

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

October 2021

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Development Services

Inspections:

Overview	2020 YTD	2021 YTD	September 2021	October 2021
Commercial Permits – New Construction	95	60	7	0
Residential Permits – New Single Family	180	342	29	21
Residential Permits – Additions/Remodels	238	209	22	17
Mobile Homes	9	10	2	0
Signs	34	29	2	2
Certificates of Occupancy – Residential	172	172	17	23
Certificates of Occupancy – Commercial	12	4	3	11
Total Permit Valuation	\$105,414,843	\$79,573,671	\$10,638,736	\$12,604,782

Community and Economic Development:

Volt Center/City Market:

- For FY2021 the Volt Center has 1,681 students and 411 confirmed jobs since the Volt Center's opening by students prior to leaving or graduating from courses.

Economic and Community Development:

- Staff attended the EWN Marketing Committee Meeting.
- Staff held a follow up meeting with the TDA director to continue discussion on upcoming retirement shows and marketing campaigns.
- Staff attended a monthly meeting with Craven Community College.
- Staff held a conference call with Habitat for Humanity concerning upcoming community events and efforts to collect data in partnership with the Redevelopment Commission.
- Staff submitted the semi-annual Labor Standards Report due to HUD for compliance with Davis Bacon reporting.
- Responded to the NC Economic Development Partnership for our previous RFI submission, a potential site visit for an industrial client is being planned. The project was initiated in July 2020 and the City has been contacted again to update submission details.
- Staff is assisting FRC East on DOD grant application in partnership with Craven Community College, the proposed project is STEM focused.
- Staff attended the CDBG-CV Public Services workshop held virtually.

Development Services

- Staff received the lead and asbestos testing report for 602 Gaston Boulevard and has reviewed the report with Urban Design Ventures to come up with a course of action for remediation; the property is expected to be moved this month.
- Staff hosted the Community Development Advisory Committee Fall Retreat, this year's retreat highlighted social leadership and the benefits of serving as a CDAC member. Staff presented a PowerPoint Presentation which included a breakdown of the Five-Year Consolidated Plan and the 2020 and 2021 Annual Action Plan
- Staff attended the West New Bern celebration event.
- Staff met with Weyerhaeuser economic development team to discuss project recruitment activities and their future plans.
- Staff attended a site visit at King Solomon Lodge hosted for the Cannon Foundation, KSL has an active grant application under consideration.
- Staff conducted a site visit for a prospective manufacturing project with representatives from an outside company, state agencies and regional economic development partners, this project is competitive, staff presented information on the benefits of our city, identified potential parcels and locations, and informed them about the benefits of the workforce and training and educational system.

Resiliency and Recovery Activities:

- Staff attended Resilience Planning for Small Towns and Cities zoom meeting.
- A meeting was held with Withers Ravenal to discuss the next steps for EDA application.
- Staff held a call with NCORR for update on status of the RebuildNC Strategic Buyout Program to determine if the State had any questions regarding the buyout zones presented for consideration by the City of New Bern. Staff spoke to the buyout manager for NCORR who stated that the program is on hold at the present time. All the proposed buyout areas are supported; however, the state does not have a timeline for intake and implementation of the program. Further guidance from the Governor's office will be required before any next steps will be continued.
- Staff received notification from NCEM that FEMA awarded 8 acquisition projects under HMGP DR-4393. The project management team at the State will continue to work with City Staff to get these properties acquired under the State Centric plan. The state notified the city that they are currently working through contracting and expect all these homes to be advertised for contractor support by the end of the month
- Staff was notified that the 3 LOIs submitted to the North Carolina Emergency Management Hazard Mitigation Division for FEMA's BRIC program have been accepted, we are now invited to complete a full application for the following projects: Duffyfield Canal Restoration Project Scoping, Resilient Utilities Infrastructure - Electric Substation Project, and Duffyfield Community Stormwater Enhancements.

GIS:

- Attended the following meetings:
 - Local Government Exec. Meeting. Discussed items to add to the regular LGC meeting in Nov. Working on updating building footprints and completing the hydro dataset.
 - Statewide Mapping Adv. Committee. Meet online to review multiple NC GIS projects that are ongoing around the state.

Development Services

- Continued work on resiliency and flood mitigation efforts along with Moffit & Nichol, looking at possible sources to fund a completed stormwater dataset for the City.
- Completed the City's redistricting plan, created multiple maps for the public to review as well as an online app and feedback survey. Met with several Aldermen to complete the new wards.
- Held a monthly GIS meeting to look at citywide efforts and goals. Discussed processes and a variety of projects being worked on as well as how we can share data and files. Looked at new emergency tools such as the damage assessment and debris removal.
- Dylan is working on adding important Metadata to our online data/maps so we can setup the Hub site. Met with Matt Schelly, to create a tool for surveying conditions and other information in the Historic districts. Completed a trace tool for the water dept for tracing back related to line issues, looking at converting their data to the utility network tool.

MPO:

- Staff attended:
 - Annual AMPO Conference in Scottsdale, AZ – 10/5-10/8
 - NC East Coast Greenway Committee Meeting – 10/12
 - New Bern Bicycle & Pedestrian Plan Discussion with NCDOT – 10/13
 - US 70 Risk & Resiliency Vulnerability Study Workgroup Meeting – 10/18
 - NCPTA/IMD Monthly Conversation with Urban/Small Urban Systems – 10/19
 - AMPO Active Transportation Workgroup Meeting – 10/21
 - STIP Review Update Meeting with NCDOT – 10/22
 - NCAMPO Quarterly Meeting – 10/28
- Continued discussions with MPO planning partners and NCDOT
- Continued efforts with website and social media updates.

Zoning:

- Presented the following items for the October Planning and Zoning Board Meeting: Corey Thomas request to rezone 0.46 +/- acres located at 4416 US 17 Hwy South, Parcel ID # 8-206-028.
- Presented the following items for the Development Review Committee (DRC): Consideration of a Site Plan for The Carolina Colours Medical Park.
- Conducted field collection of Illegal signs placed in ROW's on MLK Jr. Boulevard corridor.
- Conducted field investigations related to zoning violation complaints.
- Fielding zoning-related phone calls and email requests
- Processing sign permit applications

HPC:

- Design Review Meeting held on October 6, 2021, for the following projects:
 - 715 E. Front St. – new house and reuse of existing historic house
 - 302 Broad St. (Courthouse) – water repellent for brickwork
 - 504 S. Front St. – fencing, landscaping, and stage
 - 404 Avenue C – addition, window replacements, roofing replacement
 - 720 Pollock St. - new windows
 - 407 Avenue D – new shed
 - 810 E. Front St. – new infill house
 - 400 S. Front St. – replacement windows
 - 748, 750, 752 E. Front St. – new bulkhead railing

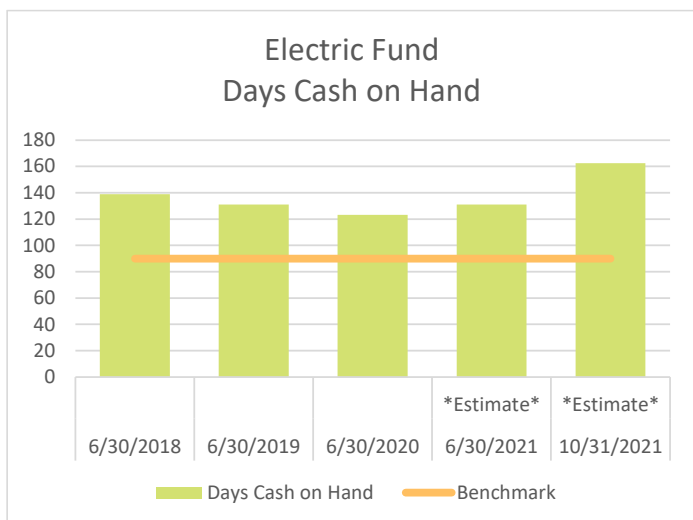
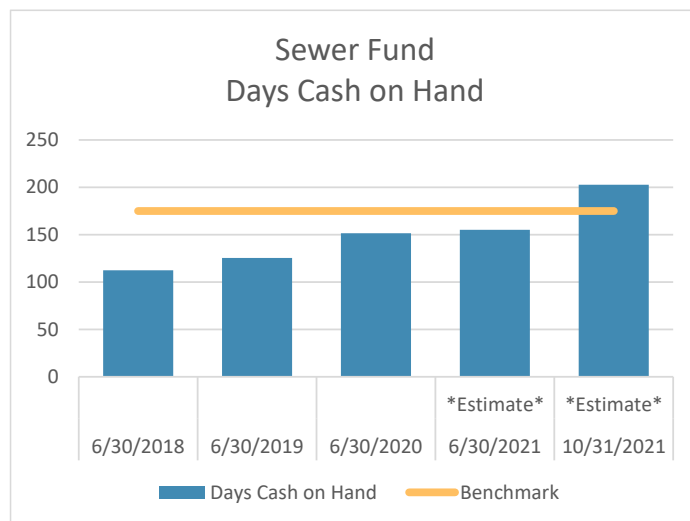
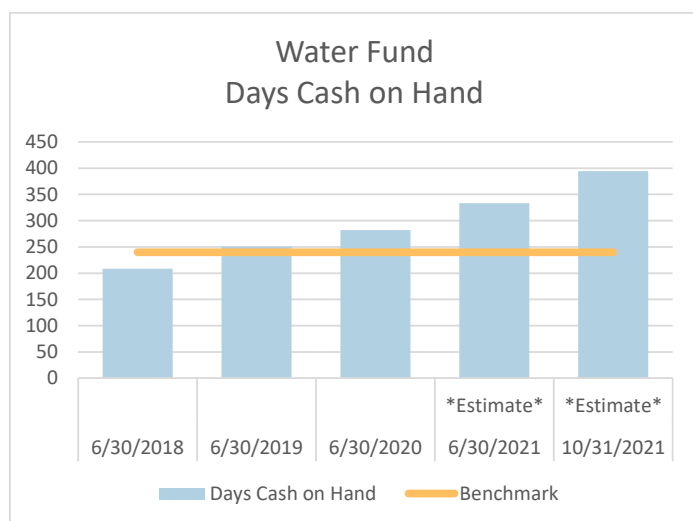
Development Services

- Regular Meeting held on October 20, 2021, for the following projects:
 - 715 E. Front Street – to include demolition of a contributing structure.
 - 302 Broad St. – to include application of a masonry water repellant in all AVCs.
 - 407 Avenue D – to include a new shed in the Tertiary AVC.
 - 810 E. Front St. – to include a new infill house on a vacant parcel.

Finance

ENTERPRISE FUNDS-CASH ON HAND

Fund	As of 6/30/2018	As of 6/30/2019	As of 6/30/2020	As of 6/30/2021 *Estimate*	As of 10/31/2021 *Estimate*
Water Fund	\$ 6,469,895	\$ 7,340,138	\$ 8,316,009	\$ 9,826,429	\$ 12,130,628
Days Cash on Hand	208	250	282	334	394
Sewer Fund	\$ 4,259,515	\$ 4,460,409	\$ 5,096,368	\$ 5,492,809	\$ 7,406,113
Days Cash on Hand	112	125	152	155	203
Electric Fund	\$ 20,923,854	\$ 20,212,152	\$ 18,891,493	\$ 19,975,965	\$ 26,432,279
Days Cash on Hand	139	131	123	131	162



Benchmarks reflect the Minimum Operating Cash Reserve Levels established in the Utility Cash Reserve Policy adopted December 3, 2014.

Actual Days Cash on Hand for each fiscal year are determined after the completion of the Annual Comprehensive Financial Report. The amounts above are estimates based on current financial information.

Finance

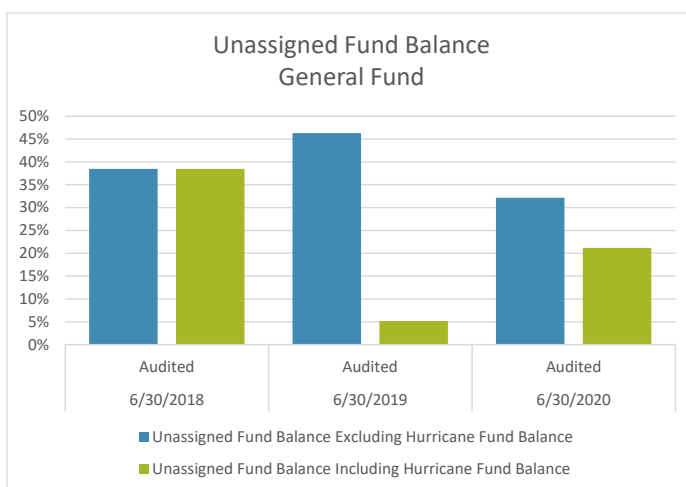
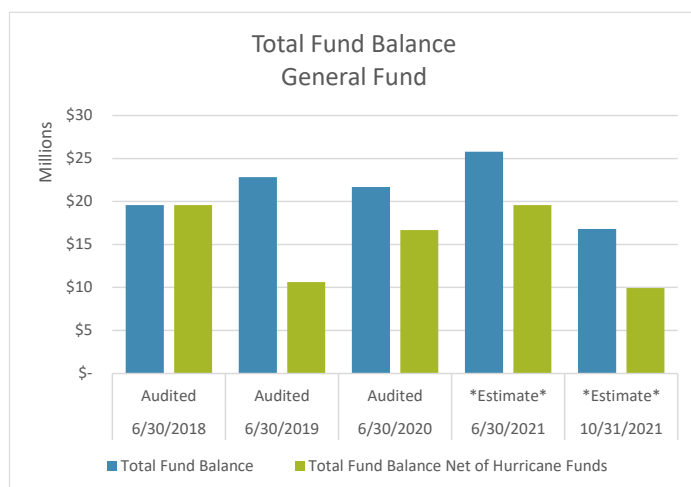
GENERAL FUND-CASH ON HAND

Fund	As of 6/30/2018 Audited	As of 6/30/2019 Audited	As of 6/30/2020 Audited	As of 6/30/2021 *Estimate*	As of 10/31/2021 *Estimate*
General Fund	\$ 16,736,146	\$ 18,354,389	\$ 15,877,239	\$ 20,904,483	\$ 15,056,876
Florence Fund	-	(11,578,971)	(5,099,694)	(5,354,857)	(6,353,743)
Dorian Fund	-	-	(1,457,187)	(424,424)	(424,424)
Isaias Fund	-	-	-	(386,919)	(51,860)
Net General Fund	\$ 16,736,146	\$ 6,775,417	\$ 9,320,358	\$ 14,738,284	\$ 8,226,848

GENERAL FUND-FUND BALANCE

Actual Fund Balance for each fiscal year is determined after the completion of the Annual Comprehensive Financial Report. The estimates are based on current financial information.

Fund	As of 6/30/2018 Audited	As of 6/30/2019 Audited	As of 6/30/2020 Audited	As of 6/30/2021 *Estimate*	As of 10/31/2021 *Estimate*
Total Fund Balance	\$ 19,571,904	\$ 22,829,395	\$ 21,681,255	\$ 25,795,161	\$ 16,804,683
Total Fund Balance Net of Hurricane Funds	\$ 19,571,904	\$ 10,628,789	\$ 16,676,063	\$ 19,569,394	\$ 9,931,374
Unassigned Fund Balance	38.47%	5.19%	21.18%	N/A	N/A
Unassigned Fund Balance Excluding Hurricane Fund Balance	38.47%	46.29%	32.15%	N/A	N/A



The chart on the left illustrates the total fund balance (includes all types of fund balance) and the chart on the right illustrates only the unassigned (non-appropriated) fund balance.

In the respective charts, the blue bar represents the fund balances if there were no hurricane funds; the green bar represents the fund including hurricane fund deficits.

Finance

FEMA RECONCILIATION

Reconciliation report for Hurricane Florence Costs and FEMA and Insurance Reimbursements

For the period ending: 10/30/21

Category	Obligated by FEMA*	Paid by City	Rec'd from FEMA	% Reimbursed	Payments in process from FEMA	Due from FEMA**	Notes
General Fund	\$ 1,146,023	\$ 1,749,834	\$ 1,009,280	58%		\$ 740,554	1
Stanley White	7,506,649	-	-			-	
Drainage *	32,769,995	4,116,197	1,500,998	36%	1,883,434	731,765	
Ditches - CAT D *	1,924,155	1,198,931	-	0%		1,198,931	
Management Costs *	2,153,876	1,605,227	968,958	60%		636,269	
Water	49,841	49,841	49,841	100%		-	
Sewer	1,939,593	1,939,593	1,454,695	75%		484,898	
Electric	3,935,801	4,359,630	3,716,008	85%		643,622	
Solid Waste	4,395,058	4,395,058	3,296,293	75%		1,098,764	2
Total	\$ 55,820,991	\$ 19,414,310	\$ 11,996,073	62%	\$ 1,883,434	\$ 5,534,803	

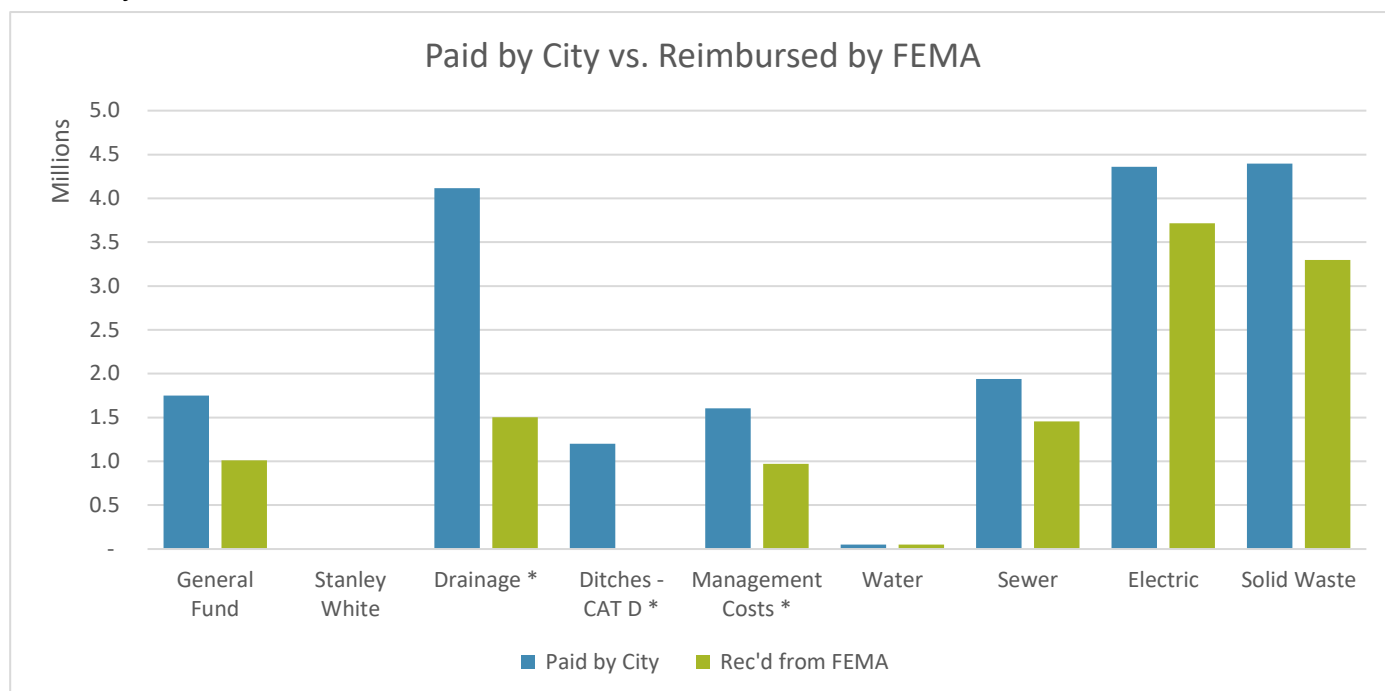
Notes:

- Admin pay higher than amt obligated
- Pending closeout

*Amount FEMA has awarded and agreed to pay

**Final obligations amounts will be determined by actuals costs upon completion of projects

Received from Insurance to date: \$2,650,566.30



Fire

Fire Suppression:

Incidents	2020 Total	2021 YTD	Last Month	Current Month
Number of Incidents	1,956	1,684	202	210
90% Response Time to Incidents	9 minutes 49 seconds	8 minutes 54 seconds	8 minutes 26 seconds	7 minutes 40 seconds
Endangered Property Value	\$292,177,530	\$214,870,235	\$1,184,510	\$7,137,500
Property Losses Due to Fire	\$4,265,125	\$1,772,010	\$686,360	\$271,550
Percentage of Saved Property Value	98.54%	99.18%	42.06%	96.20%
Overlapping Incidents	238	N/A*	N/A*	N/A*

* Not available due to new software current reporting limitations.

Fire Prevention:

Prevention Statistics	2020 Total	2021 YTD	Last Month	Current Month
Fire Investigations	54	37	7	3
Fire Inspections	2,120	1,560	107	90
Permits Issued	87	95	4	13
Child-Passenger Seat Checks	43	81	11	3
People Educated Through Public Fire & Life-Safety Programs	2,189	3,954	1,751	1,779
Smoke Alarms Installed	196	207	29	26

Narcan:

Statistics	2020 Total	2021 YTD	Last Month	Current Month
Overdose Calls Responded To	146	126	12	11
Instances Narcan Administered	11	4	0	0

Significant Issues:

- The Fire Department was impacted due to COVID (2-3 weeks of positive cases and quarantined personnel).
- Continue to use state recommended medical response protocol for COVID.
- Clean/sanitize fire stations and apparatus twice daily.
- Continued Fire Prevention educational programs in elementary schools.
- Developed an Incident Action Plan (IAP) for MUMFEST.
- Held Firefighter Challenge at MUMFEST for Muscular Dystrophy (Hope for Harrison) and raised \$1100.
- Participated in the regional Helicopter Aquatic Rescue Team (HART) exercise.
- Held quarterly department meeting.
- Held Leadership Training with all supervisors.

Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY20/21	Turnover FY21/22
Administration	13	1	0	3	2	1
Development Services	20	0	0	0	0	2
Finance	14	0	0	3	6	6
Fire	75	0	1	2	4	1
Human Resources	5	0	0	0	1	0
Parks & Recreation	30	0	0	5	3	2
Police	120.5	3	2	10	15	7
Public Utilities	87	0	4	9	12	3
Public Works	51	0	1	8	10	8
Water Resources	81	1	2	6	13	6
Totals:	496.5*	5	10	46**	66	36

**Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions. Includes 10 funded positions approved by Board of Aldermen at the July 27, 2021 meeting (6-Public Utilities, 3-Water Resources and 1-Public Works). Includes additional position of Assistant City Manager approved by Board of Aldermen at the September 14, 2021 meeting. Reflects re-organization of 10 positions transferred from Finance Department to Public Utilities.*

***Current vacancies due to separations from employment, promotions, demotions and transfers.*

Safety News:

Workers' Compensation	2021	2022
Current Month's Claims	1 OSHA Recordable 0 Lost Time 0 Non-Recordable 1 Denied	3 OSHA Recordable 0 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	3 Recordable 2 Non-Recordable	13 Recordable 3 Non-Recordable
Current Month Costs	\$14,940.00	\$25,684.68
Year-to-Date Costs	\$97,160.00	\$89,644.41

Other:

None

Parks and Recreation

Significant Issues:

Martin Marietta Park - Trail, roads, and parking lots completed for Phase 1. Signage installed and remainder of signage ordered. PARTF inspection was completed on October 4th.

Grounds Maintenance General Work - Mowing and maintenance of general landscape beds are occurring on a weekly basis in our parks, right of ways, green spaces, and city facilities. Remainder of mums from MumFest removed at the end of the month.

Cemeteries - American Legion Post 539 cleaned veteran gravestones in Greenwood Cemetery.

Special Events - Halloween Preschool Parade held on October 29th. There was considerable participation despite the threats of inclement weather. Halloween Carnival games offered in conjunction with Berry Not-So-Scary on October 30th. There was a large amount of participation, streets were full of participants. The Witch's Ride was held for the 3rd year, with the largest number of participants to date (31). Haunted Mansion was shown at Union Point Park and was the last activity held for the 2021 Halloween Events.

MumFest - Staff assisted with set up, tear down, and clean-up of MumFest Events (Festival, Feast, and Concert).

Magic Midway - Fun Fest Carnival held at Lawson Creek Park. The organization has requested to return to New Bern in the spring and fall of 2022.

Vacant Staff Positions - Several interviews have been held for Park Superintendent and Recreation Program Coordinator. A candidate has been selected for the Recreation Program Coordinator position, and he will start in November. Additional interviews are scheduled for Park Superintendent in November. Interviews are scheduled in November for Special Projects Coordinator position. Applications are still being accepted for Parks Maintenance Specialist and Park Superintendent.

The Stanley White Recreation Center Advisory Committee met on October 19, 2021. Attorney Scott Davis was present to update the committee on Design/Build process. Committee had many questions which Mr. Davis answered and some he is providing answers for. They had questions about grant funding opportunities which I will provide information on.

Police

Crime:

Incidents & Arrests	Oct Total	2018 Total	2019 Total	2020 Total	2021 YTD
NIBRS* Group A Incidents	167	2,534	2,644	2,530	1,871
NIBRS* Group B Incidents (Arrests)	45	900	736	589	615
Adult Arrests	83	1,698	1,477	1,256	1108
Juvenile Arrests	0	9	3	2	2
Total Arrests	83	1,707	1,480	1,258	1108
Police Calls for Service	3,646	45,246	45,402	41,846	37,085
Business Alarms Dispatched	145	2,157	1,981	1,635	1,357
Residential Alarms Dispatched	46	755	645	497	443
Alarm Calls (PD Dispatched)	191	2,912	2,626	2,132	1,800

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Oct Total	2018 Total	2019 Total	2020 Total	2021 YTD
Homicide	-	-	2	4	4
Rape	1	9	8	15	8
Robbery	3	30	25	23	21
Aggravated Assault	11	87	88	119	81
B&E – Residence	11	168	177	176	85
B&E – Business	1	37	49	30	27
Theft from Motor Vehicle	12	111	141	127	102
Larceny	41	782	841	706	500
Motor Vehicle Theft	3	36	25	34	29
Arson	-	3	7	1	3
Total	83	1,255	1,360	1,235	860

Criminal Investigations	Oct Total	2020 Total	2021 YTD
Cases Assigned	30	235	150
Cases Closed by Arrest	0	43	39
Cases Closed Leads Exhausted	2	18	15
Cases Closed Unfounded	0	25	13

2021 Cases of Note - Oct	
2021-36621	Abuse Child: 2500 block Montgomery Court, Criminal Investigations assisted with investigation involving the assault on a two-year-old juvenile by the caregiver. The suspect in this case was arrested and charged.

2021-35461	Breaking and Entering: 300 block Louisia Mae Way, Criminal Investigation is currently investigating several B&E's involving which appear to be targeting owners of Asian restaurants.

Crime Analysis		
Top 5 Calls for Service & Number of Incidents	Oct 2021	2021 YTD
	1) Traffic Stop – 490 2) Security Check Residential -312 3) Security Check Business– 290 4) Follow Up – 180 5) Directed Patrols – 163	1) Traffic Stop – 5,101 2) Security Check Business – 3,895 3) Security Check Residential – 3,337 4) Follow Up – 1,830 5) Directed Patrols – 1,616
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 1100 Clarks Rd, Magistrates Office (Commitment Papers)- 49 2) 1309 Country Club Rd (Park Gate, Security Checks)- 46 3) 601 Rountree St (Assault, B&E & Larceny)- 42 4) 3105 M L King Jr Blvd (Larceny)- 38 5) Middle St/ Pollock St (Security Checks)- 35	
Top 3 Group A Crime Locations for Current Month and Number of Incidents	1) 1400 Lowes Blvd (Larceny)- 4 2) 1910 Railroad St, (Drug activity and Check on Welfare)- 3 3) 3105 M L King Jr Blvd, (Larceny)- 3	

**Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

Personnel:

Extra Duty Hours						
Oct	2016	2017	2018	2019	2020	2021 YTD
226	3,299.00	4,076.75	4,525.01	4,392.75	995.50	915.00

City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting.

Overtime (2021)	Oct Total	2018 Total	2019 Total	2020 Total	2021 YTD
Office of the Chief	\$146.77	\$200.97	\$180.55	\$62.84	\$1,769.45
Operations Division	\$22,248.38	\$266,946.37	\$151,599.12	\$118,609.28	\$100,774.28
Services Division	\$9,083.66	\$152,064.54	\$136,802.31	\$89,971.82	\$68,163.70
Investigations Division	\$5,532.04	\$75,893.65	\$42,992.18	\$19,358.26	\$20,774.58
TOTAL	\$37,010.85	\$495,422.53	\$331,574.16	\$228,013.20	\$191,482.01

Significant Issues (not noted above):

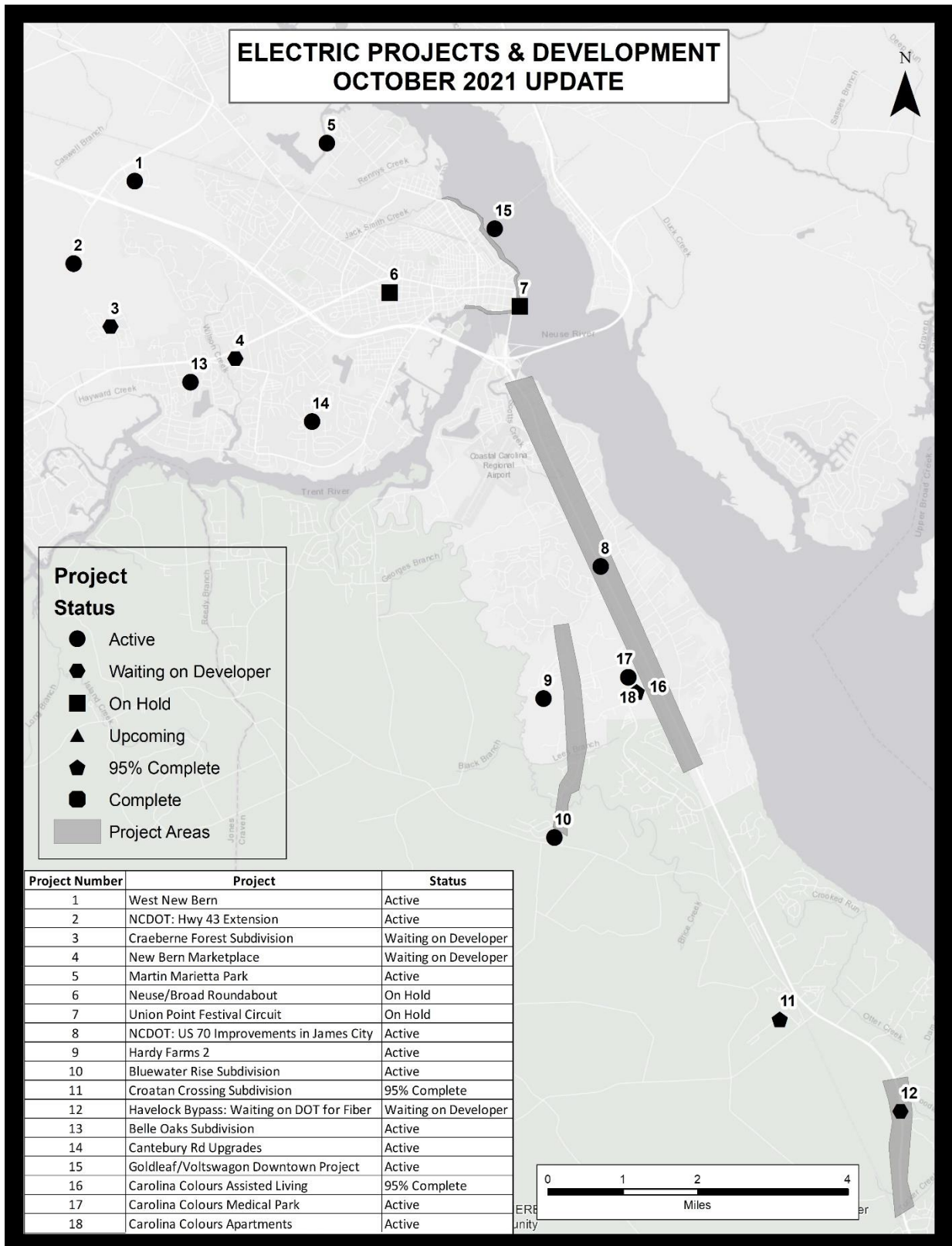
None.

Public Utilities

- High-Profile Projects: Eleven high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also six high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 37 interruptions were recorded on the electric system during the month of October. This impacted a total of 834 customers. As a result, customers experienced an average of 0.0294 interruptions and were restored in an average of 2.554 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: Monthly safety meetings continue. Continue to mitigate the spread of COVID.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.
- Employee Recognitions –

Krystle Quallich, Payment Services Representative in Customer and Payment Services, is being recognized for the amount of calls she took during the month of October. Krystle took hundreds of calls, all while keeping up with her other daily tasks!

Public Utilities



Public Utilities

- **Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 15,151 water meters and 24,508 electric meters, of which 11,752 are disconnect meters. There have been 6,924 two-way load management switches installed.

OCTOBER 2021

Utility	Active Cust.	Never AMI Cust.	Active AMI Cust.	% Complete
Electric	23,236	36*	23,518	99.999
Water	18,452	~ 2,570	~ 13,729	~ 95.565
Installed Gateways		42		
Installed Relays		85		
LM Customers		4,248		
Total Switches		6,924		
Controlled Devices				
Air Conditioner		Electric Furnace	Heat Strips	Water Heaters
4,287		85	2,236	2,290

**ElectriCities read meters*

Note: Active AMI meters reporting procedure has been corrected and adjusted accordingly

Note: Water's 'Never AMI' estimate impacts the '% Complete'

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. Annual budget amount has been spent. The effort will resume in the new budget year.
- **Vegetation Management** – Is ongoing throughout the service area.

Public Utilities

High-Profile Electric Projects:

- **Bluewater Rise Subdivision**. *New underground residential subdivision*. Construction is following the pace of the developer.
- **Croatan Crossing Subdivision**. Construction is following the pace of the developer. This project is 98% complete.
- **NCDOT**. *This consist of various NCDOT projects.*
 - a. NC Hwy 43 Extension – Engineering
 - b. Neuse Boulevard Roundabout – On hold by NCDOT.
 - c. US Hwy 70 – James City – Engineering, Design and Construction
 - d. US Hwy 70 – James City – Fiber – Engineering/Permitting
 - e. Havelock Bypass – Engineering, Design and Construction
 - f. Havelock Bypass Fiber – Awaiting additional information
 - g. Thurman Road to Havelock bypass – NCDOT hold.
 - h. *Reimbursable dollars to date: \$904,152.60; collected to date \$904,152.60*
- **Martin Marietta** – Following pace of developer.
- **Golden LEAF Grant** – Raise or relocate electrical infrastructure. Construction activities.
- **Carolina Avenue Apartments** – Complete.
- **West New Bern** – Electric line extension in progress and following pace of developer.
- **Volkswagon DEQ Grant** – Electric vehicle chargers. Inactive/rate setting
- **Canterbury Road** – Ongoing infrastructure improvements.
- **Hospital Expansion** – Awaiting further information.
- **Schlaadt Plastic Plant Expansion** – Waiting on contractor.

Public Utilities

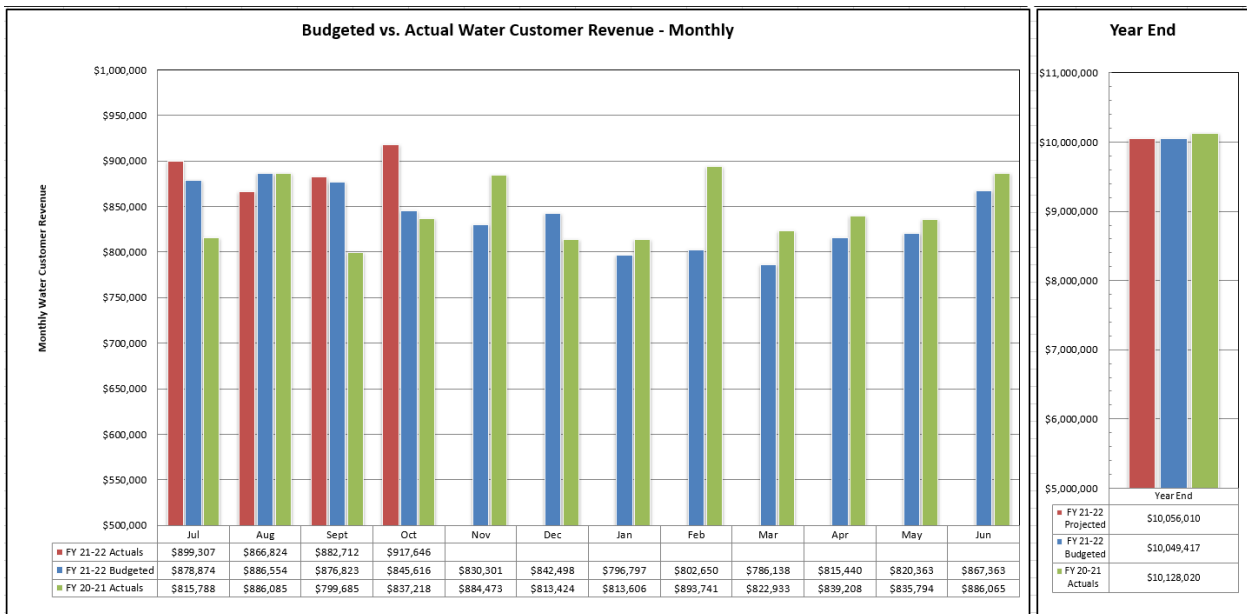
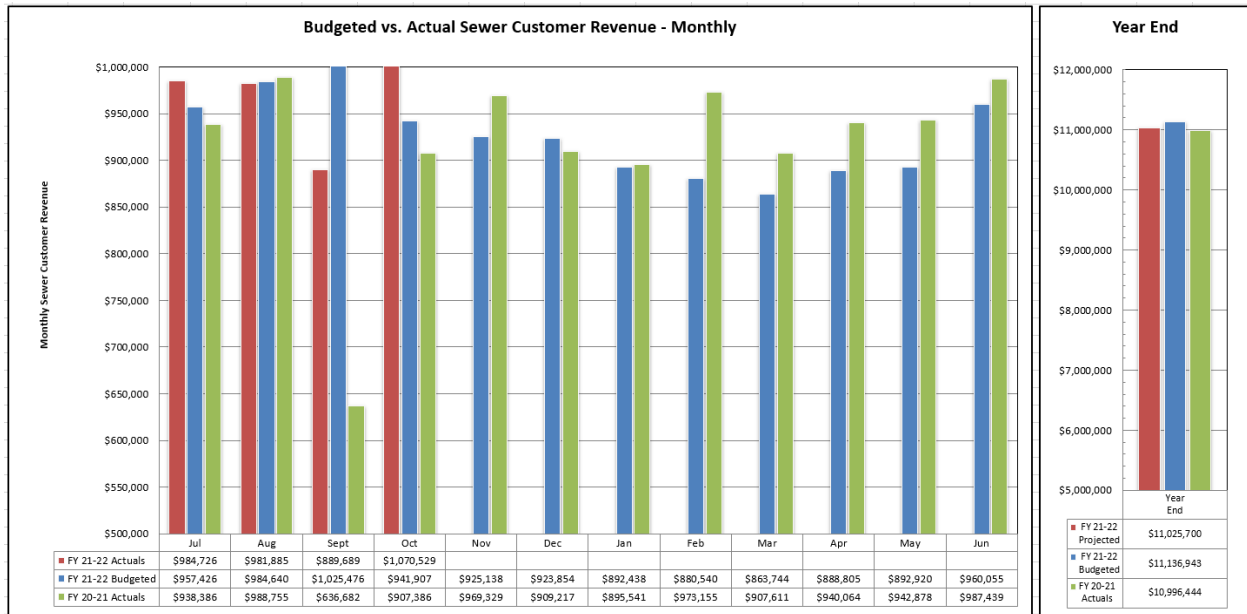
High-Profile Water Resources Projects:

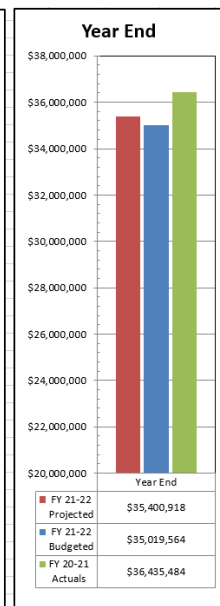
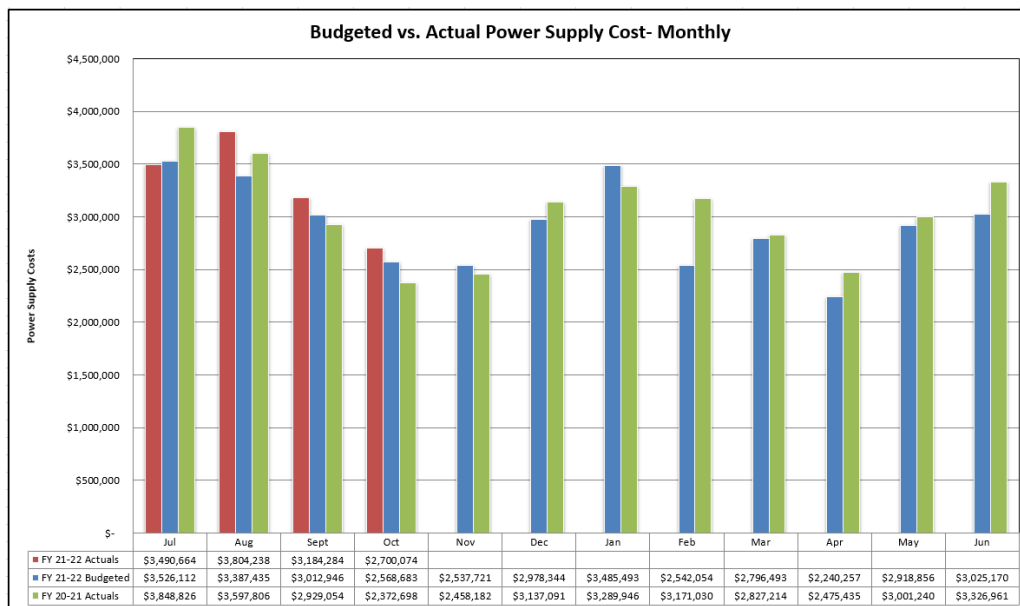
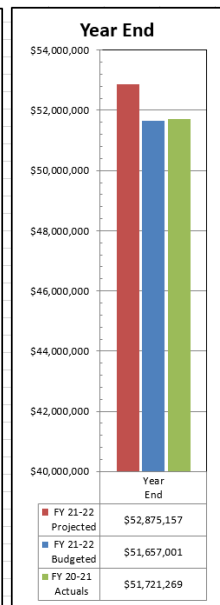
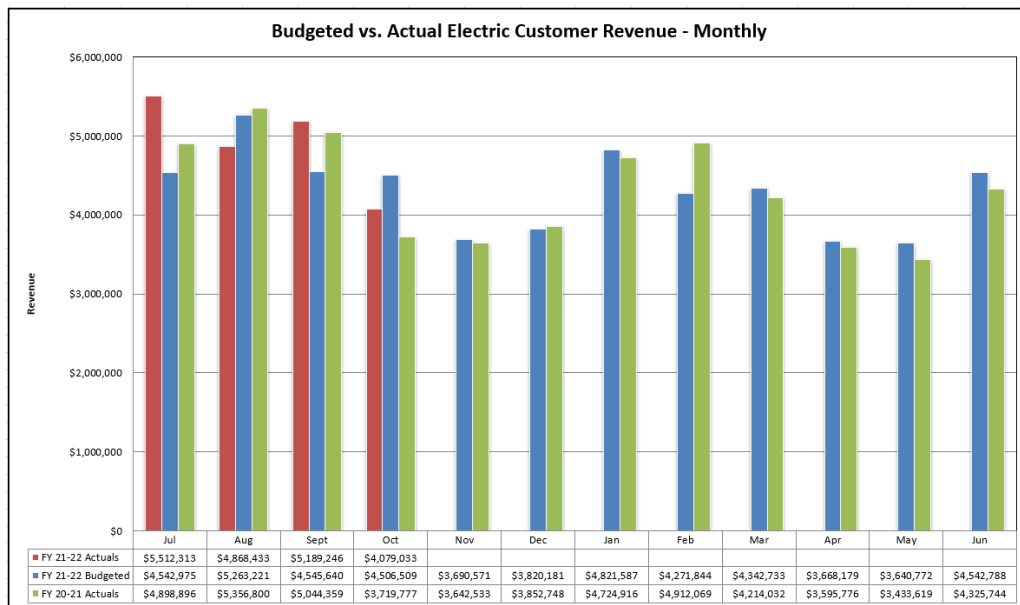
- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Due to the pump station's proposed location in the historic district and on State property, several additional approvals will have to be obtained prior to being able to move forward with construction. The easement for the pump station site is in processing within the State Property Office and the final plans have been submitted to other various state agencies for permitting.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* The NCDOT has postponed the proposed work on extending Highway 43, which will impact the southern tie-in for this project. At this point, we plan to continue moving forward with the water project and will make the necessary modifications to the project to complete the southern tie-in, without the highway improvements in place.
- **Racetrack Road Sewer Lift Station Rehabilitation Project** – *Rehabilitation of the existing sewer pump station No. 29 that services a small area of Racetrack Road, near the railroad crossing.* All of the new force main for the project has been installed. The wet well and valve vault components for the project were finally delivered the last week of October and the contractor is scheduled to remobilize to the site the first week of November to complete the installation of the new pump station.
- **FY22 Water & Sewer Improvements** – *Rehabilitation of existing water and sewer infrastructure in various locations throughout City, in advance of the FY22 paving project.* Water Resources staff have worked with Public Works to determine the areas in the FY22 paving program that will need water and sewer infrastructure replaced prior to paving. The required water service replacements in Windy Hill have been pushed back due to contractor delays and will now be completed in the in early 2022. Engineering staff has completed the construction plans for the rehabilitation work along High Street and Washington Avenue, and this work will be set out for bid later this fall and these areas will be included in Public Work's spring paving program, along with the Windy Hill Area.
- **Southeast Water Improvements Project** – *Installation of a new water main to provide a looped connection between the Wilcox Road elevated tank and Old Airport Road, which will improve firefighting capabilities on the southern portion of Old Airport Road, near the railroad crossing.* Engineering staff is currently working to finalize the plans for the new water main, with the goal of obtaining the necessary permits and easements for the work by the end of 2021.
- **Industrial Park Water Improvements Project** – *Installation of a new water main to provide a looped connection between northern and southern sections of the industrial park, which will improve firefighting capabilities for properties at the industrial park.* This project is being funded through Craven County Economic Development in an effort to increase available fire flow water at the Industrial Park, making the property more suitable for future industrial customers. At this point, the project has been designed and permitted, with the bidding of the construction work expected to be complete later this fall.

Public Utilities

Electric System Outages and Reliability Statistics			
<i>*Adjusted for APPA Event Threshold</i>			
	October 2021		2021 YTD
# of Interruptions	37		293
# of Customers out	834		4733
Customers Minutes Out	72426		394645
October 1, 2021 to October 31, 2021			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
2.554	0.0294	86.842	99.994%
October 1, 2020 to October 31, 2021			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
24.652	0.286	86.29	99.9956%
October 1, 2019 to October 31, 2020			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
24.361	0.423	57.609	99.9957%

Outages		
Scheduled/Unscheduled	Cause	Total Outages
Unscheduled	Squirrel/Snake	0
Unscheduled	Bird	2
Scheduled	Repairs	2
Unscheduled	Equipment Worn Out	0
Unscheduled	Residential Construction	1
Unscheduled	Direct Stroke	3
Unscheduled	Failure of Greater Transmission	0
Unscheduled	Wind	6
Unscheduled	Human Accident	2
Unscheduled	Contact with Foreign Object	1
Unscheduled	Lightning Induced Flashover	1
Unscheduled	Vehicle Accident	0
Unscheduled	Vine	0
Unscheduled	Non-Payment	1
Unscheduled	Equipment Replacement	0
Unscheduled	Tree	1
Unscheduled	Equipment Damage	3
Unscheduled	Unknown/Other	18
TOTAL		41





Public Works

Leaf and Limb:

Service Provided (Tons)	FY19-20 YTD	FY20-21 YTD	FY21-22 YTD	October 2021
White Goods Collected	63.00	49.50	18.00	4.50
Brown Goods Collected	4,151.40	4,191.00	1,062.60	257.40
Yard Waste Received	15,531.57	13,612.05	3,844.06	946.96
Mulch Dispersed	2,894.85	450.05	220.03	50.02

City Garage:

Costs	FY19-20 YTD	FY20-21 YTD	FY21-22 YTD	October 2021
Services Provided by City Garage:				
Vehicles Serviced	3,090	2,728	926	224
Total Labor Cost	\$119,392.63	\$118,978.38	\$ 43,701.41	\$ 9,645.51
Total Parts Cost	\$218,398.58	\$222,112.11	\$ 86,755.55	\$16,466.94
Total Cost (Parts + Labor)	\$337,791.21	\$341,090.50	\$130,456.97	\$26,112.49
Services Provided by Contract:				
Vehicles Serviced	542	403	102	20
Total Labor Cost	\$126,420.89	\$105,911.46	\$27,430.08	\$3,982.93
Total Parts Cost	\$168,023.32	\$149,450.03	\$37,936.64	\$5,045.80
Total Cost (Parts + Labor)	\$294,444.21	\$255,361.49	\$65,366.72	\$9,028.73
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	3,632	3,129	1,028	244
Total Labor Cost	\$268,422.38	\$224,889.84	\$ 71,131.49	\$ 13,628.11
Total Parts Cost	\$363,813.04	\$371,562.14	\$124,692.20	\$ 21,512.78
Total Cost (Parts + Labor)	\$632,235.42	\$596,451.98	\$195,823.69	\$35,141.22

Cost by Department	FY19-20 YTD	FY20-21 YTD	FY21-22 YTD	October 2021
Public Utilities (Electric)	\$ 73,116.32	\$ 75,734.54	\$28,570.26	\$ 4,152.27
Public Utilities (W&S)	\$106,776.47	\$139,000.69	\$39,066.29	\$ 5,980.95
Police	\$110,281.92	\$107,363.21	\$51,807.90	\$12,342.20
Recreation & Parks	\$ 39,637.59	\$ 23,305.33	\$ 4,605.53	\$ 174.15
Finance	\$ 19,417.26	\$ 17,342.25	\$ 3,931.27	\$ 346.33
Public Works	\$206,565.04	\$155,557.33	\$54,890.42	\$10,762.52
Fire / Rescue	\$ 72,295.39	\$ 72,368.27	\$12,266.17	\$ 1,301.04
Human Resources	\$ 665.96	\$ 1,512.06	\$ 262.74	\$ 0
Development Services	\$ 3,479.48	\$ 4,268.27	\$ 423.13	\$ 81.76

Significant Issues: None.

Attendance for Board Appointees

Board of Adjustment			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Richard Parsons	N/A	1	Ward 1
Peter Dillon	N/A	0	Ward 3
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	0	Ward 6
Kenneth “Kip” Peregoy	N/A	1	Mayor Outlaw
Barbara Sampson	N/A	0	Ward 5
Jonathan Foster (Alternate)	N/A	1	Ward 4
Ross Beebe (Alternate)	N/A	1	Ward 3

A meeting was not held in October.

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Corinne Corr	P	0	Ward 1
Carol Williams	A	2	Ward 2
Marshall Williams	A	1	Ward 3
Vernon Guion	P	1	Ward 4
Vacant	N/A	0	Ward 5
Lindsay Best	A	1	Ward 6

Meetings are held quarterly.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Jefferey Odham	P	0	BOA

Dangerous Dog Board			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Dona Baker	N/A	0	BOA
Dr. Steve Stelma	N/A	0	BOA
Vacant	N/A	0	BOA

*Meetings are only held as needed.

Attendance for Board Appointees

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
George Halyak	P	1	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	1	Ward 4
Henry Watson	P	0	Ward 5
Vacant	N/A	N/A	Ward 6
Gary Lingman	P	5	Mayor
William Frederick	P	1	Best
David Pickens	P	2	Odham
Ex-officio Bobby Aster	A	4	Odham

Historic Preservation Commission			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Tripp Eure	P	1	Mayor
Ellen Sheriden	A	7	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	4	Ward 3
Tony Bryant	P	0	Ward 4
Annette Stone	P	0	Ward 5
John Blackwelder	P	1	Ward 6
Peggy Broadway	P	1	Harris
Candance Sullivan	P	0	Odham

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Zeb Hough	P	0	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	A	3	Mayor
Molichia Hardy	A	1	HA Residents
Ronald Scott	P	0	Mayor
Janelle Reddick	P	0	Mayor
Denise Harris-Powell	P	3	Mayor

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Jeffrey Odham	N/A	0	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

*Alternate only *required* when regular appointee is not attendance. A meeting was not held in October.

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Carol Becton	P	2	Odham
Sam Carter	P	0	Bengel
Bo Wernersbach	P	1	Bengel
Shelley Maloy	A	1	Bengel
Sabrina Bengel	A	2	Aster

*Meetings are held alternate months (February, April, June, August, October and December).

Attendance for Board Appointees

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Anne Schout	P	1	Mayor
Travis Oakley	P	1	Ward 1
Margie Dunn	P	4	Ward 2
Gaspar Sonny Aluzzo	P	1	Ward 3
Raymond Layton	P	1	Ward 4
Marcus Simmons	P	5	Ward 5
Pat Dougherty	P	2	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Amy James	N/A	0	Best
Isaiah Daniels	N/A	0	Aster
Karen May	N/A	0	Kinsey
Kevin Rock	N/A	0	Odham
Lesley Hunter	N/A	0	Bengel

*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2021 To Date	Appointed By
Maria Cho	P	1	Gov. Bd. As Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Beth Walker	P	0	Gov. Bd. as Whole
Julian (Jay) Tripp	P	2	Gov. Bd. as Whole
Leander "Robbie" Morgan, Jr.	A	5	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
John Young	P	3	Gov. Bd. as Whole
Tabari Wallace	P	6	Gov. Bd. as Whole
Theresa Lee	P	2	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.

Attendance for Board Appointees

Stanley White Recreation Center Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2021 To Date	Appointed By
Leander Morgan, Jr.	A	2	Gov. Bd. As Whole
Talina Massey	P	0	Gov. Bd. as Whole
Kurtis Stewart	P	0	Gov. Bd. as Whole
James Woods	P	0	Gov. Bd. as Whole
Bernard White	P	0	Gov. Bd. as Whole
Reginald Pender	P	0	Gov. Bd. as Whole
Elijah Brown	P	0	Gov. Bd. as Whole
Barbara Lee	A	1	Gov. Bd. as Whole

