

New Bern Parks and Recreation Document Approval Authority

- **1.5 - Vision**
 - The Vision of the Parks and Recreation Department is reviewed with Parks and Recreation Management Staff and approved by the Director of Parks and Recreation.
- **2.3.1 – Community Comprehensive Plan with Park and Recreation Component**
 - The plan is developed by Development Services and approved by the Board of Aldermen every 10 years.
- **2.4 – Park and Recreation System Master Plan**
 - The plan is developed by the Parks and Recreation Department and approved by the Board of Aldermen every 7 – 10 years.
- **2.5 – Strategic Plan**
 - The plan is developed by Parks and Recreation management staff and approved by the Director of Parks and Recreation.
- **2.10 – ADA Transition Plan**
 - The plan is developed by Parks and Recreation Staff and approved by the Director of Parks and Recreation.
- **3.4 – Public Information Policy and Procedure**
 - The plan is developed by Parks and Recreation Staff and approved by the Director of Parks and Recreation.
- **4.4.1 – Leadership Succession Procedure**
 - The plan is developed and approved by the Director of Parks and Recreation.
- **5.4 – Annual Budget**
 - The annual budget is prepared by the Director of Parks and Recreation, presented to the City Manager for recommendation and approved by the Board of Aldermen.
- **8.1 – Codes, Laws, and Ordinances**
 - Codes, Laws, and Ordinances are developed in consultation with the City Attorney and approved by the Board of Aldermen.
- **9.1 – Risk Management Policy**
 - The policy is developed by all Department Heads and approved by the City Manager.
- **9.1.1 – Risk Management Plan and Procedures**
 - The plan is developed by all Department Heads and approved by the City Manager.