

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

September 2022

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Development Services

Inspections:

Overview	2021 YTD	2022 YTD	August 2022	September 2022
Commercial Permits – New Construction	88	24	7	0
Residential Permits – New Single Family	398	211	9	8
Residential Permits – Additions/Remodels	264	150	9	20
Mobile Homes	13	21	14	4
Signs	40	32	7	5
Certificates of Occupancy – Residential	238	264	29	27
Certificates of Occupancy – Commercial	11	43	8	6
Total Permit Valuation	\$145,722,963	\$179,145,848	\$8,889,046	\$2,931,768

Community and Economic Development:

Economic and Community Development:

- Staff completed the Consolidated Annual Performance Evaluation Report (CAPER) due to HUD by September 28, 2022. The CAPER went on display on Tuesday, September 6- September 20, 2022. The report includes a summary of accomplishments made by the City of New Bern during the 2021 CBDG Program year. CBDG staff placed the Consolidated Annual Performance Evaluation Report (CAPER) on display at Development Services, City Hall, and the New Bern Public Library, and the City's website.
- The city was recently monitored by HUD. No findings or concerns were generated through the monitoring.
- Staff has also been preparing for the CBDG subrecipient training that will be held in the month of October at the Development Services office. This training will be for subrecipients who are applying for CBDG funds to complete housing rehabilitation in the community.

Development Services

- Staff prepared minutes for the Redevelopment Commission. Staff attended the Redevelopment Commission meeting held on Wednesday, September 14, 2022.
- Staff received a Façade Grant application which has been approved by the City Manager for a local company. The Façade Grant assists local businesses in the 5 Points Area by providing financial assistance for façade improvements, including exterior work and signage.

Resiliency and Recovery Activities:

- Staff organized a meeting with representative from NC HMGP and a citizen. Mrs. Botta met with the citizen to provide a status update regarding assistance for home elevation along North Hills Drive.
- Staff gave a brief Resiliency presentation at a meeting with the President of the Federal Reserve Bank of Richmond.
- Staff from Public Works and Development Services held a meeting with NC State to discuss the close out of the Water Shed Action Plan.
- Staff attended the 2022 Resilience Symposium: Building Hope.

MPO:

- Staff attended or held:
 - TCC Meeting – 9/8
 - East Coast Greenway Committee Meeting – 9/14
 - Great State Trails Plan Pilot Program Meeting – 9/20
 - Discussion with City Alderman/staff – 9/20
 - Project discussion with consultant/city staff – 9/21
 - USDOT Grant Opportunities Meeting – 9/22
 - Finance Policies and Grant Procedures Meeting – 9/28
 - How to Apply for a SMART Grant Webinar – 9/29
- Continued discussions with MPO partners and NCDOT.
- Staff created and published a monthly newsletter.
- Continued efforts with website and social media updates.

Zoning:

- Presented the following items for the September 6th Planning and Zoning Board:
 - Belle Oaks II, LLC. is requesting subdivision final plan approval for “Belle Oaks, Phase V-B”, a proposed final plan for 25 lots located on 15.027 +/- acres. The property is located along Bogue Lane just north of Rodanthe Drive.

Development Services

- Stars & Stripes 4F, LLC is requesting subdivision final plan approval for “Tyler, Home on the Lake Phase 4” (formerly Lake Tyler) a proposed final plan for 34 lots located on 6.95 +/- acres. The property is located along Lake Tyler Drive.
- Riverfront Hospitality, LLC. is requesting general plan approval of a two-lot subdivision of the existing Double Tree Hotel and The Inn property located on 5.60 +/- acres. The property is located along South Front Street and Craven Street.
- Riverfront Hospitality, LLC. is requesting final plan approval of a two-lot subdivision of the existing Double Tree Hotel and The Inn located on 5.60 +/- acres. The property is located along South Front Street and Craven Street.
- Presented the following items for the Departmental Review Committee:
 - Site Plan for a proposed fellowship hall for Karen Baptist Church located at 3203 Oaks Road.
 - Site Plan for a proposed commercial center located at 3709 Trent Road.
- Fielding zoning-related phone calls and email requests.
- Processing sign permit applications.

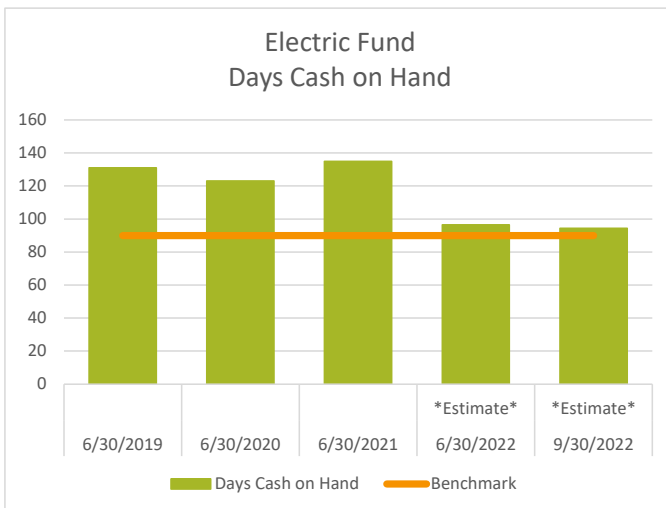
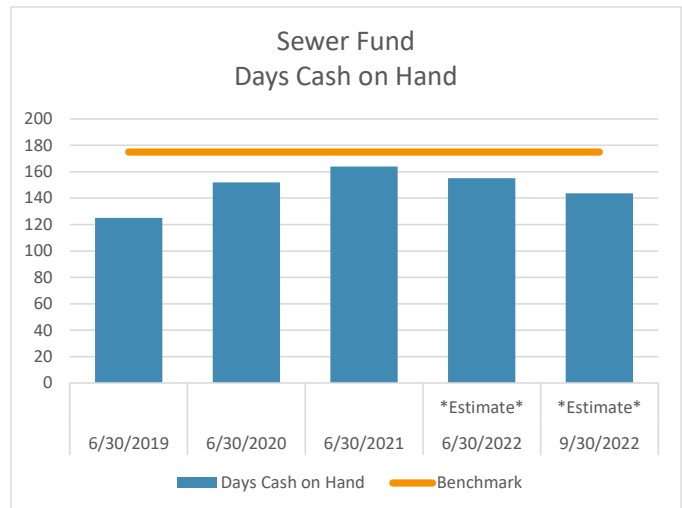
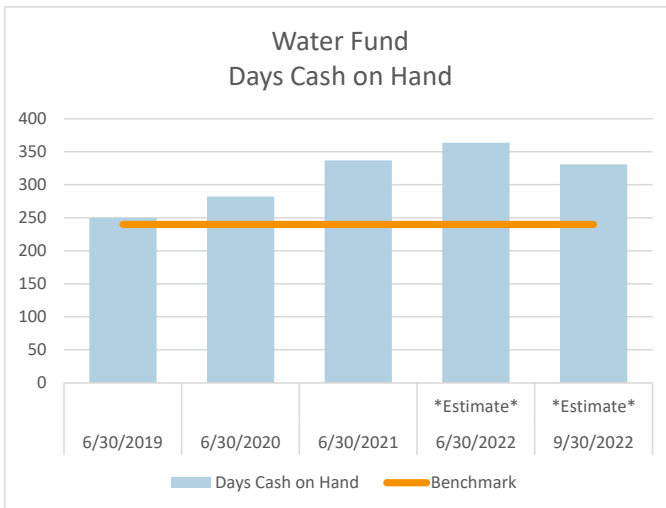
HPC:

- Regular Meeting held September 21, 2022, for the following applications:
 - 715 E. Front St. – to include an infill house and issuing the CoA for the demolition of the existing house.
 - 507 George St. – to include removing the existing rear porch, adding a new second floor rear addition and balcony, new rear deck, front column wraps, front handrails, front door replacement, replacement windows, fencing & gate, in all AVCs.
 - 404 Avenue B – to include fencing in all AVCs.
- Major and Minor COAs:
 - 823 Pollock St. – gate
 - 207 Pollock St. stair removal, door closure, fencing
 - 216 Johnson St. – fencing
 - 217 Change St. – tree replacement

Finance

ENTERPRISE FUNDS-CASH ON HAND

FUND	6/30/2019	6/30/2020	6/30/2021	6/30/2022 *Estimate*	9/30/2022 *Estimate*
Water Fund	\$ 7,340,138	\$ 8,316,009	\$ 9,927,702	\$ 11,345,081	\$ 11,523,014
Days Cash on Hand	250	282	337	364	331
Sewer Fund	\$ 4,460,409	\$ 5,096,368	\$ 5,829,222	\$ 5,828,618	\$ 5,702,133
Days Cash on Hand	125	152	164	155	144
Electric Fund	\$ 20,212,152	\$ 18,891,493	\$ 20,589,859	\$ 15,705,549	\$ 15,250,969
Days Cash on Hand	131	123	135	97	94



Benchmarks reflect the Minimum Operating Cash Reserve Levels established in the Utility Cash Reserve Policy adopted December 3, 2014. Minimum Days Cash on Hand:

Electric | 90 days
Water | 240 days
Sewer | 175 days

Actual Days Cash on Hand for each fiscal year are determined after the completion of the Annual Comprehensive Financial Report. The amounts above are estimates based on current financial information.

Finance

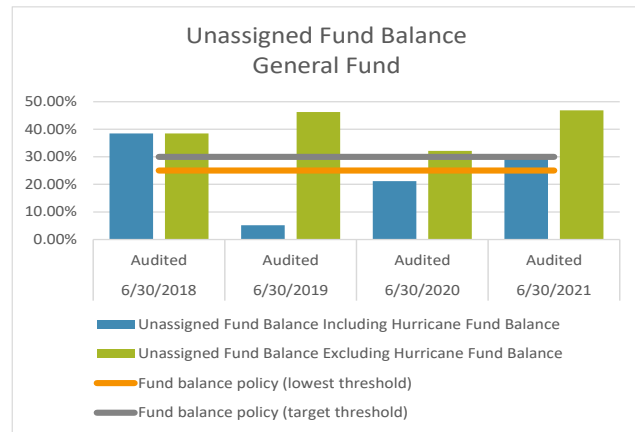
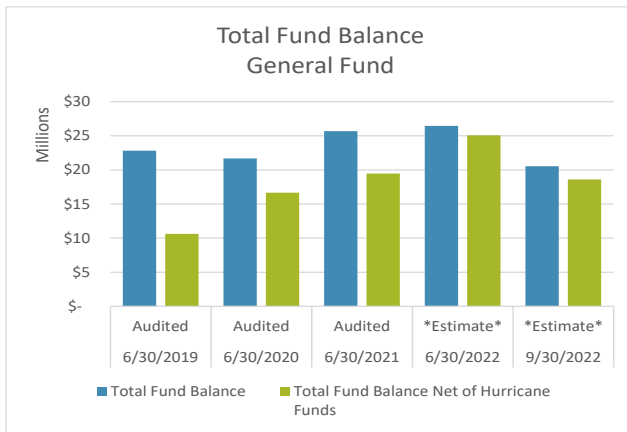
GENERAL FUND-CASH ON HAND

FUND	AS OF 6/30/2019	AS OF 6/30/2020	AS OF 6/30/2021	AS OF 6/30/2022 *Estimate*	AS OF 9/30/2022 *Estimate*
General Fund	18,354,389	15,877,194	21,847,635	23,126,663	19,868,306
Florence Fund	(11,578,971)	(5,099,694)	(5,354,700)	(3,868,444)	(4,614,740)
Dorian Fund	-	(1,457,187)	(424,424)	(424,424)	(341,513)
Isaias Fund	-	-	(386,919)	4,889	4,889
Net General Fund	6,775,417	9,320,313	15,681,592	18,838,684	14,916,943

GENERAL FUND-FUND BALANCE

Actual Fund Balance for each fiscal year is determined after the completion of the Annual Comprehensive Financial Report. The estimates are based on current financial information.

FUND	AS OF 6/30/2019 Audited	AS OF 6/30/2020 Audited	AS OF 6/30/2021 Audited	AS OF 6/30/2022 *Estimate*	AS OF 9/30/2022 *Estimate*
Total Fund Balance	\$ 22,829,395	\$ 21,681,255	\$ 25,687,191	\$ 26,451,388	\$ 20,538,505
Total Fund Balance Net of Hurricane Funds	\$ 10,628,789	\$ 16,676,063	\$ 19,461,424	\$ 25,076,572	\$ 18,606,076
Unassigned Fund Balance	5.19%	21.18%	30.34%	N/A	N/A
Unassigned Fund Balance Excluding Hurricane Fund Balance	46.29%	32.15%	46.88%	N/A	N/A



The chart on the left illustrates the total fund balance (includes all types of fund balance) and the chart on the right illustrates only the unassigned (non-appropriated) fund balance.

In the respective charts, the blue bar represents the fund balances if there were no hurricane funds; the green bar represents the fund including hurricane fund deficits. Benchmarks reflect the fund balance policy adopted February 27, 2018 where the City shall maintain Available Fund Balance of at least 25% for the General Fund, and shall strive to maintain approximately 35%.

Finance

FEMA RECONCILIATION

Reconciliation report for Hurricane Florence Costs and FEMA and Insurance Reimbursements

For the period ending: 9/30/22

Category	Obligated by FEMA*	Paid by City	Rec'd from FEMA	% Reimbursed	Payments in process		notes
					from FEMA	Due from FEMA**	
Police & Fire	\$ 546,971	\$ 1,009,158	\$ 410,229	41%		\$ 598,929	1, 2
Stanley White	7,506,649	471,152	-	0%		471,152	3
Drainage CAT A*	32,769,995	5,225,112	5,185,306	99%	39,806	0	
Ditches - CAT D *	1,924,155	1,854,544	-	0%		1,854,544	3
Management Costs *	2,153,876	1,829,831	968,958	53%		860,873	
Sewer	1,939,593	1,939,593	1,454,695	75%		484,898	2
Electric	3,935,801	4,359,630	3,716,008	85%		643,622	1, 2
Solid Waste	4,395,058	4,395,058	3,296,293	75%		1,098,764	2
Total	\$ 55,172,098	\$ 21,084,077	\$ 15,031,489	71%	\$ 39,806	\$ 6,012,782	

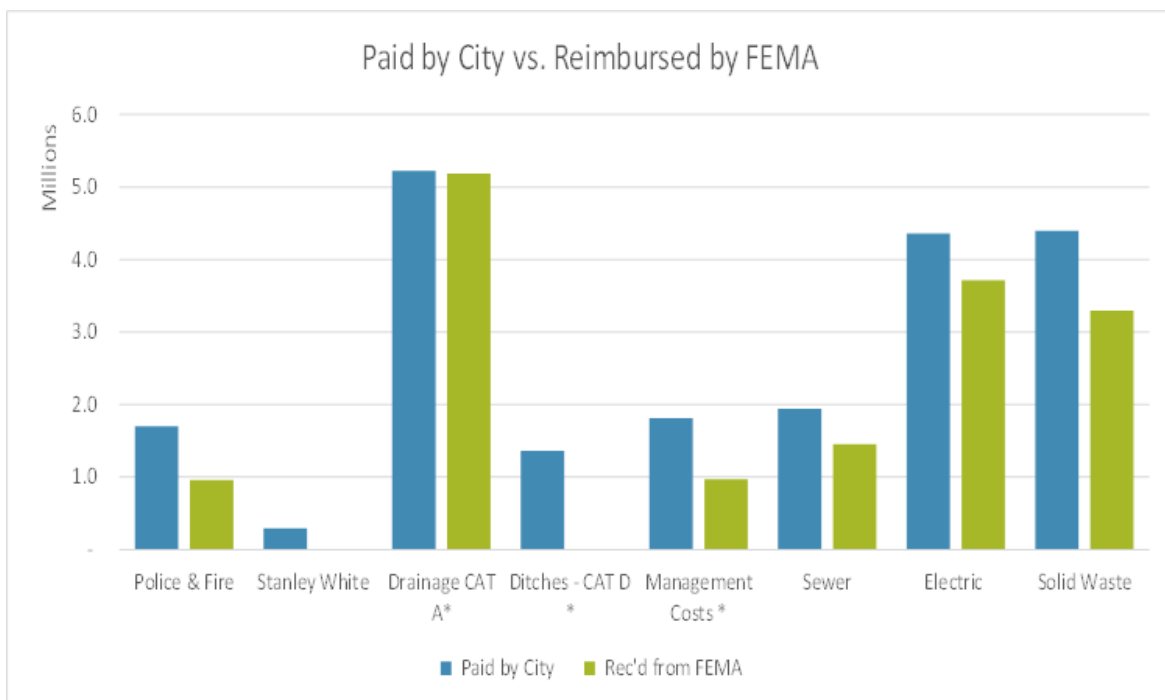
Notes:

1. admin pay higher than amt obligated
2. pending closeout
3. reimbursement request to be submitted this month

*Amount FEMA has awarded and agreed to pay

**Final obligations amounts will be determined by actuals costs upon completion of projects

Received from Insurance to date: \$2,650,566.30



Fire

Fire Suppression:

Incidents	2021 Total	2022 YTD	Last Month	Current Month
Number of Incidents	2,058	1829	218	211
90% Response Time to Incidents	8 minutes 59 seconds	9 minutes 22 seconds	8 minutes 51 seconds	9 minutes 53 seconds
Endangered Property Value	\$233,515,975	\$11,803,930	\$4,012,000	\$1,048,000
Property Losses Due to Fire	\$1,863,460	\$1,014,000	\$14,000	\$296,200
Percentage of Saved Property Value	99.20%	89.51%	99.70%	71.70%
Overlapping Incidents	N/A*	N/A*	28	34

* Not available due to new software current reporting limitations.

Fire Prevention:

Prevention Statistics	2021 Total	2022 YTD	Last Month	Current Month
Fire Investigations	41	34	3	4
Fire Inspections	1,693	1239	205	122
Permits Issued	108	81	9	14
Child-Passenger Seat Checks	91	54	7	7
People Educated Through Public Fire & Life-Safety Programs	4,712	4,505	123	1779
Smoke Alarms Installed	249	121	10	13

Narcan:

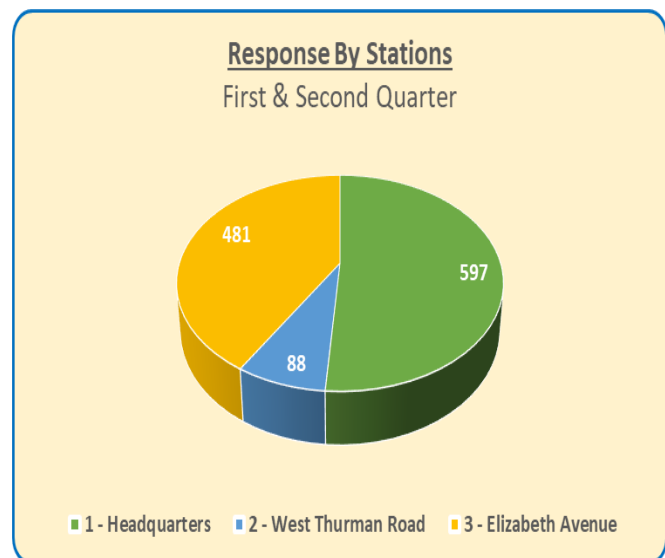
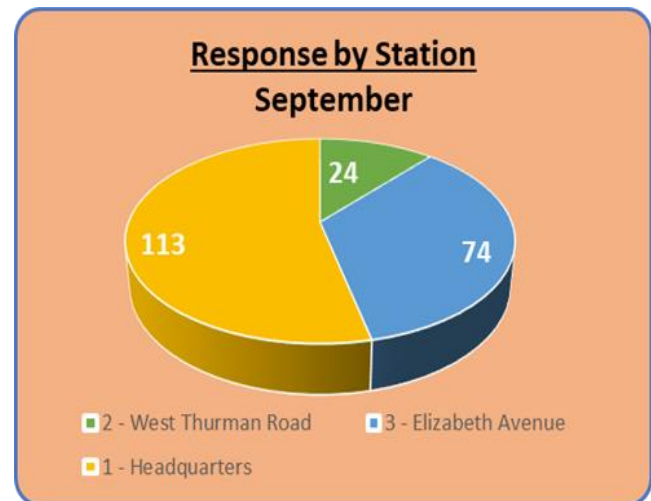
Statistics	2021 Total	2022 YTD	Last Month	Current Month
Overdose Calls Responded To	151	127	18	12
Instances Narcan Administered	4	13	2	1

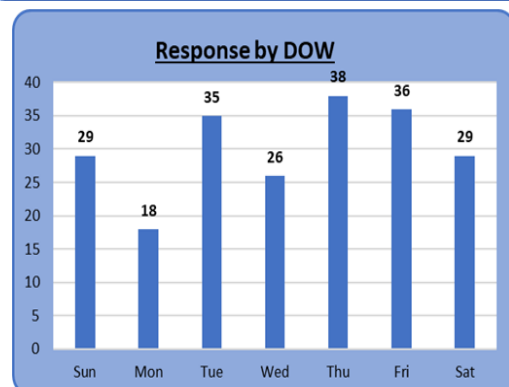
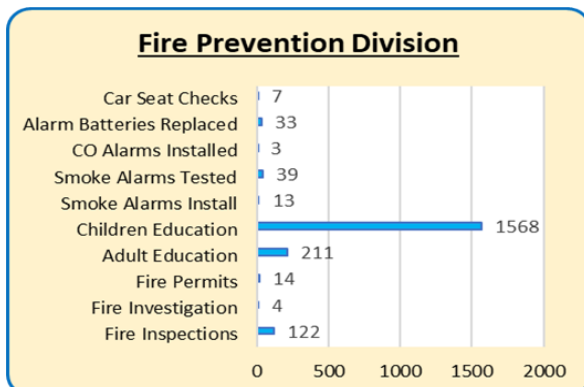
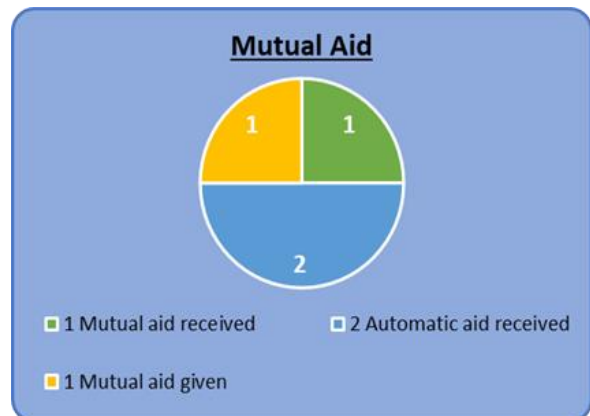
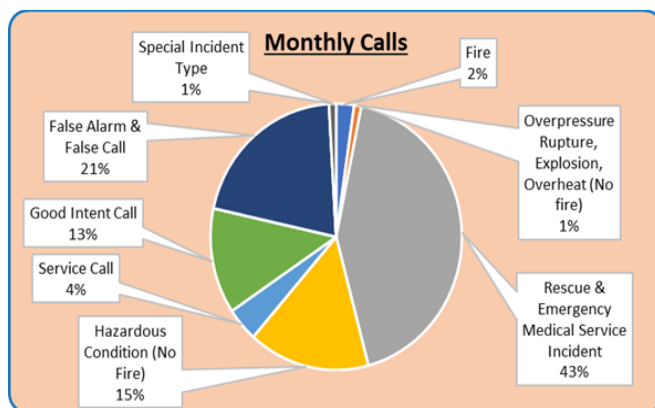
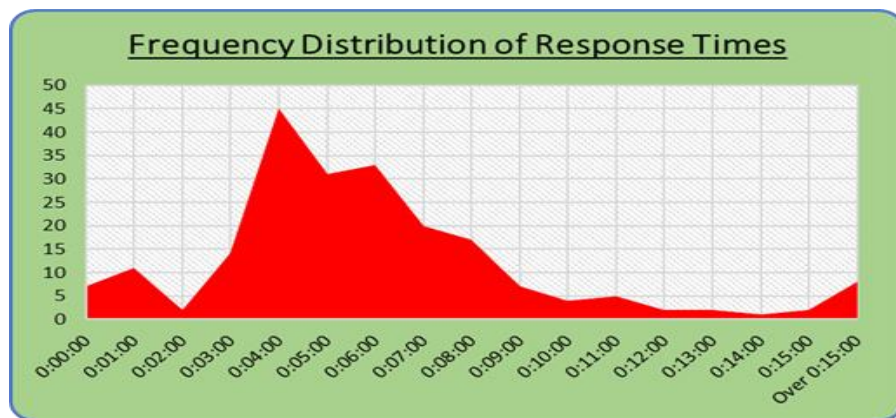
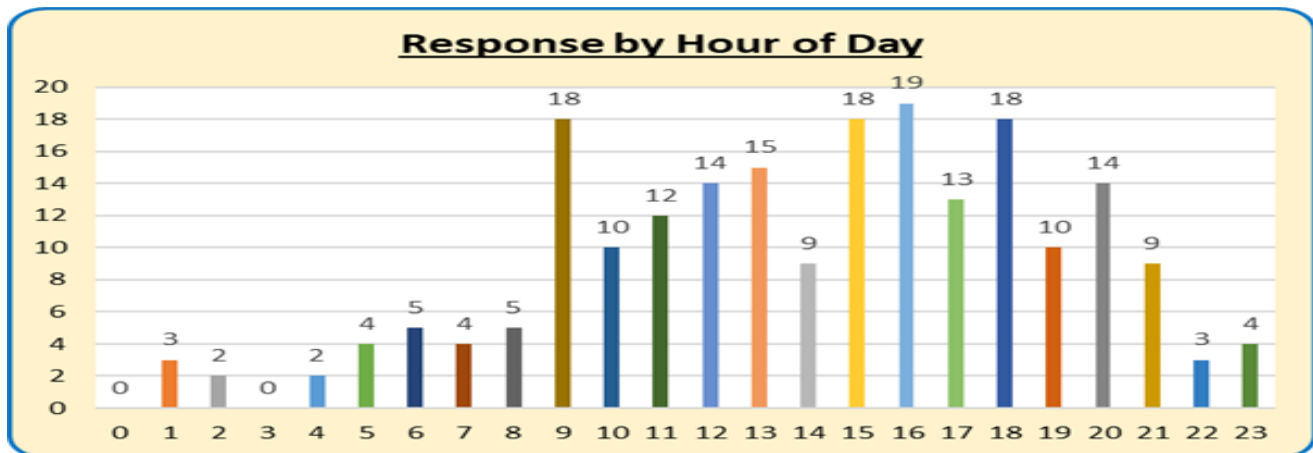
Significant Issues:

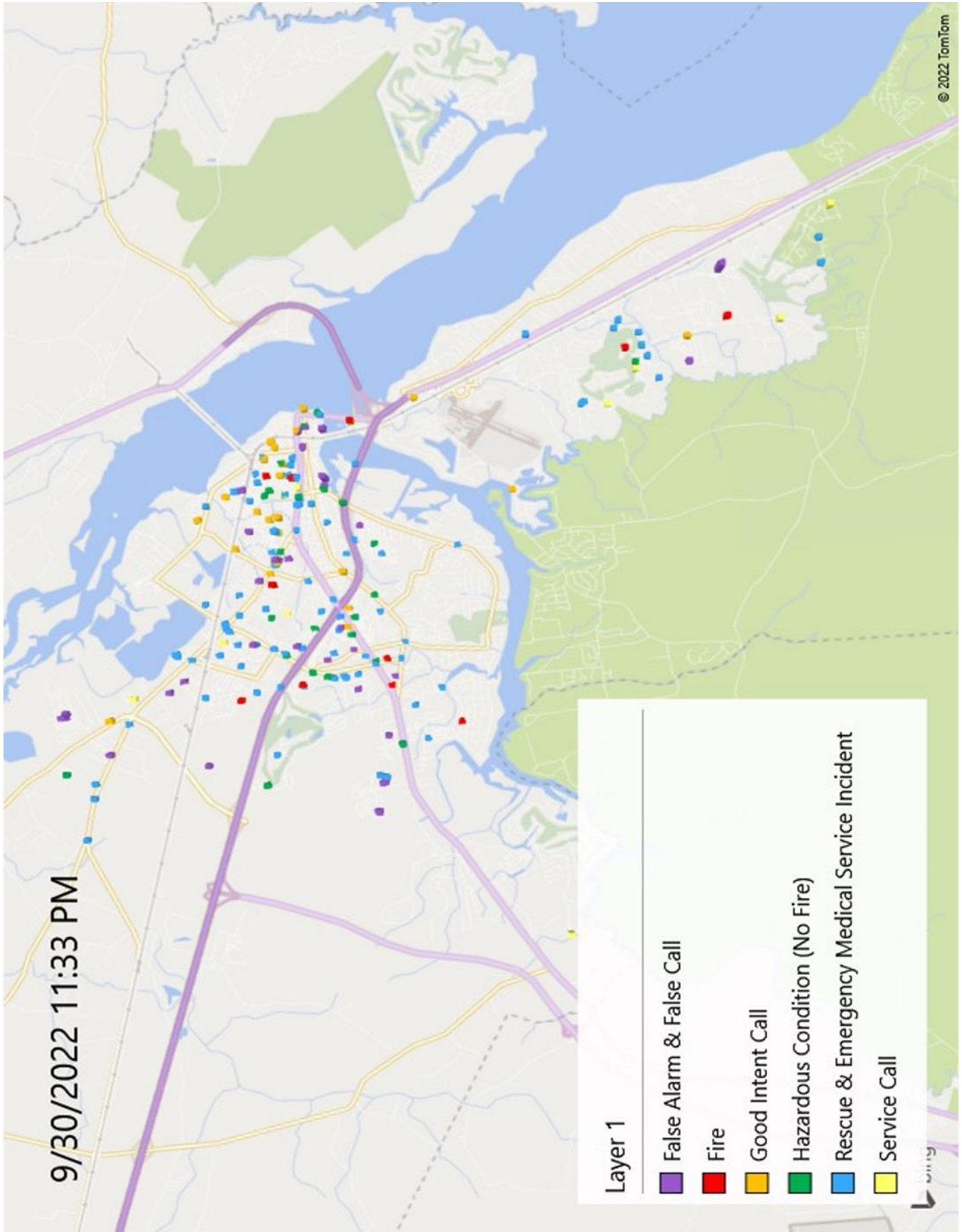
- Began successful fire education program with schools, day cares, and businesses

Breakdown of Response Types	Numbers
1-Fire	12
Brush or brush and grass mixture fire	1
Building fire	5
Cooking fire, confined to container	2
Natural vegetation fire, other	1
Off-road vehicle or heavy equipment	1
Outside rubbish, trash or waste fire	1
Passenger vehicle fire	1
3-Rescue & Emergency Medical Serv	93
EMS call, excluding vehicle accident w	18
Extrication of victim(s) from machine	1
Lock-in (if lock out , use 511)	2
Medical assist, assist EMS crew	46
Motor vehicle accident with injuries	14
Motor vehicle/pedestrian accident (M	2
Rescue or EMS standby	1
vehicle accident with no injuries.	8
Watercraft rescue	1
4-Hazardous Condition (No Fire)	26
Attempted burning, illegal action, othe	1
Electrical wiring/equipment problem,	2
Gas leak (natural gas or LPG)	3
Gasoline or other flammable liquid sp	1
Overheated motor	1
Power line down	2
Vehicle accident, general cleanup	16
5-Service Call	12
Animal rescue	1
Assist invalid	2
Lock-out	1
Public service	6
Public service assistance, other	2
6-Good Intent Call	26
Dispatched & canceled en route	7
Good intent call, other	1
HazMat release investigation w/no Ha	1
No incident found on arrival at dispat	15
Smoke scare, odor of smoke	2
7-False Alarm & False Call	42
Alarm system activation, no fire, unin	18
Alarm system sounded due to malfun	7
Carbon Monoxide detector activation	2
CO detector activation due to malfun	1
Smoke detector activation due to ma	5
Smoke detector activation, no fire - u	8
Sprinkler activation, no fire - uninten	1
Grand Total	211

Code	Database Response by NFIRS Code	Total	%
1	Fire	12	5.69%
2	Overpressure Rupture, Explosion, Ove	0	0.00%
3	Rescue & Emergency Medical Service	93	44.08%
4	Hazardous Condition (No Fire)	26	12.32%
5	Service Call	12	5.69%
6	Good Intent Call	26	12.32%
7	False Alarm & False Call	42	19.91%
8	Severe Weather & Natural Disaster	0	0.00%
9	Special Incident Type	0	0.00%
	Grand Total	211	







Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY21/22	Turnover FY22/23
Administration	15	0	1	0	2	0
Development Services	19	0	1	3	6	0
Finance	14	1	0	1	6	1
Fire	75	2	1	2	5	2
Human Resources	5	0	0	0	0	1
Parks & Recreation	30.5	0	1	2	7	0
Police	121.5	0	1	12	19	7
Public Utilities	87	0	1	12	13	5
Public Works	51	0	4	4	18	2
Water Resources	81	0	0	4	15	1
Totals:	499	3	10	40**	91	19

***Current vacancies due to separations from employment, promotions, demotions, and transfers.*

Safety News:

Workers' Compensation	2022	2023
Current Month's Claims	3 OSHA Recordable 0 Lost Time 0 Non-Recordable 0 Denied	1 OSHA Recordable 1 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	10 Recordable 3 Non-Recordable	4 Recordable 2 Non-Recordable
Current Month Costs	\$14,346.70	\$10,751.90
Year-to-Date Costs	\$64,085.33	\$28,972.60

Other:

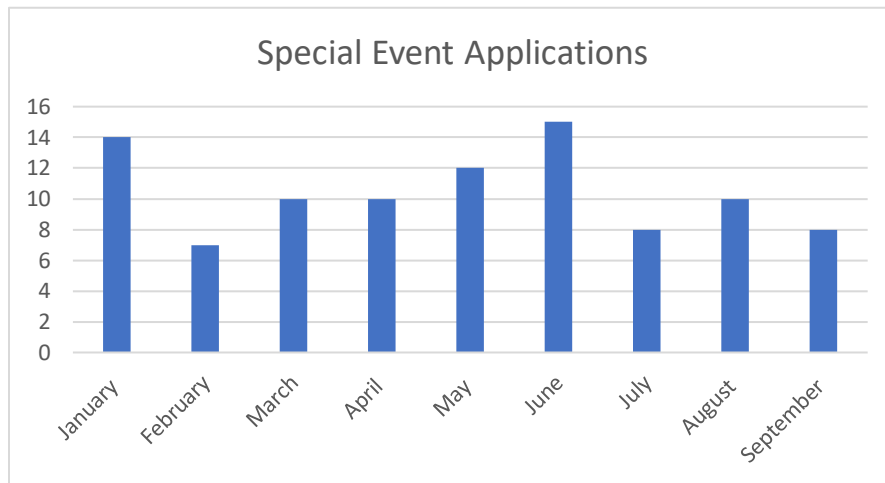
None

Parks and Recreation

- Pleasant Hill Park Community Center – Staff constructing interior of the building/rough in. Framing, plumbing, and electrical has been completed. Waiting for drywall contractor to begin.
- Stanley White Recreation Center – No Advisory Committee Meeting held during September. Virtual meetings were held with CPL to discuss interior and exterior designs. We will be working with the SWRC Advisory Committee to gather input for the History Wall at the October meeting.
- Comprehensive Master Plan – Met with McGill Associates, PA to discuss stakeholder meetings. Meetings scheduled for September 26th, 28th, 29th and 30th. Meetings on the 26th (Civic groups and Non-profits) and 28th (P&R Staff) were held. The 29th (Athletic and Educational) and 30th (Community Organizations) meetings were cancelled to be rescheduled due to Hurricane Ian. A Doodle Poll will be sent out for optimal dates/times for rescheduling. Paper copies of the public input survey have been made and distributed among target groups.
- Capitol Christmas Tree Event – Event planning occurring. The National Forest Service came to West New Bern Recreation Center to make ornaments for the tree with kids in the After School Program. Had a monthly check in meeting with the NFS. NFS and a few other organizations will provide info and items for sale at the event. Working with PD to plan escort of the tree which will include other organizations including veterans. Mayor Odham accepted an invitation to speak at the event. No response has been received from the 2nd MAW Band about performing. As a Plan B, the PIO has reached out to Craven County Schools requesting the New Bern High Marching Band.
- New Bern 101 – Session was held on September 15th. It was a great session with a lot of good feedback.
- American Bald Eagle Release – Wild at Heart Wildlife Rehabilitation released a rehabilitated American Bald Eagle at Martin Marietta Park on September 17th. 200+ spectators attended to see the Eagle take flight.
- Magic Midway Carnival – Held at Lawson Creek Park September 2nd – 11th.
- MumFest – Attended MumFest group meetings. Logistical preparations occurring (tents, bleachers, trash barrels, stages, buses, and mum delivery). Touched up mum display items (arch, welcome sign, and wagon).

Grounds Maintenance General Work - Mowing and maintenance of general landscape beds are occurring on a weekly basis in our parks, right of ways, green spaces, and city facilities. Seasonal mowing is occurring in all parks, cemeteries, medians, city buildings and rights-of-way. Temporary staffing for mowing has been difficult. We have only been able to keep 1 temporary worker consistently. We would like to have a total of 8. Holden Temporaries continues to advertise these positions for us. The lack of staff is affecting the mowing schedule. Time between mowing is currently at 4 weeks. Staff have been working on athletic fields daily mowing, dragging, and painting lines. Athletics and Parks & Grounds staff have been working together to maintain fields.

Special Events - Upcoming events include Movies in the Park and Halloween festivities. Community Special Event applications are being received daily. Staff are removing barricades and doing set up/take down of the chess boards every Friday for Downtown Street Cafes. Ten (8) Special Event Applications were received during September.



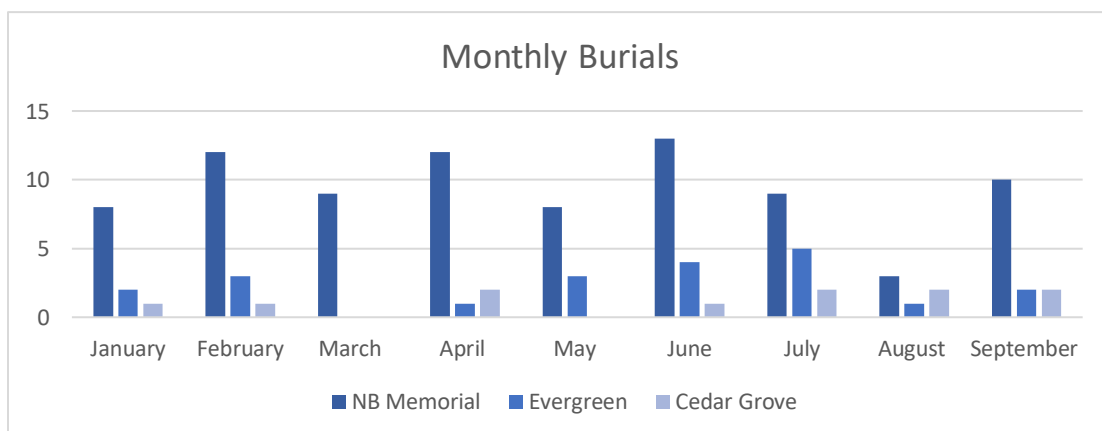
Capital Christmas Tree Event Timeline

- The tree will be hauled by Hardy Brothers Trucking
- Tree will arrive in New Bern on Friday, November 11th
- Event will be held on Saturday, November 12th at Union Point Park. Time 1:00pm – 3:00pm
- Tree will depart on Sunday, November 13th
- National Forest Service who is coordinating the tour stops has requested to store the tree overnight at a secure location. PD recommended Public Works yard. It will be stored here on Friday and Saturday night.
- PD will work with local LEO for transportation in and out of New Bern. (Captain Daniels has been involved and coordinating with the local contact, Steve Barnett).

Athletics – Programming planning for Adult Coed Volleyball and Youth Basketball has begun.

Recreation - Programs held during September included, BEAR Afterschool (20 daily average), Baketivity (3 participants), Senior Fitness (43 participants), Low Impact Aerobics (9 participants), Ceramics (43 participants), Senior Line Dancing (19 participants), Fencing (25 participants), Joggin Noggin (3 participants), Pickleball Clinic (31 participants) and Weekday Walking (6 participants). Other programs offered were Little Tots Jewelry, Badminton, and Senior Volleyball.

Cemeteries - Fourteen (14) burials occurred in September (Evergreen 2; New Bern Memorial 10; Cedar Grove 2).



Police

Crime:

Incidents & Arrests	Sep Total	2019 Total	2020 Total	2021 Total	2022 YTD
NIBRS* Group A Incidents	155	2,644	2,530	2,235	1,509
NIBRS* Group B Incidents (Arrests)	52	736	589	725	549
Adult Arrests	97	1,477	1,256	1,325	996
Juvenile Arrests	-	3	2	3	3
Total Arrests	97	1,480	1,258	1,328	880
Police Calls for Service	3,494	45,402	41,846	44,299	32,243
Business Alarms Dispatched	125	1,981	1,635	1,510	1,031
Residential Alarms Dispatched	25	645	497	484	370
Alarm Calls (PD Dispatched)	150	2,626	2,132	1,994	1,401

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Sep Total	2019 Total	2020 Total	2021 Total	2022 YTD
Homicide	-	2	4	6	2
Rape	2	8	15	14	13
Robbery	3	25	23	22	7
Aggravated Assault	10	88	119	97	80
B&E – Residence	8	177	176	114	70
B&E – Business	2	49	30	34	24
Theft from Motor Vehicle	14	141	127	116	79
Larceny	30	841	706	608	342
Motor Vehicle Theft	4	25	34	35	22
Arson	1	7	1	5	3
Total	74	1,360	1,235	1,051	642

Criminal Investigations	Sep Total	2021 Total	2022 YTD
Cases Assigned	14	170	147
Cases Closed by Arrest	5	41	32
Cases Closed Leads Exhausted	0	15	2
Cases Closed Unfounded	0	13	6

2022 Cases of Note - Sep	
2022-29389	Gunshot victim: 900 block of Main St, Victim sustained three gunshot wounds to the torso from a drive by shooting. Area

	canvassed, evidence collected, and interviews conducted. Suspect arrested for AWDWIKISI.
2022-30657	Gunshot victim: Intersection of Cedar and Smith, victim arrived at hospital with a single gunshot wound to the thigh. Interviews completed, area canvassed, and evidence collected. Investigation identified the shooting was accidental and self-inflicted.
2022-31638	Stabbing: 20 block of Autumn Pl, Conflict between a landlord and the tenant lead to a physical altercation which resulted in a stabbing. Interviews conducted, scene processed, canvass completed, and evidence collected. AWDWISI warrant obtained but they have not been served as of this time.
2022-31805	Stabbing: 1100 block of Ashley Park Rd, domestic stabbing victim arrived at the ER reporting a stabbing resulting in the suspect being located at the residence. Interviews conducted, scene processed, evidence collected. Canvassed area for witnesses. Suspect identified and AWDWISI warrant obtained resulting in an arrest.
2022-32219	Child Abuse: 600 block of Second Ave, Toddler failure to thrive case as the mother does not feed nor provide necessary medical care as required. Child is currently hospitalized and out of the mother's care. Awaiting medical records, DSS records, and interview of suspect before obtaining warrants. DA Office has been consulted.

Crime Analysis		
	Sep 2022	2022 YTD
Top 5 Calls for Service & Number of Incidents	1) Traffic Stop– 592 2) Security Check Business –266 3) Follow-Up/Supplemental – 192 4) Citizen Assist– 181 5) Directed Patrols - 127	1) Traffic Stop – 4,665 2) Security Check Business –2,973 3) Follow-Up/Supplemental – 1,797 4) Directed Patrols – 1,729 5) Security Check Residential – 1,597
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 1309 Country Club Rd. (Extra Duty, Security Checks, Field Interviews) - 59 2) 3105 M L King Jr Blvd (Larceny, Security Checks, Nuisance)- 56 3) 1100 Clarks Rd. (Commitment Papers)- 55 4) Middle St./Pollock St. (Extra Duty, Foot Patrols, Directed Patrols)- 49 5) 210 E Front St (Security Checks, Suspicious Vehicle, Trespassing) -49	
Top 4 Group A Crime Locations for Current Month and Number of Incidents	1) 1210 Broad St. (Robbery-Attempted, Larceny) - 2 2) 3105 M L King Jr Blvd (Larceny) – 2 3) 370 Washington Post Rd. (Larceny) – 2 *No other location had more than one (1) Incident/Report	

**Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

Personnel:

Extra Duty Hours						
Sep	2017 Total	2018 Total	2019 Total	2020 Total	2021 Total	2022 YTD
525.5	4,076.75	4,525.01	4,392.75	995.50	1,110.50	1,774.90

City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting.

Overtime (2022)	Sep Total	2019 Total	2020 Total	2021 Total	2022 YTD
Office of the Chief	\$0.00	\$180.55	\$62.84	\$2,261.12	\$286.20
Operations Division	\$11,124.37	\$151,599.12	\$118,609.28	\$126,171.84	\$96,708.46
Services Division	\$6,965.66	\$136,802.31	\$89,971.82	\$85,190.82	\$68,363.35
Investigations Division	\$2,384.13	\$42,992.18	\$19,358.26	\$26,177.20	\$28,714.56
TOTAL	\$20,474.16	\$331,574.16	\$228,013.20	\$239,800.98	\$194,234.63

Significant Issues (not noted above):

Public Utilities

- **High-Profile Projects:** Nine high profile projects have been identified for electric utilities. The most current location map is not available. I have included the one from July for reference. This map assists with visualizing the project locations. There are also six high profile water and sewer projects currently underway. An updated summary is included.
- **System Reliability:** A total of 53 interruptions were recorded on the electric system during the month of September. This impacted a total of 5445 customers. As a result, customers experienced an average of 0.229 interruptions and were restored in an average of 19.422 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics.”
- **Safety:** Monthly safety meetings continue. Continue to mitigate the spread of COVID.
- **Electric and Water Sales:** Graphical trends of revenue and expenses are Included.
- **Employee Recognitions:**

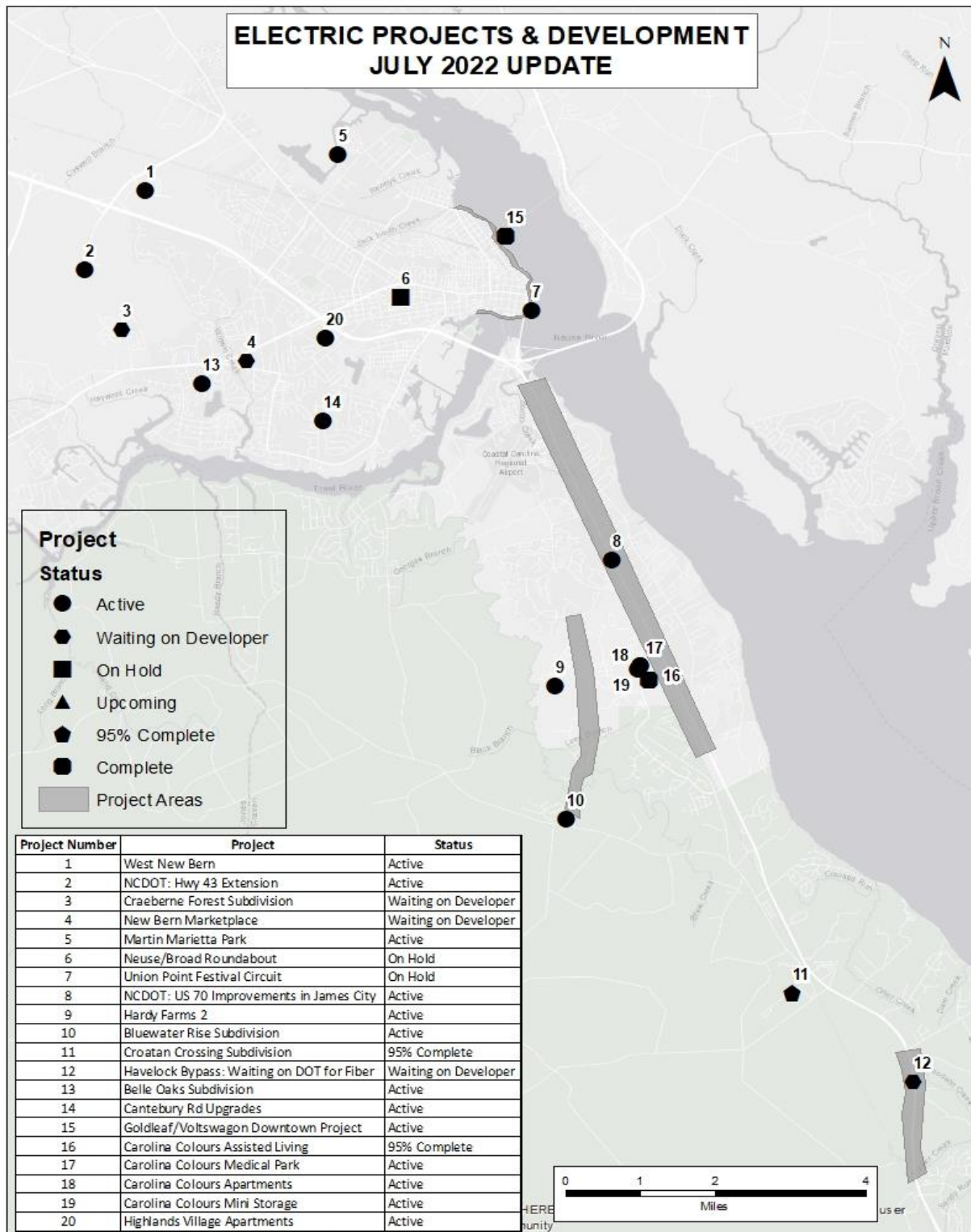
A special thank you to all our Tree Trimming crews for doing a great job during the recent weather impacts of Hurricane Ian.

Jerry Finch, Gary Harker, Thomas Garcia - An email was received from a citizen asking if we could get some vines cut that were covering a power line at his terminally ill brother's home. The citizen reported that Jerry, Gary and Thomas came out and took care of the problem and was very professional.

Leslie Pinkston – A special thank you to Leslie for helping Sheri with audit reporting. She spent a couple days working on that and it was a huge help! We would also like to thank Leslie for organizing and planning events for MumFest and Public Power Week. We know it is a lot of work, but she has done a fantastic job!

Justin Carmen - Thank you Justin for your work on the generator repairs at the college. Justin spent a lot of time on the phone daily trying to get answers and an eventual solution. We appreciate your hard work!

An update to the following report was not received for September.



- **Advanced Metering Infrastructure Project –**

SEPTEMBER 2022

Utility	Active Cust.	Never AMI Cust.	Active AMI Cust.	% Complete
Electric	23,801	31*	23,801	99.999
Water	18,816	~2,570	15,312	~95.565
Installed Gateways		42		
Installed Relays		88		
LM Customers		4,850		
Total Switches		7,561		
Controlled Devices				
Air Conditioner		Electric Furnace	Heat Strips	Water Heaters
4,858		86	2,692	2,672

**Electricities read meters*

Note: Active AMI meters reporting procedure has been corrected and adjusted accordingly

Note: Water's 'Never AMI' estimate impacts the '% Complete'

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. Annual budget amount has been spent. The effort will resume in the new budget year.
- **Vegetation Management** – Is ongoing throughout the service area.

Public Utilities

High-Profile Electric Projects:

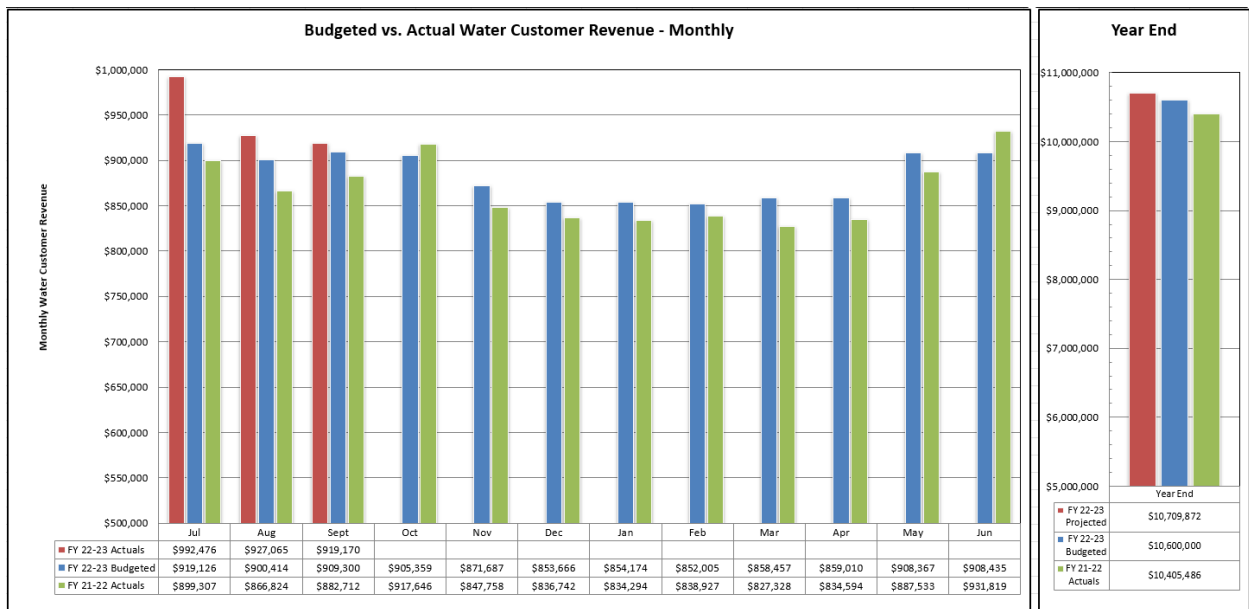
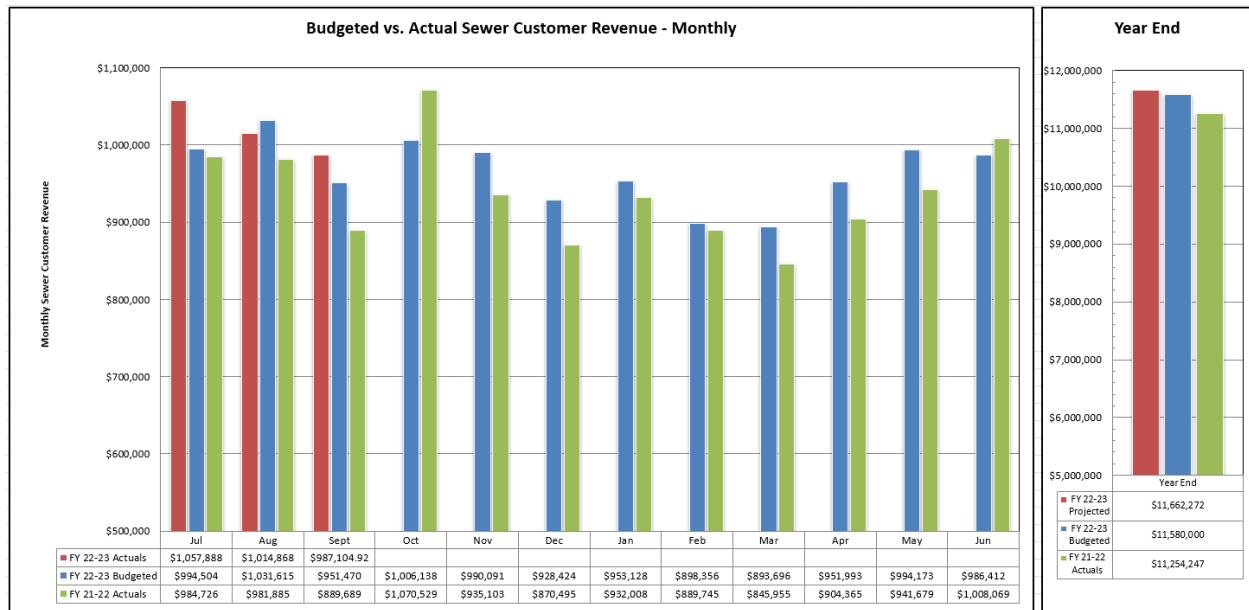
- **Bluewater Rise Subdivision**. *New underground residential subdivision*. Construction is following the pace of the developer. Starting new phase - Hutton Pointe.
- **Croatan Crossing Subdivision**. Construction is following the pace of the developer. This project is 98% complete.
- **NCDOT**. *This consist of various NCDOT projects.*
 - a. NC Hwy 43 Extension – Engineering
 - b. Neuse Boulevard Roundabout – On hold by NCDOT.
 - c. US Hwy 70 – James City – Engineering, Design and Construction
 - d. Havelock Bypass – Engineering, Design and Construction
 - e. Havelock Bypass Fiber – Awaiting additional information
 - f. Thurman Road to Havelock bypass – NCDOT hold.
 - g. *Reimbursable dollars to date: \$2,471,474.80; collected to date \$2,125,911.91*
- **Martin Marietta** – Following pace of developer.
- **West New Bern** – Electric line extension in progress and following pace of developer.
- **Volkswagon DEQ Grant** – Havelock grant application has been submitted. Red Bear project reimbursement.
- **Canterbury Road** – Complete.
- **Hospital Expansion** – Awaiting further information.
- **Schlaadt Plastic Plant Expansion** – Customer hold.

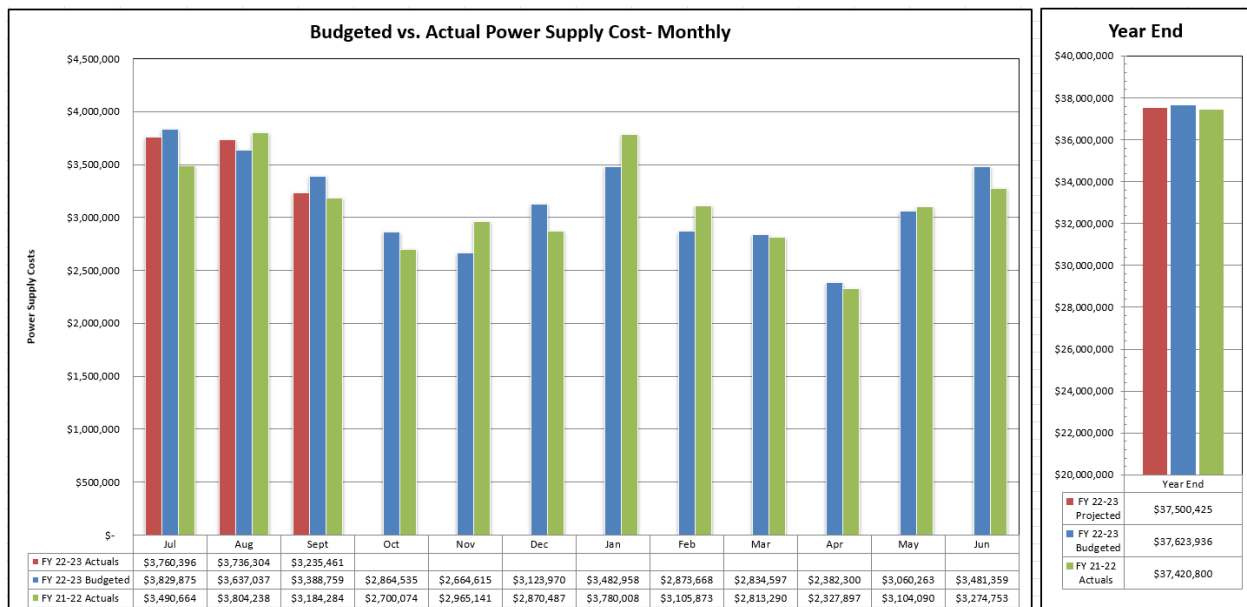
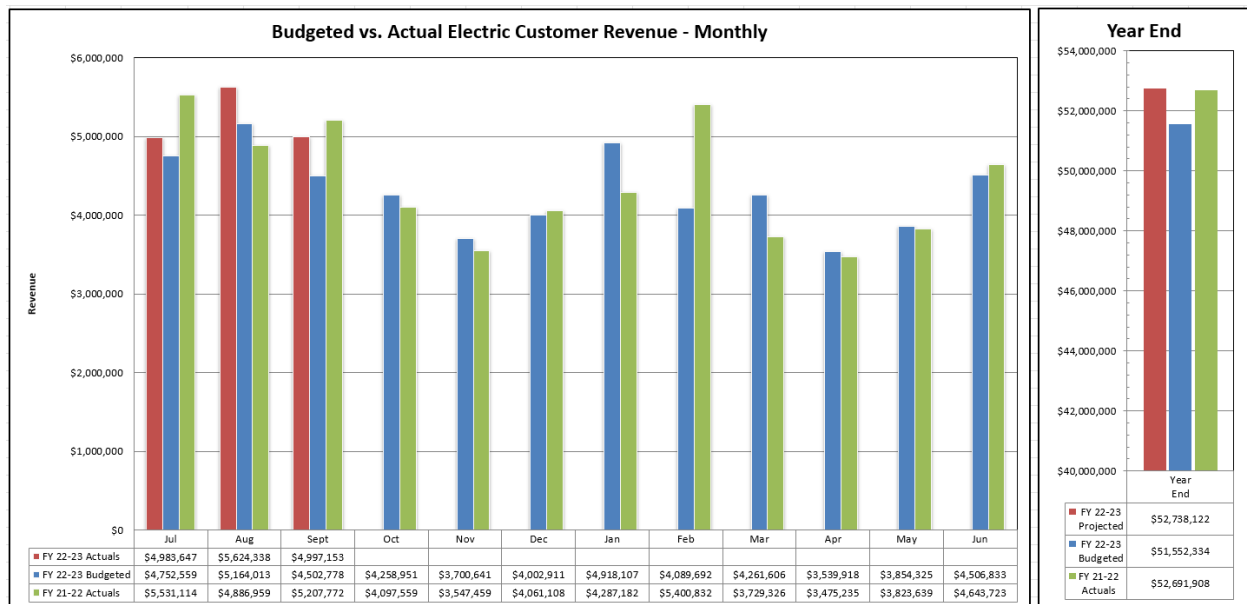
Public Utilities

- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity. Contract-I “Line Work” and Contract-II “Pump Station” are currently advertised for bids with a scheduled bid opening of October 27th.*
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies. The NCDOT has postponed the proposed work on extending Highway 43, which will impact the southern tie-in for this project. At this point, we plan to continue moving forward with the water project and will make the necessary modifications to the project to complete the southern tie-in, without the highway improvements in place.*
- **FY22 Water & Sewer Improvements** – *Rehabilitation of existing water and sewer infrastructure in various locations throughout City, in advance of the FY22 paving project. Water Resources staff have worked with Public Works to determine the areas in the FY22 paving program that will need water and sewer infrastructure replaced prior to paving. The remaining work on Washington St. and Raleigh St. has been delayed due to contractor availability, but is scheduled to be under way later this fall.*
- **Southeast Water Improvements Project** – *Installation of a new water main to provide a looped connection between the Wilcox Road elevated tank and Old Airport Road, which will improve firefighting capabilities on the southern portion of Old Airport Road. The contractor has mobilized to the site and has started setting up erosion control measures and will begin the clearing operation in early October.*
- **Northwest Interceptor Rehabilitation Phase II** – *This project will involve the rehabilitation of approximately 2,000 linear feet of the Northwest Interceptor. This portion of the City’s sewer collection system is a large outfall line that runs through long stretches of flood plain on its path the City’s WWTP. The project will line the existing sewer main with CIPP lining and waterproof the manholes along the route. A \$230,000 NCDWI grant has been obtained to fund a portion of this project. The design of the project has been completed and is currently being submitted for permitting, with anticipation of going out for bids as soon as authorization is granted by NCDEQ.*
- **Highway 70 James City – Water & Sewer Relocations** – *This project will involve the relocation of approximately 19,000 LF of water main and 44,000 LF of sewer main that will be required to accommodate the Highway improvements. Over the past month, the contractor has worked to install the new water and sewer mains in the areas north and south of Grantham Road. To date, 2,200 feet (5%) of the sewer main and 4,300 feet (22%) of the water main has been installed.*

Public Utilities

Electric System Outages and Reliability Statistics			
*Adjusted for APPA Event Threshold			
	September 2022		2022 YTD
# of Interruptions	53		394
# of Customers out	5445		25431
Customers Minutes Out	461578		1600005
September 1, 2022 to September 30, 2022			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDIMinutes)	ASIAI (Percent)
19.422	0.229	84.771	99.9534%
September 1, 2021 to September 30, 2022			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
33.938	0.472	71.9	99.994%
September 1, 2020 to September 30, 2021			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
23.039	0.268	86.079	99.9959%
Outages			
Scheduled/Unscheduled	Cause		Total Outages
Unscheduled	Squirrel/Snake		7
Unscheduled	Bird		1
Scheduled	Vines		4
Unscheduled	Equipment Worn Out		2
Unscheduled	Manufacturing Defect		0
Scheduled	Repairs		5
Unscheduled	Other-Lighting		0
Scheduled	Relocation		3
Unscheduled	Failure of Greater Transmission		8
Unscheduled	Tree		3
Unscheduled	Other-Wildlife		1
Unscheduled	Road Construction		0
Unscheduled	Equipment		9
Unscheduled	Contact with Foreign Object		0
Unscheduled	Equipment Replacement		4
Unscheduled	Equipment Damage		5
Unscheduled	Storm		2
Unscheduled	Unknown/Other		0
TOTAL			54





Public Works

Leaf and Limb:

Service Provided (Tons)	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	September 2022
White Goods Collected	49.50	40.50	4.50	4.50
Brown Goods Collected	4,191.00	3,491.40	811.80	264.00
Yard Waste Received	13,612.05	11,432.91	2,769.79	975.57
Mulch Dispersed	450.05	779.90	263.21	199.08

City Garage:

Costs	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	September 2022
Services Provided by City Garage:				
Vehicles Serviced	2,728	2,793	834	269
Total Labor Cost	\$118,978.38	\$124,619.90	\$ 35,096.08	\$10,818.74
Total Parts Cost	\$222,112.11	\$256,478.58	\$ 85,427.65	\$29,389.38
Total Cost (Parts + Labor)	\$341,090.50	\$381,098.48	\$120,523.73	\$40,208.12
Services Provided by Contract:				
Vehicles Serviced	403	420	149	55
Total Labor Cost	\$105,911.46	\$111,323.13	\$34,180.52	\$12,976.36
Total Parts Cost	\$149,450.03	\$144,368.02	\$46,910.42	\$15,639.92
Total Cost (Parts + Labor)	\$255,361.49	\$255,691.15	\$81,090.94	\$28,616.28
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	3,129	3,214	983	324
Total Labor Cost	\$224,889.84	\$235,940.03	\$ 69,276.60	\$23,795.10
Total Parts Cost	\$371,562.14	\$400,846.60	\$132,338.07	\$45,029.30
Total Cost (Parts + Labor)	\$596,451.98	\$636,789.63	\$201,614.67	\$68,824.40

Cost by Department	FY20-21 YTD	FY21-22 YTD	FY22-23 YTD	September 2022
Public Utilities (Electric)	\$ 75,734.54	\$ 78,440.04	\$25,744.04	\$ 7,513.77
Public Utilities (W&S)	\$139,000.69	\$144,044.80	\$38,694.95	\$19,711.03
Police	\$107,363.21	\$133,588.42	\$35,440.36	\$11,081.82
Recreation & Parks	\$ 23,305.33	\$ 18,916.65	\$ 6,827.17	\$ 1,952.09
Finance	\$ 17,342.25	\$ 11,591.79	\$ 5,172.17	\$ 1,547.86
Public Works	\$155,557.33	\$162,118.12	\$53,794.83	\$17,155.72
Fire / Rescue	\$ 72,368.27	\$ 84,908.56	\$33,276.44	\$ 9,606.10
Human Resources	\$ 1,512.06	\$ 614.13	\$ 1,510.08	\$ 0.00
Development Services	\$ 4,268.27	\$ 2567.12	\$ 1,154.63	\$ 256.01

Significant Issues: None.

Attendance for Board Appointees

Board of Adjustment			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Richard Parsons	N/A	4	Ward 1
Peter Dillon	N/A	0	Ward 3
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	1	Ward 6
Kenneth “Kip” Peregoy	N/A	3	Mayor Outlaw
Barbara Sampson	N/A	0	Ward 5
Jonathan Foster (Alternate)	N/A	3	Ward 4
Ross Beebe (Alternate)	N/A	1	Ward 3

*A meeting was not held in September

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Corinne Corr	N/A	0	Ward 1
Carol Williams	N/A	0	Ward 2
Marshall Williams	N/A	1	Ward 3
Vernon Guion	N/A	0	Ward 4
James Woods	N/A	0	Ward 5
Della Wally	N/A	0	Ward 6

Meetings are held quarterly. A meeting was not held in September.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Bill Stafford	P	0	BOA

Dangerous Dog Board			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Dona Baker	N/A	0	BOA
Dr. Steve Stelma	N/A	0	BOA
Bobbi Kotrba	N/A	0	BOA

*Meetings are only held as needed.

Attendance for Board Appointees

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
George Halyak	P	1	Ward 1
John Meehan	P	0	Ward 2
David Finn	P	0	Ward 3
Betty Blythe	P	2	Ward 4
Henry Watson	P	4	Ward 5
Elona Fowler	P	4	Ward 6
Gary Lingman	P	1	Bengel
Daniel Ensor	N/A	N/A	Mayor
David Pickens	A	3	Odham
Ex-officio Bobby Aster	A	5	Odham

Historic Preservation Commission			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Tripp Eure	A	2	Mayor
Mollie Bales	P	0	Ward 1
Dr. Ruth Cox	P	1	Ward 2
Jim Bisbee	P	0	Ward 3
Tony Bryant	A	1	Ward 4
Annette Stone	P	1	Ward 5
Jim Morrison	P	0	Ward 6
Tim Thompson	P	0	Aster
Candance Sullivan	A	1	Outlaw

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Zeb Hough	P	2	Mayor
Pete Monte	P	0	Mayor
Chris Ormond	A	3	Mayor
Sulin Blackmon	P	1	HA Residents
Ronald Scott	P	1	Mayor
Janelle Reddick	P	0	Mayor
Denise Harris-Powell	P	0	Mayor

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Bob Brinson	N/A	2	Brinson
Johnnie Ray Kinsey (Alternate)*	N/A	2	White

*Alternate only *required* when regular appointee is not attendance. A meeting was not held in September.

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Carol Becton	N/A	0	Odham
Sam Carter	N/A	1	Bengel
Bo Wernersbach	N/A	1	Bengel
Shelley Maloy	N/A	1	Bengel
Sabrina Bengel	N/A	4	Aster

*Meetings are held alternate months (February, April, June, August, October, and December). A meeting was not held in September.

Attendance for Board Appointees

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Brad Jefferson	P	0	Mayor
Travis Oakley	P	0	Ward 1
Margie Dunn	A	2	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	P	2	Ward 4
Kyle Dearing	P	0	Ward 5
Pat Dougherty	P	1	Ward 6

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Amy James	N/A	0	Best
Isaiah Daniels	N/A	0	Aster
Karen May	N/A	0	Kinsey
Tyrone Brown	N/A	0	Odham
Lesley Hunter	N/A	0	Bengel

*Meetings are only held on an as-needed basis for appeals of disciplinary actions.

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2022 To Date	Appointed By
Stephanie Lovick	A	3	Gov. Bd. As Whole
Kip Peregoy	P	1	Gov. Bd. as Whole
Beth Walker	P	2	Gov. Bd. as Whole
Julian (Jay) Tripp	A	3	Gov. Bd. as Whole
Leander "Robbie" Morgan, Jr.	P	2	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
Julius Parham	P	2	Gov. Bd. as Whole
Tabari Wallace	P	0	Gov. Bd. as Whole
Theresa Lee	A	2	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.

Attendance for Board Appointees

Stanley White Recreation Center Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2022 To Date	Appointed By
Leander Morgan, Jr.	N/A	0	Gov. Bd. As Whole
Talina Massey	N/A	2	Gov. Bd. as Whole
Kurtis Stewart	N/A	2	Gov. Bd. as Whole
James Woods	N/A	0	Gov. Bd. as Whole
Bernard White	N/A	0	Gov. Bd. as Whole
Reginald Pender	N/A	0	Gov. Bd. as Whole
Elijah Brown	N/A	1	Gov. Bd. as Whole
Barbara Lee	N/A	1	Gov. Bd. as Whole

A meeting was not held in September.