

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

June 2016

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Development Services

Inspections:

Overview	2015 YTD	% Change from Last Year	2016 YTD	Jun 2016	% Change from Previous Month
Commercial Permits – New Construction	74	15%	85	14	14%
Residential Permits – New Single Family	54	-22%	42	8	0%
Residential Permits – Additions/Remodels	99	-24%	123	25	16%
Mobile Homes	6	300%	14	1	-200%
Signs	24	4%	25	6	50%
Certificates of Occupancy – Residential	42	29%	54	8	0%
Certificates of Occupancy – Commercial	12	-200%	2	0	0%
Total Permit Valuation	\$23,610,286	142%	\$57,215,008	\$5,364,443	93.48%

Significant Issues:

- Morgan Jethro, City Planner, started on June 28th.
- City Welcome Center/Bathrooms: 2 out of 3 bids received for construction of facility. Third bid expected by 7/7/16.
- EDA grant for First Street and City Market improvements: Staff received approval from EDA to submit for final application. Grant request is for \$1.3 million. Grant application due 7/15; answer expected in September 2016.

Community and Economic Development:

- **Real Estate Development and Reuse:** Final analysis and recommendations arrived from CDFA. Staff has been asked to serve on NC Brownfield Redevelopment Committee.
- **First Street Corridor:** City Market-Workforce Development Training Center: \$549,000 grant received from Golden Leaf. EDA requested a complete application for \$1,428,000 grant. Staff will submit by July 15th. Duke Energy-possible EV charging station location.
- **Habitat for Humanity:** Construction complete at 854 Howard.
- **The Entrepreneur Center:** Received grants from The Bate Foundation and Z. Smith Reynolds for implementation. Golden Leaf interview and site visit held April 26th. Notification of grant decline received early June.
- **CNI (Choice Neighborhood Initiative):** Working with resident councils to develop and implement branding/marketing campaign for the Five Point/Duffy Field community. Grant received from The Bate Foundation-CNI reimagining for \$10,000. Craven Community College \$20,000 marketing/assistance grant.

Development Services

- Preparing Z. Smith Reynolds-CNI reimagining
- Community meeting scheduled for April 2nd.
- **Paint Your Heart Out New Bern:** Scheduled for July 24-30th. Partnering with NRCDC, Greater Duffyfield Residents Council, East Carolina Council and CNI to leverage funding opportunities. Homes notified - 50 homes identified for assistance. Staff is organizing volunteer effort.
- **Site Development:** Received technical assistance grant from Electricities for shovel-ready program (S2) 25.3 acre Craven Regional Airport property expansion. Staff met with consultant and airport management. Project is moving forward.

Other:

- Twenty-three land-use approvals were issued during the month.
- Staff reviewed and signed off on the following projects in the Historic/Riverside Districts:
 - a) **223 Craven Street (Walker Group)** – To include demolition of parts of existing structure, installation of new doors and windows in the primary AVC. Installation of new wood storefront and windows in the secondary AVC. Also to include removal of windows and construction of a new three story addition and a carriage house style garage in the tertiary AVC.
 - b) **210 Craven Street. (Gary Stilley)** – To include conversion of a door in the tertiary AVC to a double door Staff met with sign contractors and business owners to discuss compliance guidelines.
- Provided staff support for Historic Preservation Commission's *regular meeting* on June 15th for the following new and old *Major CoA's*:
 - A. **223 Craven Street. (Jerry Walker – the Walker Group)** – to include demolition of parts of existing structure, installation of new doors and windows in the primary AVC. Installation of new wood storefront and windows in the secondary AVC. Also to include removal of windows and construction of a new three story addition and a carriage house style garage in the tertiary AVC. Approved.
 - B. **B. 210 Craven Street. (Gary Stilley)** – to include conversion of a door in the tertiary AVC to a double door. Approved.
- Issued the following *Minor CoA's*:
420 Craven St. – Fence

Planning and Zoning

- Conducted Special Called Meeting on June 7th for the following project:
Consideration of a major subdivision for Fenwick Isle at Bluewater Rise, the proposed 40-lot planned unit development is located on the western side of Old Airport Road at its southern most extremity. The property is further identified in Craven County Tax Book as 7-106-001 (Ward 3) (Item continued from May 17th Special Called Meeting)

NBAMPO: Staff held P4.0 public involvement meeting on June 29th.

Finance

Fund Balance Available for Appropriation and Days Cash on Hand:

Fund	As of 06/30/13	As of 06/30/14	As of 06/30/15	<i>Estimate for April 2016*</i>	<i>Estimate for May 2016*</i>
Water (Available)	\$5,590,673	\$6,844,978	\$7,885,359	\$7,930,399	\$8,352,642
Water (Days)	269	294	497	293	305
Sewer (Available)	\$1,182,637	\$3,379,175	\$3,441,193	\$3,596,613	\$3,835,747
Sewer (Days)	86	128	196	132	140
Electric (Available)	\$4,669,904	\$8,171,048	\$9,187,629	\$14,223,507	\$12,420,695
Electric (Days)	67	88	94	113	108
General (Available)	\$7,635,854	\$9,183,675	\$15,531,641	\$19,682,134	\$17,115,114
General %	25.81%	32.09%	56.95%	49.18%	42.76%

*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

Significant Issues:

Nothing significant to report.

Fire

Fire Suppression:

Incidents	2015 Total	2016 YTD	Last Month	Current Month
*Number of Incidents	1,244	627	117	113
Average Response Time for "Reported Structure Fire"	5 minutes 35 seconds	5 minutes 28 seconds	5 minutes 22 seconds	5 minutes 11 seconds
Endangered Property Value	\$122,542,001	\$4,899,151	\$567,580	\$360,566
Property Losses Due to Fire	\$1,302,846	\$251,796	\$69,180	\$1,050
Percentage of Saved Property Value	98.94%	94.86%	87.81%	99.71%

Fire Prevention:

Prevention Statistics	2015 Total	2016 YTD	Last Month	Current Month
Fire Investigations	30	12	5	0
Fire Inspections	1,215	969	104	175
Permits Issued	90	56	13	15
Child-Passenger Seat Checks	276	144	23	24
People Educated Through Public Fire & Life-Safety Programs	10,613	5,370	1,596	1,748

Significant Issues:

- Installed 22 smoke alarms.
- Continued with Leadership Development Training. Facilitator James Rowan will be here July 20th to meet with fire department staff.
- Worked on compiling information needed for the Strategic Planning Project. Verbal contact was made with business owners and community leaders for July 27th luncheon/meeting and follow-up letters are being sent. Additionally, the S.W.O.T. analysis (internal staff discussion/analysis meeting) is scheduled for July 28th, and the Peer Assessors' Meeting is scheduled for August 5th.

Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY14/15	Turnover FY15/16
Administration	13	0	0	1	0	1
Development Services	17	0	1	0	1	2
Finance	40	2	3	6	11	8
Fire	67	1	0	2	4	5
Human Resources	5	0	0	1	1	1
Parks & Recreation	29	0	0	2	4	1
Police	112	1	2	9	14	18
Public Utilities (Electric)	50	2	1	5	4	6
Public Works	47	0	0	3	5	10
Water Resources	76	1	0	6	10	9
Totals:	456*	7	7	35**	54	61

**Includes regular and 2 grant-funded positions approved for the fiscal year; also includes 2 part-time positions in Parks & Recreation; does not include seasonal positions. Also includes additional Police Captain position approved by the City Manager.*

***Current vacancies due to separations from employment, promotions, demotions and transfers.*

Safety News:

Workers' Compensation	2015	2016
Current Month's Claims	2 OSHA Recordable 0 Lost Time 0 Non-Recordable 1 Denied	3 OSHA Recordable 2 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	28 Recordable 7 Non-Recordable	23 Recordable 3 Non-Recordable
Current Month Costs	\$33,455.00	\$37,255.43
Year-to-Date Costs	\$741,049.62	\$302,814.47

Other:

No Report

Parks and Recreation

Items of significance:

Personnel: Hiring completed for all seasonal positions; staff completed event flagger training as scheduled.

Facilities: Work underway for new ballfield lights at Parrott Park; sign replacement/restoration completed at Union Point Park; George Street Sprayground opens for its 9th season.

Programs: Annual summer basketball league underway at SWRC and WNBRC; all summer camps underway with full attendance; annual Kids-In-Canoes opens for its 7th season.

Mitigation: Planted new landscape material at S. Front St., Bear Plaza, and Reed's Lane.

Police

Crime:

Incidents & Arrests	Current Month Total	2013 Total	2014 Total	2015 Total	2016 YTD
NIBRs* Group A Incidents	221	3,184	2,609	2,522	1,267
NIBRs* Group B Incidents (Arrests)	46	901	715	695	384
Adult Arrests	129	1,934	1,548	1,538	816
Juvenile Arrests	0	63	43	25	4
Total Arrests	129	1,997	1,591	1,563	820
Police Calls for Service	3,839	46,483	41,530	41,878	21,931
Business Alarms Dispatched	178	1,900	1,842	1,382	925
Residential Alarms Dispatched	81	871	782	777	470
Alarm Calls (PD Dispatched)	259	2,771	2,624	2,159	1,395

*NIBRs = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2013 Total	2014 Total	2015 Total	2016 YTD
Homicide	1	1	0	7	1
Rape	1	13	9	5	4
Robbery	6	51	39	30	29
Aggravated Assault	5	77	70	68	38
B&E – Residence	26	234	192	181	84
B&E – Business	3	85	46	35	13
Theft from Motor Vehicle	14	215	204	157	75
Larceny	71	1,111	859	867	383
Motor Vehicle Theft	3	55	25	32	19
Arson	0	4	1	3	3
Total:	130	1,846	1,445	1,384	649

Criminal Investigations	Current Month Total	2013 Total	2014 Total	2015 Total	2016 YTD
Cases Assigned	10	192	205	117	74
Cases Closed	3	75	128	28	23

Police

Crime Analysis		
	<u>June 2016</u>	<u>2016 YTD</u>
Top 5 Calls for Service & Number of Incidents	1) Traffic Stop (254) 2) Security Check Bus. (287) 3) Security Check Res. (229) 4) Follow Up (229) 5) Citizen Assist (253)	1) Traffic Stop (2,121) 2) Security Check Bus. (1,979) 3) Follow Up (1,214) 4) Citizen Assist (1,160) 5) Security Check Res. (1,068)
Top 5 Calls for Service by Location and Number of Incidents	1) 601 George St. (308) 2) 3105 M. L. King Jr. Blvd. (79) 3) 100 A Ave. (61) 4) 1615 York St. (81) 5) 3341 Brunswick Ave (52)	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd., Wal-Mart (Larcenies/Shoplifters) 13 Reports 2) 100 Ave A., 1509 Phillips Ave. (Drug Activity) 3 Reports 3) 2915 Neuse Blvd., 3410 M L King Jr Blvd, (Larceny) 3 Reports	

Case Notes	
2016:	
2016-20594, Homicide 121 W. Pleasant Hill Dr	Ryesha L. Lovick B/F DOB 12/09/1990 was arrested and charged with 1 count Open Murder. Investigation continues and follow ups are being conducted.

Personnel:

Extra-Duty Hours	Current Month	2013 Total	2014 Total	2015 Total	2016 YTD
	224	3,123.3	1,853.5	2,161.00	1,425.75

Overtime in Dollars	Current Month	2013 Total	2014 Total	2015 Total	2016 YTD
Office of the Chief	Not Available	\$6,672.34	\$11,911.58	\$8,783.87	\$796.90
Operations Division	Not Available	\$120,226.42	\$163,316.23	\$145,902.95	\$52,691.02
Services Division	Not Available	\$49,815.25	\$63,974.62	\$62,686.44	\$23,224.09
Investigations Division	Not Available	N/A	N/A	N/A	\$9,378.39
Total:	Not Available	\$176,714.25	\$239,204.43	\$222,373.26	\$86,090.40

Significant Issues (not noted above):

None to report.

Public Utilities

High-Profile Projects:

- **Advanced Metering Infrastructure Project** - *This project involves installing a network of electric and water meters. We are currently reading 3,338 water meters and 7,353 electric meters with 1,777 disconnect meters; 1,854 two-way load management switches have been installed. Phase II of the project is about 90% complete. We are establishing communication points around the City as required for communications back to the operations center. Brices Creek gateway and an additional gateway for Taberna are waiting on crew availability.*
- **Harris Teeter, Waterscape Way** - *This involves providing power to the new Harris Teeter and surrounding out-parcels in the Carolina Colours Subdivision. We have been working with Power Secure, which will install a customer-owned generator for peak shaving. This project is complete. The permanent service for Harris Teeter is complete. We will add the outparcels as they become ready.*
- **Overhead Line Rebuild**
 - Elizabeth Avenue and Side Streets. *Rebuild overhead lines and install services to remove back property facilities. We are setting poles and converting this area.*
 - Pattswood Road. *Construct new and rebuild existing power lines to re-route the power feed to this area. The tree trimming and removal is complete and we have begun setting poles.*
 - Racetrack Road. *We are working on upgrading the existing overhead line to feeder capacity. This work has a planned start date of October 2016.*
- **New Underground Developments**
 - Pine Valley Apartments. *Underground Subdivision Extension. Install underground primary, secondary, and area lights as needed to provide power within this new apartment complex. We are meeting with the contractor on a schedule to install power.*
 - Craven Animal Hospital. *Install underground primary and transformer needed to provide power to a new commercial service. Estimated completion date for permanent service is October 2016. A pole has been set and three-phase underground primary and conduit has been installed under Old Cherry Point Road. A temporary transformer and conductors have been installed for their construction service.*
 - S. Front Street Light Project. *New installation of decorative street lights. New black acorn street lights will be installed around the waterway behind Tryon Palace. Work is being done in coordination with the streetscape by Public Works. All lights that were available for installation have been installed. The remaining lights are on order and are scheduled to be delivered in July.*
 - Advanced Auto. *New commercial site located along Hwy 70 in James City. We will be installing underground electric lines and a padmount transformer to provide power to the site. This work is being done per the electric service regulations.*
- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity. Staff is working with the engineering consultant to finalize the force main alignment and complete the aerial and ground survey work for the project.*
- **West New Bern Water System Improvements.** *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies. Staff is working with the engineering consultant to finalize the water main alignment and complete the aerial and ground survey work for the project.*

Public Utilities

Electric System Outages and Reliability Statistics

May 1, 2015 to June 30, 2016

SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
25.796	0.8	31.658	99.9957

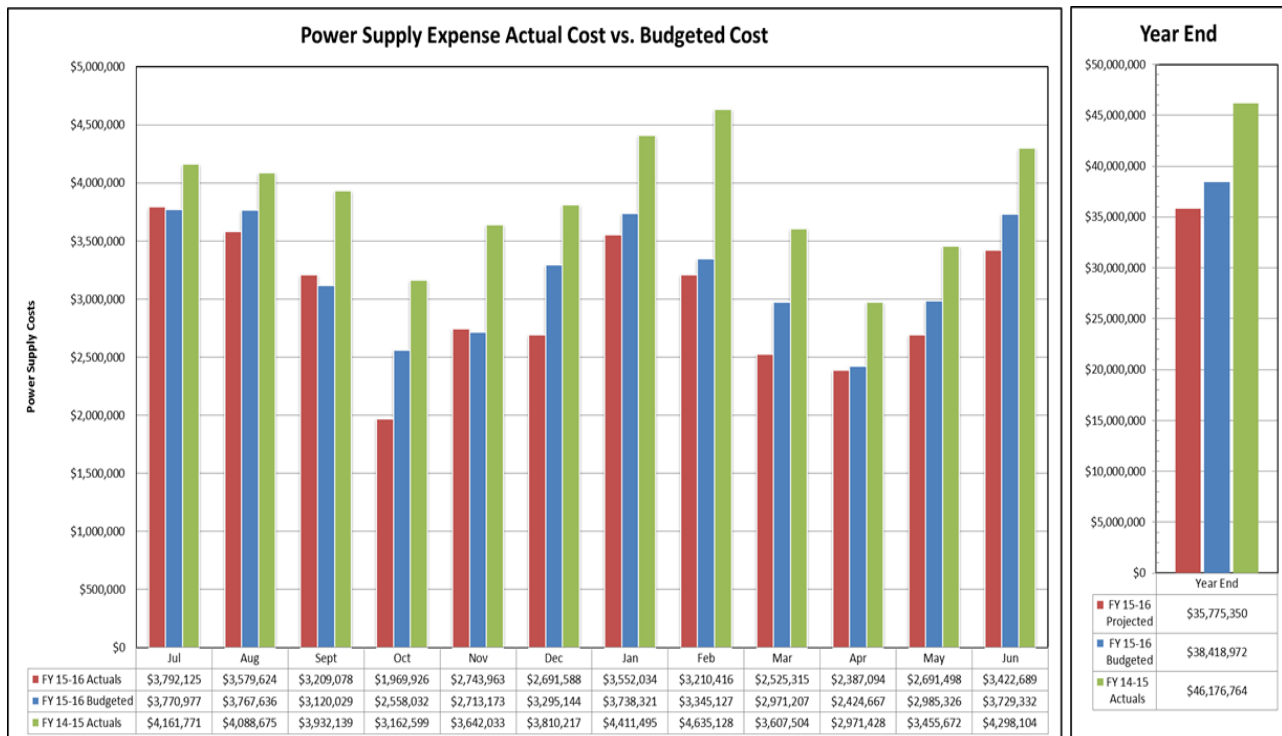
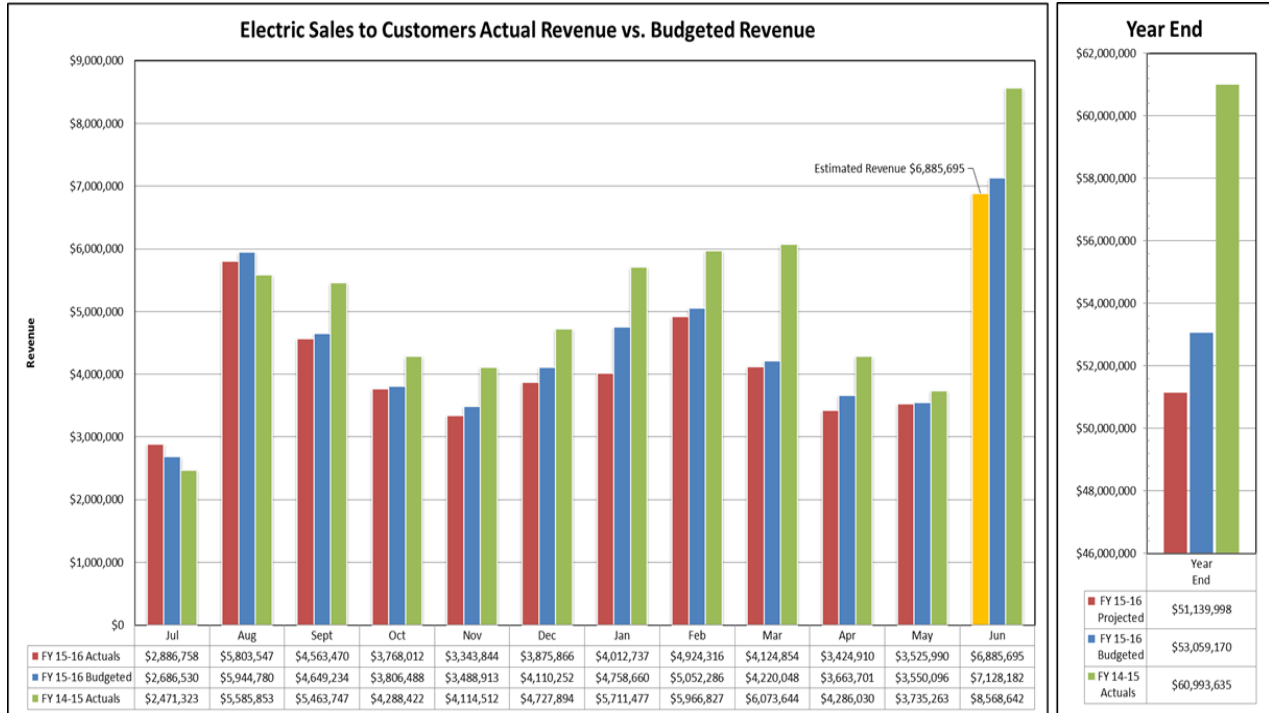
May 1, 2013 to June 30, 2015

SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
74.21	1.7	43.648	99.9934

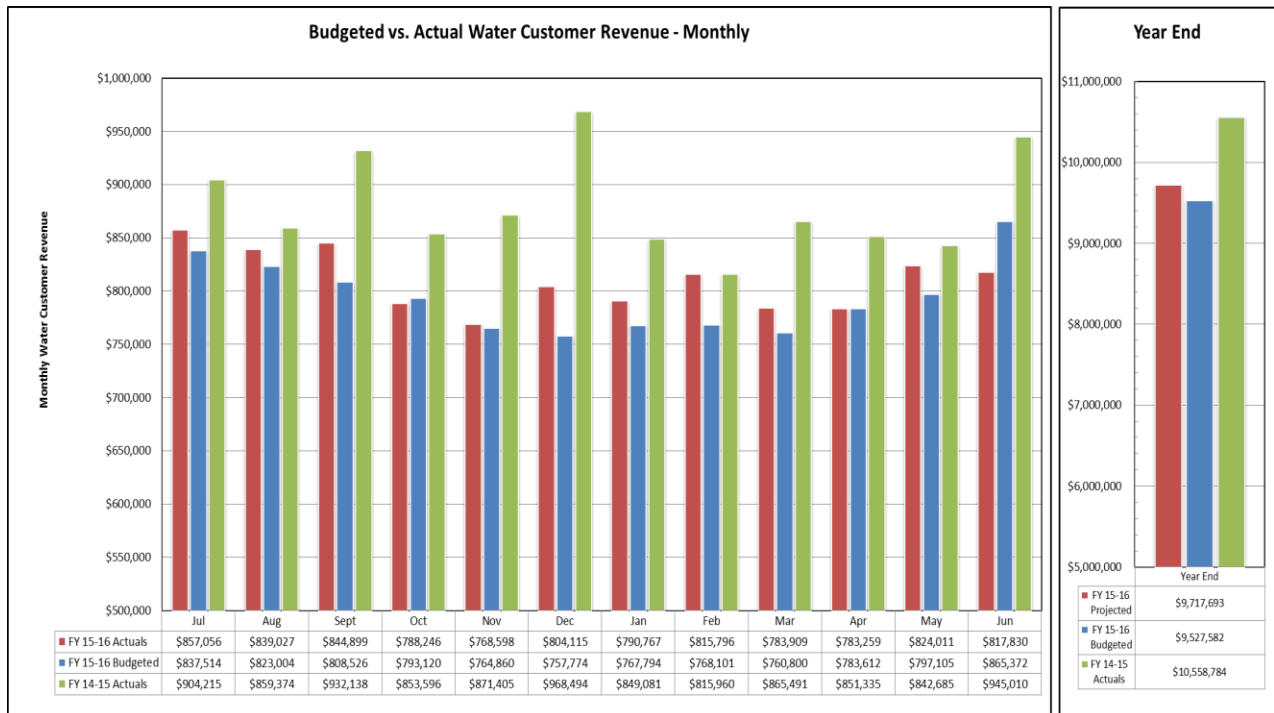
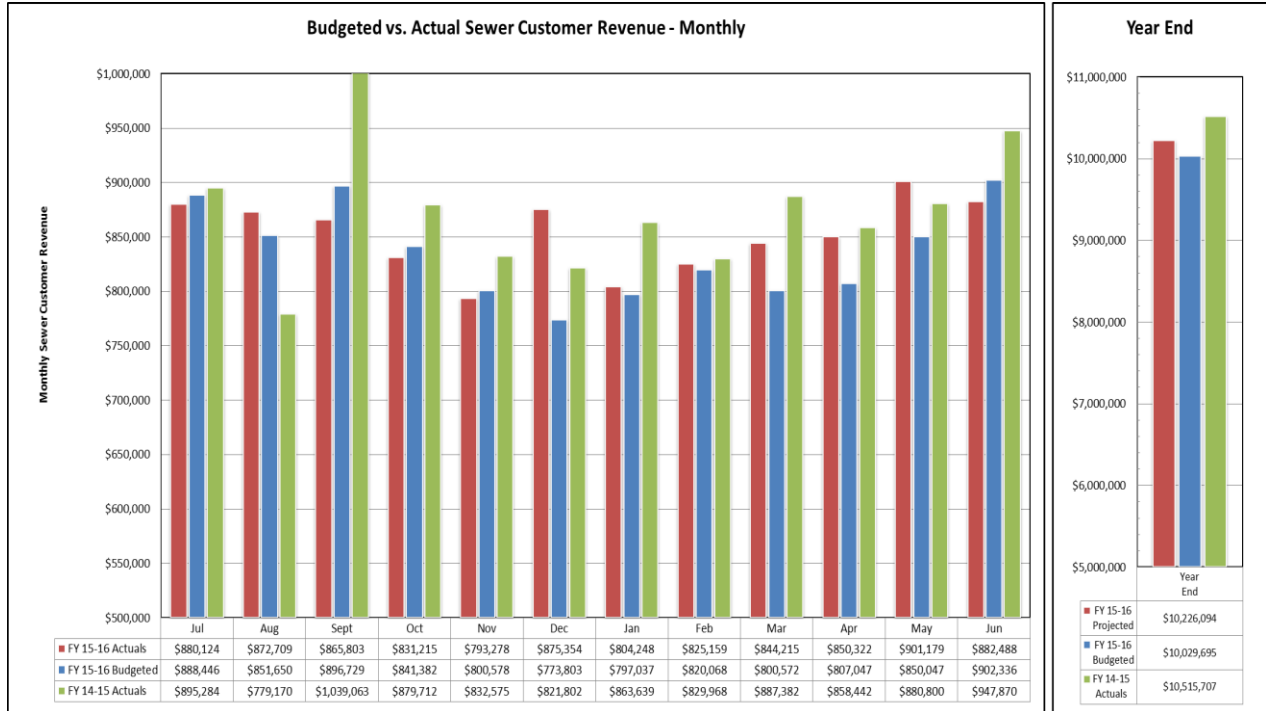
Apr-16

Sched/Unsched	Cause	Substation	Circuit	Total Outages
Unscheduled	Squirrel			2
Unscheduled	Bird			2
Scheduled	Scheduled			
Unscheduled	Equipment Worn Out			
Unscheduled	Human			2
Unscheduled	Lighting			5
Unscheduled	Vehicle Accident			2
Unscheduled	Vine			2
Unscheduled	Electrical Failure			2
Unscheduled	Construction			
Unscheduled	Tree			2
Unscheduled	Equipment Damage			
Unscheduled	Unknown/Other			5
			total	24

Public Utilities



Public Utilities



Public Works

Leaf and Limb:

Service Provided (Tons)	FY13-14 Total	FY14-15 Total	FY15-16 YTD	June 2016
White Goods Collected	4.50	9.00	18.00	0
Brown Goods Collected	4,578.46	4,957.50	3,235.56	303.60
Yard Waste Received	18,428.66	26,347.61	15,993.435	1,573.60
Mulch Dispersed	7,167.78	7,998.90	7,349.09	890.29

City Garage:

Costs	FY13-14 Total	FY14-15 Total	FY15-16 YTD	June 2016
Services Provided by City Garage:				
Vehicles Serviced	1,352	1,288	1,643	143
Total Labor Cost	\$ 45,264.66	\$ 36,758.93	\$ 53,147.90	\$ 4,562.09
Total Parts Cost	\$ 88,198.66	\$127,821.46	\$150,034.08	\$16,153.54
Total Cost (Parts + Labor)	\$133,463.32	\$164,580.39	\$203,181.98	\$20,715.63
Services Provided by Contract:				
Vehicles Serviced	1,101	916	674	43
Total Labor Cost	\$108,017.54	\$108,770.25	\$1116,862.45	\$ 7,743.14
Total Parts Cost	\$169,954.20	\$192,877.40	\$198,068.81	\$12,930.65
Total Cost (Parts + Labor)	\$277,971.74	\$301,647.65	\$314,931.26	\$20,673.79
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,453	2,204	2,317	186
Total Labor Cost	\$153,282.20	\$145,529.18	\$170,010.35	\$12,305.23
Total Parts Cost	\$258,152.86	\$320,698.86	\$348,052.89	\$29,084.19
Total Cost (Parts + Labor)	\$411,435.06	\$466,228.04	\$518,063.24	\$41,389.42

Cost by Department	FY13-14 Total	FY14-15 Total	FY15-16 YTD	June 2016
Public Utilities (Electric)	\$ 61,210.08	\$ 86,103.29	\$96,332.89	\$12,411.17
Public Utilities (W&S)	\$123,160.43	\$116,802.55	\$120,158.73	\$ 5,933.83
Police	\$105,515.35	\$ 84,842.82	\$ 85,547.12	\$ 5,670.60
Recreation & Parks	\$ 34,017.61	\$ 32,005.09	\$ 45,296.72	\$ 4,704.20
Finance	\$ 25,209.01	\$ 28,004.25	\$ 15,044.94	\$ 1,089.39
Public Works	\$107,749.04	\$114,259.82	\$ 86,585.97	\$ 8,298.41
Fire / Rescue	\$ 51,774.33	\$ 69,698.98	\$ 54,913.63	\$ 2,247.87
Human Resources	\$ 409.40	\$ 727.61	\$ 13.01	\$ 0
Development Services	\$ 3,000.32	\$ 3,275.67	\$ 6,727.03	\$ 1,033.96

Public Works

Significant Issues:

None.