

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

November 2019

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Development Services

Inspections				
Overview	2018 YTD	2019 YTD	Current Month 2019	% Change from Previous Month
Commercial Permits – New Construction	162	129	6	83%
Residential Permits – New Single Family	143	189	4	300%
Residential Permits – Additions/Remodels	326	356	20	25%
Mobile Homes	23	12	0	-100%
Signs	38	40	2	100%
Certificates of Occupancy – Residential	115	142	6	183%
Certificates of Occupancy – Commercial	6	17	0	0%
Total Permit Valuation	\$63,864,153	\$56,683,638	\$2,164,219	202.19%

Community and Economic Development:

Volt Center/City Market:

- 209 students are enrolled in programs at the Volt Center to date and 98 have completed courses. 42 jobs have been secured by students graduating programs. At least one business has been opened by a student that completed HVAC programs, resulting in the creation of another job. The Volt Center continues to be a catalyst for economic development opportunities, fulfills workforce development needs and supports entrepreneurship.
- Staff worked with kitchen equipment supplier to develop plan and formal quote based on completed construction and CAD drawings. The company completes work for state contracts. In addition, staff has reached out to two vendors that may be able to supply discount and “scratch and dent” equipment.
- City Market Stakeholder’s Meeting held to discuss future plans of the market and kitchen commissary space. Stakeholders include representatives from area non-profits, city leadership, other governmental agencies, food trucks, farmers, educational entities, small businesses and community leaders.
- Final project management close out activities continue. Staff is working to coordinate final details of the project for the City, contractor, architect and community college. EDA close-out activities are occurring with final close-out documents required to be submitted within 90 days. Staff continued compiling necessary information, financial support and documentation for all reporting requirements. Staff supports administration activities for the Eastern Carolina Council to fulfill EDA grant items. Staff has been in contact with the contractor and necessary entities to try to assist in expediting the process.
- Staff continued communication with contractor and finance department regarding project close out details.

Development Services

- Ongoing grant research related to future programs and projects related to the site including EDA, Golden Leaf Foundation and New Market Tax Credit program, among others.
- Staff conducted a tour of the Volt Center with Golden Leaf's new Director Scott Hamilton.

Economic Development and Business Recruitment:

- Staff attended monthly workforce development meeting at Craven County Schools with leadership from Craven Community College and the Director of Career and Technical Education for the public-school system. Project and industry updates were given, along with a brainstorming session of new ideas and programs that can be implemented to accomplish departmental and organization goals.
- Staff attended the Canadian Aerospace Summit with Electricities in Ottawa, Ontario. Electricities will have a booth with economic development representatives from several communities in NC. In addition, targeted meetings occurred for companies looking to locate operations in the Southeast U.S. Economic development staff had contact with 31 companies either through our appointments, or by way of booth traffic. Follow-up will occur and continued coordination with Electricities to share additional information surrounding the local aerospace and defense industry.
- The RFQ for a City-wide Resiliency and Hazard Mitigation Plan to increase community resilience to sea-level rise and climate change through an engaged stakeholder process was published Wednesday, November 13th and proposals are due on Wednesday, December 18th.

Community Development:

- Staff hosted the Fall Retreat for the Community Development Advisory Committee on Saturday, November 2, 2019. The meeting provided the committee with detailed presentations on board development, the basics of the Community Development Block Grant, 5 Year Consolidated Plan and the recent drainage study conducted to begin addressing resiliency in the Duffyfield community.
- Staff collaborated with Urban Design Ventures, a planning firm, in the submission of the City's Workout Plan to the Department of Housing and Urban Development (HUD). Due to many factors including Hurricane Florence, the City did not expend the necessary CDBG funding for compliance with timeliness, HUD required that we submit a workout plan addressing how we plan to expend funds in the future. This week, our workout plan was sent to HUD. Staff will begin process to complete a substantial amendment.
- Staff held phone conference with McDavid & Associates to discuss outstanding invoices needing to be processed for the Housing Minor Repair Program.
- Staff attended the Craven Area Rural Transit System (CARTS) advisory board meeting on November 13, 2019.
- Staff attended the North Carolina Finance Agency meeting on November 13, 2019. This meeting was provided to address issues with affordable housing and inform practitioners of programs developed to assist low-income families in homeownership goals.
- Staff attended the Redevelopment Commission meeting on November 13, 2019.
- Staff attended the Department of Social Services Energy Outreach Meeting on November 14, 2019. This meeting was hosted to provide community agencies with information to administer to home owners about social programs designed to aid families in need of assistance for payment of electric bills during the winter.

Development Services

- Staff attended the Craven Resource Council meeting on November 20, 2019.

Resiliency and Recovery Activities:

- Staff is working on a grant application for \$33,000.00 from the Division of Coastal Management for the resiliency plan.
- The RFQ for resiliency is now publicly advertised and staff will await responses.
- Continued contact will occur to aid in the working relationship and ways the State can assist local governments in achieving their resiliency goals.
- Staff continues to work with UNC Chapel Hill professor and NC Sea Grant Extension professor on resiliency focused research project in the Greater 5 Points/Duffyfield community. Students in their programs will identify resilient land use recommendations and there may be the potential for design partnership opportunities in the future.
- Staff worked on HMGP Expedited Acquisition Implementation. Staff approved final application details and is getting approval to post an RFP for professional services to hire a consultant. Staff will relay additional information to the three homeowners in the program. The City must utilize all procurement procedures for FEMA funds moving forward and has prepared an RFP to hire a consultant to complete the work as is consistent with the application to FEMA. First steps will be hiring a consultant, then conducting appraisals and title work for each of the properties. Staff spoke to homeowners and updated on process as needed.
- The state previously sent information regarding the HMGP 404 program which is still in the development phase. There are 19 properties proposed for acquisition and 54 properties proposed for elevation. We have not received any information on available funds or expected budget. The State has provided guidance that it is worth communicating, like most any program, they do not have unlimited funding. So even if a property passes BCA, there might just not be enough funding to include every property on the list. In addition, the process requires environmental/historic preservation review. Since these are construction projects, we have to comply with a number of federal and state regulations and get concurrence that the project doesn't violate regulations from agencies such as SHPO, USACE, etc. The State communicated that if any of those agencies note issues, there can be delays in getting the funding or the property in question may be deemed ineligible.

Other:

GIS

- Continued work with consultant on migrating the City GIS to the enterprise/portal setup. Have access to new databases and new databases setup for Electric and Water/Sewer to use and update in house or in the field. Moved all published services to accessing new databases and republished. Tested and working. Near completion. Updating software to 10.7.1 so Fire can utilize the Tracker app and city staff can utilize other field apps. Will soon be using this database for all changes/data needs. Finishing the automated backups and other clean-up of data scripts. Final steps to recopy all the data one last time and begin using the new databases. Will need to relink – desktop maps and online maps to the new servers and setup Portal for use city-wide.
- Attended the Working Group for Emergency for GIS needs/work with the State. Named Vice Chair to the Local Government Committee and met with Chair and staff to go over the coming years work plan.

Development Services

- Attended and spoke at a panel discussion with students at ECU on Planning and GIS related subjects. Panel included a variety of Planners alums of ECU to speak to the students about Planning jobs and skillsets and answer questions.
- Attended the Redevelopment Commission meeting. Looking at Story Map examples for use in promoting and sharing information in regard to the plan.
- Working on Redevelopment Commission story map to promote the plan and provide maps and information related to the work and the plan.
- Attended the IT Governance meeting to discuss new software for Electric, Police and IT. Look at camera system for P&R.

MPO:

- Staff attended meeting with consulting firm for SPOT projects along Neuse Blvd. – 11/5
- Staff attended East Coast Greenway Alliance meeting – 11/6
- Staff attended Airport Master Plan Update open house – 11/7
- Staff attended CARTS TAB meeting – 11/13
- Staff participated on US 70 External Screening conference call – 11/13
- Staff attended US 17 Bypass ribbon cutting ceremony – 11/14
- Staff launched Social Media campaign to gain new followers across all platforms – 11/18
- Staff attended DERPO TCC meeting – 11/19
- Staff participated in Southeast COG Regional Trail webinar – 11/19
- Staff met with Accounting Manager to refine process of reporting quarterly invoices – 11/20
- Staff participated in Bike, Ped, and Transit MetroQuest webinar – 11/20
- Staff completed Q1 accounting reports for 104F and 5303 funding – 11/21
- Staff began preparations for January board meetings.
- Staff continued next round of project considerations in SPOT.
- Staff continued work on new website hosting platform.
- Staff continued efforts with Social Media updates.
- Staff continued working on format and topics for quarterly newsletter.
- Staff continued working on bicycle/pedestrian plan research and presentation.
- Staff continued efforts with current website updates.

HPC –

- Provided staff support for the Historic Preservation Commission’s Regular Meeting on November 20, 2019, for the following projects:
 - 225 Broad St. – to include a request to paint a masonry fence and columns in the Primary AVC. This is an after-the-fact request.
 - 219 Pollock St. – to include replacement of an exterior door from glass to solid wood using existing hardware in the Primary AVC.
 - 202 Linden St. – to include replacement of wood fencing damaged by storms with powder coated wrought iron with the same style and design in the Primary AVC.
 - 315A Pollock St. – to include covering a 2nd floor brick masonry wall in the Tertiary AVC with stucco.
 - 600 Edgerton St. – to include modifying the previously approved design of a new, detached, single family home. The CoA is still valid.
 - 711A E. Front St. – to include elevating the existing house; replace the brick foundation, which will include wood louvers under the front porch and flood vents along the sides and

Development Services

- back; replace the front brick stairway and add new stairway railing; replace concrete porch floor with wooden porch floor, remove existing railings on the sides of the porch, and add new railings along front and sides of the porch; existing front porch roof is to remain; replace rear concrete porch, wood columns, steps, and railings with wood porch, railings, and steps; existing rear porch roof is to remain.
- 711C E. Front St. – to include elevating the existing accessory dwelling; replace the brick foundation, which will include flood vents; replace the front brick stairway and metal railing with wood landings, stairs, and railing; existing front porch roof is to remain; remove rear concrete steps; add small addition with composite siding and vinyl windows; add new rear deck, stairs, and railing.
 - 501 Metcalf St. – to include the construction of a new front stoop in the Primary AVC and an addition to a detached shed in the Tertiary AVC.
 - 622 E Front St. – to include fencing in the Secondary and Tertiary AVCs.
 - 528 E. Front St. – to include adding in the Secondary AVC a new back porch with roof, painted wood railing, and tongue and groove painted floor, and a flagstone patio with painted metal railing.
 - 720 E. Front St. – to include a new infill house.

Zoning:

- Enforcements:
 - 300 Fairmont Way – towable camper stored in driveway.
 - 3210 Elizabeth Ave – Two large recreational vehicles/motorhomes parked in side yard.
 - Concentrating on MLK Jr Blvd for illegal signage/flags.
11/22/19: Conducting field operations.
- Land Use Updates:
 - Definition for Vape Shop – ongoing
- Sign Permits:
 - 3450 Dr. MLK - approved
 - 3529 Dr. MLK - approved
 - 3000 Trent Rd - approved
 - 1206 S. Glenburnie – approved
- Zoning Confirmation Letters:
 - 3403 Neuse Blvd: mini storage.
 - 823 Pollock Street: room renting.
 - 1732 Racetrack Rd: Nursery school, day care center.
 - 236 Middle Street (Bear City Fudge): under review
 - Convention Center sign permit application.
- Held DRC meeting on 11/15/19:
 - 703 Carolina Avenue: Housing Authority 168-bedroom project.
- Existing Plan follow ups:
 - Brewery 99: Working with applicant on materials option for improving the required parking spaces.
 - Received a call about a proposed upgrade to the Lawson Creek Booster Station. The call was an engineer working with Craven County.

****Update not available due to vacant position****

Fund Balance Available for Appropriation and Days Cash on Hand:

Fund	As of 06/30/16	As of 06/30/17	As of 6/30/18 *Estimate*	Estimate for July 2019*	Estimate for August 2019*
Water (Available)	\$8,497,223	\$6,298,596	\$6,424,708	\$7,142,892	\$6,979,293
Water (Days)	516	340	381	383	412
Sewer (Available)	\$3,422,417	\$4,035,133	\$4,214,328	\$4,761,754	\$4,452,552
Sewer (Days)	227	275	192	206	231
Electric (Available)	\$11,138,265	\$11,039,354	\$18,144,700	\$10,698,728	\$17,017,208
Electric (Days)	130	126	151	144	201
General (Available)	\$16,186,421	\$14,885,387	\$14,236,881	\$8,365,620	\$4,107,768
General %	45.63%	45.47%	39.50%	21.56%	11.67%

*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

Significant Issues:

Estimates for August 2019 are not currently available as we complete the migration of data from our Banner legacy system to the new Munis system.

****Update not available due to vacant position****

Fire

Fire Suppression				
Incidents	2018 Total	2019 YTD	Last Month	Current Month
*Number of Incidents	2,105	1,796	203	183
90% Response Time to Incidents	8 minutes 37 seconds	9 minutes seconds	9 minutes 19 seconds	10 minutes 04 seconds
Endangered Property Value	\$54,778,190	\$177,132,220	\$32,425,500	\$11,709,800
Property Losses Due to Fire	\$10,772,271	\$1,369,236	\$459,975	\$16,100
Percentage of Saved Property Value	80.33%	99.23%	98.58%	99.82%
Overlapping Incidents	530	244	37	26

Fire Prevention				
Prevention Statistics	2018 Total	2019 YTD	Last Month	Current Month
Fire Investigations	33	27	3	1
Fire Inspections	1,766	1,978	122	136
Permits Issued	96	58	6	3
Child-Passenger Seat Checks	143	189	16	11
People Educated Through Public Fire & Life-Safety Programs	5,695	8,453	4,871	623
Smoke Alarms Installed	143	163	9	16

Narcan				
Statistics	2018 Total	2019 YTD	Last Month	Current Month
Overdose Calls Responded To	54	85	15	16
Instances Narcan Administered	9	10	1	1

Significant Issues:

- Fire Truck "Build Team" traveled to Sutphen Plant in Dublin, Ohio to finalize the pre-build plans for the new Fire Engine and Tower.
- Rescue Drill at Martin Marietta.
- Home Safety Visits in Taberna.
- Participated in fire educational programs throughout the community.
- Updated response data.
- Continued to work on mutual aid with county Fire Chiefs.
- Updated preplans for commercial properties.
- Completed hose and apparatus testing per DOI requirements.
- Began leadership classes.
- Fire Marshal Hill and Darby participated in recertification of incendiary identification
- Participated in Career Day at New Bern High School
- Taught basic first aid to local Girl Scout Troop
- Held quarterly Officer's Retreat

Human Resources

City-Wide Vacancies						
Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY18/19	Turnover FY19/20
Administration	11	0	0	0	1	0
Dev. Services	18	0	0	0	4	1
Finance	13	0	0	3	4	2
Fire	73	1	0	1	4	1
Human Resources	5	0	0	0	0	0
Parks & Recreation	29	0	1	1	2	1
Police	119	2	0	9	17	11
Public Utilities	80	2	0	6	5	4
Public Works	48*	0	1	1	6	1
Water Resources	78	0	0	4	6	4
Totals:	474*	5	2	25**	49	25

*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions.

**Current vacancies due to separations from employment, promotions, demotions and transfers.

Safety News		
Workers' Compensation	2018	2019
Current Month's Claims	3 OSHA Recordable 1 Lost Time 3 Non-Recordable 0 Denied	3 OSHA Recordable 0 Lost Time 0 Non-Recordable 0 Denied
Year-to-Date Claims	8 Recordable 5 Non-Recordable	13 Recordable 8 Non-Recordable
Current Month Costs	\$19,415.52	\$16,441.37
Year-to-Date Costs	\$138,906.55	\$188,438.58

Other:

None

Parks and Recreation

Significant Issues:

- We started work on the tennis court renovation at Seth West Parrott Park. The work is currently postponed until we get a few days of sunny mid 60-degree weather.
- We have built several Christmas theme displays that were installed at Union Point Park. These lighted displays include a bear, Santa, the Snowman, and a giant ornament. We have also lit up several trees to give the park a more festive atmosphere. C-7 lights have also been installed on the Gazebo and restroom roof lines for a more attractive look.
- Staff has been working with Beary Merry on the tree lighting ceremony and Christmas activities on Middle Street.
- The Riverwalk extension project is now complete. We plan on have a ribbon cutting ceremony in January. We are working with representatives of NC State Parks to attend this event.
- Work on the Omega Center is just about complete. Parks and Recreation staff recently upgraded the landscaping. Public Works has been upfitting the building. There are issues with air quality. We had a company test the building and the report indicated various types of mold. We are getting prices for mold remediation. We will be sharing this with the building owner. No Parks and Recreation programs will be held in the Omega Center until this issue has been resolved.

Police

Crime:

Incidents & Arrests	Current Month Total	2016 Total	2017 Total	2018 Total	2019 YTD
NIBRS* Group A Incidents	219	2,540	2,536	2,534	2,425
NIBRS* Group B Incidents (Arrests)	71	723	825	900	675
Adult Arrests	114	1,495	1,739	1,698	1,348
Juvenile Arrests	-	10	10	9	3
Total Arrests	114	1,505	1,749	1,707	1,351
Police Calls for Service	3,591	43,949	46,757	45,246	41,375
Business Alarms Dispatched	165	1,968	1,988	2,157	1,856
Residential Alarms Dispatched	49	878	758	755	601
Alarm Calls (PD Dispatched)	214	2,846	2,746	2,912	2,457

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2016 Total	2017 Total	2018 Total	2019 YTD
Homicide	-	3	4	-	2
Rape	-	11	8	8	8
Robbery	1	50	58	30	23
Aggravated Assault	6	82	93	80	79
B&E – Residence	19	168	160	168	161
B&E – Business	8	27	43	37	45
Theft from Motor Vehicle	7	173	187	111	118
Larceny	69	796	718	782	771
Motor Vehicle Theft	11	30	20	36	22
Arson	-	6	3	3	7
Total:	121	1,346	1,294	1,255	1,236

Criminal Investigations	Current Month	2019 YTD	2018 Total
Cases Assigned	16	175	168
Cases Closed by Arrest	2	17	Not Specified
Cases Closed Leads Exhausted	1	20	8
Cases Closed Unfounded	1	12	Not Specified

Police

2019 Cases of Note - November	
Crime	Summary
2019-18530	Poplar Street Homicide case pending Interviews
2019-23767	Obtained all reports, Pending petitions
2019-33608	Robbery/shooting Video Gaming Machines Pending interviews with persons of interest
2019-38633	Trent Ct Shooting/Home invasion Pending Interviews

Crime Analysis		
	November 2019	2019 YTD
Top 5 Calls for Service & Number of Incidents*	1) Traffic Stop – 424 2) Security Check Business – 259 3) Follow Up - 188 4) Security Check Residential - 168 5) Citizen Assist– 168	1) Traffic Stop – 4,193 2) Security Check Business – 3,726 3) Follow Up Report – 2,282 4) Citizen Assist – 2,227 5) Security Check Residential – 1,844
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 3105 M L King Jr Blvd, Walmart (Larceny and Vehicle Crash- Property) – 75 2) 1100 Clarks Rd (Warrants, Commitment Papers) - 47 3) 3410 M L King Jr Blvd, Target (Larceny) – 31 4) 2000 Neuse Blvd, Hospital (Assault, Check on Welfare) – 30 5) 606 Fort Totten Dr, Collections (Escorts, Disturbance) - 27	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd (Larceny) – 5 2) 3034 M L King Jr Blvd, Belk (Larceny) – 4 3) 1509 Rhem Ave (Larceny, MV Theft) – 3	

*Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.

Personnel:

Extra Duty Hours						
Current Month 2019	2014	2015	2016	2017	2018	2019 YTD
381.50	1,853.50	2,161.00	3,299.00	4,076.75	4,525.01	4,043.50

*City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting, therefore downtown patrol special assignment totaled 54 hours in September.

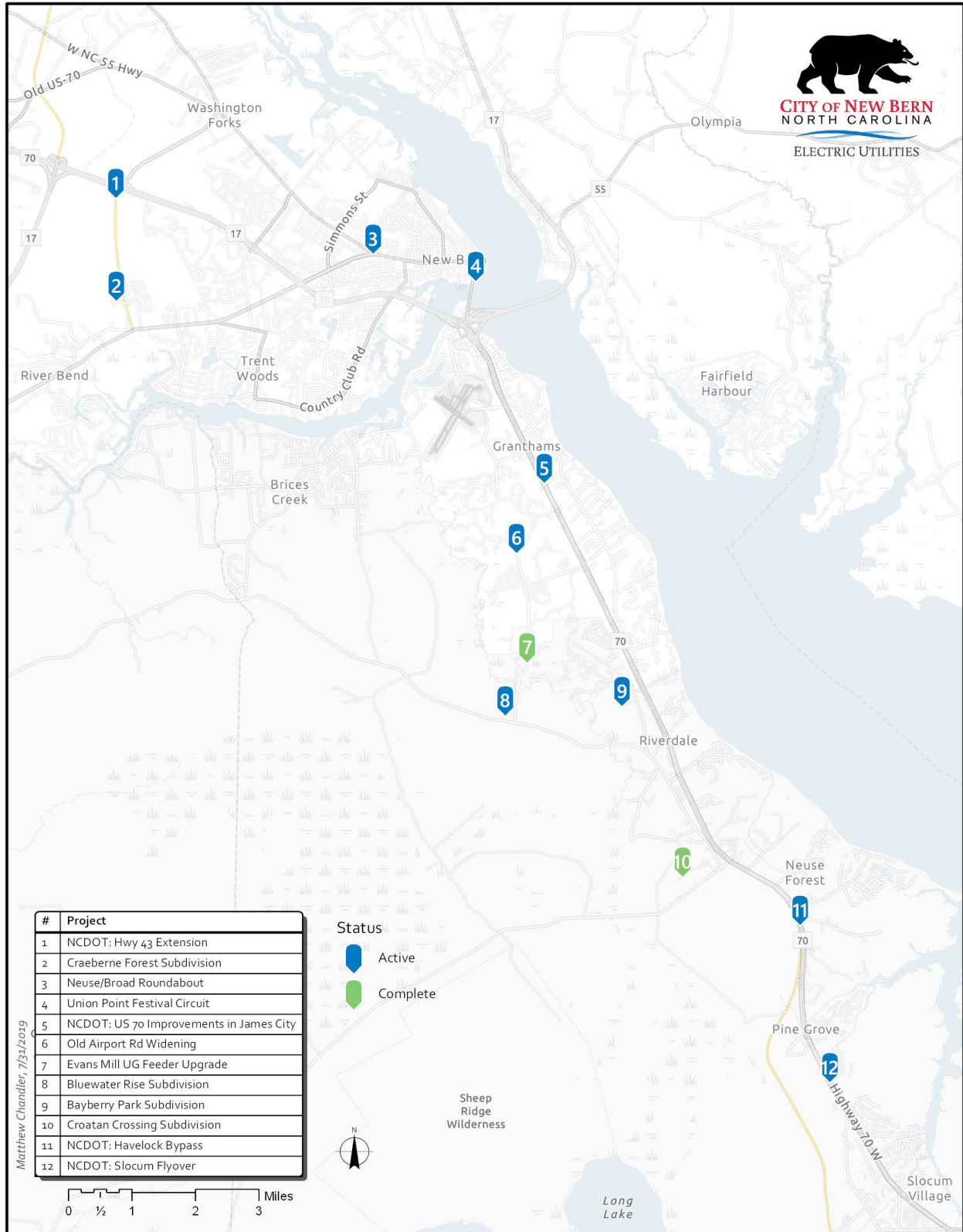
Overtime in Dollars	Current Month 2019	2016 Total	2017 Total	2018 Total	2019 YTD
Office of the Chief	\$13.97	\$1,251.97	\$381.11	\$200.97	\$180.55
Operations Division	\$15,217.62	\$135,511.65	118,641.19	\$266,946.37	\$137,514.74
Services Division	\$11,894.85	\$58,035.21	\$72,063.35	\$152,064.54	\$128,221.77
Investigations Division	\$2,703.12	\$21,689.72	\$45,845.93	\$75,893.65	\$40,709.99
Total:	\$29,829.56	\$216,488.55	236,931.58	\$495,422.53	\$306,627.05

Significant Issues (not noted above): NONE

Public Utilities

- High-Profile Projects: Twelve high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations. There are also five high profile water and sewer projects currently underway. An updated summary is included.
- System Reliability: A total of 13 interruptions were recorded on the electric system during the month of November. This impacted a total of 227 customers. As a result, customers experienced an average of 0.248 interruptions and were restored in an average of 18.42 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics”.
- Safety: There were two (2) incidents this safety period; Line department back injury and line department knee injury
- Electric and Water Sales: Graphical trends of revenue and expenses are Included.
- Employee Recognition: Christina Riley was recognized for coming over to assist during the Administrative Assistant’s absence. She has worked hard on bringing some delinquent items current, as well as maintaining current items.

Public Utilities



Public Utilities

Electric Projects and Developments:

- **Advanced Metering Infrastructure Project** - *This project involves installing a network of electric and water meters. Presently, 21,945 of 22,452 electric meters and 11,339 of 18,936 water meters have been converted to AMI. A total of 9,888 AMI electric meters have remote disconnect capability. Also, a total of 5,760 2-way load management switches have been installed.*
- **Street Lighting** - *This project involves the changing out of street lights, areas lights, and security and flood lights throughout the city. The current area of focus for this project is the Pembroke area.*
- **Vegetation Management** – *Is ongoing throughout the service area.*

High-Profile Electric Projects:

- **Bluewater Rise Subdivision.** *New underground residential subdivision. Construction is following the pace of the developer.*
- **Croatan Crossing Subdivision.** *Extending single phase underground primary to feed the next phase of Croatan Crossing Subdivision. Construction is following the pace of the developer.*
- **Craeberne Forest.** *This is a new section in an existing residential subdivision. This project is currently at a standstill due to slow developer progress.*
- **Old Airport Road.** *Widening of Old Airport Road. Currently relocating of structures at the intersection of Thurman Road and Old Airport Road.*
- **NCDOT.** *This consist of various NCDOT projects.*
 - a. NC Hwy 43 Extension – Waiting on submission of plans from NCDOT.
 - b. Neuse Boulevard Roundabout – Waiting on submission of plans from NCDOT.
 - c. US Hwy 70 – James City – Waiting of submission of final plans from NCDOT.
 - d. Havelock Bypass – Waiting on submission of final plans from NCDOT.
 - e. Slocum Flyover – Utility work is 95% complete. Waiting on traffic signal plan from NCDOT.

High-Profile Water Resources Projects:

- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity. Over the past month, City staff has met several times with engineers working on the Highway 70 improvements through James City, to discuss potential impacts to the existing water and sewer infrastructure. Now that the design team has completed their design, it has become apparent that the City's existing high pressure sewer force main in this area will be greatly impacted by the roadway construction. In an effort to find efficiencies between the Highway project and the TS-7 Phase-III project, City staff, the City's engineering consultant and the highway design team are evaluating the possibility of a single force main relocation project that meets the needs of the highway project while creating the extra capacity in the system that was the objective of the TS-7 Phase-III project. While still preliminary, this approach does appear to be viable and if it can be accomplished, the combined project will shorten the total construction time and reduce the total cost to the City.*
- **West New Bern Water System Improvements.** *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies. Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared. We are continuing to work with NCDOT on the configuration of the Highway 43 connector. NCDOT has recently completed their final adjustments to Highway 43 ROW alignments, which will allow for the final easement maps for the water project to be generated.*
- **Industrial Park Sewer System Optimization Project.** *Rehabilitation of (2) sewer pump stations and reconfiguration of the existing sanitary sewer force mains in the Industrial Park to increase*

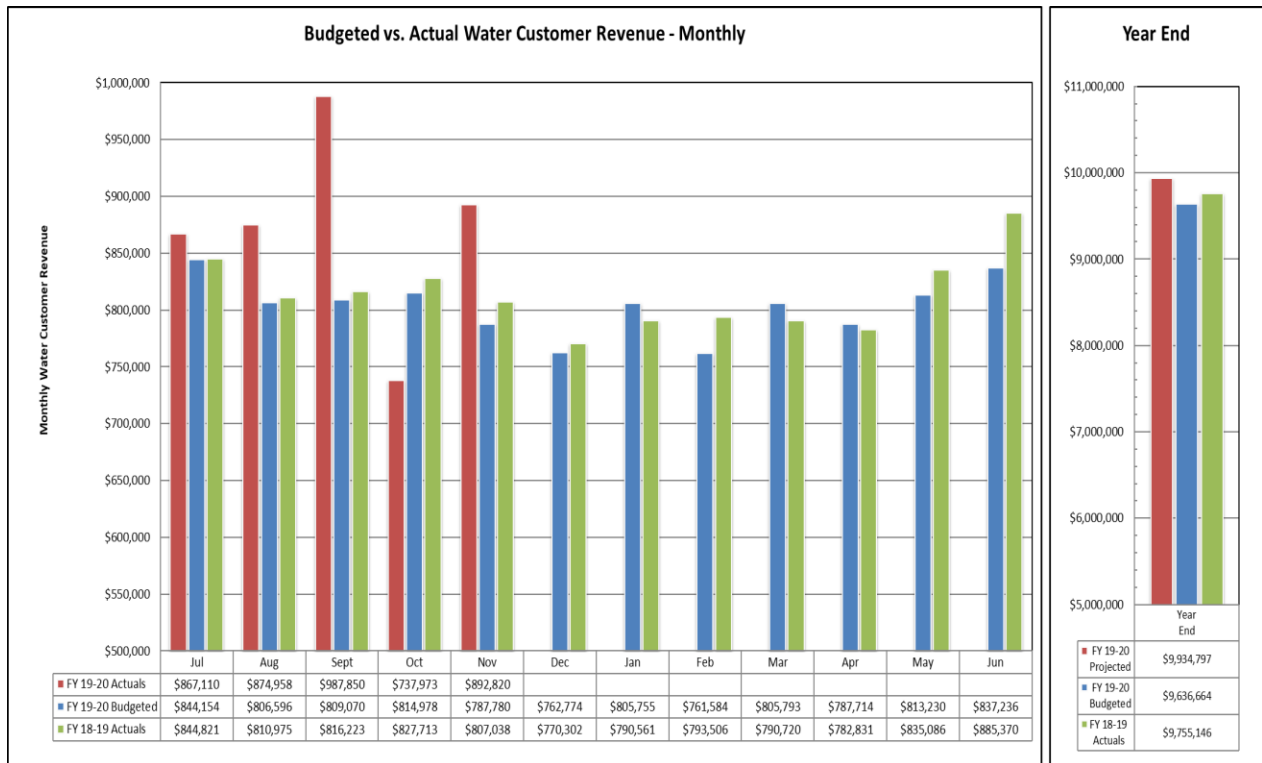
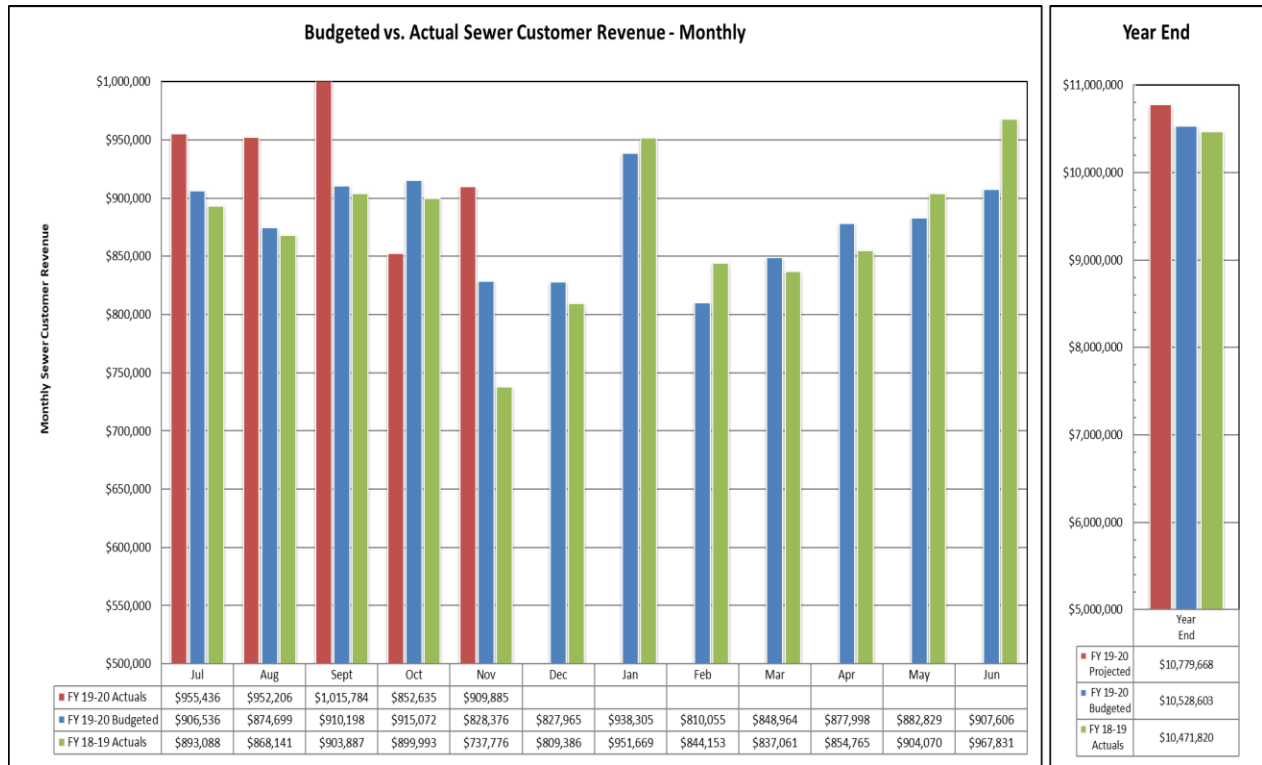
Public Utilities

capacity of this sewer system and reduce operational costs. The contractor has mobilized to the site and started construction of the new force main sections. At this point, all of the conventional line work has been installed and the pilot hole for the directional bore has been completed. The contractor ran into some issues with the directional drilling machine while installing the pilot hole, which created more land disturbance to the area than was originally anticipated. These land disturbance issues will be addressed by the contractor at the end of project. The next step for the project will be to install the directionally bored pipeline and complete the required tie-ins on either end of the project. We anticipate being able complete the line work and pump station improvements by the end of the calendar year.

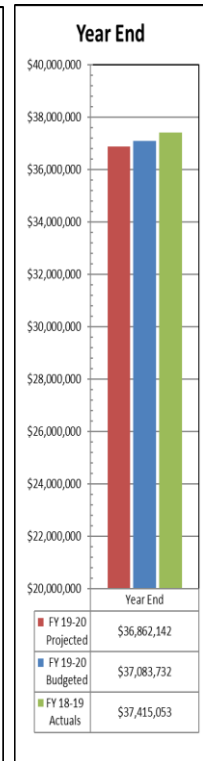
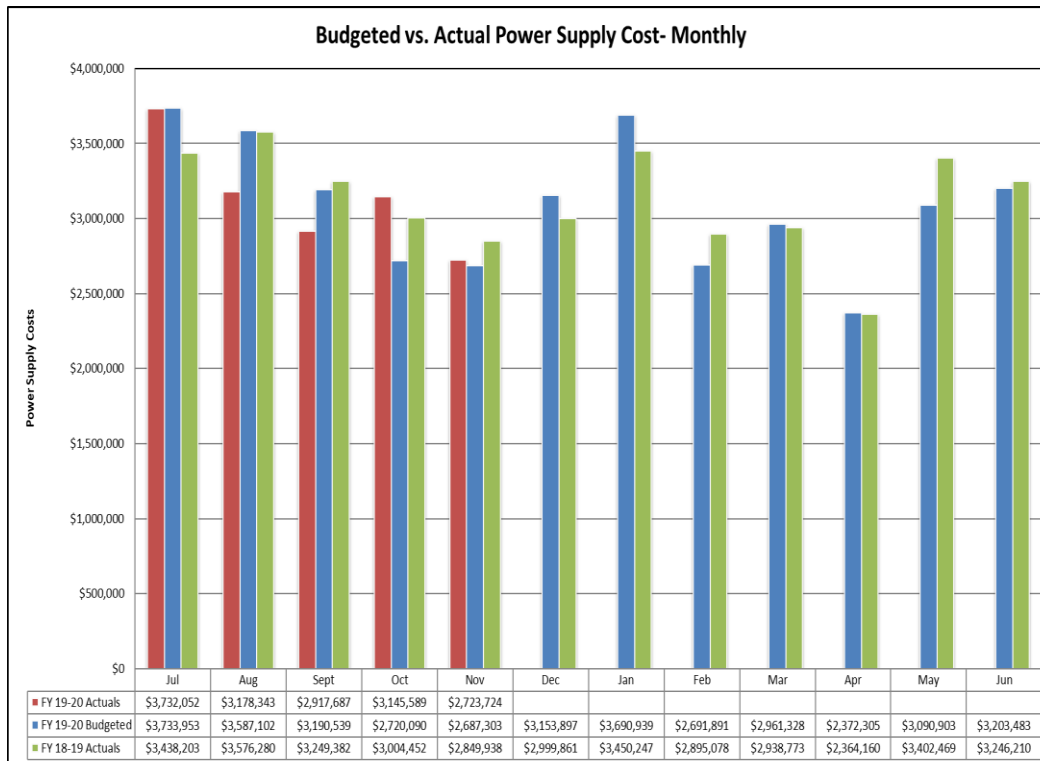
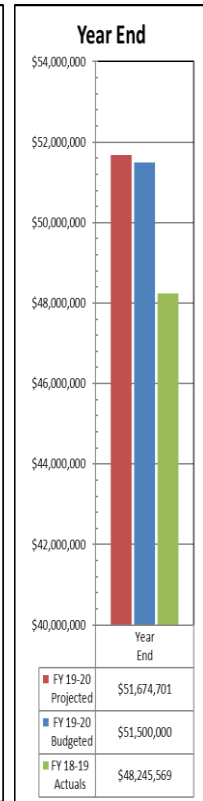
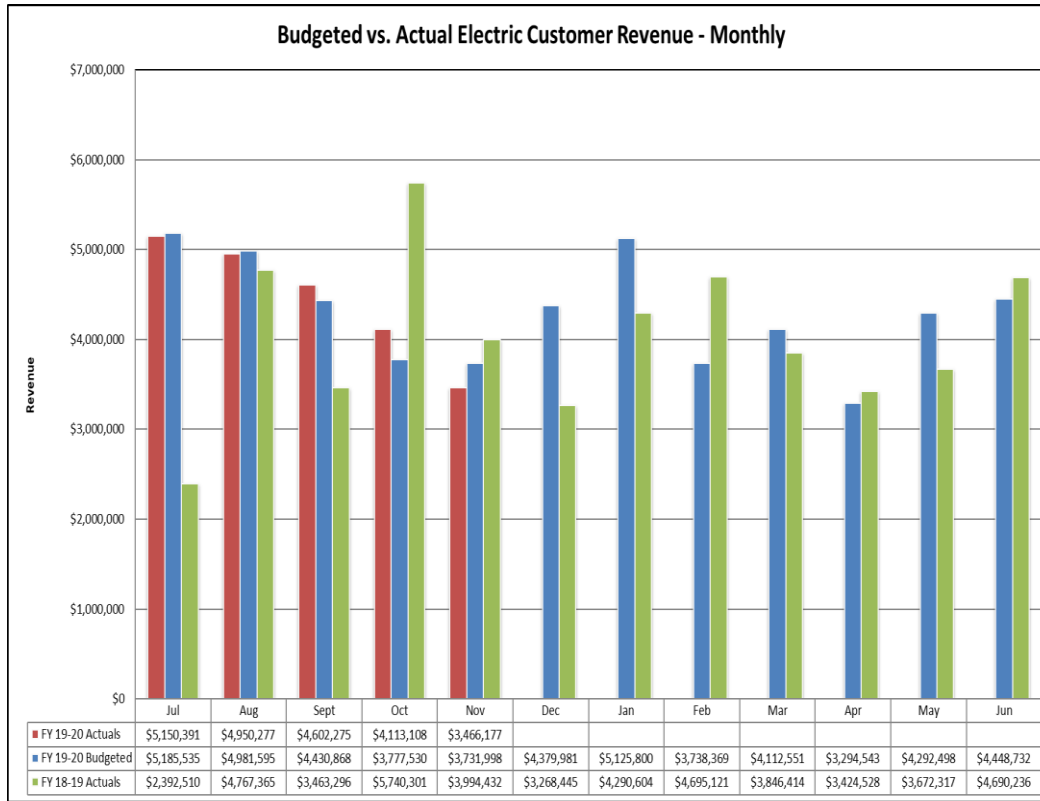
Electric System Outages and Reliability Statistics			
	Current Month 2019		2019 YTD
# of Interruptions	13		170
# of Customers out	227		11,179
Customers Minutes Out	19,215		832,141
September 1, 2019 to September 30, 2019			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
18.421	0.248	74.239	99.9967%
September 1, 2018 to September 30, 2018			
SAIDI (Minutes)	SAIFI (# of Interruptions)	CAIDI (Minutes)	ASIAI (Percent)
14.281	0.253	60.365	99.9973%

Outages		
Scheduled/Unscheduled	Cause	Total Outages
Unscheduled	Squirrel/Snake/Bird	0
Unscheduled	Equipment Worn Out	4
Unscheduled	Storm	1
Unscheduled	Vine/Tree	0
Unscheduled	Manufacturing Defect	2
Unscheduled	Vehicle Accident	0
Unscheduled	Tree	3
Unscheduled	Equipment Damage	0
Scheduled	Repairs	1
Unscheduled	Unknown/Other	2
Total		14

Public Utilities



Public Utilities



Public Works

Leaf and Limb:

Service Provided (Tons)	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2019
White Goods Collected	27.00	13.50	36.00	0
Brown Goods Collected	3,603.60	3,240.60	1,689.60	330.00
Yard Waste Received	14,518.26	13,533.83	7,218.23	1,024.85
Mulch Dispersed	6,419.37	3,616.43	1,720.06	16.20

City Garage:

Costs	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2019
Services Provided by City Garage:				
Vehicles Serviced	2,007	2,100	1,302	239
Total Labor Cost	\$ 59,457.53	\$ 66,419.98	\$ 45,155.96	\$ 7,421.23
Total Parts Cost	\$158,265.30	\$157,426.24	\$ 93,707.18	\$22,651.53
Total Cost (Parts + Labor)	\$217,722.83	\$223,846.22	\$138,863.14	\$30,072.76
Services Provided by Contract:				
Vehicles Serviced	551	561	269	31
Total Labor Cost	\$103,943.03	\$105,084.08	\$ 48,536.32	\$ 6,141.83
Total Parts Cost	\$190,999.15	\$149,681.60	\$ 67,558.82	\$ 6,101.03
Total Cost (Parts + Labor)	\$294,942.18	\$254,765.68	\$116,095.14	\$12,242.86
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,558	2,664	1,571	270
Total Labor Cost	\$163,413.50	\$171,896.06	\$103,653.94	\$13,563.05
Total Parts Cost	\$349,536.84	\$307,400.97	\$151,304.33	\$28,752.56
Total Cost (Parts + Labor)	\$512,950.34	\$479,207.03	\$254,958.27	\$42,315.61

Cost by Department	FY17-18 YTD	FY18-19 YTD	FY19-20 YTD	Current Month 2019
Public Utilities (Electric)	\$ 77,364.66	\$ 69,094.12	\$39,068.37	\$ 3,081.53
Public Utilities (W&S)	\$119,216.35	\$111,925.30	\$52,667.25	\$ 5,488.66
Police	\$ 87,738.96	\$101,295.14	\$41,498.48	\$ 9,811.72
Recreation & Parks	\$ 44,518.24	\$ 34,028.25	\$19,878.83	\$ 4,097.02
Finance	\$ 14,017.76	\$ 13,589.19	\$ 9,441.43	\$ 4,561.16
Public Works	\$ 92,786.18	\$ 89,933.67	\$70,825.68	\$14,419.04
Fire / Rescue	\$ 74,337.71	\$ 56,319.94	\$19,823.88	\$ 430.55
Human Resources	\$ 745.40	\$ 903.83	\$ 553.32	\$ 89.01
Development Services	\$ 2,225.08	\$ 2,117.58	\$ 1,201.03	\$ 336.91

Significant Issues: None

Attendance for Board of Appointees

Board of Adjustment			
Appointee	Current Month Attendance	Meetings Missed in 2019 To Date	Appointed By
Alfred Barfield	A	1	Mayor
Richard Parsons	P	0	Ward 1
Dorothea White	P	0	Ward 2
Vacant	N/A	N/A	Ward 3
Tripp Eure	A	1	Ward 4
Jim Morrison	P	0	Ward 5
John Riggs	P	0	Ward 6
Kenneth "Kip" Peregoy	P	0	Mayor Outlaw
Steve Strickland	N/A	0	Mayor Outlaw
Anne Schout	P	0	Schaible
Edward Bellis, III	P	0	Not Available
Ross Beebe	P	0	Not Available

Community Development Advisory Committee			
Appointee	Current Month * Attendance	Meetings Missed in 2019 To Date	Appointed By
Corinne Corr	N/A	0	Ward 1
Carol Williams	N/A	0	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	0	Ward 4
Dell Simmons	N/A	0	Ward 5
Lindsay Best	N/A	0	Ward 6

Meetings are held quarterly. *A meeting was not held in January.

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2019 To Date	Appointed By
Mark Stephens	P	0	BOA

Eastern Carolina Council of Government			
Appointee	Current Month * Attendance	Meetings Missed in 2019 To Date	Appointed By
Johnnie Ray Kinsey	P	0	Aster

*Attendance is only *required* at January and June meetings.

Attendance for Board Appointees

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	Current Month Attendance	Meetings Missed in 2019 To Date	Appointed By
Nancy Mansfield	P	0	Ward 1
Mike Markham	P	0	Ward 2
David Finn	P	0	Ward 3
Juleon Dove	A	1	Ward 4
Henry Watson	P	0	Ward 5
Carol Zink	P	0	Ward 6
Gary Lingman	A	1	Mayor
William Frederick	P	0	Blackiston
David Pickens	P	0	Kinsey
Bobby Aster	A	1	Odham

Historic Preservation Commission			
Appointee	Current Month Attendance	Meetings Missed in 2019 To Date	Appointed By
David Griffith	P	0	Mayor
VACANT	N/A	N/A	Ward 1
Dr. Ruth Cox	P	0	Ward 2
Jim Bisbee	A	1	Ward 3
Christian Evans	A	1	Ward 4
James Woods Jr.	P	0	Ward 5
George Brake	A	1	Ward 6
Karin McNair	P	0	Harris
Joe Klotz	P	0	Odham

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance	Meetings Missed in 2019 To Date	Appointed By
Steve Strickland	P	0	Mayor
Pete Monte	P	0	Mayor
Rob Overman	P	0	Mayor
Molichia Hardy	P	0	Mayor
Bill Frederick	P	0	Mayor
Carol Becton	P	0	Mayor
Denise Harris-Powell	P	0	Mayor
Thomas Hardin	P	0	Mayor

New Bern Appearance Commission			
Appointee	Current Month Attendance	Meetings Missed in 2019 To Date	Appointed By
James Dugan	P	0	Ward 2 - Taylor
Joseph Cannon	P	0	Ward 3 - Mitchell
Rose Williams	P	0	Ward 4 - Kinsey
Maddie Tatum	A	1	Ward 5 - White
Kate Rosenstrauch	P	0	Ward 4 - Kinsey
John Phaup	P	0	Ward 5 - Best
Mike Duffy	P	0	Ward 6 - Odham

*NOTE: Appointments previously made at-large until recent revision in ordinance to provide for rotating appointments among BOA. Next vacancy to be filled by Mayor.

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance	Meetings Missed in 2019 To Date	Appointed By
Jeffrey Odham	P	0	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

*Alternate only *required* when regular appointee is not attendance.

Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month* Attendance	Meetings Missed in 2019 To Date	Appointed By
Carol Becton	N/A	0	Odham
Stacey Shields Lee	N/A	0	Bengel
Dianne Bucher	N/A	0	Bengel
Ethel Staten	N/A	0	Taylor
Sabrina Bengel	N/A	0	Aster

* Meetings are held alternate months (February, April, June, August, October and December)

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2019 To Date	Appointed By
Willie Newkirk, Sr.	A	1	Mayor
Jerry Walker	P	0	Ward 1
Carol Williams	A	1	Ward 2
Gasper Sonny Aluzzo	P	0	Ward 3
Raymond Layton	P	0	Ward 4
Jeffery Midgett	A	1	Ward 5
Pat Dougherty	P	0	Ward 6

Police Civil Service Board			
Appointee	Current Month* Attendance	Meetings Missed in 2019 To Date	Appointed By
Bobby West	N/A	0	N/A
Jon Skinner	P	0	Mitchell
Craig Baader	P	0	Mitchell
Mark Best	P	0	Best
Vacant	N/A	0	N/A

*Meetings are held for appeals of disciplinary actions only.

Attendance for Board Appointees

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2010 To Date	Appointed By
Jaimee Bullock	P	0	Gov. Bd. As Whole
Maria Cho	P	0	Gov. Bd. as Whole
Tharesa Lee	P	0	Gov. Bd. as Whole
Leander "Robbie" Morgan	P	0	Gov. Bd. as Whole
Kip Peregoy	P	0	Gov. Bd. as Whole
Steve Strickland	P	0	Gov. Bd. as Whole
Beth Walker	P	0	Gov. Bd. as Whole
Tabari Wallace	A	1	Gov. Bd. as Whole
John Young	P	0	Gov. Bd. as Whole

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.