

NEW BERN



NORTH CAROLINA

*Everything comes together here*

# Departmental Monthly Reports

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July 2019

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## Development Services

### Inspections:

Overview	2018 YTD	% Change from Last Year	2019 YTD	July 2019	% Change from Previous Month
Commercial Permits – New Construction	162	-80%	98	8	25%
Residential Permits – New Single Family	143	-23%	124	8	163%
Residential Permits – Additions/Remodels	326	-39%	257	23	26%
Mobile Homes	23	-360%	6	1	-100%
Signs	38	-81%	28	7	-86%
Certificates of Occupancy – Residential	115	-64%	87	17	-71%
Certificates of Occupancy – Commercial	6	45%	13	2	-50%
Total Permit Valuation	\$63,864,153	-134%	\$32,274,240	\$5,037,002	66.07%

### Community and Economic Development:

#### **Volt Center/City Market:**

- July 8<sup>th</sup> - Staff met with food service entrepreneur interested in the kitchen commissary space.
- July 9<sup>th</sup> – City Market Stakeholder meeting held for the project. 16 interested parties attended, with attendance lower due to vacation schedules. Staff will begin developing promotional materials to recruit participation. Additional stakeholder groups will be invited to the next meeting. Staff will work on meeting with farmers at another time more convenient for their schedules.
- July 9<sup>th</sup> – City staff met with Community College PR department about marketing and promotion for the site, communication activities related to the project, and enrollment at the workforce development training center. Nearly 60 students are already enrolled in classes occurring at the Volt Center. Promotional materials have been created and cards sent out to the general public. A video has also been created to showcase the Volt Center and highlight programs.
- Tour of the site conducted with City Public Information Officer.
- Craven Community College filmed video for promotional purposes on site and created promotional rack card for programs available.
- Staff met with construction contractor on site to discuss the project management activities.

## Development Services

- 7/15 - Bi-Monthly Conference Call held with pertinent parties involved in the project, to include the EDA Grant Administrator, architect, Craven Community College staff, city staff and others. The call agenda included a construction status update and addressed any concerns or follow-up initiatives for the project. Additional grant details, programming and marketing efforts discussed.
- Staff notified finance department that recent EDA grant reports were accepted.
- 7/16 – Staff conducted tour of Volt Center site with International Economic Development Council (IEDC) Consultant, along with Craven County Economic Development Department. IEDC is sending economic development experts to New Bern and Craven County as response to Hurricane Florence to complete research and strategic planning projects. Kellie Hinkle is a tourism and economic development professional from Maryland, who specializes in agriculture-related economic development and agritourism opportunities. Staff also conducted a tour of Martin Marietta Park.
- 7/17 - Monthly construction meeting held with partners in the project, including the City, grant administrator, community college, contractor, engineer and architect team. Project is currently ahead of construction schedule, with final scheduling occurring for paving, fencing, electrical work and landscaping. Phase 2 paving of the remaining portion of the site is happening. Construction remains for items in the maker's lab and kitchen commissary space. Fencing and landscaping to be completed toward the end of the project, after paving is completed.
- 7/17 – Staff met with North Carolina agriculture economic development consultant along with county economic development department and Swiss Bear.
- Staff conducted phone conference with architect and engineer regarding final construction plans.
- Staff met with grant administration for the EDA grant to aid in activities required.
- Worked with the Utility Business office to get addresses assigned to additional out buildings and market stall structures on the site and service set up for the incubator kitchen.
- Financial reconciliation discussions and updates were conducted.
- Change Order #010 presented for approval to cover construction related modifications. These decisions keep the project moving forward on the current completion trajectory, which is currently ahead of schedule.
- Staff coordinated details with Piedmont Natural Gas for the installation of new services lines.
- Staff had a conference call with the Golden Leaf Foundation about planning for the grant close out for the Workforce Development Training Center.
- Staff met to discuss possible grand opening dates for the project to stakeholders.
- 7/29 - Bi-weekly conference call held with pertinent parties involved in the project, including the EDA Grant Administrator, Architect, Craven Community College staff, City staff etc. The call agenda included construction status updates, concerns and follow up initiatives for the project. Additional grant details, programming and marketing efforts were discussed.
- 7/29 - Staff held a meeting with Craven Community College to discuss upcoming projects.

# Development Services

## **Economic Development and Business Recruitment:**

- 7/11 – Staff attended ACT board meeting
- Staff met with business owner.
- Staff fielded phone calls from area citizens with question about development.
- Staff provided information to county ED team for the International Economic Development Council to send volunteers to New Bern to conduct special projects/research post Hurricane Florence.
- Staff attended chamber activities.
- 7/18 – Staff attended Allies for Cherry Point (ACT) Board Dinner meeting for a USMC Aviation Planning Brief. The planning brief was conducted by Pentagon Marine Corps Aviation Staff on behalf of Lieutenant General Rudder, who will visiting in the next couple of months to give a brief at a larger community gathering. The aviation plan was discussed, including the future of legacy aircraft, the Navy/Marine Corps MilCon plan and the F-35 JSF plans for Cherry Point. Construction projects for base improvements to accept the F-35 have begun aboard the base. ACT continues to lobby on behalf of Cherry Point and FRC East to ensure there is a strong position to secure needed federal funding to contribute to the long-term economic viability of the surrounding region, including for Havelock, New Bern, Craven, Jones, Pamlico and Carteret counties in regards to defense and fleet readiness.
- 7/29 - Staff held a meeting with Craven Community College to discuss upcoming projects.

## **Community Development:**

- Staff prepared for Audit from the Department of Housing and Urban Development (HUD).
- Staff met with Habitat for Humanity for the discussion of newly proposed partnership for community education.
- Staff met with McDavid and Associates in preparation for HUD audit. Meeting discussed the City's Housing Minor Repair Program.
- Staff contacted all CDBG sub recipients to give notice of upcoming audit and potential site visit from HUD.
- Staff began worked on significant amendment activities.
- Staff held phone conference with UDV consulting regarding activities related to filing work plan with HUD.
- Staff met to review Housing Minor Repair Program case files for upcoming audits.
- Staff contacted participants in the Housing Minor Repair Program regarding documentation of homeowners' insurance and flood insurance to update files as needed for new fiscal year.
- Staff collaborated with Finance department in preparation for HUD audit.
- Staff prepared delegation of authority letter for submittal to the Department of Housing and Urban Development.
- 7/30 – Meeting held with staff to review the HUD monitoring audit of CDBG entitlement grant program and discuss their findings and concerns.
- 7/30 - Staff held the Community Development Advisory Committee meeting.
- Staff prepared minutes from the Redevelopment Commission Meeting for review at the next meeting.
- Staff contacted the participants in the Housing Minor Repair Program to gather documentation for income verification.

## Development Services

- Staff attended the Consolidated Annual Performance Evaluation Report webinar for an upcoming report due to the Department of Housing and Urban Development (HUD).
- Staff held a phone conference with McDavid and Associates concerning post audit corrections for the Housing Minor Repair Program.

### **Resiliency and Recovery Activities:**

- Staff met with grant writer and assisted with writing and editing RFQ for resiliency plan.
- Staff provided information to the UNC Sea Grant Extension about resiliency efforts and potential projects in the vulnerable Duffyfield and Greater 5 Points community.
- Staff communicated with grant writer regarding resiliency planning efforts and upcoming grant deadlines and awards.
- Staff was interviewed by local new outlets regarding the City of New Bern's Resiliency Plan.
- Follow-up with NCCOR staff and plans continue for the state officers to plan site visit to New Bern.
- Continued research, outreach and information search for activities related to the resiliency plan.
- Staff answered citizen questions regarding elevation and HMGP status. No updates have been provided from the State on the status of our application.
- Staff fielded inquiries and pointed citizens to the CCDRA, who were in search of resource opportunities.
- Staff met with Leann Hackman-Carty, the International Economic Development Council (IEDC) consultant to discuss resiliency.
- Staff attended a seminar/webinar for stakeholders to understand resiliency and preparation efforts that can occur to better prepare for hazards and climate change. The training and information focused on these key areas:
  - Introduction to community resilience
  - Phases of a disaster in the context of economic recovery and development
  - Crisis communications
  - Community recovery opportunities
- Staff had a discussion with ECC about upcoming grant planning for recovery/resiliency related to their EDA grant. The ECC is seeking Americorps interns to help aid in the work. They are looking for referrals for interested individuals and students that would like to participate.
- Staff met with grant writer and assisted with writing and editing RFQ for resiliency plan. A call with the Duke Endowment Fund showed positive signs to supporting an application for resiliency.
- Staff communicated with the Director of the Southeast Sustainability Directors Network regarding a letter of interest and future plans for resiliency and New Bern's plan of action.

### **Other:**

#### **GIS**

- Continued work related to data, maps and online apps for the Redevelopment Commission. Attended meetings and created layers of data related to meeting discussions and Police crime data for the area.
- Published GIS data for Electric Department use.

## Development Services

- Held a GIS Steering Committee meeting to discuss GIS goals and needs by various departments. Looked at standards, migration to Enterprise/Portal setup, ArcGIS workforce tools/apps, what's new in ArcGIS, emergency management tools and goals, training. Had a discussion of how GIS could be used more efficiently in each department.
  - Working with MUNIS setup to help facilitate a way to assign addresses in the system. Reviewed all addresses in the services layer (over 33,000) and updated and/or corrected any road name or other errors. Discussed with other communities using Munis in best practices for getting address information into Munis. Was able to get a sample of setups from Alexander County for review to meet our needs. Reviewed and updated all addresses for a Master Address Layer.
  - Continued the migration of the City's GIS to the Enterprise/portal setup. This will give all users of the GIS data better and more secure access to the GIS data and services. It will also allow the City to take advantage of more GIS apps and mobile tools. Terminated our contract with Innovate and working with Highland Mapping to complete the project.
  - Variety of maps for city cases and general requests, including a street closure, general demographic information and ward maps.
  - Completed a natural gas line layer and buffer for review of safety concern sites per a request by Duke Energy. Noting areas of criteria such as recreational parks, public gathering areas such as churches, schools and group homes within 1000 feet of the gas line.
  - Created a mobile app for Fire to be able to field check and update Fire Hydrants. This app will also be used to check painting of hydrants and the STORZ connector.
- Attended the Working Group for Enhanced Emergency Response with multiple State and Federal agencies working through tasks and preparations to be better prepared before, during and after emergency events. This meeting focused on data needs and a look at the rough draft to send to the GICC Council in August.

### Zoning:

- Nineteen land use approvals issued during the month.
- Staff met with 46 citizens (walk-ins, site visits, and appointments) and received 117 phone calls to discuss various land use, development plans, and zoning issues.
- Staff attended Planning & Zoning Board meeting.
- Staff attended HPC Meeting.
- Staff attended Board of Alderman meeting.
- Staff met with property owners to discuss signage.
- Staff met with property owners to discuss tree removal.
- Staff met with property owners to discuss zoning compliance.
- Staff met with contractors to sign C/O.

### HPC –

Provided staff support for Historical Preservation Commission's Regular Meeting on July 24, 2019 for the following projects:

- 609 New St. - To include the replacement of the roof to a standing seam metal roof on the primary structure and shingles on the garage, removal of roof vent and installation of new roof vent. Approved with conditions
- Tax ID 8-001-D-153. - To include the replacement of existing hand railings along the Riverwalk. Approved
- 600 Edgerton. - To include the construction of a new single family residence and garage on an open waterfront lot. Approved

## Development Services

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- 715 E Front St. - to include raising the structure 4', the addition of a new deck railing and access steps, the removal of a portion of the building and the replacement of a portion of the roof. Approved
- 205 King St. - to include the removal of one window on the left side of the house, to be replaced by a new smaller wood window and the repair/replacement of wood siding as needed. Approved with conditions
- 614 Craven St. - Tree Removal permit

## Finance

### **Fund Balance Available for Appropriation and Days Cash on Hand:**

<b>Fund</b>	<b>As of 06/30/16</b>	<b>As of 06/30/17</b>	<b>As of 6/30/18 *Estimate*</b>	<b>Estimate for May 2019*</b>	<b>Estimate for June 2019*</b>
Water (Available)	\$8,497,223	\$6,298,596	\$6,097,210	\$5,980,454	\$6,129,765
Water (Days)	516	340	333	358	359
Sewer (Available)	\$3,422,417	\$4,035,133	\$3,343,179	\$2,744,751	\$2,971,838
Sewer (Days)	227	275	179	162	180
Electric (Available)	\$11,138,265	\$11,039,354	\$13,398,600	\$12,666,029	\$12,739,644
Electric (Days)	130	126	136	133	137
General (Available)	\$16,186,421	\$14,885,387	\$14,449,392	\$14,266,545	\$18,124,210
General %	45.63%	45.47%	35.30%	37.42%	47.21%

\*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

### **Significant Issues:**

Estimates for July 2019 are not currently available as we complete the migration of data from our Banner legacy system to the new Munis system.

## Fire

### **Fire Suppression:**

<b>Incidents</b>	<b>2018 Total</b>	<b>2019 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
*Number of Incidents	2,105	1,033	138	166
90% Response Time to Incidents	8 minutes 37 seconds	9 minutes 59 seconds	8 minutes 27 seconds	8 minutes 15 seconds
Endangered Property Value	\$54,778,190	\$112,911,960	\$1,703,070	\$18,180,800
Property Losses Due to Fire	\$10,772,271	\$553,871	\$35,100	\$149,601
Percentage of Saved Property Value	80.33%	99.51%	97.94%	99.18%
Overlapping Incidents	530	134	22	25

### **Fire Prevention:**

<b>Prevention Statistics</b>	<b>2018 Total</b>	<b>2019 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
Fire Investigations	33	21	1	8
Fire Inspections	1,766	1,393	231	276
Permits Issued	96	40	8	3
Child-Passenger Seat Checks	143	129	10	20
People Educated Through Public Fire & Life-Safety Programs	5,695	2,696	415	83
Smoke Alarms Installed	143	112	73	5

### **Narcan:**

<b>Statistics</b>	<b>2018 Total</b>	<b>2019 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
Overdose Calls Responded To	54	34	2	6
Instances Narcan Administered	9	7	0	0

### **Significant Issues:**

- Received \$2,500 Walmart Grant to fund replacement of rescue equipment (helmets and rope gloves).
- NC Emergency Management provided \$20,000 for search/rescue training and equipment.
- NC Emergency Management provided a new swift water boat and motor.
- Received an extend-a-lift and gooseneck trailer from NC Emergency Management as part of our logistics and Urban Search and Rescue Program.
- Swift water exercise in Neuse/Trent Rivers and Brice's Creek. Included were teams from New Bern Fire-Rescue, Greenville Fire/Rescue, and Rocky Mount. Training utilized lessons learned from Hurricane Florence and included new tracking software.
- Participated in the "Battle of the Badges" Blood Drive (collected almost 190 units of blood).
- Worked on updating Emergency Operations Plan.
- New Fire Specialist-I started on July 15th.

## Human Resources

### City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY18/19	Turnover FY19/20
Administration	11	0	1	0	1	0
Development Services	18	0	0	1	4	0
Finance	40	0	1	4	4	0
Fire	73	0	1	0	4	0
Human Resources	5	0	0	0	0	0
Parks & Recreation	29	0	0	1	2	0
Police	119	2	0	4	17	2
Public Utilities	53	0	1	3	5	0
Public Works	47	0	0	3	6	0
Water Resources	78	1	1	5	6	1
Totals:	473*	3	5	21**	49	3

\*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions.

\*\*Current vacancies due to separations from employment, promotions, demotions and transfers.

### Safety News:

Workers' Compensation	2018	2019
Current Month's Claims	1 OSHA Recordable 1 Lost Time 2 Non-Recordable 0 Denied	4 OSHA Recordable 1 Lost Time 3 Non-Recordable 0 Denied
Year-to-Date Claims	1 Recordable 1 Non-Recordable	4 Recordable 3 Non-Recordable
Current Month Costs	\$25,677.07	\$18,763.99
Year-to-Date Costs	\$25,677.07	\$18,763.99

### Other:

None

## Parks and Recreation

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### **Significant Issues:**

- The annual 4th of July Celebration was held on July 4th. All Parks and Recreation staff, as well as several Fire and multiple Police Officers were on hand for this event. Live entertainment featured Party Parrott and local Magician Gary Shelton. Staff provided a variety of free games and activities. Food trucks were on site. Estimated Attendance: 5,500.
- On July 11th, Launch #2 at Lawson Creek Park was re-installed and opened to the public.
- The Kidsville 2.0 Community Build Project was held July 16 - 21. To date, 500 volunteers have assisted with this project. We are currently working on the punch list and plan on having a ribbon cutting in the next few weeks.
- The Footloose on the Neuse Summer Concert, featuring Rivermist was held on July 19th at Union Point Park. Attendance: 600.
- Date Night Movies in the Park, featuring Nights in Rodanthe was held on July 27th at Union Point Park. Attendance: 275.
- New Bern Aquatic Center Update for July:
  - Attendance: 5,355
  - Gate Admissions: \$20,918.25
  - Concessions: \$6,538.25
  - Pool Parties: 9

## Police

### Crime:

Incidents & Arrests	Current Month Total	2016 Total	2017 Total	2018 Total	2019 YTD
NIBRS* Group A Incidents	216	2,540	2,536	2,534	1,494
NIBRS* Group B Incidents (Arrests)	61	723	825	900	465
Adult Arrests	126	1,495	1,739	1,698	880
Juvenile Arrests	0	10	10	9	3
Total Arrests	126	1,505	1,749	1,707	883
Police Calls for Service	4,067	43,949	46,757	45,246	26,530
Business Alarms Dispatched	208	1,968	1,988	2,157	1,184
Residential Alarms Dispatched	67	878	758	755	378
Alarm Calls (PD Dispatched)	275	2,846	2,746	2,912	1,562

\*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2016 Total	2017 Total	2018 Total	2019 YTD
Homicide	0	3	4	0	1
Rape	2	11	8	8	2
Robbery	1	50	58	30	16
Aggravated Assault	12	82	93	80	47
B&E – Residence	18	168	160	168	103
B&E – Business	3	27	43	37	22
Theft from Motor Vehicle	11	173	187	111	68
Larceny	59	796	718	782	456
Motor Vehicle Theft	3	30	20	36	22
Arson	1	6	3	3	3
<b>Total:</b>	<b>110</b>	<b>1,346</b>	<b>1,294</b>	<b>1,255</b>	<b>731</b>

Criminal Investigations	July 2019	2019 YTD	2018 Final Total
Cases Assigned	16	97	168
Cases Closed by Arrest	0	4	Not Specified
Cases Closed Leads Exhausted	0	4	8
Cases Closed Unfounded	0	6	Not Specified

### 2019 Cases of Note - June

Crime	Summary
2018-42280	DNA analyzed by FBI, awaiting report approval
2019-18530	Poplar Street Homicide case pending SW results
2019-20929	Assault associated with Poplar Street pending SW results
Three reported sexual assaults with spiked drinks	No pattern observed. No druggings corroborated at this time due to waiting on toxicology report
2019-23767	Arson of Cub House pending interviews of suspects

## Police

Crime Analysis		
Top 5 Calls for Service & Number of Incidents*	<u>July 2019</u>	<u>2019 YTD</u>
	1) Citizen Assist – 205 2) Alarm Business – 204 3) Suspicious Vehicle – 154 4) Vehicle Crash Property - 139 5) Check on Welfare – 104	1) Citizen Assist – 1384 2) Alarm Business – 1166 3) Suspicious Vehicle – 863 4) Vehicle Crash Property – 848 5) Larceny / Shoplifting – 611
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 3105 M L King Jr Blvd, Walmart (Larceny and Vehicle Crash- Property) – 70 2) 1125 Walt Bellamy Dr., New Bern Towers (Foot Patrol & Check Welfare) – 58 3) 1309 Country Club Rd., Lawson Creek Park (Security Check) – 43 4) 1310 Country Club Rd., Pembroke Overpass (Vehicle Crash Property) – 39 5) 210 E Front St, Union Point Park (Susp Vehicle) – 32	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd, Walmart (Larceny and Vehicle Crash- Property) – 70 2) 1125 Walt Bellamy Dr., New Bern Towers (Foot Patrol & Check Welfare) – 58 3) 1309 Country Club Rd., Lawson Creek Park (Security Check) – 43	

\*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.

### Personnel:

Extra Duty Hours	2016 Total	2017 Total	2018 Total	2019 YTD
253.00	3,299.0	4,076.75	4,525.01	2607.00*

\*Note: 2019 YTD has been corrected after the end the fiscal year audit.

Overtime in Dollars	June 2019 Total	2016 Total	2017 Total	2018 Total	2019 YTD
Office of the Chief	\$0.00	\$1,251.97	\$381.11	\$200.97	\$19.94
Operations Division	\$10,256.34	\$135,511.65	\$118,641.19	\$266,946.37	\$65,314.23
Services Division	\$11,384.17	\$58,035.21	\$72,063.35	\$152,064.54	\$74,981.07
Investigations Division	\$4,042.49	\$21,689.72	\$45,845.93	\$75,893.65	\$22,700.46
Total:	\$25,683.00	\$216,488.55	\$236,931.58	\$495,422.53	\$163,015.70

### Significant Issues (not noted above):

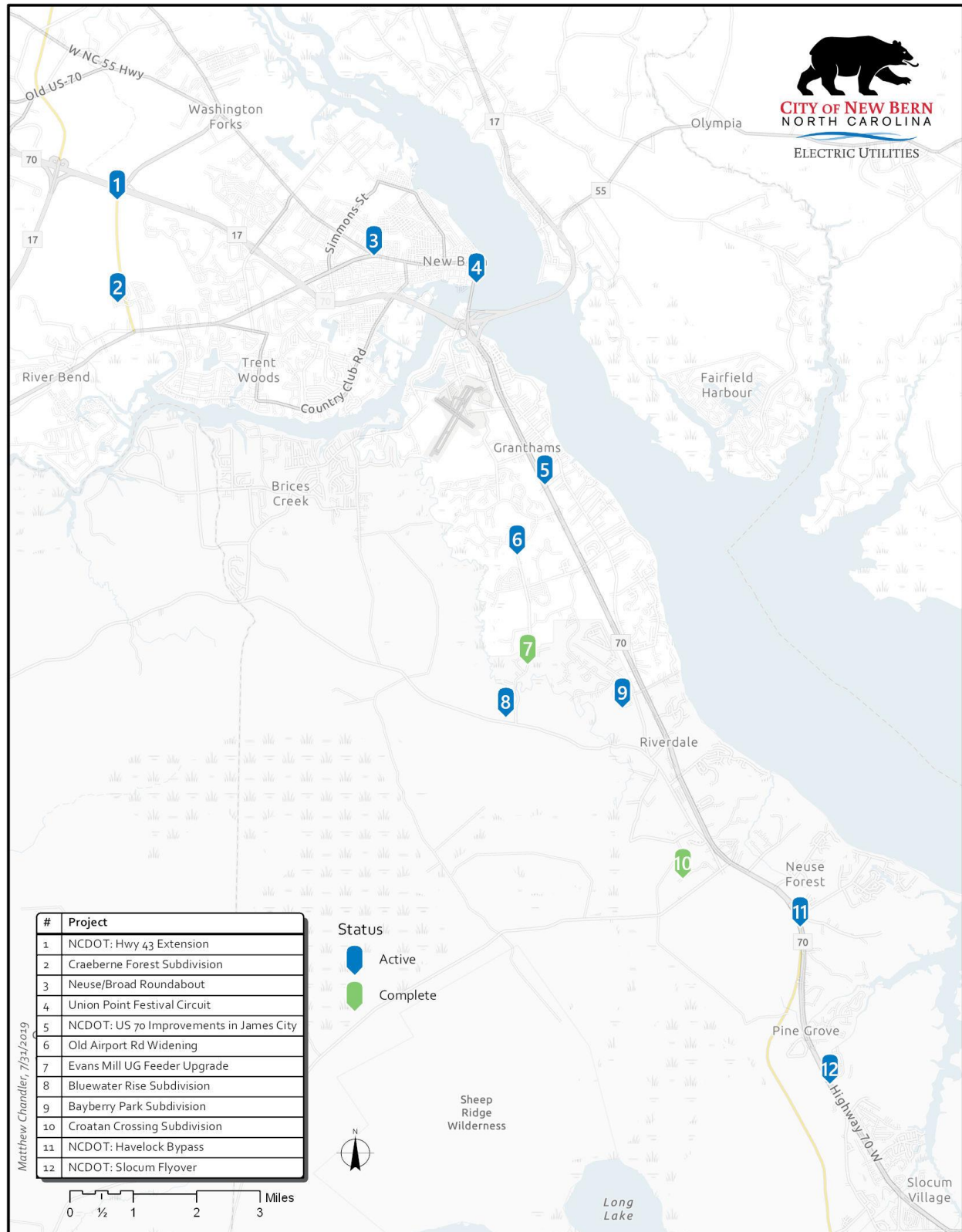
None

## Public Utilities

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- High-Profile Projects: Twelve high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 28 interruptions were recorded on the electric system during the month of July. This impacted a total of 946 customers. As a result, customers experienced an average of 0.516 interruptions and were restored in an average of 18.4 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: There are no incidents to report this period.
- Employee Recognition: Recognition to Justin Garris for stepping up and filling in as the Interim Electric Distribution Superintendent and to Paul Baker for stepping up and filling in as the Interim Electric Crew Leader position.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.

## Public Utilities



## Public Utilities

### Electric Projects and Developments:

- **Bluewater Rise Subdivision** - *New underground residential subdivision.* Construction is following the pace of the developer.
- **Croatan Crossing Subdivision** - *Extending single phase underground primary to feed the next phase of Croatan Crossing Subdivision.* Construction is following the pace of the developer.
- **Advanced Metering Infrastructure Project** - *This project involves installing a network of electric and water meters.* We are currently reading 11,123 water meters and 22,083 electric meters with 9,178 disconnect meters; 5,548 two-way load management switches have been installed.
- **Craeberne Forest** - This is a new section in an existing residential subdivision. We have met with the developer and are in the planning process for the next phase of the subdivision.
- **Street Lighting** - This project involves the changing out of street lights, areas lights, and security and flood lights throughout the city. The current area of focus for this project is the Duffyfield area.
- **Old Airport Road Widening** - The widening of Old Airport Road. We are waiting for the submission of final plans.
- **NCDOT Project** - All current NCDOT projects are waiting for the submission of plans by NCDOT with the exception of the Slocum Flyover in which the utility work is 95% complete.

### Water Resources Projects and Developments:

- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared. We are in the process of obtaining a concurrent use agreement with the FAA which is needed for the proposed directional bore under the Craven County Airport Runway.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared. We are continuing to work with NCDOT on the configuration of the Highway 43 connector. NCDOT has recently completed their final adjustments to Highway 43 ROW alignments, which will allow for the final easement maps for the water project to be generated.
- **Spencer & Park Water and Sewer Rehabilitation Project** – *Replacement of existing water and sewer infrastructure along Spencer and Park Avenues ahead of planned resurfacing project.* The resurfacing work is currently underway and is anticipated to wrap up in the next 45 to 60 days.
- **Johnson & King Water, Sewer, and Storm Drain Rehabilitation Project** – *Replacement of existing water, sewer, and storm drain infrastructure along Johnson and King Streets.* All of the underground work and pavement resurfacing has been completed. The City's project coordinator is continuing to work with the contractor to wrap up the remaining concrete work and dress-up items for the project.
- **Industrial Park Sewer System Optimization Project** - Rehabilitation of (2) sewer pump stations and reconfiguration of the existing sanitary sewer force mains in the Industrial Park to increase capacity of this sewer system and reduce operation costs. The construction plans for this project are 95% complete and will be submitted for permitting in early August.

## Public Utilities

### High-Profile Electric Projects:

- **Bluewater Rise Subdivision.** *New underground residential subdivision.* Construction is following the pace of the developer.
- **Croatan Crossing Subdivision.** *Extending single phase underground primary to feed the next phase of Croatan Crossing Subdivision.* Construction is following the pace of the developer.
- **Craeberne Forest.** *This is a new section in an existing residential subdivision.* We have met with the developer and are in the planning process for the next phase of the subdivision.
- **Street Lighting.** *This project involves the changing out of street lights, area lights, security and flood lights throughout the City.* The current project focus area is in Duffyfield.
- **Old Airport Road.** *Widening of Old Airport Road.* We are waiting for the submission of final plans for this project.
- **NCDOT.** *This consist of various different NCDOT projects.*
  - a. NC Hwy 43 Extension – Waiting on submission of plans from NCDOT.
  - b. Neuse Boulevard Roundabout – Waiting on submission of plans from NCDOT.
  - c. US Hwy 70 – James City – Waiting of submission of final plans from NCDOT.
  - d. Havelock Bypass – Waiting on submission of final plans from NCDOT.
  - e. Slocum Flyover – Utility work is 95% complete. Waiting on traffic signal plan from NCDOT.
- **Vegetation Management.** *Is ongoing throughout our service area.*

### High-Profile Water Resources Projects:

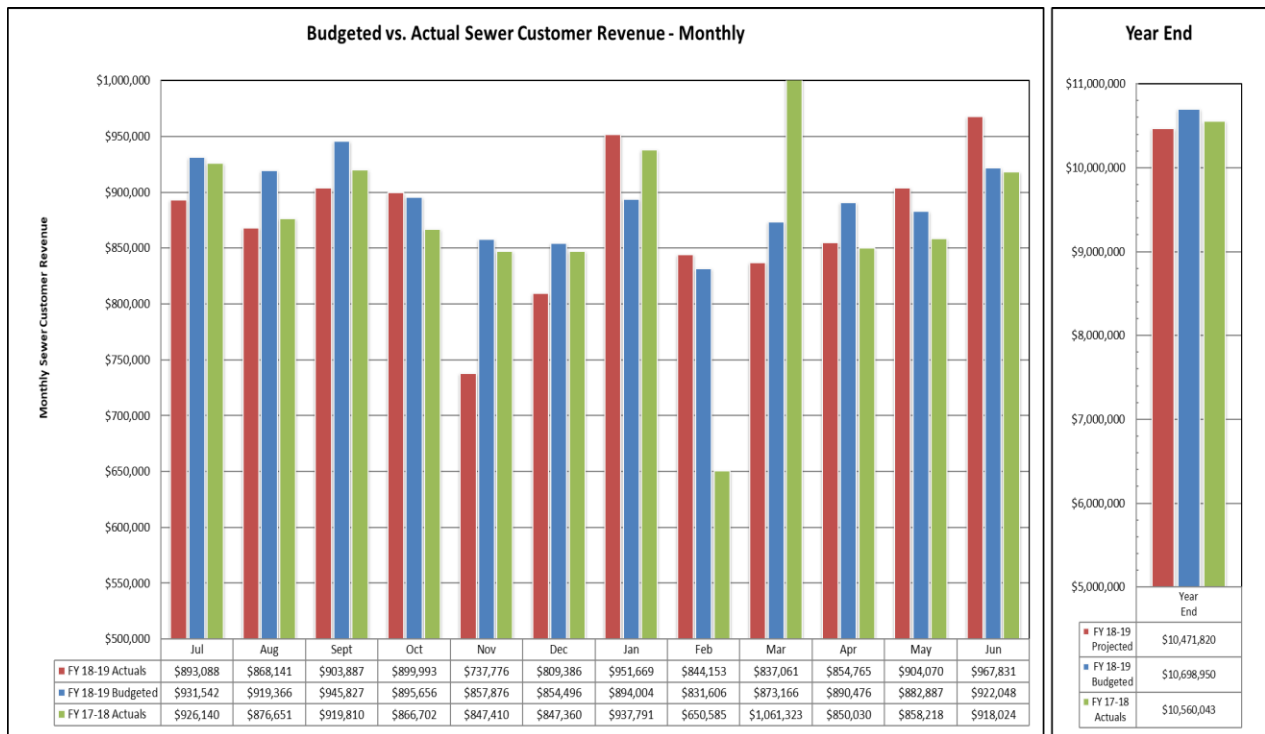
- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared. We are in the process of obtaining a concurrent use agreement with the FAA which is needed for the posed directional bore under the Craven County Airport runway.
- **West New Bern Water System Improvements.** *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared. We are continuing to work with NCDOT on the configuration of the Highway 43 connector. NCDOT has recently completed their final adjustments to Highway 43 ROW alignments, which will allow for the final easement maps for the water project to be generated.
- **Spencer & Park Water and Sewer Rehabilitation Project.** *Replacement of existing water and sewer infrastructure along Spencer and Park Avenues ahead of planned resurfacing project.* The pavement resurfacing work is currently underway and is anticipated to wrap up in the next 45 to 60 days.
- **Johnson & King Water, Sewer, and Storm Drain Rehabilitation Project.** *Replacement of existing water, sewer, and storm drain infrastructure along Johnson and King Streets.* All of the underground work and pavement resurfacing has been completed. The City's project coordinator is continuing to work with the contractor to wrap up the remaining concrete work and dress-up items for the project.
- **Industrial Park Sewer System Optimization Project.** *Rehabilitation of (2) sewer pump stations and reconfiguration of the existing sanitary sewer force mains in the Industrial Park to increase capacity of this sewer system and reduce operational costs.* The construction plans for this project are 95% complete and will be submitted for permitting in early August.

## Public Utilities

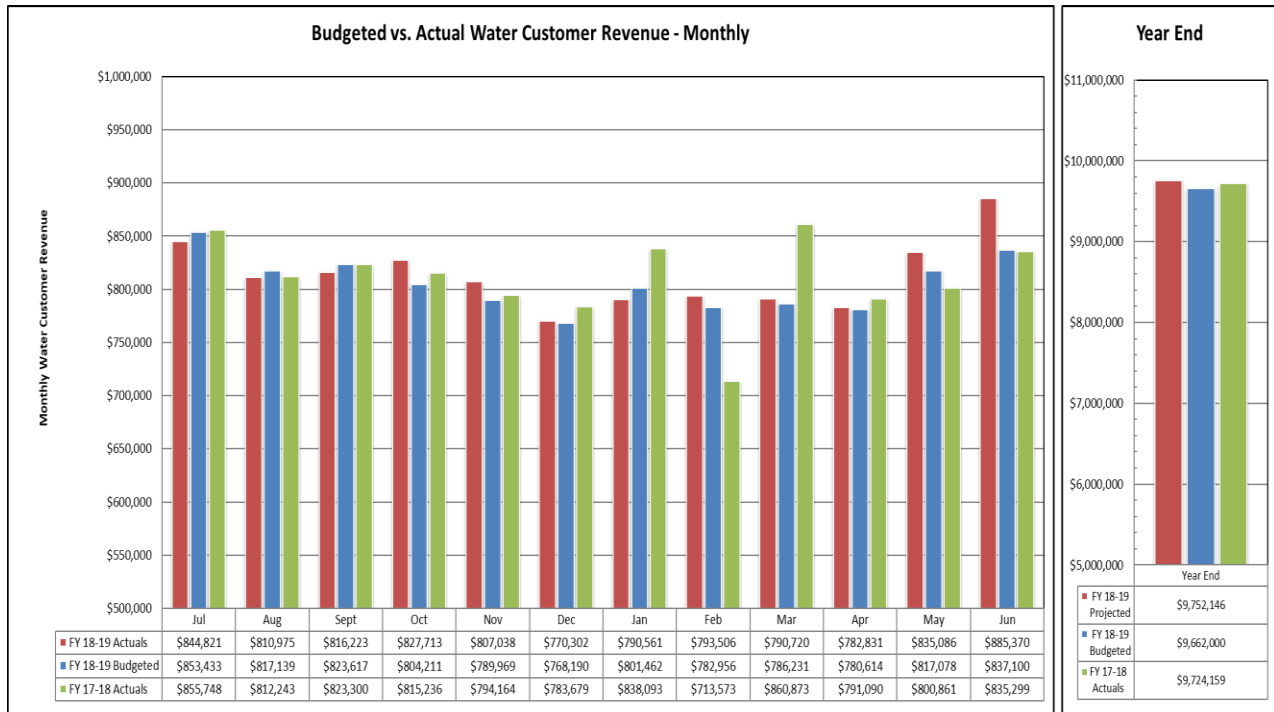
Electric System Outages and Reliability Statistics			
	July 2019		2019 YTD
# of Interruptions	28		160
# of Customers out	946		6840
Customers Minutes Out	66,587		736,593
July 1, 2019 to July 31, 2019			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
18.4	0.516	35.704	99.9967%
July1, 2018 to July 31, 2018			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
13.531	0.305	44.329	99.9976%

Outages		
Scheduled/Unscheduled	Cause	Total Outages
Unscheduled	Squirrel/Snake/Bird	3
Unscheduled	Equipment Worn Out	1
Unscheduled	Storm	10
Unscheduled	Vine	1
Unscheduled	Manufacturing Defect	0
Unscheduled	Vehicle Accident	4
Unscheduled	Tree	3
Unscheduled	Equipment Damage	5
Scheduled	Repairs	1
Unscheduled	Unknown/Other	0
<b>Total</b>		<b>28</b>

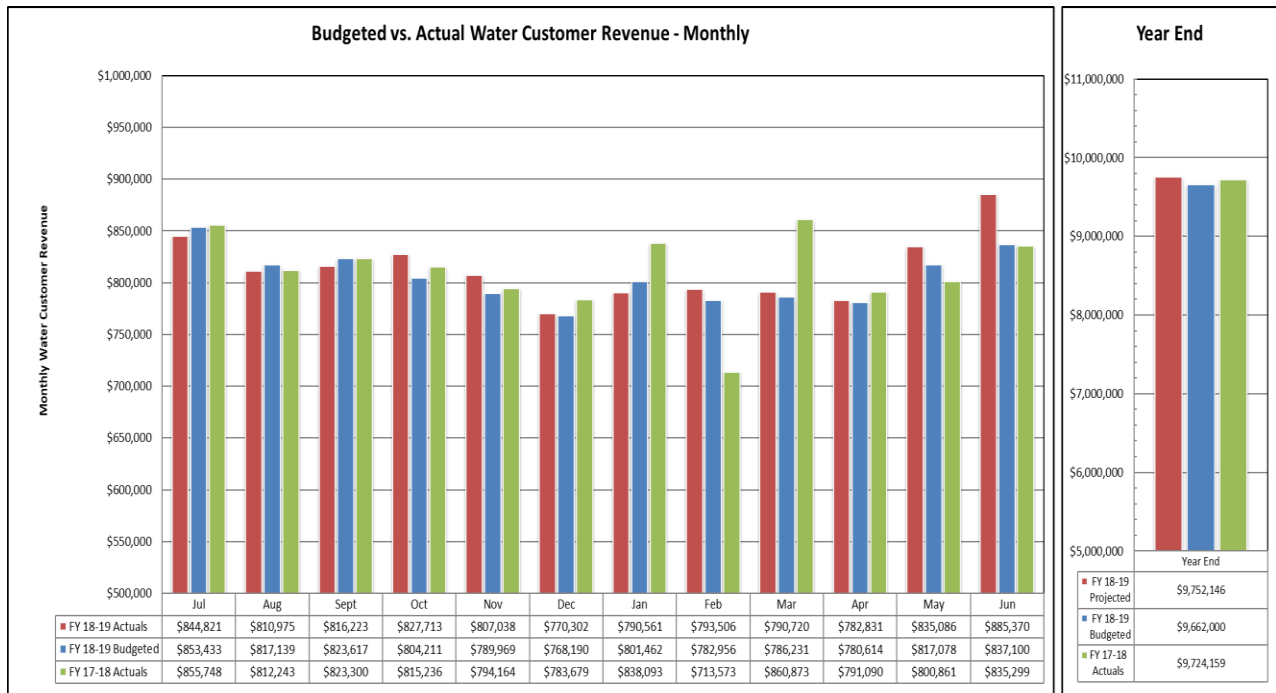
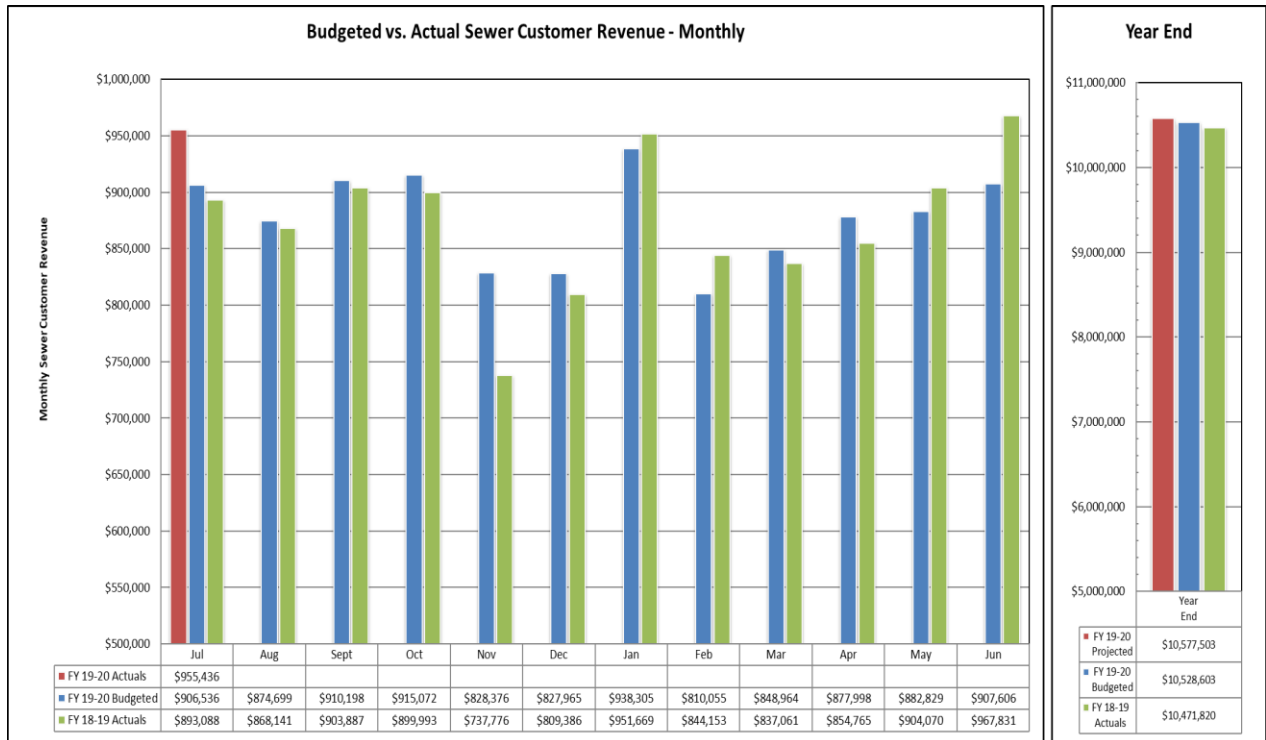
## Public Utilities



**\*\*Revenue figures will be updated upon completion of year end processing.**



# Public Utilities



## Public Works

### **Leaf and Limb:**

Service Provided (Tons)	FY16-17 YTD	FY17-18 YTD	FY18-19 YTD	July 2019
White Goods Collected	27.00	13.50	22.50	22.50
Brown Goods Collected	3,603.60	3,240.60	316.80	316.80
Yard Waste Received	14,518.26	13,533.83	1,380.40	1,380.40
Mulch Dispersed	6,419.37	3,616.43	438.43	438.43

### **City Garage:**

Costs	FY16-17 YTD	FY17-18 YTD	FY18-19 YTD	July 2019
Services Provided by City Garage:				
Vehicles Serviced	2,007	2,100	295	295
Total Labor Cost	\$ 59,457.53	\$ 66,419.98	\$11,103.04	\$11,103.04
Total Parts Cost	\$158,265.30	\$157,426.24	\$17,196.01	\$17,196.01
Total Cost (Parts + Labor)	\$217,722.83	\$223,846.22	\$28,299.05	\$28,299.05
Services Provided by Contract:				
Vehicles Serviced	551	561	60	60
Total Labor Cost	\$103,943.03	\$105,084.08	\$10,718.72	\$10,718.72
Total Parts Cost	\$190,999.15	\$149,681.60	\$11,733.79	\$11,733.79
Total Cost (Parts + Labor)	\$294,942.18	\$254,765.68	\$22,452.31	\$22,452.31
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,558	2,664	355	355
Total Labor Cost	\$163,413.50	\$171,896.06	\$21,821.56	\$21,821.56
Total Parts Cost	\$349,536.84	\$307,400.97	\$28,929.80	\$28,929.80
Total Cost (Parts + Labor)	\$512,950.34	\$479,207.03	\$50,751.36	\$50,751.36

Cost by Department	FY17-18 Total	FY18-19 YTD	FY19-20 YTD	July 2019
Public Utilities (Electric)	\$ 77,364.66	\$ 69,094.12	\$ 7,489.68	\$ 7,489.68
Public Utilities (W&S)	\$119,216.35	\$111,925.30	\$ 9,851.27	\$ 9,851.27
Police	\$ 87,738.96	\$101,295.14	\$ 9,499.85	\$ 9,499.85
Recreation & Parks	\$ 44,518.24	\$ 34,028.25	\$ 3,037.13	\$ 3,037.13
Finance	\$ 14,017.76	\$ 13,589.19	\$ 1,495.33	\$ 1,495.33
Public Works	\$ 92,786.18	\$ 89,933.67	\$17,174.68	\$17,174.68
Fire / Rescue	\$ 74,337.71	\$ 56,319.94	\$ 1,826.31	\$ 1,826.31
Human Resources	\$ 745.40	\$ 903.83	\$ 6.00	\$ 6.00
Development Services	\$ 2,225.08	\$ 2,117.58	\$ 371.10	\$ 371.10

### **Significant Issues:**

Mulch dispersed total corrected for November 2018, which changed total for FY18-19 YTD.

## Attendance for Board Appointees

Board of Adjustment			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
Alfred Barfield	A	1	Mayor
Richard Parsons	P	0	Ward 1
Dorothea White	P	0	Ward 2
Vacant	N/A	N/A	Ward 3
Tripp Eure	A	1	Ward 4
Jim Morrison	P	0	Ward 5
John Riggs	P	0	Ward 6
Kenneth "Kip" Peregoy	P	0	Mayor Outlaw
Steve Strickland	N/A	0	Mayor Outlaw
Anne Schout	P	0	Schaible
Edward Bellis, III	P	0	Not Available
Ross Beebe	P	0	Not Available

Community Development Advisory Committee			
Appointee	June* Attendance	Meetings Missed in 2019 To Date	Appointed By
Corinne Corr	N/A	0	Ward 1
Carol Williams	N/A	0	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	0	Ward 4
Dell Simmons	N/A	0	Ward 5
Lindsay Best	N/A	0	Ward 6

Meetings are held quarterly. \*A meeting was not held in January.

Craven County Tourism Development Authority			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
Mark Stephens	P	0	BOA

## Attendance for Board Appointees

Eastern Carolina Council of Government			
Appointee	June* Attendance	Meetings Missed in 2019 To Date	Appointed By
Johnnie Ray Kinsey	P	0	Aster

\*Attendance is only *required* at January and June meetings.

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
Nancy Mansfield	P	0	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Juleon Dove	A	1	Ward 4
Henry Watson	P	0	Ward 5
Carol Zink	P	0	Ward 6
Gary Lingman	A	1	Mayor
William Frederick	P	0	Blackiston
David Pickens	P	0	Kinsey
Bobby Aster	A	1	Odham

Historic Preservation Commission			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
David Griffith	P	0	Mayor
VACANT	N/A	N/A	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	A	1	Ward 3
Christian Evans	A	1	Ward 4
James Woods Jr.	P	0	Ward 5
George Brake	A	1	Ward 6
Karin McNair	P	0	Harris
Joe Klotz	P	0	Odham

## Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Rob Overman	P	0	Mayor
Molichia Hardy	P	0	Mayor
Bill Frederick	P	0	Mayor
Carol Becton	P	0	Mayor
Denise Harris-Powell	P	0	Mayor
Thomas Hardin	P	0	Mayor

New Bern Appearance Commission			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
James Dugan	P	0	Ward 2 - Taylor
Joseph Cannon	P	0	Ward 3 - Mitchell
Rose Williams	P	0	Ward 4 - Kinsey
Maddie Tatum	A	1	Ward 5 - White
Kate Rosenstrauch	P	0	Ward 4 - Kinsey
John Phaup	P	0	Ward 5 - Best
Mike Duffy	P	0	Ward 6 - Odham

\*NOTE: Appointments previously made at-large until recent revision in ordinance to provide for rotating appointments among BOA. Next vacancy to be filled by Mayor.

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
Jeffrey Odham	P	0	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

\*Alternate only *required* when regular appointee is not attendance.

## Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	June* Attendance	Meetings Missed in 2019 To Date	Appointed By
Carol Becton	N/A	0	Odham
Stacey Shields Lee	N/A	0	Bengel
Dianne Bucher	N/A	0	Bengel
Ethel Staten	N/A	0	Taylor
Sabrina Bengel	N/A	0	Aster

\* Meetings are held alternate months (February, April, June, August, October and December)

Planning & Zoning Board			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
Willie Newkirk, Sr.	A	1	Mayor
Jerry Walker	P	0	Ward 1
Carol Williams	A	1	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	P	0	Ward 4
Jeffery Midgett	A	1	Ward 5
Pat Dougherty	P	0	Ward 6

Police Civil Service Board			
Appointee	June* Attendance	Meetings Missed in 2019 To Date	Appointed By
Bobby West	N/A	0	N/A
Jon Skinner	P	0	Mitchell
Craig Baader	P	0	Mitchell
Mark Best	P	0	Best
Vacant	N/A	0	N/A

\*Meetings are held for appeals of disciplinary actions only.

## Attendance for Board Appointees

Redevelopment Commission			
Appointee	June Attendance	Meetings Missed in 2010 To Date	Appointed By
Jaimee Bullock	P	0	Gov. Bd. As Whole
Maria Cho	P	0	Gov. Bd. as Whole
Tharesa Lee	P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan	P	0	Gov. Bd. as Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
Beth Walker	P	0	Gov. Bd. as Whole
Tabari Wallace	A	1	Gov. Bd. as Whole
John Young	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.