

New Bern Parks and Recreation Policies, Rules, Regulations, and Operational Procedures

Board of Aldermen

The City of New Bern operates on a Ward system. There are six wards within the City. Each ward elects an Alderman to represent the Ward and the City in General. The Mayor is selected at large. The Board of Aldermen are the decision and policy making board. The Board gives direction to the City Manager

City Manager

The City Manager is responsible for the day to day operations of the City, for providing direction and guidance to Department Heads and is responsible for hiring and firing of employees.

Director of Parks and Recreation

The Director of Parks and Recreation is responsible for the day to day operation of the Parks and Recreation Department. Part of the job responsibilities, as spelled out in the job description include “establishes and implements departmental goals, policies and procedures; interprets local, state and federal rules and regulations”.

Division Superintendents

The Parks and Recreation Department Superintendents in each division that are responsible for implementing the goals and objectives, and rules and regulations established by the Department. The Superintendents are responsible for recommending rules, regulations and procedures to the Director in efforts to maintain standards and streamline operations of the division.