57	20	15
Child-Passenger Seat Checks	91	33	7	6
People Educated Through Public Fire & Life-Safety Programs	4,712	2,458	280	56
Smoke Alarms Installed	249	78	15	10

Narcan:

Statistics	2021 Total	2022 YTD	Last Month	Current Month
Overdose Calls Responded To	151	81	17	10
Instances Narcan Administered	4	7	2	1

Significant Issues:

Held Agility testing and interviews for new hire candidates

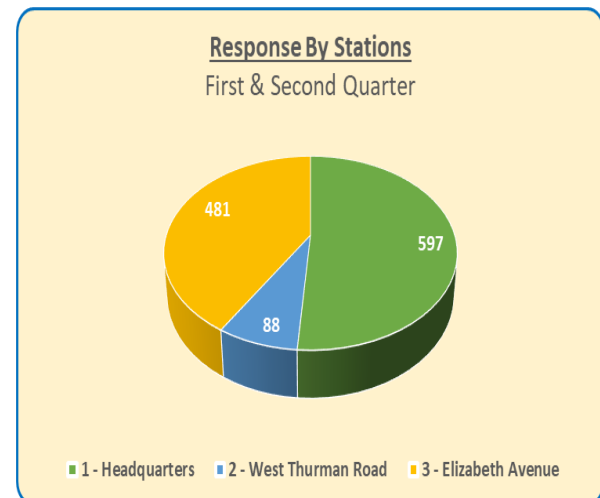
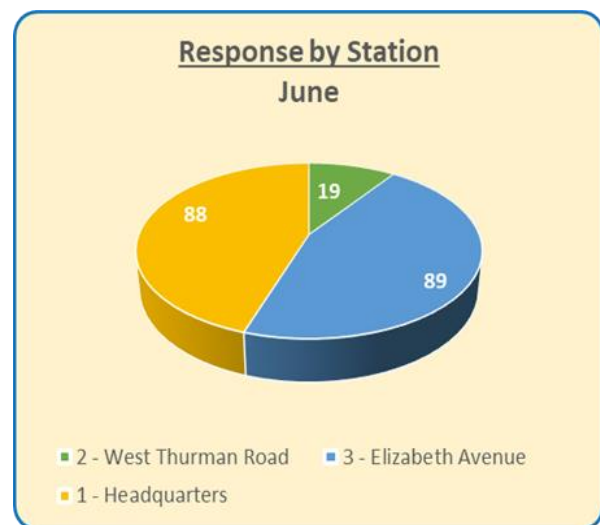
Completed Fire Engineer's promotional process

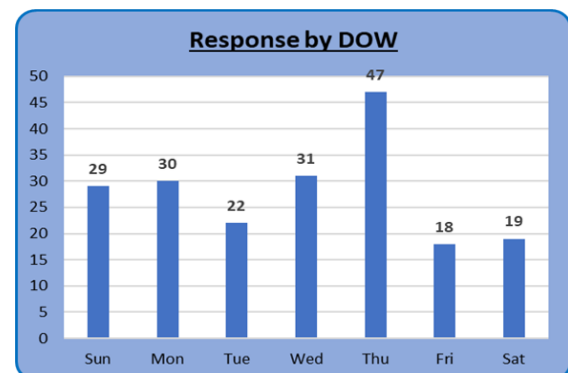
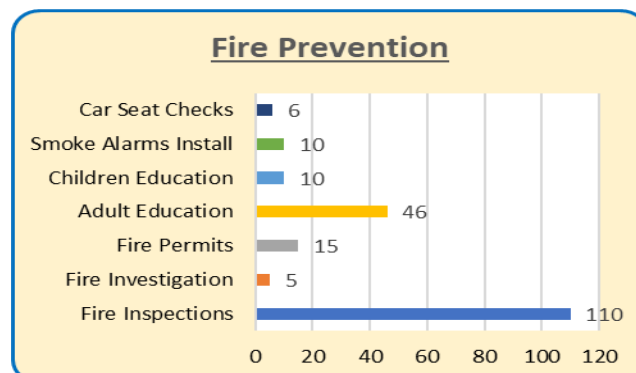
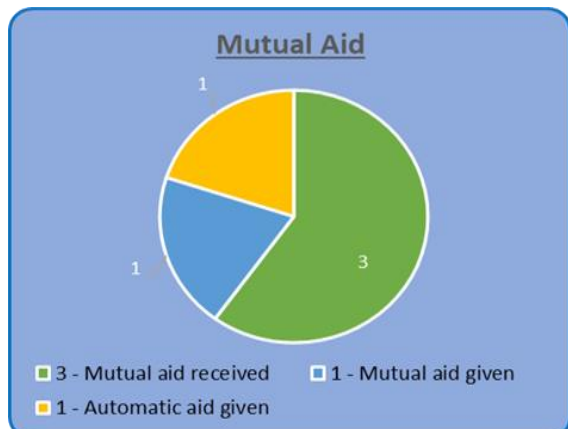
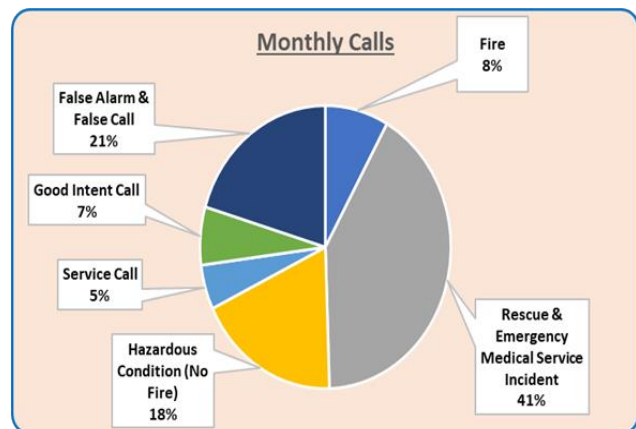
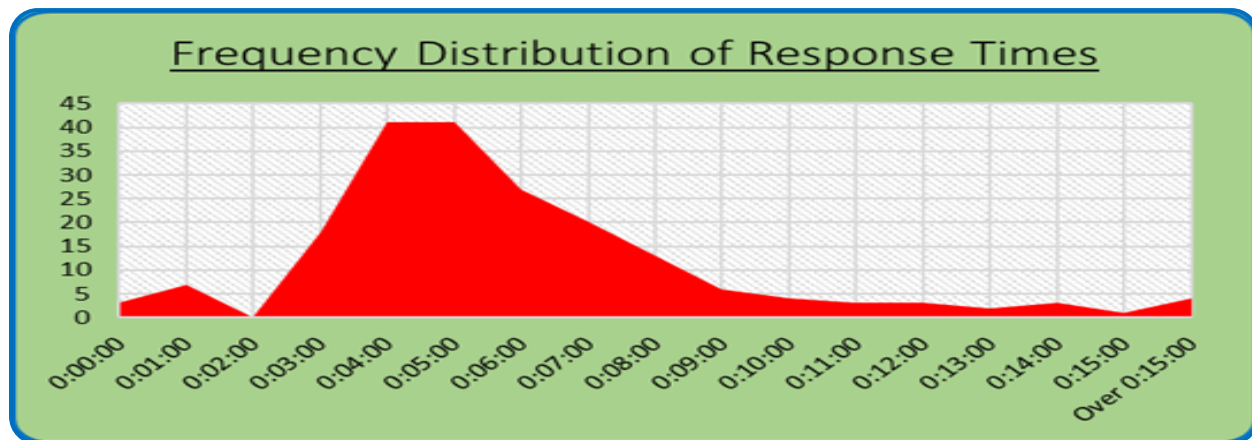
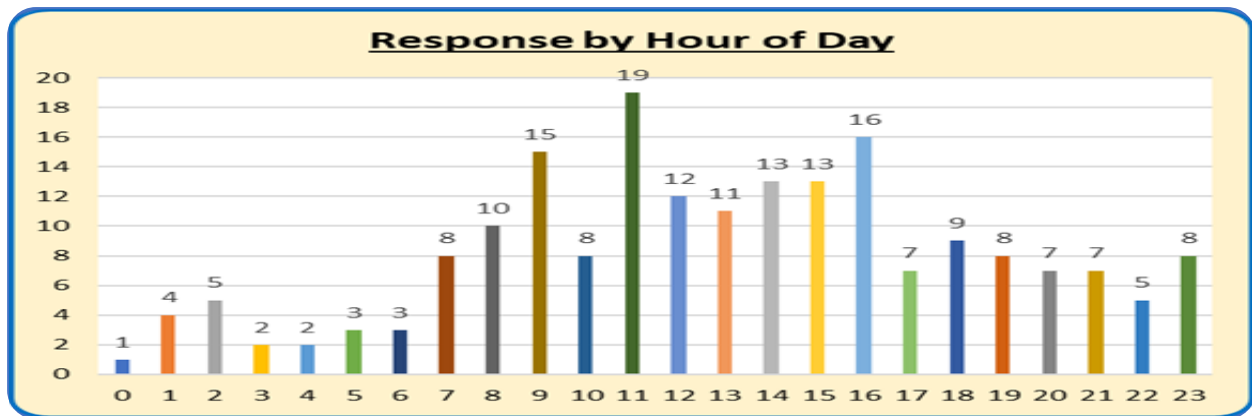
Started the Fire Captain's promotional process

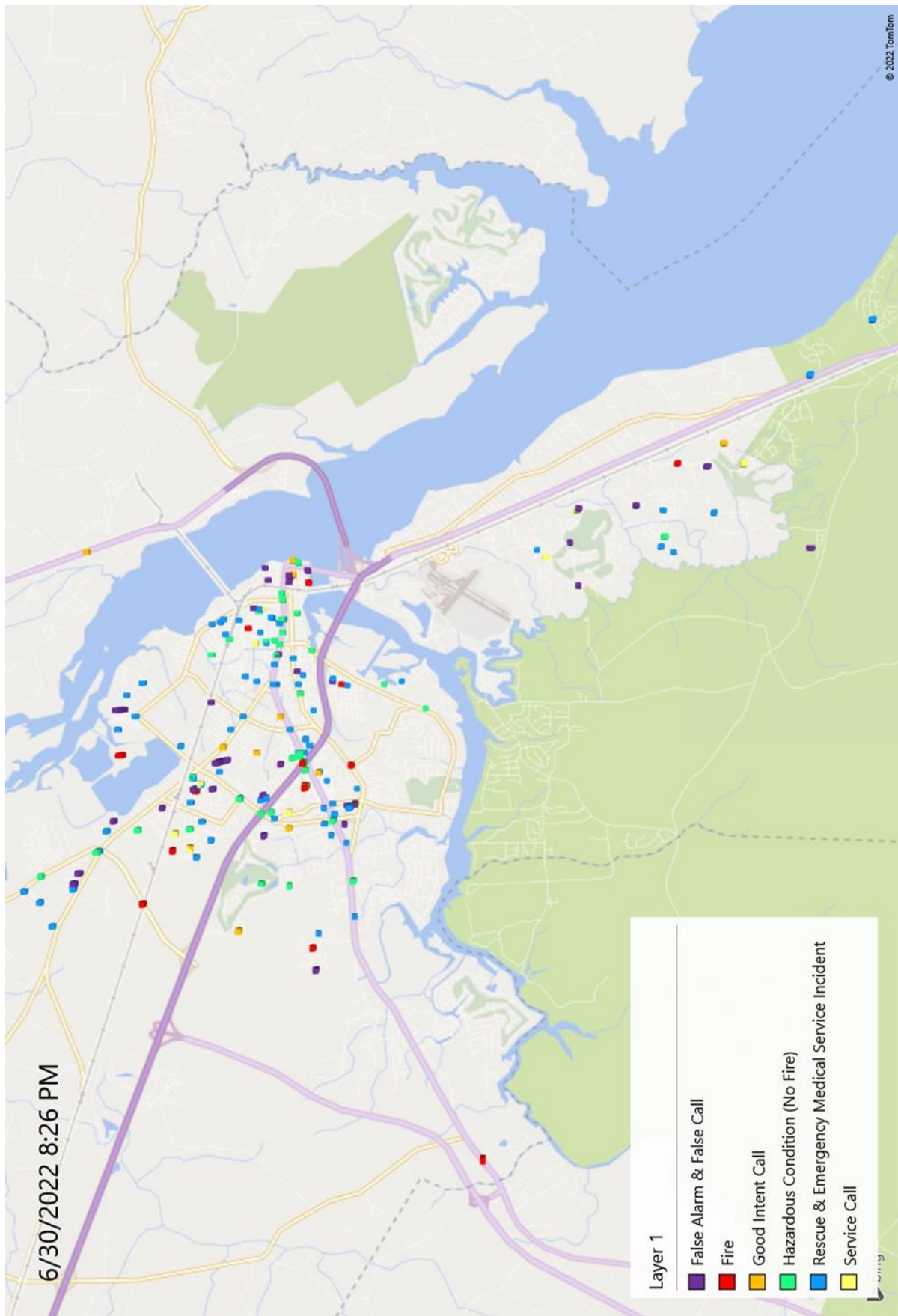
Held retirement celebration luncheon for Admin Assistant Glenda Gohn and Fire Captain Richard May

Breakdown of Response Types	Numbers
1-Fire	16
Brush or brush and grass mixture fire	1
Building fire	2
Cooking fire, confined to container	4
Fire in portable building, fixed location	1
Grass fire	3
Passenger vehicle fire	4
Trash or rubbish fire, contained	1
3-Rescue & Emergency Medical Service	81
EMS call, excluding vehicle accident	17
Extrication of victim(s) from vehicle	1
Lock-in (if lock out , use 511)	2
Medical assist, assist EMS crew	38
Motor vehicle accident with injuries	11
Motor vehicle/pedestrian accident (3
Rescue or EMS standby	2
vehicle accident with no injuries.	7
4-Hazardous Condition (No Fire)	36
Arching, shorted electrical equipment	5
Gas leak (natural gas or LPG)	4
Gasoline or other flammable liquids	1
Overheated motor	3
Power line down	2
Vehicle accident, general cleanup	21
5-Service Call	10
Animal problem	1
Asst police or other governmental agency	1
Public service	4
Public service assistance, other	1
Unauthorized burning	2
Water or steam leak	1
6-Good Intent Call	13
Dispatched & canceled en route	3
Good intent call, other	2
No incident found on arrival at dispatch	6
Smoke scare, odor of smoke	2
7-False Alarm & False Call	40
Alarm system activation, no fire, unintentional	12
Alarm system sounded due to malfunction	2
Bomb scare - no bomb	1
CO detector activation due to malfunction	2
Detector activation, no fire - unintentional	1
Smoke detector activation due to malfunction	6
Smoke detector activation, no fire - unintentional	15
Sprinkler activation, no fire - unintentional	1
Grand Total	196

Code	Database Response by NFIRS Code	Total	%
1	Fire	16	8.16%
2	Overpressure Rupture, Explosion, Over	0	0.00%
3	Rescue & Emergency Medical Service	81	41.33%
4	Hazardous Condition (No Fire)	36	18.37%
5	Service Call	10	5.10%
6	Good Intent Call	13	6.63%
7	False Alarm & False Call	40	20.41%
8	Severe Weather & Natural Disaster	0	0.00%
9	Special Incident Type	0	0.00%
	Grand Total	196	







Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY20/21	Turnover FY21/22
Administration	13	0	1	0	2	2
Development Services	21	0	0	5	0	6
Finance	14	0	0	1	6	6
Fire	75	0	0	1	4	5
Human Resources	5	0	0	0	1	0
Parks & Recreation	30	0	0	4	3	7
Police	120.5	0	2	11	15	19
Public Utilities	87	1	2	11	12	13
Public Works	51	1	1	8	10	18
Water Resources	81	1	2	8	13	15
Totals:	497.5*	3	8	49**	66	91

**Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions. Includes 10 funded positions approved by Board of Aldermen at the July 27, 2021 meeting (6-Public Utilities, 3-Water Resources and 1-Public Works). Includes additional position of Assistant City Manager approved by Board of Aldermen at the September 14, 2021 meeting. Includes additional position of Executive Director Redevelopment Commission approved by Board of Aldermen at the February 8, 2022 meeting. Reflects re-organization of 10 positions transferred from Finance Department to Public Utilities.*

***Current vacancies due to separations from employment, promotions, demotions and transfers.*

Safety News:

Workers' Compensation	2021	2022
Current Month's Claims	1 OSHA Recordable 0 Lost Time 1 Non-Recordable 0 Denied	0 OSHA Recordable 0 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	25 Recordable 13 Non-Recordable	22 Recordable 6 Non-Recordable
Current Month Costs	\$9,206.28	\$9,238.15
Year-to-Date Costs	\$342,355.66	\$199,273.77

Other:

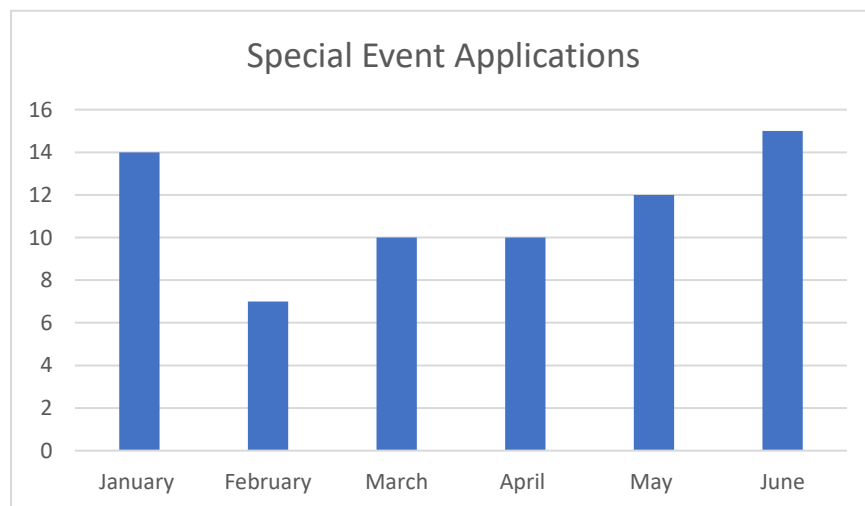
None

Parks and Recreation

- Henderson Park – Completed basketball court restoration. Planning and obtaining items for park redevelopment.
- Pleasant Hill Park Community Center – Staff constructing interior of the building/rough in. HVAC installation completed as much as possible at this time.
- Aquatics – New Bern Aquatic Center and Splash Pad daily maintenance occurring. New chemical controllers installed at the pool and splash pad. New toddler swings installed at the pool. New slide pump installed. Swimming lessons are occurring daily and going well. All weekend dates for pool parties have been reserved. Revenue for June: Admissions fees - \$21,844.50, Concessions fees- \$7,262.75, Daily Admissions- 5,129.
- Stanley White Recreation Center – No Advisory Committee Meeting held during June. CPL provided an update on Design Plans at the June 28th Board of Alderman Meeting.
- Tisdale House – Staff facilitated showings of the house every Thursday in June from 4:30pm-5:30pm.
- Lawson Creek Park – Entire park landscaped for July 4th Celebration.
- Monk Mallard Park – Installation of water fountain.
- Capital Christmas Tree Event – Meeting held with the National Forrester Service.

Grounds Maintenance General Work - Mowing and maintenance of general landscape beds are occurring on a weekly basis in our parks, right of ways, green spaces, and city facilities. Seasonal mowing is occurring in all parks, cemeteries, medians, city buildings and rights-of-way. We have brought on 6 seasonal temps for mowing. We would like to have a total of 8. Holden Temporaries continues to advertise these positions for us. Staff have been working on athletic fields daily dragging and painting lines. Athletics and Parks & Grounds staff have been working together to maintain fields.

Special Events - Upcoming events include Movies in the Park and Footloose on the Neuse Summer Concert Series. Community Special Event applications are being received daily. Staff are removing barricades and doing set up/take down of the chess boards every Friday for Downtown Street Cafes. Staff also set up wood stage and tent for a concert during Downtown Street Cafes. Fifteen (15) Special Event Applications were received during June.



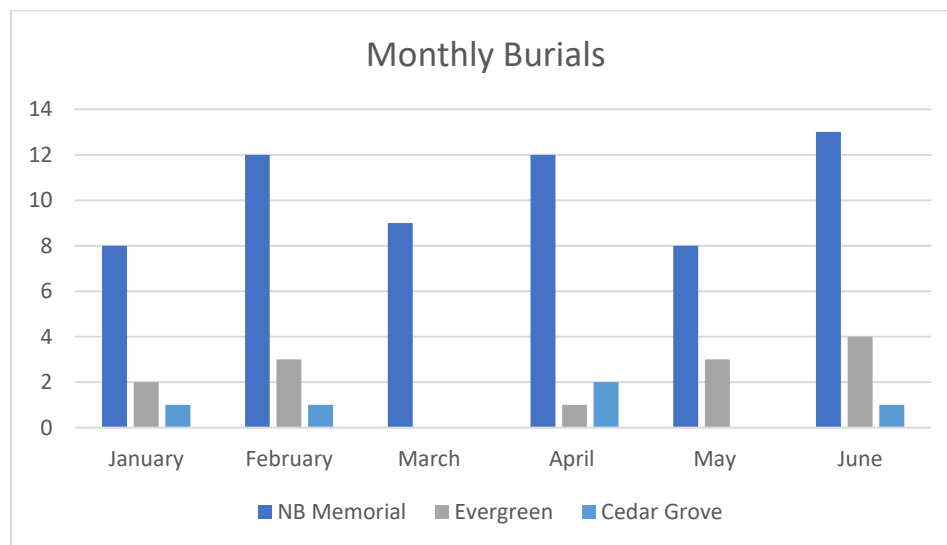
Parks and Recreation

Recreation - Programming for summer is being implemented or prepared for implementation. Programs held during June included, Bear Bunch Camp (26 daily average), ColorSplash (7 daily average), YES Camp (16 daily average), Swimming Lessons (51 daily average), Afterschool Programming (15 a day average), Senior Fitness (28 participants), Low Impact Aerobics (32 participants) and Weekday Walking (6 participants). Upcoming programs include Senior Fitness, Weekday Walking, Low Impact Aerobics, Summer Camps (Bern Bear Bunch, YES Camp, ColorSplash, Cooking Camp first session July 18th) and Swim Lessons.

Summer Food Program -

- Bear Bunch - 172 meals /172 snacks; Total: 344
- YES Camp - 144 meals/144 snacks; Total: 288
- Total for June : 632 meals/snacks served

Cemeteries - Eighteen (18) burials occurred in June (Evergreen 4; New Bern Memorial 13; Cedar Grove 1).



Police

Crime:

Incidents & Arrests	Jun Total	2019 Total	2020 Total	2021 Total	2022 YTD
NIBRS* Group A Incidents	186	2,644	2,530	2,235	1,086
NIBRS* Group B Incidents (Arrests)	63	736	589	725	404
Adult Arrests	117	1,477	1,256	1,325	725
Juvenile Arrests	2	3	2	3	3
Total Arrests	119	1,480	1,258	1,328	609
Police Calls for Service	3,520	45,402	41,846	44,299	22,035
Business Alarms Dispatched	104	1,981	1,635	1,510	693
Residential Alarms Dispatched	52	645	497	484	256
Alarm Calls (PD Dispatched)	156	2,626	2,132	1,994	949

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Jun Total	2019 Total	2020 Total	2021 Total	2022 YTD
Homicide	1	2	4	6	1
Rape	1	8	15	14	9
Robbery	-	25	23	22	3
Aggravated Assault	7	88	119	97	49
B&E – Residence	10	177	176	114	49
B&E – Business	2	49	30	34	18
Theft from Motor Vehicle	11	141	127	116	51
Larceny	41	841	706	608	245
Motor Vehicle Theft	-	25	34	35	15
Arson	-	7	1	5	2
Total	73	1,360	1,235	1,051	442

Criminal Investigations	Jun Total	2021 Total	2022 YTD
Cases Assigned	13	170	102
Cases Closed by Arrest	3	41	21
Cases Closed Leads Exhausted	0	15	2
Cases Closed Unfounded	1	13	6

2022 Cases of Note - Jun	
2022-18074	Sexual Assault: 2000 block of Saint John St, female was raped which has resulted in pregnancy. Interviews conducted, CAC

	completed, and search warrants obtained. Warrants pending DA Office review.
2022-18565	Homicide: 1700 block of Rhem Ave, related to a domestic incident resulted in shooting. Scene Processed, interviews conducted, area canvass completed, and DA Office provided case packet. Currently awaiting response from DA Office to confirm if justifiable.
2022-19831	Shots fired: 1200 block of Broad St, verbal argument between two parties turned into a shooting where a third-party vehicle was struck. Scene processed, interviews conducted, and is currently working on identifying all involved parties. One subject involved in the shooting was identified and lives out of state. Out of state subject is refusing to speak with law enforcement officers. Further interviews are needed to pursue charges in the case.
2022-19859	Sexual Assault: 600 block of Miller St, indecent liberties with a juvenile female where the suspect was a friend of the family with routine access to the child. Interviews conducted, CAC completed, and meeting with DA Scheduled for review. Suspect in this case is associated with case 2022-19864. Warrants pending.
2022-19864	Sexual assault: 1900 block of Neuse Blvd, First Degree sexual Offense and indecent liberties between an adult and a juvenile female. Interviews conducted, CAC completed, and meeting with DA Office scheduled for review. Suspect in case is associated with 2022-19859. Warrant pending.

Crime Analysis		
	<u>Jun 2022</u>	<u>2022 YTD</u>
Top 5 Calls for Service & Number of Incidents	1) Traffic Stop– 417 2) Security Check Business –314 3) Directed Patrols – 240 4) Follow Up/Supplemental – 203 5) Citizen Assist - 148	1) Traffic Stop –3,259 2) Security Check Business –2,223 3) Directed Patrols – 1,330 4) Follow Up/Supplemental – 1,224 5) Security Check Residential – 1,221
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 601 Rountree St. (Directed Patrols, Disturbance, Trespassing) - 162 2) 1100 Clarks Rd (Commitment Papers)- 73 3) 3105 M L King Jr Blvd (Larceny, Security Checks, Disturbance)- 69 4) Middle St./Pollock St. (Security Checks, Foot Patrols, Check on Welfare)- 53 5) 210 E Front St. (Security Checks, Suspicious Vehicle, Traffic Complaint) -49	

Top 4 Group A Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd (Larceny) - 11 2) 3821 M L King Jr Blvd (Larceny) – 2 *No other location had more than one (1) Incident/Report	
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**Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

Personnel:

Extra Duty Hours						
Jun	2017 Total	2018 Total	2019 Total	2020 Total	2021 Total	2022 YTD
164.25	4,076.75	4,525.01	4,392.75	995.50	1,110.50	862.40

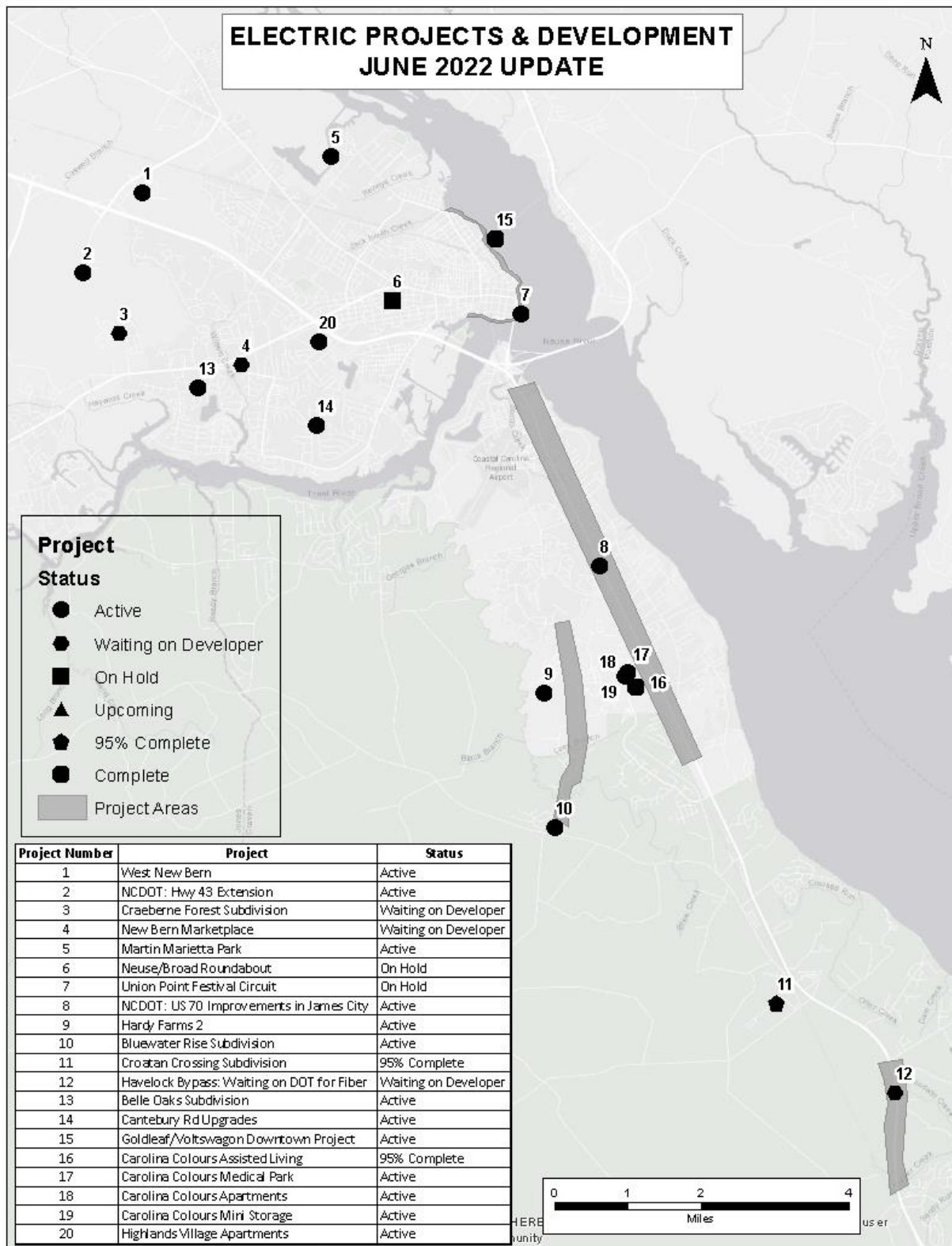
City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting.

Overtime (2022)	Jun Total	2019 Total	2020 Total	2021 Total	2022 YTD
Office of the Chief	\$29.35	\$180.55	\$62.84	\$2,261.12	\$256.85
Operations Division	\$8,783.17	\$151,599.12	\$118,609.28	\$126,171.84	\$49,103.25
Services Division	\$7,184.87	\$136,802.31	\$89,971.82	\$85,190.82	\$42,268.47
Investigations Division	\$1,196.51	\$42,992.18	\$19,358.26	\$26,177.20	\$13,894.48
TOTAL	\$17,193.96	\$331,574.16	\$228,013.20	\$239,800.98	\$105,505.11

Significant Issues (not noted above):

Public Utilities

- High-Profile Projects: Nine high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 60 interruptions were recorded on the electric system during the month of May. This impacted a total of 1387 customers. As a result, customers experienced an average of 0.6 interruptions and were restored in an average of 4.865 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: Monthly safety meetings continue. Continue to mitigate the spread of COVID.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.
- No Employee Recognitions for this month.



- **Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 15,295 water meters and 23,670 electric meters, of which 12,223 are disconnect meters. There have been 7,441 two-way load management switches installed.

JUNE 2022

Utility	Active Cust.	Never AMI Cust.	Active AMI Cust.	% Complete
Electric	23,670	31*	23,670	99.999
Water	19,964	~ 2,570	~ 15,295	~ 95.565
Installed Gateways		42		
Installed Relays		86		
LM Customers		4,708		
Total Switches		7,441		
Controlled Devices				
Air Conditioner		Electric Furnace	Heat Strips	Water Heaters
4,714		86	2,587	2,579

**Electricities read meters*

Note: Active AMI meters reporting procedure has been corrected and adjusted accordingly

Note: Water's 'Never AMI' estimate impacts the '% Complete'

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. Annual budget amount has been spent. The effort will resume in the new budget year.
- **Vegetation Management** – Is ongoing throughout the service area.

Public Utilities

High-Profile Electric Projects:

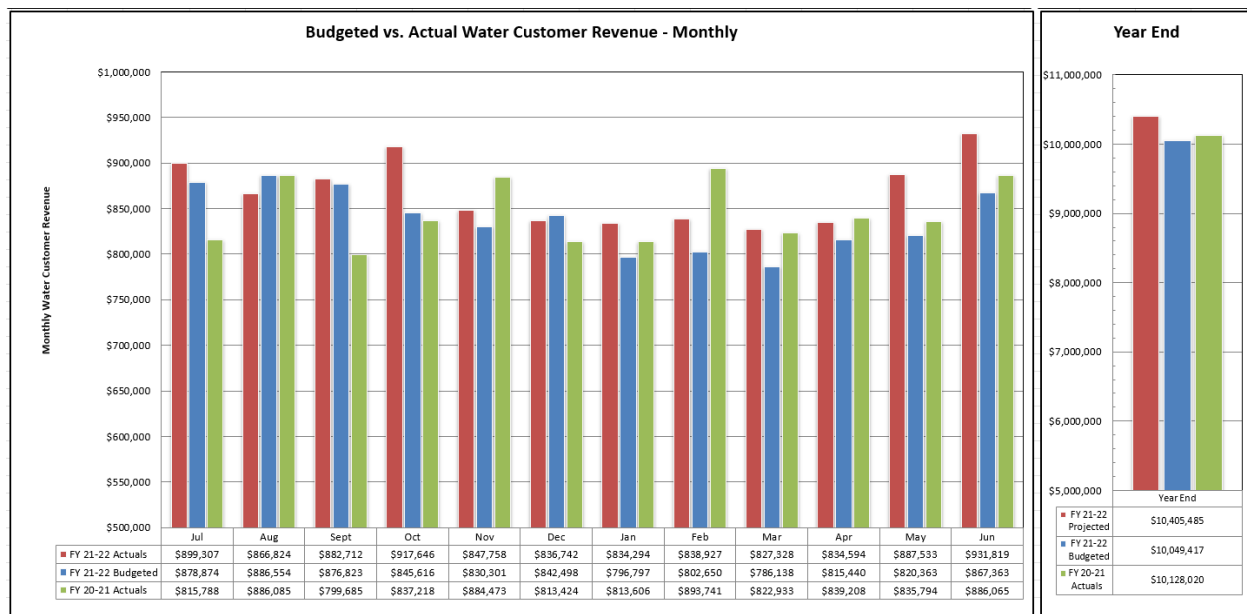
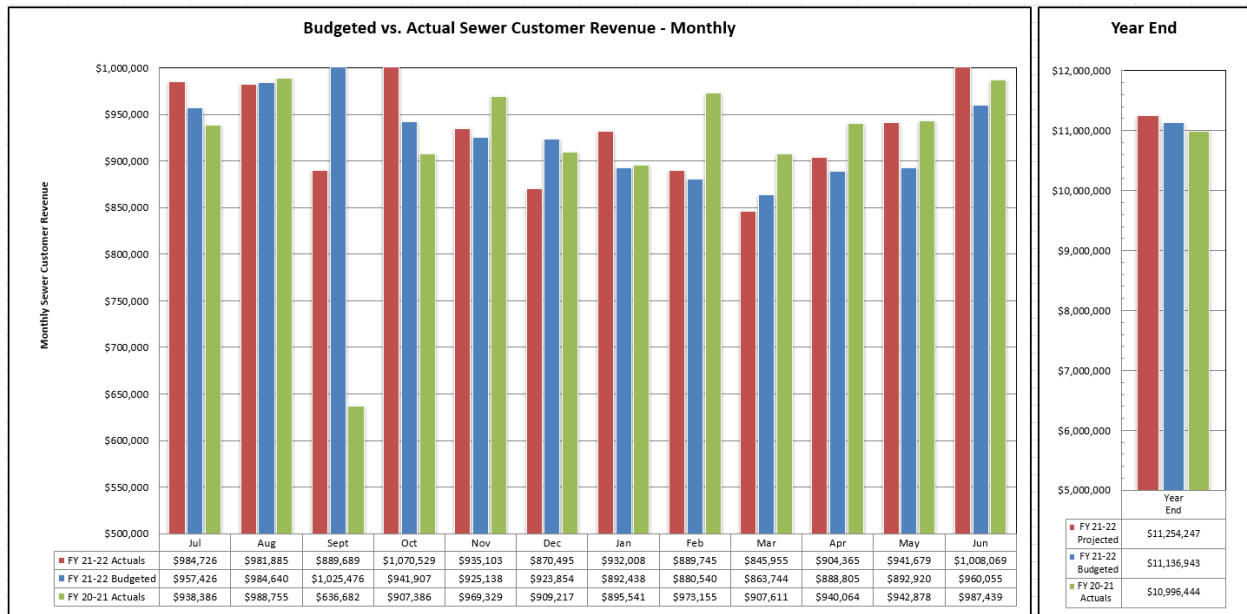
- **Bluewater Rise Subdivision**. *New underground residential subdivision.* Construction is following the pace of the developer.
- **Croatan Crossing Subdivision**. Construction is following the pace of the developer. This project is 98% complete.
- **NCDOT**. *This consist of various NCDOT projects.*
 - a. NC Hwy 43 Extension – Engineering
 - b. Neuse Boulevard Roundabout – On hold by NCDOT.
 - c. US Hwy 70 – James City – Engineering, Design and Construction
 - d. Havelock Bypass – Engineering, Design and Construction
 - e. Havelock Bypass Fiber – Awaiting additional information
 - f. Thurman Road to Havelock bypass – NCDOT hold.
 - g. *Reimbursable dollars to date: \$2,124,489.19; collected to date \$2,124,093.19*
- **Martin Marietta** – Following pace of developer.
- **West New Bern** – Electric line extension in progress and following pace of developer.
- **Volkswagon DEQ Grant** – Havelock grant application. Red Bear project reimbursement.
- **Canterbury Road** – Ongoing infrastructure improvements. 80% complete.
- **Hospital Expansion** – Awaiting further information.
- **Schlaadt Plastic Plant Expansion** – Customer hold.

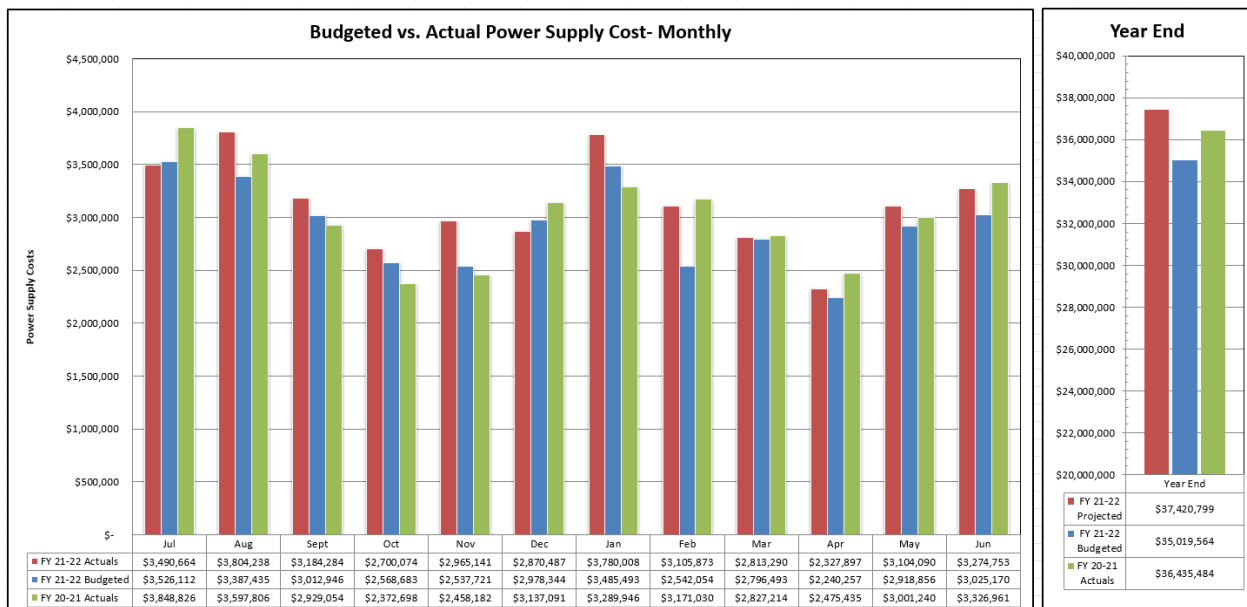
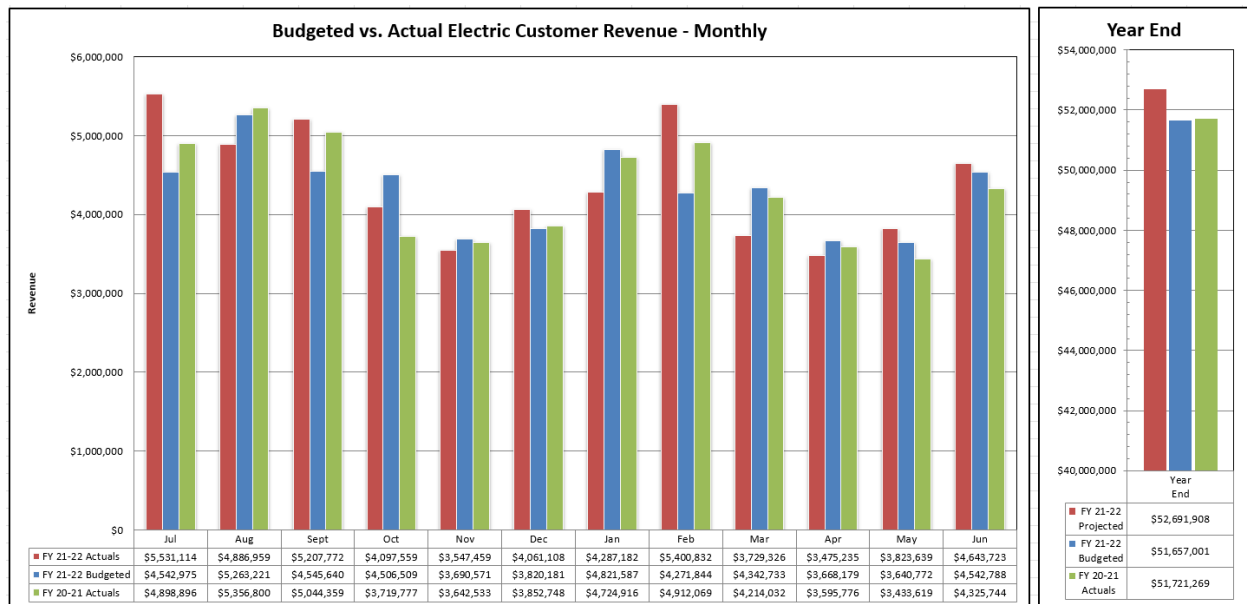
Public Utilities

- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Due to the pump station's proposed location in the historic district and on State property, several additional approvals will have to be obtained prior to being able to move forward with construction. The easement for the pump station site is in processing within the State Property Office and the final plans have been submitted to other various state agencies for permitting. The final construction documents for the project are now complete and the linework portion of the project will be released for bids by August 1st.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* The NCDOT has postponed the proposed work on extending Highway 43, which will impact the southern tie-in for this project. At this point, we plan to continue moving forward with the water project and will make the necessary modifications to the project to complete the southern tie-in, without the highway improvements in place.
- **FY22 Water & Sewer Improvements** – *Rehabilitation of existing water and sewer infrastructure in various locations throughout City, in advance of the FY22 paving project.* Water Resources staff have worked with Public Works to determine the areas in the FY22 paving program that will need water and sewer infrastructure replaced prior to paving. The materials for the High Street portion of the job have been delivered this month and the contractor is about 80% complete with the replacement of the and sewer infrastructure on High Street and Court Street.
- **Southeast Water Improvements Project** – *Installation of a new water main to provide a looped connection between the Wilcox Road elevated tank and Old Airport Road, which will improve firefighting capabilities on the southern portion of Old Airport Road.* Bids for the project were opened on June 30th. Staff will be working with the low bidder to get construction contracts executed over the next 30-45 days and the contractor is anticipating a start date in early September.
- **Northwest Interceptor Rehabilitation Phase II** – *This project will involve the rehabilitation of approximately 2,000 linear feet of the Northwest Interceptor. This portion of the City's sewer collection system is a large outfall line that runs through long stretches of flood plain on its path the City's WWTP. The project will line the existing sewer main with CIPP lining and waterproof the manholes along the route.* A \$230,000 NCDWI grant has been obtained to fund a portion of this project. The design of the project has been completed and is currently being submitted for permitting, with anticipation of going out for bids as soon as authorization is granted by NCDEQ.

Public Utilities

Electric System Outages and Reliability Statistics			
*Adjusted for APPA Event Threshold			
	June 2022	2022 YTD	
# of Interruptions	33	232	
# of Customers out	505	4610	
Customers Minutes Out	24962	372361	
June 1, 2022 to June 30, 2022			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDIMinutes)	ASIAI (Percent)
1.053	0.0213	49.429	99.9974%
June 1, 2021 to June 30, 2022			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
34.818	0.433	80.322	99.9938%
June 1, 2020 to June 30, 2021			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
22.56	0.379	59.579	99.996%
Outages			
Scheduled/Unscheduled	Cause	Total Outages	
Unscheduled	Squirrel/Snake	9	
Unscheduled	Bird	2	
Scheduled	Vines	4	
Unscheduled	Equipment Worn Out	5	
Unscheduled	Manufacturing Defect	0	
Unscheduled	Repairs	10	
Unscheduled	Other-Lighting	1	
Unscheduled	Storm	0	
Unscheduled	Human Accident	0	
Unscheduled	Non-Utility Excavation	2	
Unscheduled	Other-Vegetation	1	
Unscheduled	Direct Stroke	0	
Unscheduled	Equipment	3	
Unscheduled	Vehicle Accident	0	
Unscheduled	Equipment Replacement	2	
Unscheduled	Equipment Damage	0	
Unscheduled	Unknown/Other	1	
TOTAL		40	





Public Works

Leaf and Limb:

Service Provided (Tons)	FY19-20 YTD	FY20-21 YTD	FY21-22 YTD	June 2022
White Goods Collected	63.00	49.50	40.50	4.50
Brown Goods Collected	4,151.40	4,191.00	3491.40	369.60
Yard Waste Received	15,531.57	13,612.05	11432.91	894.26
Mulch Dispersed	2,894.85	450.05	779.90	4.50

City Garage:

Costs	FY19-20 YTD	FY20-21 YTD	FY21-22 YTD	June 2022
Services Provided by City Garage:				
Vehicles Serviced	3,090	2,728	2,793	258
Total Labor Cost	\$119,392.63	\$118,978.38	\$124,619.90	\$11,049.96
Total Parts Cost	\$218,398.58	\$222,112.11	\$256,478.58	\$27,302.52
Total Cost (Parts + Labor)	\$337,791.21	\$341,090.50	\$381,098.48	\$38,352.48
Services Provided by Contract:				
Vehicles Serviced	542	403	420	62
Total Labor Cost	\$126,420.89	\$105,911.46	\$111,323.13	\$15,365.59
Total Parts Cost	\$168,023.32	\$149,450.03	\$144,368.02	\$20,160.42
Total Cost (Parts + Labor)	\$294,444.21	\$255,361.49	\$255,691.15	\$35,526.01
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	3,632	3,129	3214	320
Total Labor Cost	\$268,422.38	\$224,889.84	\$235,940.03	\$26,415.55
Total Parts Cost	\$363,813.04	\$371,562.14	\$400,846.60	\$47,462.94
Total Cost (Parts + Labor)	\$632,235.42	\$596,451.98	\$636,789.63	\$73,878.49

Cost by Department	FY19-20 YTD	FY20-21 YTD	FY21-22 YTD	June 2022
Public Utilities (Electric)	\$ 73,116.32	\$ 75,734.54	\$78,440.04	\$9,436.86
Public Utilities (W&S)	\$106,776.47	\$139,000.69	\$144,044.80	\$14,341.78
Police	\$110,281.92	\$107,363.21	\$133,588.42	\$10,940.84
Recreation & Parks	\$ 39,637.59	\$ 23,305.33	\$18,916.65	\$2,367.53
Finance	\$ 19,417.26	\$ 17,342.25	\$11,591.79	\$2,573.22
Public Works	\$206,565.04	\$155,557.33	\$162,118.12	\$26,436.39
Fire / Rescue	\$ 72,295.39	\$ 72,368.27	\$84,908.56	\$7,676.93
Human Resources	\$ 665.96	\$ 1,512.06	\$614.13	0
Development Services	\$ 3,479.48	\$ 4,268.27	\$2567.12	\$102.94

Significant Issues: None.

Attendance for Board Appointees

Board of Adjustment			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Richard Parsons	N/A	3	Ward 1
Peter Dillon	N/A	0	Ward 3
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	1	Ward 6
Kenneth “Kip” Peregoy	N/A	3	Mayor Outlaw
Barbara Sampson	N/A	0	Ward 5
Jonathan Foster (Alternate)	N/A	2	Ward 4
Ross Beebe (Alternate)	N/A	1	Ward 3

A meeting was not held in June.

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Corinne Corr	N/A	0	Ward 1
Carol Williams	N/A	0	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	0	Ward 4
James Woods	N/A	0	Ward 5
Della Wally	N/A	0	Ward 6

Meetings are held quarterly. A meeting was not held in June.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Jefferey Odham	P	0	BOA

Dangerous Dog Board			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Dona Baker	N/A	0	BOA
Dr. Steve Stelma	N/A	0	BOA
Bobbi Kotrba	N/A	0	BOA

*Meetings are only held as needed.

Attendance for Board Appointees

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
George Halyak	P	1	Ward 1
John Meehan	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	1	Ward 4
Henry Watson	P	3	Ward 5
Elona Fowler	A	3	Ward 6
Gary Lingman	A	1	Mayor
Vacant	N/A	N/A	Best
David Pickens	P	1	Odham
Ex-officio Bobby Aster	P	4	Odham

Historic Preservation Commission			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Tripp Eure	P	1	Mayor
Ellen Sheriden	A	3	Ward 1
Dr. Ruth Cox	P	1	Ward 2
Jim Bisbee	P	0	Ward 3
Tony Bryant	P	0	Ward 4
Annette Stone	P	0	Ward 5
John Blackwelder	A	3	Ward 6
Peggy Broadway	P	0	Harris
Candance Sullivan	P	0	Odham

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Zeb Hough	P	1	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	P	1	Mayor
Sulin Blackmon	P	0	HA Residents
Ronald Scott	P	1	Mayor
Janelle Reddick	P	0	Mayor
Denise Harris-Powell	P	0	Mayor

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Jeffrey Odham	P	2	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	2	White

*Alternate only *required* when regular appointee is not attendance.

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Carol Becton	P	0	Odham
Sam Carter	A	1	Bengel
Bo Wernersbach	P	1	Bengel
Shelley Maloy	P	0	Bengel
Sabrina Bengel	A	3	Aster

*Meetings are held alternate months (February, April, June, August, October, and December).

Attendance for Board Appointees

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Anne Schout	P	2	Mayor
Travis Oakley	P	0	Ward 1
Margie Dunn	P	0	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	A	2	Ward 4
Marcus Simmons	A	3	Ward 5
Pat Dougherty	P	1	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Amy James	N/A	0	Best
Isaiah Daniels	N/A	0	Aster
Karen May	N/A	0	Kinsey
Kevin Rock	N/A	0	Odham
Lesley Hunter	N/A	0	Bengel

*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Stephanie Lovick	A	1	Gov. Bd. As Whole
Kip Peregoy	P	1	Gov. Bd. as Whole
Beth Walker	P	2	Gov. Bd. as Whole
Julian (Jay) Tripp	A	2	Gov. Bd. as Whole
Leander "Robbie" Morgan, Jr.	P	1	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
Julius Parham	P	1	Gov. Bd. as Whole
Tabari Wallace	P	0	Gov. Bd. as Whole
Theresa Lee	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.

Attendance for Board Appointees

Stanley White Recreation Center Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Leander Morgan, Jr.	N/A	0	Gov. Bd. As Whole
Talina Massey	N/A	2	Gov. Bd. as Whole
Kurtis Stewart	N/A	2	Gov. Bd. as Whole
James Woods	N/A	0	Gov. Bd. as Whole
Bernard White	N/A	0	Gov. Bd. as Whole
Reginald Pender	N/A	0	Gov. Bd. as Whole
Elijah Brown	N/A	1	Gov. Bd. as Whole
Barbara Lee	N/A	1	Gov. Bd. as Whole

A meeting was not held in June.