

NEW BERN



NORTH CAROLINA

*Everything comes together here*

# Departmental Monthly Reports

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March 2021

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## Development Services

### Inspections:

Overview	2020 YTD	2021 YTD	February 2021	March 2021
Commercial Permits – New Construction	95	27	10	8
Residential Permits – New Single Family	180	142	50	52
Residential Permits – Additions/Remodels	238	68	19	32
Mobile Homes	9	0	0	0
Signs	34	9	2	5
Certificates of Occupancy – Residential	172	54	19	22
Certificates of Occupancy – Commercial	12	1	1	0
Total Permit Valuation	\$105,414,843	\$25,726,173	\$17,804,186	\$37,571,720

### Community and Economic Development:

#### **Volt Center/City Market:**

- For FY2021 the Volt Center has 788 registered students, plus 120 students registered for future classes in the FY2022. 664 students have completed courses this FY following the onset of the pandemic and has resulted in a total of 137 job offers have been made students this year while still enrolled.
- Craven Community College held a ribbon cutting ceremony for the Law Enforcement Training Center.
- Staff conducted a tour of the Volt Center and held a meeting regarding branding imagery for the ongoing signage campaign.

#### **Economic and Community Development:**

- Staff hosted the CDBG Public Needs Hearing on March 1, 2021 to receive public input on identified community needs, this meeting also permitted nonprofit agencies to come forth and advocate for their need of CDBG funding.
- Staff conducted a monitoring visit at Religious Community Services who is currently administering the City's CDBG-CV funding through the emergency rent and utility assistance program.
- Staff attended ACT Board of Director's Meeting, they provided a brief on legislative affairs and priorities at the federal and state level. There is a possibility that a BRAC type, base realignment and closure initiative could be recommended.

## Development Services

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- The Request for Qualifications (“RFQ”) for grant writing services was evaluated by the review committee, recommendation was made at the March 23<sup>rd</sup> Board of Aldermen meeting for the City Manager to enter contract negotiations with Fund Development, LLC.
- The bus shelters arrived and are being stored at the Volt Center, bid documents were received, a meeting was held to discuss the timeline with Ramey Kemp & Associates, a transportation engineering firm who is assisting with the Bus Shelter Project, installation is expected to begin during the month of April.
- Staff continues working with NC DEQ regarding energy resilience grant funding for partnership project, which includes a pilot project in partnership with New Hanover county to study energy impacts and incorporate data sources with the AccelAdapt tool developed by NEMAC+Fernleaf.
- Staff contacted several moving companies to obtain quotes for the cost of moving a home located at 602 Gaston Boulevard to another City-owned lot in the Redevelopment Area, for future rehabilitation.
- Staff continues to work on programming and housing initiatives to advance the goals of the Redevelopment Plan and CNI.

### **Resiliency and Recovery Activities:**

- Staff received RFQs for a Resiliency Consultant, which will be distributed to the scoring team to review.
- Staff continues working with Withers Ravenel on the engineering and design phases of the Duffyfield Stormwater Enhancement Project and Division of Water Infrastructure (DWI) loan next steps. The DWI board approved recommendations for funding for the Duffyfield stormwater project from green project reserve funds. These funds are 0% interest loan, which could be accepted by New Bern for next construction/design phases of this project. Letters of intent have been mailed to fund the project and DWI staff held an introductory meeting overview of the program and next steps. An engineering report will be completed as a continuation of the project.
- HMGP 407 acquisition is completed, and demolition will be completed within 90 days. Request for Proposals (RFP) has been advertised for the demolition of the 3 HMGP expedited properties and awaits responses to be due. Staff is also working with the consultant and NCEM hazard mitigation division regarding reporting for the acquisition phase of the project. Staff held a phone conference with NCEM regarding status updates and next steps. Staff received notice from the State that they received an extension from FEMA to utilize PA funds for the project, therefore the contract award can move forward utilizing the PA funds.
- HMGP 404 elevation and acquisition status: No new updates. The City responded to another information request from NCEM. NCEM submitted the package to FEMA for review. The City continues to work closely with NCEM to provide details for the process. At this point, NCEM does not know how long it will take for FEMA to review. All proposed elevation and acquisition projects are still under consideration and no decisions have been finalized. Staff remains in communication with the State NCEM, though no timeframe or anticipated award dates have been shared.
- Staff continues working with NC DEQ regarding future grid resiliency and energy utility grant funding available to complete additional modeling and analysis utilizing the AccelAdapt tool developed by NEMAC+Fernleaf. Staff is working with DEQ on a pilot project in partnership with

New Hanover county to study needs and make recommendations for energy resilience. The project will evaluate climate vulnerabilities and risks to energy assets; and energy vulnerability in low-to-moderate income communities through AccelAdapt. Next steps would result in implementing community resiliency actions to better prepare vulnerable communities for energy resilience. This will build on the City's existing resilience planning study.

- Resiliency & Hazard Mitigation Planning process –Staff held monthly core planning meeting and follow-up for next steps of resiliency recommendations, including overall vision statement and final deliverable formatting. Staff continues to utilize the AccelAdapt mapping tool to review case scenarios and better maximize the utilization for future planning purposes to identify mitigation solutions. AccelAdapt mapping tool, provides a detailed look at various scenarios that are likely to occur in the future or look at past events, including sea level rise, tidal flooding, etc. The tool also incorporates data on BFE, transportation, social, economic, and cultural criteria. The mapping tool allows staff to look at a variety of scenarios, including tidal flooding impacts (King Tides), storm surge inundation, and future Sea Level Rise projections. The City can look at risk and vulnerability for every parcel in the City and the degree to which assets would be affected. We also understand the adaptive capacity of various assets and which areas of the City are cut-off during storm/flooding events. Creative solutions have been identified including an online GIS tool to seek crowdsourcing feedback and comments. The resiliency landing page that has been updated with information about the planning process, including, Project Information Fact Sheet, Planning Team Meeting Notes, Stakeholder Engagement Opportunities, Public Participation Survey, Preliminary Risk Information for Public Review, Supporting Grants, etc.: [www.newbernnc.gov/resiliency](http://www.newbernnc.gov/resiliency).
- Staff held follow-up meetings with divisions of the North Carolina Office of Recovery and Resiliency (NCORR) and city leadership, including the Strategic Buyout program. Staff continues to research pathways to partner for available funding and resources to accomplish resiliency and mitigation projects in New Bern through NCORR programs.
- Staff continues to work on advancing the next phases of the Duffyfield Stormwater Enhancement Project.
- Staff submitted quarterly grant reports for EEG and NCORR. Staff researched several additional resilience grant programs and prepared documents for possible proposal submissions. Staff coordinates all details for advancing application and resulting awards. A multitude of funding possibilities are being researched for the City and staff is working closely to provide pertinent details to the grant writer to nurture relationships with potential funders.
- Staff continues to work with the State/FEMA on mitigation projects and initiatives, including future grant programs.
- Staff is working with finance department regarding transition of grant programs and answering questions as needed for reporting and compliance.

**Other:**

**GIS:**

- Continued work on MUNIS addresses for Tyler Tech. Adding and populating PID field to structures layer for ease in accessing data for Munis and doing a site-by-site review for any errors and correcting the same.
- Provided the Fire Dept with data and maps related to inspection zones.
- Updated a variety of data layers which included creating a site to notify when any GIS data is updated, especially when the SITES is up and working.

## Development Services

- Continued work with UNCW on resiliency and flood mitigation efforts along with Moffit & Nicols. Looking to identify nature-based projects. Held meetings to discuss progress and moving forward as well as accessing and using the Accel/Adapt tool.
- Updated and reconfigured the sellable lots site online, as well as the Development projects site.
- Meeting held with IT and others to discuss a possible new Technology Department which would combine IT and GIS into one department with two divisions. Looked at future setup and use of the City's GIS.
- Held a GIS Steering committee meeting as mentioned above to discuss the setup and use of the GIS and discussed the history of the same. GIS is embedded in all aspects of the City's departments.
- Held a GIS Technical Users Group to discuss the City's GIS technical needs and tools for use or to review. Followed up with Police, Fire and Public Works to hold individual meetings to get a better understanding of needs and look at tools to make their jobs easier.
- Worked on data and maps (paper and online in a Story Map) related to potential buyout areas of the City. Data related to building damage during storms, flooding concerns and future flooding.
- A variety of maps for Air B&B, rezoning's, annexations, paving and dryboro conditions.
- Working with Inspections to map out data related to the CRS program and points. 3 mapping needs: 1: Open Space in the SFHA; 2: Repetitive Loss areas; 3: Online Flood map for citizen's access.
- Mapped Habitat homes for the organization.
- Map and data and ordinance research related to boat removal around the City for abandoned vessel ordinance.
- Attended a Working Group for Enhanced Emergency Response. Played out and tested a variety of emergency situations to see best methods of sharing and using GIS related data before, during and after a storm and a fire scenario. Reviewing a list of data needs and how to send and receive data. Group included LG, a variety of State agencies, and ESRI staff. Have setup a Hub site to test run.
- Attended the State Methods & Operations, looked at and discussed 3 legislative actions that have a geographic component. Discussed the status of the Census and accessing/using the data and timeframe for data release.
- Completed a 6-week MOOC on using pro and Cartography.
- Attended the ESRI Urban tool workshop to look at 3D modeling tool for review new development and other aspects of using 3D models in Planning and GIS.

### **MPO:**

- Staff attended:
  - Final meeting with consultants and NCDOT on MTP update – 3/3
  - ArcGIS training – 3/8-3/9
  - Virtual meeting with Finance department – 3/22
  - DERPO TCC meeting – 3/23
  - Great Trails State Coalition Funding Initiative meeting – 3/26
  - DERPO TAC meeting – 3/30
  - New Bern Bypass SPOT meeting – 3/30
- Held hybrid (virtual and in person) TCC Meeting – 3/11
- Held hybrid TAC Meeting 3/25
- Continued efforts with website and social media updates

## Development Services

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### **Zoning:**

- Distributed Development Review Commission Site Plans:
  - The Hudson Multifamily – Carolina Colours
  - Sims Metal Management– Neuse Blvd
- Conducted field collection of Illegal signs placed in ROW's:
  - MLK Jr. Blvd corridor
  - Neuse Blvd
  - Trent Road
- Zoning violations and enforcement:
  - Freedom Bird Tobacco – Festoons of lights, illegal signs
  - 1333 Hunters Road – auto repair home occupation parking
- Fielding zoning-related phone calls and email requests
- Processing sign permit applications
- Processing zoning confirmation letter requests

### **HPC:**

- Design Review Meeting held on March 3, 2021 for the following projects:
  - 215 E. Front St. – new accessory carport in Tertiary AVC
  - 809 Broad St. (Country Kitchen) – new masonry veneer below windows
  - 709 and 711 Queen St. – new fencing, after-the-fact
  - 304 Queen St. – design amendments to approved CoA
  - 808 E. Front St. - design amendments to approved CoA
  - 802 E. Front St. – new infill house
  - 307 Pollock St. – new entrance for 237-243 Craven St (Prohibition)
- Regular Meeting held on March 17, 2021 for the following projects:
  - 311 Bern St. – installation of new window blinds and new 4-foot fencing in front.
  - 211 Johnson St. – screened extension to the rear screened porch, new fireplace, and chimney on the side of the screened porch, revisions to the east wall of the existing one-story addition, the rear terrace, a terrace roof, a one-story addition, a pool, and fencing, all in the side and back
  - 802 E. Front St. – new 2½-story infill house.
  - 307 Pollock St. – replacing a section of the storefront with a new, wood, glass, and floor tile entrance, plus, in the back, demolish a rear 1-story cmu addition, cut a doorway into an existing masonry wall, and add a new metal door

## Finance

### Cash on Hand:

<b>Fund</b>	<b>As of 6/30/2017</b>	<b>As of 6/30/2018</b>	<b>As of 6/30/2019</b>	<b>As of 6/30/2020</b>	<b>As of 3/31/2021 *Estimate*</b>
Water Fund Cash on Hand	\$6,298,596	\$6,424,708	\$7,316,831	\$8,316,009	\$10,740,261
Water (Days)	340	381	255	287	369
Sewer Fund Cash on Hand	\$4,035,133	\$4,214,328	\$4,460,409	\$5,096,368	\$6,262,637
Sewer (Days)	275	192	135	153	184
Electric Fund Cash on Hand	\$11,039,354	\$18,144,700	\$19,930,718	\$18,891,493	\$21,178,227
Electric (Days)	126	151	132	124	141
General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$18,024,570	\$15,260,906	\$19,507,633
General Fund Balance %	45.47%	39.5%	48%	55.51%	60.37%

### General Fund Cash on Hand net of Hurricane Funds:

General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$18,024,570	\$15,260,906	\$19,507,633
Florence Fund Cash on Hand	\$0	\$0	(\$11,578,971)	(\$5,099,694)	(\$4,203,040)
Dorian Fund Cash on Hand	\$0	\$0	\$0	(\$1,457,187)	(\$1,225,953)
Isaias Fund Cash on Hand	\$0	\$0	\$0	\$0	(\$557,166)
Net General Fund Cash on Hand	\$14,885,387	\$14,236,881	\$6,445,599	\$8,704,025	\$13,521,474
Net General Fund Balance %	45.47%	39.50%	17.00%	30.39%	32.95%

\*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

### Significant Issues:

None.



## Fire

### Fire Suppression:

Incidents	2020 Total	2021 YTD	Last Month	Current Month
Number of Incidents	1,956	294	142	166
90% Response Time to Incidents	9 minutes 49 seconds	8 minutes 37 seconds	8 minutes 19 seconds	8 minutes 16 seconds
Endangered Property Value	\$292,177,530	\$78,566,657	\$12,824,700	\$61,462,957
Property Losses Due to Fire	\$4,265,125	\$122,246	\$7,200	\$13,496
Percentage of Saved Property Value	98.54%	99.84%	99.94%	99.98%
Overlapping Incidents	238	N/A*	N/A*	N/A*

\* Not available due to new software current reporting limitations.

### Fire Prevention:

Prevention Statistics	2020 Total	2021 YTD	Last Month	Current Month
Fire Investigations	54	7	3	2
Fire Inspections	2,120	565	181	215
Permits Issued	87	16	4	4
Child-Passenger Seat Checks	43	28	20	6
People Educated Through Public Fire & Life-Safety Programs	2,189	100	66	14
Smoke Alarms Installed	196	59	31	18

### Narcan:

Statistics	2020 Total	2021 YTD	Last Month	Current Month
Overdose Calls Responded To	146	28	9	14
Instances Narcan Administered	11	2	1	0

### Significant Issues:

- Continued to use state recommended medical response protocol (COVID-19).
- Cleaned/sanitized fire stations and apparatus twice daily.
- Continued to have minimal impact from COVID-19 related absences.
- Personnel continue to receive series of COVID-19 vaccinations.
- Promoted Fire Engineer Gary McDaniel to Fire Captain.
- Began Fire Engineer testing process.
- NC State Fire Marshal presented the fire department with the "Save Award" for installing smoke detectors that saved the lives of three citizens.

## Human Resources

### City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY19/20	Turnover FY20/21
Administration	11	0	0	0	0	1
Development Services	18	0	0	0	2	0
Finance	23	0	0	1	4	5
Fire	73	0	0	1	3	2
Human Resources	5	0	0	1	1	1
Parks & Recreation	29	0	1	1	1	2
Police	119	2	1	5	17	11
Public Utilities	70	0	0	4	13	7
Public Works	49	1	2	3	7	7
Water Resources	78	2	2	3	8	8
Totals:	475*	5	6	19**	56	44

*\*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions. Includes additional full-time position in Public Works which was previously classified as seasonal.*

*\*\*Current vacancies due to separations from employment, promotions, demotions and transfers.*

### Safety News:

Workers' Compensation	2020	2021
Current Month's Claims	0 OSHA Recordable 0 Lost Time 1 Non-Recordable 0 Denied	5 OSHA Recordable 4 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	17 Recordable 9 Non-Recordable	15 Recordable 5 Non-Recordable
Current Month Costs	\$106,184.05	\$149,694.72
Year-to-Date Costs	\$492,211.74	\$295,251.02

### Other:

None

## Parks and Recreation

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### **Significant Issues:**

Martin Marietta Park - Crews continued work on park trails. Construction of the new playground has been completed. Work has resumed on the shelter/restroom.

The Stanley White Recreation Center Advisory Committee did not meet in March. The group will convene when we hear more on the outcome of the Environmental Assessment, which has been submitted to FEMA and is under review.

Grounds Maintenance General Work - Staff has been busy performing general landscaping in right of way beds, parks, and several city facilities. At the request of the Department Head, We will now be maintaining the landscaping at the Utilities Building on Kale Road.

Cemeteries - In March, we hired temp staff to work in each cemetery and take photos of each grave and verify the information in our books and on our Cemetery software program are accurate and up to date. In the first month, staff has been focusing on New Bern Memorial Cemetery. To date, we have discovered over 300 burials not in our software and over 250 mistakes where information was not correctly added into our system. This work will continue through the summer. We are also working to implement new standards for grave openings/closing, monument installation and burial permitting.

The Annual Easter Egg Hunt was held on Saturday, March 27 at Lawson Creek Park. The socially distanced event was well attended. Ages 1 - 12 participating and had an enjoyable experience.

## Police

### Crime:

Incidents & Arrests	Mar Total	2018 Total	2019 Total	2020 Total	2021 YTD
NIBRS* Group A Incidents	171	2,534	2,644	2,530	540
NIBRS* Group B Incidents (Arrests)	55	900	736	589	183
Adult Arrests	103	1,698	1,477	1,256	342
Juvenile Arrests	0	9	3	2	0
Total Arrests	103	1,707	1,480	1,258	342
Police Calls for Service	3,841	45,246	45,402	41,846	11,115
Business Alarms Dispatched	145	2,157	1,981	1,635	409
Residential Alarms Dispatched	41	755	645	497	119
Alarm Calls (PD Dispatched)	186	2,912	2,626	2,132	528

\*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Mar Total	2018 Total	2019 Total	2020 Total	2021 YTD
Homicide	-	-	2	4	-
Rape	1	9	8	15	2
Robbery	1	30	25	23	4
Aggravated Assault	5	87	88	119	17
B&E – Residence	9	168	177	176	28
B&E – Business	-	37	49	30	5
Theft from Motor Vehicle	4	111	141	127	13
Larceny	46	782	841	706	152
Motor Vehicle Theft	3	36	25	34	5
Arson	-	3	7	1	-
<b>Total</b>	<b>69</b>	<b>1,255</b>	<b>1,360</b>	<b>1,235</b>	<b>226</b>

Criminal Investigations	Mar Total	2020 Total	2021 YTD
Cases Assigned	17	235	40
Cases Closed by Arrest	5	43	19
Cases Closed Leads Exhausted	2	18	3
Cases Closed Unfounded	1	25	5

2021 Cases of Note - Mar	
2021-8151	Sexual Assault of soldier participating in training within the city. At the conclusion of the investigation, it was determined the female fabricated the incident to prevent deployment.
2021-9178	Stabbing on Peace Rd. between two males fighting over the

	same female. One subject received a stab wound while the other's ear was bit off.
2021-9291	Gunshot victim in Trent Ct. Upon investigating the incident, it was determined the wound was self-inflicted.
2021-10881	Phillips Ave. Counterfeit/fraudulent check, credit card, driver's license lab. Felony Breaking and Entering, possession of stolen property, obtaining property by false pretense, identity theft, and possession of counterfeit instrument.

Crime Analysis		
Top 5 Calls for Service & Number of Incidents	<b><u>Mar 2021</u></b>	<b><u>2021 YTD</u></b>
	1) Security Check Business– 491 2) Security Check Residential - 482 3) Traffic Stop – 450 4) Follow Up – 191 5) Business Alarm – 145	1) Security Check Business – 1,630 2) Traffic Stop – 1,515 3) Security Check Residential – 1,076 4) Follow Up – 541 5) Directed Patrols – 434
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 909 Trent Ave (Security Checks) - 153 2) 1100 Clarks Rd (Commitment Papers) – 74 3) 3105 M L King Jr Blvd, Walmart (Traffic Crash, Larceny, Foot Patrol) - 51 4) 1309 Country Club Rd (Security Checks, Overdose) - 41 5) 1 <sup>st</sup> Ave / Broad St (Security Checks) – 39	
Top 3 Group A Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd, Walmart (Larceny, B&E Vehicle) - 10 2) 3034 M L King Jr Blvd, Belk (Larceny, Fraud) – 4 3) 1306 Peace Rd (Stabbing, Larceny, Tampering with Meter) – 3	

*\*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

**Personnel:**

Extra Duty Hours						
Mar	2016	2017	2018	2019	2020	2021 YTD
67.50	3,299.00	4,076.75	4,525.01	4,392.75	995.50	154.75

*City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting.*

## Police

Overtime (2021)	Mar Total	2018 Total	2019 Total	2020 Total	2021 YTD
Office of the Chief	\$121.69	\$200.97	\$180.55	\$62.84	\$121.69
Operations Division	\$8,081.44	\$266,946.37	\$151,599.12	\$118,609.28	\$18,624.61
Services Division	\$5,183.76	\$152,064.54	\$136,802.31	\$89,971.82	\$17,792.14
Investigations Division	\$772.34	\$75,893.65	\$42,992.18	\$19,358.26	\$1,690.04
<b>TOTAL</b>	<b>\$14,159.23</b>	<b>\$495,422.53</b>	<b>\$331,574.16</b>	<b>\$228,013.20</b>	<b>\$38,228.48</b>

**Significant Issues (not noted above):**

None.

## Public Utilities

- **High-Profile Projects:** Eleven high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- **System Reliability:** A total of 24 interruptions were recorded on the electric system during the month of March. This impacted a total of 558 customers. As a result, customers experienced an average of 0.0249 interruptions and were restored in an average of 2.187 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- **Safety:** Due to COVID restrictions, we have resumed having safety meetings virtually using the “Teams” option until further notice.
- **Electric and Water Sales:** Graphical trends of revenue and expenses are Included.
- **Employee Recognitions:**

**Jimmy Maines**, with Power Supply, is being recognized for doing an outstanding job on substation inspections. Thanks to his outstanding job with inspections, a catastrophic failure of a circuit breaker was prevented.

**Timberli Curtiss**, in Electric Communications, is to be commended for doing an excellent job training a new employee, as well as her attention to detail.

**Rebecca Rodriguez**, with Utility Business Office-Metering, is being recognized for running the meter shop during the supervisor’s absence. She made sure daily operations continued without missing a beat!

**Jonathan Taylor**, with Electric Distribution, is being recognized for filling in as the supervisor on his crew. Operations on that team never slowed down.

A big “thank you” to **Shiloh Broadway**, Utility Business Office-Metering, for assisting Billing while they were short-staffed. She was an asset to the team, and her willingness to help was greatly appreciated!

We received a letter from a customer on East Rock Creek Road indicating how impressed he was with the way his outage was handled. Employees identified with this particular call were **Beth Townsend** in Control, **Brian Small’s crew** and **Hewey Hilliard’s crew**. The customer advised Beth was very caring and knowledgeable, and that crews arrived within minutes of the call. He advised the issue was resolved quickly and everyone was very courteous to him. Thank you to everyone involved for setting the standard for excellent customer service!

## ELECTRIC PROJECTS & DEVELOPMENT MARCH 2021 UPDATE

**Project Status**

- Active
- ◆ Waiting on Developer
- On Hold
- ▲ Upcoming
- ◆ 95% Complete
- Project Areas

Project Number	Project	Status
1	West New Bern	Waiting on Developer
2	NCDOT: Hwy 43 Extension	On Hold
3	Craeberne Forest Subdivision: Waiting on Developer	Waiting on Developer
4	New Bern Marketplace: Waiting on Developer	Waiting on Developer
5	Martin Marietta Park	Active
6	Carolina Ave Apartments: ~95%	Active
7	Neuse/Broad Roundabout	On Hold
8	Union Point Festival Circuit	On Hold
9	NCDOT: US 70 Improvements in James City	Active
10	Hardy Farms 2	Active
11	Bluewater Rise Subdivision	Active
12	Bluewater Fiber	95% Complete
13	Croatan Crossing Subdivision: ~ 98%	Active
14	NCDOT: Havelock Bypass	Active
15	Belle Oaks Subdivision	Active
16	Cantebury Rd Upgrades	Active





## Public Utilities

- **Advanced Metering Infrastructure Project** - *This project involves installing a network of electric and water meters. We are currently reading 14,968 water meters and 24,050 electric meters, of which 11,286 are disconnect meters. There have been 6,523 two-way load management switches installed.*

### MARCH 2021

Utility	Active Cust.	Never AMI Cust.	Active AMI Cust.	% Complete
Electric	22,912	36*	22,872	99.998
Water	18,067	~ 2,648	~ 15,193	~ 98.26
<b>Installed Gateways</b>		42		
<b>Installed Relays</b>		86		
<b>LM Customers</b>		4,098		
<b>Total Switches</b>		6,523		
<b>Controlled Devices</b>				
<b>Air Conditioner</b>		<b>Electric Furnace</b>	<b>Heat Strips</b>	<b>Water Heaters</b>
4,098		85	2,113	2,244

*\*ElectriCities read meters*

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. The current area of focus for this project is the area between Neuse Boulevard and Martin Luther King Jr. Boulevard and is 95% complete.
- **Vegetation Management** – Is ongoing throughout the service area.

### High-Profile Electric Projects:

- **Bluewater Rise Subdivision.** *New underground residential subdivision. Construction is following the pace of the developer.*
- **Croatan Crossing Subdivision.** *Construction is following the pace of the developer. This project is 98% complete.*
- **NCDOT.** *This consist of various NCDOT projects.*
  - a. NC Hwy 43 Extension – On hold by NCDOT.
  - b. Neuse Boulevard Roundabout – On hold by NCDOT.
  - c. US Hwy 70 – James City – Engineering, Design and Construction
  - d. US Hwy 70 – James City – Fiber – Engineering/Permitting
  - e. Havelock Bypass – Engineering, Design and Construction
  - f. Thurman Road to Havelock bypass – NCDOT hold.
  - g. *Reimbursable dollars to date: \$472,350.27; collected to date \$472,350.27*
- **Martin Marietta** – Following pace of developer.
- **Golden LEAF Grant** – This grant has been awarded to raise electrical infrastructure that was inundated during Florence. Design and Engineering.

## Public Utilities

- **Carolina Avenue Apartments** – Construction activities follow pace of developer.
- **West New Bern** – Electric line extension in progress and following pace of developer.
- **Volkswagon DEQ Grant** – Electric vehicle chargers. Grant administration. Board approval has been obtained – moving forward – Design and Engineering.
- **Canterbury Road** – Overhead to underground conversion 60% complete.
- **Hospital Expansion** – Awaiting decision details, relocate service entrance, retire generator.
- **Schlaadt Plastic Plant Expansion** – Awaiting design details.

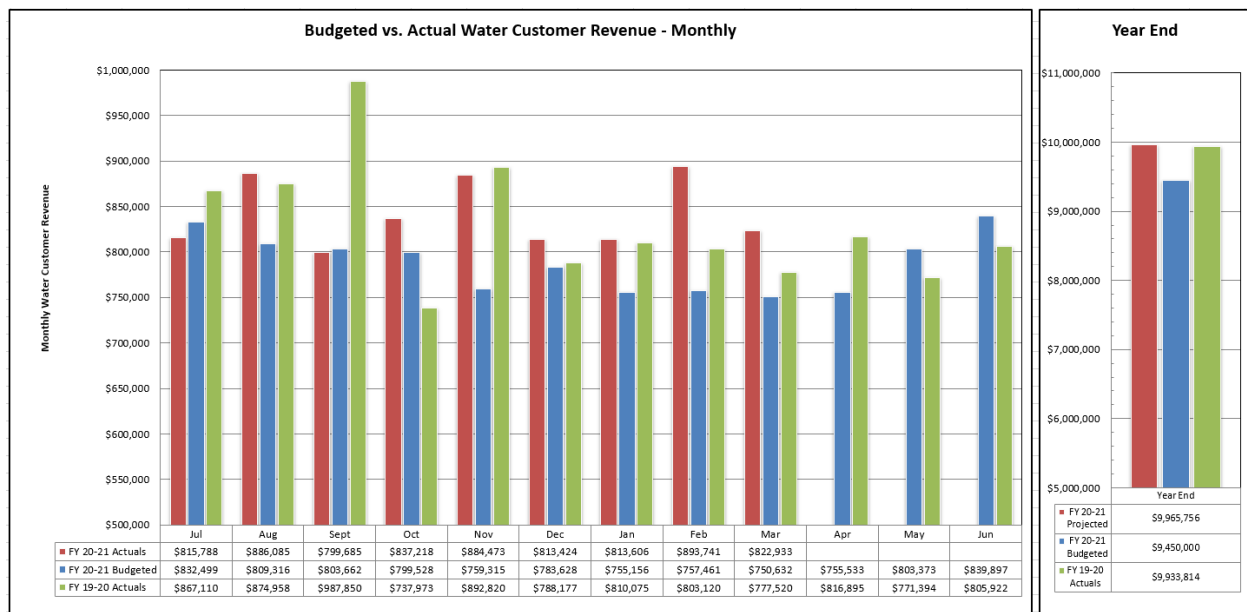
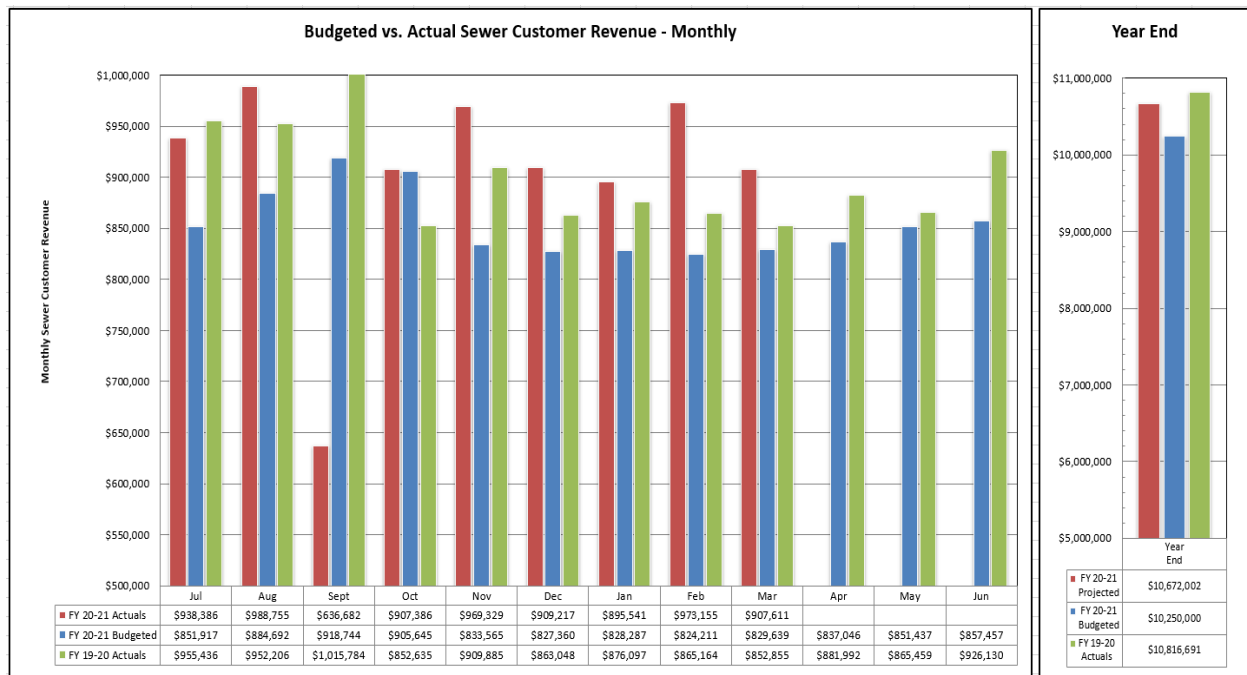
### High-Profile Water Resources Projects:

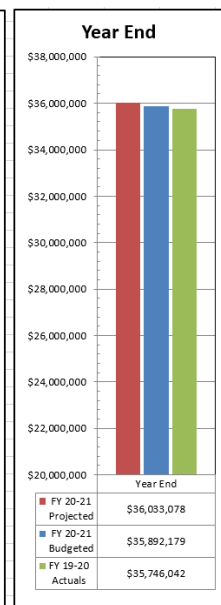
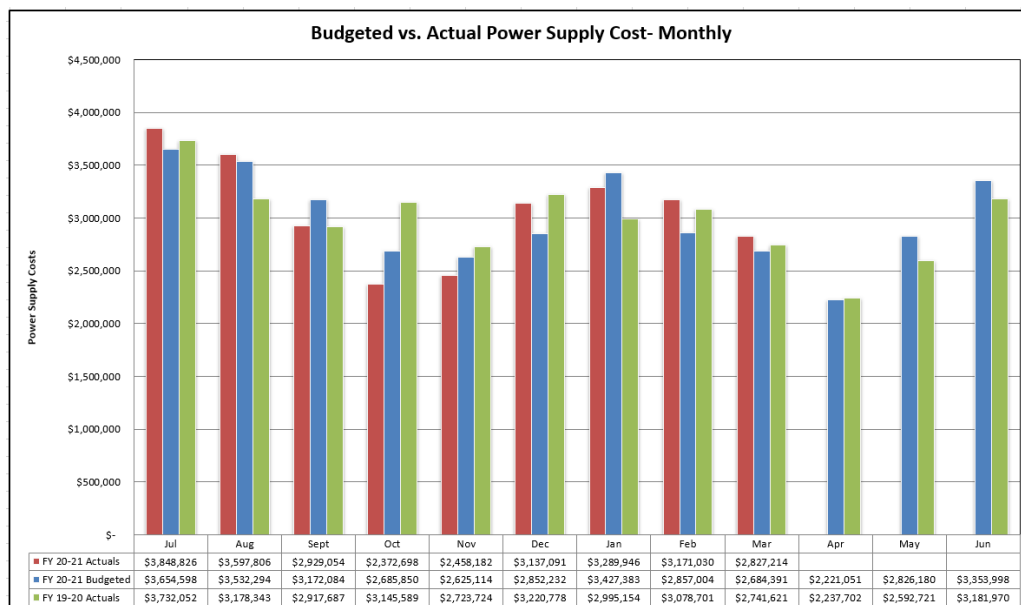
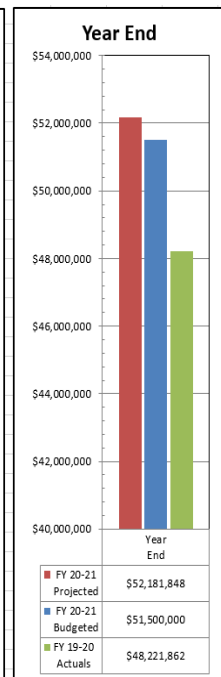
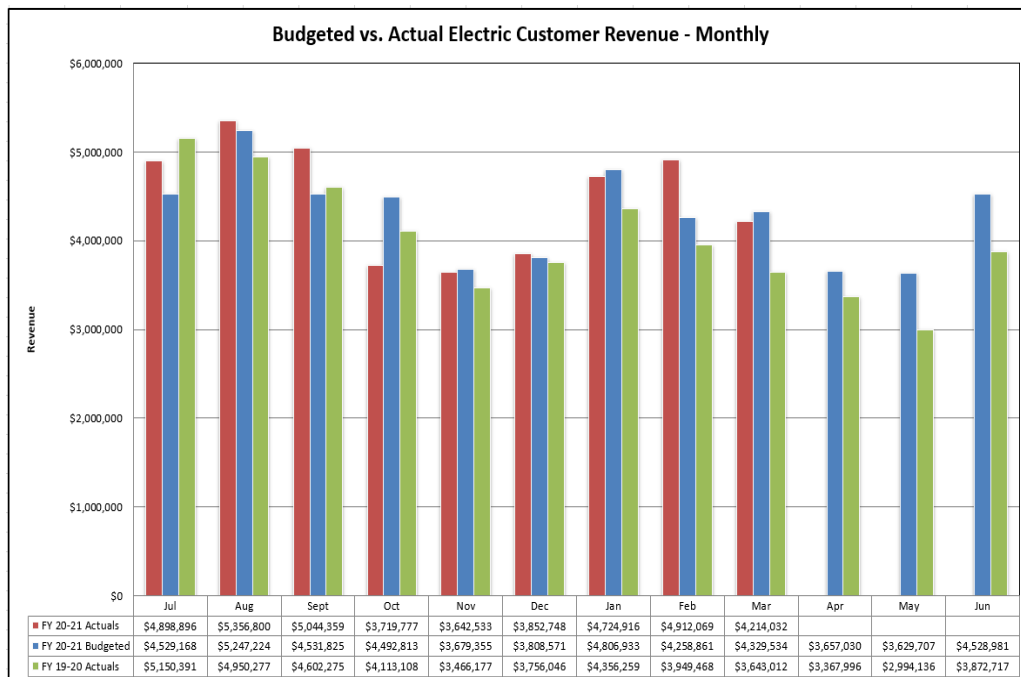
- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Due to the pump station's proposed location in the historic district and on State property, several additional approvals will have to be obtained prior to being able to move forward with construction. The easement for the pump station site is in processing within the State Property Office and the final plans have been submitted to other various state agencies for permitting.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* The NCDOT has postponed the proposed work on extending Highway 43, which will impact the southern tie-in for this project. At this point, we plan to continue moving forward with the water project and will make the necessary modifications to the project to complete the southern tie-in, without the highway improvements in place.
- **Griffin Avenue Water & Sewer Rehabilitation Project** – *Rehabilitation of the existing water and sewer systems along the western portion of Griffin Avenue and the complete replacement of sewer pump station No. 43 that services this area.* The asphalt repair was scheduled to begin in early March, but was delayed due to weather and is now expected to be completed by mid-April.
- **Racetrack Road Sewer Lift Station Rehabilitation Project** – *Rehabilitation of the existing sewer pump station No. 29 that services a small area of Racetrack Road, near the railroad crossing.* All of the necessary permits for this project have been received and the necessary pump station components have been delivered. Bids for this project have been received and the low bidder is the same contractor that will be completing the Griffin Ave. Project. Start of the project is tentatively set for early July.
- **Martin Marietta Park Water & Sewer Improvements** – *Installation of new water and sewer mains in the park to provide service to newly constructed park facilities.* Materials were ordered for the second phase of the work in the park this past November and finally were delivered in the middle of March. Water Resources crews are scheduled to begin installing the new water and sewer mains the week of April 12<sup>th</sup>.

## Public Utilities

Electric System Outages and Reliability Statistics			
*Adjusted for APPA Event Threshold			
	March 2021		2021 YTD
# of Interruptions	24		61
# of Customers out	558		1,088
Customers Minutes Out	49,125		90,108
March 1, 2021 to March 31, 2021			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
2.187	0.0249	88.004	99.9949%
March 1, 2020 to March 31, 2021			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
26.703	0.518	51.6	99.9953%
March 1, 2019 to March 31, 2020			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
19.572	0.227	86.183	99.9965%

Outages		
Scheduled/Unscheduled	Cause	Total Outages
Unscheduled	Squirrel/Snake/Bird	2
Unscheduled	Equipment Worn Out	3
Unscheduled	Storm	0
Unscheduled	Vine	0
Unscheduled	Vehicle Accident	3
Unscheduled	Tree	3
Unscheduled	Equipment Damage	2
Scheduled	Repairs	3
Unscheduled	Wind	1
Unscheduled	Unknown/Other	3
Unscheduled	Manufacturing Defect	1
Unscheduled	Contact with Foreign Object	0
Unscheduled	Human	0
Unscheduled	Lightning	0
Unscheduled	Failure of Greater Transmission	0
Unscheduled	Equipment Replacement	3
Unscheduled	Non Utility Fire	0
<b>Total</b>		<b>24</b>





## Public Works

### **Leaf and Limb:**

<b>Service Provided (Tons)</b>	<b>FY18-19 YTD</b>	<b>FY19-20 YTD</b>	<b>FY20-21 YTD</b>	<b>March 2021</b>
White Goods Collected	13.50	63.00	58.50	4.50
Brown Goods Collected	3,240.60	4,151.40	3,029.40	501.60
Yard Waste Received	13,533.83	15,531.57	10,262.34	1,076.30
Mulch Dispersed	3,616.43	2,894.85	370.50	162.65

### **City Garage:**

<b>Costs</b>	<b>FY18-19 YTD</b>	<b>FY19-20 YTD</b>	<b>FY20-21 YTD</b>	<b>March 2021</b>
<b>Services Provided by City Garage:</b>				
Vehicles Serviced	2,100	3,090	1,981	207
Total Labor Cost	\$ 66,419.98	\$119,392.63	\$ 87,350.47	\$10,155.71
Total Parts Cost	\$157,426.24	\$218,398.58	\$167,847.87	\$18,866.52
Total Cost (Parts + Labor)	\$223,846.22	\$337,791.21	\$254,998.35	\$29,022.24
<b>Services Provided by Contract:</b>				
Vehicles Serviced	561	542	275	43
Total Labor Cost	\$105,084.08	\$126,420.89	\$ 77,084.18	\$14,121.90
Total Parts Cost	\$149,681.60	\$168,023.32	\$110,924.46	\$19,672.50
Total Cost (Parts + Labor)	\$254,765.68	\$294,444.21	\$188,008.64	\$33,794.40
<b>Total Services Provided (City Garage &amp; Contract):</b>				
Vehicles Serviced	2,664	3,632	2,254	250
Total Labor Cost	\$171,896.06	\$268,422.38	\$164,434.65	\$24,277.61
Total Parts Cost	\$307,400.97	\$363,813.04	\$278,572.33	\$38,539.02
Total Cost (Parts + Labor)	\$479,297.03	\$632,235.42	\$443,006.99	\$62,816.64

<b>Cost by Department</b>	<b>FY18-19 YTD</b>	<b>FY19-20 YTD</b>	<b>FY20-21 YTD</b>	<b>March 2021</b>
Public Utilities (Electric)	\$ 69,094.12	\$ 73,116.32	\$ 57,184.96	\$ 7,553.55
Public Utilities (W&S)	\$111,925.30	\$106,776.47	\$108,411.39	\$13,188.52
Police	\$101,295.14	\$110,281.92	\$ 70,010.47	\$ 8,435.20
Recreation & Parks	\$ 34,028.25	\$ 39,637.59	\$ 17,058.07	\$ 3,056.57
Finance	\$ 13,589.19	\$ 19,417.26	\$ 11,239.44	\$ 1,084.03
Public Works	\$ 89,933.67	\$206,565.04	\$113,143.16	\$12,950.07
Fire / Rescue	\$ 56,319.94	\$ 72,295.39	\$ 62,025.13	\$16,548.70
Human Resources	\$ 903.83	\$ 665.96	\$ 998.48	\$ 0.00
Development Services	\$ 2,117.58	\$ 3,479.48	\$ 2,935.92	\$ 0.00

**Significant Issues:** None.

## Attendance for Board Appointees

Board of Adjustment			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Richard Parsons	N/A	0	Ward 1
Peter Dillon	N/A	0	Ward 3
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	0	Ward 6
Kenneth "Kip" Peregoy	N/A	0	Mayor Outlaw
Barbara Sampson	N/A	0	Ward 5
Jonathan Foster (Alternate)	N/A	0	Ward 4
Ross Beebe (Alternate)	N/A	0	Ward 3

\*A meeting was not held in March.

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Corinne Corr	N/A	0	Ward 1
Carol Williams	N/A	1	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	1	Ward 4
Dell Simmons	N/A	1	Ward 5
Lindsay Best	N/A	0	Ward 6

Meetings are held quarterly. A meeting was not held in March.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Mark Stephens	P	0	BOA

Eastern Carolina Council of Government			
Appointee	Current Month* Attendance	Meetings Missed in 2021 To Date	Appointed By
Johnnie Ray Kinsey	P	0	Aster

\*Attendance is only *required* at January and June meetings.

## Attendance for Board Appointees

<b>Friends of New Bern Firemen's Museum, Inc. Board of Directors</b>			
<b>Appointee</b>	<b>Current Month Attendance*</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
George Halyak	P	0	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	0	Ward 4
Henry Watson	P	0	Ward 5
Carol Zink	A	1	Ward 6
Gary Lingman	A	2	Mayor
William Frederick	P	0	Best
David Pickens	P	0	Odham
Ex-officio Bobby Aster	P	1	Odham

<b>Historic Preservation Commission</b>			
<b>Appointee</b>	<b>Current Month Attendance</b>	<b>Meetings Missed in 2021 To Date</b>	<b>Appointed By</b>
Tripp Eure	P	1	Mayor
Ellen Sheriden	A	2	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	0	Ward 3
Christian Evans	P	0	Ward 4
James Woods, Jr.	A	2	Ward 5
George Brake	P	0	Ward 6
Peggy Broadway	P	0	Harris
Joe Klotz	P	0	Odham



## Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Vacant	N/A	N/A	Mayor
Pete Monte	N/A	0	Mayor
Chris Ormond	N/A	1	Mayor
Molichia Hardy	N/A	0	HA Residents
Ronald Scott	N/A	0	Mayor
Janelle Reddick	N/A	0	Mayor
Denise Harris-Powell	N/A	0	Mayor

\*A meeting was not held in March.

New Bern Appearance Commission			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Vacant	N/A	N/A	N/A
James Dugan	P	0	Ward 1 - Bengel
Paula Jessup	P	0	Ward 2 - Harris
Vacant	N/A	N/A	N/A
Suzannah Talton	P	0	Ward 1 - Bengel
Vacant	N/A	N/A	N/A
John Phaup	P	0	Ward 5 - Best

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Jeffrey Odham	P	0	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

\*Alternate only *required* when regular appointee is not attendance.

## Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Carol Becton	N/A	0	Odham
Sam Carter	N/A	0	Bengel
Bo Wernersbach	N/A	1	Bengel
Shelley Maloy	N/A	0	Bengel
Sabrina Bengel	N/A	0	Aster

\*A meeting was not held in March. Meetings are held alternate months (February, April, June, August, October and December).

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Anne Schout	P	0	Mayor
Travis Oakley	P	1	Ward 1
Margie Dunn	A	1	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	P	0	Ward 4
Marcus Simmons	A	2	Ward 5
Pat Dougherty	P	1	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Kennail Humphrey	N/A	0	Best
Eric Queen	N/A	0	Aster
Victor Taylor	N/A	0	Kinsey
Kevin Rock	N/A	0	Odham
Robert "Bob" West	N/A	0	Bengel

\*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

## Attendance for Board Appointees

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Maria Cho	P	0	Gov. Bd. As Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Beth Walker	P	0	Gov. Bd. as Whole
Julian (Jay) Tripp	P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan, Jr.	P	1	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
John Young	P	1	Gov. Bd. as Whole
Tabari Wallace	A	3	Gov. Bd. as Whole
Tharesa Lee	A	1	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.

Stanley White Recreation Center Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Leander Morgan, Jr.	N/A	1	Gov. Bd. As Whole
Talina Massey	N/A	0	Gov. Bd. as Whole
Kurtis Stewart	N/A	0	Gov. Bd. as Whole
James Woods	N/A	0	Gov. Bd. as Whole
Bernard White	N/A	0	Gov. Bd. as Whole
Reginald Pender	N/A	0	Gov. Bd. as Whole
Elijah Brown	N/A	0	Gov. Bd. as Whole
Barbara Lee	N/A	0	Gov. Bd. as Whole

\*A meeting was not held in March.