

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

March 2023

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Development Services

Inspections:

Overview	2022 YTD	2023 YTD	February 2023	March 2023
Commercial Permits – New Construction	44	9	1	0
Residential Permits – New Single Family	227	72	17	43
Residential Permits – Additions/Remodels	178	50	16	17
Mobile Homes	23	4	1	1
Signs	33	12	3	6
Certificates of Occupancy – Residential	322	74	17	42
Certificates of Occupancy – Commercial	59	19	6	9
Total Permit Valuation	\$210,167,982	\$30,016,607	\$7,324,170	\$12,276,028

Economic and Community Development:

- Staff participated in New Bern 101 presentation for Development Services.
- Staff continues to compile an inventory of retail structures both occupied and vacant for retail assessment and recruitment.
- Staff met with George Chiles with Public Works Department on the Volt Center Bus Shelter project.
- Staff worked with State staff to prepare HMGP elevations and acquisition projects to go out for bid.
- Staff worked with City staff along with subrecipients to continue moving the housing rehabilitation project forward.
- Staff received submittals of qualifications for Environmental Consulting Services to be used for the Brownfields Project (3/31/2023).
- Staff continues to work on the CDBG Program Year 2023 Annual Action Plan.
- Staff attended UNC SOG Community Development Academy 3/21-23/2023.
- Staff participated in the American Flood Coalition (AFC) Flood Resilient Communities Cohort virtual meeting 3/29/2023.
- Staff met with representatives of New Bern Rebuild Center on future project work 3/29/2023.
- Staff attended an update meeting on the Redevelopment Commission's rehabilitation project on 911 Eubanks Street 3/29/2023.

Resiliency and Recovery Activities:

- The Resiliency Plan Public Presentation and Listening Session was held on February 16, 2023.

Zoning:

- Presented the following items for the Departmental Review Committee:
 - Site Plan for a proposed pizza delivery at 2400 Neuse Blvd
- Presented the following items to the Planning and Zoning Board:
- Weyerhaeuser Real Estate Development: final plan approval for “West New Bern, Phase 2-D
- Fielding zoning-related phone calls and email requests.
- Processing sign permit applications.

Historic Preservation:

- At the March 1, 2023 HPC Design Review Meeting, 9 projects were prepared and scheduled; 1 applicant was absent, and 8 projects were reviewed.
- At the March 15, 2023, HPC Regular Meeting, 3 projects were prepared and scheduled. 2 were continued to the next meeting; 1 approved with conditions.
- Major CoAs issued: 0
- Minor CoAs issued: 13
- Tree Replacement Permits issued: 1
- Staff prepared and attended 2 Historic Property Owner Support (HiP) Work Group meetings, including one neighborhood “walkabout.”
- Staff prepared and attended 1 Guidelines Updates Work Group meeting.
- Staff prepared and attended 2 Prevention of Demolition By Neglect Work Group meetings.
- Staff attended a Historic Dryborough Housing Restoration Discussion that included the Chair of the HiP Work Group, the Pres. and VP of the Preservation Foundation, and the ED of the Redevelopment Commission.
- Staff participated in the presentation for the New Bern 101 class.

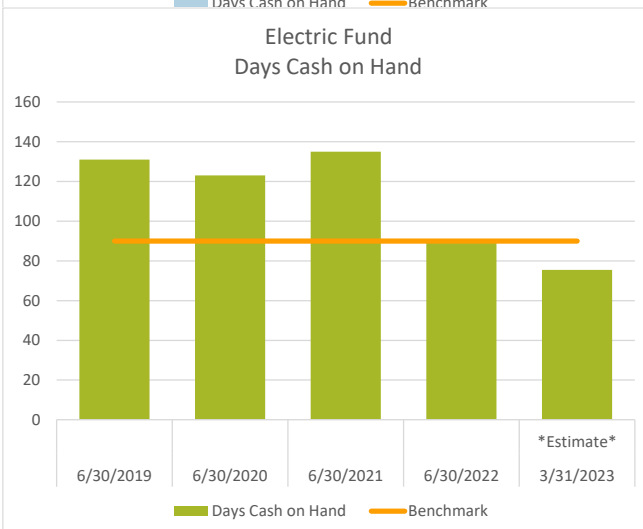
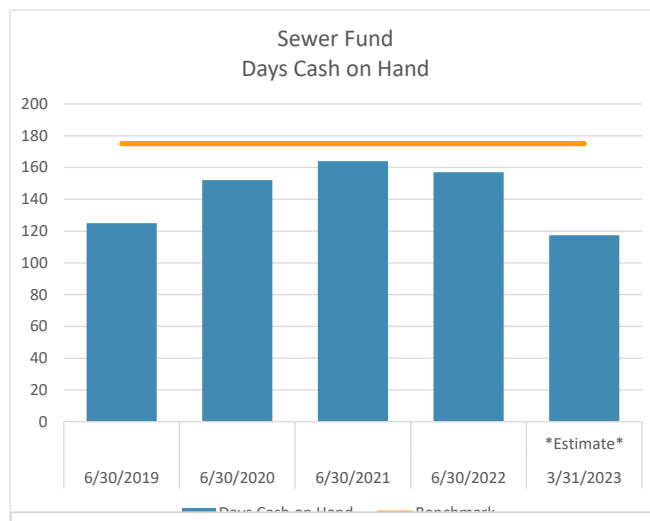
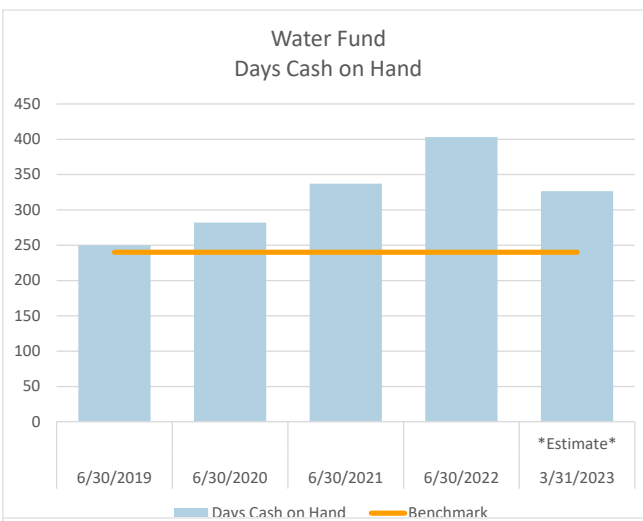
MPO:

- Staff attended or held:
 - New Bern 101 – 3/2
 - CARTS Discussion re: Budget changes 3/6
 - NBAMPO TCC Meeting – 3/9
 - NBAMPO TAC Meeting – 3/23
 - Down East RPO TCC Meeting – 3/28
- Uploaded Unified Planning Work Program (budget) to State and Federal sites.
- Began preparing 3rd quarter expenditures.
- Continued discussions with MPO partners and NCDOT.
- Continued efforts with website and social media updates, and newsletter.

Finance

ENTERPRISE FUNDS-CASH ON HAND

FUND	6/30/2019	6/30/2020	6/30/2021	6/30/2022	3/31/2023 *Estimate*
Water Fund	\$ 7,340,138	\$ 8,316,009	\$ 9,927,702	\$ 12,581,017	\$ 12,905,826
Days Cash on Hand	250	282	337	403	326
Sewer Fund	\$ 4,460,409	\$ 5,096,368	\$ 5,829,222	\$ 5,894,215	\$ 6,397,829
Days Cash on Hand	125	152	164	157	117
Electric Fund	\$ 20,212,152	\$ 18,891,493	\$ 20,589,859	\$ 14,488,683	\$ 12,361,155
Days Cash on Hand	131	123	135	89	76



Benchmarks reflect the Minimum Operating Cash Reserve Levels established in the Utility Cash Reserve Policy adopted December 3, 2014. Minimum Days Cash on Hand:

Electric | 90 days
Water | 240 days
Sewer | 175 days

Actual Days Cash on Hand for each fiscal year are determined after the completion of the Annual Comprehensive Financial Report. The amounts above are estimates based on current financial information.

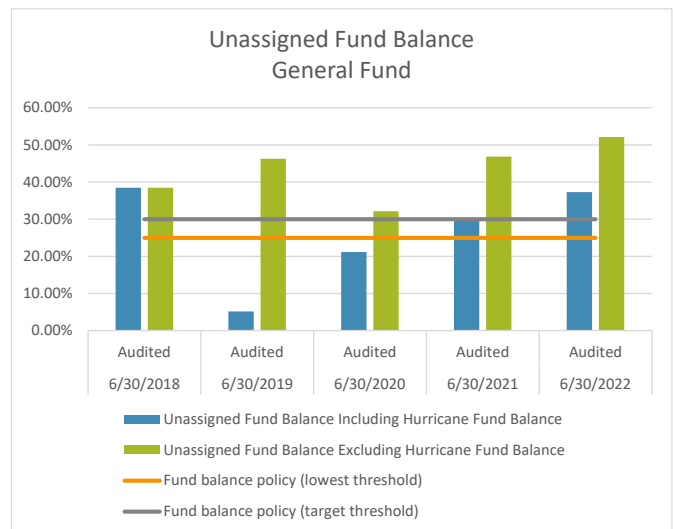
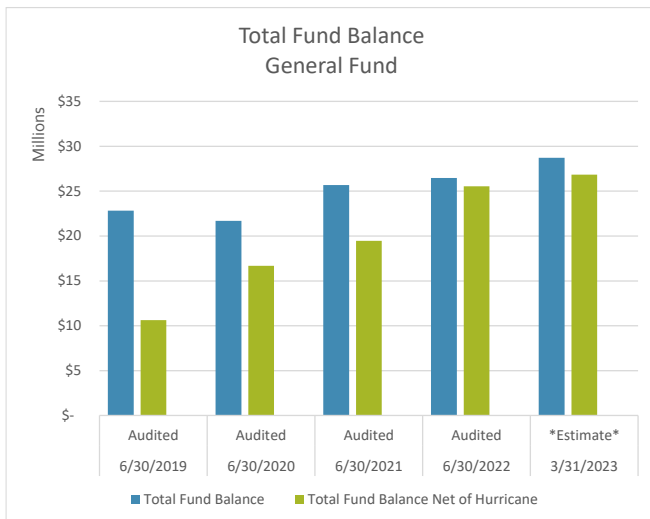
GENERAL FUND-CASH ON HAND

FUND	AS OF 6/30/2019	AS OF 6/30/2020	AS OF 6/30/2021	AS OF 6/30/2022	AS OF 3/31/2023 *Estimate*
General Fund	18,354,389	15,877,194	21,847,635	23,148,922	29,400,774
Florence Fund	(11,578,971)	(5,099,694)	(5,354,700)	(3,868,444)	(3,456,418)
Dorian Fund	-	(1,457,187)	(424,424)	(424,424)	(341,513)
Isaias Fund	-	-	(386,919)	4,889	4,889
Net General Fund	6,775,417	9,320,313	15,681,592	18,860,943	25,607,732

GENERAL FUND-FUND BALANCE

Actual Fund Balance for each fiscal year is determined after the completion of the Annual Comprehensive Financial Report. The estimates are based on current financial information.

FUND	AS OF 6/30/2019 Audited	AS OF 6/30/2020 Audited	AS OF 6/30/2021 Audited	AS OF 6/30/2022 Audited	AS OF 3/31/2023 *Estimate*
Total Fund Balance	\$ 22,829,395	\$ 21,681,255	\$ 25,687,191	\$ 26,473,854	\$ 28,712,969
Total Fund Balance Net of Hurricane Funds	\$ 10,628,789	\$ 16,676,063	\$ 19,461,424	\$ 25,536,813	\$ 26,834,946
Unassigned Fund Balance	5.19%	21.18%	30.34%	37.30%	N/A
Unassigned Fund Balance Excluding Hurricane Fund Balance	46.29%	32.15%	46.88%	52.10%	N/A



The chart on the left illustrates the total fund balance (includes all types of fund balance) and the chart on the right illustrates only the unassigned (non-appropriated) fund balance.

In the respective charts, the blue bar represents the fund balances if there were no hurricane funds; the green bar represents the fund including hurricane fund deficits. Benchmarks reflect the fund balance policy adopted February 27, 2018, where the City shall maintain Available Fund Balance of at least 25% for the General Fund and shall strive to maintain approximately 35%.

FEMA RECONCILIATION

Reconciliation report for Hurricane Florence Costs and FEMA and Insurance Reimbursements

For the period ending:

3/31/23

Category	Obligated by FEMA*	Insurance funds received	Total for Project	Paid by City	Rec'd from FEMA	% Reimbursed	Payments in process from FEMA	Due from FEMA**	Notes
Police & Fire	\$ 546,971		\$ 546,971	\$ 1,009,158	\$ 410,229	41%		\$ 598,929	1, 2
Stanley White	7,506,649	500,000	8,006,649	627,662	575,492	92%		52,170	
Miscellaneous Projects	1,930,670	324,634	2,255,304	764,781	132,718	17%		632,063	
Drainage CAT A*	32,769,995		32,769,995	5,232,616	5,225,112	100%		7,504	
Ditches - CAT D *	1,924,155		1,924,155	2,511,720	430,001	17%		2,081,720	
Management Costs *	2,153,876		2,153,876	1,829,831	968,958	53%		860,873	
Sewer	1,939,593		1,939,593	1,939,446	1,454,695	75%		484,751	2
Electric	4,425,704		4,425,704	4,205,888	3,716,008	88%		489,880	1, 2
Solid Waste	4,395,058		4,395,058	4,397,395	4,397,395	100%		-	2
Total	\$ 57,592,671	\$ 824,634	\$ 58,417,305	\$ 22,518,497	\$ 17,310,607	77%	\$ -	\$ 5,207,890	

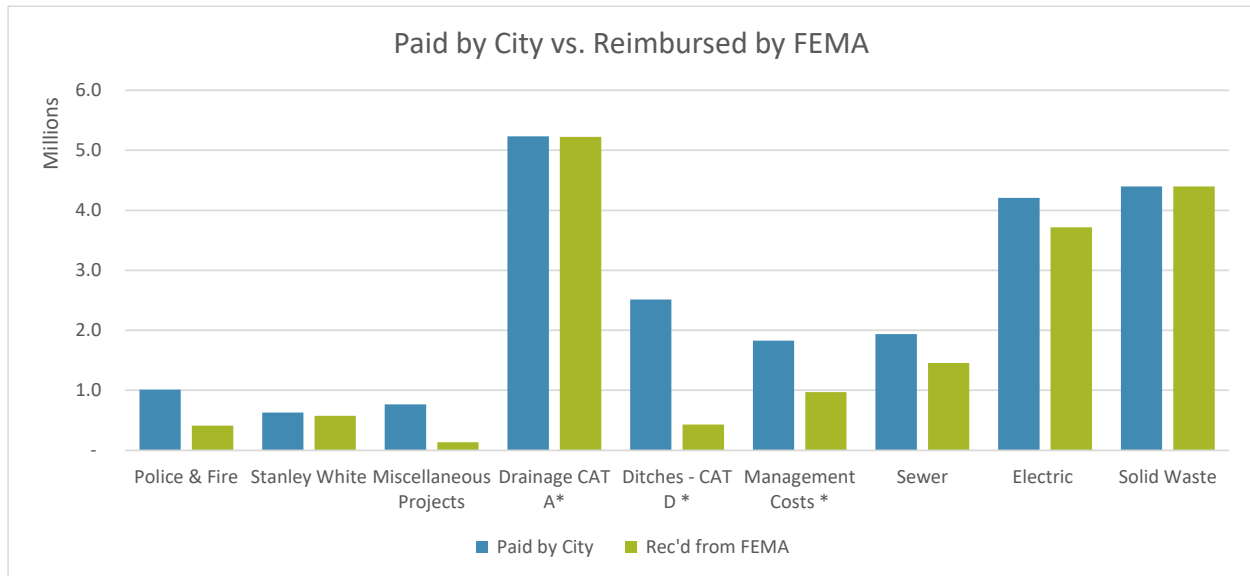
Notes:

1. admin pay higher than amt obligated
2. pending closeout
3. reimbursement request to be submitted this month

*Amount FEMA has awarded and agreed to pay

**Final obligations amounts will be determined by actuals costs upon completion of projects

Received from Insurance to date: \$2,650,566.30 of which \$1,825,932 was for Non-FEMA projects



Fire

Fire Suppression:

Incidents	2022 Total	2023 YTD	Last Month	Current Month
Number of Incidents	2,464	587	178	198
90% Response Time to Incidents	9 minutes 06 seconds	8 minutes 13 seconds	9 minutes 08 seconds	8 minutes 46 seconds
Endangered Property Value	\$18,784,230	\$9,679,500	\$2,804,500	2,570,000
Property Losses Due to Fire	\$1,206,600	\$446,200	\$4,500	216,000
Percentage of Saved Property Value	91.29%	95.4%	99.8%	91.6%
Overlapping Incidents	356	67	25	23

Fire Prevention:

Prevention Statistics	2022 Total	2023 YTD	Last Month	Current Month
Fire Investigations	43	12	3	6
Fire Inspections	1,613	510	161	161
Permits Issued	112	34	4	27
Child-Passenger Seat Checks	80	27	6	7
People Educated Through Public Fire & Life-Safety Programs	10,257	1726	467	1172
Smoke Alarms Installed	159	187	158	6

Narcan:

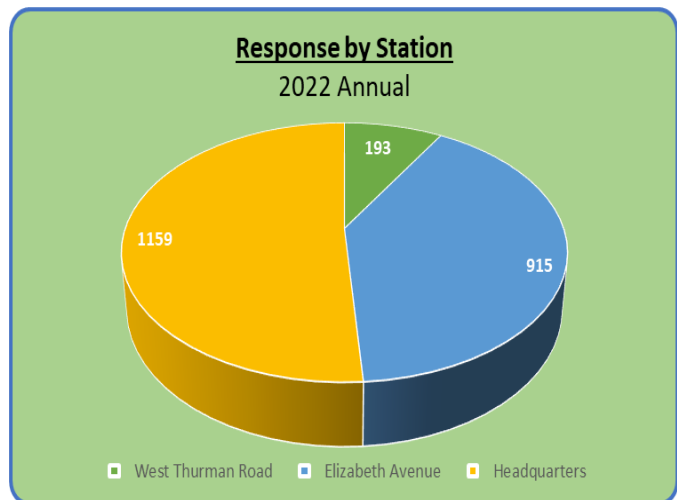
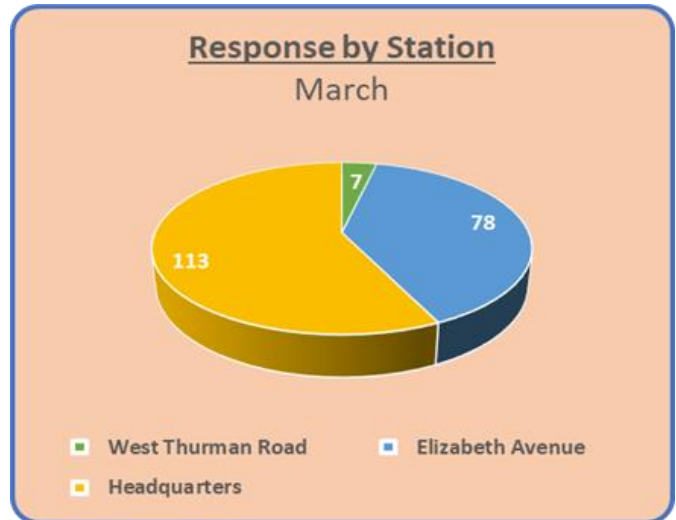
Statistics	2022 Total	2023 YTD	Last Moth	Current Month
Overdose Calls Responded To	166	41	13	12
Instances Narcan Administered	17	15	4	5

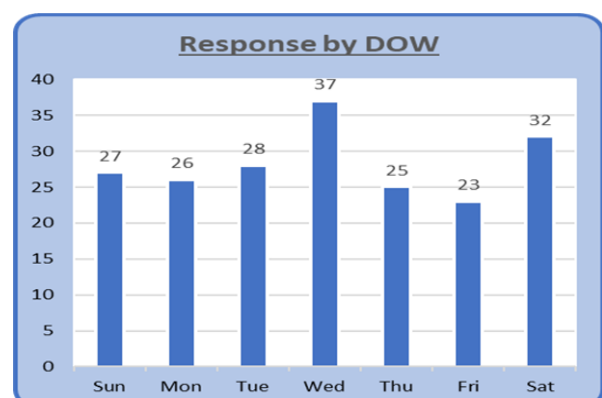
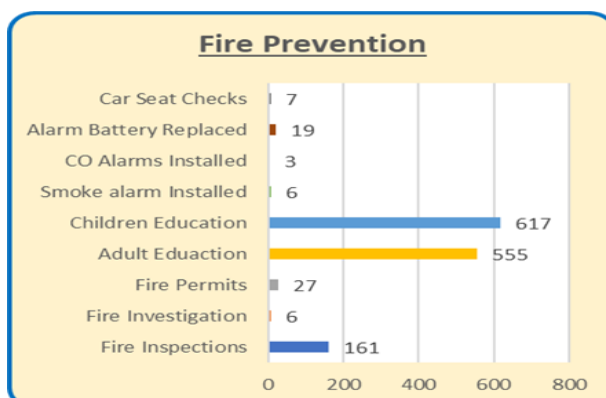
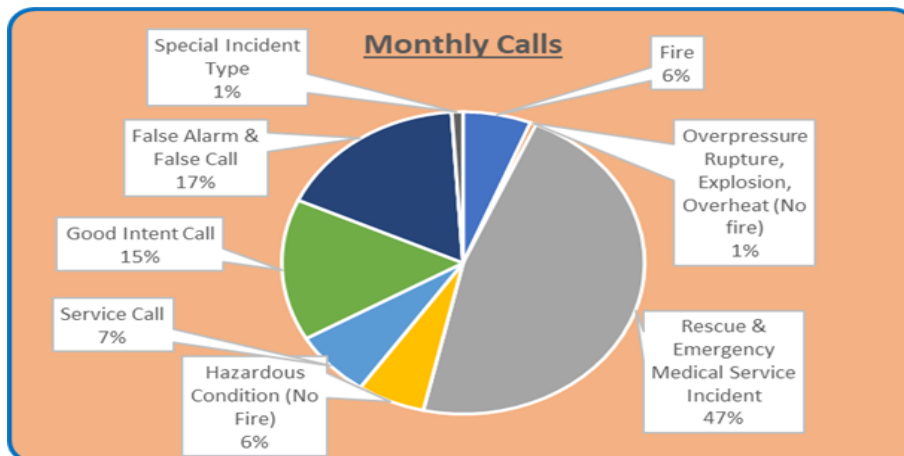
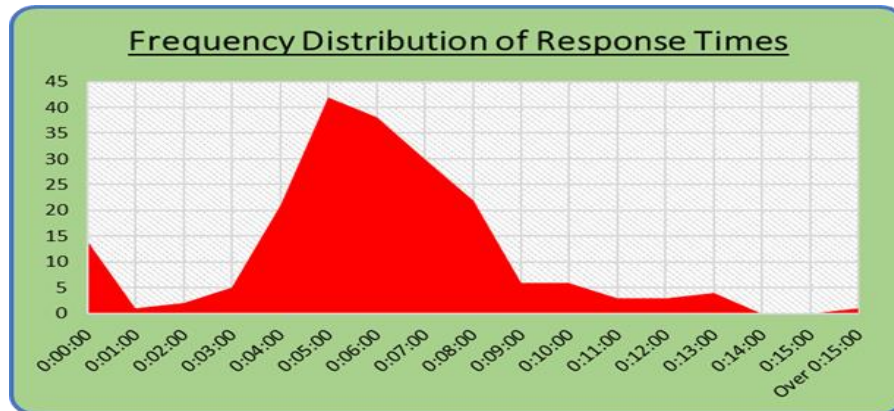
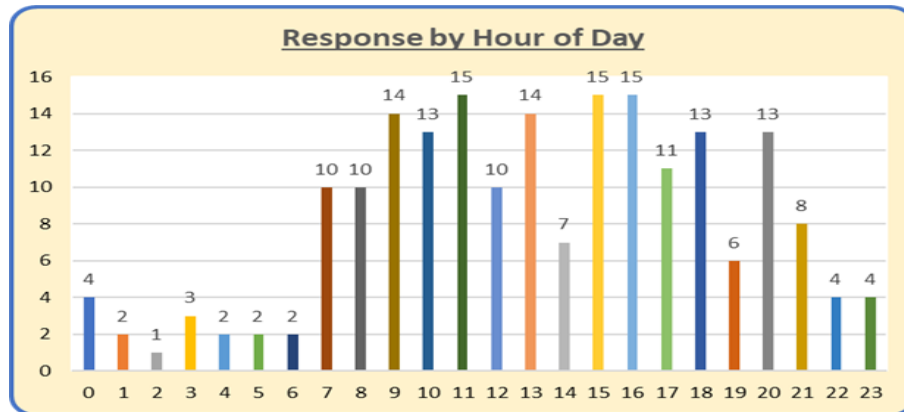
Significant Issues:

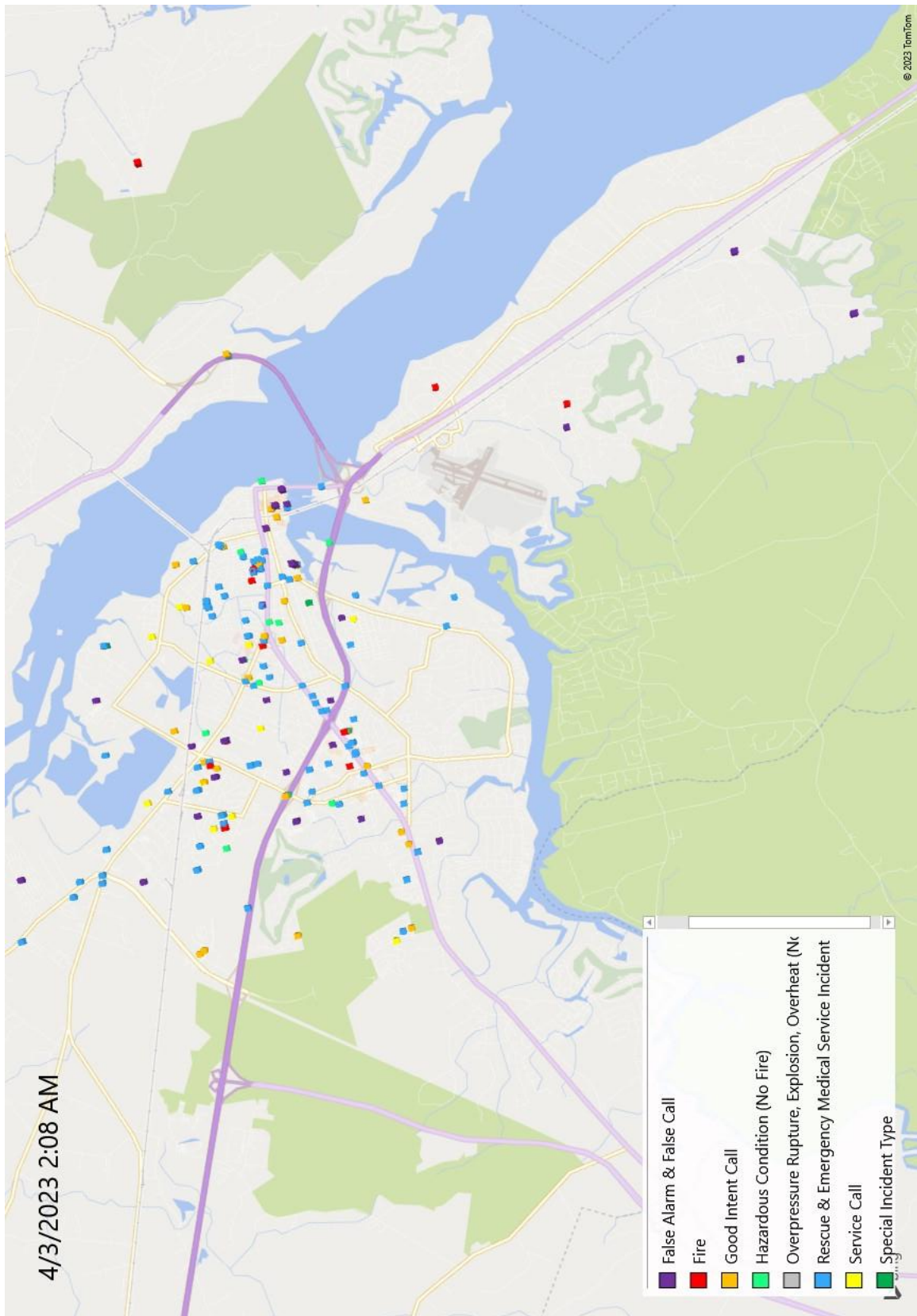
- Johnathon Gaskins promoted to Fire Marshal
- Held Open House with over 1000 in attendance

Breakdown of Response Types	Numbers
1-Fire	12
Brush or brush and grass mixture fire	3
Building fire	4
Cooking fire, confined to container	1
Fire in mobile home used as fixed	1
Fire in portable building, fixed local	2
Passenger vehicle fire	1
2-Overpressure Rupture, Explosion	1
Excessive heat, scorch burns with r	1
3-Rescue & Emergency Medical Se	93
EMS call, excluding vehicle accident	16
Extrication of victim(s) from vehicle	2
Lock-in (if lock out , use 511)	5
Medical assist, assist EMS crew	34
Motor vehicle accident with injuries	12
Motor vehicle/pedestrian accident	1
Search for person on land	2
vehicle accident with no injuries.	20
Watercraft rescue	1
4-Hazardous Condition (No Fire)	12
Gas leak (natural gas or LPG)	2
Heat from short circuit (wiring), de	1
Power line down	1
Vehicle accident, general cleanup	8
5-Service Call	14
Assist invalid	1
Asst police or other governmental	2
Defective elevator, no occupants	1
Lock-out	2
Public service	3
Unauthorized burning	4
Water or steam leak	1
6-Good Intent Call	30
Dispatched & canceled en route	13
HazMat release investigation w/n	1
No incident found on arrival at dis	16
7-False Alarm & False Call	34
Alarm system activation, no fire, u	20
Alarm system sounded due to mal	4
Detector activation, no fire - unin	1
Extinguishing system malfunction	2
Smoke detector activation, no fire	5
Sprinkler activation due to malfunc	2
9-Special Incident Type	2
Citizen complaint	1
Special type of incident-other	1
Grand Total	198

Code	Database Response by NFIRS Code	Total	%
1	Fire	12	6.06%
2	Overpressure Rupture, Explosion,	1	0.51%
3	Rescue & Emergency Medical Serv	93	46.97%
4	Hazardous Condition (No Fire)	12	6.06%
5	Service Call	14	7.07%
6	Good Intent Call	30	15.15%
7	False Alarm & False Call	34	17.17%
8	Severe Weather & Natural Disaster	0	0.00%
9	Special Incident Type	2	1.01%
	Grand Total	198	







Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY21/22	Turnover FY22/23
Administration	15	0	0	0	2	0
Development Services	19	0	0	1	6	0
Finance	14	0	0	1	6	2
Fire	75	0	1	2	5	3
Human Resources	5	0	0	0	0	2
Parks & Recreation	30.5	1	1	4	7	2
Police	121.5	2	1	12	19	14
Public Utilities	87	3	0	12	13	15
Public Works	51	2	4	5	18	11
Water Resources	81	0	1	5	15	4
Totals:	499	8	8	42**	91	53

***Current vacancies due to separations from employment, promotions, demotions, and transfers. Separations include 3 omitted separations from prior months (1 Public Works, 1 Public Utilities, 1 Police).*

Safety News:

Workers' Compensation	2022	2023
Current Month's Claims	1 OSHA Recordable 1 Lost Time 1 Non-Recordable 0 Denied	5 OSHA Recordable 0 Lost Time 1 Non-Recordable 0 Denied
Year-to-Date Claims	20 Recordable 4 Non-Recordable	17 Recordable 6 Non-Recordable
Current Month Costs	\$11,698.80	\$25,853.36
Year-to-Date Costs	\$160,868.57	\$117,406.10

Other:

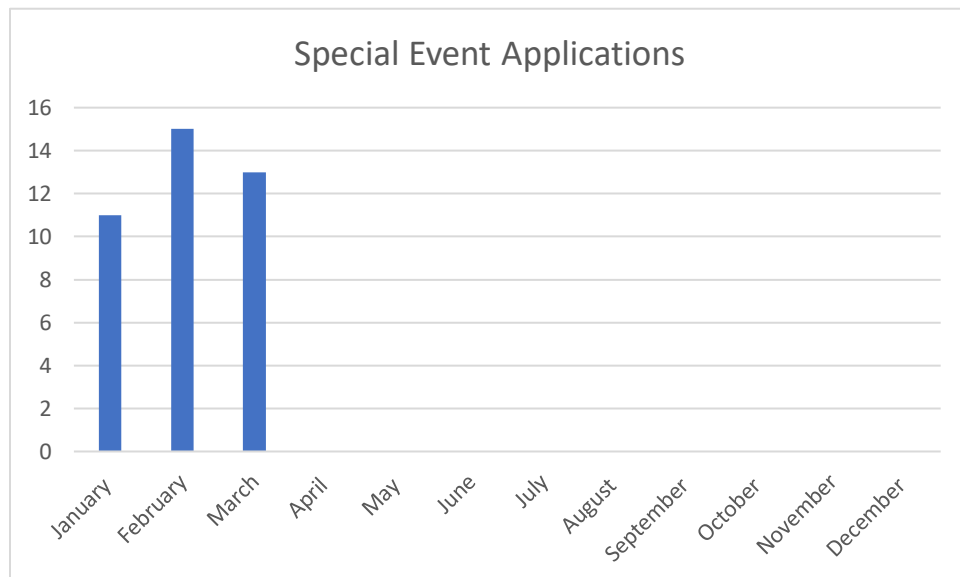
None

Parks and Recreation

Significant Issues:

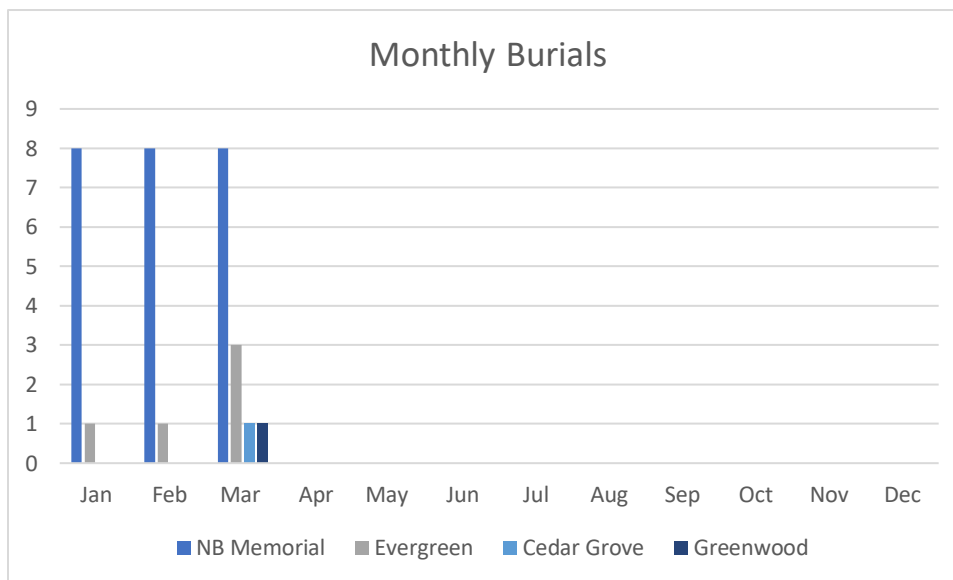
- Pleasant Hill Park Community Center – Sewer installation completed, outside electrical installed, Water main installed, tile floor completed, inside electrical completed, cabinets completed, and grading and clean up started on outside.
- Union Point Park Upgrades – 5 electrical poles installed, and PW has installed 3 panels.
- Stanley White Recreation Center – Stanley White Recreation Center Advisory Board Meeting held on March 21st. Members present were Bernard White, Elijah Brown, Reginald Pender, Kurtis Stewart, Robbie Morgan, James Woods, Alderman Hazel Royal, and Talina Massey. Pre-bid Conference for SWRC construction held on March 29th.
- NB 101 Spring Session – Held on Thursday, March 30th.
- Welcome to New Bern signs installed at UPP and Riverwalk behind Skysail.
- 4 dog bag dispenser units installed downtown.
- Lawn Care – Pre-bid meeting for Lawn Care Services held on Friday, March 31st with a ride around of locations.
- Aquatic Center Pool Maintenance – Re-plastering completed.
- Special Event Planning and preparation for the following
 - Arbor Day Celebration
 - Cedar Grove Cemetery Tour
 - Vietnam War Remembrance
 - Sickle Cell Run

Special Events - Upcoming events include Festival of Fun, and Earth Day Event. Special Event Applications received in March: 13



Recreation - Programs held during March included, BEAR Afterschool at West New Bern Recreation Center (282 total participants) and Omega Center (139 total participants), Senior Fitness at West New Bern and Omega Center (42 participants), Ceramics (22 participants), Senior Line Dancing 29 participants), Fencing (43 participants) Shopping Trip (7 participants), Golden Age Club (18 participants), Build a Bot (9 participants).

Cemeteries - thirteen (13) burials occurred in March. 3 – Evergreen, 8 – New Bern Memorial, 1 - Cedar Grove Ext., 1 - Greenwood.



Police

Crime:

Incidents & Arrests	Mar Total	2020 Total	2021 Total	2022 Total	2023 YTD
NIBRS* Group A Incidents	165	2,530	2,235	1,950	471
NIBRS* Group B Incidents (Arrests)	54	589	725	701	134
Adult Arrests	113	1,256	1,325	1,321	271
Juvenile Arrests	3	2	3	6	5
Total Arrests	116	1,258	1,328	1,335	276
Police Calls for Service	3,916	41,846	44,299	43,088	10,574
Business Alarms Dispatched	139	1,635	1,510	1,391	329
Residential Alarms	34	497	484	482	90
Alarm Calls (PD Dispatched)	173	2,132	1,994	1,873	419

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Mar Total	2020 Total	2021 Total	2022 Total	2023 YTD
Homicide	-	4	6	3	2
Rape	-	15	14	16	3
Robbery	-	23	22	18	3
Aggravated Assault	5	119	97	109	7
B&E – Residence	8	176	114	102	27
B&E – Business	1	30	34	36	7
Theft from Motor Vehicle	7	127	116	98	32
Larceny	23	706	608	450	104
Motor Vehicle Theft	4	34	35	32	9
Arson	-	1	5	3	1
Total	48	1,235	1,051	867	195

Criminal Investigations	Mar Total	2022 Total	2023 YTD
Cases Assigned	17	193	46
Cases Closed by Arrest	3	37	9
Cases Closed Leads Exhausted	0	2	0
Cases Closed Unfounded	2	6	2

2023 Cases of Note - Mar	
2023-7442	Child Abuse: 2500 block of N. Hills Dr, Juvenile brought to ER with injuries and upon medical evaluation believed to be sexually assaulted. CAC scheduled along with further medical evaluations. Interviews conducted and evidence gathered. Pending potential suspect interviews.
2023-7453	Fraudulent Activities: 3000 block of Sharp Nose St, multi-state investigation pertaining to mortgage loan frauds of greater than \$16,000. Victim interviewed, initial evidence collected, search warrants are being written. Full extent of loss is still to be determined.
2023-8511	Sexual Assault: 3100 block of Drew Ave, Victim reported she was drugged and sexual assaulted. Currently the victim is out of state and case is pending interview, evidence identification and collection before suspect interviews.
2023-9052	Gunshot Victim: 2100 block of New Bern Ave, Gunshot Victim reported at the hospital who indicated the scene location. Upon arrival, evidence was located, and the scene processed. Canvass completed and security video located. Interviews with victims completed who are not cooperating. Suspects are potentially identified. Photographs, lab submissions, and search warrants are being conducted.
2023-10021	Gunshot victim: 1700 block of New Bern Ave, deceased gunshot victim located within residence. Scene secured and investigation conducted. Photographs, search warrants, security video collected, canvass and interviews completed. Determined to be self-inflicted.

Crime Analysis		
Top 5 Calls for Service & Number of Incidents	<u>Mar 2023</u>	<u>2023 YTD</u>
	1) Traffic Stops– 728 2) Security Check Business – 439 Security Check Residential– 209 3) Follow-Up/Supplemental– 165 4) Directed Patrols - 159	1) Traffic Stop – 1,844 2) Security Check Business –1,433 3) Follow-Up/Supplemental –514 4) Security Check Residential – 501 5) Citizen Assist –426
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) Watson Ave/National Ave. (Security Checks) - 109 2) 1100 Clarks Rd. (Commitment Papers)- 51 3) 210 E Front St. (Security Checks)- 49 4) 3105 M. L. King Jr. Blvd (Security Checks, Larceny)- 47 5) 700 S Glenburnie Rd. (Security Checks) -46	
Top 4 Group A Crime Locations for Current Month and Number of Incidents	1) 3105 M. L. King Jr. Blvd (Larceny, Security Checks)- 10 2) 855 Washington Post Rd. (Agg. Assault)-2 3) 817 Fowlers Ln. (Agg. Assault, B&E)-2 4) 417 Eissel St. (Larceny, B&E)-2	

	*No other location had more than one (1) Incident/Report	
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**Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

Personnel:

Extra Duty Hours						
Mar	2018 Total	2019 Total	2020 Total	2021 Total	2022 Total	2023 YTD
227	4,525.01	4,392.75	995.50	1,110.50	2,458.90	567

City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting.

<u>Overtime</u>	Mar Total	2020 Total	2021 Total	2022 Total	2023 YTD
Office of the Chief	\$96.67	\$62.84	\$2,261.12	\$653.77	\$128.89
Operations Division	\$9,851.50	\$118,609.28	\$126,171.84	\$129,301.33	\$26,310.77
Services Division	\$6,851.34	\$89,971.82	\$85,190.82	\$95,326.54	\$18,661.40
Investigations Division	\$4,053.75	\$19,358.26	\$26,177.20	\$40,135.31	\$11,140.70
TOTAL	\$20,853.26	\$228,013.20	\$239,800.98	\$265,777.01	\$56,241.76

Significant Issues (not noted above):

Public Utilities

- **High-Profile Projects:** Eleven high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also six high profile water and sewer projects currently underway. An updated summary is included.
- **System Reliability:** A total of 69 interruptions were recorded on the electric system during the month of March. This impacted a total of 3,041 customers. As a result, customers experienced an average of 01.27 interruptions and were restored in an average of 5.965 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics.”
- **Safety:** No incidents to report.
- **Electric and Water Sales:** Graphical trends of revenue and expenses are Included.
- **Employee Recognitions:**

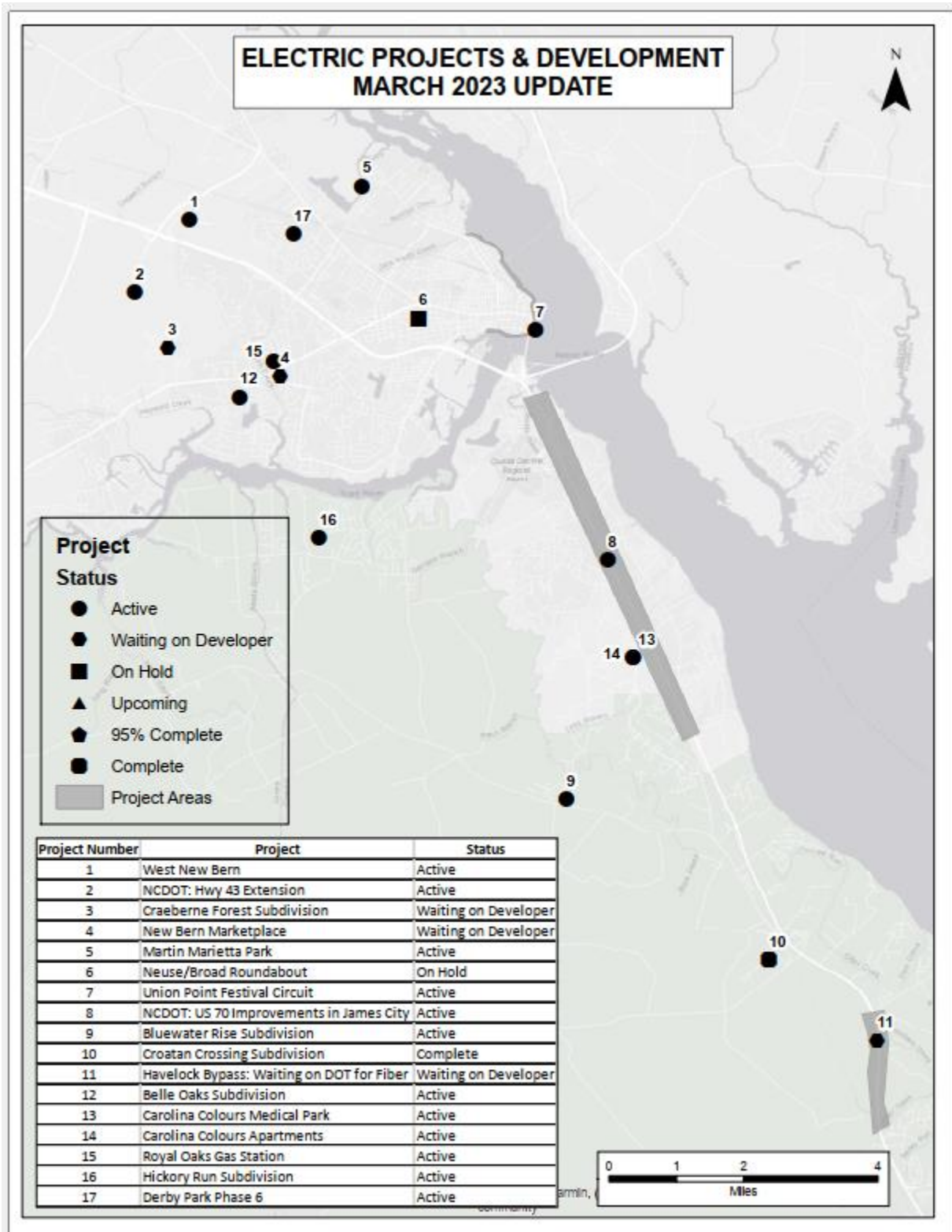
Big thanks to **Leslie Pinkston** for organizing our participation in the job fair at the convention center.

The following employees are also being recognized for their part in the job fair.

Raul Santiago Mendez, Connor Nicholson and Jordan Hughes – Thank you for taking everything to the convention center and setting up, and for taking everything down and bringing it back to Kale Road.

Justin Garris, Charlie Bauschard, Jordan Hughes and Josh Poston – Thank you for helping with taking everything down.

Mike Caswell and Justin Carmen – Thank you for making the trip to South Carolina to pick up a radiator for the substation.



- **Advanced Metering Infrastructure Project** – This project involves installing a network of electric and water meters. We are currently reading 15,006 water meters and 24,853 electric meters, of which 12,581 are disconnect meters. There have been 8,128 two-way load management switches installed.

MARCH 2023

Utility	Active Cust.	Never AMI Cust.	Active AMI Cust.	% Complete
Electric	24,087	31*	24,853	99.999
Water	18,920	~2,570	15,006	~95.565
Installed Gateways		42		
Installed Relays		95		
LM Customers		5061		
Total Switches		7765		
Controlled Devices				
Air Conditioner		Electric Furnace	Heat Strips	Water Heaters
5,071		86	2,811	2,755

**ElectriCities read meters*

Note: Active AMI meters reporting procedure has been corrected and adjusted accordingly

Note: Water's 'Never AMI' estimate impacts the '% Complete'

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. Annual budget amount has been spent. The effort will resume in the new budget year.
- **Vegetation Management** – Is ongoing throughout the service area.

Public Utilities

High-Profile Electric Projects:

- **Bluewater Rise Subdivision**. *New underground residential subdivision*. Construction is following the pace of the developer. Starting new phase - Hutton Pointe.
- **Croatan Crossing Subdivision**. Electric installation complete. House builds to follow.
- **NCDOT**. *This consist of various NCDOT projects.*
 - a. NC Hwy 43 Extension – Engineering
 - b. Neuse Boulevard Roundabout – On hold by NCDOT.
 - c. US Hwy 70 – James City – Engineering, Design and Construction
 - d. Havelock Bypass – Engineering, Design and Construction
 - e. Havelock Bypass Fiber – Awaiting additional information
 - f. Thurman Road to Havelock bypass – Waiting NCDOT information.
 - g. *Reimbursable dollars to date: \$3,257,566.25; collected to date \$2,774,143.62*
- **Martin Marietta** – Following pace of developer.
- **West New Bern** – Electric line extension in progress and following pace of developer.
- **Volkswagon DEQ Grant** –Red Bear project – request reimbursements.
- **Hospital Expansion** – Awaiting further information.
- **Schlaadt Plastic Plant Expansion** – Customer hold.
- **Derby Park** - Electric line extension in progress and following pace of developer.
- **Union Point** – Electric line extension in progress.
- **County Line Road Substation** – Land procurement; grant application

Public Utilities

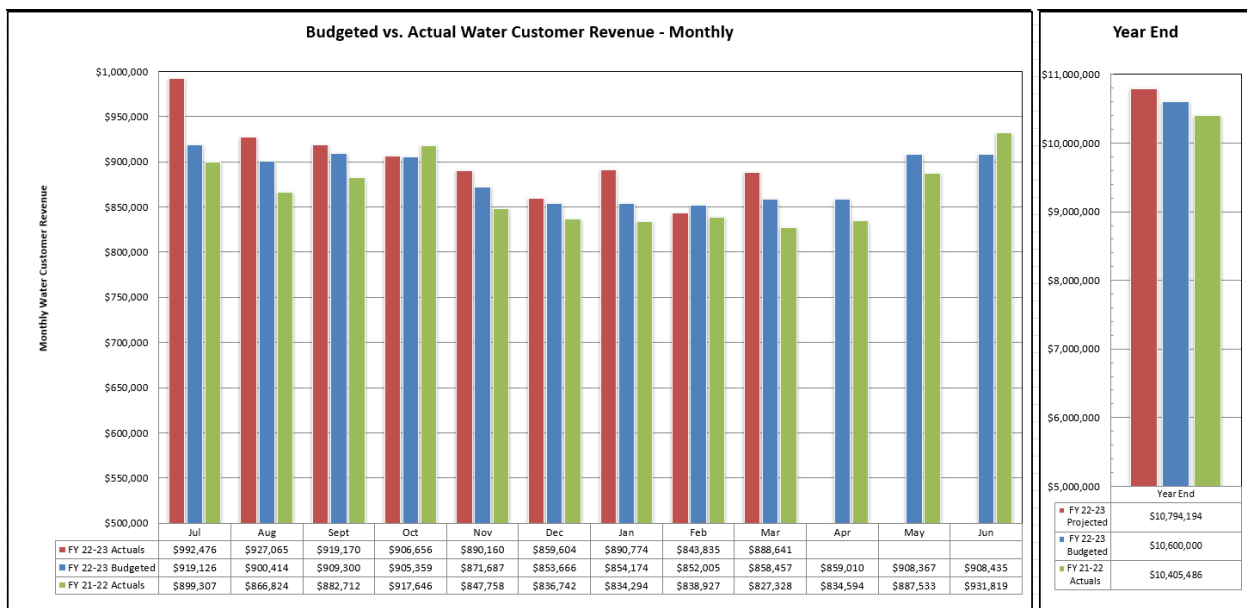
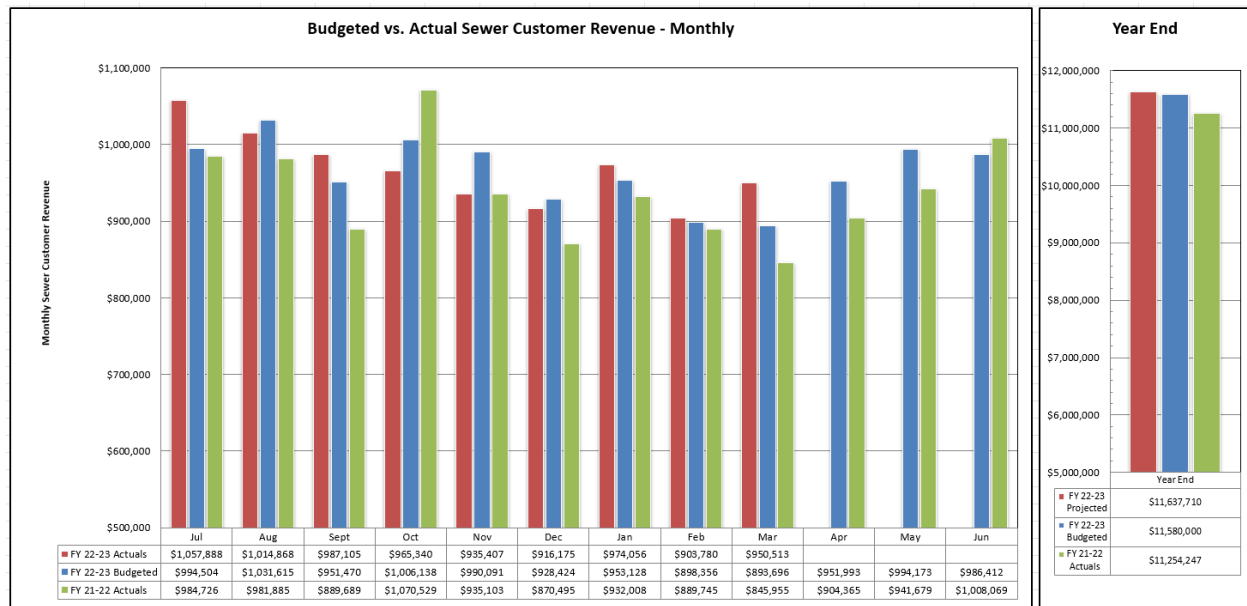
- **Township No. 7 Sewer Improvements – Phase III**. *Sewer system infrastructure improvements for increasing transmission capacity.* Pre-construction meetings were held in January for both Contract-I “Line Work” and Contract-II “Pump Station”. The Notice-to-proceed has been issued for the pump station contract and that work is scheduled to begin in late March. The contractor working on the linework contract has made good progress this past month, completing the installation of 2,500 linear feet of new 12” sewer force main.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* The NCDOT has postponed the proposed work on extending Highway 43, which will impact the southern tie-in for this project. At this point, we plan to continue moving forward with the water project and will make the necessary modifications to the project to complete the southern tie-in, without the highway improvements in place.
- **FY22 Water & Sewer Improvements** – *Rehabilitation of existing water and sewer infrastructure in various locations throughout City, in advance of the FY22 paving project.* Water Resources staff have worked with Public Works to determine the areas in the FY22 paving program that will need water and sewer infrastructure replaced prior to paving. Over the past month the contractor finished the 2 blocks of rehabilitation work on Main Street, which completes the project.
- **Southeast Water Improvements Project** – *Installation of a new water main to provide a looped connection between the Wilcox Road elevated tank and Old Airport Road, which will improve firefighting capabilities on the southern portion of Old Airport Road.* Over the past month, the contractor has completed all required testing and the new water main has been put into service. This project is now complete.
- **Northwest Interceptor Rehabilitation Phase II** – *This project will involve the rehabilitation of approximately 2,000 linear feet of the Northwest Interceptor. This portion of the City’s sewer collection system is a large outfall line that runs through long stretches of flood plain on its path to the City’s WWTP. The project will line the existing sewer main with CIPP lining and waterproof the manholes along the route.* A \$230,000 NCDWI grant has been obtained to fund a portion of this project. The design of the project has been completed and is currently being submitted for permitting, with anticipation of going out for bids as soon as authorization is granted by NCDEQ.
- **Highway 70 James City – Water & Sewer Relocations** – *This project will involve the relocation of approximately 19,000 LF of water main and 44,000 LF of sewer main that will be required to accommodate the Highway improvements.* Over the past month, the contractor has worked to install new water and sewer mains to the north of Grantham Road. To date, 17,725 feet (40%) of the sewer main and 5,250 feet (28%) of the water main has been installed.

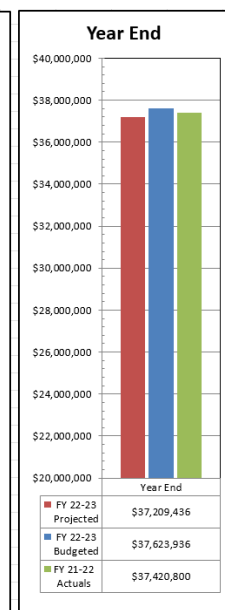
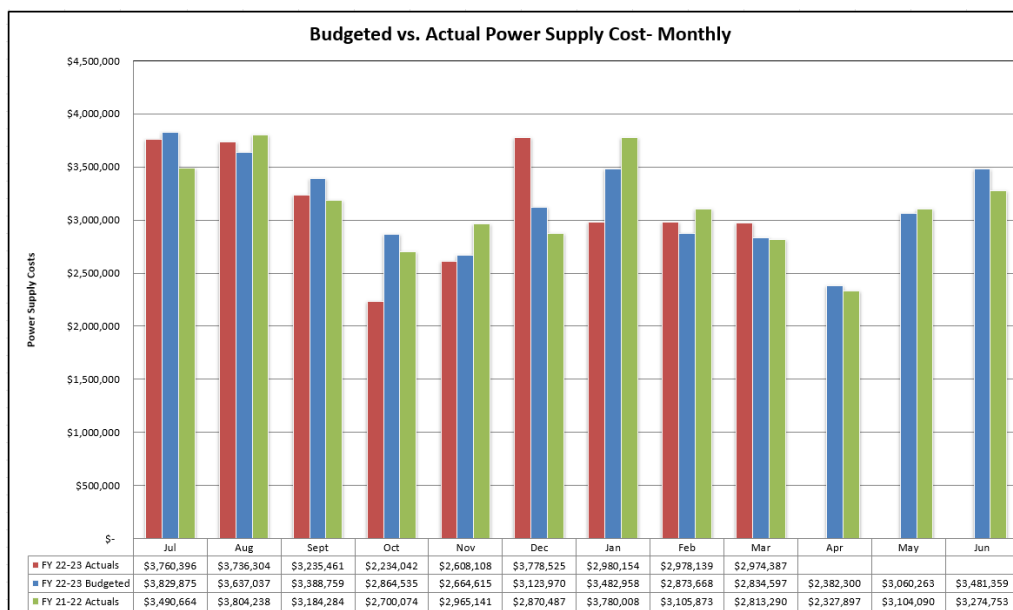
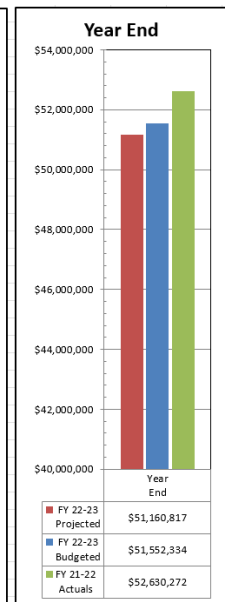
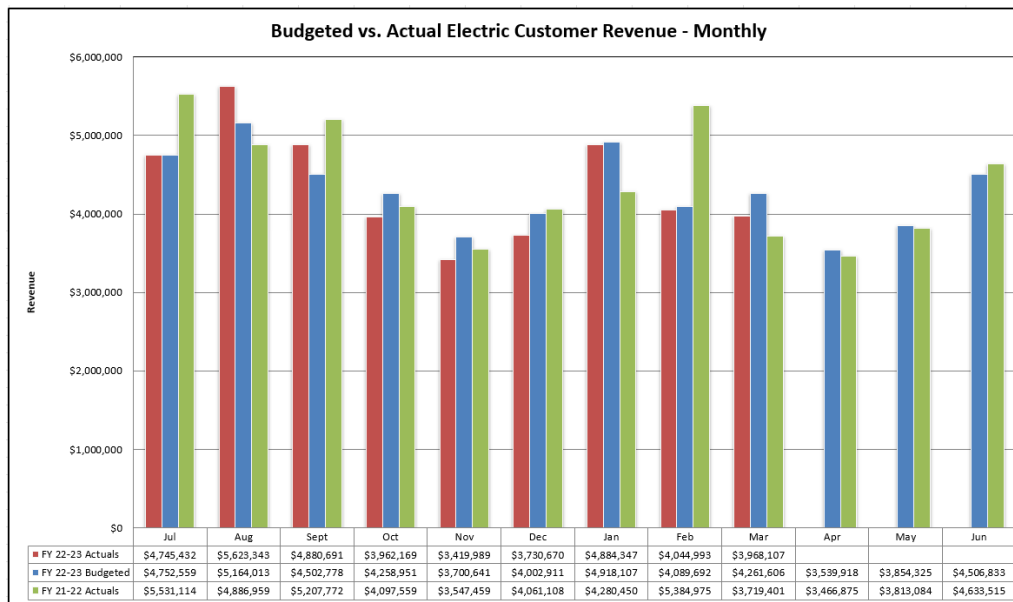
Public Utilities

Electric System Outages and Reliability Statistics

**Adjusted for APPA Event Threshold*

March 2023		2023 YTD	
# of Interruptions	69	136	
# of Customers Out	3,041	4,021	
Customers Minutes out	142,697	239,670	
SAIDI: System Average Interruption Duration Index	SAIFI: System Average Interruption Frequency Index	CAIDI: Customer Average Interruption Duration Index	ASAI: Average Service Availability Index
March 1, 2023 to March 31, 2023			
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
5.965	01.27	49.948	99.9861%
March 1, 2022 to March 31, 2023			
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
114.051	1.774	64.284	99.9799%
March 1, 2021 to March 31, 2022			
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
123.003	1.658	74.192	99.9783%
March 2023			
Sched/Unsched	Cause	Outages	
Unscheduled	Equipment	2	
Unscheduled	Equipment Damage	2	
Unscheduled	Equipment Worn Out	6	
Unscheduled	Manufacturing Defect	0	
Unscheduled	Direct Stroke	1	
Unscheduled	Lightning – Induced Flashover	0	
Unscheduled	Other- Lightning	0	
Unscheduled	Other - Vegetation	0	
Unscheduled	Tree	2	
Unscheduled	Storm	4	
Unscheduled	Contact With Foreign Object	1	
Unscheduled	Squirrel	5	
Unscheduled	Vehicle Accident	2	
Unscheduled	Maintenance	3	
Unscheduled	Unknown/Other	1	
Unscheduled	Relocation	0	
Scheduled	Equipment Replacement	37	
Scheduled	Contractor Dig In	3	
Total			69





Public Works

Leaf and Limb:

Service Provided (Tons)	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	MARCH 2023
White Goods Collected	49.50	40.50	36.00	4.50
Brown Goods Collected	4,191.00	3,491.40	2,468.40	303.60
Yard Waste Received	13,612.05	11,432.91	9,076.58	1,001.84
Mulch Dispersed	450.05	779.90	1,920.34	184.28

City Garage:

Costs	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	MARCH 2023
Services Provided by City Garage:				
Vehicles Serviced	2,728	2,793	2,431	271
Total Labor Cost	\$118,978.38	\$124,619.90	\$104,057.40	\$11,931.58
Total Parts Cost	\$222,112.11	\$256,478.58	\$230,365.45	\$29,108.60
Total Cost (Parts + Labor)	\$341,090.50	\$381,098.48	\$334,422.85	\$41,040.18
Services Provided by Contract:				
Vehicles Serviced	403	420	2,807	40
Total Labor Cost	\$105,911.46	\$111,323.13	\$194,897.05	\$18,290.27
Total Parts Cost	\$149,450.03	\$144,368.02	\$386,512.57	\$32,434.68
Total Cost (Parts + Labor)	\$255,361.49	\$255,691.15	\$581,409.62	\$50,724.95
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	3,129	3,214	2,496	311
Total Labor Cost	\$224,889.84	\$235,940.03	\$164,675.20	\$30,221.85
Total Parts Cost	\$371,562.14	\$400,846.60	\$324,969.29	\$61,543.28
Total Cost (Parts + Labor)	\$596,451.98	\$636,789.63	\$489,644.49	\$97,765.13

Cost by Department	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	MARCH 2023
Public Utilities (Electric)	\$ 75,734.54	\$ 78,440.04	\$ 53,538.68	\$ 3,854.78
Public Utilities (W&S)	\$139,000.69	\$144,044.80	\$127,693.76	\$13,565.76
Police	\$107,363.21	\$133,588.42	\$ 98,493.29	\$10,817.03
Recreation & Parks	\$ 23,305.33	\$ 18,916.65	\$ 13,638.09	\$ 1,529.50
Finance	\$ 17,342.25	\$ 11,591.79	\$ 9,544.66	\$ 451.62
Public Works	\$155,557.33	\$162,118.12	\$179,797.70	\$26,259.41
Fire / Rescue	\$ 72,368.27	\$ 84,908.56	\$ 94,310.49	\$35,272.03
Human Resources	\$ 1,512.06	\$ 614.13	\$ 2,469.60	\$ 0
Development Services	\$ 4,268.27	\$ 2567.12	\$ 2,227.35	\$ 15.00

Significant Issues:

Attendance for Board Appointees

Board of Adjustment			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Richard Parsons	N/A	0	Ward 1
Peter Dillon	N/A	0	Ward 3
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	0	Ward 6
Kenneth “Kip” Peregoy	N/A	0	Mayor Outlaw
Barbara Sampson	N/A	0	Ward 5
Jonathan Foster (Alternate)	N/A	0	Ward 4
Ross Beebe (Alternate)	N/A	0	Ward 3

*A meeting was not held in March.

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Corinne Corr	N/A	0	Ward 1
Carol Williams	N/A	0	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	0	Ward 4
James Woods	N/A	0	Ward 5
Della Wally	N/A	1	Ward 6

Meetings are held quarterly. A meeting was not held in March.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2023 To Date	Appointed By
Bill Stafford	P	0	BOA

Dangerous Dog Board			
Appointee	Current Month Attendance	Meetings Missed in 2023 To Date	Appointed By
Dona Baker	N/A	0	BOA
Dr. Steve Stelma	N/A	0	BOA
Bobbi Kotrba	N/A	0	BOA

*Meetings are only held as needed.

Attendance for Board Appointees

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
George Halyak	P	0	Ward 1
John Meehan	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	0	Ward 4
Henry Watson	P	0	Ward 5
Elona Fowler	P	1	Ward 6
Gary Lingman	P	1	Bengel
Daniel Ensor	P	0	Mayor
David Pickens	A	2	Odham
Ex-officio Bobby Aster	A	1	Odham

Historic Preservation Commission			
Appointee	Current Month Attendance	Meetings Missed in 2023 To Date	Appointed By
Tripp Eure	P	0	Mayor
Mollie Bales	A	2	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	0	Ward 3
Gregory Rusch	P	0	Ward 5
Marc Wartner	A	2	Ward 4
Jim Morrison	P	0	Ward 6
Tim Thompson	P	0	Aster
Candance Sullivan	P	1	Outlaw

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2023 To Date	Appointed By
Zeb Hough	P	0	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	P	0	Mayor
Sulin Blackmon	A	1	HA Residents
Ronald Scott	P	0	Mayor
Janelle Reddick	P	0	Mayor
Denise Harris-Powell	P	0	Mayor

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Bob Brinson	N/A	0	Brinson
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

*Alternate only *required* when regular appointee is not attendance. A meeting was not held in March.

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Carol Becton	N/A	0	Odham
Sam Carter	N/A	0	Bengel
Bo Wernersbach	N/A	1	Bengel
Shelley Maloy	N/A	0	Bengel
Rick Prill	N/A	0	BOA

*Meetings are held alternate months (February, April, June, August, October, and December).

Attendance for Board Appointees

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2023 To Date	Appointed By
Brad Jefferson	P	0	Mayor
Travis Oakley	P	1	Ward 1
Margie Dunn	P	0	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	A	2	Ward 4
Kyle Dearing	P	1	Ward 5
Pat Dougherty	P	0	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Amy James	N/A	0	Best
Isaiah Daniels	N/A	0	Aster
Karen May	N/A	0	Kinsey
Tyrone Brown	N/A	0	Odham
Lesley Hunter	N/A	0	Bengel

*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2023 To Date	Appointed By
Sharon Bryant	P	0	Gov. Bd. As Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Beth Walker	P	0	Gov. Bd. as Whole
Sarah Proctor	P	0	Gov. Bd. as Whole
Leander "Robbie" Morgan, Jr.	P	1	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
Julius Parham	P	0	Gov. Bd. as Whole
Tabari Wallace	A	1	Gov. Bd. as Whole
Theresa Lee	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.

Attendance for Board Appointees

Stanley White Recreation Center Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Leander Morgan, Jr.	P	0	Gov. Bd. As Whole
Talina Massey	P	1	Gov. Bd. as Whole
Kurtis Stewart	P	0	Gov. Bd. as Whole
James Woods	P	0	Gov. Bd. as Whole
Bernard White	P	0	Gov. Bd. as Whole
Reginald Pender	P	0	Gov. Bd. as Whole
Elijah Brown	P	0	Gov. Bd. as Whole
Barbara Lee	A	2	Gov. Bd. as Whole