

NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

March 2016

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Inspections:

Overview	2015 YTD	% Change from Last Year	2016 YTD	Mar 2016	% Change from Previous Month
Commercial Permits – New Construction	30	57%	47	21	31%
Residential Permits – New Single Family	31	-42%	18	5	-44%
Residential Permits – Additions/Remodels	47	11%	52	21	31%
Mobile Homes	2	300%	9	3	0%
Signs	10	30%	13	7	133%
Certificates of Occupancy – Residential	13	46%	19	7	40%
Certificates of Occupancy – Commercial	6	-200%	2	1	100%
Total Permit Valuation	\$10,037,330	76%	\$17,668,036	\$8,989,179	31.16%

Significant Issues:

- The City's CDBG program has allocated over \$350,000 to urgent repair projects in the CNI area and non-profit community groups serving low income citizens of New Bern
- The Days Hotel hearing before the Chief Building inspector was held on April 8th. Representatives from the Days Hotel were present at the hearing. Staff and city legal are in the final stages of drafting the order that will guide the process to bring the structure into compliance with the City's minimum code for non-residential structures.

Community and Economic Development:

- **First Street Corridor:** CCC-WFD and City Staff are collaborating with CCC, East Carolina Council and U.S. Economic Development Administration to develop programs consistent with the needs of CNI with the creation of a Workforce Development Training Center.
- Site Development: Received technical assistance grant from Electricities for shovel-ready program (S2) 25.3 acre Craven Regional Airport property expansion. Staff met with consultant and airport management
- **CNI (Choice Neighborhood Initiative):** Working with resident councils to develop and implement branding/marketing campaign for the Five Point/Duffy Field community. Grant received from The Bate Foundation CNI reimaging \$10,000. Craven CC \$20,000 marketing/ assistance grant. Preparing Z. Smith Reynolds-CNI reimaging. Community meeting scheduled for April 2nd.
- **Paint Your Heart Out New Bern:** Scheduled for July 24-30. Partnering with NRCDC, Greater Duffyfield Residents Council, East Carolina Council and CNI to leverage funding opportunities. Applications being reviewed.

 CDBG: Multiple sub-recipients are in the review process: Coastal Women's Shelter, Neuse River Development Corporation, Coastal Carolina Action.
Housing Repair: 26 applicants being reviewed

Other:

- Twenty land-use approvals were issued during the month.
- Staff reviewed and signed off on the following projects in the Historic/Riverside Districts: Peacock Plume-248 Craven Street, Mr. Lear 207 King Street, HGT Holdings-304 Queen Street, City-420 Broad Street, A. Tydall-215 Pollock Street, & GO Architecture 517 Johnson Street.
- Staff held Department Review meetings on February 12 & 26, 2016 for the following projects: General Plan for Fenwick Isle at Bluewater Rise located on Old Airport and County Line; Site plan for Veneziano Climate Controlled Storage located at 1112 S. Glenburnie Road; Site plan for Veneziano Flex Space located at 2908 Neuse Boulevard; and Gaston Boulevard Senior Apartments located on Gaston Boulevard and further identified as Craven County Parcel 8-012-095.
- Staff attended Planning & Zoning Board meeting on March for: consideration of a major subdivision for Pine Valley, a proposed 2 lot, 12.37+/- acre subdivision. The proposed subdivision is located at 1000 Pinetree Drive and is further identified in Craven County Tax Book as 08-212-009 (Ward2)
- Provided staff support for Historic Preservation Commission's *Regular Meeting* on March 16th for the following Major COA's:
 - **319 Bern Street (Cilantro's Mexican Grill Richard Mora)** to construct concrete patio and handrail in the primary AVC.
 - **207 King Street (Robert & Gertrude Lear)** to include replacement of wooden steps with brick in the primary AVC.
 - **415-417 S. Front Street (GO Architecture HGT Holdings)** to include amendments to previously approved alterations and a requested change in status of the structures.
 - **517 Johnson Street (Earl & Bette Mead)** to include changes to non-contributing addition, new garage and pool.
 - **248 Craven Street, Dunn Building Unit 1 (Peacock's Plume Robin Johnson)** to include changes to doors, lighting and awnings in the primary AVC.
 - **248 Craven Street, Dunn Building, Units 3-4 (Jackma LLC Walker Group)** to include additions to the 1st through 4th floors in the secondary AVC.
 - **420 Broad Street (New Bern Firemen's Museum)** to include replacement of garage doors in the primary AVC.
- **GIS:** Completed online maps for the Adopt A Street program in Public Works.
- **NBAMPO:** Staff finalized work with consultants on ICE project. Staff successfully received approval of the first Metropolitan Transportation Plan. Staff finalized and submitted to NCDOT FY 2017 Unified Planning Work Program.

Finance

Fund	As of 06/30/13	As of 06/30/14	As of 06/30/15	<i>Estimate</i> for January 2016*	<i>Estimate</i> for February 2016*
Water (Available)	\$5,590,673	\$6,844,978	\$7,885,359	\$9,568,342	\$9,294,391
Water (Days)	269	294	497	352	341
Sewer (Available)	\$1,182,637	\$3,379,175	\$3,441,193	\$5,748,487	\$4,559,769
Sewer (Days)	86	128	196	189	154
Electric (Available)	\$4,669,904	\$8,171,048	\$9,187,629	\$14,330,565	\$11,463,869
Electric (Days)	67	88	94	124	104
General (Available)	\$7,635,854	\$9,183,675	\$15,531,641	\$17,564,244	\$20,721,261
General %	25.81%	32.09%	56.95%	49.25%	53.01%

Fund Balance Available for Appropriation and Days Cash on Hand:

*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

Significant Issues: None

Fire Suppression:

Incidents	2015 Total	2016 YTD	Last Month	Current Month
*Number of Incidents	1244	301	98	114
Average Response Time for "Reported	5 minutes	5 minutes	5 minutes	5 minutes
Structure Fire"	35 seconds	11 seconds	12 seconds	12 seconds
Endangered Property Value	\$122,542,001	\$3,419,505	\$2,156,580	\$700,095
Property Losses Due to Fire	\$1,302,846	\$157,466	\$35,600	\$101,448
Percentage of Saved Property Value	98.94%	93.41%	98.35%	85.51%

Fire Prevention:

Prevention Statistics				Current
	2015 Total	2016 YTD	Last Month	Month
Fire Investigations	30	5	3	2
Fire Inspections	1215	609	183	199
Permits Issued	90	20	15	4
Child-Passenger Seat Checks	276	70	24	27
People Educated Through Public Fire & Life-				
Safety Programs	10,613	1,395	256	1,029

Significant Issues:

- Installed 4 smoke alarms.
- Began Leadership Development Training.

City-Wide Vacancies:

		Separations	Positions Filled By External			
	Budgeted	During the	Candidates	Current	Turnover	Turnover
Department	Positions	Month	During the Month	Vacancies	FY14/15	FY15/16
Administration	13	0	0	2	0	1
Development Services	17	1	0	1	1	2
Finance	40	0	1	3	11	2
Fire	67	1	1	2	4	4
Human Resources	5	0	0	1	1	1
Parks & Recreation	29	0	0	1	4	0
Police	112	3	1	10	14	13
Public Utilities (Electric)	50	1	0	4	4	3
Public Works	47	0	1	3	5	9
Water Resources	76	0	2	2	10	5
Totals:	456*	6	6	29**	54	40

*Includes regular and 2 grant-funded positions approved for the fiscal year; also includes 2 part-time positions in Parks & Recreation; does not include seasonal positions. Also includes additional Police Captain position approved by the City Manager.

**Current vacancies due to separations from employment, promotions, demotions and transfers.

Safety News:

Workers' Compensation	2015	2016
	2 OSHA Recordable	2 OSHA Recordable
Current Month's Claims	0 Lost Time	0 Lost Time
	0 Non-Recordable	0 Non-Recordable
	1 Denied	
Year-to-Date Claims	26 Recordable	14 Recordable
	5 Non-Recordable	3 Non-Recordable
Current Month Costs	\$44,791.99	\$24,792.45
Year-to-Date Costs	\$605,835.50	\$195,710.06

<u>Other</u>: No Report Items of significance:

- Youth all-star basketball teams participated in several locations during the month.
- Lacrosse season is underway.
- Preseason preparation of summer facilities begins.
- Moved into new P&R Administrative facility at 1307 Country Club Road.
- Attended BOA retreat on Saturday March 12th.
- Participated in Assistant City Manager interviews.
- Partnered with University of Delaware students for landscape planting project at the F-11 Jet site at Lawson Creek Park on March 27th (afternoon of Easter Sunday).

Police

Crime:

	Current Month	2013	2014	2015	2016
Incidents & Arrests	Total	Total	Total	Total	YTD
NIBRs* Group A Incidents	218	3,184	2,609	2,522	603
NIBRs* Group B Incidents (Arrests)	59	901	715	695	203
Adult Arrests	136	1,934	1,548	1,538	404
Juvenile Arrests	2	63	43	25	4
Total Arrests	138	1,997	1,591	1,563	408
Police Calls for Service	3,622	46,483	41,530	41,878	10,874
Business Alarms Dispatched	132	1,900	1,842	1,382	436
Residential Alarms Dispatched	63	871	782	777	238
Alarm Calls (PD Dispatched)	195	2,771	2,624	2,159	674

*NIBRs = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

	Current Month	2013	2014	2015	2016
Index Crime Report	Total	Total	Total	Total	YTD
Homicide	0	1	0	7	0
Rape	1	13	9	5	2
Robbery	4	51	39	30	13
Aggravated Assault	9	77	70	68	23
B&E – Residence	10	234	192	181	32
B&E – Business	0	85	46	35	3
Theft from Motor Vehicle	7	215	204	157	27
Larceny	61	1,111	859	867	112
Motor Vehicle Theft	6	55	25	32	10
Arson	0	4	1	3	0
Total:	98	1,846	1,445	1,384	222

Criminal Investigations	Current Month Total	2013 Total	2014 Total	2015 Total	2016 YTD
Cases Assigned	8	192	205	117	44
Cases Closed	1	75	128	28	11

	Crime Analysis				
	March 2016	<u>2016 YTD</u>			
	1) Security Check Bus. (327)	1) Traffic Stop (1,260)			
Top 5 Calls for Service &	2) Traffic Stop (311)	2) Security Check Bus. (1,119)			
Number of Incidents	3) Follow Up (198)	3) Follow Up (557)			
	4) Citizen Assist (208)	4) Citizen Assist (554)			
	5) Security Check res. (177)	5) Business Alarm (428)			
	1) 601 George St. (251)				
Top 5 Calls for Service by	2) 3105 M L King Jr Blvd. (90)				
Location and Number of	3) 411 Craven St. (55)				
Incidents	4) 606 Fort Totten Dr. (54)				
	5) 1100 Clarks Rd (48)				
Top 3 Crime Locations for	1) 3105 M L King Jr Blvd., Wal-Mart (Larcenies/Shoplifters) 13 Reports				
Current Month and Number	2) 1210 Broad St., (Drug Activity) 8 Reports				
of Incidents	3) 4200 Academic Dr. (Assault, Drug	Activity, Fight) 6 Reports			

Case	Notes
2016:	
First Degree Burglary/Home Invasion 616 Watson Ave	Tyriq Scott will be charged with First Degree Burglary/Home Invasion. Warrants pending service due to his release from the hospital.
2015:	
2015-13752 Death Invest. Infant	Lot 21 Autumn Place (No leads/Suspects)
2015-15803 Homicide 1109 National Ave	Detectives are continuing to conduct interviews & follow-ups
2015-12829 Homicide W-180 Trent Court	Quintin Thigpin arrested in CC Jail. No bond; detectives are continuing to interview & conduct follow ups. ATF Accepted case for federal prosecution.
2015-12755 Death Investigation on MLK Jr. Blvd.	Person of Interest has been polygraphed and passed.
2015-8861 Pasteur St. Homicides	Suspect was found able to stand trial; True Bill issued
2015-2024 Homicide on Main St/ Lee's Ave	Detectives are continuing to conduct interviews & follow-ups
2015-2560 AWADWITK	Arrest made on Daquan Best who is in custody under a 1 million dollar secure bond.
2014:	
2014-41254 Trent Court Shooting near Apt. F54	Arrest made on Daquan Best & M. Peterson for Attempted 1st Degree Murder; in custody under \$1 million bond
Armed robberies of Chinese restaurant owners/employees	Detectives are participating in a multi-jurisdictional task force addressing the investigations of these robberies in Eastern NC

Police

Personnel:

Extra-Duty Hours	Current Month	2013 Total	2014 Total	2015 Total	2016 YTD
	228.75	3,123.3	1,853.5	2,161.00	567.75

Overtime in Dollars	Current Month	2013 Total	2014 Total	2015 Total	2016 YTD
Office of the Chief	\$12.52	\$6,672.34	\$11,911.58	\$8,783.87	\$753.06
Operations Division	\$11,881.56	\$120,226.42	\$163,316.23	\$145,902.95	\$31,158.17
Services Division	\$4,399.74	\$49 <i>,</i> 815.25	\$63,974.62	\$62,686.44	\$12,135.76
Investigations Division	\$1,181.52	N/A	N/A	N/A	\$3,957.06
Total:	\$17,475.34	\$176,714.25	\$239,204,43	\$222,373.26	\$48,004.05

<u>Significant Issues (not noted above)</u>: None to report.

High-Profile Projects:

• <u>Advanced Metering Infrastructure Project</u> - *This project involves installing a network of electric and water meters.* We are currently reading 2,702 water meters and 6,265 electric meters with 1,729 disconnect meters; 1,552 two-way load management switches have been installed.

Phase II of the project is about 80% complete. We are establishing communication points around the City as required for communications back to the operations center. The one for Scott Street should be functional in the next few days. Brices Creek gateways are in the Engineering Phase. We have started the Engineering Phase for the gateway in the Trent Woods area.

• <u>Harris Teeter, Waterscape Way</u> - *This involves providing power to the new Harris Teeter and surrounding out-parcels in the Carolina Colours Subdivision.* We have been working with Power Secure, which will install a customer-owned generator for peak shaving. This project is complete. When the building has been closed in, we will set the transformer and make final connections to provide power to the store.

Overhead Power Line Rebuild

-Craven County Well Project. The well site that needs secondary facilities is Pioneer Trail. This project will be complete by the end of March.

-Homecrest Mobile Home Park. *Rebuild overhead electric facilities.* Estimated completion date is 4/14/16.

<u>New Underground Developments</u>

-Greentrees. Underground Subdivision Extension. *Install underground primary and secondary cable in conduit. Install transformers and appropriate facilities to accommodate residential construction.* Project is complete.

-Pine Valley Apartments. Underground Subdivision Extension. *Install underground primary, secondary, and area lights as needed to provide power within this new apartment complex.*

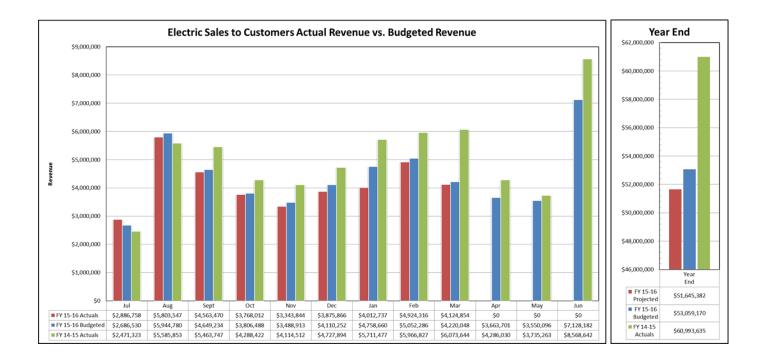
-Craven Animal Hospital. *Install underground primary and transformer needed to provide power to a new commercial service.*

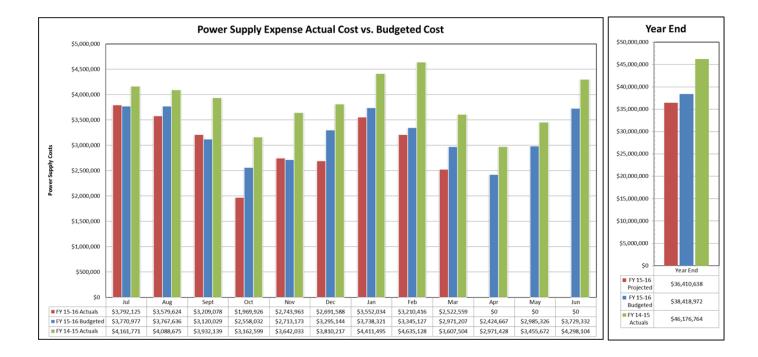
-S. Front Street Light Project. New installation of decorative street lights. New black acorn street lights will be installed around the waterway behind Tryon Palace. Work is being done in coordination with the streetscape work done by Public Works.

- **Township No. 7 Sewer Improvements** Phase III. Sewer system infrastructure improvements for increasing transmission capacity. Staff is working with the engineering consultant to finalize the force main alignment and complete the aerial and ground survey work for the project.
- <u>West New Bern Water System Improvements</u> Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies. Staff is working with the engineering consultant to finalize the water main alignment and complete the aerial and ground survey work for the project.

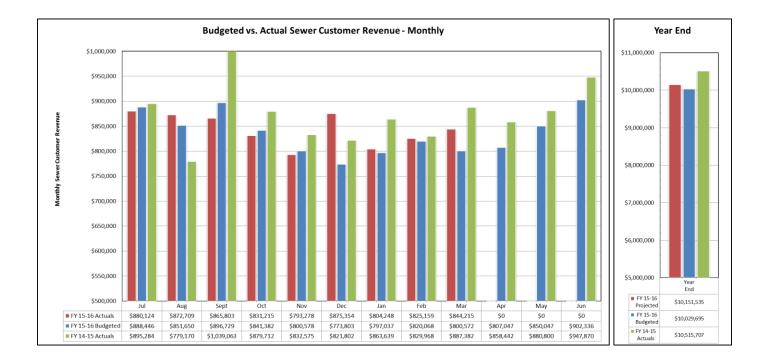
Electric System Outages and Reliability Statistics					
Feb 1, 2015 to Mar 31, 2016 SAIDI (minutes) 33.886	SAIFI (number of interruptions)	1.2	CAIDI (minutes) 28.659	ASAI (per 99.9942	rcent)
Feb 1, 2014 to Mar 31, 2015 SAIDI (minutes) 57.48	SAIFI (number of interruptions)	1.2	CAIDI (minutes) 49.945	ASAI (per 99.9904	rcent)
Mar-16 Sched/Unsched Unscheduled Unscheduled Unscheduled Unscheduled Unscheduled Unscheduled Unscheduled Unscheduled Unscheduled Unscheduled Unscheduled	Cause Squirrel Scheduled Equipment Worn Out Vehicle Accident Human Accident Vine Electrical Failure Construction Tree Equipment Damage Unknown/Other		Substation	Circuit	Total Outages 1 0 1 0 1 1 5 0 1 1 1 2
Unscheduled	Contractor Dig In			total	1 14

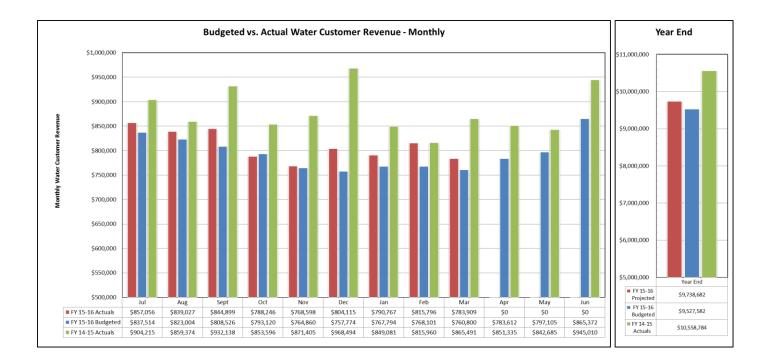
Public Utilities





Public Utilities





Public Works

Leaf and Limb:

Service Provided (Tons)	FY13-14 Total	FY14-15 Total	FY15-16 YTD	March 2016
White Goods Collected	4.50	9.00	9.00	4.50
Brown Goods Collected	4,578.46	4,957.50	2,634.96	356.40
Yard Waste Received	18,428.66	26,347.61	13,271.34	1,697.08
Mulch Dispersed	7,167.78	7,998.90	6,234.41	1,102.88

City Garage:

Costs	FY13-14 Total	FY14-15 Total	FY15-16 YTD	March 2016	
Services Provided by City Garage:					
Vehicles Serviced	1,352	1,288	1,237	174	
Total Labor Cost	\$ 45,264.66	\$ 36,758.93	\$41,200.93	\$ 4,561.82	
Total Parts Cost	\$ 88,198.66	\$127,821.46	\$113,238.57	\$17,752.13	
Total Cost (Parts + Labor)	\$133,463.32	\$164,580.39	\$154,439.50	\$22,313.95	
Services Provided by Contract:					
Vehicles Serviced	1,101	916	528	53	
Total Labor Cost	\$108,017.54	\$108,770.25	\$ 87,049.95	\$9,699.62	
Total Parts Cost	\$169,954.20	\$192,877.40	\$147,914.90	\$17,954.31	
Total Cost (Parts + Labor)	\$277,971.74	\$301,647.65	\$234,964.85	\$27,653.93	
Total Services Provided (City Garage & Contract):					
Vehicles Serviced	2,453	2,204	1,538	227	
Total Labor Cost	\$153,282.20	\$145,529.18	\$128,250.88	\$14,261.44	
Total Parts Cost	\$258,152.86	\$320,698.86	\$261,153.47	\$35,706.44	
Total Cost (Parts + Labor)	\$411,435.06	\$466,228.04	\$389,404.35	\$49,967.88	

Cost by Department	FY13-14 Total	FY14-15 Total	FY15-16 YTD	March 2016
Public Utilities (Electric)	\$ 61,210.08	\$ 86,103.29	\$56,408.92	\$7,934.72
Public Utilities (W&S)	\$123,160.43	\$116,802.55	\$94,468.93	\$7,741.88
Police	\$105,515.35	\$ 84,842.82	\$65,103.75	\$ 7,782.62
Recreation & Parks	\$ 34,017.61	\$ 32,005.09	\$38,939.37	\$ 2,948.85
Finance	\$ 25,209.01	\$ 28,004.25	\$ 12,277.86	\$ 2,282.63
Public Works	\$107,749.04	\$114,259.82	\$68,206.86	\$14,333.37
Fire / Rescue	\$ 51,774.33	\$ 69,698.98	\$41,716.08	\$6,428.86
Human Resources	\$ 409.40	\$ 727.61	\$ 13.01	\$ 13.01
Development Services	\$ 3,000.32	\$ 3,275.67	\$ 5,608.60	\$ 132.57

Public Works

<u>Significant Issues</u>: None.