

NEW BERN



NORTH CAROLINA

*Everything comes together here*

# Departmental Monthly Reports

---

May 2019

## Table of Contents

---

Development Services .....	1
Finance.....	4
Fire.....	5
Human Resources.....	6
Parks & Recreation .....	7
Police .....	8
Public Utilities .....	10
Public Works .....	16
Attendance for Board Appointees .....	17

## Development Services

### Inspections:

Overview	2018 YTD	% Change from Last Year	2019 YTD	May 2019	% Change from Previous Month
Commercial Permits – New Construction	55	-103%	80	6	9%
Residential Permits – New Single Family	58	-51%	95	7	-343%
Residential Permits – Additions/Remodels	74	-59%	205	27	-41%
Mobile Homes	13	-360%	5	2	50%
Signs	9	-90%	20	2	-150%
Certificates of Occupancy – Residential	42	-52%	64	4	-100%
Certificates of Occupancy – Commercial	2	-80%	10	1	0%
Total Permit Valuation	\$37,990,421	-238%	\$18,872,205	\$2,724,836	-22%

### Community and Economic Development:

#### **Volt Center/City Market:**

- May 15<sup>th</sup> – Volt Center monthly construction meeting held with architect, grant administrator, contractor, city staff and community college.
- May 29<sup>th</sup> – Tour conducted for staff from the Golden Leaf Foundation.
- May 24<sup>th</sup> – Phone conference held with area farmer regarding the project.
- May 15<sup>th</sup> - Certificate of Occupancy issued for Workforce Development Training Center building.
- Craven Community College brought in furniture and prepped space for occupancy by staff.
- City Market stakeholder meeting held.
- Documentation updated and submitted as needed to necessary departments and entities.
- Project management by staff to coordinate details of the project amongst the City, contractor, architect and community college, as well as outside vendors.
- May 15<sup>th</sup> - Monthly construction meeting held with partners in the project.
- Bi-Monthly Conference Calls held with pertinent parties involved in the project, to include the EDA Grant Administrator, architect, Craven Community College staff, city staff and others. The call agenda includes discussing status updates and addresses any concerns or follow-up initiatives for the project.

#### **Economic Development and Business Recruitment:**

- Responded to RFI for company looking to locate in New Bern.
- Helped identify property options in New Bern for relocation and expansion for a company.
- Conference call held with the economic development team from Electricity.

## Development Services

---

- Meeting with Craven County Economic Developer regarding recruitment efforts and ongoing projects.
- Multiple conference calls, meetings and discussions with businesses, developers, real estate agents and other stakeholders to provide guidance, support and assistance.

### **Community Development:**

- Staff attended the North Carolina Community Development Association conference which included training on community development and affordable housing options.
- Staff began developing a new bus shelter project which involved contacting manufacturers for budget proposal.
- Staff attended two meetings with Craven Area Rural Transit System (CARTS) to discuss the new proposed bus shelter project that includes collaboration with Craven County Government.
- Staff ran legal notice advertisement for public display of public hearing to be held on June 4<sup>th</sup>.
- Staff placed draft copy of City's Five-Year Consolidated Plan on public display for public comment.
- Staff met with the City of Jacksonville and Atlantic Bay Mortgage group to discuss new homeownership options for citizens, along with rental options.
- Staff met with citizen about possible demolition of property in Five Points.
- Community Development Advisory Committee CDAC meeting was held on May 21<sup>st</sup>. The committee discussed the proposed Five-Year Consolidated Plan, along with new bus shelter project.
- Staff attended Munis Process Training for Purchasing and Accounting. Training aided the community development coordinator in the process of disbursement of funding to nonprofit agencies who are CDBG sub-recipients.
- Staff selected the week of July 22<sup>nd</sup> as audit week for the CDBG program; to be performed by HUD.
- Continued implementation phase of Minor Housing Repair Program for the year. Working with consultant McDavid and Associates to finalize plans, environmental review and coordinating with homeowners.
- Attended bi-monthly Redevelopment Commission Meetings. Prepared information for Commission meetings.

### **Hurricane Florence Storm-related activities:**

- May 22<sup>nd</sup> - Conference call with Division of Coastal Resources regarding resiliency efforts.
- May 24<sup>th</sup> - Staff met with grant writer regarding resiliency planning efforts.
- May 29<sup>th</sup> - Staff attended tour with Golden Leaf Foundation staff to tour possible recovery projects in the City.
- May 30<sup>th</sup> – Phone conference with the new state resiliency officer with the North Carolina Office of Recovery and Resiliency

### **Other:**

#### **GIS**

- Attended Urban and Regional Information System Association (URISA) Leadership Academy in Raleigh. A weeklong training and learning workshop on team building, management, leadership and a variety of other components related to managing a successful GIS system.
- Working with MUNIS setup to help facilitate a way to assign addresses in the system.

- Attended the Local Government Committee meeting online to discuss GIS projects related to the State as a Local Government Committee Rep. Projects include, imagery collection for 2020 along the coastal counties, preparing for the 2020 Census, road and hydro datasets and ways to utilize GIS during emergency events.
- Continued the migration of the City's GIS to the Enterprise/portal setup. This will give all users of the GIS data better and more secure access to the GIS data and services. It will also allow the City to take advantage of more GIS apps and mobile tools. Working on setting up all servers to work together securely with IT.

### **Zoning**

- Eighteen land use approvals issued during the month.
- Staff met with 14 citizens (walk-ins, site visits, and appointments) and received 105 phone calls to discuss various land use, development plans, and zoning issues.
- Staff attended Redevelopment Commission meetings.
- Staff attended Planning & Zoning Board meeting.
- Staff met with property owners to discuss signage.
- Staff met with property owners to discuss tree removal.

### **HPC**

Provided staff support for Historical Preservation Commission's Regular Meeting on May 15, 2019 for the following projects:

- 424 Craven St.—to include the installation of a standing seam metal roof in the primary AVC. Approved.
- 207 Broad St.—to include replacement of concrete front steps and landing with masonry in the primary AVC; the replacement and modification of side entrance steps and the enlargement of roofing overhang in portico in the secondary AVC. Approved.
- 211 King St.—to include the replacement of a standing seam metal roof with shingles on the roof and new standing seam metal for the porch roof in the primary AVC. This is an after the fact COA. Continued.
- 611 Craven St.—to include the installation of gutters and an accessory structure in the tertiary AVC; removal of a 6" wooden privacy fence and the installation of a 4" wooden picket fence. Approved.
- 210 King St.—to include the installation of a new wooden window with interior & exterior munitions in the tertiary AVC. Approved.
- 309 Pollock St.—to include the reestablishment of window openings with custom built wooden windows and custom molded fiberglass trim to match original headers in the primary AVC; installation of wooden decking and a metal staircase in the tertiary AVC. Approved w/ Conditions.
- 218 Metcalf St.—to include the relocation of a structure and the construction of an addition in the tertiary AVC. Approved.
- 219 E. Front St.—to include the elevation of a contributing structure in the primary AVC and an addition to a contributing structure in the tertiary AVC. Continued.

## Finance

### **Fund Balance Available for Appropriation and Days Cash on Hand:**

<b>Fund</b>	<b>As of 06/30/16</b>	<b>As of 06/30/17</b>	<b>As of 6/30/18 *Estimate*</b>	<b><i>Estimate for March 2018*</i></b>	<b><i>Estimate for April 2019*</i></b>
Water (Available)	\$8,497,223	\$6,298,596	\$6,097,210	\$5,980,454	\$6,129,765
Water (Days)	516	340	333	358	359
Sewer (Available)	\$3,422,417	\$4,035,133	\$3,343,179	\$2,744,751	\$2,971,838
Sewer (Days)	227	275	179	162	180
Electric (Available)	\$11,138,265	\$11,039,354	\$13,398,600	\$12,666,029	\$12,739,644
Electric (Days)	130	126	136	133	137
General (Available)	\$16,186,421	\$14,885,387	\$14,236,881	\$14,266,545	\$18,124,210
General %	45.63%	45.47%	39.50%	37.42%	47.21%

\*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

### **Significant Issues:**

Estimates for May 2019 are not currently available as we complete the migration of data from our Banner legacy system to the new Munis system.

## Fire

### **Fire Suppression:**

<b>Incidents</b>	<b>2018 Total</b>	<b>2019 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
*Number of Incidents	2,105	729	149	165
90% Response Time to Incidents	8 minutes 37 seconds	9 minutes 21 seconds	9 minutes 36 seconds	8 minutes 17 seconds
Endangered Property Value	\$54,778,190	\$93,028,090	\$6,058,200	\$73,263,600
Property Losses Due to Fire	\$10,772,271	\$369,170	\$53,750	\$36,230
Percentage of Saved Property Value	80.33%	99.60%	99.11%	99.95%
Overlapping Incidents	530	87	23	27

### **Fire Prevention:**

<b>Prevention Statistics</b>	<b>2018 Total</b>	<b>2019 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
Fire Investigations	33	11	3	1
Fire Inspections	1,766	710	184	176
Permits Issued	96	28	7	6
Child-Passenger Seat Checks	143	58	6	14
People Educated Through Public Fire & Life-Safety Programs	5,695	1,258	463	940
Smoke Alarms Installed	143	26	7	8

### **Narcan:**

<b>Statistics</b>	<b>2018 Total</b>	<b>2019 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
Overdose Calls Responded To	54	26	4	4
Instances Narcan Administered	9	7	2	2

### **Significant Issues:**

- Participated in large multi-agency Full Scale Tornado Exercise at Craven Community College (approximately 45 agencies involved).
- Participated in annual DUI Drill at New Bern High School to reinforce “Don’t Drink & Drive”.
- Continued with hiring process of the Fire Specialist position.

## Human Resources

### City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY17/18	Turnover FY18/19
Administration	12	0	1	2	2	1
Development Services	18	0	0	0	5	3
Finance	39	0	1	4	2	4
Fire	73	0	0	1	3	4
Human Resources	5	0	0	0	1	0
Parks & Recreation	29	0	0	0	3	1
Police	120	3	2	6	13	16
Public Utilities (Electric)	52	0	2	3	8	4
Public Works	47	0	0	2	9	4
Water Resources	77	1	0	3	7	5
Totals:	472*	4	6	21**	53	42

\*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions.

\*\*Current vacancies due to separations from employment, promotions, demotions and transfers.

### Safety News:

Workers' Compensation	2018	2019
Current Month's Claims	2 OSHA Recordable 1 Lost Time 1 Non-Recordable 0 Denied	4 OSHA Recordable 1 Lost Time 2 Non-Recordable 0 Denied
Year-to-Date Claims	22 Recordable 9 Non-Recordable	21 Recordable 7 Non-Recordable
Current Month Costs	\$11,127.39	\$12,921.83
Year-to-Date Costs	\$552,879.88	\$290,222.86

Other: None.



## Parks and Recreation

---

### **Significant Issues:**

- On Wednesday, May 1, we hosted the Carolina Panthers Keep Pounding Day at Lawson Creek Park. We partnered with Craven County Schools. Approximately 192 participated. The event was held over a 3 hour period.
- On Saturday, May 4, the annual Festival of Fun was held at Union Point Park. They had 27 vendors and over 1,000 participants for this annual event.
- On Saturday, May 25, the New Bern Aquatic Center and the Splash Pad opened. For the 3 day weekend, the Aquatic Center generated \$5,250 in gate revenue and \$1,500 in concessions revenue.

## Police

### Crime:

Incidents & Arrests	Current Month Total	2016 Total	2017 Total	2018 Total	2019 YTD
NIBRs* Group A Incidents	230	2,540	2,536	2,534	1,077
NIBRs* Group B Incidents (Arrests)	56	723	825	900	343
Adult Arrests	129	1,495	1,739	1,698	654
Juvenile Arrests	1	10	10	9	3
Total Arrests	130	1,505	1,749	1,707	657
Police Calls for Service	3,928	43,949	46,757	45,246	18,685
Business Alarms Dispatched	179	1,968	1,988	2,157	804
Residential Alarms Dispatched	57	878	758	755	259
Alarm Calls (PD Dispatched)	236	2,846	2,746	2,912	1,063

\*NIBRs = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2016 Total	2017 Total	2018 Total	2019 YTD
Homicide	1	3	4	0	1
Rape	0	11	8	8	0
Robbery	2	50	58	30	12
Aggravated Assault	6	82	93	80	31
B&E – Residence	12	168	160	168	75
B&E – Business	0	27	43	37	15
Theft from Motor Vehicle	18	173	187	111	49
Larceny	72	796	718	782	331
Motor Vehicle Theft	1	30	20	36	7
Arson	1	6	3	3	2
Total:	113	1,346	1,294	1,255	523

Criminal Investigations	Current Month Total	2016 Total	2017 Total	2018 YTD	2019 YTD
Cases Assigned	13	179	108	168	67
Cases Closed	0	101	45	42	4
<b>Cases of Note</b>					
2018-34036	Travel agency case reassigned to Detective Lee For follow up investigation with SBI and DA Office.				
2019-42280	DNA from Skull case with FBI for profile. Located missing persons: 1 VRC: 1				

## Police

Crime Analysis		
Top 5 Calls for Service & Number of Incidents*	<u>May 2019</u> 1) Citizen Assist – 209 2) Alarm Business – 175 3) Vehicle Crash Property - 172 4) Suspicious Vehicle – 128 5) Check on Welfare – 104	<u>2019 YTD</u> 1) Citizen Assist – 972 2) Vehicle Crash Property – 822 3) Alarm Business – 796 4) Suspicious Vehicle – 593 5) Larceny / Shoplifting – 454
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 3105 M L King Jr Blvd, Walmart (Larceny) – 70 2) 1125 Walt Bellamy Dr., New Bern Towers (Foot Patrol) – 60 3) 1309 Country Club Rd., Lawson Creek Park (Security Check) – 40 4) 4200 Academic Dr., New Bern HS (Arson, Comm. Threats, and Assault) – 39 5) 2710 M L King Jr Blvd., NBPB Auxiliary Bldg. (Vehicle Crash) – 34	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd, Walmart (Larceny) – 70 2) 4200 M L King Jr Blvd New Bern H.S. (Arson, Comm. Threats, and Assault) – 39 3) 2710 M L King Jr Blvd., NBPB Auxiliary Bldg. (Vehicle Crash) – 34	

\*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.

### Personnel:

Extra Duty Hours	2016 Total	2017 Total	2018 Total	2019 YTD
397.00	3,299.0	4,076.75	4,525.01	2250.50

Overtime in Dollars	<i>May 2019 Total</i>	<i>2016 Total</i>	<i>2017 Total</i>	<i>2018 YTD</i>	<i>2019 Total</i>
Office of the Chief	\$0.00	\$1,251.97	\$381.11	\$200.97	\$19.94
Operations Division	\$16,148.05	\$135,511.65	\$118,641.19	\$266,946.37	\$50,033.58
Services Division	\$11,427.75	\$58,035.21	\$72,063.35	\$152,064.54	\$51,834.15
Investigations Division	\$4,024.78	\$21,689.72	\$45,845.93	\$75,893.65	\$15,932.44
Total:	\$31,600.58	\$216,488.55	\$236,931.58	\$495,422.53	\$117,820.11

### Significant Issues (not noted above):

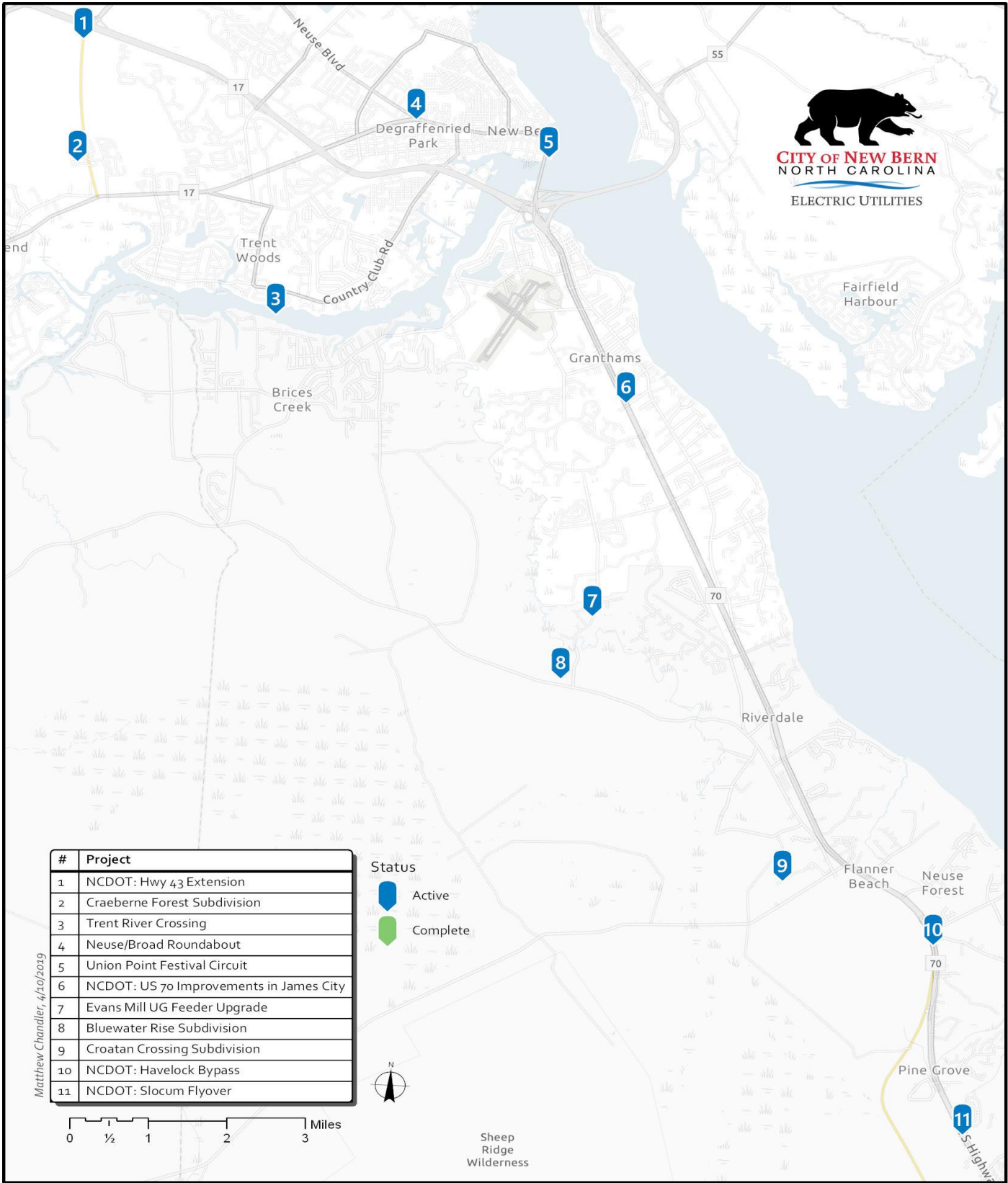
None to report.

## Public Utilities

---

- High-Profile Projects: Eleven high-profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also four high-profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 24 interruptions were recorded on the electric system during the month of May. This impacted a total of 1,614 customers. As a result, customers experienced an average of 0.238 interruptions and were restored in an average of 16.249 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: There were no incidents or accidents this reporting period.
- Employee Recognition: We would like to recognize Jim Croce and Mike Gillen for taking the initiative and working outside their regular job duties.
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.

# Public Utilities



## Public Utilities

---

### Electric Projects and Developments:

- **Bluewater Rise Subdivision** - *New underground residential subdivision.* Section II has been completed. We are currently installing the underground infrastructure and setting transformers for Section III. The infrastructure will be expanded as the development grows.
- **Croatian Crossing Subdivision** - *Extending single-phase underground primary to feed the next phase of Croatian Crossing Subdivision.* We will install underground secondary, secondary pedestals and transformers at this location. We are in the planning stages of electric distribution and services for the last section of this subdivision, which is section one, phase four. We are currently awaiting the grade and curbing to be completed by the developer.
- **Advanced Metering Infrastructure Project** - *This project involves installing a network of electric and water meters.* We are currently reading 10,305 water meters and 21,098 electric meters with 8,042 disconnect meters; 5,193 two-way load management switches have been installed.

### Water Resources Projects and Developments:

- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project, and legal documents for the easements are being prepared.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared.
- **Spencer & Park Water and Sewer Rehabilitation Project** – *Replacement of existing water and sewer infrastructure along Spencer and Park Avenues ahead of planned resurfacing project.* The contractor has completed all of the water and sewer work and storm drain work for the project. The pavement resurfacing work is currently being sent out to contractors for bid and this work should commence in the upcoming months.
- **Johnson & King Water, Sewer, and Storm Drain Rehabilitation Project** – *Replacement of existing water, sewer, and storm drain infrastructure along Johnson and King Streets.* The contractor continues to make good headway with this project over the past month all on the work has been completed on Johnson Street, with the exception of replacing a few driveway aprons that had to be removed during construction. On King Street, all of the underground work has been completed and the contractor will begin repaving and repairing driveway aprons the first part of June.

## Public Utilities

### Electric System Outages and Reliability Statistics

	May 2019	2019 YTD
# of Interruptions	24	101
# of Customers Out	1614	5357
Customers Minutes out	207,422	619,552
May 1, 2019 to May 31, 2019		

SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
16.249	0.238	68.382	99.9971

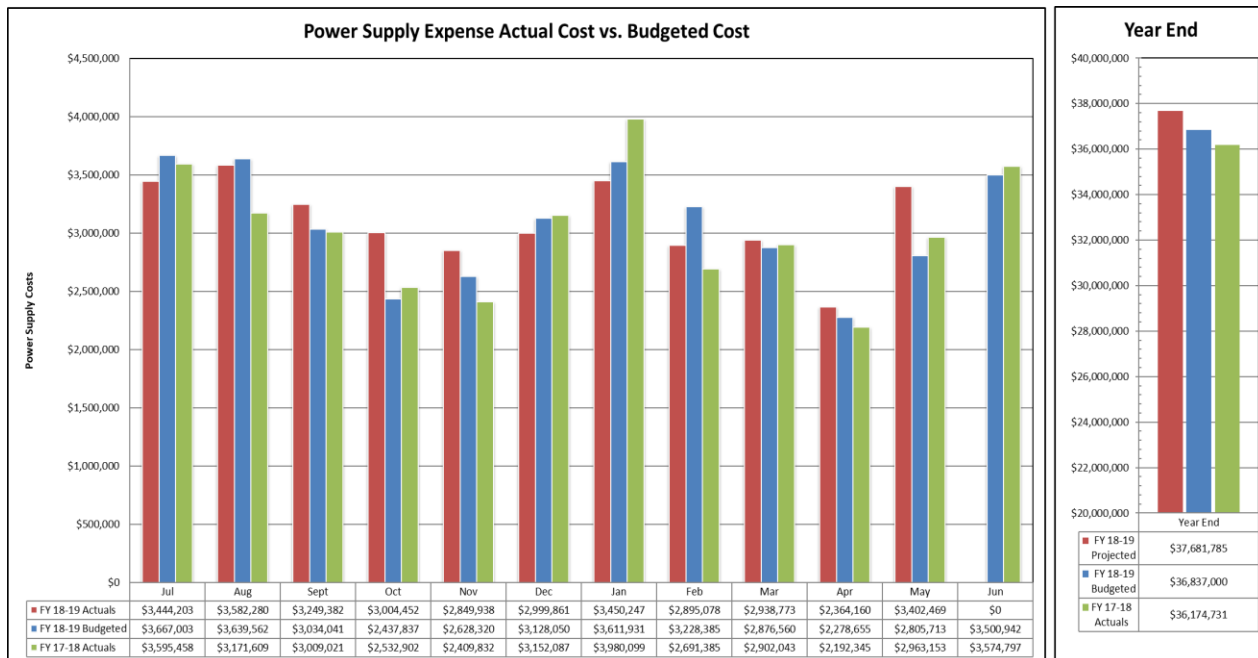
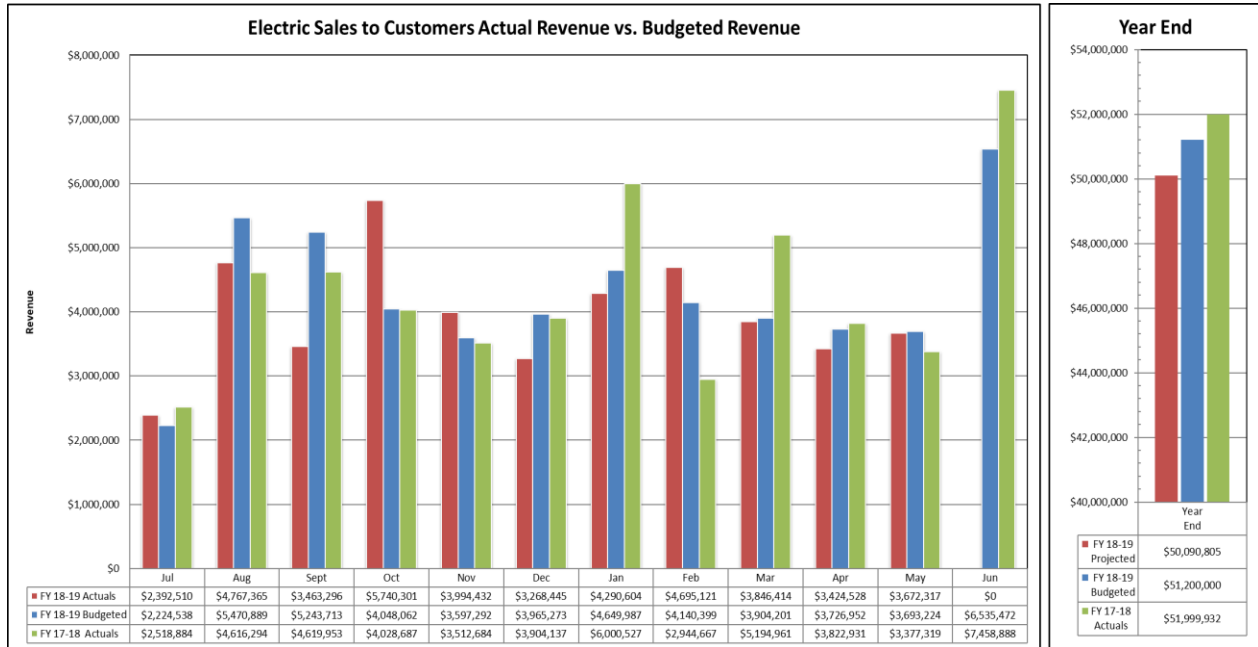
May 1, 2018 to May 31, 2018

SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
12.866	0.187	65.651	99.9977

Sched/Unsched	Cause	Substation	Circuit	Total Outages
Unscheduled	Squirrel			1
Unscheduled	Equipment Worn Out			6
Unscheduled	Storm			3
Unscheduled	Human			1
Unscheduled	Tree			3
Unscheduled	Equipment Damage			6
Unscheduled	Unknown/Other			4

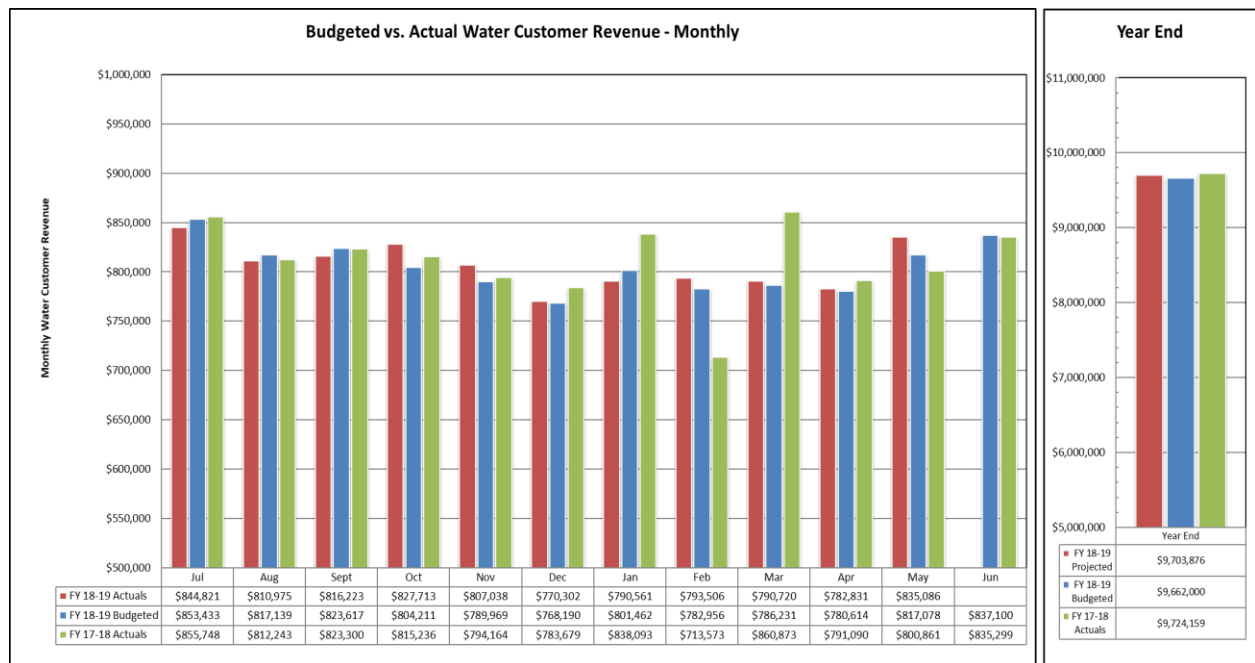
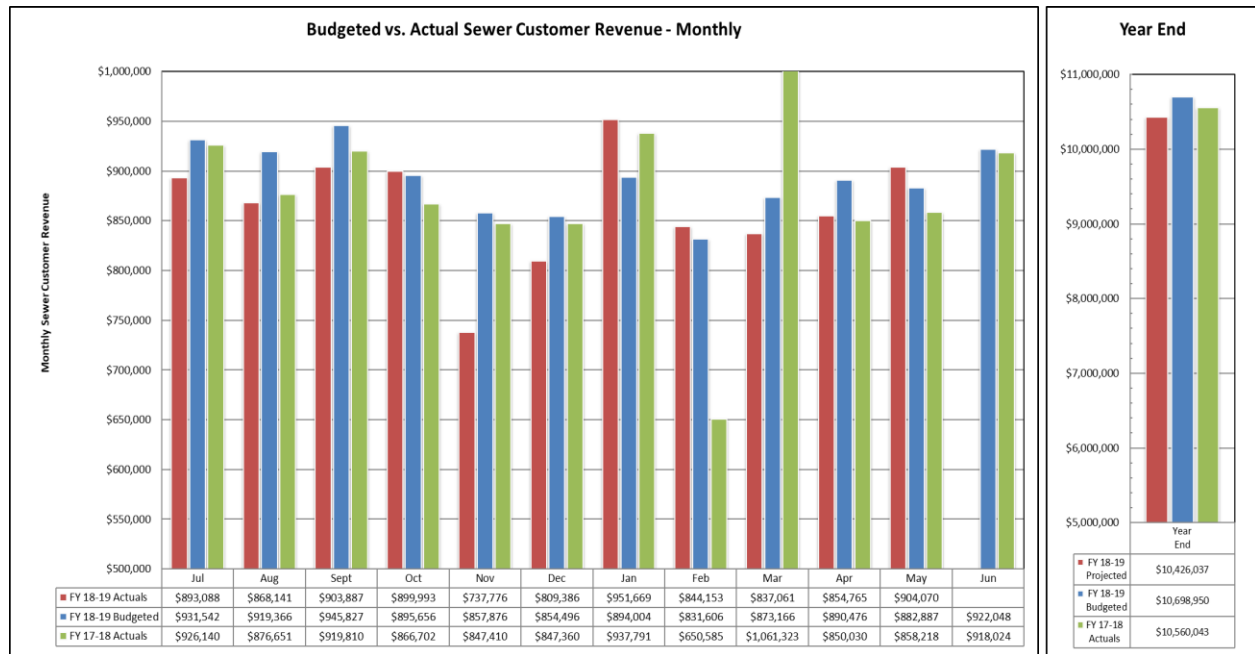
Total 24

# Public Utilities





# Public Utilities



## Public Works

### Leaf and Limb:

Service Provided (Tons)	FY16-17 YTD	FY17-18 YTD	FY18-19 YTD	May 2019
White Goods Collected	12.38	27.00	10.13	0.00
Brown Goods Collected	3,689.40	3,603.60	2,950.20	481.80
Yard Waste Received	14,530.76	14,518.26	12,406.03	1,338.40
Mulch Dispersed	3,864.30	6,419.37	3,302.42	294.88

### City Garage:

Costs	FY16-17 YTD	FY17-18 YTD	FY18-19 YTD	May 2019
Services Provided by City Garage:				
Vehicles Serviced	1,692	2,007	2,856	258
Total Labor Cost	\$ 52,205.30	\$ 59,457.53	\$ 57,725.69	\$10,790.17
Total Parts Cost	\$151,894.04	\$158,265.30	\$139,333.47	\$19,937.82
Total Cost (Parts + Labor)	\$204,099.34	\$217,722.83	\$197,059.16	\$30,727.99
Services Provided by Contract:				
Vehicles Serviced	542	551	494	56
Total Labor Cost	\$111,212.64	\$103,943.03	\$ 94,533.42	\$ 8,518.09
Total Parts Cost	\$174,965.06	\$190,999.15	\$133,346.89	\$14,278.26
Total Cost (Parts + Labor)	\$283,177.70	\$294,942.18	\$227,880.31	\$22,796.35
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,234	2,558	2,353	314
Total Labor Cost	\$160,418.57	\$163,413.50	\$152,561.11	\$19,308.26
Total Parts Cost	\$327,129.10	\$349,536.84	\$272,973.49	\$34,216.08
Total Cost (Parts + Labor)	\$487,277.04	\$512,950.34	\$425,534.60	\$53,524.34

Cost by Department	FY16-17 Total	FY17-18 YTD	FY18-19 YTD	May 2019
Public Utilities (Electric)	\$ 89,722.68	\$ 77,364.66	\$ 63,997.25	\$ 9,396.12
Public Utilities (W&S)	\$106,384.36	\$119,216.35	\$102,978.22	\$14,454.59
Police	\$ 75,648.03	\$ 87,738.96	\$ 86,411.32	\$11,336.24
Recreation & Parks	\$ 42,286.71	\$ 44,518.24	\$ 31,672.98	\$ 2,970.11
Finance	\$ 11,181.78	\$ 14,017.76	\$ 9,921.62	\$ 127.00
Public Works	\$ 96,169.46	\$ 92,786.18	\$ 76,156.65	\$12,483.78
Fire / Rescue	\$ 63,315.27	\$ 74,337.71	\$ 51,478.53	\$ 1,893.88
Human Resources	\$ 619.44	\$ 745.40	\$ 903.83	\$ 138.86
Development Services	\$ 1,911.96	\$ 2,225.08	\$ 2,014.20	\$ 723.77

### Significant Issues:

None

## Attendance for Board Appointees

Board of Adjustment			
Appointee	March* Attendance	Meetings Missed in 2019 To Date	Appointed By
Alfred Barfield	N/A	1	Mayor
Richard Parsons	N/A	0	Ward 1
Dorothea White	N/A	0	Ward 2
Vacant	N/A	N/A	Ward 3
Tripp Eure	N/A	1	Ward 4
Jim Morrison	N/A	0	Ward 5
John Riggs	N/A	0	Ward 6
Kenneth "Kip" Peregoy	N/A	0	Mayor Outlaw
Steve Strickland	N/A	0	Mayor Outlaw
Vacant	N/A	0	Kinsey
Edward Bellis, III	N/A	0	Not Available
Ross Beebe	N/A	0	Not Available

\*A meeting was not held in March.

Community Development Advisory Committee			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
Corinne Corr	P	0	Ward 1
Carol Williams	P	0	Ward 2
Marshall Williams	P	0	Ward 3
Vernon Guion	P	0	Ward 4
Dell Simmons	A	1	Ward 5
Lindsay Best	P	0	Ward 6

Meetings are held quarterly.

Craven County Tourism Development Authority			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
Mark Stephens	P	0	BOA

## Attendance for Board Appointees

Eastern Carolina Council of Government			
Appointee	March* Attendance	Meetings Missed in 2019 To Date	Appointed By
Johnnie Ray Kinsey	N/A	0	Aster

\*Attendance is only *required* at January and June meetings.

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
Nancy Mansfield	A	1	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Juleon Dove	A	3	Ward 4
Henry Watson	A	1	Ward 5
Carol Zink	P	0	Ward 6
Gary Lingman	P	2	Mayor
William Frederick	P	0	Blackiston
David Pickens	P	0	Kinsey
Bobby Aster	P	1	Odham

Historic Preservation Commission			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
David Griffith	A	1	Mayor
Ellen Sheridan	P	0	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	P	1	Ward 3
Christian Evans	P	1	Ward 4
James Woods Jr.	A	1	Ward 5
George Brake	P	1	Ward 6
Peggy Broadway	P	1	Harris
Joe Klotz	P	0	Odham

## Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Rob Overman	P	0	Mayor
Molichia Hardy	P	0	Mayor
Bill Frederick	P	0	Mayor
Carol Becton	P	0	Mayor
Denise Harris-Powell	A	1	Mayor

New Bern Appearance Commission			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
James Dugan	P	0	Ward 2 - Taylor
Joseph Cannon	P	0	Ward 3 - Mitchell
Rose Williams	P	0	Ward 4 - Kinsey
Maddie Tatum	A	2	Ward 5 - White
Kate Rosenstrauch	P	0	Ward 4 - Kinsey
John Phaup	P	0	Ward 5 - Best
Mike Duffy	P	0	Ward 6 - Odham

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	March* Attendance	Meetings Missed in 2019 To Date	Appointed By
Jeffrey Odham	P	0	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

\*Alternate only *required* when regular appointee is not attendance.

## Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	March* Attendance	Meetings Missed in 2019 To Date	Appointed By
Carol Becton	N/A	0	Odham
Stacey Shields Lee	N/A	0	N/A
Diann Bucher	N/A	1	Taylor
Ethel Staten	N/A	0	Taylor
Sabrina Bengel	N/A	0	Aster

\* Meetings are held alternate months (February, April, June, August, October and December)

Planning & Zoning Board			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
Willie Newkirk, Sr.	A	2	Mayor
Jerry Walker	P	0	Ward 1
Carol Williams	P	2	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	P	0	Ward 4
Jeffery Midgett	P	1	Ward 5
Pat Dougherty	P	0	Ward 6

Police Civil Service Board			
Appointee	March* Attendance	Meetings Missed in 2019 To Date	Appointed By
Kennail Humphrey	N/A	0	Bengel
Jon Skinner	N/A	0	Mitchell
Craig Baader	N/A	0	Mitchell
Mark Best	N/A	0	Best
Robert V. West	N/A	0	N/A

\*Meetings are held for appeals of disciplinary actions only.

## Attendance for Board Appointees

Redevelopment Commission			
Appointee	March Attendance	Meetings Missed in 2019 To Date	Appointed By
Jaimee Bullock	P/P	0	Gov. Bd. As Whole
Maria Cho	P/P	0	Gov. Bd. as Whole
Tharesa Lee	P/P	0	Gov. Bd. as Whole
Leander “Robbie” Morgan	P/A	1	Gov. Bd. as Whole
Kip Peregoy	P/P	0	Gov. Bd. as Whole
Steve Strickland	P/P	0	Gov. Bd. as Whole
Beth Walker	P/P	0	Gov. Bd. as Whole
Tabari Wallace	A/A	4	Gov. Bd. as Whole
John Young	P/P	0	Gov. Bd. as Whole

Two meetings were held in March. “P/P” indicates present at both meetings; “P/A” or “A/P” indicates absent at either the first or second meeting.

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.