

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

March 2024

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Pollock Street Lot Parking – March Report

Pollock Lot	Oct	Nov	Dec	Jan	Feb	Mar	To Date
Transactions	323	380	610	263	334	426	2,336
Revenue	\$674	\$844	\$1322	\$597	\$665	\$817	\$4,919

DEVELOPMENT SERVICES

Inspections:

Overview	2023 Year End	2024 YTD	February 2024	March 2024
Commercial Permits – New Construction	35	2	0	1
Residential Permits – New Single Family	218	67	21	17
Residential Permits – Additions/Remodels	179	75	30	25
Mobile Homes	20	2	0	0
Signs	46	8	3	0
Certificates of Occupancy – Residential	189	17	5	7
Certificates of Occupancy – Commercial	56	6	2	2
Zoning Violations (Chapter 15)	35	6	2	1
Nuisance Violations (Chapter 26)	432	142	54	51
Minimum Housing Violations (Residential) (Chapter 38)	50	29	11	10
Minimum Housing Violations (Commercial) (Chapter 39)	2	2	1	1
Total Permit Valuation	\$82,785,375	\$20,385,507	\$5,255,782	\$5,292,968

Economic and Community Development:

Staff attended the Innovating Commerce Serving Communities (ICSC) Carolinas conference held in Charlotte. These types of conferences are held throughout the nation, each creating connections and catalyzing deals. Through this conference, numerous contacts were made with a variety of retailers, management service companies, and commercial developers. Building relationships and extending assistance to retailers for quick serve restaurants, clothing stores and gas stations. There were three children focused retailers in attendance – Fun City Adventure Park, Kid’s Empire, and Launch (trampoline

park). Unfortunately, the New Bern Area does not have the population to meet their minimum numbers to consider our area for development.

Community Development Block Grant and Hazard Mitigation Program:

- CDBG staff has been working with Tammie Dean, owner of The Village, along Broad Street. CDBG funds are being used to acquire two parcels directly behind The Village to be converted into playground space. Appraisals have been received for the parcels; staff assisted Mrs. Dean's attorney to prepare for closing.
- Kurtis Stewart gave staff an update on the Omega Center. Drawings are under way for the expansion of bathrooms at the facility. Once the drawings are received, staff will assist Mr. Stewart with the next steps for construction commencement.
- A meeting was held with Ms. Bonita Simmons of My Sister's House in March. Mrs. Simmons is meeting with her board and will be signing the subrecipient agreement for her nonprofit to receive CDBG funds.

Land Use:

The Planning and Zoning Board: At its meeting on March 21, 2024, the item 684 W Thurman was recommended for denial on a vote of 4-3.

DRC: Five (5) items were received for the submittal month, two (2) final subdivisions, a rezoning, an expansion for the Coca-Cola Warehouse, and an addition/remodel for the McDonald's.

The Board of Adjustment: At its meeting on March 28, 2024, the Caviness and Cates Multifamily Residence SUP passed 6-0. Board member Sampson left the meeting roughly an hour before its conclusion. Assistant Attorney Jaimee Mosley referenced her vote would count as an "automatic yes" during the voting.

HPC Design Review Meeting: Meeting held March 6, 2024, with 9 projects on the agenda and 1 walk-in, each with the following action:

- 506 CRAVEN ST. – enclose back porch and change windows in the rear and add a parking area, all in the Secondary and Tertiary AVC. This project was recommended for a hearing at the HPC's next Regular Meeting.
- 217 HANCOCK ST. – new rear addition, basement access, and six windows, plus a variety of other minor work in the Secondary and Tertiary AVCs. This project was recommended for a hearing at the HPC's next Regular Meeting.
- 805 S. FRONT ST. – demolish pump station that was replaced and no longer functional. Staff were directed to process this project as a Minor Work.
- 715 E. FRONT ST. – 2-story, infill house as redevelopment following already approved demolition. The house for this project was recommended for a hearing at the HPC's next Regular Meeting.
- 207 POLLOCK ST. – remove exterior stairs and new addition in the Secondary AVC. This project was recommended for a hearing at the HPC's next Regular Meeting.
- 217 MIDDLE ST. – storefront remodel in the Primary AVC. This project was recommended for a hearing at the HPC's next Regular Meeting.
- 414 POLLOCK ST. (Athens Theater) – new blade sign in the Primary AVC. Staff were directed to process this project as a Minor Work.
- 401 Avenue C – screened porch addition to detached non-contributing shed in the Tertiary AVC. The applicant was advised to provide more information and return to another Design Review Meeting.
- 221 S. FRONT ST. – landscaping in the Secondary and Tertiary AVCs. This was submitted to satisfy the condition of the current CoA. Staff were directed to issue an addendum to the CoA.
- 309 JOHNSON ST. – multiple alterations in all AVCs. This project was postponed to the April Design Review Meeting.

HPC Regular Meeting: Meeting held March 20, 2024, with 5 projects on the agenda, however one applicant requested their project for 715 E. Front St. be continued to the April Regular Meeting.

The 4 projects and their results:

- 506 CRAVEN ST. – to include enclosing the first-floor back porch, open a second floor porch, change windows in the rear, and add a parking area, all in the Secondary AVC. This was approved with conditions.
- 217 HANCOCK ST. – to include adding a new rear addition, change the basement access cover and six windows, plus several other minor work items in the Secondary and Tertiary AVCs. This was approved with conditions.
- 207 POLLOCK ST. – to include removing the wooden, 2-story, exterior stairway a new addition, and closing one window in the Secondary AVC. This was approved.
- 217 MIDDLE ST. – to include a storefront remodel in the Primary AVC. This was approved.

MPO:

- Staff attended or held:
 - NC 43 Connector Project Update with NCDOT – 3/1
 - NCAMPO Conference Committee Planning – 3/4
 - Bicycle and Pedestrian Committee Meeting – 3/4
 - NCAMPO Conference Committee Planning – 3/11
 - NCAMPO Conference Call with Planning Consultant – 3/12
 - NCDOT Transit System Meeting – 3/13
 - NCAMPO Conference Committee Planning – 3/18
 - NCAMPO Conference Convention Center Walkthrough – 3/19
 - ElectriCities Conference in Charlotte – 3/19-3/20
 - Safe Streets for All Application Discussion with NCDOT – 3/21
 - NCAMPO Conference Bike Tour Meeting – 3/22
 - NCAMPO Conference Committee Planning – 3/25
 - NC 43 Connector and Access Meeting with NCDOT and Citizens – 3/27
 - TAC Meeting – 3/28

FINANCE

FY24 Budget to Actual Year-To-Date Report as of April 11, 2024

The following report shows FY24 Budget less Year-to-Date (YTD) Revenues, Expenses, and Encumbrances (purchase orders/contracts), reflecting the budget balance and % Received/Used as of the date of this report. Although this report is reflective of YTD transactions for approx. 75% of the fiscal year, it is important to note that the % Used column reflects the YTD actual expenses plus the encumbrances, which in some cases, the encumbrance will include the full year anticipated expenses, such as annual service contracts, therefore, resulting in a greater % Used in various expenditure lines. On the contrary, certain revenues will fall significantly below the expected 75% due to the lag in payment reporting periods; for example: state sales tax revenue for January is not received until April. Other Financing Sources consist of debt service proceeds which will report as the funds are spent and drawdowns are received; additionally, it includes fund balance appropriations which will not reflect in the Year-to-Date until closing of the fiscal year. Debt Service is reflective of the timing of debt payment schedules within the fiscal year.

GENERAL FUND

Category	Revised Budget	Year-to-Date	Encumbrances	Budget Balance	% Used
Taxes & Licenses	\$ (30,059,852.00)	\$ (24,119,586.53)	\$ -	\$ (5,940,265.47)	80%
Distribution from Governmental Funds	(3,728,423.00)	(2,439,366.16)	-	(1,289,056.84)	65%
Investment Earnings	(756,000.00)	(1,204,778.15)	-	448,778.15	159%
Other Financing Sources	(16,479,252.17)	(2,793,884.36)	-	(13,685,367.81)	17%
Services, Charges, & Fees	(1,870,280.00)	(1,575,133.04)	-	(295,146.96)	84%
Reimbursements from Other Funds	(4,069,767.00)	(3,052,323.36)	-	(1,017,443.64)	75%
Total Revenue	\$ (56,963,574.17)	\$ (35,185,071.60)	\$ -	\$ (21,778,502.57)	62%
Salaries & Benefits	31,905,656.50	23,821,614.00	3,960.00	8,080,082.50	75%
Services & Contracts	9,113,541.70	5,897,009.70	1,416,200.43	1,800,331.57	80%
Supplies & Materials	2,668,744.00	1,557,513.03	541,250.68	569,980.29	79%
Other Financing Uses	1,036,403.00	629,884.41	152,438.44	254,080.15	75%
Capital Outlay	9,170,693.97	2,541,764.10	1,986,158.56	4,642,771.31	49%
Debt Service	3,068,535.00	1,296,290.76	-	1,772,244.24	42%
Total Expense	\$ 56,963,574.17	\$ 35,744,076.00	\$ 4,100,008.11	\$ 17,119,490.06	70%

MSD FUND

Category	Revised Budget	Year-to-Date	Encumbrances	Budget Balance	% Used
Taxes & Licenses	\$ (344,900.00)	\$ (301,401.94)	\$ -	\$ (43,498.06)	87%
Investment Earnings	(10,000.00)	(61,500.75)	-	51,500.75	615%
Other Financing Sources	(90,000.00)	0.00	-	(90,000.00)	0%
Services, Charges, & Fees	(66,300.00)	(42,149.63)	-	(24,150.37)	64%
Total Revenue	\$ (511,200.00)	\$ (405,052.32)	\$ -	\$ (106,147.68)	79%
Salaries & Benefits	0.00	0.00	-	0.00	0%
Services & Contracts	29,500.00	14,740.12	1,620.00	13,139.88	55%
Supplies & Materials	0.00	0.00	-	0.00	0%
Other Financing Uses	284,152.00	42,000.00	-	242,152.00	15%
Capital Outlay	90,000.00	0.00	-	90,000.00	0%
Debt Service	107,548.00	54,038.68	-	53,509.32	50%
Total Expense	\$ 511,200.00	\$ 110,778.80	\$ 1,620.00	\$ 398,801.20	22%

WATER FUND

Category	Revised Budget	Year-to-Date	Encumbrances	Budget Balance	% Used
Investment Earnings	(201,000.00)	(435,692.19)	-	234,692.19	217%
Other Financing Sources	(637,554.00)	0.00	-	(637,554.00)	
Services, Charges, & Fees	(11,643,000.00)	(8,824,497.30)	-	(2,818,502.70)	76%
Reimbursements from Other Funds	(405,422.00)	(304,066.53)	-	(101,355.47)	75%
Total Revenue	\$ (12,886,976.00)	\$ (9,564,256.02)	\$ -	\$ (3,322,719.98)	74%
Salaries & Benefits	3,833,654.00	2,838,807.07	-	994,846.93	74%
Services & Contracts	1,340,695.00	952,394.11	177,606.51	210,694.38	84%
Supplies & Materials	1,910,713.00	1,392,638.18	473,466.25	44,608.57	98%
Other Financing Uses	2,707,933.00	1,997,171.04	-	710,761.96	74%
Capital Outlay	772,355.00	216,541.12	403,776.98	152,036.90	80%
Debt Service	2,321,626.00	2,148,907.86	-	172,718.14	93%
Total Expense	\$ 12,886,976.00	\$ 9,546,459.38	\$ 1,054,849.74	\$ 2,285,666.88	82%

SEWER FUND

Category	Revised Budget	Year-to-Date	Encumbrances	Budget Balance	% Used
Investment Earnings	(150,400.00)	(184,468.46)	-	34,068.46	123%
Other Financing Sources	(626,615.00)	(2,121,000.00)	-	1,494,385.00	338%
Services, Charges, & Fees	(13,005,000.00)	(10,047,806.00)	-	(2,957,194.00)	77%
Total Revenue	\$ (13,782,015.00)	\$ (12,353,274.46)	\$ -	\$ (1,428,740.54)	90%
Salaries & Benefits	3,571,625.00	2,697,705.39	-	873,919.61	76%
Services & Contracts	2,531,487.00	1,720,627.10	327,068.47	483,791.43	81%
Supplies & Materials	2,258,215.00	1,480,870.56	674,376.43	102,968.01	95%
Other Financing Uses	3,781,350.00	2,422,951.27	6,102.00	1,352,296.73	64%
Capital Outlay	1,534,759.00	528,197.47	715,931.64	290,629.89	81%
Debt Service	104,579.00	100,563.81	-	4,015.19	96%
Total Expense	\$ 13,782,015.00	\$ 8,950,915.60	\$ 1,723,478.54	\$ 3,107,620.86	77%

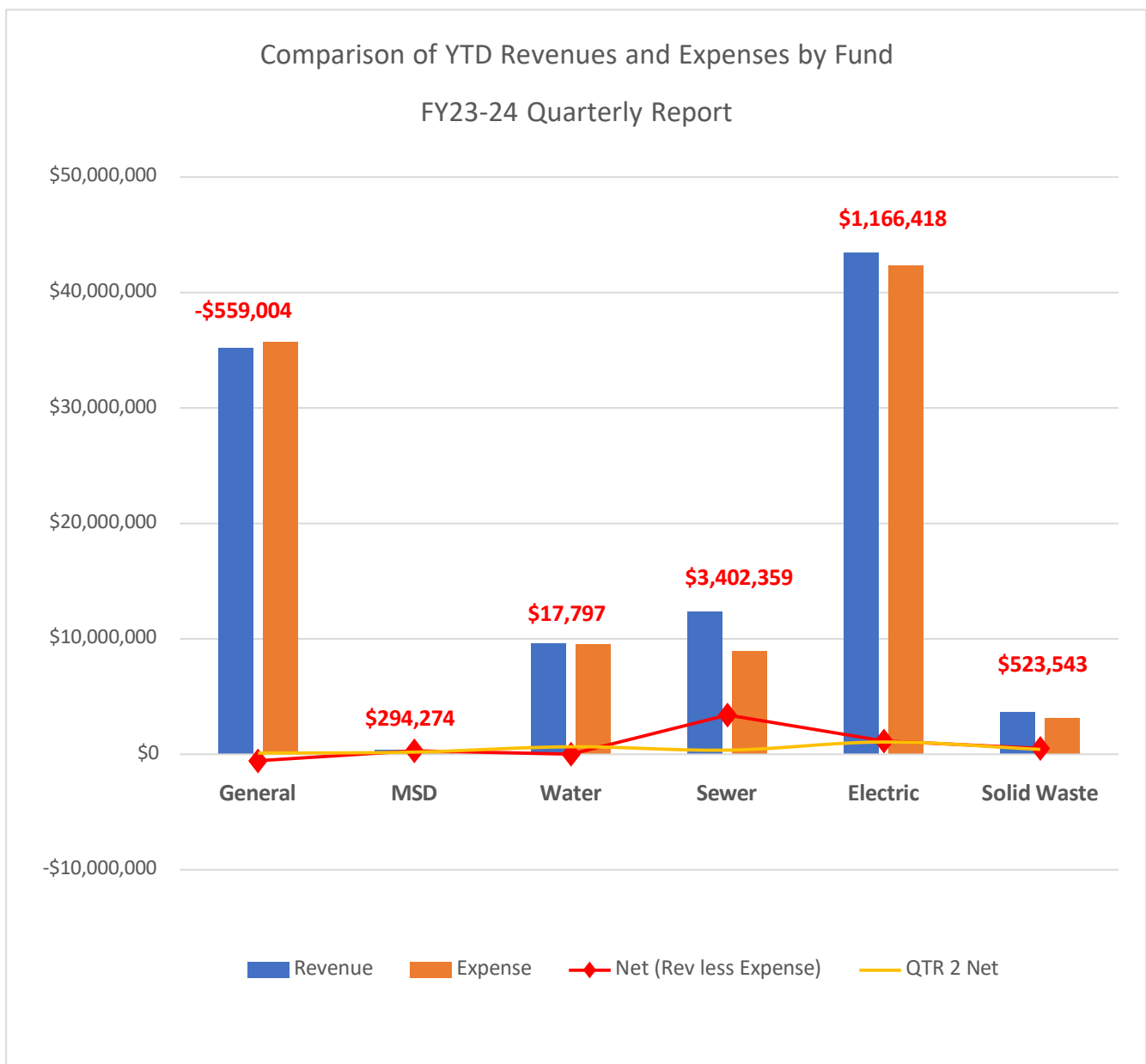
ELECTRIC FUND

Category	Revised Budget	Year-to-Date	Encumbrances	Budget Balance	% Used
Investment Earnings	(201,000.00)	(469,618.94)	-	268,618.94	234%
Other Financing Sources	(2,047,460.00)	0.00	-	(2,047,460.00)	0%
Services, Charges, & Fees	(56,889,731.00)	(40,890,419.61)	-	(15,999,311.39)	72%
Reimbursements from Other Funds	(2,799,906.00)	(2,099,932.47)	-	(699,973.53)	75%
Total Revenue	\$ (61,938,097.00)	\$ (43,459,971.02)	\$ -	\$ (18,478,125.98)	70%
Salaries & Benefits	8,852,431.00	6,369,628.98	-	2,482,802.02	72%
Services & Contracts	3,992,071.00	2,568,900.75	868,308.93	554,861.32	86%
Supplies & Materials	40,288,939.58	29,008,175.97	376,090.96	10,904,672.65	73%
Other Financing Uses	4,865,265.00	3,390,231.69	-	1,475,033.31	70%
Capital Outlay	2,945,665.42	314,347.67	1,321,594.25	1,309,723.50	56%
Debt Service	993,725.00	642,267.96	-	351,457.04	65%
Total Expense	\$ 61,938,097.00	\$ 42,293,553.02	\$ 2,565,994.14	\$ 17,078,549.84	72%

SOLID WASTE FUND

Category	Revised Budget	Year-to-Date	Encumbrances	Budget Balance	% Used
Distribution from Governmental Funds	(24,000.00)	(13,252.47)	-	(10,747.53)	55%
Investment Earnings	(20,100.00)	(44,772.60)	-	24,672.60	223%
Other Financing Sources	(316,815.00)	0.00	-	(316,815.00)	0%
Services, Charges, & Fees	(4,089,983.00)	(3,572,616.65)	-	(517,366.35)	87%
Total Revenue	\$ (4,450,898.00)	\$ (3,630,641.72)	\$ -	\$ (820,256.28)	82%
Salaries & Benefits	628,007.00	451,478.97	-	176,528.03	72%
Services & Contracts	2,930,687.00	2,046,046.83	882,785.57	1,854.60	100%
Supplies & Materials	146,684.00	83,115.04	17,505.29	46,063.67	69%
Other Financing Uses	387,659.00	290,353.70	-	97,305.30	75%
Capital Outlay	293,570.00	226,935.50	50,847.99	15,786.51	95%
Debt Service	64,291.00	9,168.76	-	55,122.24	14%
Total Expense	\$ 4,450,898.00	\$ 3,107,098.80	\$ 951,138.85	\$ 392,660.35	91%

The chart below compares the Year-To-Date (YTD) Revenues (blue bar) and Year-to-Date (YTD) Expenses (orange bar), with the red line showing the net impact currently for each fund. The yellow line represents the net impact of Quarter 2 to use for comparison purposes. In Quarter 2 (yellow line), revenues exceeded expenses, with no deficit reporting. The current position for Quarter 3 (red line) shows the YTD revenues +/- YTD expenses, with a deficit reporting within the General Fund. The net dollar amount is noted above the blue and orange revenue and expense bars for each fund. It is important to note that some revenues are not recognized until several months into the fiscal year; for example: state sales taxes for January are received mid-April and the majority of property tax revenues are received the second and third quarter, and the revenues for the Enterprise Funds are received 4-6 weeks or more after the billing month. The YTD only includes dollars spent and does not include encumbrances.



Cash on Hand Dashboard


Period Ending

3/31/24

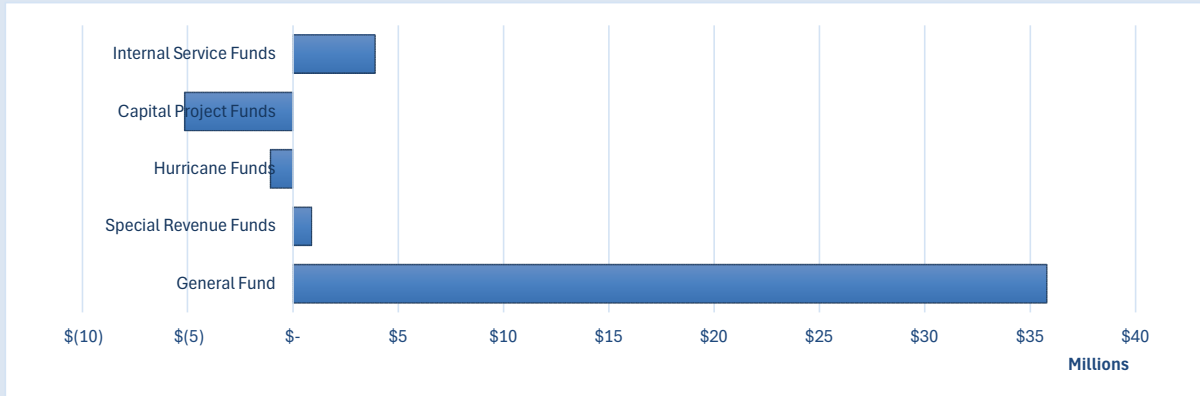
General Fund

\$34,351,907

Change from prior month; includes rollup funds: Hurricane Funds, Special Revenue Funds, Capital Project Funds & Internal Service Funds

 \$1,044,627


General Fund Cash by Type



Water Fund

\$13,289,974

Change from prior month

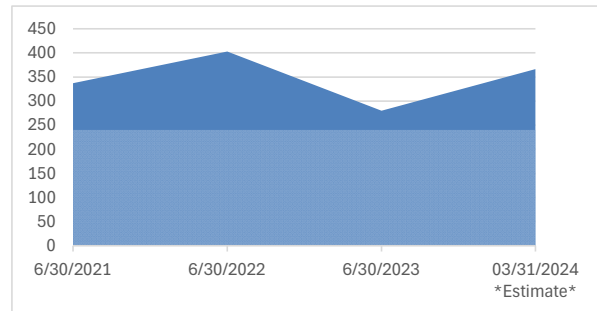
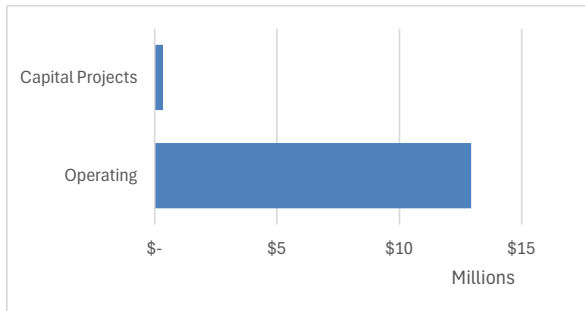
 \$(810,073)

Days Cash on Hand
Benchmark



366

240



Sewer

\$6,115,074

Change from prior month

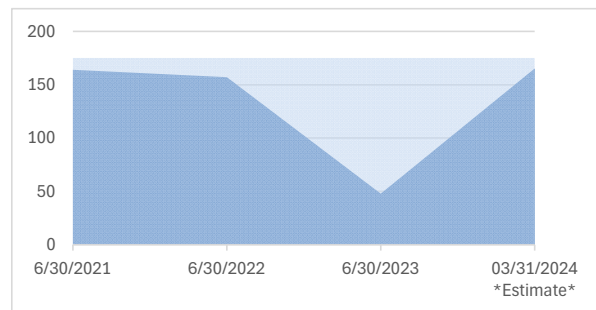
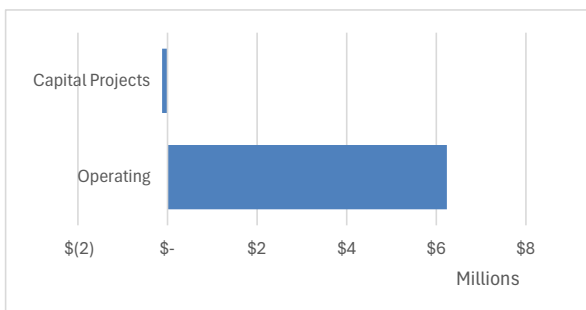
 \$(86,953)

Days Cash on Hand
Benchmark



165


175



Electric

\$15,716,301

Change from prior month

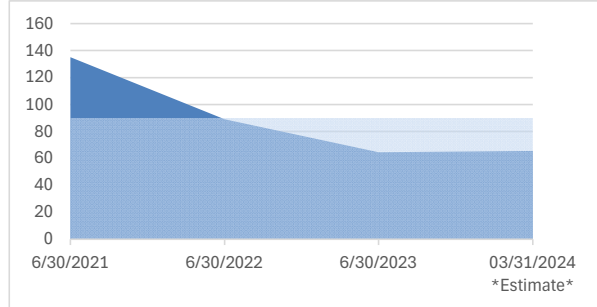
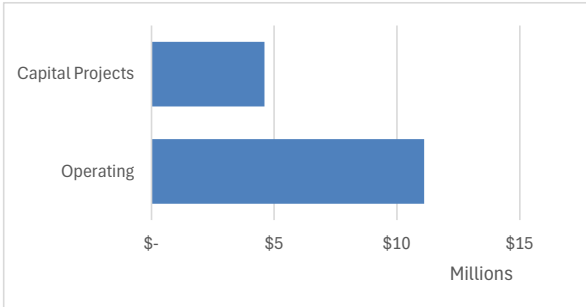
 \$2,680,712

Days Cash on Hand
Benchmark



65

90



Solid Waste

\$1,402,859

Change from prior month

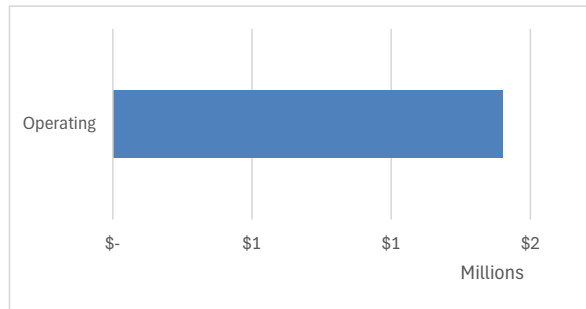
 \$24,103

Days Cash on Hand
Benchmark



11

None



The Solid Waste Fund was not included in the Utility Cash Reserve Policy and does not have a minimum days cash on hand established for the fund.

There are no capital project funds associated with the Solid Waste Fund.

Hurricane Florence FEMA Dashboard

Period Ending

3/31/24

Paid by the City

\$29,385,306

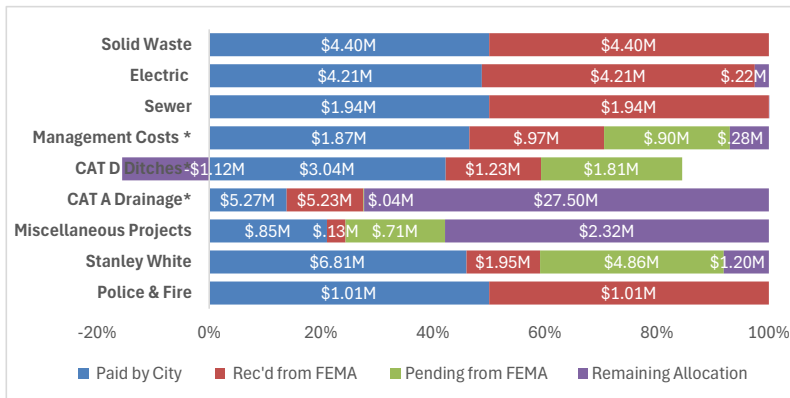
Reimbursed by FEMA

\$21,052,127

Pending Reimbursements

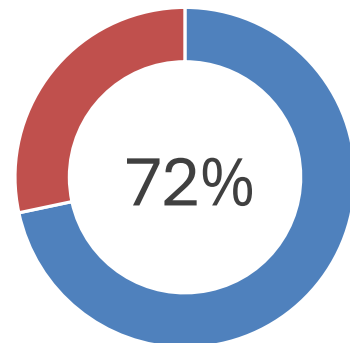
\$8,333,180

Reimbursements by Project



*Cat D Ditches are cost overrun projects; amendment to obligation may be submitted at end of project

Total Reimbursed to Date



Debt Dashboard

Quarter Ending

03/31/24

Debt Service Maturing in FY24

MARCH
18

Series 2019-Vehicle & Equipment
(Installment Purchase)
Split: General, Water, Sewer, Electric Funds
Original Par: \$3,534,227
Annual Payments: \$ 516,765

MAY
1

Series 2003-Wastewater Treatment Plant
(Note)
Sewer Fund
Original Par: \$1,351,452
Annual Payments: \$ 69,370

Debt Service Issued in FY24

Series 2023-Vehicle & Equipment
(Installment Purchase)
Split: General, Water, Sewer, Electric Funds
Original Par: \$4,890,000

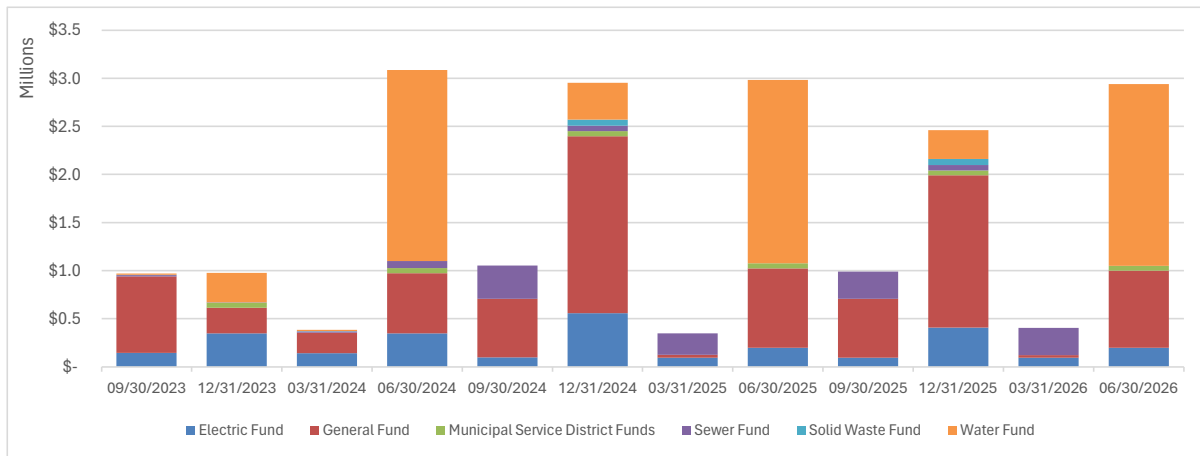
Series 2023A & B-Stanley White Recreation Center (Installment Purchase)
General Fund
Original Par: \$10,000,000

Series 2023C-Sewer Expansion & Improvements
(Combined Revenue Bond)
Sewer Fund
Original Par: \$6,034,000

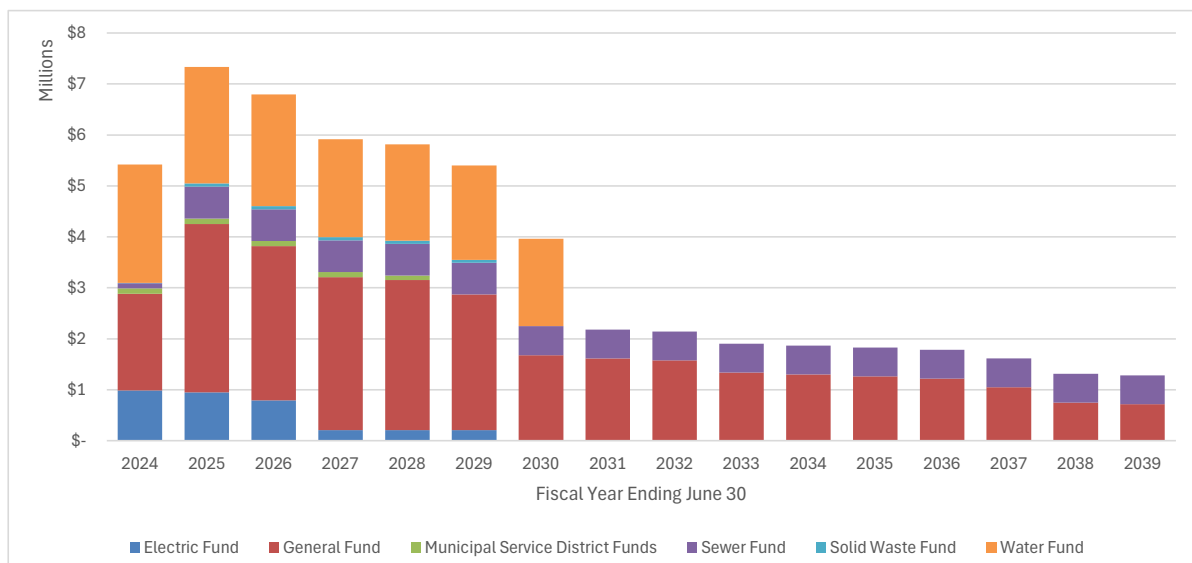
Debt Service Payments by Quarter

Current Fiscal Year +3

Outstanding Debt as of 3/31/24 | General Fund: \$23.0M
Enterprise Funds \$22.0M



Debt Service Summary by Funds

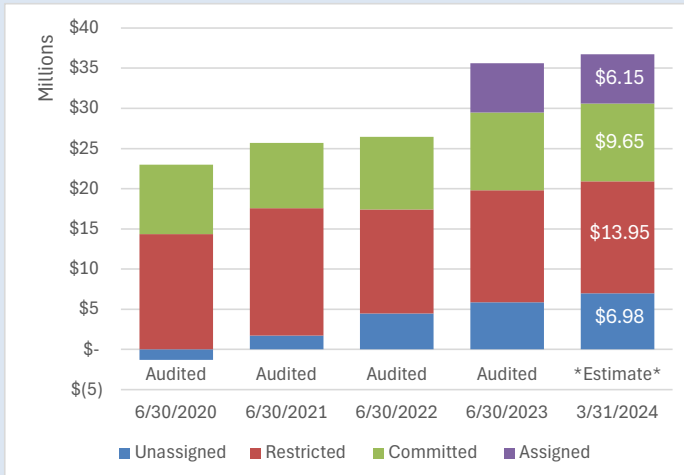


Fund Balance Dashboard

Quarter Ending

03/31/24

Fund Balance by Category



Restricted: amounts restricted to specific purposes externally imposed by creditors or imposed by law. *This includes Stabilization by State Statute, Streets (Powell Bill), Public Safety (federal forfeiture & controlled substances), Economic & Physical Development (restricted by lender for use in economic & physical development activities).*

Committed: amounts that may only be used for a specific purpose pursuant to constraints imposed by the City's Board of Aldermen. *This includes fund balance policy minimum of 25%.*

Assigned: amounts constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed. *This includes ARPA enabled capital projects.*

Unassigned: amounts not restricted, committed, or assigned to specific purposes or other funds.

Fund Balance Comparison by Year



FIRE-RESCUE

Fire Suppression:

Incidents	2023 Total	2024 YTD	Last Month	Current Month
Number of Incidents	2,104	561	179	192
Average Response Time to Incidents	9 minutes 06 seconds	6 minutes 32 seconds	6 minutes 28 seconds	6 minutes 52 seconds
Endangered Property Value	\$43,308,292	\$2,617,110	\$130,660	\$2,113,000
Property Losses Due to Fire	\$1,257,203	\$122,100	\$66,100	\$55,000
Percentage of Saved Property Value	95.1%	81%	49%	97%
Overlapping Incidents	287	75	22	28

* The response time has been changed from 90% to average to illustrate a more accurate time. The 2023 response times are based on 90%.

Fire Prevention:

Prevention Statistics	2022 Total	2023 YTD	Last Month	Current Month
Fire Investigations	27	7	3	3
Fire Inspections	2,275	501	183	184
Permits Issued	120	21	5	6
Child-Passenger Seat Checks	112	20	6	5
People Educated Through Public Fire & Life-Safety Programs	8,507	3119	1917	1055
Smoke Alarms Installed	455	189	10	24

Narcan:

Statistics	2023 Total	2024 YTD	Last Moth	Current Month
Overdose Calls Responded To	146	17	4	8
Instances Narcan Administered	62	8	2	3

Significant Issues:

- On Sunday, March 10th, we hosted the NBFR Truck Pull to benefit the Muscular Dystrophy Association. There were 300 in attendance, with 18 teams participating. The winners in each category were as follows:

Open Division

1st Place: Cherry Point Fire Dept. (20.37s)
2nd Place: New Bern Fire Rescue (21.41s)
3rd Place: Craven County Sheriff SRT team (21.97s)

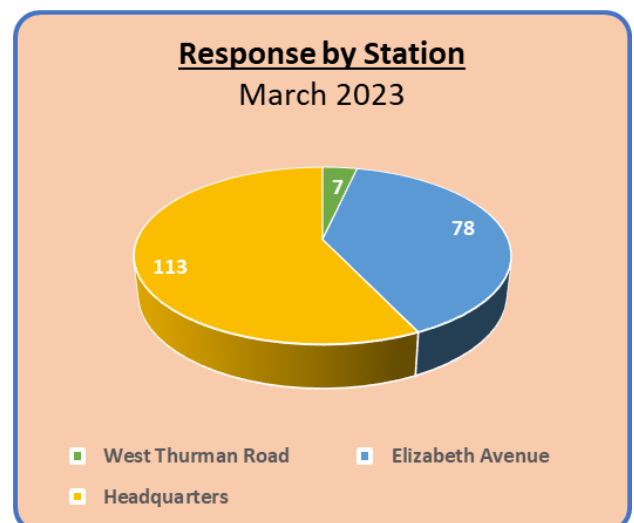
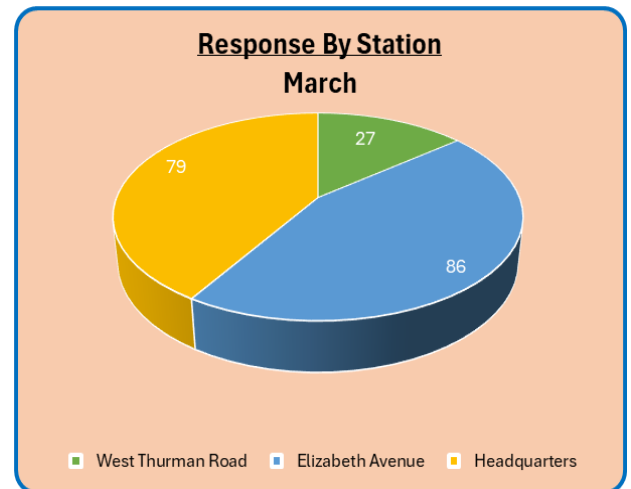
Women's Division

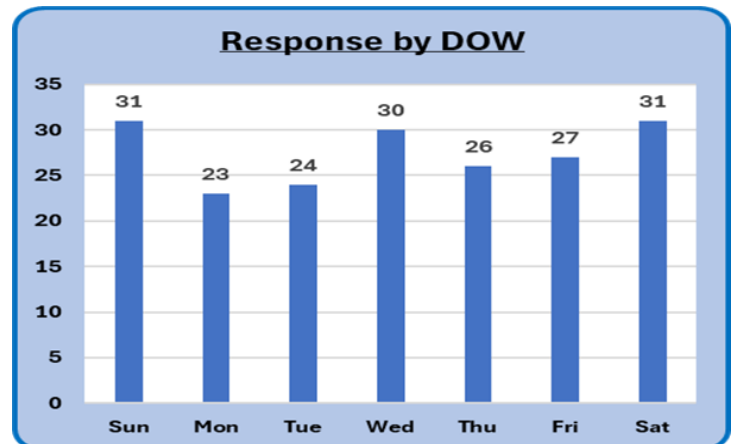
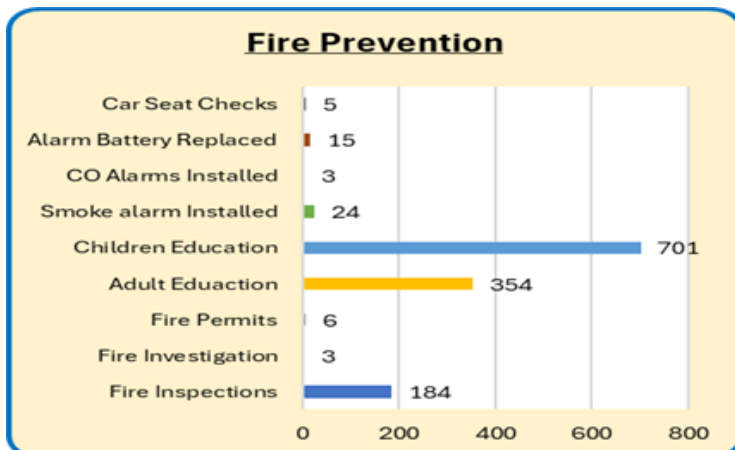
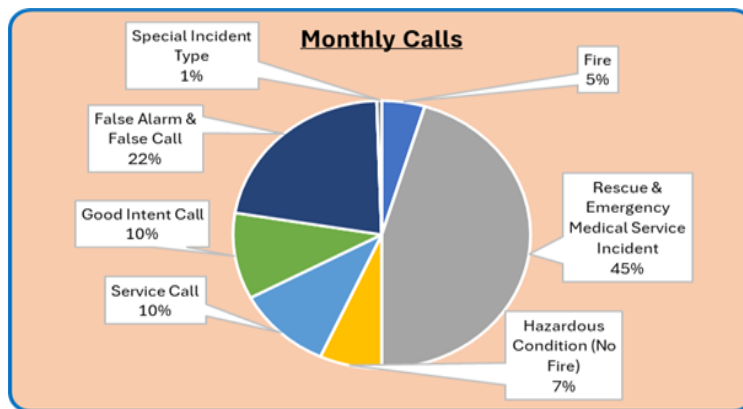
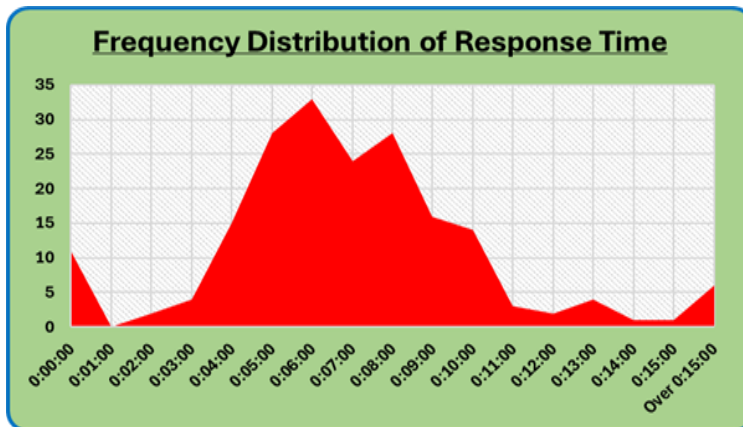
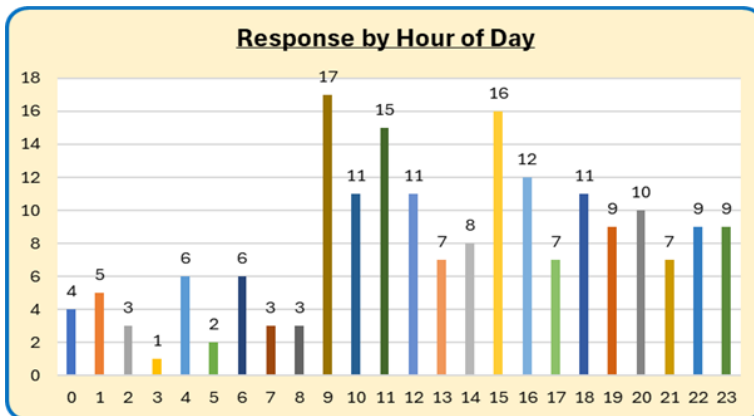
1st Place: Light It Up (26.78s)
2nd Place: 5 iPhones and a poor person (30.53s)

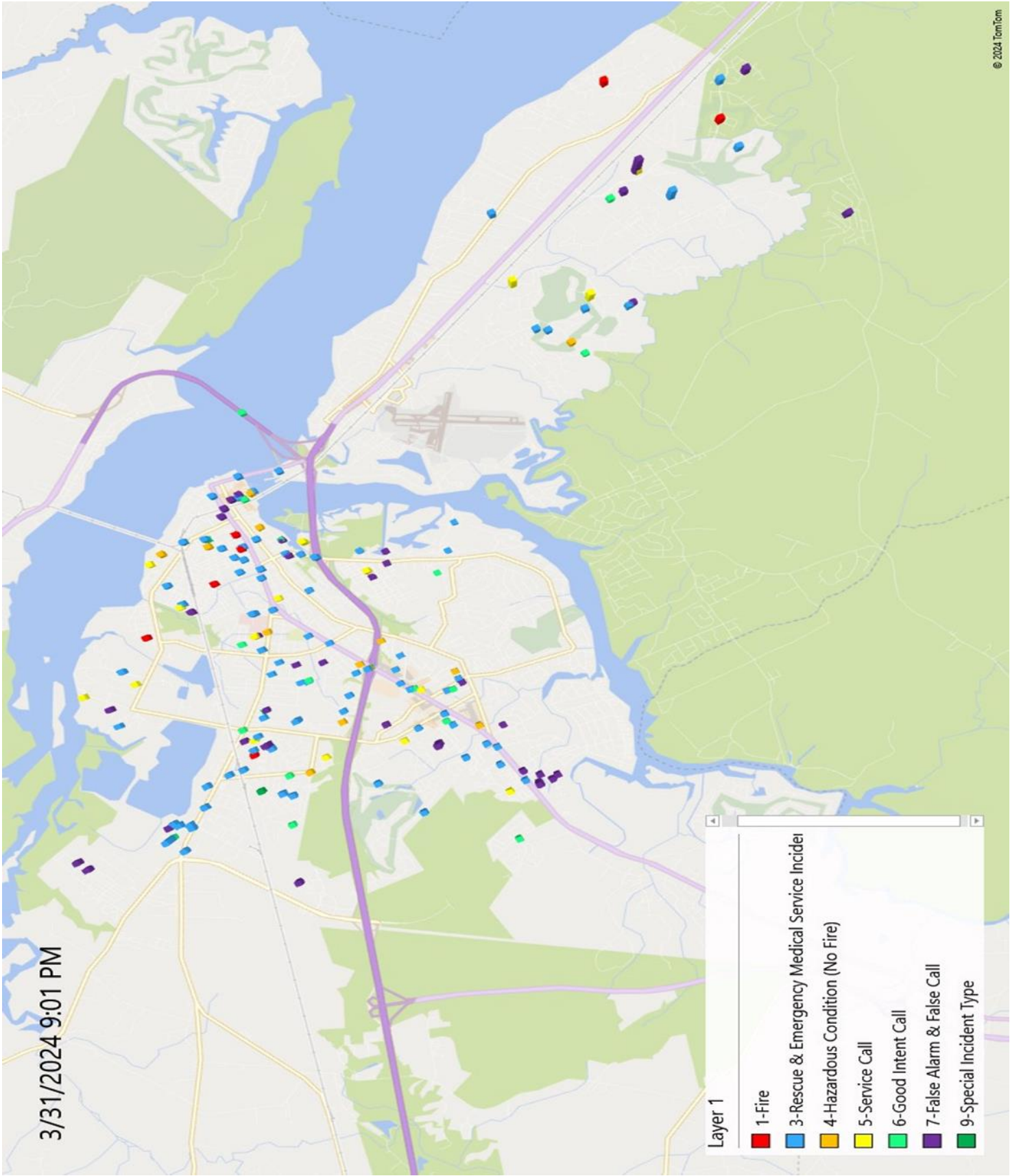
- Chief Locklear was the guest speaker at the Chamber of Commerce meeting.

Breakdown of Response Types	Numbers
1-Fire	9
Brush or brush and grass mixture	1
Building fire	2
Cooking fire, confined to container	1
Fires in structure other than in a building	1
Forest, woods or wildland fire	2
Outside rubbish, trash or waste	1
Passenger vehicle fire	1
3-Rescue & Emergency Medical	87
EMS call, excluding vehicle accident	12
Lock-in (if lock out, use 511)	3
Medical assist, assist EMS crew	47
Motor vehicle accident with injuries	9
Motor vehicle/pedestrian accident	3
Removal of victim(s) from stalled vehicle	1
vehicle accident with no injuries	12
4-Hazardous Condition (No Fire)	13
Arching, shorted electrical equipment	2
Gas leak (natural gas or LPG)	1
Heat from short circuit (wiring),	2
Vehicle accident, general cleanup	8
5-Service Call	20
Assist invalid	1
Asst police or other governmental	5
Public service	11
Service Call, other	1
Unauthorized burning	2
6-Good Intent Call	20
Dispatched & canceled en route	12
Good intent call, other	1
No incident found on arrival at destination	6
Smoke scare, odor of smoke	1
7-False Alarm & False Call	42
Alarm system activation, no fire, no alarm	21
Alarm system sounded due to malfunction	11
CO detector activation due to malfunction	1
Detector activation, no fire - unknown	3
Smoke detector activation due to malfunction	1
Smoke detector activation, no fire - unknown	2
Sprinkler activation due to malfunction	1
Sprinkler activation, no fire - unknown	2
9-Special Incident Type	1
Citizen complaint	1
Grand Total	192

Code	Database Response by NFIRS Code	Total	%
1	Fire	9	4.69%
2	Overpressure Rupture, Explosion, etc.	0	0.00%
3	Rescue & Emergency Medical Services	87	45.31%
4	Hazardous Condition (No Fire)	13	6.77%
5	Service Call	20	10.42%
6	Good Intent Call	20	10.42%
7	False Alarm & False Call	42	21.88%
8	Severe Weather & Natural Disaster	0	0.00%
9	Special Incident Type	1	0.52%
	Grand Total	192	







HUMAN RESOURCES

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY22/23	Turnover FY23/24
Administration	13	0	0	0	2	3
Development Services	21	0	0	1	6	4
Finance	14	0	0	0	6	0
Fire	75	2	0	2	5	4
Human Resources	6	0	0	1	0	2
Parks & Recreation	30.5	0	1	4	7	5
Police	121.5	1	0	7	19	9
Public Utilities	87	0	0	9	13	6
Public Works	52	1	0	2	18	4
Water Resources	81	0	1	4	15	7
Totals:	501	4	2	30	91	44

***Current vacancies due to separations from employment, promotions, demotions, and transfers.*

Safety News:

Workers' Compensation	2023	2024
Current Month's Claims	5 OSHA Recordable 0 Lost Time 1 Non-Recordable 0 Denied	1 OSHA Recordable 1 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	17 Recordable 6 Non-Recordable	15 Recordable 7 Non-Recordable
Current Month Costs	\$25,853.36	\$6,160.13
Year-to-Date Costs	\$117,406.10	\$131,048.62

Other:

None

PARKS AND RECREATION

Significant Issues:

- **Stanley White Recreation Center** – Advisory Committee Meeting scheduled for March 19. There was not a quorum.
- **Lawson Creek Park**
 - Jack's Island Shelter Construction – Post set and slab poured.
- **New Bern Memorial Cemetery Shelter** – Old shelter removed. Installation of a new shelter started.
- **Seth West Parrott Park** – Cracks on Pickleball Courts repaired.

- **Ft. Totten Shelter** – Picnic tables, trash cans, grills, and rental signage installed. Sod laid.
- **Monk Mallard Shelter** - Picnic tables, trash cans, grills, and rental signage installed. Sod laid.
- **Easter Egg Hunts**
 - The Traditional Egg Hunt at Lawson Creek Park was rescheduled to Sunday, March 24, 2pm-4pm due to inclement weather. Approximately 800 people were in attendance, including adults and children.
 - The Twilight Egg Hunt was held at Martin Marietta Park on Thursday, March 28th. Approximately 100 people were in attendance, including adults and children.

Cemeteries - Five (5) burials occurred in March (New Bern Memorial 4; Greenwood 1).

Special Event Applications – Twenty-one (21) Special Event Applications were received in March.

POLICE

Crime:

Incidents & Arrests	Mar Total	2021 Total	2022 Total	2023 YTD	2024 Total
NIBRS* Group A Incidents	166	2,235	1,950	1,505	474
NIBRS* Group B Incidents (Arrests)	60	725	701	475	158
Adult Arrests	117	1,325	1,321	1,112	336
Juvenile Arrests	-	3	6	11	-
Total Arrests	117	1,328	1,335	1,127	336
Drug Arrests*	29	285	248	219	73
Police Calls for Service	3,866	44,299	43,088	42,216	11,144
Business Alarms Dispatched	115	1,510	1,391	1,419	372
Residential Alarms	28	484	482	404	88
Alarm Calls (PD Dispatched)	143	1,994	1,873	1,823	460

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

*Drug Arrests added October 2023

Index Crime Report	Mar Total	2021 Total	2022 Total	2023 YTD	2024 Total
Homicide	-	6	3	4	-
Rape	-	14	16	6	3
Robbery	-	22	18	10	3
Aggravated Assault	9	97	109	63	20
B&E – Residence	3	114	102	104	13
B&E – Business	1	34	36	47	3
Theft from Motor Vehicle	4	116	98	99	15
Larceny	40	608	450	376	105
Motor Vehicle Theft	2	35	32	33	5
Arson	-	5	3	3	-
Total	59	1,051	867	745	167

Criminal Investigations	Mar Total	2023 YTD	2024 Total
Cases Assigned	14	215	45
Cases Closed by Arrest	3	18	10
Cases Closed Leads Exhausted	0	5	0
Cases Closed Unfounded	1	12	3

2024-7455	Stabbing: 1200 block of Gurten St, Hospital advised admittance of a stabbing victim suffering multiple injuries. Victim transported to ECU Health for advanced care. After interviews search warrant services, and a canvass, suspect identification was made. Warrants obtained and suspect arrested.
2024-7992	Gunshot Victim: 300 Block of Neuchatel Rd, reported gunshot victim who received a gunshot wound to the hand. After conducting interviews, processing scenes, obtaining evidence, canvassing the area, it was determined to be a self-inflicted gunshot wound.
2024-10758	Gunshot Victim: 2100 Block of Woodland Ave, reported medical call which turned into a gunshot victim upon patrol arrival. Male was observed to have a gunshot wound to the head and unresponsive. Area canvass, interviews conducted, scene processed, search warrants completed. A suspect was identified during the investigation and warrants obtained. The suspect was later located and taken into custody.
2024-11004	Gunshot Victim: 3600 Block of Neuse Blvd, reported deceased male located within a parked vehicle. Upon EMS / Patrol arriving, it was determined the male was deceased from a gunshot wound. Interviews conducted, scene processed, area canvassed, and evidence collected. Upon completion of the investigation, it was determined to be a self-inflicted gunshot wound.

Crime Analysis		
Top 5 Calls for Service & Number of Incidents	Mar 2024 1) Traffic Stop- 858 2) Security Check Business-403 3) Follow-Up/Supplemental-174 4) Citizen Assist-137 5) Directed Patrols-117	2024 YTD 1) Traffic Stop –2,519 2) Security Check Business –1,262 3) Follow-Up/Supplemental –492 4) Citizen Assist–394 5) Business Alarm –372
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 1309 Country Club Rd. (Security Checks, Directed Patrols, FI)- 71 2) 1100 Clarks Rd. (Commitment Papers)-67 3) Dillahunt St./Carver St. (Security Checks)- 57 4) 3105 M. L. King Jr. Blvd (Security Checks, Larceny)-55 5) 210 E Front St. (Security Checks) - 43	
Top 4 Group A Crime Locations for Current Month and Number of Incidents	1)3105 M. L. King Jr. Blvd (Larceny)– 3 2)1400 Lowes Blvd (Larceny) – 2 *No other location had more than one (1) Incident/Report	

**Excludes officer self-initiated activities and calls at the Police Department which do not divert agency resources.*

Personnel:

Extra Duty Hours						
Mar	2019 Total	2020 Total	2021 Total	2022 Total	2023 Total	2024 YTD
179.75	4,392.75	995.50	1,110.50	2,458.90	2,866.25	428

City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting.

<u>Overtime</u>	Mar Total	2021 Total	2022 Total	2023 Total	2024 YTD
Office of the Chief	\$0.00	\$2,261.12	\$653.77	\$715.55	\$0.00
Operations Division	\$9,488.00	\$126,171.84	\$129,301.33	\$206,460.28	\$31,451.96
Services Division	\$9,675.39	\$85,190.82	\$95,326.54	\$84,004.73	\$22,313.66
Investigations Division	\$6,900.83	\$26,177.20	\$40,135.31	\$69,607.96	\$18,644.18
TOTAL	\$26,064.22	\$239,800.98	\$265,777.01	\$376,995.89	\$72,409.80

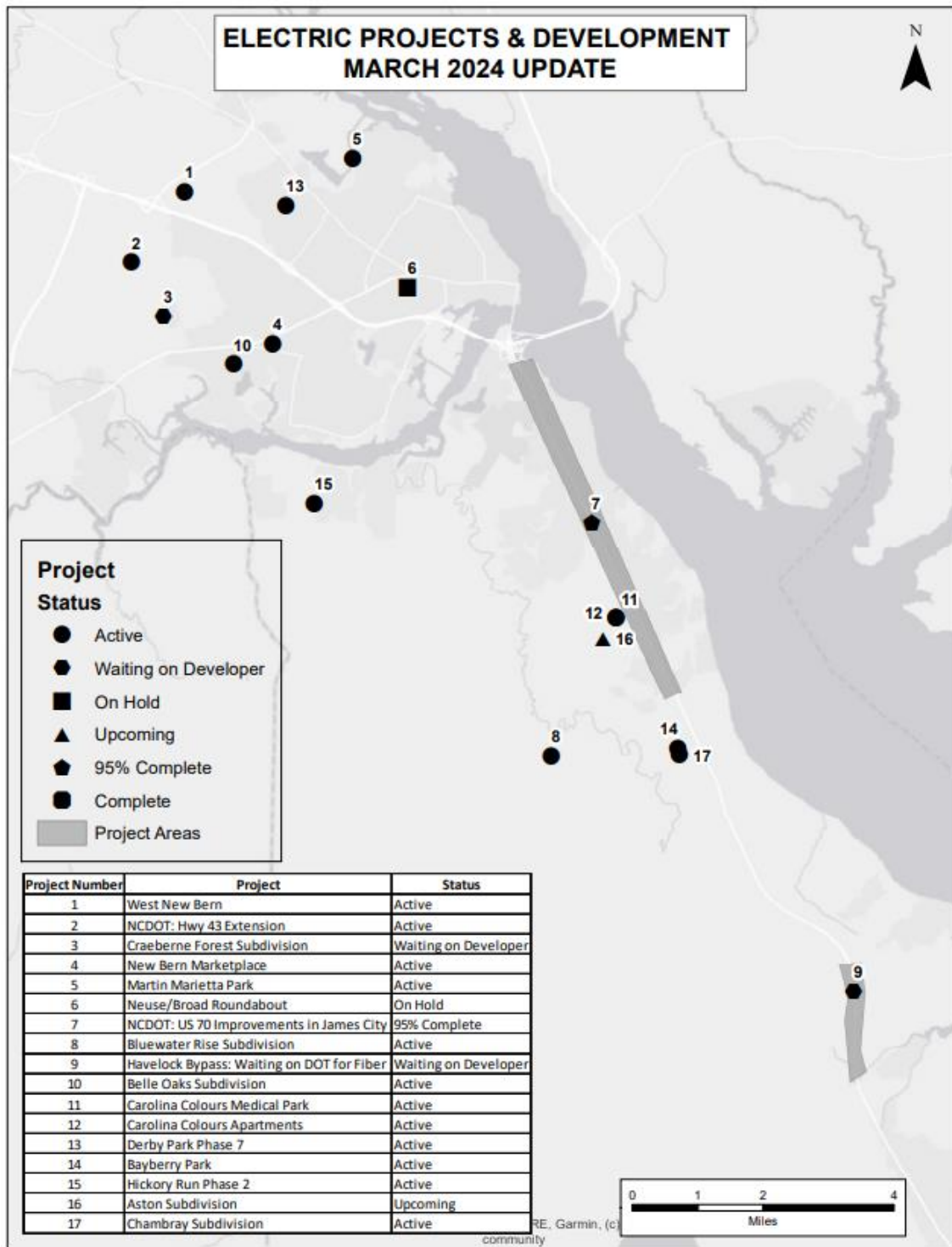
<u>ABC Permits</u>	<i>BG</i>	<i>CC</i>	<i>GW</i>	<i>GL</i>	<i>NR</i>	<i>WF</i>	<i>Mar Total</i>	<i>2021 Total</i>	<i>2022 Total</i>	<i>2023 YTD</i>	<i>2024 Total</i>
Business: Approved	-	-	-	-	-	-	1	9	10	12	3
New Bern Baseball- Southpaws	-	-	✓	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
Business: Denial	-	-	-	-	-	-	0	2	1	1	0
	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
Special One-Time	-	-	-	-	-	-	0	2	26	30	12
	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	1	13	37	43	15

PUBLIC UTILITY-Electric

- **High-Profile Projects:** Seventeen high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations.
- **System Reliability:** A total of 17 interruptions were recorded on the electrical system during the month of March. This impacted a total of 5,106 customers. As a result, customers experienced an average of 0.0144 interruptions and were restored in an average of 2.417 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics.”
- **Safety:** No incidents to report.
- **Electric and Water Sales:** Graphical trends of revenue and expenses are Included.

Employee Recognitions:

- **Josh Poston** presented Lessons learned in EV Infrastructure at the ElectriCities Connections Summit in Cary, while Sheri Benson participated on a panel for Hiring in a Service Culture, They both did a great job!
- **Raul Santiago Mendez and Abigail Brown** – Invoiced Metronet for \$100,000.00 since February 2024.
- **Nick Gibson’s crew, Jimmy Maines, and Jim Croce** – worked on a job together and with a lot of effective communication, were able to get the job done. Great job!
- **Kerry Williamson** – Kerry takes the initiative to learn all she can about her job. She is a great asset to Customer and Payment Services!



Advanced Metering Infrastructure Project – This project involves installing a network of electric and water meters. We are currently reading 15,739 water meters and 25,503 electric meters, of which 13,280 are disconnect meters. There have been 8,754 two-way load management switches installed.

MARCH 2024

Utility	Active Cust.	Never AMI Cust.	Active AMI Meters	% Complete
Electric	24,663	31*	25,454	99.999
Water	19,126	~2,570	15,581	~ 95.565
Installed Gateways		42		
Installed Relays		100		
LM Customers		5,545		
Total Switches		8,082		
Controlled Devices				
Air Conditioner		Electric Furnace	Heat Strips	Water Heaters
5,558		85	3,201	3,042

**Electricities read meters*

Note: Active AMI meters reporting procedure has been corrected and adjusted accordingly

Note: Water's 'Never AMI' estimate impacts the '% Complete'

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. The annual budget amount has been spent. The effort will resume in the new budget year.
- **Vegetation Management** – Is ongoing throughout the service area.

Electric System Outages and Reliability Statistics

**Adjusted for APPA Event Threshold*

	March 2024	2024 YTD
# of Interruptions	17	997
# of Customers Out	5,106	20,013
Customers Minutes out	291,892	2,871,999

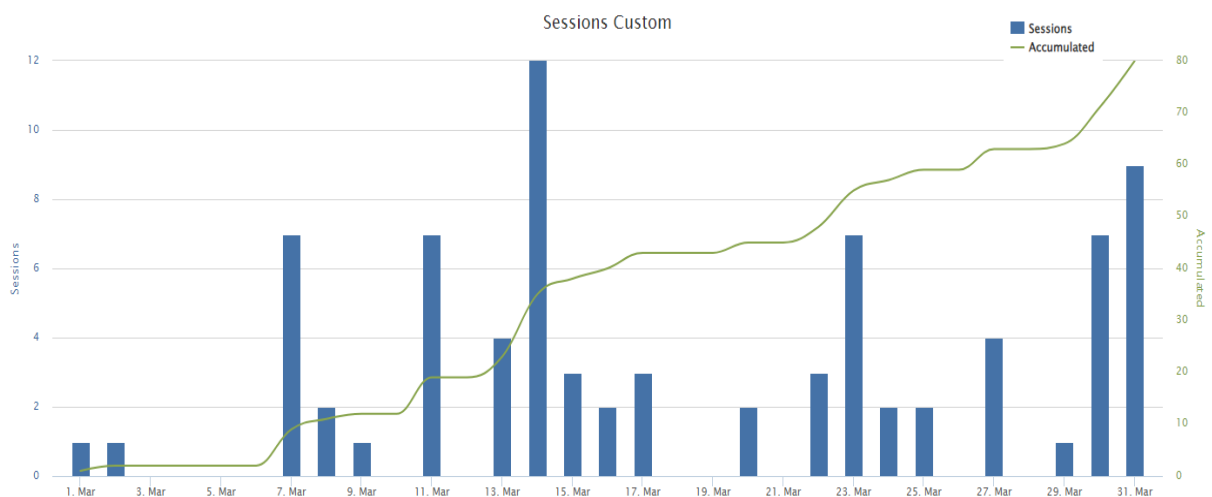
SAIDI: System Average Interruption Duration Index	SAIFI: System Average Interruption Frequency Index	CAIDI: Customer Average Interruption Duration Index	ASAI: Average Service Availability Index
March 1, 2024, to March 31, 2024			
SAIDI (minutes) 2.417	SAIFI (number of interruptions) 0.0144	CAIDI (minutes) 167.429	ASAI (percent) 99.9948%
March 1, 2023, to March 31, 2024			
SAIDI (minutes) 37.52	SAIFI (number of interruptions) 0.478	CAIDI (minutes) 78.493	ASAI (percent) 99.9944%
March 1, 2022, to March 31, 2023			
SAIDI (minutes) 29.186	SAIFI (number of interruptions) 0.49	CAIDI (minutes) 59.562	ASAI (percent) 99.9948%

Sched/Unsched	Cause	Outages
Unscheduled	Equipment (Equipment, Damage, Worn Out, Manufacturing Defect)	5
Unscheduled	Vegetation (Trees, Vines, Other)	2
Unscheduled	Weather (Lightning, Heat, Ice, Storm, Wind)	5
Unscheduled	Wildlife (Bird, Snake, Squirrel, Other)	3
Unscheduled	Power Supply (Failure of Greater Transmission, Loss of generating unit, Overloaded)	0
Unscheduled	Public (Contact with Foreign Object, Human/Vehicle Accident, Non-Utility Excavation, Vandalism)	0
Unscheduled	Human Error (Construction, Maintenance, Operations)	1
Unscheduled	Unknown	1
Total		17

High-Profile Electric Projects:

- **Bluewater Rise Subdivision.** *New underground residential subdivision.* Construction is following the pace of the developer.
- **NCDOT.** *This consists of various NCDOT projects.*
 - a. NC Hwy 43 Extension – URA development.
 - b. Neuse Boulevard Roundabout – On hold by NCDOT.
 - c. US Hwy 70 – James City – Substantially complete; miscellaneous work
 - d. Havelock Bypass – Substantially complete.
 - e. Havelock Bypass Fiber – Substantially complete.
 - f. Thurman Road to Havelock bypass – Preliminary design, URA development
 - g. *Reimbursable dollars to date: \$4,234,311.67; collected to date \$4,234,311.67.*
- **West New Bern** – Phase 3 – In design.
- **Monitor Cape - Phase 2** – In design.
- **Carolina Colours – Chambray** – In design. Line extension in progress. Waiting to return executed agreement.
- **Carolina Colours – Aston** – Design/line extension in progress. Design complete.
- **Stanley White** – URA proposed.

CHARGEPOINT CHARGING STATION



CUSTOMER SERVICE OPERATING REPORT FYE 24	MAR	YTD	Historical Monthly Average	YTD Monthly Average	YTD Daily Average	YTD Hourly Average	YTD CSR Average Per Hour per CSR
Customer Service Reps	5	NA	NA	5	NA	NA	NA
Payment Service Reps	4	NA	NA	4	NA	NA	NA
Temporary Staff	3	NA	NA	3	NA	NA	NA
Incoming calls received	4,976	47,611	4,733	5,290	264.5	33.1	7.1
Move out Customers	185	1,774	225	197	9.9	1.2	0.3
New service applications	503	4,542	519	505	25.2	3.2	1.1
Customers enrolled in e-billing	2,893	2,300	NA	NA	NA	NA	NA
Number of Pay as You Go Customers	112	112	NA	NA	NA	NA	NA
Drive-through customers	3,338	30,689	3,651	3,410	170.5	21.3	0.0
Night deposit activity.	465	4,288	585	476	23.8	3.0	0.0
EBPP - Electronic bill presentment payment transactions via the internet. (AROX)	6,190	53,712	5,495	5,968	298.4	37.3	0.3
Other credit card via third-party processing (OPC)	209	2,392	401	266	13.3	1.7	0.0
Average ticket amount	\$186.40	\$1,308.55	\$211.04	\$186.94	\$9.35	\$1.17	\$0.00
Total amount of in Office Credit Card	\$696,185.07	\$5,359,001.30	\$471,655.08	\$595,444.59	\$29,772.23	\$3,721.53	\$0.62
Number of in Office Credit Card transactions	2,605	22,669	2,192	2,519	125.9	15.742361	0.06
Customers who had their payment automatically drafted from their bank account	4,947	4,896	NA	NA	NA	NA	NA
Customers repaying delinquent debts on extended payment plans	70	32	NA	NA	NA	NA	NA
Average balance owed	\$569.92	\$4,774.18	\$798.97	\$795.70	\$39.78	\$4.97	0.00
Short-term payment agreements made	252	2,456	196	273	13.6	1.705556	0.00
Budget billing/equal payment plan participants	312	269	NA	NA	NA	NA	NA
Lockbox payments received	3,104	29,748	3,728	3,305	165.3	20.658333	0.02
Direct electronic payments received-EB0X	3,470	32,424	3,548	3,603	180.1	22.516667	0.08
Number of closed Service orders	1,506	19,133	3,540	2,126	106.3	13.286806	0.004
Number of cut for non-payment	196	2,799	1,059	311	15.6	1.94375	0.00
Number of reconnect for non-payment	207	3,155	1,034	351	17.5	2.1909722	

Public Works

Leaf and Limb:

Service Provided (Tons)	FY21-22 YTD	FY22-23 YTD	FY23-24 YTD	MARCH 2024
White Goods Collected	40.50	54.00	40.50	4.50
Brown Goods Collected	3,491.40	3,280.20	2,323.20	297.00
Yard Waste Received	11,432.91	12,278.39	*9,521.60	898.98
Mulch Dispersed	775.40	2,211.00	583.41	66.49

***Note: Waste received for February 2024 corrected – total was 946.05, not 893.25.**

City Garage:

Costs	FY21-22 YTD	FY22-23 YTD	FY23-24 YTD	MARCH 2024
Services Provided by City Garage:				
Vehicles Serviced	2,793	3,097	2,281	309
Total Labor Cost	\$124,619.90	\$128,682.79	\$ 97,564.63	\$12,025.68
Total Parts Cost	\$256,478.58	\$290,465.41	\$242,636.66	\$32,614.40
Total Cost (Parts + Labor)	\$381,098.48	\$419,148.20	\$340,201.29	\$44,640.08
Services Provided by Contract:				
Vehicles Serviced	420	546	379	36
Total Labor Cost	\$111,323.13	\$132,254.70	\$ 93,239.39	\$14,153.25
Total Parts Cost	\$144,368.02	\$227,717.80	\$186,364.28	\$19,530.96
Total Cost (Parts + Labor)	\$255,691.15	\$359,972.50	\$279,603.67	\$33,684.21
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	3,214	3,643	2,660	345
Total Labor Cost	\$235,940.03	\$260,937.49	\$190,804.02	\$26,178.93
Total Parts Cost	\$400,846.60	\$518,183.21	\$429,000.94	\$52,145.36
Total Cost (Parts + Labor)	\$636,789.63	\$779,120.70	\$619,804.96	\$78,324.29

Cost by Department	FY21-22 YTD	FY22-23 YTD	FY23-24 YTD	MARCH 2024
Public Utilities (Electric)	\$ 78,440.04	\$ 81,583.36	\$ 75,041.06	\$10,450.48
Public Utilities (W&S)	\$144,044.80	\$177,236.72	\$153,393.42	\$14,460.12
Police	\$133,588.42	\$146,243.25	\$111,160.58	\$14,220.55
Recreation & Parks	\$ 18,916.65	\$ 17,472.47	\$ 18,578.80	\$ 1,206.37
Finance	\$ 11,591.79	\$ 11,099.61	\$ 11,216.95	\$ 665.31
Public Works	\$162,118.12	\$213,316.10	\$152,698.21	\$14,095.57
Fire / Rescue	\$ 84,908.56	\$137,064.31	\$ 94,344.14	\$22,871.69
Human Resources	\$ 614.13	\$ 2,530.80	\$ 181.21	\$ 0.00
Development Services	\$ 2567.12	\$ 3,078.08	\$ 3,190.59	\$ 354.20

Significant Issues: N/A

Water Resources

Capital Projects:

- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Over the past month the new pump station, along with all of the new force main piping has been put into service. In addition, the demolition of the old pump station has been completed. There are a few areas that remain where the contractor still needs to complete asphalt patching and dress up work, but at this point the project is considered substantially complete.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* The engineer for the project is continuing to finalize easement mapping and permit applications that will be necessary for the project.
- **Northwest Interceptor Rehabilitation Phase II** – *This project will involve the rehabilitation of approximately 2,000 linear feet of the Northwest Interceptor. This portion of the City's sewer collection system is a large outfall line that runs through long stretches of flood plain on its path to the City's WWTP. The project will line the existing sewer main with CIPP lining and waterproof the manholes along the route. A \$230,000 NCDWI grant has been obtained to fund a portion of this project. Now that construction is complete, City staff are working with NCDWI for reimbursement of the \$230,000 in grant proceeds.*
- **Highway 70 James City – Water & Sewer Relocations – Phase I** – *This project will involve the relocation of approximately 19,000 LF of water main and 44,000 LF of sewer main that will be required to accommodate the Highway improvements.* Over the past month, the contractor has continued working to install new water and sewer mains between Grantham Road and Airport, and between Taberna Way and Thurman Road. To date, 43,500 feet (98%) of the sewer main and 17,250 feet (91%) of the water main have been installed.
- **Highway 70 James City – Water & Sewer Relocations – Phase II** – *This project will involve the relocation of approximately 37,000 LF of sewer main that will be required to accommodate the Highway improvements between Thurman Road and Carolina Pines Boulevard.* NCDOT's project engineers have completed the preliminary design for the relocations. City staff continues to coordinate with the NCDOT design team on the final design for the necessary water and sewer relocations.
- **FY24 Water & Sewer Improvements** – *Rehabilitation of existing water and sewer infrastructure on Bern Street and Walt Bellamy Drive, in advance of the upcoming Public Works paving project.* Bids for the project were opened on March 7th, with Water Worx, Inc. out of Clayton, NC being the lowest bidder. City staff are currently working on the review of the construction contracts and are to have the contract on the April 23rd Board of Aldermen agenda for approval.

Water Production:

	2023	2024 YTD	Last Month	March 2024
Cove City Wells	693.29 MG	163.06 MG	51.85 MG	55.455 MG
Water Treatment Plant	680.70 MG	156.13 MG	48.86 MG	53.589 MG
Total Water Produced	1,373.99 MG	319.18 MG	100.71 MG	109.04 MG
Average Produced per Day	3.76 MGD	3.51 MGD	3.47 MGD	3.52 MGD
Peak Production	5.88 MGD	4.40 MGD	4.19 MGD	4.40 MGD

Sewer Treatment:

Main WWTP	2023	2024 YTD	Last Month	March 2024
Total Sewer Treated	1,506.16 MG	407.04 MG	117.29 MG	150.96 MG
Average Treated per Day	4.126 MGD	4.473 MGD	4.044 MGD	4.869 MGD
Peak Flow	11.13 MGD	7.57 MGD	5.25MGD	7.57 MGD
NB-7 WWTP				
Total Sewer Treated	112.69 MG	29.545 MG	8.418 MG	10.978 MG
Average Treated per Day	0.308 MGD	0.324 MGD	0.290 MGD	0.354 MGD
Peak Flow	0.809 MGD	0.602 MGD	0.546 MGD	0.578 MGD

Operations Work Completed:

	2023	2024 YTD	Last Month	March 2024
Locates	16,742	4,078	1,180	1,553
Water System Repairs	310	30	9	12
Sewer System Repairs	1,473	877	247	379
Pump Station Maint.	7,684	1,293	456	430
Water Meter Maint.	968	498	161	229
STEP System Maint.	906	362	175	129
Customer Service Calls	858	343	136	139
Total Work Orders Completed	28,941	7,481	2,364	2,871

Attendance for Board Appointees

Bike & Pedestrian Committee				
Appointee	Current Month Attendance	Meetings Missed		Appointed By
		2024	2023	
Mary Davidson	P	0	0	BoA At Large
Henry Gleisberg	P	0	0	BoA At Large
Rob Overman	P	0	1	BoA At Large
Stuart Flythe	P	0	0	BoA At Large
Bill Sadler	A	1	0	BoA At Large

Board of Adjustment				
Appointee	Current Month Attendance	Meetings Missed		Appointed By
		2024	2023	
James "Trey" Ferguson	P	0	1	Ward 1
Kathleen Marty	P	0	0	Ward 2
Tim Tabak	P	0	0	Ward 3
George "Eric" Jones	A	2	3	Ward 4
Eric Thompson	A	2	2	Ward 5
Barbara Sampson	P	0	0	Ward 6
Sandra Gray	P	0	3	Craven County
Mike Duffy (Alternate)	P	1	0	BoA At Large
Brendan Loftin (Alternate)	A	2	2	BoA At Large

Community Development Advisory Committee				
Appointee	Current Month Attendance*	Meetings Missed		Appointed By
		2024	2023	
Corinne Corr	N/A	0	1	Ward 1
Carol Williams	N/A	0	1	Ward 2
Marshall Williams	N/A	0	0	Ward 3
Vernon Guion	N/A	0	0	Ward 4
James Woods	N/A	0	2	Ward 5
Della Wally	N/A	0	2	Ward 6

**Meetings are held quarterly (February, May, August, November).*

Craven County Tourism Development Authority				
Appointee	Current Month Attendance	Meetings Missed		Appointed By
		2024	2023	
Bill Stafford	P	0	0	BoA At Large

Dangerous Dog Board				
Appointee	Current Month Attendance*	Meetings Missed		Appointed By
		2024	2023	
Dona Baker	N/A	0	0	BoA At Large
Dr. Steve Stelma	N/A	0	0	BoA At Large
Dr. Bobbi Kotrba	N/A	0	0	BoA At Large

**Meetings are held only as needed.*

Friends of New Bern Firemen's Museum, Inc. Board of Directors				
Appointee	Current Month Attendance	Meetings Missed		Appointed By
		2024	2023	
Bobby Boyd	P	1	0	Ward 1
Jack Meehan	P	0	1	Ward 2
David Finn	P	0	0	Ward 3
Wayne Unangst	A	2	1	Ward 4
Henry Watson	P	0	3	Ward 5
Elona Fowler	P	0	6	Ward 6
Gary Lingman	A	1	5	Bengel
Daniel Ensor	P	0	3	Mayor
Gary Clemmons	P	0	4	Odham
Ex-officio Bobby Aster	P	0	8	
Ex-officio Fire Chief Locklear	P	0	N/A	

Historic Preservation Commission				
Appointee	Current Month Attendance	Meetings Missed		Appointed By
		2024	2023	
Tripp Eure	P	0	1	Mayor
Mollie Bales	A	0	3	Ward 1
Richard Parsons	P	0	0	Ward 2
James Bisbee	P	1	1	Ward 3
Marc Wartner	P	0	3	Ward 4
Gregory Rusch	P	0	0	Ward 5
Jim Morrison	P	0	0	Ward 6
Tim Thompson	P	0	1	Ward 3 Alderman
Candace Sullivan	P	1	1	Mayor Outlaw

Housing Authority of the City of New Bern				
Appointee	Current Month Attendance	Meetings Missed		Appointed By
		2024	2023	
James Copland, IV	A	1	0	Mayor
Sabrina Bengel	P	0	0	Mayor
Dana Outlaw	P	0	1	Mayor
Sulin Blackmon	A	1	4	HA Residents
Ronald Scott	P	0	0	Mayor
Jennell Reddick	P	0	0	Mayor
Denise Harris-Powell	P	1	2	Mayor

MSD Advisory Committee				
Appointee	Current Month Attendance	Meetings Missed		Appointed By
		2024	2023	
David Barthol	P	0	N/A	BoA at Large
Sabrina Bengel	P	0	N/A	BoA at Large
Chris Hoveland	P	0	N/A	BoA at Large
Johnny Robinson	P	0	N/A	BoA at Large
Von Lewis	P	0	N/A	BoA at Large
John Haroldson	P	0	N/A	BoA at Large
Michael Raines	P	0	N/A	BoA at Large
Mickey Miller	P	1	N/A	BoA at Large
Michaele Rose Watson	P	0	N/A	BoA at Large
Gretchen Du Peza	P	0	N/A	BoA at Large
Ex-Officio Ald. Rick Prill	P	0	N/A	BoA at Large
Ex-Officio Ald. Royal	A	2	N/A	BoA at Large
Ex-Officio City Manager	P	0	N/A	BoA at Large
Ex-Officio Finance Director	A	2	N/A	BoA at Large

New Bern Area MPO – Transportation Advisory Committee				
Appointee	Current Month Attendance	Meetings Missed		Appointed By
		2024	2023	
Bob Brinson	P	0	0	Brinson
Johnnie Ray Kinsey (Alternate)*	N/A	0	0	White

**Attendance only required when appointee not in attendance.*

New Bern-Craven County Public Library Board of Trustees				
Appointee	Current Month Attendance*	Meetings Missed		Appointed By
		2024	2023	
Carol Becton	N/A	0	3	Odham
Sam Carter	N/A	0	1	Bengel
Robert Wernersbach	N/A	0	1	Bengel
Rick Prill	N/A	0	0	BoA At Large

**Meetings are held alternate months: February, April, June, August, October, and December.*

Planning & Zoning Board				
Appointee	Current Month Attendance	Meetings Missed		Appointed By
		2024	2023	
Brad Jefferson	P	0	0	Mayor
Donald “Rusty” Ingram	P	0	2	Ward 1
Margie Dunn	P	0	1	Ward 2
Gasper Sonny Aluzzo	P	0	0	Ward 3
Thomas Brownell	P	0	N/A	Ward 4
Kyle Dearing	P	1	4	Ward 5
Kellie Keiser	A	1	3	Ward 6
Marshall Ballard	P	0	1	Craven County

Police Civil Service Board				
Appointee	Current Month Attendance*	Meetings Missed		Appointed By
		2024	2023	
Amy James	N/A	0	0	Best
Mark Devanney	N/A	0	0	Aster
Mike Markham	N/A	0	0	Kinsey
Tyrone Brown	N/A	0	0	Harris
Richard Schultz	N/A	0	0	Bengel

**Meetings are only held on an as-needed basis for appeals of disciplinary actions.*

Redevelopment Commission				
Appointee	Current Month Attendance	Meetings Missed		Appointed By
		2024	2023	
Sharon Bryant	P	1	1	BoA At Large
Kip Peregoy	P	0	0	BoA At Large
Beth Walker	P	0	1	BoA At Large
Sarah Proctor	P	1	3	BoA At Large
Leander “Robbie” Morgan, Jr.	A	2	5	BoA At Large
Steve Strickland	P	0	0	BoA At Large
Julius Parham	A	1	0	BoA At Large
Tabari Wallace	A	2	3	BoA At Large
Jimmy Dillahunt, Jr.	P	0	0	BoA At Large

Stanley White Recreation Center Advisory Committee				
Appointee	Current Month Attendance*	Meetings Missed		Appointed By
		2024	2023	
Leander Morgan, Jr.	A	1	3	BoA At Large
Talina Massey	A	2	4	BoA At Large
Kurtis Stewart	A	1	2	BoA At Large
James Woods	A	1	0	BoA At Large
Bernard White	P	0	0	BoA At Large
Reginald Pender	A	1	0	BoA At Large
Elijah Brown	P	0	0	BoA At Large
Barbara Lee	A	2	5	BoA At Large
Ex-officio Ald. Hazel Royal	A	2	0	BoA At Large

**The March meeting was not held due to lack of a quorum. Only the above 2 individuals appeared.*