

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

June 2019

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Development Services

Inspections:

Overview	2018 YTD	% Change from Last Year	2019 YTD	June 2019	% Change from Previous Month
Commercial Permits – New Construction	162	-80%	90	13	40%
Residential Permits – New Single Family	143	-23%	116	26	67%
Residential Permits – Additions/Remodels	326	-39%	234	52	7%
Mobile Homes	23	-360%	5	2	-200%
Signs	38	-81%	21	2	-100%
Certificates of Occupancy – Residential	115	-64%	70	16	33%
Certificates of Occupancy – Commercial	6	45%	11	2	0%
Total Permit Valuation	\$63,864,153	-134%	\$27,237,238	\$8,365,033	67%

Community and Economic Development:

Volt Center/City Market:

- Craven Community College opened the Volt Center with 58 students registered by the end of June for classes taking place at the Volt Center location.
- Staff held multiple meetings and phone conferences regarding the construction project and future programming efforts for the site.
- Craven Community College opened the Volt Center with 58 students registered by Project management by staff to coordinate details of the project amongst the City, contractor, architect and community college, as well as outside vendors.
- June 19th - Monthly construction meeting held with partners in the project, including the City, grant administrator, community college, contractor, engineer and architect team. Project is currently ahead of construction schedule. The remaining paving for the site will take place after the July 4th holiday. Construction remains for the maker's lab and kitchen commissary space. Fencing and landscaping are to be completed toward the end of the project.
- June 3rd and June 17th Bi-Monthly Conference Calls held with pertinent parties involved in the project, to include the EDA Grant Administrator, architect, Craven Community College staff, city staff and others. The call agenda included status updates and addressing any concerns or follow-up initiatives for the project.

Development Services

- June 26th – Discussions held with partners regarding the management and oversight of the Williams Rd. New Bern, NC Maker's Lab space. Continued discussion with Craven Community College about additional workforce training and entrepreneurial support to occur at the Volt Center site.
- Completed interview with WNCT regarding the opening of VOLT Center with Craven Community College Volt Center Director, Eddie Foster.
- Tour of the site conducted with Executive Director of the North Carolina Tobacco Trust Fund Commission.
- Staff met with the area agent for horticulture and commercial fruits and vegetables from the NC Agriculture Extension office about the City Market and toured the Volt Center site.
- Craven Community College filmed video for promotional purposes on site and created promotional rack card for programs available.
- Tour conducted for workforce development team in Craven County, including Craven County Schools CTE staff, community college, NC Works, ENC Workforce Development and Craven County Economic Development.
- Staff conducted phone conference with health department.

Economic Development and Business Recruitment:

- June 6th - Workforce Development Committee Meeting held which included the Economic Development Manager for the City of New Bern, Economic Development Manager for Craven County, Craven Community College Dean for Students and Director of Career and Technical Education for Craven County Schools. The committee met at the Volt Center and discussed current projects, industry needs and future goals for advancing workforce development related objectives.
- June 12th-June 13th – Staff attended the NC Economic Association Annual Conference in Beaufort, NC.
- Responded to RFI for company looking to locate in New Bern.
- Helped identify property options in New Bern for relocation/expansion of for a company.
- Staff provided information to county ED team for the International Economic Development Council to send volunteers to New Bern to conduct special projects/research post Hurricane Florence.
- Call with Craven County Economic Developer regarding recruitment efforts and ongoing projects.
- Multiple conference calls, meetings and discussions with businesses, developers, real estate agents and other stakeholders to provide guidance, support and assistance.

Community Development:

- Staff attended a meeting with Craven Area Rural Transit System (CARTS) to discuss the new proposed bus shelter project that includes collaboration with Craven County Government for addition of route stops along the CARTS loop.
- Staff met with environmental scientist of Wood PLC for discussion of environmental review procedure for future potential demolition project.
- Staff met with Habitat for Humanity for discussion of potential, new renters' education program
- Staff continues to prepare for an audit by HUD which will be held July 22nd-26th for the 2016 CDBG entitlement program. This will be the first full monitoring conducted by HUD since New Bern became an entitlement city.

Development Services

- Staff conducted a phone conference with HUD representative for discussion of upcoming audit of the CDBG program.
- Staff met with the City of Jacksonville for the discussion of CDBG audit preparations to gain insight and understanding of the process from another local municipality.
- Staff organized files from housing repair program in preparation for upcoming HUD audit in July.
- Staff met with citizen regarding possible demolition project.
- Continued implementation phase of Minor Housing Repair Program for the year. Working with consultant McDavid and Associates to finalize construction plans to be coordinated with homeowners.
- Attended bi-monthly Redevelopment Commission Meetings. Prepared information for Commission meetings.
- Staff prepared marketing materials for the Community Listening Session held June 26th by the Redevelopment Commission at the Omega Center. Commission members and city staff served as moderators at tables to compile community member's opinions on various different subject items. Staff compiled the responses to be used in planning documents and as part of the redevelopment plan actions.
- The City of New Bern prepared its FY 2019-2023 Five Year Consolidated Plan and FY 2019 Annual Action plan. These plans are required by HUD so the City can receive its Community Development Block Grant (CDBG) funds. The City retained a planning consulting firm, Urban Design Ventures, LLC, to assist in the preparation of these planning documents. Input was gathered from the local community. Agencies were asked for assistance in identifying the community's resources, and unmet needs that might exist in the City. Additionally, a resident survey asked for the needs in the City, and ideas on what residents would like to see CDBG funds budgeted for activities.
- 501 surveys were received from the community through an online survey link and hard copies administered.
- 2019 Stakeholders' Meeting Schedule was completed by emailing/calling stakeholders to set up appointments
- Stakeholders' meetings were conducted March 4-6, 2019.
- On the morning of March 6, open slots were available for make-ups and any additional input from the community.
- 21 other face-to-face meetings were later conducted with community agencies for public input
- 44 follow-up emails were also sent to various departments and community agencies for survey response.
- Additionally, the City's Five-Year draft plan was advertised in the Sun Journal May 9th, made available for public review on May 10th at the following locations: City of New Bern Development Services, City Hall, New Bern Public Library, City of New Bern- Social Media, and City of New Bern Website.
- A public hearing for the CDBG Five-Year Plan was held on Tuesday, June 4th and staff presented the CDBG Five-Year Consolidated Plan and Annual Action Plan before the Board of Aldermen.
- Staff submitted the Five-Year Consolidated Plan and Annual Action Plan to Department of Housing and Urban Development (HUD).

Development Services

- 19 Open Sessions were held for community input on the City's Five-Year Consolidated Plan

The following departments and stakeholder groups were invited to participate:

- New Bern Development Services Staff
- City Manager
- New Bern Police Department
- New Bern Fire Department
- Craven County Emergency Services
- New Bern Parks and Recreation
- New Bern Public Works
- Coastal Women's Shelter
- Religious Community Services of New Bern
- Promise Place- New Bern
- Reviving Lives Ministries
- United Way of Coastal Carolina
- Craven Literacy Council
- Independent Living Regional Office
- Children's Developmental Services Agency
- Craven County Senior Services
- Salvation Army
- Interfaith Refugee Ministries
- New Bern-Craven Public Library
- Access Family Services
- Craven-Pamlico Re-entry
- Redevelopment Commission
- New Bern Dept. of Human Resources
- Craven County HOPE Family Resource Center
- MERCI Clinic
- Craven County Health Department
- Craven County Social Services
- Eastern Carolina Council
- Legal Aid of North Carolina
- The ARC of Craven County
- NAACP- Craven County
- Twin Rivers Housing
- Neuse River Community Development Corporation
- Habitat for Humanity- Craven County
- Craven County Economic Development
- Swiss Bear, INC
- New Bern Chamber of Commerce
- Minority Business Council
- Eastern NC Workforce Development Board
- MCAS Cherry Point
- Carolina East Health
- Coastal Carolina Health Care
- New Bern Housing Authority
- Neuse-Trent Housing Alliance
- Craven County Schools
- Craven Community College
- Eastern Carolina Council
- Community Development Advisory Committee
- Banks and finance agencies

Other:

- **GIS** – Attended the Local Government Committee meeting and the APA NC Board meeting both online to discuss GIS issues and use across the state and related to Planning. Items of note Imagery for the east coast to be re-flown in 2020 with CIR being collected for free. Municipal boundaries setup for getting changes to the Secretary of State's office in a timelier manner. A project to create statewide land use coverage annually.
- Attended a Census Complete Counts Committee meeting to look at ways to provide information related to the upcoming 2020 Census. Looked at ways to encourage participation and ways to ensure everyone is counted, including those currently displaced due to Florence.
- Continued the migration of the City's GIS to the Enterprise/portal setup. This will give all users of the GIS data better and more secure access to the GIS data and services. It will also allow the City to take advantage of more GIS apps and mobile tools. Working on setting up all servers to work together securely with IT.

Development Services

- Working with MUNIS setup to help facilitate a way to assign addresses in the system. Reviewed all address in the services layer (over 33,000) and updated and/or corrected any road name or other errors. Discussed with other communities using Munis in best practices for getting address information into Munis.

Zoning:

- Twenty Five land use approvals issued during the month.
- Staff met with 22 citizens (walk-ins, site visits, and appointments) and received 156 phone calls to discuss various land use, development plans, and zoning issues.
- Staff attended Redevelopment Commission meetings.
- Staff attended Planning & Zoning Board meeting.
- Staff attended HPC Meeting.
- Staff met with property owners to discuss signage.
- Staff met with property owners to discuss tree removal.

HPC –

Provided staff support for Historical Preservation Commission's Regular Meeting on June 19, 2019 for the following projects:

- 923 Pollock St.—to include a request to install a 6 foot wooden privacy fence and an accessory structure in the tertiary AVC. Approved
- 211 King St. -- to include installation of a shingle roof on a main structure and a porch in the primary AVC. This is an after the fact COA. Approved
- 219 E. Front St.—to include the elevation of a contributing structure in the primary AVC and an addition to a contributing structure in the tertiary AVC. Approved
- 218 Metcalf St.—to include the modification of a roof pitch in the tertiary AVC. This is an amendment to an existing COA. Approved
- 516 E. Front St.—to include the elevation of a contributing structure, adding fill, addition of stair treads and a concrete walkway, and the installation of a retaining wall in the primary AVC; the construction of an addition and modification of an existing porch with terrace in the tertiary AVC. Approved
- 514 E. Front St.—to include the installation of a wooden decking with balusters, balustrades and a brick pier, and a lattice garage door, and the removal of a 6/9 window with 2, 6/9 wooden windows, all in the tertiary AVC. Approved
- 218 Middle St.—to include the removal of a metal door and replacement with a wooden door, the removal of a window and installation of a wood and glass door, the installation of a copper shed roof, removal of wooden steps and replacement with masonry steps, and the installation of a new window opening in the tertiary AVC. Denied
- 715 Craven St.—to include the installation of a wooden fence in the tertiary AVC. Approved
- 219 Pollock St.—to include the construction of an ornamental iron fence in the primary AVC. Approved
- 607 Pollock St.—to include the modification of the wrought iron fence by installing brick columns and concrete footing and landscaping in the primary AVC; the installation of landscaping pavers in the tertiary AVC. Approved
- 111 Pollock St.—to include the modification of an entrance in the tertiary AVC. Approved
- 229 Change St.—to include the construction of a new elevator tower with exterior walls and roofing to match the existing structure in the tertiary AVC. Approved

Development Services

- 528 E. Front St.—to include the removal of two trees and the reconstruction of a brick masonry wall in the primary AVC with 4' piers and wrought iron metal fencing in between the piers and gate. Approved
- 711 Pollock St.—to include the modification of an entrance in the secondary AVC. Approved
- 306 New St.—to include the replacement of a metal storm door with a wooden storm door and the change of a 2 light wooden door with a 6 light wooden door in the primary AVC. Approved
- 622 E. Front St.—to include the construction of a wooden balcony and the removal of a window and replacement with a wood and glass door, and the installation of 2, 2/2 wooden windows in the tertiary AVC. Approved
- 209 Change St.—to include the relocation of a door and window in the tertiary AVC. Approved

Development Services Boards & Commissions Attendance

Planning & Zoning Board – Regular meeting June 4, 2019

Present: J. Walker, R. Layton, H. Beatty, D. Black, P. Dougherty, C. Williams

Not present: W. Newkirk, M. Ballard, J. Midgett, S. Aluzzo

Board of Adjustment – Regular meeting June 24, 2019

Present: J. Riggs, D. White, J. Morrison, T. Eure, R. Parsons, E. Bellis, R. Beebe, J. Murrell

Not Present: A. Barfield, K. Peregoy

Historical Preservation Commission – Regular meeting June 19, 2019

Present: D. Griffith, R. Cox, P. Broadway, G. Brake, E. Sheridan, J. Klotz, C. Evans

Not present: J. Bisbee, J. Wood

Community Development Advisory Committee (CDAC) – A meeting was not held in June.

Present: N/A

Not present: N/A

Metropolitan Planning Organization Technical Advisory Committee (MPO TAC) – A Meeting was not held in June.

Present: N/A

Not Present: N/A

Redevelopment Commission of New Bern – Regular Meeting June 12, 2019

Present: T. Lee, M. Cho, K. Peregoy, S. Strickland, T. Wallace, R. Morgan, J. Bullock-Mosley

Not Present: B. Walker, J. Young

Redevelopment Commission of New Bern – A regular meeting was not held June 26, 2019, Community Listening Meeting held at the Omega Center

Present: N/A

Not Present: N/A

Finance

Fund Balance Available for Appropriation and Days Cash on Hand:

Fund	As of 06/30/16	As of 06/30/17	As of 6/30/18 *Estimate*	Estimate for April 2019*	Estimate for May 2019*
Water (Available)	\$8,497,223	\$6,298,596	\$6,097,210	\$5,926,279	\$5,980,454
Water (Days)	516	340	333	364	358
Sewer (Available)	\$3,422,417	\$4,035,133	\$3,343,179	\$2,949,213	\$2,744,751
Sewer (Days)	227	275	179	178	162
Electric (Available)	\$11,138,265	\$11,039,354	\$13,398,600	\$13,648,769	\$12,666,029
Electric (Days)	130	126	136	143	133
General (Available)	\$16,186,421	\$14,885,387	\$14,449,392	\$11,501,431	\$14,266,545
General %	45.63%	45.47%	35.30%	30.17%	37.42%

*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

Significant Issues:

Estimates for June 2019 are not currently available as we complete the migration of data from our Banner legacy system to the new Munis system.

Fire

Fire Suppression:

Incidents	2018 Total	2019 YTD	Last Month	Current Month
*Number of Incidents	2,105	867	165	138
90% Response Time to Incidents	8 minutes 37 seconds	9 minutes 59 seconds	9 minutes 36 seconds	8 minutes 27 seconds
Endangered Property Value	\$54,778,190	\$94,731,160	\$73,263,600	\$1,703,070
Property Losses Due to Fire	\$10,772,271	\$404,270	\$36,230	\$35,100
Percentage of Saved Property Value	80.33%	99.96%	99.95%	97.94%
Overlapping Incidents	530	109	27	22

Fire Prevention:

Prevention Statistics	2018 Total	2019 YTD	Last Month	Current Month
Fire Investigations	33	13	1	1
Fire Inspections	1,766	1,117	176	231
Permits Issued	96	37	6	8
Child-Passenger Seat Checks	143	*109*	*20*	10
People Educated Through Public Fire & Life-Safety Programs	5,695	2,613	940	415
Smoke Alarms Installed	143	107	8	73

NOTE: Child Passenger Seat Checks - The “Last Month” reflects corrected numbers for May, and the 2019 YTD reflects the corrected numbers for both April and May as per the Deputy Fire Marshal.

Narcan:

Statistics	2018 Total	2019 YTD	Last Month	Current Month
Overdose Calls Responded To	54	28	4	2
Instances Narcan Administered	9	7	2	0

Significant Issues:

- A smoke detector canvass was done on June 1st for citizens living on Hazel Avenue, Helen Avenue, Water Street, and Opal Street. A total of 64 smoke detectors were installed.
- Participated in end of the year “Meet and Greets” at the various elementary schools.
- Attended citywide Workplace Violence and Active Assailant Training.
- Participated in Critical Task Analysis training for various performance objectives to better enhance our skills.

Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY17/18	Turnover FY18/19
Administration	12	0	0	2	2	1
Development Services	18	1	0	1	5	4
Finance	39	0	1	4	2	4
Fire	73	0	0	1	3	4
Human Resources	5	0	0	0	1	0
Parks & Recreation	29	1	0	1	3	2
Police	120	1	5	2	13	17
Public Utilities	52	1	0	4	8	5
Public Works	47	2	1	3	9	6
Water Resources	77	1	1	3	7	6
Totals:	472*	7	8	21**	53	49

*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions.

**Current vacancies due to separations from employment, promotions, demotions and transfers.

Safety News:

Workers' Compensation	2018	2019
Current Month's Claims	0 OSHA Recordable 0 Lost Time 0 Non-Recordable 0 Denied	1 OSHA Recordable 0 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	22 Recordable 9 Non-Recordable	22 Recordable 7 Non-Recordable
Current Month Costs	\$15,632.15	\$9,691.90
Year-to-Date Costs	\$581,368.36	\$299,044.83

Other:

None

Parks and Recreation

Significant Issues:

- On June 13, Foster Hughes made a presentation to the Civitan Club on Parks and Recreation and upcoming projects.
- On June 14, representatives from Leathers Associates met with staff to discuss the upcoming community build project (Kidsville 2.0).
- On June 15, the 1st Hurricane Preparedness Expo was held at the West New Bern Recreation Center. On June 20, a Ground Breaking Ceremony was held at Martin Marietta Park to start construction on phase I.
- On June 29, Staff assisted with the Hope for the Warriors 5k Run at Union Point Park.

Police

Crime:

Incidents & Arrests	Current Month Total	2016 Total	2017 Total	2018 Total	2019 YTD
NIBRS* Group A Incidents	189	2,540	2,536	2,534	1,270
NIBRS* Group B Incidents (Arrests)	61	723	825	900	404
Adult Arrests	118	1,495	1,739	1,698	772
Juvenile Arrests	0	10	10	9	3
Total Arrests	118	1,505	1,749	1,707	775
Police Calls for Service	3,776	43,949	46,757	45,246	22,463
Business Alarms Dispatched	172	1,968	1,988	2,157	976
Residential Alarms Dispatched	52	878	758	755	311
Alarm Calls (PD Dispatched)	224	2,846	2,746	2,912	1,287

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2016 Total	2017 Total	2018 Total	2019 YTD
Homicide	0	3	4	0	1
Rape	0	11	8	8	0
Robbery	3	50	58	30	15
Aggravated Assault	4	82	93	80	35
B&E – Residence	10	168	160	168	85
B&E – Business	4	27	43	37	19
Theft from Motor Vehicle	8	173	187	111	57
Larceny	66	796	718	782	397
Motor Vehicle Theft	2	30	20	36	9
Arson	0	6	3	3	2
Total:	98	1,346	1,294	1,255	621

Criminal Investigations	June 2019	2019 YTD	2018 Final Total
Cases Assigned	14	81	168
Cases Closed by Arrest	0	4	Not Specified
Cases Closed Leads Exhausted	0	4	8
Cases Closed Unfounded	0	6	Not Specified
2019 Cases of Note - June			
Crime	Summary		
2019-42280	DNA from Skull case with FBI for profile		
2019-18530	Poplar Street Homicide case pending interviews		
2019-20929	Assault case associated with Poplar Street case		

Police

Crime Analysis		
Top 5 Calls for Service & Number of Incidents*	<u>June 2019</u>	<u>2019 YTD</u>
	1) Citizen Assist – 215 2) Alarm Business – 172 3) Vehicle Crash Property - 133 4) Suspicious Vehicle – 121 5) Check on Welfare – 112	1) Citizen Assist –1182 2) Alarm Business – 962 3) Vehicle Crash Property – 739 4) Suspicious Vehicle – 709 5) Larceny / Shoplifting – 518
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 3105 M L King Jr Blvd, Walmart (Larceny and Vehicle Crash- Property) – 94 2) 1125 Walt Bellamy Dr., New Bern Towers (Foot Patrol & Check Welfare) – 66 3) 1309 Country Club Rd., Lawson Creek Park (Security Check) – 37 4) 370 Washington Post Rd., Speedway (Security Check & Disturbance) – 28 5) 2915 Neuse Blvd., Walmart Market (Larceny & Vehicle Crash Injury) – 28	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd, Walmart (Larceny and Vehicle Crash- Property) – 94 2) 370 Washington Post Rd., Speedway (Security Check & Disturbance) – 28 3) 2915 Neuse Blvd., Walmart Market (Larceny & Vehicle Crash Injury) – 28	

*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.

Personnel:

Extra Duty Hours	2016 Total	2017 Total	2018 Total	2019 YTD
382.00	3,299.0	4,076.75	4,525.01	2270.00

*Note: 2019 YTD has been corrected after the end the fiscal year audit.

Overtime in Dollars	June 2019 Total	2016 Total	2017 Total	2018 Total	2019 YTD
Office of the Chief	\$0.00	\$1,251.97	\$381.11	\$200.97	\$0.00
Operations Division	\$4,371.67	\$135,511.65	\$118,641.19	\$266,946.37	\$4,371.67
Services Division	\$6,846.60	\$58,035.21	\$72,063.35	\$152,064.54	\$6,846.60
Investigations Division	\$0.00	\$21,689.72	\$45,845.93	\$75,893.65	\$0.00
Total:	\$11,218.27	\$216,488.55	\$236,931.58	\$495,422.53	\$11,218.27

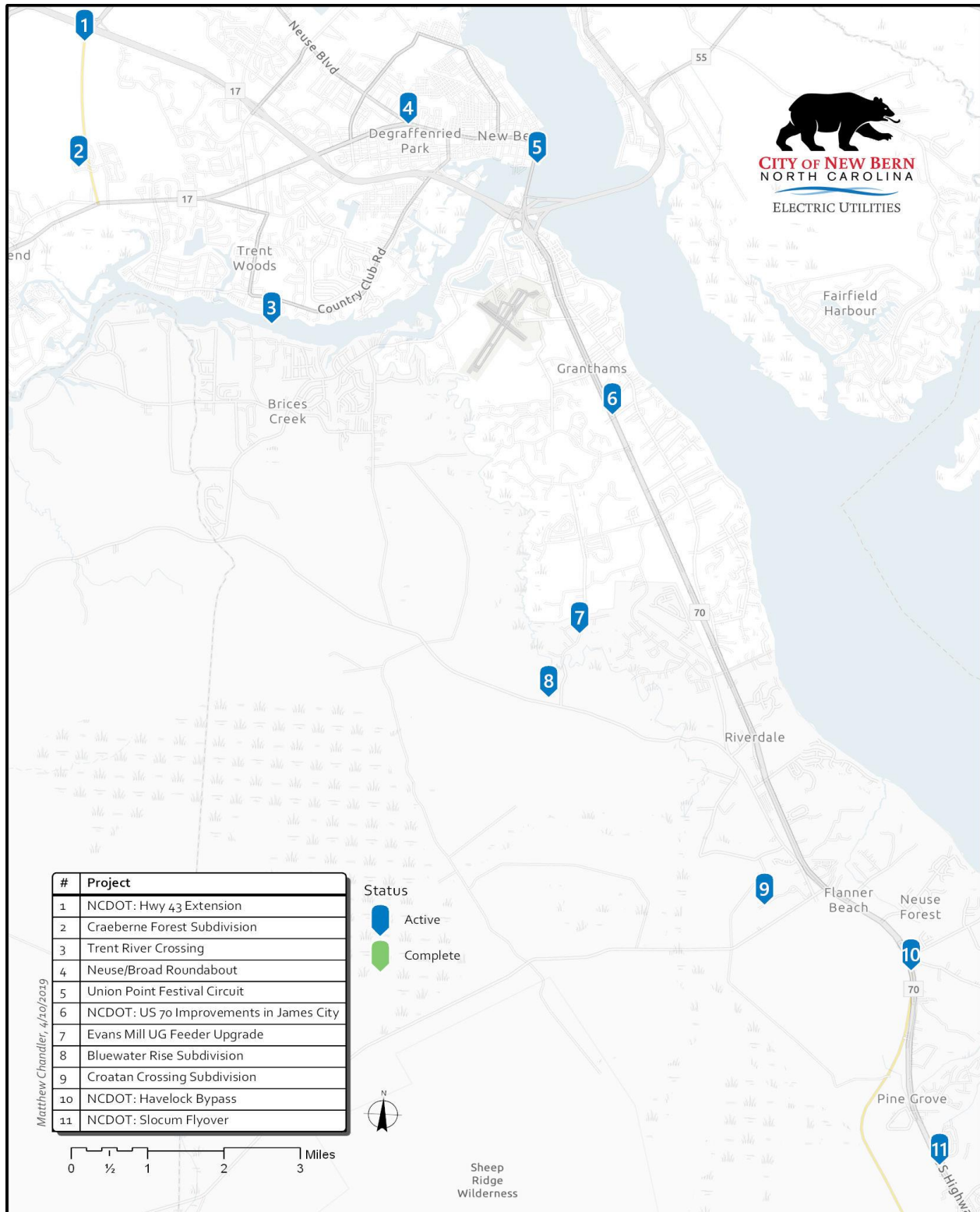
Significant Issues (not noted above):

None

Public Utilities

- High-Profile Projects: Eleven high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also four high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 31 interruptions were recorded on the electric system during the month of June. This impacted a total of 537 customers. As a result, customers experienced an average of 0.501 interruptions and were restored in an average of 18.1 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: We will be performing an inspection of our first aid kits in City vehicles.
- Employee Recognition:
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.

Public Utilities



Public Utilities

Electric Projects and Developments:

- **Bluewater Rise Subdivision** - *New underground residential subdivision.* Section II has been completed. We are currently installing the underground infrastructure and setting transformers for Section III. The infrastructure will be expanded as the development grows.
- **Croatan Crossing Subdivision** - *Extending single phase underground primary to feed the next phase of Croatan Crossing Subdivision.* We will install underground secondary, secondary pedestals and transformers at this location. We are in the planning stages of electric distribution and services for the last section of this subdivision which is section one phase four. We are currently awaiting the grade and curbing to be completed by the developer.
- **Advanced Metering Infrastructure Project** - *This project involves installing a network of electric and water meters.* We are currently reading 11,123 water meters and 22,083 electric meters with 9,178 disconnect meters; 5,548 two-way load management switches have been installed.

Water Resources Projects and Developments:

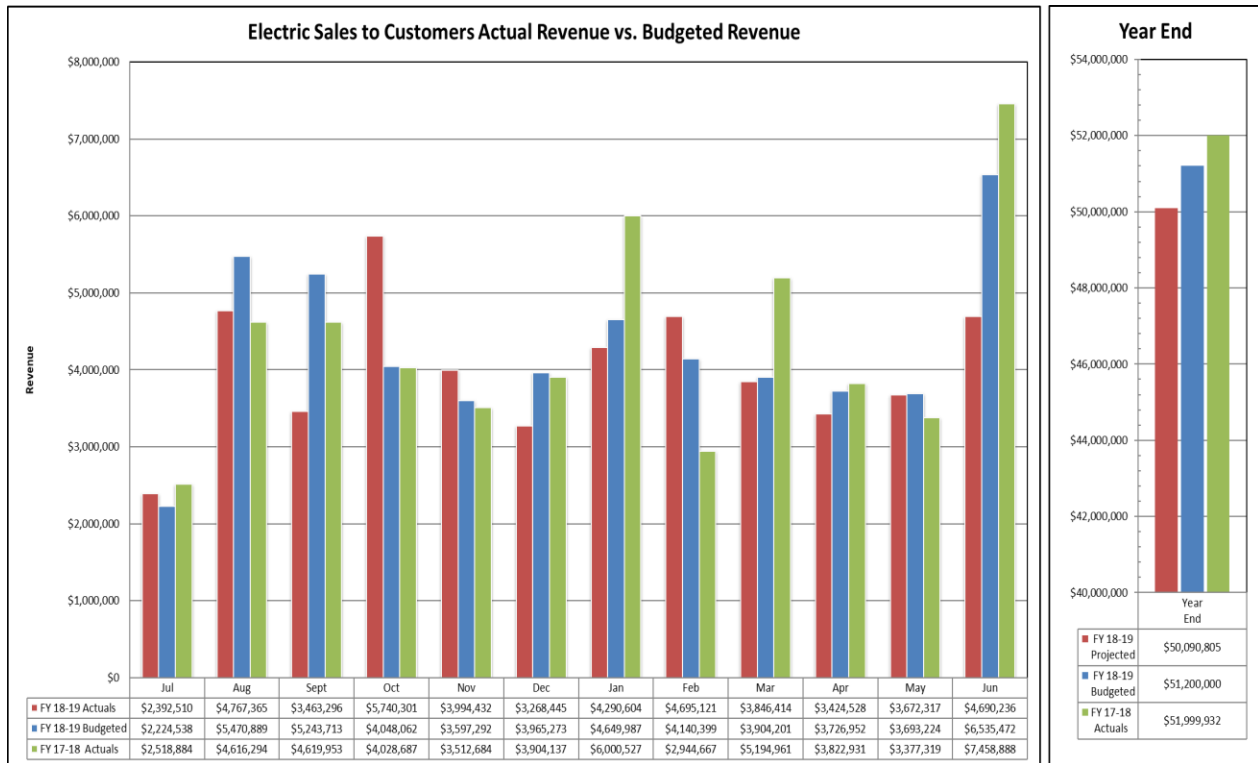
- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared.
- **Spencer & Park Water and Sewer Rehabilitation Project** – *Replacement of existing water and sewer infrastructure along Spencer and Park Avenues ahead of planned resurfacing project.* The contractor has completed the water and sewer work in the 1900 block and is currently working in the 2000 and 2100 blocks of Spencer, to complete the remaining water and sewer work. Once the water and sewer work is complete, the contractor will be returning to a few key intersections along Spencer to make additional drainage infrastructure improvements, prior to the start of the resurfacing project.
- **Johnson & King Water, Sewer, and Storm Drain Rehabilitation Project** – *Replacement of existing water, sewer, and storm drain infrastructure along Johnson and King Streets.* Over the past month all on the work has been completed on King Street and the only remaining work on Johnson Street is the replacement of a few driveway aprons that had to be removed during construction. In attempting to reconnect new water and sewer mains at Craven Street, it was discovered that the existing sewer main on the 600 block of Craven Street has collapsed in several locations and is in need of immediate repair. The last week of May, the Contractor worked to start removing the asphalt on this block and we anticipate having the sewer main completely replaced in this block by the end of June.

Public Utilities

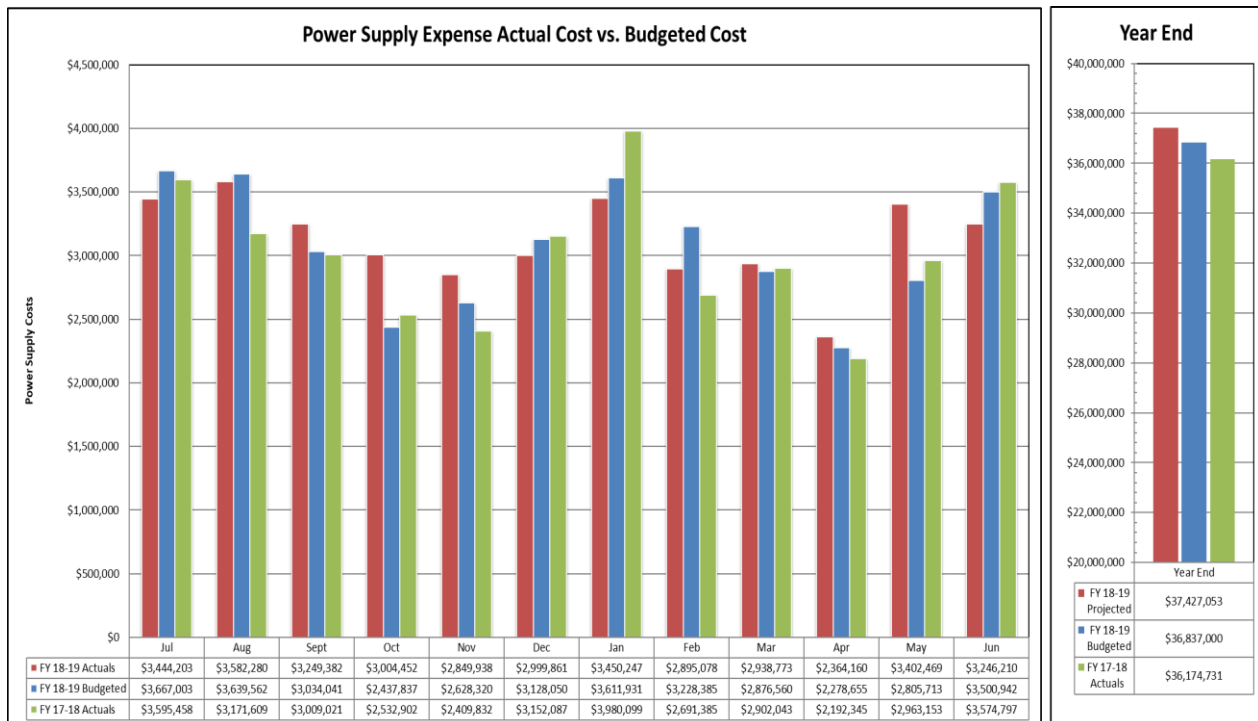
Electric System Outages and Reliability Statistics			
	June 2019		2019 YTD
# of Interruptions	31		132
# of Customers out	537		5894
Customers Minutes Out	50,454		670,006
June 1, 2019 to June 30, 2019			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
18.1	0.501	36.119	99.9968%
June1, 2018 to June 1, 2019			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
13.449	0.208	64.62	99.9977%

Outages		
Scheduled/Unscheduled	Cause	Total Outages
Unscheduled	Squirrel/Snake/Bird	8
Unscheduled	Equipment Worn Out	3
Unscheduled	Storm	1
Unscheduled	Vine	2
Unscheduled	Manufacturing Defect	4
Unscheduled	Vehicle Accident	2
Unscheduled	Tree	1
Unscheduled	Equipment Damage	6
Scheduled	Repairs	1
Unscheduled	Unknown/Other	3
Total		31

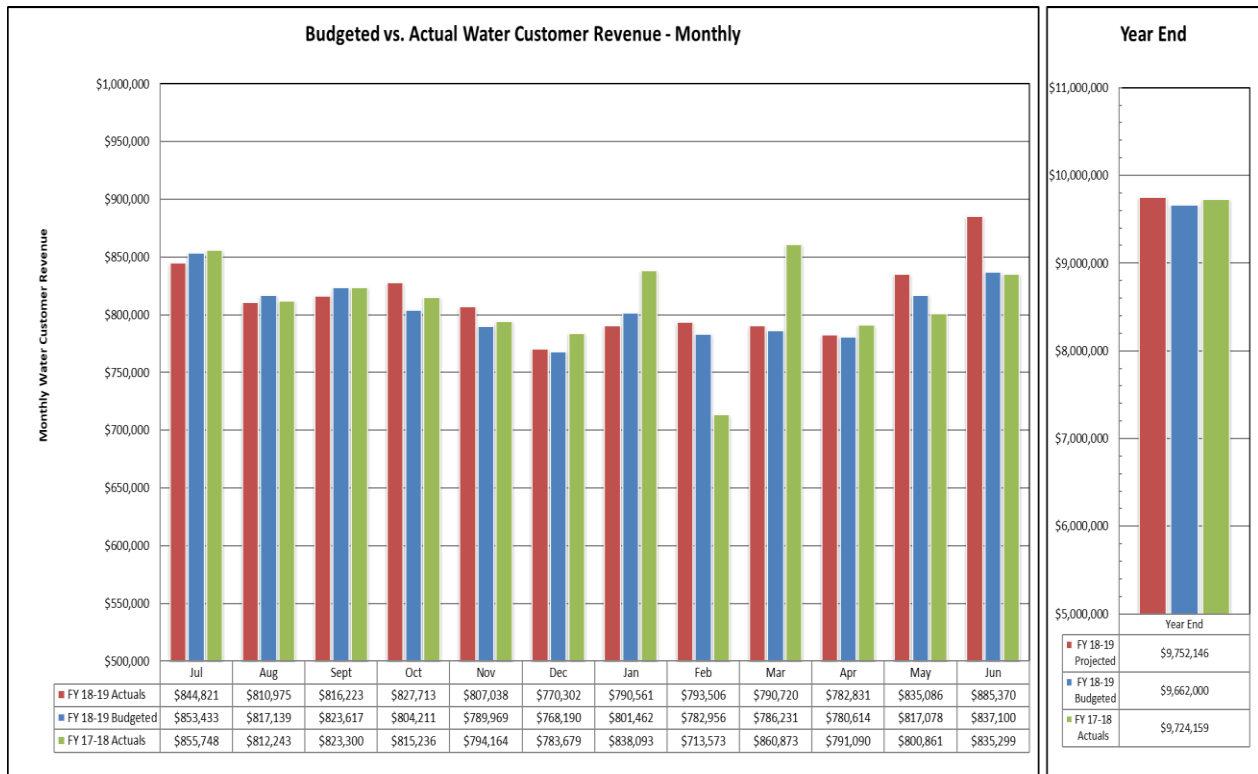
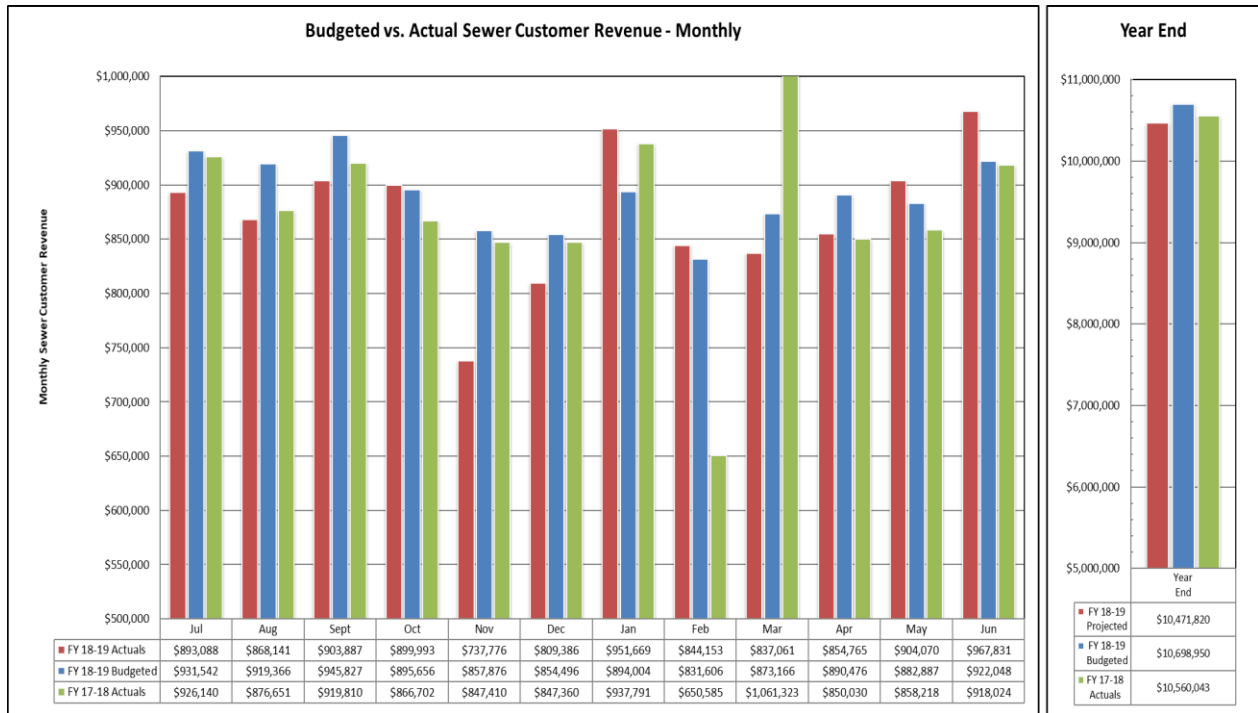
Public Utilities



***Revenue figures will be updated upon completion of year end processing.*



Public Utilities



Public Works

Leaf and Limb:

Service Provided (Tons)	FY16-17 YTD	FY17-18 YTD	FY18-19 YTD	June 2019
White Goods Collected	12.38	27.00	13.50	3.38
Brown Goods Collected	3,689.40	3,603.60	3,240.60	290.40
Yard Waste Received	14,530.76	14,518.26	13,533.83	1,127.80
Mulch Dispersed	3,864.30	6,419.37	3,359.79	57.38

City Garage:

Costs	FY16-17 YTD	FY17-18 YTD	FY18-19 YTD	June 2019
Services Provided by City Garage:				
Vehicles Serviced	1,692	2,007	2,100	244
Total Labor Cost	\$ 52,205.30	\$ 59,457.53	\$ 66,419.98	\$ 8,694.29
Total Parts Cost	\$151,894.04	\$158,265.30	\$157,426.24	\$18,092.77
Total Cost (Parts + Labor)	\$204,099.34	\$217,722.83	\$223,846.22	\$26,787.06
Services Provided by Contract:				
Vehicles Serviced	542	551	561	67
Total Labor Cost	\$111,212.64	\$103,943.03	\$105,084.08	\$10,550.66
Total Parts Cost	\$174,965.06	\$190,999.15	\$149,681.60	\$16,334.71
Total Cost (Parts + Labor)	\$283,177.70	\$294,942.18	\$254,765.68	\$26,885.37
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,234	2,558	2,664	311
Total Labor Cost	\$160,418.57	\$163,413.50	\$171,896.06	\$19,244.95
Total Parts Cost	\$327,129.10	\$349,536.84	\$307,400.97	\$34,427.48
Total Cost (Parts + Labor)	\$487,277.04	\$512,950.34	\$479,207.03	\$53,672.43

Cost by Department	FY16-17 Total	FY17-18 YTD	FY18-19 YTD	June 2019
Public Utilities (Electric)	\$ 89,722.68	\$ 77,364.66	\$ 69,094.12	\$ 5,096.87
Public Utilities (W&S)	\$106,384.36	\$119,216.35	\$111,925.30	\$ 8,947.08
Police	\$ 75,648.03	\$ 87,738.96	\$101,295.14	\$14,883.82
Recreation & Parks	\$ 42,286.71	\$ 44,518.24	\$ 34,028.25	\$ 2,355.27
Finance	\$ 11,181.78	\$ 14,017.76	\$ 13,589.19	\$ 3,667.57
Public Works	\$ 96,169.46	\$ 92,786.18	\$ 89,933.67	\$13,777.02
Fire / Rescue	\$ 63,315.27	\$ 74,337.71	\$ 56,319.94	\$ 4,841.41
Human Resources	\$ 619.44	\$ 745.40	\$ 903.83	\$ 0
Development Services	\$ 1,911.96	\$ 2,225.08	\$ 2,117.58	\$ 103.38

Significant Issues:

None

Attendance for Board Appointees

Board of Adjustment			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
Alfred Barfield	A	1	Mayor
Richard Parsons	P	0	Ward 1
Dorothea White	P	0	Ward 2
Vacant	N/A	N/A	Ward 3
Tripp Eure	A	1	Ward 4
Jim Morrison	P	0	Ward 5
John Riggs	P	0	Ward 6
Kenneth "Kip" Peregoy	P	0	Mayor Outlaw
Steve Strickland	N/A	0	Mayor Outlaw
Anne Schout	P	0	Schaible
Edward Bellis, III	P	0	Not Available
Ross Beebe	P	0	Not Available

Community Development Advisory Committee			
Appointee	June* Attendance	Meetings Missed in 2019 To Date	Appointed By
Corinne Corr	N/A	0	Ward 1
Carol Williams	N/A	0	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	0	Ward 4
Dell Simmons	N/A	0	Ward 5
Lindsay Best	N/A	0	Ward 6

Meetings are held quarterly. *A meeting was not held in January.

Craven County Tourism Development Authority			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
Mark Stephens	P	0	BOA

Attendance for Board Appointees

Eastern Carolina Council of Government			
Appointee	June* Attendance	Meetings Missed in 2019 To Date	Appointed By
Johnnie Ray Kinsey	P	0	Aster

*Attendance is only *required* at January and June meetings.

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
Nancy Mansfield	P	0	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Juleon Dove	A	1	Ward 4
Henry Watson	P	0	Ward 5
Carol Zink	P	0	Ward 6
Gary Lingman	A	1	Mayor
William Frederick	P	0	Blackiston
David Pickens	P	0	Kinsey
Bobby Aster	A	1	Odham

Historic Preservation Commission			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
David Griffith	P	0	Mayor
VACANT	N/A	N/A	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	A	1	Ward 3
Christian Evans	A	1	Ward 4
James Woods Jr.	P	0	Ward 5
George Brake	A	1	Ward 6
Karin McNair	P	0	Harris
Joe Klotz	P	0	Odham

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Rob Overman	P	0	Mayor
Molichia Hardy	P	0	Mayor
Bill Frederick	P	0	Mayor
Carol Becton	P	0	Mayor
Denise Harris-Powell	P	0	Mayor
Thomas Hardin	P	0	Mayor

New Bern Appearance Commission			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
James Dugan	P	0	Ward 2 - Taylor
Joseph Cannon	P	0	Ward 3 - Mitchell
Rose Williams	P	0	Ward 4 - Kinsey
Maddie Tatum	A	1	Ward 5 - White
Kate Rosenstrauch	P	0	Ward 4 - Kinsey
John Phaup	P	0	Ward 5 - Best
Mike Duffy	P	0	Ward 6 - Odham

*NOTE: Appointments previously made at-large until recent revision in ordinance to provide for rotating appointments among BOA. Next vacancy to be filled by Mayor.

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
Jeffrey Odham	P	0	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

*Alternate only *required* when regular appointee is not attendance.

Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	June* Attendance	Meetings Missed in 2019 To Date	Appointed By
Carol Becton	N/A	0	Odham
Stacey Shields Lee	N/A	0	Bengel
Dianne Bucher	N/A	0	Bengel
Ethel Staten	N/A	0	Taylor
Sabrina Bengel	N/A	0	Aster

* Meetings are held alternate months (February, April, June, August, October and December)

Planning & Zoning Board			
Appointee	June Attendance	Meetings Missed in 2019 To Date	Appointed By
Willie Newkirk, Sr.	A	1	Mayor
Jerry Walker	P	0	Ward 1
Carol Williams	A	1	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	P	0	Ward 4
Jeffery Midgett	A	1	Ward 5
Pat Dougherty	P	0	Ward 6

Police Civil Service Board			
Appointee	June* Attendance	Meetings Missed in 2019 To Date	Appointed By
Bobby West	N/A	0	N/A
Jon Skinner	P	0	Mitchell
Craig Baader	P	0	Mitchell
Mark Best	P	0	Best
Vacant	N/A	0	N/A

*Meetings are held for appeals of disciplinary actions only.

Attendance for Board Appointees

Redevelopment Commission			
Appointee	June Attendance	Meetings Missed in 2010 To Date	Appointed By
Jaimee Bullock	P	0	Gov. Bd. As Whole
Maria Cho	P	0	Gov. Bd. as Whole
Tharesa Lee	P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan	P	0	Gov. Bd. as Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
Beth Walker	P	0	Gov. Bd. as Whole
Tabari Wallace	A	1	Gov. Bd. as Whole
John Young	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.