



City of New Bern
FY 20–21
Approved Budget



NEW BERN

NORTH CAROLINA

Everything comes together here.

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City Manager's Budget Message | FY 2020-21

May 12, 2020

Honorable Mayor Outlaw, Board of Aldermen and Citizens of the City of New Bern:

I am pleased to present to you the City of New Bern Annual Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021 (FY21). This balanced budget represents months of hard work and effort by staff, coupled with a shared understanding and vision of where the Board of Aldermen want to continue efforts and make improvements. As you will see outlined in this message, this budget year will focus on continuing the services and initiatives from FY20 to ensure continuity of operations and continued support for our community while maintaining low rates for our citizens. Additionally, we have budgeted for some initiatives in the FY21 budget to continue our efforts to make our City more resilient for future storms, continue our the focus on redevelopment within the Choice Neighborhoods Initiative area through the newly-formed Redevelopment Commission, and enhancing the City's offerings to make the community a highly desired place to live which will ultimately spur both residential and commercial economic development. Furthermore, staff will continue to seek available grant funds to offset costs for projects and initiatives. This will ultimately assist in maintaining very healthy fund balances and stable tax and utility rates.

Revenue projections, as provided by the North Carolina League of Municipalities, have certainly been impacted by the Covid-19 pandemic that currently exists. These effects have mostly been projected in sales tax revenues. However, FY20 proved to be another strong year for both residential and commercial growth for the City, with building permit values in the 2019 calendar year continuing the upward trend seen since 2015. Many of the homes that were damaged during Hurricane Irene have been repaired or improved which increases the valuation of the property. Couple that with the residential and commercial growth of the City, ad valorem tax revenues are up over \$1 million. FY21 has been budgeted to be a flat year financially. It would be wise for the Board of Alderman and staff to keep abreast of revenues throughout the year to determine if adjustments, either up or down, need to be made to the FY21 budget. While we do not predict a tremendous year of significant growth and investment in our City, we do anticipate that construction activities will continue in the new residential developments of our City, primarily in the area of Old Airport Road.

We have identified some efficiencies in operating budgets and therefore, have been able to absorb anticipated increases in health-care costs, as well as employee raises and changes from last year's salary study to ensure our positions remain competitive in today's job market. The greatest asset the City has is its human capital, and it is imperative our employees are valued for their continued great service. Therefore, the proposed budget does include a cost-of-living adjustment ("COLA") increase of 1.5%, as well as merit-based salary adjustments ranging from 0% – 2.0% from our rating system that was developed two years ago. This rating system evaluated employee performance for the calendar year 2019 so that employee merit-based adjustments could be considered as part of the FY21 budget process. Staff has also been able to ensure that new projects and initiatives can begin while other projects continue moving forward towards completion.

Construction activities for the Old Airport Road project are under way with phase one (Landscape Drive and Evans Mill) completed for \$694,457 and phase two (Taberna Circle to Landscape Drive) expected to be completed in January 2021 for an estimated \$3,255,543.

Construction activities for the second phase of the large commercial development along the Dr. MLK Jr. Boulevard corridor are following the pace of the developer as several additional store fronts and outparcels have been occupied. Other various infill commercial projects throughout the city are in progress or working their way through plan approvals or permitting, which will continue to add to our strengthening commercial offerings here in New Bern. Residential growth continues citywide, including further development of a new subdivision off Old Airport Road named Bluewater Rise, and expansion of existing neighborhoods such as Carolina Colours and Craeberne Forest. Additionally, the widening of Old Airport is in progress to include the relocation of utility conflicts. Our affordable housing stock took a substantial hit from Hurricane Florence with the loss of some of the public housing units in Trent Court and other areas of our City. However, this loss has been somewhat offset by the recent completion of a project off of Pinetree Drive and the near completion of another 81-unit senior housing complex off of Third Avenue. The New Bern Housing Authority is also looking to development another 80+ low-income housing development off Carolina Avenue to further bolster our affordable housing stock. Further redevelopment and planning within the Five Points area is really starting to take shape, and rehabilitation and reconstruction on the VOLT Center is near completion. This will

provide much-needed support for local businesses and industry through workforce development and job-skills training.

New Bern remains very low in comparison with benchmark municipalities across our region. No adjustments in ad valorem tax is recommended at this time. This budget was developed by using the current ad valorem tax rate in FY21 of \$0.4822 per one-hundred dollars (\$100) of assessed value. Additionally, the MSD tax rate is proposed to stay at the previous fiscal year amount of \$0.1375 per one-hundred dollars (\$100) of valuation. Utilizing these static rates, staff was able to draft a balanced budget while also ensuring that the city has the personnel and equipment necessary to provide the excellent customer support that the citizens of New Bern have come to expect. Based on New Bern's valuation, we generate approximately \$331,000 for every \$0.01 added to our tax rate.

As you will also see in the FY21 budget, an emphasis will continue to be placed on the safety and economic growth of our City and the impact that local government can have to spur private investment. The Department of Parks and Recreation is pursuing all possible grant opportunities for Martin Marietta Park and other parks and recreation improvements. Development Services has secured all necessary funding for a resiliency plan which will ultimately develop a road map to make our community more resilient to impacts of natural disasters. Below you will see highlights of some of the proposed initiatives and projects in the FY21 recommended budget.

Detailed highlights of the FY21 budget

- *Personnel – This year's recommended budget reflects a total of 470 funded positions. To recognize the hard work of our employees, a new merit-based salary increase has been incorporated into the budget for evaluation periods through December 31st, 2019, with rating tiers of 2.50%, 2.00%, 1.50% and 0.00%. These merit-based increases will be in addition to a 1.50% COLA for all staff. As stated earlier, the most important asset of any organization is its human capital. It is imperative that the City continue to focus on retention of its employees by ensuring that salaries remain competitive with similar positions in other organizations and continue to invest in their training and educational opportunities to maintain effective and efficient operations and customer service.*
- *Utility Rates – As part of the FY21 Budget a Solid Waste Utility was formed based on a residential and commercial refuse collection rate of \$14.75 per month. The proposed FY*

21 budget has an increase of \$250,000 for refuse collection based on a 2.1% CPI increase and a 15.7% increase based on an actual customer count adjustment. The City of New Bern made significant reductions to utility rates in FY16, FY17, and FY18, and those changes are projected to be sustained in FY21. The proposed FY21 budget has no forecasted changes in utility rates and all enterprise funds are in otherwise good financial health. Electricities Board of Directors did approve a recommendation from the NCEMPA Rate Committee to decrease the wholesale power rate on average of 1% across all of its members. The City of New Bern will only realize approximately \$207,000 in savings over the entire budget year based on that decision. Therefore, no changes to the electric rate are recommended at this time. Any savings at year end would obviously be transferred to fund balance and rate stabilization options for the future. Beyond 2020, there are no average rate changes forecasted until 2023 and 2024. Since weather plays a significant role in the revenue generated by the electric utility, staff must closely monitor these estimates to ensure that projections are in line with actuals throughout the budget year. If any of these situations change, staff will brief the Board on any rate changes that might be required based on the formal Days Cash on Hand policies now in place.

- *Transportation Improvements – Public Works’ budget includes \$400,000 to resurface and perform repairs on various streets within the City. This allocation will be spent using various techniques to extend the life expectancy of the street system and increase the overall citywide rating for street infrastructure. In FY18, the City updated the street rating analysis to ensure that the funds being spent on street improvements are based on objective inspection of street conditions. Various sidewalk maintenance has been budgeted at \$80,000, and an additional \$250,000 (as requested during the work session) has been budgeted for a capital improvement project to make improvements to sidewalks citywide. This is being done in an effort to continue the forward momentum achieved over the past few years to make New Bern more multi-modal in its transportation offerings. The City needs to continue developing and funding long-term sustainability of these assets to ensure that our street system is maintained in an economical and well-thought-out manner.*
- *Public Safety –There is \$410,173 in the Police budget for eight new police vehicles to ensure a sustainable replacement cycle. These are all replacement vehicles for an aging*

fleet that is beyond the recommended replacement schedule of mileage and age for front-line police vehicles. As discussed in last year's budget message, the City is now back on schedule with regular replacement of front line police cruisers and will now be able to replace cruisers at a more consistent rate than had been the case in the past.

- *Enterprise Funds – The proposed FY21 budget continues the efforts taken by the Board and staff to maintain the rate reductions provided to our citizens. While doing so, the budget will also allow for replacement of aging vehicles and equipment that are at risk of failure or are facing extremely high maintenance costs where it is more economical to replace them. The Water & Sewer funds have both budgeted \$200,000 and \$250,000 respectively for significant improvements to each system. Additionally, the Sewer Fund will continue its yearly replacement of two sewer pump stations per year to ensure the system is functioning correctly and minimizing risk of non-compliance with statutory system operation requirements. Also, staff has identified opportunities to improve revenue collections and overall operational efficiencies thru realignment of metering, billing and energy management services from the Finance Department to the Electric Department. Metering, billing and energy service operations have relocated to the Kale Road facility. As a result, one funded vacant position is eliminated from the Electric Fund. Customer and payment service operations will continue to operate within the Finance Department. All enterprise fund rates are static at this time with no expected increases identified in the FY21 budget.*

In the following pages, summaries of the funds and other pertinent information have been provided to allow for better understanding of the budget being presented herein.

City Manager's Budget Message | FY 2020-21

Summary – General Fund Revenues

General Fund Revenues	Adopted Budget FY2018-19	Adopted Budget FY2019-20	Recommended Budget FY2020-21	% Change FY2019-20 FY2020-21
Ad Valorem Taxes	\$14,322,200	\$14,964,750	\$15,954,539	6.6%
Sales Taxes	\$ 6,929,000	\$ 7,190,000	\$6,680,994	-7.1%
Intergovernmental Revenues	\$ 3,608,000	\$ 3,649,000	\$3,649,000	0.0%
Other Taxes & Fees	\$ 167,100	\$ 172,200	\$161,200	-6.4%
Interest Earnings	\$ 276,000	\$ 426,000	\$320,500	-24.8%
Miscellaneous Revenues	\$ 194,250	\$ 193,250	\$208,150	7.7%
Interfund Reimbursements	\$ 3,538,414	\$ 3,634,122	\$3,736,740	2.8%
Interfund Transfers & Transfer Supports	\$ 3,788,222	\$ 3,806,567	\$3,934,943	3.4%
Police Revenues	\$ 255,277	\$ 351,277	\$247,387	-29.6%
Fire Revenues	\$ 37,530	\$ 37,423	\$37,423	0.0%
Recreation Revenues	\$ 288,750	\$ 234,450	\$188,359	-19.7%
Permits & Fees	\$ 505,500	\$ 505,200	\$618,000	22.3%
Public Works Revenues	\$ 17,000	\$ 27,900	\$27,900	0.0%
Refuse Collection Fees	\$0	\$0	\$0	0.0%
Proceeds from Debt Issuance	\$ 1,079,075	\$ 2,752,640	\$1,510,673	-45.1%
Fund Balance Appropriated	\$ 2,150,000	\$0	\$0	0.0%
TOTAL REVENUES	\$37,156,318	\$37,944,779	\$ 37,275,808	-1.8%

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Proposed Ad Valorem Tax Rate

The FY21 budget proposes a no change in our current tax rate, leaving it to forty-eight and twenty-two hundredths cents (\$0.4822) per one-hundred dollars of value. For the benefit of comparison analysis, the chart below reflects the FY19-20 tax rates for benchmark cities in our area at the beginning of FY19-20. In addition, at the time of this document's printing, the benchmark cities' tax rates have not been set for FY20-21. However, you will notice in the table below that New Bern's proposed FY20-21 tax rate remains the lowest as compared to these benchmarks.

<u>Property Tax Comparison</u>					
<u>City</u>	<u>2019/20 Tax Rate</u>	<u>Total Valuation Fiscal Year End June 30, 2019</u>	<u>Estimated Collection %</u>	<u>Estimated Annual Ad- Valorem</u>	<u>Latest Valuation</u>
Greenville	0.510	\$6,736,772,115	99.70%	\$35,048,537	2020
Kinston	0.70	\$1,365,560,350	97.44%	\$9,636,199	2017
Washington	0.530	\$863,913,396	98.25%	\$4,578,741	2018
Havelock	0.590	\$885,340,508	99.38%	\$5,223,509	2016
Wilmington	0.4984	\$15,279,449,619	99.26%	\$76,556,885	2017
Wilson	0.575	\$4,182,882,554	98.27%	\$24,128,179	2016
New Bern	0.4822	\$2,895,026,457	99.34%	\$14,582,070	2016

Personnel

Personnel-related costs are the largest portion of most of our departmental operating expenses. Therefore, we continue to closely scrutinize all funding requests for new positions and limit additions to staffing those that are justified based on need. This budget does not include any additional positions that were requested by the departments for the upcoming fiscal year due to the uncertainty of revenues. It is recommended that the Board of Aldermen and staff evaluate revenue numbers and the economic recovery from the current Covid-19 pandemic and reassess these requests and needs in October during a financial budget workshop. Obviously, if the economy has fully recovered and New Bern continues its pre-pandemic trends, some of these positions will be needed and could be supported by collected revenues. Below is a table highlighting all requested positions by

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fund and organization in the FY21 budget. Organizational employee increases seen for FY21 are a result of positions needed to during the FY 19-20 budget year that were added to ensure staff can improve or maintain current service levels in the respective departments. The budget for FY21 proposes a total of 470 funded full-time positions.

General Fund	<u>FY17-18 Funded Positions</u>	<u>FY18-19 Funded Positions</u>	<u>FY19-20 Funded Positions</u>	<u>FY20-21 Recommended Positions</u>
Governing Board	0	0	0	0
Administration	5	5	4	4
Information Technology	7	7	7	7
Accounting	9	9	9	9
Warehouse	3	4	4	4
Human Resources	5	5	5	5
Police	113	113	113	113
E911 Support	2	2	2	2
Fire	66	67	73	73
Recreation Administration	5	7	8	8
Recreation Facilities	11	9	8	8
Parks & Grounds	13	13	13	13
Development Services	16	16	16	16
PW Administration	3	3	4	4
Garage	4	4	5	5
Public Buildings	6	6	6	6
Streets	21	21	18	19
Stormwater	0	0	6	6
General Fund Total Positions:	289	291	301	302

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Enterprise Funds	<u>FY17-18</u> <u>Funded</u> <u>Positions</u>	<u>FY18-19</u> <u>Funded</u> <u>Positions</u>	<u>FY19-20</u> <u>Funded</u> <u>Positions</u>	<u>FY20-21</u> <u>Recommended</u> <u>Positions</u>
Water Resources Admin	6	6	6	6
Water Treatment	12	12	12	12
Water System Maintenance	25	19	19	19
Water Fund Total Positions:	43	37	37	37

Sewer Treatment	19	20	20	20
Sewer System Maintenance	16	20	21	21
Sewer Fund Total Positions:	35	40	41	41

Electric Administration	6	6	7	8
Electric Distribution	34	34	34	34
Power Supply	4	5	5	5
Utility Control	7	7	7	7
Utility Business Office	27	27	27	16
CAPS	0	0	0	10
Electric Fund Total Positions:	78	79	80	80

Solid Waste	8	8	8	8
Solid Waste Fund Total Positions:	8	8	8	8

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Other Funds	<u>FY17-18 Funded Positions</u>	<u>FY18-19 Funded Positions</u>	<u>FY19-20 Funded Positions</u>	<u>FY20-21 Recommended Positions</u>
E911 Fund Positions	0	0	0	0
MPO Positions	2	2	2	2
Other Funds Total Positions:	2	2	2	2

Summary of All Funds	<u>FY17-18 Funded Positions</u>	<u>FY18-19 Funded Positions</u>	<u>FY19-20 Funded Positions</u>	<u>FY20-21 Recommended Positions</u>
General Fund Total Positions	289	291	301	302
Water Fund Total Positions	43	37	37	37
Sewer Fund Total Positions	35	40	41	41
Electric Fund Total Positions	78	79	80	80
Other Funds Total Positions	2	2	2	2
Solid Waste Fund Total Positions	8	8	8	8
Total All Funds	455	457	469	470

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Overall Budget Summary - Highlights of our major funds

On the following pages, you will see the overall budget summary for each of our major funds including: General Fund, Water, Sewer, Electric, and Solid Waste Funds. This snapshot will give you an overall view of the funding amount and the highlights for each of the funds.

FUND	Adopted FY2019-20	Recommended FY2020-21	% Change
General	\$ 37,944,779	\$ 37,275,808	-1.76%
Water	\$ 10,576,158	\$ 10,626,305	0.47%
Sewer	\$ 12,146,068	\$ 12,450,855	2.51%
Electric	\$ 55,708,515	\$ 54,918,252	-1.42%
Solid Waste	\$ 3,385,000	\$ 3,332,082	-1.56%
Community Development	\$ 5,000	\$ 1,080	-78.40%
Emergency Telephone (E911)	\$ 324,179	\$ 437,611	34.99%
Employees' Benefit Insurance	\$ 7,059,190	\$ 7,053,890	-0.08%
Grants	\$ 50,000	\$ -	-100.00%
Municipal Service District	\$ 296,570	\$ 301,694	1.73%
Police Special Revenue	\$ 7,725	\$ 31,229	304.26%
Public-Private Partnerships	\$ 10,000	\$ 10,000	0.00%
Sewer Capital Reserve	\$ 1,925	\$ 3,475	80.52%
Water Capital Reserve	\$ 10,025	\$ 5,025	-49.88%
Rate Stabilization Fund	\$ 375,000	\$ 382,015	1.87%
Sewer Debt Service Reserve Fund	\$ 281,618	\$ 281,618	0.00%
MPO Plan Grant Fund	\$ 243,500	\$ 231,290	-5.01%
Equitable Sharing - US Dept of Justice	\$ 31,850	\$ 8,308	-73.92%
Equitable Sharing - US Dept of Treasury	\$ -	\$ -	0.00%
TOTAL ALL FUNDS	\$ 128,457,102	\$ 127,350,537	-0.86%

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General Fund				
	Budget FY2017-18	Budget FY2018-19	Adopted Budget FY2019-20	Recommended Budget FY2020-21
Revenues:				
Ad Valorem Taxes	13,752,200	\$ 14,322,200	14,964,750	15,954,539
Sales Taxes	6,718,000	\$ 6,929,000	7,190,000	6,680,994
Intergovernmental Revenues	3,627,000	\$ 3,608,000	3,649,000	3,649,000
Other Taxes & Fees	171,100	\$ 167,100	172,200	161,200
Investment Earnings	101,000	\$ 276,000	426,000	320,500
Miscellaneous Revenue	379,900	\$ 194,250	193,250	208,150
Interfund Reimbursements	2,929,462	\$ 3,538,414	3,634,122	3,736,740
Interfund Transfers & Transfer Supports	3,747,885	\$ 3,788,222	3,806,567	3,934,943
Proceeds from Debt Issuance	1,246,184	\$ 1,079,075	2,752,640	1,510,673
Police Revenues	253,100	\$ 255,277	351,277	247,387
Fire Revenues	36,030	\$ 37,530	37,423	37,423
Recreation Revenues	212,350	\$ 288,750	234,450	188,359
Permits and Fees	487,460	\$ 505,500	505,200	618,000
Refuse Collection Fees	2,900,000	0	0	0
Public Works Revenues	17,000	\$ 17,000	27,900	27,900
Fund Balance	0	\$ 2,150,000	0	0
Subtotal General Fund Revenues	\$ 36,578,671	\$ 37,156,318	\$ 37,944,779	\$ 37,275,808
Grants and Gifts	0	0	0	0
Total General Fund Revenues	\$ 36,578,671	\$ 37,156,318	\$ 37,944,779	\$ 37,275,808
Expenses:				
General Government	3,115,774	3,026,886	2,988,996	3,072,979
Finance	1,318,148	1,409,751	1,498,325	1,530,209
Human Resources	560,896	584,660	590,284	565,976
Police	10,821,645	11,473,265	12,123,680	10,710,901
Fire and Fire Volunteers	6,469,620	6,693,275	8,714,955	6,688,627
Parks & Grounds	3,485,180	3,776,373	3,823,014	3,657,049
Development Services	1,688,370	1,708,998	1,843,216	1,756,806
Public Works	8,692,582	8,800,103	6,171,433	7,228,937
Debt Service	0	0	0	1,872,802
Charges for Shared Services	0	0	0	0
Interfund Transfers & Transfer Supports	80,857	80,857	119,522	119,522
Contingency	345,599	295,435	71,354	72,000
Subtotal General Fund Expenses	\$ 36,578,671	\$ 37,849,603	\$ 37,944,779	\$ 37,275,808
Grant Programs	0	0	0	0
Total General Fund Expenses	\$36,578,671	\$ 37,849,603	\$ 37,944,779	\$ 37,275,808
# of Positions Funded	289	291	301	302

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FY20-21 Recommended General Fund Budget Highlights

General Administration

- Code Red \$15,000
- Professional Services used at the discretion of the City Manager \$30,000
- Postage for all outgoing City mail, excluding utility \$22,000
- Citywide grant-writing services \$20,000

PEG

- Remote broadcast & record of government meetings & Facebook Live with Swagit \$26,500
- Convert/upload 197 VHS tapes of gov't meetings into cloud-based video storage \$2,400.

Information Technology

- Operating costs are increasing. A significant portion of this increase is due to having to maintain support contracts for both Banner/CIS and Munis since the transition to Munis is not complete. For this FY, all Munis support contract costs have been consolidated in the IT budget as opposed to being distributed throughout departmental budgets as was the case last year. The recommended IT operating budget is lower as compared to the approved budget for the current fiscal year. A number of factors are contributing to the reduction, such as lower projected maintenance contract costs due to infrastructure consolidations that have been accomplished over the past several years.

Development Services

- Two new vehicles \$50,000

Fire

- Two new vehicles \$80,000

Finance

- Contract with Craven County for tax collections \$146,500
- Debt service and maintenance for new software (also impacts operating budgets in other divisions)

Human Resources

- Medical Professional Services - Increase in this line is primarily due to a rise in vendor cost associated with some pre-employment screenings \$25,000

Parks & Recreation

- Replacement bus for \$105,000.

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- Pleasant Hill Community Center Building \$300,000

Police

- Medical Professional Services increased \$5,197 due to Pulmonary Function Test Required
- Public Works Restricted \$25,000 requesting remodeling of existing bathrooms
- Repair & Maintenance of Vehicles increased 22,200 for warped doors and rusting of vehicles
- Other Repair and Maintenance Costs covered by City Garage for motorcycles and vehicles
- Other Supplies and Materials increase to replace Special Response Team Equipment which has reached end of life - \$22,600 vests and helmets
- Eight patrol vehicles and 1 animal patrol vehicle \$410,173

Public Works

- Administration- No significant increase expected for FY21
- Insurance - No significant increase expected for FY21
- Garage - This budget represents routing all vehicle & equipment maintenance throughout the City Garage.
- Updated Diagnostic Machines \$20,000
- Insurance - No significant increase expected for FY21
- Public Buildings
 - \$130,000 Maintenance and repairs to City Facilities
 - \$85,000 Cleaning services for City Facilities
 - \$8,000 Fireman's Museum Utilities
 - \$45,000 Replacement of on service vehicle
- Streets
 - \$400,000 Street Resurfacing Project
 - \$450,000 Estimated electricity charge for street lights
 - \$250,000 Sidewalk Improvement Project
 - \$40,000 Service Vehicle
 - \$52,000 Mowing Tractor
 - \$60,000 Loyboy (Used)
 - \$58,000 Flatbed Truck

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Water Fund

	Budget FY2017-18	Budget FY2018-19	Adopted Budget FY2019-20	Recommended Budget FY2020-21
Revenues:				
Charges for Sales & Service	9,797,000	9,739,500	9,703,000	9,515,000
System Development Fee	250,000	212,500	275,000	275,000
Connection Fees	35,000	35,000	40,000	55,000
Investment Earnings	15,175	23,175	50,175	34,100
Miscellaneous Revenue	0	180,000	180,000	196,500
Interfund Reimbursements	289,586	303,728	327,983	304,045
Proceeds from Debt Issuance	0	0	0	130,000
Fund Balance	122,228	0	0	116,660
Total Water Fund Revenues	\$ 10,508,989	\$ 10,493,903	\$ 10,576,158	\$ 10,626,305
Expenses:				
Water Resources Administration	579,171	607,456	655,966	620,992
Water Treatment	2,352,939	2,427,639	2,612,133	2,726,846
Water Distribution Maintenance	2,542,853	2,296,783	2,284,720	2,218,948
Debt Service	3,002,092	2,949,196	2,928,823	2,889,100
Charges for Shared Services	1,484,590	1,591,474	1,687,674	1,742,173
Interfund Transfer - General	297,344	306,155	312,461	333,865
Interfund Transfer - Capital Reserve	250,000	212,500	0	0
Contingency	0	102,700	94,381	94,381
Total Water Fund Expenses	\$ 10,508,989	\$ 10,493,903	\$ 10,576,158	\$ 10,626,305
# of Positions Funded	43	37	37	37

FY20-21 Recommended Water Fund Budget Highlights

- Water Admin – No significant changes in operating or personnel expenses
- Various Water System Improvements \$250,000
- Arrow Sign Board \$7,000
- No changes to rates

City Manager's Budget Message | FY 2020-21

Sewer Fund

	Adopted Budget FY2016-17	Budget FY2017-18	Budget FY2018-19	Recommend Budget FY2020-21
Revenues:				
Charges for Sales & Service	10,834,000	11,053,000	11,283,600	11,003,600
System Development Fee	0	325,000	450,000	475,000
Connection Fees	45,000	50,000	100,000	100,000
Investment Earnings	1,700	10,200	30,100	30,100
Miscellaneous Revenue	250	750	750	18,600
Trent Woods	543,382	524,514	0	
Transfer from Debt Service Reserve	0	0	281,618	281,618
Proceeds from Debt Issuance	0	397,000	0	75,000
Fund Balance	0	131,124	0	466,937
Total Sewer Fund Revenues	\$11,424,332	\$ 12,491,588	\$ 12,146,068	\$ 12,450,855
Expenses:				
Sewer Treatment	2,814,594	3,055,342	3,111,200	3,363,693
Sewer Collection System Maint	3,610,478	3,925,581	4,150,000	4,122,016
Debt Service	2,966,454	2,696,177	2,393,791	2,392,101
Charges for Shared Services	1,337,405	1,807,944	2,051,590	2,085,878
Interfund Transfer - General	433,636	438,647	439,487	487,167
Interfund Transfer - Capital Reserve	0	325,000	0	0
Interfund Transfer - Other	261,765	242,897	0	0
Contingency	0	0	0	0
Total Sewer Fund Expenses	\$11,424,332	\$ 12,491,588	\$ 12,146,068	\$ 12,450,855
# of Positions Funded	35	40	41	41

FY20-21 Recommended Sewer Fund Budget Highlights

- Lift Station Rehab \$425,000
- Dump Truck \$145,000
- Forklift Replacement \$25,000
- WWTP BTU Aerator Gear Box \$125,000
- Boom Truck \$150,000
- No changes to rates

City Manager's Budget Message | FY 2020-21

Electric Fund

	Budget FY2017-18	Budget FY2018-19	FY2019-20	Recommended FY2020-21
Revenues:				
Charges for Sales & Service	52,045,000	52,505,000	52,880,000	52,661,000
Investment Earnings	25,365	50,365	175,400	90,350
Miscellaneous Revenue	133,575	152,153	156,231	213,731
Interfund Reimbursements	1,380,191	1,364,202	1,521,884	1,571,156
Proceeds from Debt Issuance	0	0	0	0
Transfer from Rate Stabilization	0	0	0	382,015
Fund Balance Appropriated	0	1,000,000	975,000	0
Total Electric Fund Revenues	\$ 53,584,131	\$ 55,071,720	\$ 55,708,515	\$ 54,918,252
Expenses:				
Electric Administration	760,753	788,031	915,407	1,075,624
Distribution O & M	5,514,475	5,420,127	5,878,042	6,346,133
Power Supply	37,960,580	39,131,591	38,356,568	37,401,081
Communications Control	550,082	529,251	664,633	665,489
Utility Business Office	2,504,579	2,677,175	2,804,262	1,989,657
Customer and Payment Services	0	0	0	963,964
Debt Service	1,856,398	1,885,627	1,877,612	1,781,737
Charges for Shared Services	1,248,941	1,534,515	1,601,372	1,654,533
Interfund Transfer - General	3,188,323	2,991,080	3,610,619	3,040,034
Contingency	0	114,323	0	0
Total Electric Fund Expenses	\$ 53,584,131	\$ 55,071,720	\$ 55,708,515	\$ 54,918,252
# of Positions Funded	78	79	80	80

FY20-21 Recommended Electric Fund Budget Highlights

- Back Yard Line Truck/Trailer \$210,000
- Bucket Truck Tree \$200,000
- 6 Service Vehicles \$241,000

City Manager's Budget Message | FY 2020-21

Solid Waste Fund

	Budget FY2017-18	Budget FY2018-19	Adopted Budget FY2019-20	Recommended Budget FY2020-21
Revenues:				
Basic Customer Service - Residential	0	2,285,000	2,250,000	2,250,000
Basic Customer Service - Commercial	0	990,000	1,000,000	1,000,000
Late Penalties - Utilities	0	20,000	20,000	10,000
Mulching Services	0	80,000	80,000	72,082
Transfer from General Fund	0	0	35,000	0
Fund Balance Appropriated	0	5,044	0	0
Total Solid Waste Fund Revenues	\$ -	\$3,380,044	\$ 3,385,000	\$ 3,332,082
Expenses:				
Solid Waste	0	2,925,302	3,119,935	3,147,204
Debt	0	197,955	118,129	51,186
Shared Services	0	117,345	126,121	129,287
Interfund Transfers and Transfer Supports	0	11,000	10,000	4,405
Contingency	0	128,442	10,815	0
Total Solid Waste Fund Expenses	\$ -	\$3,380,044	\$ 3,385,000	\$ 3,332,082
# of Positions Funded	8	8	8	8

FY20-21 Recommended Solid Waste Fund Budget Highlights

- No significant changes to rates or staffing levels
- Two years remaining on current solid waste contract

Conclusion

The FY20-21 City Budget has been developed based on a great deal of uncertainty for the future due to the Covid-19 pandemic that is ongoing. However, staff has put forth a great deal of effort to draft a budget that is realistic and conservative while achieving continued advancement of program and service offerings throughout the City. There have been some positive gains in certain revenues, such as ad valorem taxes, that have eased this uncertainty and expected partial loss of sales tax funding. Still yet, it is imperative that staff meet the expectations of our citizenry while taking the necessary steps to maintain low utility rates, taxes, and fees, so the proposed budget is financially sound and utilizes the public's money to its fullest potential. As is always the case with budgets, this proposed FY20-21 budget strives to achieve the goals set forth by the Board of Aldermen: investing in staff; ensuring public safety meets requirements to provide every citizen and business acceptable service; enhancing parks and recreation activities and offerings; maintaining fiscal responsibility; investing in City infrastructure; and promoting economic development. Each department evaluated their budgets in detail to identify efficiencies and maximize staff utilization to produce a budget that is balanced and supports the aforementioned goals of the Board.

The past few years have been very challenging for the City of New Bern. With several impactful hurricanes and most recently a pandemic crisis, these events have obviously caused some concern with where fund balances are, revenue projections will be and what impacts this have on the City's budget. I am happy to say that the City's growth over the past year both residentially and commercially have helped to offset some of those losses in sales tax revenue. The ad valorem tax revenues for the City increased nearly \$1 million alone last year. Additionally, the City continues to be reimbursed by FEMA and the State of North Carolina for losses sustained due to Hurricanes Florence and Dorian. These proceeds have kept our fund balances strong in all the major funds. The City will continue to use funds above the fund balance policy of 25% - 35% to avoid high-interest loans and pay cash for projects that in the past would have been financed or impossible to consider. However, staff must continue to monitor available reserves as we continue our recovery from recent hurricanes and Covid-19. The City of New Bern Board of Aldermen and staff should be proud of the work they have done and continue to do to maintain the positive cash position we have as recovery continues. This is a testament to this City's resolve to make financial accountability and prudent decision-making a focal point of the past few years' budgets.

The proposed FY20-21 budget continues to protect the City's most valuable asset: its human capital. The City of New Bern is blessed to have highly skilled and qualified staff

and it is imperative to continue this in the future by providing education and training opportunities, as well as, ensuring that our current classification pay plan is consistent with what the market demands. The budget includes combined cost-of-living and merit raises for staff based on performance and continues prior year adjustments to the pay scales to keep competitive in today's market.

This budget is a reflection of hard work and efforts by staff and a continued drive to meet the expectations of the citizens of New Bern and the Board of Aldermen. We look forward to working with the Board and citizens in this upcoming fiscal year to make New Bern a model of success across the State of North Carolina and proving that "Everything comes together here".

Respectfully submitted,



Mark A. Stephens, PE, MPA, ICMA-CM
City Manager

City of New Bern
Classification Pay Plan
Fiscal Year 2020-21
Effective July 1, 2020

Grade	Title	Minimum	Midpoint	Maximum
1		19,904	26,149	32,394
2		20,900	27,457	34,014
3		21,944	28,830	35,714
4		23,042	30,271	37,500
5	Custodian	24,194	31,785	39,375
6	Lead Custodian Parks Worker	25,403	33,373	41,344
7	Accounting Clerk Hydrant/Meter Maintenance Worker I Inventory Control Clerk Office Assistant II Recreation Program/Athletic Assistant Senior Maintenance Worker Tree Trim Groundworker Utility Maintenance Worker I Utility Service Specialist	26,673	35,042	43,412
8	Billing Services Representative Enrichment Program Assistant Equipment Operator I Maintenance Construction Worker Payment Services Representative Police Service Technician Utility Service Technician	28,007	36,795	45,582
9	Bio-Solids Operator Customer Service Representative Electric Meter Technician Fire Trainee Hydrant/Meter Maintenance Worker II Irrigation Operator Lead Equipment Operator I Lead Maintenance Worker Office Assistant III	29,408	38,634	47,860

	Parks Maintenance Specialist			
	Senior Billing Services Representative			
	Tree Trimmer Trainee			
	Utility Control System Operator			
	Utility Maintenance Worker II			
	Warehouse Assistant			
10	Accounting Technician I	30,878	40,565	50,254
	Electric Groundworker			
	Engineering Assistant			
	Equipment Operator II			
	Maintenance Technician			
	Police Officer Trainee			
	Police Service Technician (Animal Control)			
	Police Service Technician (Property & Evidence)			
	Senior Customer Service Representative			
	Wastewater Treatment Plant Operator I			
	Water Treatment Plant Operator I			
11	Administrative Assistant	32,422	42,594	52,767
	Fire Specialist			
	Human Resources Assistant			
	Hydrant/Meter Maintenance Lead Worker			
	Police Service Technician/Telecommunicator I			
	Tree Trimmer			
	Utility Maintenance Lead Worker			
12	Auto Mechanic	34,043	44,724	55,405
	Fire Specialist I			
	Laboratory Technician			
	Lead Equipment Operator II			
	Lead Maintenance Technician			
	Parks Crew Leader			
	Police Service Technician/Telecommunicator II			
	Pump Station Mechanic			
	Wastewater Treatment Plant Operator II			
	Water Treatment Plant Operator II			
13	Accounting Technician II	35,745	46,960	58,175
	Customer Relations Assistant			
	Electric Line Worker 3rd Class			
	Fire Specialist II			
	Inflow and Infiltration Technician			
	Load Management Systems Technician			
	Payment Services Supervisor			
	Police Service Technician/Telecommunicator III			

14	Building Inspector I Electric Svc. Representative Fire Specialist III Human Resources Technician Lead Auto Mechanic Nuisance Abatement Officer Police Officer Substation Technician I Tree Trim Crew Leader Wastewater Treatment Plant Operator III Water Treatment Plant Operator III	37,533	49,308	61,084
15	Biosolids Supervisor Electric Line Worker 2nd Class Electrical Engineer Technician Electrician Facilities Maintenance Crew Supervisor GIS Technician Hydrant/Meter Crew Supervisor Pretreatment Coordinator Water/Sewer Crew Supervisor	39,408	51,773	64,138
16	Account Services Supervisor Athletic Coordinator Billing Services Supervisor Building and Grounds Maintenance Supervisor Building Inspector II Fire Inspector/Educator Fire Prevention Inspector Heavy Equipment Manager IT Technician Master Police Officer I Planner I Recreation Program Coordinator Special Programs & Events Coordinator Special Projects Coordinator Substation Technician II Wastewater Treatment Plant Oper. IV Water Treatment Plant Operator IV	41,380	54,362	67,344
17	Accountant Administrative Support Supervisor Civilian Unit Supervisor Electric Line Worker 1st Class Fire Engineer Master Police Officer II MPO Planner Treatment Plants Maint. Supervisor	43,448	57,080	70,712

18	Athletic Supervisor Building Inspector III Chief Treatment Plant Operator Deputy Fire Marshal Energy Management Specialist Facilities Maintenance Superintendent Center Supervisor Field Service and Metering Supervisor Financial and Budget Analyst Fire Captain Laboratory Supervisor Master Police Officer III Planner II Project Coordinator Senior IT Technician Telemetry and Control Technician Water Facilities Maintenance Superintendent	45,620	59,934	74,247
19	Building and Grounds Maintenance Superintendent Business Assistant/Analyst City Clerk Community Development Coordinator Fiber Systems Technician Fleet Maintenance Superintendent IT Infrastructure Analyst IT Systems Analyst Parks Superintendent Police Sergeant Purchasing and Warehouse Manager Recreation Superintendent Safety Officer Stormwater Superintendent Waste Collection Superintendent Water/Sewer Construction Superintendent	47,902	62,931	77,960
20	Electric Line Crew Leader Planner III Senior Accountant	50,296	66,078	81,858
21	Chief Building Inspector Land & Community Development Administrator Metropolitan Planning Organization Administrator Public Information Officer	52,811	69,381	85,951

22	Fire Battalion Chief Fire Division Chief of Training Fire Marshal/Division Chief of Fire Prevention Police Lieutenant SCADA/Control Systems Supervisor Senior Financial and Budget Analyst Senior IT Analyst Staff Engineer Streets Superintendent Utility Maintenance Superintendent Wastewater Treatment Plant Manager Water Treatment Plant Manager	55,452	72,851	90,249
23	Assistant Director of Public Works Asst. Director of Human Resources City Planner Electric Substation Superintendent GIS Manager	58,224	76,492	94,760
24	Accounting Manager Community & Economic Development Manager Deputy Fire Chief/Operations Commander Police Captain Utility Business Office Manager	61,135	80,317	99,498
25	Electric Engineering Manager	64,193	84,333	104,473
26		67,402	88,550	109,697
27	Deputy Chief of Police Information Technology Manager	70,772	92,977	115,182
28	Electric Distribution Superintendent	74,311	97,626	120,941
29	Transmission and Distribution Manager	78,026	102,507	126,988
30	Director of Human Resources Director of Parks & Recreation	81,928	107,633	133,338
31	City Engineer Fire Chief	86,024	113,014	140,004
32	Chief of Police Director of Development Services Director of Finance Director of Public Works Director of Utilities	90,326	118,665	147,004
33	Assistant City Manager	94,843	124,598	154,355

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

General Fund Revenues

Accounts	Description	FY 2018-19	Approved Budget	Manager's Recommended
General Revenues				
1111-000-0010-745-000-000-51110-	Ad Valorem Taxes-Current	(35,202,522.22)	(36,788,529.00)	(36,164,839.00)
1111-000-0010-745-000-000-51120-	Ad Valorem Taxes-Delinquent	(13,221,122.06)	(13,569,000.00)	(14,409,655.00)
1111-000-0010-745-000-000-51140-	Ad Valorem Interest-Current	(89,960.13)	(70,000.00)	(70,000.00)
1111-000-0010-745-000-000-51142-	Ad Valorem Interest-Delinquent	(22,367.72)	(23,000.00)	(23,000.00)
1111-000-0010-745-000-000-51150-	Motor Vehicle Taxes-Current	(19,916.99)	(12,000.00)	(12,000.00)
1111-000-0010-745-000-000-51160-	Motor Vehicle Taxes-Delinquent	(1,247,121.37)	(1,283,000.00)	(1,432,134.00)
1111-000-0010-745-000-000-51170-	Motor Vehicle Interest	(1,080.04)	(750.00)	(750.00)
	Subtotal Ad Valorem Taxes	(8,488.22)	(7,000.00)	(7,000.00)
		(14,610,056.53)	(14,964,750.00)	(15,954,539.00)
1111-000-0010-745-000-000-51212-	Local Option Sales Tax 1%	(2,745,194.88)	(2,545,000.00)	(2,442,431.00)
1111-000-0010-745-000-000-51214-	Local Option Sales Tax 1/2%	(4,720,509.25)	(4,645,000.00)	(4,238,563.00)
	Subtotal Sales Tax	(7,465,704.13)	(7,190,000.00)	(6,680,994.00)
1111-000-0010-745-000-000-51222-	Beer & Wine Licenses	140.00	(2,000.00)	(2,000.00)
1111-000-0010-745-000-000-51226-	Motor Vehicle Fee-Current	(131,040.00)	(126,000.00)	(126,000.00)
1111-000-0010-745-000-000-51228-	Motor Vehicle Fee-Delinquent	(336.51)	(200.00)	(200.00)
1111-000-0010-745-000-000-51234-	Vehicle Short Term Lease Tax	(60,370.24)	(44,000.00)	(33,000.00)
	Subtotal Taxes & Fees	(191,606.75)	(172,200.00)	(161,200.00)
1111-000-0010-745-000-000-52215-	Powell Bill Funds	(865,706.76)	(865,000.00)	(865,000.00)
1111-000-0010-745-000-000-52225-	Beer & Wine State Distribution	(129,374.13)	(132,000.00)	(132,000.00)
1111-000-0010-745-000-000-52228-	Solid Waste Disp State Distr	(22,245.94)	(20,000.00)	(20,000.00)
1111-000-0010-745-000-000-52230-	Utility Franchise State Distr	(2,093,121.60)	(2,050,000.00)	(2,050,000.00)
1111-000-0010-745-000-000-52231-	Natural Gas State Distribution	(76,221.22)	(70,000.00)	(70,000.00)
1111-000-0010-745-000-000-52233-	Telecommunication State Distr	(217,766.59)	(215,000.00)	(215,000.00)
1111-000-0010-745-000-000-52234-	Video Programming State Distr	(233,294.68)	(270,000.00)	(270,000.00)
1111-000-0010-745-000-000-52236-	Public Educational Government	(27,027.04)	(27,000.00)	(27,000.00)
1111-000-0010-745-000-000-52310-	Payment in Lieu of Taxes Local	0.00	0.00	0.00
	Subtotal Intergovernmental	(3,664,757.96)	(3,649,000.00)	(3,649,000.00)

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

General Fund Revenues

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
<u>1111-000-0010-745-000-000-55101-</u>	Investment Earnings	(908.57)	(1,000.00)	(500.00)
<u>1111-000-0010-745-000-000-55112-</u>	Int Earn-NCCMT	(505,007.95)	(425,000.00)	(225,000.00)
<u>1111-000-0010-745-000-000-55113-</u>	Int Earn-NCCMT Term	(73,498.68)	0.00	(95,000.00)
<u>1111-000-0010-745-000-000-55124-</u>	Int Earn-Installment Purch Fds	(7,501.56)	0.00	0.00
	Investment Earnings	(586,916.76)	(426,000.00)	(320,500.00)
<u>1111-000-0010-745-000-000-56174-</u>	Federal Emergency Mgmt Assist	(38,617.96)	0.00	0.00
<u>1111-000-0010-745-000-000-56374-</u>	State Emergency Mgmt Assist	(12,872.66)	0.00	0.00
	Subtotal Grants & Gifts	(51,490.62)	0.00	0.00
<u>1111-000-0010-745-000-000-58180-</u>	Charges for Services	0.00	0.00	0.00
<u>1111-000-0010-745-000-000-58840-</u>	CEHS Contribution	0.00	(12,250.00)	(12,250.00)
<u>1111-000-0010-745-000-000-58856-</u>	Communication Tower Rental	0.00	0.00	0.00
<u>1111-000-0010-745-000-000-58890-</u>	Miscellaneous Rentals	(11,789.55)	(1,500.00)	(1,500.00)
<u>1111-000-0010-745-000-000-58916-</u>	Sales of Fixed Assets	(31,969.70)	0.00	(25,000.00)
<u>1111-000-0010-745-000-000-58918-</u>	Sale of Scrap	(12,987.22)	0.00	(2,500.00)
<u>1111-000-0010-745-000-000-58920-</u>	ABC Distributions	(24,277.00)	(60,000.00)	(75,000.00)
<u>1111-000-0010-745-000-000-58922-</u>	Parking Fees	(23,140.00)	(23,000.00)	(23,000.00)
<u>1111-000-0010-745-000-000-58926-</u>	Consession Machines	(856.04)	(1,500.00)	0.00
<u>1111-000-0010-745-000-000-58936-</u>	Insurance Proceeds	(129,157.95)	(30,000.00)	0.00
<u>1111-000-0010-745-000-000-58948-</u>	Public Nuisance Liens	(14,727.12)	(30,000.00)	(30,000.00)
<u>1111-000-0010-745-000-000-58964-</u>	Fire Over & Short	0.00	0.00	0.00
<u>1111-000-0010-745-000-000-58966-</u>	Police Over & Short	0.00	0.00	0.00
<u>1111-000-0010-745-000-000-58967-</u>	Recreation Over & Short	2.90	0.00	0.00
<u>1111-000-0010-745-000-000-58968-</u>	Development Svcs Over & Short	0.00	0.00	0.00
<u>1111-000-0010-745-000-000-58981-</u>	Development Svcs Admin Charges	0.00	0.00	0.00
<u>1111-000-0010-745-000-000-58982-</u>	Green Park Terrace Loan Pymt	(1,000.00)	0.00	(12,000.00)
<u>1111-000-0010-745-000-000-58990-</u>	Miscellaneous Other Revenue	(97,514.30)	(35,000.00)	(35,000.00)
	Subtotal Miscellaneous Revenue	(347,415.98)	(193,250.00)	(216,250.00)
<u>1111-000-0010-745-000-000-59110-</u>	Electric Interfund Reimb	(1,533,250.00)	(1,607,116.00)	(1,654,533.00)

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

General Fund Revenues

Accounts	Description	FY 2018-19	Actual	Approved Budget	Manager's Recommended
					FY 2020-21
1111-000-0010-745-000-000-59120-	Water Interfund Reimb	(913,359.00)		(956,873.00)	(982,138.00)
1111-000-0010-745-000-000-59130-	Sewer Interfund Reimb	(945,024.00)		(988,880.00)	(1,017,675.00)
1111-000-0010-745-000-000-59140-	Stormwater Interfund Reimb	(51,010.00)		0.00	0.00
1111-000-0010-745-000-000-59150-	Solid Waste Interfund Reim	(74,510.00)		(81,253.00)	(82,394.00)
	Subtotal Interfund Reimbursements	(3,517,153.00)		(3,634,122.00)	(3,736,740.00)
1111-000-0010-745-000-000-81121-	Transfer from Electric-PILOT	(368,618.60)		(366,619.00)	(402,484.00)
1111-000-0010-745-000-000-81122-	Transfer Support fr Electric	(1,968,599.97)		(2,644,000.00)	(2,673,022.00)
1111-000-0010-745-000-000-81141-	Transfer from Sewer-PILOT	(449,165.38)		(439,487.00)	(487,167.00)
1111-000-0010-745-000-000-81161-	Transfer from Water-PILOT	(312,460.83)		(312,461.00)	(333,865.00)
1111-000-0010-745-000-000-81171-	Transfer fr Solid Waste-PILOT	(9,754.83)		(10,000.00)	(4,405.00)
1111-000-0010-745-000-000-81190-	Transfer from Other Funds	(29,022.88)		(34,000.00)	(34,000.00)
	Subtotal Interfund Transfers &	(3,137,622.49)		(3,806,567.00)	(3,934,943.00)
	Transfer				
1111-000-0010-745-000-000-81210-	Proceeds Installment Purchases	(1,629,798.00)		(2,752,640.00)	(1,510,673.00)
	Subtotal Proceeds from Borrowing	(1,629,798.00)		(2,752,640.00)	(1,510,673.00)
1111-000-0010-745-000-000-81310-	Fund Balance Appropriated	0.00		0.00	0.00
	Subtotal Fund Balance	0.00		0.00	0.00
Total General Revenues		(35,202,522.22)		(36,788,529.00)	(36,164,839.00)
Police Revenues		(275,132.19)		(351,277.00)	(247,387.00)
1111-400-4010-720-000-000-53116-	Precious Metals Permits	0.00		(300.00)	(300.00)
1111-400-4010-720-000-000-58110-	Parking Fines	0.00		0.00	0.00
1111-400-4010-720-000-000-58114-	Police Officer Fees	(12,425.20)		(8,000.00)	(8,000.00)
1111-400-4010-720-000-000-58180-	Charges for Services	(162,060.74)		(268,000.00)	(150,000.00)
1111-400-4010-720-000-000-58190-	Miscellaneous Police Revenue	(1,337.84)		(1,000.00)	(1,000.00)
1111-400-4010-720-000-000-58849-	Misc Contributions & Donations	0.00		(300.00)	(300.00)
1111-400-4010-720-000-000-58988-	Other Reimbursements	(4,826.07)		0.00	0.00
1111-400-4030-720-000-000-58180-	Charges for Services	(54,175.00)		(50,000.00)	(50,000.00)

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

General Fund Revenues

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
1111-400-4030-720-000-000-58984-	Subscriber Maintenance Fees	0.00	0.00	0.00
1111-400-4030-720-000-000-58985-	Router Line Cost Fees	0.00	0.00	0.00
1111-400-4030-720-000-000-58987-	Data Position Reimbursement	(10,000.00)	(10,000.00)	(10,000.00)
1111-400-4030-720-000-000-58988-	Other Reimbursements	(13,677.34)	(13,677.00)	(13,677.00)
1111-400-4050-720-000-000-58110-	Parking Fines	(16,630.00)	0.00	(14,110.00)
Total Police Revenues		(275,132.19)	(351,277.00)	(247,387.00)

Fire Revenues	Fire Revenues			
1111-500-5010-720-000-000-52255-	Fire Protection Reimbursement	(26,877.00)	(37,423.00)	(37,423.00)
1111-500-5010-720-000-000-58180-	Charges for Services	(13,192.00)	(13,423.00)	(13,423.00)
1111-500-5010-720-000-000-58351-	Fire Department Permits	0.00	0.00	0.00
1111-500-5010-720-000-000-58390-	Misc Fire Dept Revenue	(13,175.00)	(24,000.00)	(24,000.00)
1111-500-5010-720-000-000-58849-	Misc Contributions & Donations	(500.00)	0.00	0.00
		(10.00)	0.00	0.00
Total Fire Revenues		(26,877.00)	(37,423.00)	(37,423.00)

Parks & Recreation Revenues				
1111-600-6010-740-000-000-58411-	Admission Fees	(343,399.56)	(234,450.00)	(188,359.00)
1111-600-6010-740-000-000-58412-	Facility Rental Fees	(3,766.00)	0.00	0.00
1111-600-6010-740-000-000-58415-	Youth League Fees	(2,750.00)	0.00	0.00
1111-600-6010-740-000-000-58417-	Flotilla Donations	(2,460.00)	0.00	0.00
1111-600-6010-740-000-000-58418-	Other Activities Fees	0.00	0.00	0.00
1111-600-6010-740-000-000-58418-	Other Activities Fees	(2,455.00)	0.00	0.00
1111-600-6010-740-000-000-58420-	Park Rental Fees	(75.00)	0.00	0.00
1111-600-6010-740-000-000-58424-	Concessions & Resale	(1,474.49)	0.00	(1,500.00)
1111-600-6010-740-000-000-58429-	Adult League Fees	(3,211.10)	0.00	0.00
1111-600-6010-740-000-000-58849-	Misc Contributions & Donations	(17,200.00)	0.00	0.00
	Subtotal Park & Recreation Admin	(33,391.59)	0.00	(1,500.00)

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

General Fund Revenues

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
1111-600-6030-740-000-000-58180-	Charges for Services	(480.00)	(250.00)	(859.00)
1111-600-6030-740-000-000-58412-	Facility Rental Fees	0.00	0.00	0.00
1111-600-6030-740-000-000-58418-	Other Activities Fees	(2,138.44)	(1,000.00)	0.00
1111-600-6030-740-000-000-58420-	Park Rental Fees	(6,857.50)	(7,500.00)	0.00
1111-600-6030-740-000-000-58422-	Community Garden	0.00	0.00	0.00
1111-600-6030-740-000-000-58849-	Misc Contributions & Donations	(32,518.51)	0.00	0.00
1111-600-6030-740-000-000-58914-	Cemetery Fees	(119,800.00)	(90,000.00)	(120,000.00)
1111-600-6030-740-000-000-58990-	Miscellaneous Other Revenue	0.00	0.00	0.00
	Subtotal Parks & Grounds	(161,794.45)	(98,750.00)	(120,859.00)
1111-600-6050-740-000-000-58410-	Class Fees	(5,314.25)	(2,500.00)	0.00
1111-600-6050-740-000-000-58411-	Admission Fees	(55,345.02)	(50,000.00)	(50,000.00)
1111-600-6050-740-000-000-58412-	Facility Rental Fees	(11,154.50)	(20,000.00)	0.00
1111-600-6050-740-000-000-58414-	Youth Care Programs	(18,052.00)	(17,500.00)	0.00
1111-600-6050-740-000-000-58415-	Youth League Fees	(1,490.00)	(3,000.00)	0.00
1111-600-6050-740-000-000-58417-	Flotilla Donations	0.00	(1,500.00)	0.00
1111-600-6050-740-000-000-58418-	Other Activities Fees	(40,060.70)	(15,000.00)	(15,000.00)
1111-600-6050-740-000-000-58419-	Festival of Fun Donations	(950.00)	(2,000.00)	0.00
1111-600-6050-740-000-000-58420-	Park Rental Fees	(40.00)	0.00	0.00
1111-600-6050-740-000-000-58424-	Concessions & Resale	(15,662.05)	(7,500.00)	0.00
1111-600-6050-740-000-000-58428-	Teen Council	0.00	0.00	0.00
1111-600-6050-740-000-000-58429-	Adult League Fees	(295.00)	(2,500.00)	0.00
1111-600-6050-740-000-000-58432-	MTE Participant Fees	0.00	0.00	0.00
1111-600-6050-740-000-000-58849-	Misc Contributions & Donations	150.00	(14,200.00)	(1,000.00)
	Subtotal Facilities Revenues	(148,213.52)	(135,700.00)	(66,000.00)
	Total Parks & Recreation Revenues	(343,399.56)	(234,450.00)	(188,359.00)

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

General Fund Revenues

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
Permits and Fees				
1111-700-7010-715-000-000-53110-	Building Permits	(603,684.50)	(505,200.00)	(618,000.00)
1111-700-7010-715-000-000-53112-	Bldg Permits-HO Recovery Fee	(215,201.00)	(190,000.00)	(250,000.00)
1111-700-7010-715-000-000-53510-	Insulation Inspection Fees	(267.00)	(200.00)	0.00
1111-700-7010-715-000-000-53520-	Electric Inspection Fees	(12,903.00)	(9,000.00)	(13,000.00)
1111-700-7010-715-000-000-53530-	Plumbing Inspection Fees	(91,389.00)	(85,000.00)	(110,000.00)
1111-700-7010-715-000-000-53540-	Minimum Housing Inspection Fee	(165,214.50)	(130,000.00)	(145,000.00)
1111-700-7010-715-000-000-58349-	Misc Development Svcs Revenue	0.00	(1,000.00)	0.00
1111-700-7010-715-000-000-58849-	Misc Contributions & Donations	(118,710.00)	(90,000.00)	(100,000.00)
		0.00	0.00	0.00
Total Permits and Fees		(603,684.50)	(505,200.00)	(618,000.00)
Public Works Revenue				
1111-800-8040-730-000-000-58180-	Charges for Services - Public Buildings	(18,785.00)	(27,900.00)	(19,800.00)
1111-800-8050-730-000-000-58180-	Charges for Services - Streets	(12,500.00)	(12,500.00)	0.00
1111-800-8090-730-000-000-54110-	Basic Service Commercial	(6,285.00)	(5,000.00)	(15,000.00)
1111-800-8090-730-000-000-54120-	Basic Service Residential	0.00	0.00	0.00
1111-800-8090-730-000-000-54240-	Stormwater Inspection Fees	0.00	0.00	0.00
1111-800-8090-730-000-000-54242-	Development Review Fee	0.00	(800.00)	(800.00)
1111-800-8090-730-000-000-54244-	Nitrogen Offset Fees	0.00	(1,600.00)	(2,000.00)
1111-800-8090-730-000-000-58180-	Charges for Services	0.00	(8,000.00)	(1,000.00)
		0.00	0.00	(1,000.00)
Total Public Works Revenues		(18,785.00)	(27,900.00)	(19,800.00)
General Fund Revenues Total				
		(36,470,400.47)	(37,944,779.00)	(37,275,808.00)

Governing Board

Org. 1010

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$134,537	\$143,281	\$143,281
Seasonal	\$0	\$0	\$0
Operating	\$110,994	\$148,805	\$134,595
Capital Outlay	\$0	\$0	\$0
Debt Service	\$0	\$0	- *
Total:	\$245,531	\$292,086	\$277,876
Part-Time Positions	7	7	7
Full-Time Positions	0	0	0

FY20-21 Budget Highlights:

The Mayor and Board of Aldermen are the Governing Body of the City of New Bern, establishing ordinances and policies on its behalf. The City is divided into six voting wards. The Mayor is elected at large by all eligible voters of the City. Each of the six aldermen is elected by eligible voters from only the ward in which he/she resides. The Mayor is the head of city government and presides at each Board of Aldermen meeting, signs documents on behalf of the City, and represents the City.

Operating:

- \$56,775 - Dues and subscriptions for various organizations important to City business
- \$14,210 - Decrease in IT Equipment Restricted represents new devices purchased for the Board in FY19-20

***Debt Service:**

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Governing Board

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		80,397.50	84,272.00	84,272.00
<u>1111-100-1010-710-000-000-61151-</u>	Salaries & Wages Part-Time	59,178.59	84,272.00	84,272.00
<u>1111-100-1010-710-000-000-61161-</u>	Salaries & Wages Seasonal	0.00	0.00	0.00
<u>1111-100-1010-710-000-000-61181-</u>	Salaries & Wages Benefits	21,218.91	0.00	0.00
Total		80,397.50	84,272.00	84,272.00
62 Fringe Benefits		54,139.06	59,009.00	59,009.00
<u>1111-100-1010-710-000-000-62110-</u>	Social Security Tax	4,417.89	5,225.00	5,225.00
<u>1111-100-1010-710-000-000-62112-</u>	Medicare Tax	1,033.21	1,222.00	1,222.00
<u>1111-100-1010-710-000-000-62810-</u>	Health Insurance	48,687.96	52,562.00	52,562.00
Total		54,139.06	59,009.00	59,009.00
71 Professional Service		859.71	3,000.00	3,000.00
<u>1111-100-1010-710-000-000-71190-</u>	Other Professional Services	859.71	3,000.00	3,000.00
Total		859.71	3,000.00	3,000.00
72 Current Obligations		26,327.64	43,620.00	43,620.00
<u>1111-100-1010-710-000-000-72111-</u>	Travel Ward 1	1,608.72	2,000.00	2,000.00
<u>1111-100-1010-710-000-000-72112-</u>	Travel Ward 2	2,900.24	7,000.00	7,000.00
<u>1111-100-1010-710-000-000-72113-</u>	Travel Ward 3	(365.00)	2,000.00	2,000.00
<u>1111-100-1010-710-000-000-72114-</u>	Travel Ward 4	0.00	2,000.00	2,000.00
<u>1111-100-1010-710-000-000-72115-</u>	Travel Ward 5	0.00	2,000.00	2,000.00
<u>1111-100-1010-710-000-000-72116-</u>	Travel Ward 6	1,603.75	4,900.00	4,900.00
<u>1111-100-1010-710-000-000-72120-</u>	Mayor Travel	1,736.75	2,000.00	2,000.00
<u>1111-100-1010-710-000-000-72130-</u>	Employee Travel & Training	525.14	0.00	0.00
<u>1111-100-1010-710-000-000-72210-</u>	Telephone Service	7,395.54	7,720.00	7,720.00
<u>1111-100-1010-710-000-000-72410-</u>	Printing	9,232.22	10,000.00	10,000.00
<u>1111-100-1010-710-000-000-72790-</u>	Advertising	1,690.28	4,000.00	4,000.00
Total		26,327.64	43,620.00	43,620.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Governing Board

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
73 Fixed Charges		53,229.83	56,775.00	56,775.00
<u>1111-100-1010-710-000-000-73224-</u>	S & M Contracts IT Eqt	0.00	0.00	0.00
<u>1111-100-1010-710-000-000-73810-</u>	Dues & Subscriptions	53,229.83	56,775.00	56,775.00
Total		53,229.83	56,775.00	56,775.00
74 Supplies & Materials		3,877.22	18,710.00	4,500.00
<u>1111-100-1010-710-000-000-74210-</u>	Food & Provisions	674.59	1,500.00	1,500.00
<u>1111-100-1010-710-000-000-74610-</u>	Office Supplies & Materials	3,022.63	3,000.00	3,000.00
<u>1111-100-1010-710-000-000-74930-</u>	IT Supplies	180.00	0.00	0.00
<u>1111-100-1010-710-000-000-74931-</u>	IT Eqt Restricted-IT Use Only	0.00	14,210.00	0.00
Total		3,877.22	18,710.00	4,500.00
76 Contr-Grants-Subsidy		26,700.00	26,700.00	26,700.00
<u>1111-100-1010-710-000-000-76102-</u>	Allies Cherry Pt Tomorrow ACT	14,200.00	14,200.00	14,200.00
<u>1111-100-1010-710-000-000-76111-</u>	Hwy 17 Transportation Assoc	12,500.00	12,500.00	12,500.00
Total		26,700.00	26,700.00	26,700.00
1010 Governing Board		245,530.96	292,086.00	277,876.00

Dues & Subscriptions

Name of Organization	Projected Cost
School of Government, Inc.	\$3,900
Eastern Carolina Council of Government	\$10,607
New Bern Area Chamber of Commerce	\$4,720
NC League of Municipalities	\$25,500
NC Black Elected Municipal Officials	\$150
National League of Cities	\$3,356
International City/County Management Association	\$200
NC Metropolitan Mayors Coalition	\$8,200
Unanticipated increases in dues	\$142
	\$56,775

Governing Board Ward 1

Org. 1010

Travel & Training

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
TBD	Misc. meeting/seminars and conferences	TBD	Ward 1	\$2,000
				\$2,000

Governing Board Ward 2

Org. 1010

Travel & Training

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Nov-20	NLC City Summit Conference	Tampa, FL	Ward 2	\$3,000
Mar-21	NLC Congressional City Conference	Washington, DC	Ward 2	\$3,500
TBD	Misc. meetings/seminars/ conferences	TBD	Ward 2	\$500
				\$7,000

Governing Board Ward 3

Org. 1010

Travel & Training

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
TBD	Misc. meetings/seminars and conferences	TBD	Ward 3	\$2,000
				\$2,000

Governing Board Ward 4

Org. 1010

Travel & Training

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Jul-20	NC Black Elected Municipal Officials Conference	TBD	Ward 4	\$600
TBD	Misc. meetings/seminars and conferences		Ward 4	\$1,400
				\$2,000

Governing Board Ward 5

Org. 1010

Travel & Training

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Jul-20	NC Black Elected Municipal Officials Conference	TBD	Ward 4	\$600
TBD	Misc. meetings/seminars and conferences		Ward 4	\$1,400
				\$2,000

Governing Board Ward 6

Org. 1010

Travel & Training

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Oct-20	ICMA Annual Conference	Toronto, Canada	Ward 6	\$3,500
TBD	Misc. meetings/seminars and conferences	TBD	Ward 6	\$1,400
				\$4,900

Travel & Training

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Fall 2020	NC Metro Mayors Coalition	TBD	Mayor	\$600
Spring 2021	NC Metro Mayors Coalition	TBD	Mayor	\$600
TBD	Misc. meetings/ seminars/conferences	TBD	Mayor	\$800
				\$2,000

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Requested</u>
Mayor	EL-3	1	1	1
Alderman Pro-Tem	EL-2	1	1	1
Alderman	EL-1	5	5	5
Total Part-Time		<u>7</u>	<u>7</u>	<u>7</u>

General Administration

Org. 1020

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$431,295	\$479,400	\$505,183
Seasonal	\$3,918	\$0	\$0
Operating	\$80,804	\$119,521	\$119,840
Capital Outlay	\$0	\$0	\$0
Debt Service	\$25,719	\$10,343	- *
Total:	\$541,736	\$609,264	\$625,023

Full-Time Positions	5	4	4
Full-Time Positions	0	0	0

Purpose and Mission:

The City Manager serves as the Chief Executive Officer in accordance with the Council-City Manager form of government. The City Manager is responsible for coordinating the work of all City offices and departments and hires City employees under the guidance of the Board of Aldermen. The City Manager is also responsible for representing the City in various capacities. This department also staffs the City Clerk and Public Information Officer.

FY20-21 Budget Highlights:*Operating:*

- \$15,000 - Code Red
- \$30,000 - Professional Services used at the discretion of the City Manager
- \$22,000 - Postage for all outgoing City mail, excluding utility bills
- \$20,000 - Citywide grant-writing services

**Debt Service:*

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

General Administration

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		323,715.71	346,551.00	352,312.00
<u>1111-100-1020-710-000-000-61101-</u>	Salaries & Wages Regular	305,123.79	338,951.00	344,712.00
<u>1111-100-1020-710-000-000-61103-</u>	Salaries & Wages Vac Payout	7,000.67	0.00	0.00
<u>1111-100-1020-710-000-000-61161-</u>	Salaries & Wages Seasonal	3,918.00	0.00	0.00
<u>1111-100-1020-710-000-000-61181-</u>	Salaries & Wages Benefits	7,673.25	7,600.00	7,600.00
Total		323,715.71	346,551.00	352,312.00
62 Fringe Benefits		111,497.30	132,849.00	152,871.00
<u>1111-100-1020-710-000-000-62110-</u>	Social Security Tax	17,544.42	21,487.00	21,089.00
<u>1111-100-1020-710-000-000-62112-</u>	Medicare Tax	4,617.04	5,025.00	4,932.00
<u>1111-100-1020-710-000-000-62210-</u>	State Retirement	24,424.07	31,017.00	34,524.00
<u>1111-100-1020-710-000-000-62220-</u>	401K Supplement Retirement Reg	15,606.09	17,328.00	34,335.00
<u>1111-100-1020-710-000-000-62810-</u>	Health Insurance	48,517.64	57,447.00	57,447.00
<u>1111-100-1020-710-000-000-62820-</u>	Workers Compensation	788.04	545.00	544.00
Total		111,497.30	132,849.00	152,871.00
71 Professional Service		4,748.75	30,000.00	30,000.00
<u>1111-100-1020-710-000-000-71190-</u>	Other Professional Services	4,748.75	30,000.00	30,000.00
Total		4,748.75	30,000.00	30,000.00
72 Current Obligations		42,915.26	49,081.00	47,000.00
<u>1111-100-1020-710-000-000-72130-</u>	Employee Travel & Training	12,828.58	21,500.00	21,500.00
<u>1111-100-1020-710-000-000-72210-</u>	Telephone Service	1,962.46	3,000.00	3,000.00
<u>1111-100-1020-710-000-000-72220-</u>	Postage	23,020.92	22,000.00	22,000.00
<u>1111-100-1020-710-000-000-72532-</u>	Central Garage Charges	1,640.17	2,081.00	0.00
<u>1111-100-1020-710-000-000-72820-</u>	Temporary Help Services	1,075.13	0.00	0.00
<u>1111-100-1020-710-000-000-72890-</u>	Miscellaneous Other Services	2,388.00	500.00	500.00
<u>1111-100-1020-710-000-000-72999-</u>	Current Obligations City Wide	0.00	0.00	0.00
Total		42,915.26	49,081.00	47,000.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

General Administration

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
73 Fixed Charges		29,972.75	35,760.00	35,760.00
1111-100-1020-710-000-000-73130-	Lease Program - Copier/Printer	3,303.06	4,322.00	4,322.00
1111-100-1020-710-000-000-73210-	S & M Contracts	7,192.56	11,753.00	11,753.00
1111-100-1020-710-000-000-73290-	Other Contractual Services	15,000.00	15,000.00	15,000.00
1111-100-1020-710-000-000-73810-	Dues & Subscriptions	4,477.13	4,685.00	4,685.00
1111-100-1020-710-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		29,972.75	35,760.00	35,760.00
74 Supplies & Materials		3,167.64	4,680.00	7,080.00
1111-100-1020-710-000-000-74510-	Fuel Charges	157.37	500.00	500.00
1111-100-1020-710-000-000-74610-	Office Supplies & Materials	2,435.97	2,000.00	2,000.00
1111-100-1020-710-000-000-74930-	IT Supplies	0.00	2,000.00	2,000.00
1111-100-1020-710-000-000-74931-	IT Eqt Restricted-IT Use Only	574.30	180.00	2,580.00
1111-100-1020-710-000-000-74991-	COVID-19	0.00	0.00	0.00
1111-100-1020-710-000-000-74995-	PCard Purchases	0.00	0.00	0.00
1111-100-1020-710-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
1111-100-1020-710-000-000-74999-	Non-Declared Storm Charges	0.00	0.00	0.00
Total		3,167.64	4,680.00	7,080.00
77 Debt Service		25,718.92	10,343.00	0.00
1111-100-1020-710-000-000-77101-	I/P Principal Payments	24,998.00	9,292.00	0.00
1111-100-1020-710-000-000-77201-	I/P Interest Payments	720.92	1,051.00	0.00
Total		25,718.92	10,343.00	0.00
1020 General Administration		541,736.33	609,264.00	625,023.00

Dues & Subscriptions

Name of Organization	Projected Cost
NC City and County Management Association (CM)	\$ 575.00
International City/County Management Association (CM)	\$ 2,250.00
New Bern Military Alliance (CM)	\$ 350.00
American Water Works Association (CM)	\$ 230.00
American Public Works Association (CM)	\$ 205.00
NC Engineer's License Renewal (CM)	\$ 75.00
NC Association of Municipal Clerks (City Clerk)	\$ 80.00
International Institute of Municipal Clerks (City Clerk)	\$ 210.00
NC City County Communicators (PIO)	\$ 50.00
City County Communicators and Marketing Association	\$ 400.00
New Bern Sun Journal	\$ 221.00
Unexpected overages in dues or subscriptions	\$ 39.00
	\$ 4,685.00

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Sept 2020	ICMA Annual Conference	Toronto, Canada	City Manager	\$2,900
Oct 2020	NCLM Annual Conference	TBD	City Manager	\$1,250
Dec 2020	Metropolitan Mayor's Coalition Annual Meeting	TBD	City Manager	\$600
Feb 2021	NCCCMA Winter Seminar	Winston-Salem, NC	City Manager	\$1,500
May 2021	NCLM Annual City Vision Conference	TBD	City Manager	\$1,140
June 2021	NCCCMA Summer Seminar	TBD	City Manager	\$1,500
Sept 2020	NC Assoc. of Municipal Clerks Conference	Wilmington, NC	City Clerk	\$1,800
January 2021	Master Municipal Clerks Academy	RTP, NC	City Clerk	\$1,160
February 2021	IIMC Region III Conference	Wilmington, NC	City Clerk	\$1,700
April 2021	NC Municipal Regional Workshop	TBD	City Clerk	\$250
May 2021	IIMC Annual Conference	Grand Rapids, MI	City Clerk	\$2,000
September 2020	3CMA Conference	St. Louis, MO	PIO	\$2,000
April 2021	NC3C Conference	TBD	PIO	\$700
	Mileage (Outside of area)	TBD	CM, CC, & PIO	\$500
	Other meetings/seminars and conferences	TBD	CM, CC, & PIO	\$2,500
				\$21,500

Positions Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
City Manager	N/A	1	1	1
Assistant Manager	33	1	0	
Public Information Officer	21	1	1	2
City Clerk	19	1	1	
Administrative Assistant	9	1	1	1
Full-Time Total		5	4	4

Legal

Org. 1030

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$226,594	\$230,673	\$240,151
Seasonal	\$0	\$0	\$0
Operating	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
Debt Service	\$0	\$0	- *
Total:	\$226,594	\$230,673	\$240,151
Full-Time Positions	0	0	0
Part-Time Positions	0	0	0

Purpose and Mission:

The primary mission of the City Attorney is to protect the legal interests of the City of New Bern. The City Attorney provides advice to the Mayor, Board of Aldermen, City boards and commissions, and City administration and departments. He prepares for and attends Board of Aldermen meetings, researches questions raised, and prepares various resolutions and legal documents on behalf of the City.

FY20-21 Budget Highlights*Personnel Services:*

- A 4.2% increase is requested for FY20-21, which is reflective of the CPI for the last two years

**Debt Service:*

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Legal

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
71 Professional Service		225,465.74	225,673.00	235,151.00
1111-100-1030-710-000-000-71120-	Legal Professional Services	225,465.74	225,673.00	235,151.00
Total		225,465.74	225,673.00	235,151.00
72 Current Obligations		1,128.02	5,000.00	5,000.00
1111-100-1030-710-000-000-72841-	Miscellaneous Legal Fees	1,128.02	5,000.00	5,000.00
Total		1,128.02	5,000.00	5,000.00
1030 Legal		226,593.76	230,673.00	240,151.00

Special Appropriations

Org. 1050

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$0	\$0	\$0
Seasonal	\$0	\$0	\$0
Operating	\$164,510	\$124,700	\$124,700
Capital Outlay			
Debt Service	\$0	\$0	- *
Total:	\$164,510	\$124,700	\$124,700
Full-Time Positions	0	0	0
Part-Time Positions	0	0	0

Purpose and Mission:

Special Appropriations are funds allocated to Organizations, nonprofits, and various causes throughout the city that benefit the citizens of the City of New Bern. The appropriation for the Public Library is contractual in nature and is identified as such. Other types of funding in this section are for ward projects by the Mayor and each Alderman. Miscellaneous items and expenses that are not well integrated into other specific divisions of the budget are also included in Special Appropriations.

FY20-21 Budget Highlights:*Operating:*

- \$16,000 - funding for Craven 100 Alliance
- \$75,000 - funding for contractual agreement for Public Library
- Funding for ward appropriations remain at \$1,000 each
- \$25,000 - funds for special projects that may arise during budget

**Debt Service:*

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Special Appropriations

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
76 Contr-Grants-Subsidy		164,510.36	124,700.00	124,700.00
<u>1111-100-1050-745-000-000-76120-</u>	Allowance for Economic Devel	15,158.00	16,000.00	16,000.00
<u>1111-100-1050-745-000-000-76122-</u>	Taxes Due-Acquired Property	0.00	0.00	0.00
<u>1111-100-1050-745-000-000-76123-</u>	Christmas Decorations	637.36	1,200.00	1,200.00
<u>1111-100-1050-745-000-000-76125-</u>	Public Library	75,000.00	75,000.00	75,000.00
<u>1111-100-1050-745-000-000-76126-</u>	Appropriation - Mayor	1,000.00	1,000.00	1,000.00
<u>1111-100-1050-745-000-000-76127-</u>	Appropriation Alderman Ward 1	500.00	1,000.00	1,000.00
<u>1111-100-1050-745-000-000-76128-</u>	Appropriation Alderman Ward 2	827.29	1,000.00	1,000.00
<u>1111-100-1050-745-000-000-76129-</u>	Appropriation Alderman Ward 3	869.32	1,000.00	1,000.00
<u>1111-100-1050-745-000-000-76130-</u>	Appropriation Alderman Ward 4	0.00	1,000.00	1,000.00
<u>1111-100-1050-745-000-000-76131-</u>	Appropriation Alderman Ward 5	815.50	1,000.00	1,000.00
<u>1111-100-1050-745-000-000-76132-</u>	Appropriation Alderman Ward 6	0.00	1,000.00	1,000.00
<u>1111-100-1050-745-000-000-76133-</u>	OSHA Fines	0.00	500.00	500.00
<u>1111-100-1050-745-000-000-76135-</u>	Spec Appr Community Develop	8,677.93	25,000.00	25,000.00
<u>1111-100-1050-745-000-000-76410-</u>	Payments Made on Agreement	61,024.96	0.00	0.00
Total		164,510.36	124,700.00	124,700.00
1050 Special Appropriations		164,510.36	124,700.00	124,700.00

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$0	\$0	\$0
Seasonal	\$0	\$0	\$0
Operating	\$34,963	\$34,810	\$49,660
Capital Outlay	\$0	\$0	\$0
Debt Service	\$0	\$0	- *
Total:	\$34,963	\$34,810	\$49,660

Full-Time Positions	0	0	0
Part-Time Positions	0	0	0

Purpose and Mission:

The purpose of public access programming is to show city government at work. The City of New Bern has access to a PEG television channel on cable channel 3 with Altice/Suddenlink Communications. City 3 TV is a public asset provided by Altice/Suddenlink Communications as partial compensation for its cable franchise.

In

FY20-21 Budget Highlights:*Operating:*

- \$26,500 for remote broadcast & record of government meetings & Facebook Live with Swagit. \$2,400 convert/upload 197 VHS tapes of gov't meetings into cloud-based video storage.

**Debt Service:*

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

PEG

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
71 Professional Service		28,973.88	32,500.00	34,900.00
<u>1111-100-1060-710-000-000-71190-</u>	Other Professional Services	28,973.88	32,500.00	34,900.00
Total		28,973.88	32,500.00	34,900.00
72 Current Obligations		0.00	0.00	0.00
<u>1111-100-1060-710-000-000-72130-</u>	Employee Travel & Training	0.00	0.00	0.00
<u>1111-100-1060-710-000-000-72890-</u>	Miscellaneous Other Services	0.00	0.00	0.00
Total		0.00	0.00	0.00
73 Fixed Charges		0.00	0.00	0.00
<u>1111-100-1060-710-000-000-73224-</u>	S & M Contracts IT Eqt	0.00	0.00	0.00
Total		0.00	0.00	0.00
74 Supplies & Materials		5,989.15	2,310.00	14,760.00
<u>1111-100-1060-710-000-000-74910-</u>	Other Supplies & Materials	0.00	0.00	0.00
<u>1111-100-1060-710-000-000-74914-</u>	Furniture & Eqt Non-Capital	0.00	0.00	0.00
<u>1111-100-1060-710-000-000-74930-</u>	IT Supplies	3,761.81	1,990.00	9,890.00
<u>1111-100-1060-710-000-000-74931-</u>	IT Eqt Restricted-IT Use Only	2,227.34	320.00	4,870.00
Total		5,989.15	2,310.00	14,760.00
75 Capital Outlay		0.00	0.00	0.00
<u>1111-100-1060-710-000-000-75120-</u>	IT Equipment	0.00	0.00	0.00
Total		0.00	0.00	0.00
1060 PEG		34,963.03	34,810.00	49,660.00

Information Technology

Org. 1510

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$546,326	\$704,310	\$712,848
Seasonal	\$0	\$0	\$0
Operating	\$874,711	\$884,379	\$992,721
Capital Outlay	\$66,725	\$100,000	\$50,000
Debt Service	\$55,352	\$8,774	- *
Total:	\$1,543,113	\$1,697,463	\$1,755,569

Full-Time Positions	7	7	7
Part-Time Positions	0	0	0

Purpose and Mission:

The mission of the IT Division is to provide a total source, single point resource for computing, data networking, telephony, cybersecurity, video, and related technology systems support for the City of New Bern.

FY20-21 Budget Highlights:*Operating:*

- Operating costs are increasing. A significant portion of this increase is due to having to maintain support contracts for both Banner/CIS and Munis since the transition to Munis is not complete. For this FY, all Munis support contract costs have been consolidated in the IT budget as opposed to being distributed throughout departmental budgets as was the case last year.

Capital:

- Four capital projects are being proposed. In order of priority they are as follows:
 - Phone System Replacement. A cloud-based service is a viable option that will be considered along with a traditional in-house system. If the cloud service is determined to be the best fit, this capital project will need to be converted to expense funding.

- PD Firewall Replacement. The PD firewall protects the City's backup internet connection. The equipment is approaching end of life.
- Two Factor Authentication City-Wide Implementation. This technology is already in use by PD personnel who remotely access the City network from their vehicle-mounted Mobile Data Terminals. Expanding its use across the City will provide significantly enhanced protection against the compromise of employee network and email accounts.
- Replacement of Obsolete Data Cabling. Older cabling, while still functional, does not have the data handling capacity of newer cable. Over the past few years there has been a significant increase in the number of users and devices on our network as well as in the volume of network traffic generated by the typical employee, which is causing the older cabling in some buildings to become a bottleneck.

**Debt Service:*

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Information Technology

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		392,651.81	499,486.00	505,131.00
<u>1111-150-1510-710-000-000-61101-</u>	Salaries & Wages Regular	374,365.79	470,562.00	475,482.00
<u>1111-150-1510-710-000-000-61103-</u>	Salaries & Wages Vac Payout	0.00	0.00	0.00
<u>1111-150-1510-710-000-000-61121-</u>	Salaries & Wages Overtime	2,705.58	3,675.00	3,500.00
<u>1111-150-1510-710-000-000-61131-</u>	Salaries & Wages Standby	6,308.60	11,025.00	9,049.00
<u>1111-150-1510-710-000-000-61141-</u>	Salaries & Wages Call Back	5,071.84	8,400.00	11,380.00
<u>1111-150-1510-710-000-000-61142-</u>	Salaries & Wages Storm-CB	0.00	0.00	0.00
<u>1111-150-1510-710-000-000-61181-</u>	Salaries & Wages Benefits	4,200.00	5,824.00	5,720.00
Total		392,651.81	499,486.00	505,131.00
62 Fringe Benefits		153,673.82	204,824.00	207,717.00
<u>1111-150-1510-710-000-000-62110-</u>	Social Security Tax	23,411.90	30,969.00	30,096.00
<u>1111-150-1510-710-000-000-62112-</u>	Medicare Tax	5,475.38	7,243.00	7,039.00
<u>1111-150-1510-710-000-000-62210-</u>	State Retirement	28,117.87	44,704.00	49,270.00
<u>1111-150-1510-710-000-000-62220-</u>	401K Supplement Retirement Reg	17,962.47	24,975.00	24,271.00
<u>1111-150-1510-710-000-000-62810-</u>	Health Insurance	77,950.20	96,177.00	96,177.00
<u>1111-150-1510-710-000-000-62820-</u>	Workers Compensation	756.00	756.00	864.00
Total		153,673.82	204,824.00	207,717.00
71 Professional Service		13,843.75	28,500.00	5,500.00
<u>1111-150-1510-710-000-000-71190-</u>	Other Professional Services	13,843.75	28,500.00	5,500.00
Total		13,843.75	28,500.00	5,500.00
72 Current Obligations		118,187.82	105,187.00	107,183.00
<u>1111-150-1510-710-000-000-72130-</u>	Employee Travel & Training	13,556.79	18,684.00	11,010.00
<u>1111-150-1510-710-000-000-72138-</u>	Educational Assistance	0.00	0.00	0.00
<u>1111-150-1510-710-000-000-72190-</u>	Other Travel & Training	0.00	0.00	0.00
<u>1111-150-1510-710-000-000-72210-</u>	Telephone Service	47,476.59	43,358.00	43,358.00
<u>1111-150-1510-710-000-000-72215-</u>	Communications Services	19,315.00	30,200.00	42,815.00
<u>1111-150-1510-710-000-000-72532-</u>	Central Garage Charges	1,643.97	2,945.00	0.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Information Technology

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
<u>1111-150-1510-710-000-000-72590-</u>	R & M Other	0.00	0.00	0.00
<u>1111-150-1510-710-000-000-72820-</u>	Temporary Help Services	16,997.99	10,000.00	10,000.00
<u>1111-150-1510-710-000-000-72890-</u>	Miscellaneous Other Services	19,197.48	0.00	0.00
Total		118,187.82	105,187.00	107,183.00
73 Fixed Charges		726,718.76	726,242.00	863,678.00
<u>1111-150-1510-710-000-000-73130-</u>	Lease Program - Copier/Printer	725.31	768.00	0.00
<u>1111-150-1510-710-000-000-73210-</u>	S & M Contracts	5,291.89	0.00	0.00
<u>1111-150-1510-710-000-000-73224-</u>	S & M Contracts IT Eqt	468,947.36	472,334.00	602,988.00
<u>1111-150-1510-710-000-000-73230-</u>	S & M Contracts Comm Eqt	249,203.81	249,440.00	257,990.00
<u>1111-150-1510-710-000-000-73231-</u>	S & M Contracts Wireless Eqt	2,550.39	3,700.00	2,700.00
Total		726,718.76	726,242.00	863,678.00
74 Supplies & Materials		15,960.88	24,450.00	16,360.00
<u>1111-150-1510-710-000-000-74510-</u>	Fuel Charges	156.16	250.00	200.00
<u>1111-150-1510-710-000-000-74610-</u>	Office Supplies & Materials	4,825.03	500.00	800.00
<u>1111-150-1510-710-000-000-74914-</u>	Furniture & Eqt Non-Capital	787.21	1,300.00	1,300.00
<u>1111-150-1510-710-000-000-74930-</u>	IT Supplies	7,085.95	5,600.00	5,600.00
<u>1111-150-1510-710-000-000-74931-</u>	IT Eqt Restricted-IT Use Only	3,106.53	16,800.00	8,460.00
<u>1111-150-1510-710-000-000-74991-</u>	COVID-19	0.00	0.00	0.00
<u>1111-150-1510-710-000-000-74995-</u>	PCard Purchases	0.00	0.00	0.00
Total		15,960.88	24,450.00	16,360.00
75 Capital Outlay		66,724.83	100,000.00	50,000.00
<u>1111-150-1510-710-000-000-75120-</u>	IT Equipment	55,460.44	100,000.00	0.00
<u>1111-150-1510-710-000-000-75190-</u>	Other Equipment	11,264.39	0.00	50,000.00
<u>1111-150-1510-710-000-000-75210-</u>	Motor Vehicles	0.00	0.00	0.00
Total		66,724.83	100,000.00	50,000.00
77 Debt Service		55,351.72	8,774.00	0.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Information Technology

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
<u>1111-150-1510-710-000-000-77101-</u>	I/P Principal Payments	54,384.25	7,882.00	0.00
<u>1111-150-1510-710-000-000-77201-</u>	I/P Interest Payments	967.47	892.00	0.00
Total		55,351.72	8,774.00	0.00
1510 Information Technology		1,543,113.39	1,697,463.00	1,755,569.00

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
TBD	Staff Travel With Personal Vehicles	In & around New Bern	IT Staff	\$100
TBD	Nclgisa Conference	Wilmington, NC	Two Members of IT Staff	\$800
TBD	Tolls and Other Miscellaneous Travel Expenses	Various	IT Staff	\$50
TBD	Online On-Demand Training (LinkedInLearning.com)	Online Training, No Travel	All IT Staff	\$2,760
TBD	Tyler Connect Conference	Orlando, Fl	One Member of IT Staff	\$1,800
TBD	Cisco Catalyst 9000 Network Switch	Online Training, No Travel	One Member of IT Staff	\$3,000
TBD	Intro to DNA (Network Switch Software)	Online Training, No Travel	One Member of IT Staff	\$2,500
				\$11,010

Information Technology

Org. 1510

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Information Technology Manager	27	1	1	1
Senior IT Analyst	22	1	1	1
IT Systems Analyst	19	2	2	2
IT Infrastructure Analyst	19	1	1	1
IT Technician	16	2	2	2
Full-Time Total		7	7	7

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$649,640	\$761,893	\$824,841
Seasonal	\$1,747	\$0	\$0
Operating	\$319,897	\$306,326	\$338,105
Capital Outlay	\$0	\$0	\$0
Debt Service	\$118,271	\$47,562	- *
Total:	\$1,089,554	\$1,115,781	\$1,162,946

Full-Time Positions	9	9	9
Part-Time Positions	0	0	0

Purpose and Mission:

Accounting provides financial management for all City funds and transactions; administers debt policies, fixed asset policies and oversees internal controls, other financial related policies and procedures. Accounting is responsible for maintaining the accounting system in accordance with generally accepted accounting principles; processes payroll, accounts payable and accounts receivables. Accounting coordinates the audit function to ensure that the City's Annual Independent Audit is performed timely and accurately; works closely with auditors to prepare the Comprehensive Annual Financial Report. Accounting is responsible for the preparation of various Federal, State and internal reports; monitors all grant programs to ensure compliance. Our mission is to perform all services in a professional, courteous and timely manner and to provide quality customer service in all aspects of our division while ensuring compliance with local, state and federal laws, regulations, policies and reporting requirements. We are dedicated to supporting the City by promptly responding to the needs and requests of City departments.

FY20-21 Budget Highlights

Operating:

- \$146,500 - Contract with Craven County for tax collections

**Debt Service:*

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Accounting

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		447,530.77	525,713.00	573,658.00
<u>1111-200-2010-710-000-000-61101-</u>	Salaries & Wages Regular	424,522.08	505,763.00	553,708.00
<u>1111-200-2010-710-000-000-61103-</u>	Salaries & Wages Vac Payout	3,510.65	0.00	0.00
<u>1111-200-2010-710-000-000-61121-</u>	Salaries & Wages Overtime	15,876.38	18,000.00	18,000.00
<u>1111-200-2010-710-000-000-61161-</u>	Salaries & Wages Seasonal	1,746.66	0.00	0.00
<u>1111-200-2010-710-000-000-61181-</u>	Salaries & Wages Benefits	1,875.00	1,950.00	1,950.00
Total		447,530.77	525,713.00	573,658.00
62 Fringe Benefits		203,855.61	236,180.00	251,183.00
<u>1111-200-2010-710-000-000-62110-</u>	Social Security Tax	26,580.45	32,595.00	34,959.00
<u>1111-200-2010-710-000-000-62112-</u>	Medicare Tax	6,216.40	7,623.00	8,176.00
<u>1111-200-2010-710-000-000-62210-</u>	State Retirement	34,424.77	47,052.00	57,231.00
<u>1111-200-2010-710-000-000-62220-</u>	401K Supplement Retirement Reg	20,680.37	26,286.00	28,193.00
<u>1111-200-2010-710-000-000-62810-</u>	Health Insurance	115,086.62	121,810.00	121,810.00
<u>1111-200-2010-710-000-000-62820-</u>	Workers Compensation	867.00	814.00	814.00
Total		203,855.61	236,180.00	251,183.00
71 Professional Service		86,626.63	64,200.00	64,200.00
<u>1111-200-2010-710-000-000-71110-</u>	Accounting Prof Services	70,500.00	55,000.00	55,000.00
<u>1111-200-2010-710-000-000-71190-</u>	Other Professional Services	16,126.63	9,200.00	9,200.00
Total		86,626.63	64,200.00	64,200.00
72 Current Obligations		55,135.36	49,817.00	75,160.00
<u>1111-200-2010-710-000-000-72130-</u>	Employee Travel & Training	2,715.60	11,300.00	13,010.00
<u>1111-200-2010-710-000-000-72138-</u>	Educational Assistance	0.00	2,000.00	2,000.00
<u>1111-200-2010-710-000-000-72210-</u>	Telephone Service	638.56	640.00	650.00
<u>1111-200-2010-710-000-000-72410-</u>	Printing	911.41	900.00	5,000.00
<u>1111-200-2010-710-000-000-72510-</u>	R & M Buildings	90.00	500.00	0.00
<u>1111-200-2010-710-000-000-72512-</u>	R & M Buidlgs Restricted - PW	0.00	0.00	0.00
<u>1111-200-2010-710-000-000-72520-</u>	R & M Equipment	0.00	0.00	0.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Accounting

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-200-2010-710-000-000-72820-	Temporary Help Services	14,050.04	0.00	15,000.00
1111-200-2010-710-000-000-72842-	Property Foreclosures	6,209.52	4,500.00	4,500.00
1111-200-2010-710-000-000-72890-	Miscellaneous Other Services	30,520.23	29,977.00	35,000.00
Total		55,135.36	49,817.00	75,160.00
73 Fixed Charges		164,070.28	183,779.00	186,145.00
1111-200-2010-710-000-000-73130-	Lease Program - Copier/Printer	6,084.48	6,475.00	6,500.00
1111-200-2010-710-000-000-73210-	S & M Contracts	19,380.83	32,277.00	32,810.00
1111-200-2010-710-000-000-73332-	Fidelity Bond	347.00	350.00	350.00
1111-200-2010-710-000-000-73810-	Dues & Subscriptions	1,170.26	2,127.00	1,435.00
1111-200-2010-710-000-000-73912-	Vehicle Tax Refund	0.00	0.00	0.00
1111-200-2010-710-000-000-73916-	Vehicle Collection Fee	61.05	50.00	50.00
1111-200-2010-710-000-000-73918-	AD Valorem Collection Fee	137,026.66	142,500.00	145,000.00
1111-200-2010-710-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		164,070.28	183,779.00	186,145.00
74 Supplies & Materials		14,064.42	8,530.00	12,600.00
1111-200-2010-710-000-000-74120-	Janitorial Supplies	114.66	500.00	500.00
1111-200-2010-710-000-000-74610-	Office Supplies & Materials	3,299.47	4,000.00	4,000.00
1111-200-2010-710-000-000-74930-	IT Supplies	1,540.39	2,000.00	5,000.00
1111-200-2010-710-000-000-74931-	IT Eqt Restricted-IT Use Only	9,109.90	2,030.00	3,100.00
1111-200-2010-710-000-000-74991-	COVID-19	0.00	0.00	0.00
1111-200-2010-710-000-000-74995-	PCard Purchases	0.00	0.00	0.00
1111-200-2010-710-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
Total		14,064.42	8,530.00	12,600.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Accounting

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
77 Debt Service		118,270.82	47,562.00	0.00
<u>1111-200-2010-710-000-000-77101-</u>	I/P Principal Payments	114,956.00	42,730.00	0.00
<u>1111-200-2010-710-000-000-77201-</u>	I/P Interest Payments	3,314.82	4,832.00	0.00
Total		118,270.82	47,562.00	0.00
2010 Accounting		1,089,553.89	1,115,781.00	1,162,946.00

Dues & Subscriptions

Name of Organization	Projected Cost
NC Local Government Budget Officers Association Dues	\$100
AICPA Membership	\$0
CPA License Renewal	\$60
NC Local Government Finance Officers Association Dues	\$150
Government Finance Officers Association Dues	\$250
NCACPA Membership	\$0
American Payroll Association	\$295
Payroll Alert Subscription	\$200
ICMA Membership	\$200
Business Management Daily	
Sun Journal Subscription	\$180
	\$1,435

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
April	Tyler Connect		2 Employees	\$2,500
August	Intro to Local Government	Chapel Hill - SOG	2 Employees TBD	\$1,600
March	NCGFOA Spring Finance Officers Conference	Durham, NC	Director & Accounting Manager	\$1,504
July	NCGFOA Summer Conference	Wrightsville Beach, NC	Director & Accounting Manager	\$2,516
July	NCLGIA Summer Conference	Wrightsville Beach, NC	Director & Accounting Manager	\$900
July	NCLGBA Summer Conference	Atlantic Beach, NC	Director & Accounting Manager	\$616
June	NC State Treasurer's Conference	Chapel Hill - SOG	Director & Accounting Manager	\$670
May	Comprehensive Annual Financial Report	Chapel Hill - SOG	2 Employees	\$400
Oct	NCGFOA Fall Finance Officers Conference	Winston-Salem, NC	Director & Accounting Manager	\$1,005
	Sales & Use Tax Essentials (Annual Update)	Raleigh	AP Team	\$299
	APA Webinars/Other Meetings & Seminars TBD	Online	AP & Payroll Team	\$1,000
				\$13,010

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Requested</u>
Director of Finance	32	1	1	1
Accounting Manager	24	1	1	1
Senior Accountant	20	1	1	2
Budget and Management Analyst	21	1	0	0
Accountant	17	1	1	0
Accounting Technician II	13	3	3	4
Administrative Assistant	11	1	1	1
Accounting Technician I	10		1	0
Full-Time Total		9	9	9

Purchasing/Warehouse

Org. 2020

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$220,406	\$269,777	\$273,309
Seasonal	\$0	\$0	\$0
Operating	\$160,036	\$94,082	\$93,954
Capital Outlay	\$0	\$0	\$0
Debt Service	\$43,372	\$18,685	- *
Total:	\$423,814	\$382,544	\$367,263
Full-Time Positions	4	4	4
Full-Time Positions	0	0	0

Purpose and Mission:

The Purchasing & Warehouse Division of the City of New Bern strives to meet the needs of all departments by providing warehoused materials and, where applicable, practice just in time procurement of products and services. Staff works as a team to create and maintain a customer service focused Organization to all internal and external stakeholders. The Purchasing and Warehouse Division is committed to streamlining processes, just in time products and services procurement, and procuring the commodities needed, while maintaining adequate inventory levels housed at the City's Warehouse Facility.

FY20-21 Budget Highlights:****Debt Service:***

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Purchasing & Warehouse

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		154,381.30	183,395.00	185,314.00
<u>1111-200-2020-710-000-000-61101-</u>	Salaries & Wages Regular	146,795.68	173,237.00	175,156.00
<u>1111-200-2020-710-000-000-61121-</u>	Salaries & Wages Overtime	362.13	2,000.00	2,000.00
<u>1111-200-2020-710-000-000-61131-</u>	Salaries & Wages Standby	6,369.71	6,800.00	6,800.00
<u>1111-200-2020-710-000-000-61141-</u>	Salaries & Wages Call Back	28.78	500.00	500.00
<u>1111-200-2020-710-000-000-61161-</u>	Salaries & Wages Seasonal	0.00	0.00	0.00
<u>1111-200-2020-710-000-000-61181-</u>	Salaries & Wages Benefits	825.00	858.00	858.00
Total		154,381.30	183,395.00	185,314.00
62 Fringe Benefits		66,024.30	86,382.00	87,995.00
<u>1111-200-2020-710-000-000-62110-</u>	Social Security Tax	9,247.58	11,371.00	11,211.00
<u>1111-200-2020-710-000-000-62112-</u>	Medicare Tax	2,162.74	2,660.00	2,622.00
<u>1111-200-2020-710-000-000-62210-</u>	State Retirement	10,955.80	16,414.00	18,353.00
<u>1111-200-2020-710-000-000-62220-</u>	401K Supplement Retirement Reg	6,996.68	9,170.00	9,041.00
<u>1111-200-2020-710-000-000-62810-</u>	Health Insurance	30,833.46	40,113.00	40,112.00
<u>1111-200-2020-710-000-000-62820-</u>	Workers Compensation	5,828.04	6,654.00	6,656.00
Total		66,024.30	86,382.00	87,995.00
72 Current Obligations		47,638.54	24,404.00	21,455.00
<u>1111-200-2020-710-000-000-72130-</u>	Employee Travel & Training	14,650.03	2,130.00	2,130.00
<u>1111-200-2020-710-000-000-72138-</u>	Educational Assistance	0.00	0.00	0.00
<u>1111-200-2020-710-000-000-72210-</u>	Telephone Service	638.56	625.00	625.00
<u>1111-200-2020-710-000-000-72310-</u>	Utilities	9,954.20	9,000.00	10,000.00
<u>1111-200-2020-710-000-000-72410-</u>	Printing	0.00	0.00	0.00
<u>1111-200-2020-710-000-000-72510-</u>	R & M Buildings	0.00	0.00	0.00
<u>1111-200-2020-710-000-000-72512-</u>	R & M Buildings Restricted - PW	0.00	0.00	0.00
<u>1111-200-2020-710-000-000-72520-</u>	R & M Equipment	522.93	1,500.00	1,000.00
<u>1111-200-2020-710-000-000-72532-</u>	Central Garage Charges	2,166.52	3,954.00	0.00
<u>1111-200-2020-710-000-000-72590-</u>	R & M Other	928.50	750.00	750.00
<u>1111-200-2020-710-000-000-72610-</u>	Freight Express Deliveries	6,447.87	6,000.00	6,500.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Purchasing & Warehouse

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-200-2020-710-000-000-72820-	Temporary Help Services	11,766.35	0.00	0.00
1111-200-2020-710-000-000-72890-	Miscellaneous Other Services	563.58	445.00	450.00
1111-200-2020-710-000-000-72999-	Current Obligations City Wide	0.00	0.00	0.00
Total		47,638.54	24,404.00	21,455.00
73 Fixed Charges		59,755.44	63,993.00	65,479.00
1111-200-2020-710-000-000-73115-	Kale Road Rent	48,153.00	47,231.00	47,231.00
1111-200-2020-710-000-000-73130-	Lease Program - Copier/Printer	2,262.55	1,990.00	1,990.00
1111-200-2020-710-000-000-73190-	Miscellaneous Other Rentals	575.86	598.00	600.00
1111-200-2020-710-000-000-73210-	S & M Contracts	6,958.79	11,953.00	11,953.00
1111-200-2020-710-000-000-73230-	S & M Contracts Comm Eqt	1,615.24	1,616.00	3,100.00
1111-200-2020-710-000-000-73810-	Dues & Subscriptions	190.00	605.00	605.00
1111-200-2020-710-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		59,755.44	63,993.00	65,479.00
74 Supplies & Materials		3,850.60	5,685.00	7,020.00
1111-200-2020-710-000-000-74110-	Uniforms	569.12	600.00	350.00
1111-200-2020-710-000-000-74120-	Janitorial Supplies	17.19	150.00	300.00
1111-200-2020-710-000-000-74510-	Fuel Charges	589.79	750.00	500.00
1111-200-2020-710-000-000-74542-	Garage Supplies Non-Inventory	0.00	0.00	0.00
1111-200-2020-710-000-000-74610-	Office Supplies & Materials	1,907.38	2,000.00	1,000.00
1111-200-2020-710-000-000-74910-	Other Supplies & Materials	39.93	500.00	500.00
1111-200-2020-710-000-000-74931-	IT Eqt Restricted-IT Use Only	268.00	1,185.00	4,020.00
1111-200-2020-710-000-000-74944-	Fuel Charges Non-Highway	0.00	0.00	0.00
1111-200-2020-710-000-000-74970-	Safety Supplies	0.00	0.00	0.00
1111-200-2020-710-000-000-74990-	Miscellaneous Supplies	459.19	500.00	350.00
1111-200-2020-710-000-000-74991-	COVID-19	0.00	0.00	0.00
1111-200-2020-710-000-000-74995-	PCard Purchases	0.00	0.00	0.00
1111-200-2020-710-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
Total		3,850.60	5,685.00	7,020.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Purchasing & Warehouse

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
75 Capital Outlay		0.00	0.00	0.00
<u>1111-200-2020-710-000-000-75190-</u>	Other Equipment	0.00	0.00	0.00
Total		0.00	0.00	0.00
77 Debt Service		43,372.48	18,685.00	0.00
<u>1111-200-2020-710-000-000-77101-</u>	I/P Principal Payments	42,062.32	16,885.00	0.00
<u>1111-200-2020-710-000-000-77201-</u>	I/P Interest Payments	1,310.16	1,800.00	0.00
Total		43,372.48	18,685.00	0.00
78 Shared Services		48,791.59	0.00	0.00
<u>1111-200-2020-710-000-000-78196-</u>	Issue Ticket Clearing	0.00	0.00	0.00
<u>1111-200-2020-710-000-000-78198-</u>	Warehouse Inventory	48,791.59	0.00	0.00
Total		48,791.59	0.00	0.00
2020 Purchasing & Warehouse		423,814.25	382,544.00	367,263.00

Dues and Subscriptions

Name of Organization	Projected Cost
Carolina Association of Government Purchasing	\$150
National Institute of Government Purchasing	\$190
Institute for Supply Management	\$265
	\$605

Travel & Training

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
3/4/2020	Carolina Association of Governmental Purchasing Conference	TBD	Manager	\$1,000
TBD	NIGP, Online Training for Certification	TBD	Manager	\$1,000
12/12/2019	NC Contract Administration & Monitoring	Greenville ECU	Manager	\$0
5/6/2019- 5/8/2019	Introduction to Procurement	Wilmington NC	2 Staff	\$60
5/9/2019	Specification Writing	Wilmington NC	2 Staff	\$20
9/14/2019	Eastern Regional Training	Jacksonville NC	2 Staff	\$50
				\$2,130

Purchasing/WarehouseOrg. 2020

Positions Summary

		<u>FY18-19</u>	<u>FY 19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Requested</u>
Purchasing and Warehouse Manager	19	1	1	1
Warehouse Assistant	9	2	2	2
Inventory Control Clerk	7	1	1	1
Full-Time Total		4	4	4

Human Resources

Org. 3010

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$437,022	\$496,231	\$480,743
Seasonal	\$0	\$0	\$0
Operating	\$100,113	\$87,294	\$85,233
Capital Outlay	\$0	\$0	\$0
Debt Service	\$16,807	\$6,759	- *
Total:	\$553,942	\$590,284	\$565,976

Full-Time Positions	5	5	5
Part-Time Positions	0	0	0

Purpose and Mission:

The Human Resources Department strives to enhance operational effectiveness and efficiency while serving the City's employees, meeting departmental needs, and conducting business in a legal, fair and consistent manner. The department's overall objective is to maintain an environment that fosters workplace safety, encourages employee development, and promotes fair hiring and employment practices as well as a diverse work group.

The department is committed to ongoing efforts to reduce workplace accidents, lost time cases, restricted duty cases and claims cost associated with workplace accidents. We will continue to be responsive to departmental needs for training that promotes workplace safety and awareness for all employees. In addition, we will strive to continue to reduce claims costs without compromising necessary medical services for injured employees.

In our ongoing effort to maintain a comprehensive quality health care plan while managing costs, we continue to work closely with Maestro Health, our Health Insurance Third Party Administrator and AJ Gallagher, our Health Insurance Broker, to design effective and efficient healthcare and wellness programs which will address our specific needs while complying with Federal regulations. We have experienced good participation in the city's Wellness Program and expect that its ongoing expansion will continue to result in increased program participation and in chronic disease management as well as a workforce who embraces healthier lifestyles. A successful Wellness Program is a key component to claims reduction and managing health care costs.

FY20-21 Budget Highlights*Operating:*

- \$25,000 - Medical Professional Services - Increase in this line is primarily due to a rise in vendor cost associated with some pre-employment screenings.

**Debt Service:*

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Human Resources

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		321,760.93	365,496.00	351,172.00
<u>1111-300-3010-710-000-000-61101-</u>	Salaries & Wages Regular	319,535.93	361,182.00	346,858.00
<u>1111-300-3010-710-000-000-61103-</u>	Salaries & Wages Vac Payout	0.00	0.00	0.00
<u>1111-300-3010-710-000-000-61121-</u>	Salaries & Wages Overtime	0.00	2,000.00	2,000.00
<u>1111-300-3010-710-000-000-61151-</u>	Salaries & Wages Part-Time	0.00	0.00	0.00
<u>1111-300-3010-710-000-000-61161-</u>	Salaries & Wages Seasonal	0.00	0.00	0.00
<u>1111-300-3010-710-000-000-61181-</u>	Salaries & Wages Benefits	2,225.00	2,314.00	2,314.00
Total		321,760.93	365,496.00	351,172.00
62 Fringe Benefits		115,260.54	130,735.00	129,571.00
<u>1111-300-3010-710-000-000-62110-</u>	Social Security Tax	18,952.82	22,661.00	21,064.00
<u>1111-300-3010-710-000-000-62112-</u>	Medicare Tax	4,432.51	5,300.00	4,927.00
<u>1111-300-3010-710-000-000-62210-</u>	State Retirement	24,997.80	32,505.00	34,484.00
<u>1111-300-3010-710-000-000-62220-</u>	401K Supplement Retirement Reg	15,271.89	18,160.00	16,987.00
<u>1111-300-3010-710-000-000-62810-</u>	Health Insurance	48,655.52	47,029.00	47,029.00
<u>1111-300-3010-710-000-000-62820-</u>	Workers Compensation	588.00	580.00	580.00
<u>1111-300-3010-710-000-000-62840-</u>	Employee Awards	2,362.00	4,500.00	4,500.00
Total		115,260.54	130,735.00	129,571.00
71 Professional Service		37,225.40	33,750.00	38,425.00
<u>1111-300-3010-710-000-000-71114-</u>	Medical Professional Services	24,511.00	21,000.00	25,000.00
<u>1111-300-3010-710-000-000-71190-</u>	Other Professional Services	12,714.40	12,750.00	13,425.00
Total		37,225.40	33,750.00	38,425.00
72 Current Obligations		35,031.67	20,294.00	18,100.00
<u>1111-300-3010-710-000-000-72130-</u>	Employee Travel & Training	390.00	2,900.00	2,900.00
<u>1111-300-3010-710-000-000-72190-</u>	Other Travel & Training	0.00	3,000.00	3,000.00
<u>1111-300-3010-710-000-000-72310-</u>	Utilities	6,198.67	6,000.00	6,000.00
<u>1111-300-3010-710-000-000-72410-</u>	Printing	33.54	200.00	200.00
<u>1111-300-3010-710-000-000-72512-</u>	R & M Bldgs Restricted - PW	22,875.00	0.00	0.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Human Resources

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-300-3010-710-000-000-72532-	Central Garage Charges	2,475.72	2,297.00	0.00
1111-300-3010-710-000-000-72790-	Advertising	1,872.84	4,000.00	4,000.00
1111-300-3010-710-000-000-72820-	Temporary Help Services	219.78	1,000.00	500.00
1111-300-3010-710-000-000-72890-	Miscellaneous Other Services	966.12	897.00	1,500.00
1111-300-3010-710-000-000-72999-	Current Obligations City Wide	0.00	0.00	0.00
Total		35,031.67	20,294.00	18,100.00
73 Fixed Charges		21,058.88	25,310.00	18,013.00
1111-300-3010-710-000-000-73130-	Lease Program - Copier/Printer	5,096.98	5,673.00	5,673.00
1111-300-3010-710-000-000-73210-	S & M Contracts	14,268.32	17,582.00	10,280.00
1111-300-3010-710-000-000-73810-	Dues & Subscriptions	1,693.58	2,055.00	2,060.00
1111-300-3010-710-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		21,058.88	25,310.00	18,013.00
74 Supplies & Materials		6,797.13	7,940.00	10,695.00
1111-300-3010-710-000-000-74510-	Fuel Charges	725.99	500.00	500.00
1111-300-3010-710-000-000-74610-	Office Supplies & Materials	2,360.26	2,500.00	2,500.00
1111-300-3010-710-000-000-74910-	Other Supplies & Materials	0.00	0.00	0.00
1111-300-3010-710-000-000-74931-	IT Eqt Restricted-IT Use Only	1,941.35	2,440.00	2,695.00
1111-300-3010-710-000-000-74960-	Flowers & Memorials	937.59	500.00	500.00
1111-300-3010-710-000-000-74970-	Safety Supplies	0.00	1,000.00	1,000.00
1111-300-3010-710-000-000-74990-	Miscellaneous Supplies	831.94	1,000.00	3,500.00
1111-300-3010-710-000-000-74991-	COVID-19	0.00	0.00	0.00
1111-300-3010-710-000-000-74995-	PCard Purchases	0.00	0.00	0.00
1111-300-3010-710-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
Total		6,797.13	7,940.00	10,695.00
77 Debt Service		16,807.46	6,759.00	0.00
1111-300-3010-710-000-000-77101-	I/P Principal Payments	16,336.00	6,072.00	0.00
1111-300-3010-710-000-000-77201-	I/P Interest Payments	471.46	687.00	0.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Human Resources

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
Total		16,807.46	6,759.00	0.00
3010 Human Resources		553,942.01	590,284.00	565,976.00

Dues & Subscriptions

Name of Organization	Projected Cost
NC Employment Law Letter	\$400
Family and Medical Leave Handbook	\$500
Fair Labor Standards Handbook	\$500
SHRM Membership	\$220
American Society of Safety Professionals (ASSP) Membership	\$185
NC Association of Local Governmental Employee Safety Officials (NCALGES)	\$75
Certified Safety Professional (CSP) Annual Certification	\$180
	\$2,060

Travel & Training

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
May-21	Public Employment Law Update	Chapel Hill, NC	Assistant Director of HR	\$600
TBD	EEOC Technical Assistance Seminar	Chapel Hill, NC	Director of HR	\$500
TBD	Unannounced courses on relevant employment topics	Wilmington, Greenville, NC	All HR Staff	\$700
TBD	Various Safety Continuing Education Workshop	To Be Determined	Safety Officer	\$500
Sep-21	American Society of Safety Professionals Conf.	Myrtle Beach, SC	Safety Officer	\$600
				\$2,900

Human Resources

Org. 3010

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Requested</u>
Director of Human Resources	30	1	1	1
Assistant Director of Human Resources	23	1	1	1
Safety Officer	19	1	1	1
Human Resources Technician	14	1	1	1
Human Resources Assistant	11	1	1	1
	Full-Time Total	5	5	5

Police

Org. 4010

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$8,312,745	\$9,022,645	\$8,573,288
Seasonal	\$17,214	\$16,300	\$12,000
Operating	\$1,555,760	\$1,705,507	\$1,450,019
Capital Outlay	\$838,928	\$505,640	\$499,866
Debt Service	\$685,833	\$699,725	- *
Total:	\$11,410,480	\$11,949,817	\$10,535,173

Full-Time Positions	117	117	117
Part-Time Positions	1	1	1

Purpose and Mission:

The primary mission of the New Bern Police Department is the protection of life and property, maintaining peace and order, the provision of timely emergency response and other police related services to the citizens of New Bern in a consistent and impartial manner with respect to enforcement of the law. This budget supports the mission by focusing operating expenses on obtaining and maintaining an authorized strength that is well trained, supporting growing technology changes in equipment, and continuing to update the aging vehicle fleet.

In

FY20-21 Budget Highlights:*Operations:*

- Medical Professional Services increased \$5,197 due to Pulmonary Function Test required by OSHA for all sworn personnel.
- Public Works Restricted \$25,000 requesting remodeling of existing bathrooms
- Repair & Maintenance of Vehicles increased 22,200 for warped doors and rusting of vehicles
- Other Repair and Maintenance Costs covered by City Garage for motorcycles and vehicles
- Other Supplies and Materials increase to replace Special Response Team equipment which has reached end of life - \$22,600 vests and helmets

***Debt Service:**

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Police

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		5,789,079.31	6,207,115.00	5,847,856.00
<u>1111-400-4010-720-000-000-61101-</u>	Salaries & Wages Regular	5,124,203.48	5,569,533.00	5,141,392.00
<u>1111-400-4010-720-000-000-61103-</u>	Salaries & Wages Vac Payout	53,020.33	20,000.00	40,000.00
<u>1111-400-4010-720-000-000-61105-</u>	Salaries & Wages Sep Allow LEO	210,230.26	224,281.00	224,281.00
<u>1111-400-4010-720-000-000-61108-</u>	Salaries & Wages Stm Admin Wrkd	0.00	0.00	10,000.00
<u>1111-400-4010-720-000-000-61121-</u>	Salaries & Wages Overtime	263,636.44	235,000.00	250,000.00
<u>1111-400-4010-720-000-000-61131-</u>	Salaries & Wages Standby	40,017.70	35,000.00	50,000.00
<u>1111-400-4010-720-000-000-61141-</u>	Salaries & Wages Call Back	39,982.76	35,000.00	60,000.00
<u>1111-400-4010-720-000-000-61142-</u>	Salaries & Wages Storm CB	0.00	0.00	0.00
<u>1111-400-4010-720-000-000-61151-</u>	Salaries & Wages Part-Time	8,088.75	31,818.00	20,000.00
<u>1111-400-4010-720-000-000-61161-</u>	Salaries & Wages Seasonal	17,213.59	16,300.00	12,000.00
<u>1111-400-4010-720-000-000-61181-</u>	Salaries & Wages Benefits	32,686.00	40,183.00	40,183.00
Total		5,789,079.31	6,207,115.00	5,847,856.00
62 Fringe Benefits		2,540,878.99	2,831,830.00	2,737,432.00
<u>1111-400-4010-720-000-000-62110-</u>	Social Security Tax	346,356.36	384,842.00	337,729.00
<u>1111-400-4010-720-000-000-62112-</u>	Medicare Tax	81,222.71	90,004.00	78,988.00
<u>1111-400-4010-720-000-000-62210-</u>	State Retirement	73,591.98	132,603.00	105,000.00
<u>1111-400-4010-720-000-000-62214-</u>	State Retirement Policemen LEO	372,519.13	431,143.00	444,343.00
<u>1111-400-4010-720-000-000-62220-</u>	401K Supplement Retirement Reg	52,793.07	74,080.00	57,000.00
<u>1111-400-4010-720-000-000-62222-</u>	401K Supplement Retirement SPO	213,974.64	222,239.00	215,000.00
<u>1111-400-4010-720-000-000-62810-</u>	Health Insurance	1,253,667.22	1,355,072.00	1,355,072.00
<u>1111-400-4010-720-000-000-62820-</u>	Workers Compensation	146,753.88	141,847.00	144,300.00
Total		2,540,878.99	2,831,830.00	2,737,432.00
71 Professional Service		30,001.52	41,007.00	54,724.00
<u>1111-400-4010-720-000-000-71114-</u>	Medical Professional Services	1,063.00	3,423.00	8,620.00
<u>1111-400-4010-720-000-000-71190-</u>	Other Professional Services	28,938.52	37,584.00	46,104.00
Total		30,001.52	41,007.00	54,724.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Police

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
72 Current Obligations		556,469.35	603,198.00	300,223.00
1111-400-4010-720-000-000-72130-	Employee Travel & Training	46,497.89	59,123.00	44,283.00
1111-400-4010-720-000-000-72138-	Educational Assistance	7,021.05	7,000.00	7,000.00
1111-400-4010-720-000-000-72210-	Telephone Service	85,352.17	84,072.00	88,872.00
1111-400-4010-720-000-000-72310-	Utilities	87,170.47	97,750.00	91,200.00
1111-400-4010-720-000-000-72410-	Printing	761.68	2,530.00	2,000.00
1111-400-4010-720-000-000-72510-	R & M Buildings	4,208.82	1,500.00	1,500.00
1111-400-4010-720-000-000-72512-	R & M Buildings Restricted - PW	22,322.90	0.00	25,000.00
1111-400-4010-720-000-000-72520-	R & M Equipment	20,113.95	15,000.00	15,000.00
1111-400-4010-720-000-000-72530-	R & M Vehicles	16,771.91	0.00	0.00
1111-400-4010-720-000-000-72532-	Central Garage Charges	249,682.12	307,535.00	0.00
1111-400-4010-720-000-000-72540-	R & M Communication Equipment	8,712.60	15,855.00	12,855.00
1111-400-4010-720-000-000-72590-	R & M Other	1,833.75	4,255.00	4,255.00
1111-400-4010-720-000-000-72790-	Advertising	143.06	1,400.00	720.00
1111-400-4010-720-000-000-72890-	Miscellaneous Other Services	5,876.98	7,178.00	7,538.00
1111-400-4010-720-000-000-72999-	Current Obligations City Wide	0.00	0.00	0.00
Total		556,469.35	603,198.00	300,223.00
73 Fixed Charges		451,921.70	571,875.00	592,566.00
1111-400-4010-720-000-000-73130-	Lease Program - Copier/Printer	23,475.74	31,805.00	25,000.00
1111-400-4010-720-000-000-73190-	Miscellaneous Other Rentals	78,805.46	81,942.00	90,988.00
1111-400-4010-720-000-000-73210-	S & M Contracts	140.00	3,500.00	3,500.00
1111-400-4010-720-000-000-73224-	S & M Contracts IT Eqt	190,929.11	292,855.00	312,052.00
1111-400-4010-720-000-000-73230-	S & M Contracts Comm Eqt	140,525.45	140,526.00	140,526.00
1111-400-4010-720-000-000-73290-	Other Contractual Services	14,328.00	15,180.00	16,000.00
1111-400-4010-720-000-000-73810-	Dues & Subscriptions	3,717.94	6,067.00	4,500.00
1111-400-4010-720-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		451,921.70	571,875.00	592,566.00
74 Supplies & Materials		517,367.99	489,427.00	502,506.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Police

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-400-4010-720-000-000-74110-	Uniforms	64,225.72	63,000.00	64,000.00
1111-400-4010-720-000-000-74120-	Janitorial Supplies	5,652.27	3,500.00	5,000.00
1111-400-4010-720-000-000-74310-	Training Materials	2,107.53	3,510.00	3,125.00
1111-400-4010-720-000-000-74320-	Special Program Materials	2,691.27	4,500.00	4,250.00
1111-400-4010-720-000-000-74510-	Fuel Charges	168,267.96	152,000.00	140,000.00
1111-400-4010-720-000-000-74610-	Office Supplies & Materials	11,737.64	12,700.00	12,700.00
1111-400-4010-720-000-000-74910-	Other Supplies & Materials	103,924.63	86,707.00	112,890.00
1111-400-4010-720-000-000-74914-	Furniture & Eqt Non-Capital	17,094.99	0.00	0.00
1111-400-4010-720-000-000-74930-	IT Supplies	15,047.65	12,000.00	15,000.00
1111-400-4010-720-000-000-74931-	IT Eqt Restricted-IT Use Only	85,863.49	102,960.00	101,040.00
1111-400-4010-720-000-000-74940-	Special Investigations	10,000.00	0.00	0.00
1111-400-4010-720-000-000-74942-	Canine Supplies	3,618.37	8,612.00	9,000.00
1111-400-4010-720-000-000-74944-	Fuel Charges Non-Highway	3,573.99	3,500.00	3,500.00
1111-400-4010-720-000-000-74946-	Ammunition	14,183.64	21,994.00	22,626.00
1111-400-4010-720-000-000-74947-	CALEA	9,378.84	14,444.00	9,375.00
1111-400-4010-720-000-000-74991-	COVID-19	0.00	0.00	0.00
1111-400-4010-720-000-000-74995-	PCard Purchases	0.00	0.00	0.00
1111-400-4010-720-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
1111-400-4010-720-000-000-74999-	Non-Declared Storm Charges	0.00	0.00	0.00
Total		517,367.99	489,427.00	502,506.00
75 Capital Outlay		838,928.13	505,640.00	499,866.00
1111-400-4010-720-000-000-75120-	IT Equipment	260,822.44	40,000.00	0.00
1111-400-4010-720-000-000-75190-	Other Equipment	54,270.50	0.00	89,693.00
1111-400-4010-720-000-000-75210-	Motor Vehicles	523,835.19	465,640.00	410,173.00
1111-400-4010-720-000-000-75415-	Buildings (PW Restricted)	0.00	0.00	0.00
Total		838,928.13	505,640.00	499,866.00
77 Debt Service		685,833.40	699,725.00	0.00
1111-400-4010-720-000-000-77101-	I/P Principal Payments	658,840.23	669,517.00	0.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Police

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
<u>1111-400-4010-720-000-77201-</u>	I/P Interest Payments	26,993.17	30,208.00	0.00
Total		685,833.40	699,725.00	0.00
4010 Police		11,410,480.39	11,949,817.00	10,535,173.00

Dues & Subscriptions

Name of Organization	Projected Cost
NC Law Enforcement Women's Association Annual Dues	\$50
NCIAIA	\$50
FBILeeda	\$200
IACP	\$400
APCO Dues, Memberships and Project Dues APCO-33	\$1,377
NENA	\$392
NC Women's Executive	\$100
NC Victim Assistance Network Annual dues for Agency	\$75
NC Homicide Investigators Association	\$100
NC Association for Identification	\$70
High Tech Crime Investigation Association	\$85
International Association for Property and Evidence	\$150
NC Property and Evidence Association	\$105
NCHIA Dues	\$40
International Crime Scene Investigations Association	\$50
NCPDA - K9 Unit Membership	\$196
NC Association for Chiefs of Police	\$150
Insperity	\$70
National Tactical Officers Association	\$450
NC Tactical Officers Association	\$240
FBINAA	\$150
	\$4,500

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
TBD	ACO Conference	TBD	2 ACO's	\$1,000
TBD	FBI-Leeda	TBD	1 PIO	\$1,100
TBD	FBINAA	Wrightsville Beach, NC	1 Command Staff	\$1,200
TBD	NCPEA	TBD	2 Command Staff	\$2,532
TBD	NC Chief's Conference	Cherokee, NC	2 Command Staff	\$1,750
TBD	Driving Instructor Course	TBD	1 Officer	\$625
TBD	HAZMat Instructor	TBD	1 Officer	\$625
TBD	NCIAIA	TBD	1 IA Lieutenant	\$175
TBD	Background Investigations	NCJA	1 New Recruitment Officer	\$137
TBD	General Instructors	NCJA	2 New Instructors	\$1,204
TBD	FBI-Leeda Supervisor Executive - Seated	Host	6 Officers	\$4,170
TBD	FBI-Leeda Basic Advanced Supervisor Liability	Online	4 Officers	\$1,400
TBD	Specialized Instructor - Firearms	TBD	2 Officers	\$1,208
TBD	Specialized Instructor SCAT	NCJA	2 Officers	\$1,208
TBD	Taser Instructors Recertification	TBD	5 Officers	\$1,125
TBD	Glock Armorer Certification	TBD	2 Officers	\$500
TBD	Remington 870 Armorer	TBD	1 Officer	\$750
TBD	Glock Operator Course	TBD	2 Officers	\$600
TBD	Glock Instructor Course	TBD	1 Officer	\$350
TBD	NC Homicide Investigators Association Training Conference	TBD	1 Detective	\$500
TBD	Interview and Interrogation	NCJA	3 Detectives	\$908
TBD	General Investigations	NCJA	3 Detectives	\$908
TBD	Death Investigations	NCJA	2 Detectives	\$605

TBD	Child Death Investigation	NCJA	2 Detectives	\$605
TBD	Financial Crime Investigations	NCJA	1 Detective	\$303
TBD	NC Property and Evidence Conference	TBD	1 FEU	\$750
TBD	Sirchie Advanced Latent Print Comparison Course	TBD	1 FEU	\$1,500
TBD	NC homicide Investigators Conference	TBD	2 FEU	\$700
TBD	Chemical Processing and Advanced Photo	NCJA	1 FEU	\$281
TBD	Forensic Analysis of Shooting Incidents	NCJA	1 FEU	\$281
TBD	Death and Homicide Investigation Wake Tech	Wake Tech Comm	1 FEU	\$650
TBD	Child Death Investigation	NCJA	1 FEU	\$150
TBD	Child Abuse and Fatality Investigation Wake Tech	Wake Tech Comm	1 FEU	\$350
TBD	General Criminal Investigations	NCJA-Salemburg	1 FEU	\$320
TBD	Basic Sex Crime/Child Abuse Investigations	TBD	1 FEU	\$320
TBD	Occupant Kinematics Online Class - IPTM	TBD	Traffic Officers	\$1,478
TBD	Basic Crash Investigation	NCJA	Traffic Sgt	\$303
TBD	Leadership Development for Law Enforcement Managers	NCJA	Traffic Sgt	\$303
TBD	Drone Operator Recertification	TBD	2 Officers	\$300
TBD	Drone Operator Conference/Registration and Per Diem	TBD	2 Officers	\$1,572
TBD	TRRUTH	NCJA	1 Officer	\$140
TBD	CPTED	NCJA	2 Officers	\$504
TBD	Forensic Analysis for Patrol	NCJA	1 Officer	\$196
TBD	Intro to Crash Investigations	NCJA	2 Officers	\$610
TBD	FBI National Academy - Command Leadership School	TBD	1 Command Staff	\$1,500
TBD	FBI Regional Crisis Neogtiation	NCJA	2 SRT Team Members	\$605
TBD	SWAT I	NCJA	3 SRT Team Members	\$908

TBD	SWAT II	NCJA	3 SRT Team Members	\$908
TBD	Basic Crisis Negotiations NTOA	Out of State	1 SRT Team Member	\$1,200
TBD	Basic Narcotics	NCJA	3 Narcotics Detectives	\$908
TBD	Drug Law Enforcement Training Program	TBD	2 Narcotics Detectives	\$760
TBD	Undercover Techniques and Survival for Narcotics Officers	TBD	1 Narcotics Detective	\$1,000
	At Sceme Crash Scene Investigation	NCJA	1 Traffic Officer	\$303
				\$44,283

Police

Org. 4010

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Chief of Police	32	1	1	1
Police Captain	24	3	3	3
Police Lieutenant	22	7	7	7
Police Sergeant	19	11	11	11
Police Officer:		69	69	
Master Police Officer III	18			12
Master Police Officer II	17			14
Master Police Officer I	16			7
Police Officer	14			36
Full-Time Total		91	91	91
Civilian Unit Supervisor	17	6	6	7
Police Service Technician/Telecommunicator:		12	12	
Police Service Tech/Telecommunicator III	13			3
Police Service Tech/Telecommunicator II	12			3
Police Service Tech/Telecommunicator I	11			5
Administrative Assistant	11	1	1	1
Police Service Technician (Animal Control)	10	1.5	1.5	1.5
Police Service Technician (Property and Evid	10	2	2	2
Office Assistant III	9	1	1	1
Police Service Technician	8	3	3	3
Total Civilians		26.5	26.5	26.5
Grand Total Full-Time		117	117	117
Grand Total Part-Time		0.5	0.5	0.5

Emergency 911 Support

Org. 4030

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$128,998	\$139,263	\$147,690
Seasonal	\$0	\$0	\$0
Operating	\$254	\$300	\$300
Capital Outlay	\$0	\$0	\$0
Debt Service	\$0	\$0	- *
Total:	\$129,252	\$139,563	\$147,990
Full-Time Positions	2	2	2
Part-Time Positions	0	0	0

Purpose and Mission:

The 911 Support line item will fund 2 positions for the City of New Bern, which includes a Data Technician that manages the telephone directory for 911 Telecommunications and GIS Technician.

FY20-21 Budget Highlights:*Personnel:*

- One Police Services Technician
- One GIS Technician

**Debt Service:*

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Emergency 911 Support

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		87,309.86	92,788.00	97,410.00
<u>1111-400-4030-720-000-000-61101-</u>	Salaries & Wages Regular	85,814.51	92,788.00	95,954.00
<u>1111-400-4030-720-000-000-61121-</u>	Salaries & Wages Overtime	95.35	0.00	0.00
<u>1111-400-4030-720-000-000-61181-</u>	Salaries & Wages Benefits	1,400.00	0.00	1,456.00
Total		87,309.86	92,788.00	97,410.00
62 Fringe Benefits		41,688.41	46,475.00	50,280.00
<u>1111-400-4030-720-000-000-62110-</u>	Social Security Tax	5,020.43	5,753.00	5,680.00
<u>1111-400-4030-720-000-000-62112-</u>	Medicare Tax	1,174.14	1,346.00	1,328.00
<u>1111-400-4030-720-000-000-62210-</u>	State Retirement	6,718.07	8,305.00	9,985.00
<u>1111-400-4030-720-000-000-62220-</u>	401K Supplement Retirement Reg	4,295.48	4,640.00	4,580.00
<u>1111-400-4030-720-000-000-62810-</u>	Health Insurance	24,328.25	26,281.00	26,281.00
<u>1111-400-4030-720-000-000-62820-</u>	Workers Compensation	152.04	150.00	2,426.00
Total		41,688.41	46,475.00	50,280.00
74 Supplies & Materials		253.92	300.00	300.00
<u>1111-400-4030-720-000-000-74610-</u>	Office Supplies & Materials	253.92	300.00	300.00
<u>1111-400-4030-720-000-000-74991-</u>	COVID-19	0.00	0.00	0.00
Total		253.92	300.00	300.00
4030 Emergency 911 Support		129,252.19	139,563.00	147,990.00

Emergency 911 Support

Org. 4030

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
GIS Technician	15	1	1	1
Police Service Technician	8	1	1	1
Full-Time Total		2	2	2

Parking

Org. 4050

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$1,402	\$1,950	\$1,146
Seasonal	\$18,324	\$25,474	\$14,976
Operating	\$5,262	\$6,876	\$11,616
Capital Outlay	\$13,906	\$0	\$0
Debt Service	\$0	\$0	- *
Total:	\$38,894	\$34,300	\$27,738
Full-Time Positions	0	0	0
Part-Time Positions	3	3	3

Purpose and Mission:

The primary mission of the New Bern Police Department is the protection of life and property, maintaining peace and order, the provision of timely emergency response and other police related services to the citizens of New Bern in a consistent and impartial manner with respect to enforcement of the law. This budget supports the mission by focusing operating expenses on obtaining and maintaining an authorized strength that is well trained, supporting growing technology changes, equipment and continuing to update the aging vehicle fleet.

****Debt Service:***

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Parking

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		18,324.00	23,974.00	14,976.00
<u>1111-400-4050-720-000-000-61161-</u>	Salaries & Wages Seasonal	18,324.00	23,974.00	14,976.00
Total		18,324.00	23,974.00	14,976.00
62 Fringe Benefits		1,401.81	1,950.00	1,146.00
<u>1111-400-4050-720-000-000-62110-</u>	Social Security Tax	1,136.10	1,580.00	929.00
<u>1111-400-4050-720-000-000-62112-</u>	Medicare Tax	265.71	370.00	217.00
Total		1,401.81	1,950.00	1,146.00
72 Current Obligations		0.00	2,000.00	0.00
<u>1111-400-4050-720-000-000-72210-</u>	Telephone Service	0.00	0.00	0.00
<u>1111-400-4050-720-000-000-72530-</u>	R & M Vehicles	0.00	2,000.00	0.00
Total		0.00	2,000.00	0.00
73 Fixed Charges		4,092.00	5,376.00	10,116.00
<u>1111-400-4050-720-000-000-73224-</u>	S & M Contracts IT Eq	4,092.00	5,376.00	10,116.00
Total		4,092.00	5,376.00	10,116.00
74 Supplies & Materials		1,169.83	1,000.00	1,500.00
<u>1111-400-4050-720-000-000-74110-</u>	Uniforms	885.34	500.00	1,000.00
<u>1111-400-4050-720-000-000-74910-</u>	Other Supplies & Materials	284.49	500.00	500.00
<u>1111-400-4050-720-000-000-74991-</u>	COVID-19	0.00	0.00	0.00
Total		1,169.83	1,000.00	1,500.00
75 Capital Outlay		13,905.95	0.00	0.00
<u>1111-400-4050-720-000-000-75210-</u>	Motor Vehicles	13,905.95	0.00	0.00
Total		13,905.95	0.00	0.00
4050 Parking		38,893.59	34,300.00	27,738.00

Fire

Org. 5010

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$5,338,969	\$5,922,322	\$6,001,447
Seasonal	\$5,569	\$6,500	\$6,500
Operating	\$601,355	\$670,758	\$600,680
Capital Outlay	\$164,452	\$1,890,000	\$80,000
Debt Service	\$210,980	\$225,375	- *
Total:	\$6,321,325	\$8,714,955	\$6,688,627

Full-Time Positions	73	73	73
Part-Time Positions	0	0	0

Purpose and Mission:

The City of New Bern Fire-Rescue Department is committed to providing continual protection from the devastation of fire and life-threatening emergencies. We are steadfast in providing quality of risk awareness programs, training, and other related services to the citizens we protect.

FY20-21 Budget Highlights*Operating:*

- \$48,996 - Fire Department portion of radio S & M contract
- \$45,000 - PPE replacement as required by NFPA
- \$37,000 - Repair/Paint Headquarters bay area and entrance tower (21 years old)
- \$21,600 - OSHA/NFPA required medical physicals for fire personnel
- \$21,000 - Duty uniforms for all department personnel
- \$17,000 - Viper capable portable radios towards meeting interoperability
- \$14,000 - Repair/Maintenance to all fire apparatus pumps
- \$13,200 - Tyler RMS software annual maintenance
- \$10,500 - Accreditation Peer Assessor site visit and award hearing
- \$9,000 - SCBA bottles to replace units that are out of hydro dates
- \$8,000 - Parts to maintain Self Contained Breathing Apparatus (SCBA)
- \$8,000 - Station furniture/appliance replacement

Capital:

- \$45,000 - 1/2 ton pickup to replace aging Fire Inspector Vehicle
- \$10,000 - Wildland firefighting skid unit as part of Wildland Urban Interface Plan
- \$6,000 - Replace aging Fire Prevention/Education trailer
- \$35,000 - Extrication Equipment

**Debt Service:*

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Fire

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		3,555,962.55	3,983,725.00	4,069,539.00
<u>1111-500-5010-720-000-000-61101-</u>	Salaries & Wages Regular	3,354,240.17	3,792,025.00	3,877,839.00
<u>1111-500-5010-720-000-000-61103-</u>	Salaries & Wages Vac Payout	24,525.77	0.00	0.00
<u>1111-500-5010-720-000-000-61121-</u>	Salaries & Wages Overtime	153,138.23	163,000.00	163,000.00
<u>1111-500-5010-720-000-000-61131-</u>	Salaries & Wages Standby	9,462.99	10,000.00	10,000.00
<u>1111-500-5010-720-000-000-61141-</u>	Salaries & Wages Call Back	2,517.89	5,000.00	5,000.00
<u>1111-500-5010-720-000-000-61151-</u>	Salaries & Wages Part-Time	0.00	0.00	0.00
<u>1111-500-5010-720-000-000-61161-</u>	Salaries & Wages Seasonal	5,569.50	6,500.00	6,500.00
<u>1111-500-5010-720-000-000-61181-</u>	Salaries & Wages Benefits	6,508.00	7,200.00	7,200.00
Total		3,555,962.55	3,983,725.00	4,069,539.00
62 Fringe Benefits		1,788,575.64	1,945,097.00	1,938,408.00
<u>1111-500-5010-720-000-000-62110-</u>	Social Security Tax	208,972.28	246,991.00	231,661.00
<u>1111-500-5010-720-000-000-62112-</u>	Medicare Tax	48,872.54	57,765.00	54,179.00
<u>1111-500-5010-720-000-000-62210-</u>	State Retirement	266,352.91	356,544.00	378,591.00
<u>1111-500-5010-720-000-000-62212-</u>	State Retirement Firemen	3,920.00	4,100.00	4,200.00
<u>1111-500-5010-720-000-000-62220-</u>	401K Supplement Retirement Reg	164,015.69	199,187.00	186,498.00
<u>1111-500-5010-720-000-000-62810-</u>	Health Insurance	886,982.34	878,338.00	878,338.00
<u>1111-500-5010-720-000-000-62820-</u>	Workers Compensation	209,459.88	202,172.00	204,941.00
Total		1,788,575.64	1,945,097.00	1,938,408.00
71 Professional Service		20,546.00	22,500.00	33,300.00
<u>1111-500-5010-720-000-000-71114-</u>	Medical Professional Services	20,546.00	22,500.00	22,800.00
<u>1111-500-5010-720-000-000-71190-</u>	Other Professional Services	0.00	0.00	10,500.00
Total		20,546.00	22,500.00	33,300.00
72 Current Obligations		211,133.81	277,174.00	165,005.00
<u>1111-500-5010-720-000-000-72130-</u>	Employee Travel & Training	9,627.55	15,825.00	14,000.00
<u>1111-500-5010-720-000-000-72138-</u>	Educational Assistance	2,267.54	4,000.00	4,000.00
<u>1111-500-5010-720-000-000-72210-</u>	Telephone Service	611.47	550.00	650.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Fire

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-500-5010-720-000-000-72310-	Utilities	67,283.94	77,000.00	77,000.00
1111-500-5010-720-000-000-72410-	Printing	510.22	1,000.00	1,000.00
1111-500-5010-720-000-000-72510-	R & M Buildings	100.00	0.00	0.00
1111-500-5010-720-000-000-72512-	R & M Buildings Restricted - PW	3,755.00	18,505.00	37,505.00
1111-500-5010-720-000-000-72520-	R & M Equipment	12,354.92	18,000.00	18,000.00
1111-500-5010-720-000-000-72530-	R & M Vehicles	2,719.00	0.00	0.00
1111-500-5010-720-000-000-72532-	Central Garage Charges	101,487.52	123,344.00	0.00
1111-500-5010-720-000-000-72890-	Miscellaneous Other Services	10,416.65	18,950.00	12,850.00
Total		211,133.81	277,174.00	165,005.00
73 Fixed Charges				
1111-500-5010-720-000-000-73130-	Lease Program - Copier/Printer	97,478.72	102,454.00	107,390.00
1111-500-5010-720-000-000-73190-	Miscellaneous Other Rentals	6,079.40	5,853.00	5,853.00
1111-500-5010-720-000-000-73210-	S & M Contracts	9,213.64	9,564.00	9,564.00
1111-500-5010-720-000-000-73230-	S & M Contracts Comm Eqt	23,298.65	27,160.00	32,000.00
1111-500-5010-720-000-000-73290-	Other Contractual Services	48,995.47	48,996.00	49,000.00
1111-500-5010-720-000-000-73810-	Dues & Subscriptions	3,000.00	3,000.00	3,000.00
Total		6,891.56	7,881.00	7,973.00
		97,478.72	102,454.00	107,390.00
74 Supplies & Materials				
1111-500-5010-720-000-000-74110-	Uniforms	272,196.66	268,630.00	294,985.00
1111-500-5010-720-000-000-74120-	Janitorial Supplies	26,635.49	22,000.00	25,250.00
1111-500-5010-720-000-000-74210-	Food & Provisions	5,261.61	6,000.00	6,500.00
1111-500-5010-720-000-000-74310-	Training Materials	1,185.02	1,500.00	1,300.00
1111-500-5010-720-000-000-74320-	Special Program Materials	3,999.26	4,000.00	6,500.00
1111-500-5010-720-000-000-74340-	Other Medical Supplies	0.00	0.00	0.00
1111-500-5010-720-000-000-74420-	Equipment Parts	10,793.96	9,400.00	11,400.00
1111-500-5010-720-000-000-74424-	Equipment Parts - SCBA	9,213.37	9,000.00	9,000.00
1111-500-5010-720-000-000-74510-	Fuel Charges	1,247.53	3,500.00	8,000.00
1111-500-5010-720-000-000-74610-	Office Supplies & Materials	36,486.72	25,000.00	25,000.00
		1,952.42	2,000.00	2,000.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Fire

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-500-5010-720-000-000-74910-	Other Supplies & Materials	453.93	0.00	0.00
1111-500-5010-720-000-000-74914-	Furniture & Eqt Non-Capital	13,334.02	14,500.00	10,000.00
1111-500-5010-720-000-000-74930-	IT Supplies	743.34	1,000.00	1,000.00
1111-500-5010-720-000-000-74931-	IT Eqt Restricted-IT Use Only	19,559.55	13,720.00	31,675.00
1111-500-5010-720-000-000-74942-	Canine Supplies	149.99	1,450.00	1,100.00
1111-500-5010-720-000-000-74944-	Fuel Charges Non-Highway	4,166.02	5,000.00	6,000.00
1111-500-5010-720-000-000-74950-	Fire Prevention Supplies	4,522.71	5,300.00	5,000.00
1111-500-5010-720-000-000-74951-	Fire Investigation Supplies	641.23	800.00	800.00
1111-500-5010-720-000-000-74952-	Fire Suppression Supplies	41,218.97	45,700.00	49,300.00
1111-500-5010-720-000-000-74954-	Fire Volunteers	11,856.34	22,260.00	18,660.00
1111-500-5010-720-000-000-74970-	Safety Supplies	68,446.51	64,500.00	64,500.00
1111-500-5010-720-000-000-74990-	Miscellaneous Supplies	10,328.67	12,000.00	12,000.00
1111-500-5010-720-000-000-74991-	COVID-19	0.00	0.00	0.00
Total		272,196.66	268,630.00	294,985.00
75 Capital Outlay		164,452.20	1,890,000.00	80,000.00
1111-500-5010-720-000-000-75190-	Other Equipment	0.00	1,825,000.00	0.00
1111-500-5010-720-000-000-75210-	Motor Vehicles	77,002.20	65,000.00	80,000.00
1111-500-5010-720-000-000-75415-	Buildings (PW Restricted)	87,450.00	0.00	0.00
Total		164,452.20	1,890,000.00	80,000.00
77 Debt Service		210,979.57	225,375.00	0.00
1111-500-5010-720-000-000-77101-	I/P Principal Payments	184,787.29	197,189.00	0.00
1111-500-5010-720-000-000-77201-	I/P Interest Payments	26,192.28	28,186.00	0.00
Total		210,979.57	225,375.00	0.00
5010 Fire		6,321,325.15	8,714,955.00	6,688,627.00

Dues & Subscriptions

Name of Organization	Projected Cost
Active 911 Alerting System	\$100
Benevolent Brotherhood Assessments	\$1,350
Craven County Firemen's Association	\$300
International Association of Arson Investigators (IAAI)	\$100
International Association of Fire Chiefs/Southeastern Division Dues/Executive Fire Officer Dues (Combined Invoice)	\$250
International Code Council (Department Dues)	\$135
National Fire Protection Association (NFPA) - Dues	\$250
National Fire Protection Association (NFPA) - Code Books	\$1,625
New Bern Sun Journal	\$190
North Carolina Association of Fire Chiefs	\$180
North Carolina Association of Rescue & EMS (NCAREMS)	\$1,168
North Carolina Chapter of the International Association of Arson Investigators	\$80
North Carolina Code Qualifications Board	\$135
North Carolina Fire Marshal's Association	\$75
North Carolina Society of Fire Instructors	\$30
North Carolina State Firefighter's Association (NCSFA)	\$2,000
USFAA Drone Zone (Drone Registration)	\$5
	\$7,973

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
2020/2021	Professional Development/Leadership Classes	New Bern Fire-Rescue	All Fire Officers	\$4,500
Summer 2020	Arson Canine Recertification Class	Savannah, GA	(1) Fire Marshal	\$1,000
Summer 2020	North Carolina Fire Chief's/SAFRE Conference	Raleigh, NC	(1) Fire Chief	\$1,400
Summer 2020	North Carolina Fire Investigator's Conference	Myrtle Beach, SC	(1) Fire Marshal Inspector	\$1,000
Summer 2020	Advanced Swift Water Rescue Training	Bryson City, NC (Nantahala River)	(3) Firefighters	\$1,000
Summer 2020	Arson/Investigation School	Burlington, NC	(1) Fire Inspector	\$800
Summer 2020	Advanced Swift Water Boat Operators Course	Roanoke Rapids, NC	(3) Firefighters	\$800
Spring 2021	Vo-Tech School	Greenville, NC	(1) Fire Inspector	\$150
Fall 2020/Winter 2021	Child Passenger Safety (CPS) Seat Technician Recertification	New Bern Fire-Rescue	(25) CPS Technicians	\$1,400
Fall 2020/Winter 2021	Fire Instructor Upgrade Class	Unknown at this time	(10) Officers & Fire Specialists	\$200
Fall/Winter 2020	North Carolina Weekend School	Nat'l Fire Academy Emmitsburg, MD	(3) Officers (3) Firefighters	\$1,000
Fall 2020 Winter 2021	Accreditation Classes	Unknown at this time	Accreditation Managers	\$750
				\$14,000

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Administration				
Fire Chief	31	1	1	1
Administrative Assistant	11	1	1	1
Office Assistant II	7	0	0	0
Fire Training Division				
Fire Division Chief of Training	22	1	1	1
Fire Training/Accreditation Mana	18	0	0	0
Fire Suppression Division				
Fire Battalion Chief	22	3	3	3
Fire Captain	18	12	12	12
Fire Engineer	17	12	12	12
Fire Specialist:				
Fire Specialist III	14	16	16	16
Fire Specialist II	13	5	5	5
Fire Specialist I	12	17	17	17
Fire Specialist	11	1	1	1
Fire Trainee	9	0	0	0
Fire Prevention Division				
of Fire Prevention	22	1	1	1
Deputy Fire Marshal	18	1	1	1
Fire Inspector/Educator	16	1	1	1
Fire Prevention Inspector	16	1	1	1
Full-Time Total		73	73	73

Parks & Rec Administration

Org. 6010

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$562,455	\$668,536	\$685,076
Seasonal	\$0	\$0	\$0
Operating	\$119,330	\$155,811	\$161,140
Capital Outlay	\$23,869	\$0	\$37,000
Debt Service	\$20,019	\$12,616	- *
Total:	\$725,673	\$836,963	\$883,216

Full-Time Positions	7	8	8
Part-Time Positions	0	0	0

Purpose and Mission:

Our mission is to enhance the quality of life for all citizens through the development of sustainable facilities, parks, programs, and services that promote a lifestyle of cultural arts, physical activity and wellness for all.

Parks and Recreation Administration provides direction, guidance, fiscal management, and oversight of divisions within the department. These divisions include Athletics, Facilities and Parks & Grounds. Parks and Recreation Administration also coordinates a variety of special events.

FY20-21 Budget Highlights:****Debt Service:***

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Park & Rec Administration

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		377,515.16	469,589.00	481,420.00
<u>1111-600-6010-740-000-000-61101-</u>	Salaries & Wages Regular	361,991.20	464,041.00	475,872.00
<u>1111-600-6010-740-000-000-61103-</u>	Salaries & Wages Vac Payout	7,166.83	0.00	0.00
<u>1111-600-6010-740-000-000-61121-</u>	Salaries & Wages Overtime	1,448.63	3,000.00	3,000.00
<u>1111-600-6010-740-000-000-61141-</u>	Salaries & Wages Call Back	0.00	0.00	0.00
<u>1111-600-6010-740-000-000-61151-</u>	Salaries & Wages Part-Time	0.00	0.00	0.00
<u>1111-600-6010-740-000-000-61161-</u>	Salaries & Wages Seasonal	0.00	0.00	0.00
<u>1111-600-6010-740-000-000-61181-</u>	Salaries & Wages Benefits	6,908.50	2,548.00	2,548.00
Total		377,515.16	469,589.00	481,420.00
62 Fringe Benefits		184,939.63	198,947.00	203,656.00
<u>1111-600-6010-740-000-000-62110-</u>	Social Security Tax	22,588.39	29,115.00	28,864.00
<u>1111-600-6010-740-000-000-62112-</u>	Medicare Tax	5,282.79	6,810.00	6,751.00
<u>1111-600-6010-740-000-000-62210-</u>	State Retirement	28,995.36	42,029.00	47,252.00
<u>1111-600-6010-740-000-000-62220-</u>	401K Supplement Retirement Reg	17,864.06	23,480.00	23,276.00
<u>1111-600-6010-740-000-000-62810-</u>	Health Insurance	97,275.07	85,111.00	85,111.00
<u>1111-600-6010-740-000-000-62820-</u>	Workers Compensation	12,933.96	12,402.00	12,402.00
Total		184,939.63	198,947.00	203,656.00
71 Professional Service		17,824.50	30,500.00	29,000.00
<u>1111-600-6010-740-000-000-71190-</u>	Other Professional Services	17,824.50	30,500.00	29,000.00
Total		17,824.50	30,500.00	29,000.00
72 Current Obligations		82,116.36	97,556.00	94,000.00
<u>1111-600-6010-740-000-000-72130-</u>	Employee Travel & Training	3,036.27	5,650.00	9,000.00
<u>1111-600-6010-740-000-000-72310-</u>	Utilities	8,337.30	8,000.00	8,000.00
<u>1111-600-6010-740-000-000-72410-</u>	Printing	709.09	3,500.00	3,500.00
<u>1111-600-6010-740-000-000-72512-</u>	R & M Builds Restricted - PW	0.00	0.00	0.00
<u>1111-600-6010-740-000-000-72532-</u>	Central Garage Charges	2,361.13	6,906.00	0.00
<u>1111-600-6010-740-000-000-72820-</u>	Temporary Help Services	0.00	3,000.00	3,000.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Park & Rec Administration

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-600-6010-740-000-000-72890-	Miscellaneous Other Services	404.98	1,500.00	1,500.00
1111-600-6010-740-000-000-72901-	Special Recreation Activities	52,494.44	55,000.00	55,000.00
1111-600-6010-740-000-000-72903-	Pop Warner Football Program	0.00	0.00	0.00
1111-600-6010-740-000-000-72904-	League Program	0.00	0.00	5,000.00
1111-600-6010-740-000-000-72909-	Youth Athletic Leagues	14,773.15	14,000.00	9,000.00
1111-600-6010-740-000-000-72926-	Dog Park	0.00	0.00	0.00
Total		82,116.36	97,556.00	94,000.00
73 Fixed Charges		7,943.02	10,125.00	12,965.00
1111-600-6010-740-000-000-73130-	Lease Program - Copier/Printer	3,813.63	3,465.00	3,465.00
1111-600-6010-740-000-000-73210-	S & M Contracts	951.24	3,860.00	6,500.00
1111-600-6010-740-000-000-73224-	S & M Contracts IT Eqt	0.00	0.00	0.00
1111-600-6010-740-000-000-73810-	Dues & Subscriptions	3,178.15	2,800.00	3,000.00
1111-600-6010-740-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		7,943.02	10,125.00	12,965.00
74 Supplies & Materials		11,445.96	17,630.00	25,175.00
1111-600-6010-740-000-000-74110-	Uniforms	0.00	1,000.00	1,200.00
1111-600-6010-740-000-000-74210-	Food & Provisions	0.00	0.00	0.00
1111-600-6010-740-000-000-74510-	Fuel Charges	2,051.96	500.00	1,500.00
1111-600-6010-740-000-000-74610-	Office Supplies & Materials	1,593.41	1,750.00	1,750.00
1111-600-6010-740-000-000-74810-	Recreational Supplies	7,250.62	10,000.00	10,000.00
1111-600-6010-740-000-000-74910-	Other Supplies & Materials	13.97	0.00	0.00
1111-600-6010-740-000-000-74930-	IT Supplies	0.00	0.00	0.00
1111-600-6010-740-000-000-74931-	IT Eqt Restricted-IT Use Only	536.00	4,380.00	10,725.00
1111-600-6010-740-000-000-74991-	COVID-19	0.00	0.00	0.00
1111-600-6010-740-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
Total		11,445.96	17,630.00	25,175.00
75 Capital Outlay		23,869.04	0.00	37,000.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Park & Rec Administration

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-600-6010-740-000-000-75210-	Motor Vehicles	23,869.04	0.00	37,000.00
Total		23,869.04	0.00	37,000.00
77 Debt Service		20,018.89	12,616.00	0.00
1111-600-6010-740-000-000-77101-	I/P Principal Payments	18,576.71	11,535.00	0.00
1111-600-6010-740-000-000-77201-	I/P Interest Payments	1,442.18	1,081.00	0.00
Total		20,018.89	12,616.00	0.00
6010 Parks & Recreation Admin		725,672.56	836,963.00	883,216.00

Dues & Subscriptions

Name of Organization	Projected Cost
North Carolina Recreation & Park Association Membership	\$ 400.00
National Recreation & Park Association Membership	\$ 425.00
NC Festivals & Events Association	\$ 150.00
CAPRA Annual Dues	\$ 350.00
Southeast Festivals & Events Association	\$ 175.00
Adobe Creative Cloud	\$ 750.00
Survey Monkey	\$ 400.00
Creative Suites - Canva, Clipart	\$ 350.00
	\$3,000

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
December	NCRPA State Conference	Greenville		\$300
December	NCRPA State Conference	Greenville	Admin Staff (4 max)	\$1,200
October	NRPA National Conference	Orlando Florida	Director	\$1,750
October	NRPA National Conference	Orlando Florida	Special Event Coordinator	\$1,750
February	Parks and Recreation Director's Conference	Raleigh	Director	\$600
TBD	Cemetery Management Conference	TBA	Administrative Support Supervisor	\$200
TBD	Athletic Directors Workshop	TBA	Athletic Staff	\$400
TBD	SWAC Winter meeting	TBA	Athletic Staff	\$300
TBD	LeadHERship Conference	TBA	Special Project Coordinator	\$400
TBD	Special Event and Marketing Conference	TBA	Special Event Coordinator	\$400
TBD	Workshops, Teleconferences, Webinars	TBA	Admin Staff (4 max)	\$500
June	Recreation Facilities School	Colorado	Director	\$1,200
				\$9,000

Park & Rec Administration

Org. 6010

Position Summary

		<u>FY 18-19</u>	<u>FY2019-20</u>	<u>FY 20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Director of Parks & Recreation	30	1	1	1
Administrative Support Supervisc	17	1	1	1
<i>(Transferred to Garage)</i>				
Special Events Coordinator	11	0	1	1
Special Projects Coordinator	16	1	1	1
Athletic Supervisor	18	1	1	1
Athletic Coordinator	16	2	2	2
Office Assistant III	9	1	1	1
Full-Time Total		7	8	8

Parks & Grounds

Org. 6030

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$682,423	\$818,516	\$788,560
Seasonal	\$0	\$0	\$0
Operating	\$504,600	\$580,667	\$604,285
Capital Outlay	\$373,493	\$184,000	\$212,000
Debt Service	\$39,395	\$45,340	- *
Total:	\$1,599,912	\$1,628,523	\$1,604,845

Full-Time Positions	13	13	13
Part-Time Positions	0	0	0

Purpose and Mission:

The Parks and Grounds Division is committed to providing clean, safe, and well-maintained parks and amenities for our citizens and guests. Priorities for this division include efficient operations, preventive maintenance, park cleanliness and safety, turf grass management, cemetery maintenance, landscaping, park construction/renovation and urban forestry.

FY20-21 Budget****Debt Service:***

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Park & Grounds

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		431,526.44	514,566.00	495,983.00
<u>1111-600-6030-740-000-000-61101-</u>	Salaries & Wages Regular	421,847.73	497,110.00	475,255.00
<u>1111-600-6030-740-000-000-61103-</u>	Salaries & Wages Vac Payout	0.00	0.00	0.00
<u>1111-600-6030-740-000-000-61121-</u>	Salaries & Wages Overtime	8,375.20	16,000.00	20,000.00
<u>1111-600-6030-740-000-000-61131-</u>	Salaries & Wages Standby	15.51	0.00	0.00
<u>1111-600-6030-740-000-000-61142-</u>	Salaries & Wages Storm CB	0.00	0.00	0.00
<u>1111-600-6030-740-000-000-61161-</u>	Salaries & Wages Seasonal	0.00	0.00	0.00
<u>1111-600-6030-740-000-000-61181-</u>	Salaries & Wages Benefits	1,288.00	1,456.00	728.00
Total		431,526.44	514,566.00	495,983.00
62 Fringe Benefits		250,896.05	303,950.00	292,577.00
<u>1111-600-6030-740-000-000-62110-</u>	Social Security Tax	25,478.00	31,904.00	29,918.00
<u>1111-600-6030-740-000-000-62112-</u>	Medicare Tax	5,958.54	7,462.00	6,997.00
<u>1111-600-6030-740-000-000-62210-</u>	State Retirement	31,621.16	46,054.00	48,998.00
<u>1111-600-6030-740-000-000-62220-</u>	401K Supplement Retirement Reg	19,160.30	25,729.00	24,127.00
<u>1111-600-6030-740-000-000-62810-</u>	Health Insurance	144,523.01	170,135.00	170,135.00
<u>1111-600-6030-740-000-000-62820-</u>	Workers Compensation	24,155.04	22,666.00	12,402.00
Total		250,896.05	303,950.00	292,577.00
72 Current Obligations		319,810.03	383,564.00	373,500.00
<u>1111-600-6030-740-000-000-72130-</u>	Employee Travel & Training	1,177.91	1,285.00	2,500.00
<u>1111-600-6030-740-000-000-72210-</u>	Telephone Service	990.74	1,680.00	1,000.00
<u>1111-600-6030-740-000-000-72310-</u>	Utilities	73,500.72	90,000.00	90,000.00
<u>1111-600-6030-740-000-000-72510-</u>	R & M Buildings	0.00	0.00	30,000.00
<u>1111-600-6030-740-000-000-72512-</u>	R & M Buildings Restricted - PW	0.00	0.00	0.00
<u>1111-600-6030-740-000-000-72520-</u>	R & M Equipment	2,383.32	3,500.00	5,000.00
<u>1111-600-6030-740-000-000-72530-</u>	R & M Vehicles	4,695.97	0.00	0.00
<u>1111-600-6030-740-000-000-72532-</u>	Central Garage Charges	41,854.29	57,099.00	0.00
<u>1111-600-6030-740-000-000-72563-</u>	Cemetery Preservation	26,867.70	25,000.00	25,000.00
<u>1111-600-6030-740-000-000-72568-</u>	R & M Field Structures	14,474.57	21,000.00	30,000.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Park & Grounds

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-600-6030-740-000-000-72590-	R & M Other	15,663.14	25,000.00	30,000.00
1111-600-6030-740-000-000-72820-	Temporary Help Services	109,615.15	130,000.00	130,000.00
1111-600-6030-740-000-000-72890-	Miscellaneous Other Services	28,586.52	29,000.00	30,000.00
1111-600-6030-740-000-000-72904-	League Program	0.00	0.00	0.00
1111-600-6030-740-000-000-72999-	Current Obligations City Wide	0.00	0.00	0.00
Total		319,810.03	383,564.00	373,500.00
73 Fixed Charges		21,356.45	21,153.00	10,125.00
1111-600-6030-740-000-000-73130-	Lease Program - Copier/Printer	1,111.72	1,293.00	0.00
1111-600-6030-740-000-000-73190-	Miscellaneous Other Rentals	2,785.40	2,391.00	4,500.00
1111-600-6030-740-000-000-73210-	S & M Contracts	4,685.86	4,250.00	4,250.00
1111-600-6030-740-000-000-73230-	S & M Contracts Comm Eqt	12,383.47	12,384.00	0.00
1111-600-6030-740-000-000-73810-	Dues & Subscriptions	390.00	835.00	1,375.00
1111-600-6030-740-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		21,356.45	21,153.00	10,125.00
74 Supplies & Materials		163,433.86	175,950.00	220,660.00
1111-600-6030-740-000-000-74110-	Uniforms	3,424.40	5,500.00	7,200.00
1111-600-6030-740-000-000-74120-	Janitorial Supplies	8,483.40	11,500.00	11,500.00
1111-600-6030-740-000-000-74350-	Agricultural Supplies	22,661.71	27,000.00	30,000.00
1111-600-6030-740-000-000-74352-	Tree Program	7,764.45	9,500.00	9,500.00
1111-600-6030-740-000-000-74410-	Construction & Repair Supplies	16,531.51	11,000.00	25,000.00
1111-600-6030-740-000-000-74412-	Playground Maintenance Supplies	11,589.67	20,000.00	30,000.00
1111-600-6030-740-000-000-74420-	Equipment Parts	1,266.80	5,000.00	8,000.00
1111-600-6030-740-000-000-74510-	Fuel Charges	33,400.57	23,000.00	23,000.00
1111-600-6030-740-000-000-74610-	Office Supplies & Materials	0.00	750.00	750.00
1111-600-6030-740-000-000-74830-	Field Marking Supplies	6,219.13	12,500.00	12,500.00
1111-600-6030-740-000-000-74910-	Other Supplies & Materials	15,865.30	13,500.00	20,000.00
1111-600-6030-740-000-000-74911-	Other Supplies & Eqt Mowing	23,122.84	20,000.00	25,000.00
1111-600-6030-740-000-000-74914-	Furniture & Eqt Non-Capital	1,485.00	500.00	500.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Park & Grounds

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-600-6030-740-000-000-74930-	IT Supplies	108.21	0.00	0.00
1111-600-6030-740-000-000-74931-	IT Eqt Restricted-IT Use Only	937.44	0.00	6,210.00
1111-600-6030-740-000-000-74944-	Fuel Charges Non-Highway	1,321.30	1,500.00	1,500.00
1111-600-6030-740-000-000-74965-	Collison Memorial	0.00	0.00	0.00
1111-600-6030-740-000-000-74980-	Chemicals	1,033.00	0.00	0.00
1111-600-6030-740-000-000-74984-	Imminent Threats/Pub Nuisance	0.00	0.00	0.00
1111-600-6030-740-000-000-74990-	Miscellaneous Supplies	8,219.13	14,700.00	10,000.00
1111-600-6030-740-000-000-74991-	COVID-19	0.00	0.00	0.00
1111-600-6030-740-000-000-74995-	PCard Purchases	0.00	0.00	0.00
1111-600-6030-740-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
1111-600-6030-740-000-000-74999-	Non-Declared Storm Charges	0.00	0.00	0.00
Total		163,433.86	175,950.00	220,660.00
75 Capital Outlay		373,493.23	184,000.00	212,000.00
1111-600-6030-740-000-000-75120-	IT Equipment	0.00	0.00	0.00
1111-600-6030-740-000-000-75190-	Other Equipment	24,344.66	48,000.00	58,000.00
1111-600-6030-740-000-000-75210-	Motor Vehicles	106,453.07	136,000.00	154,000.00
1111-600-6030-740-000-000-75590-	Other Structures & Impr	242,695.50	0.00	0.00
Total		373,493.23	184,000.00	212,000.00
77 Debt Service		39,395.39	45,340.00	0.00
1111-600-6030-740-000-000-77101-	I/P Principal Payments	37,889.40	43,010.00	0.00
1111-600-6030-740-000-000-77201-	I/P Interest Payments	1,505.99	2,330.00	0.00
Total		39,395.39	45,340.00	0.00
6030 Parks & Grounds		1,599,911.45	1,628,523.00	1,604,845.00

Dues & Subscriptions

Name of Organization	Projected Cost
North Carolina Recreation & Park Association Membership	\$ 400.00
National Recreation & Park Association Membership	\$ 400.00
Eastern North Carolina Turf Grass Association	\$ 225.00
North Carolina Urban Forest Council	\$ 215.00
International Society of Arboriculture	\$ 135.00
	\$1,375

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
TBD	Eastern NC Landscape Conference	TBD	Crew Chiefs	\$200
TBD	Turf Grass Field Day	TBD	Specialists & Seni	\$150
TBD	Landscape Maintenance Workshop	TBD	Specialists & Seni	\$150
TBD	Southeast Regional Sports Turf Conference	TBD	Superintendent	\$700
TBD	Arborist Training	TBD	Superintendent	\$300
TBD	Safety & Pesticide License Certification Course	TBD	Specialists	\$400
TBD	Greater Tree Conference	TBD	Superintendent	\$600
				\$2,500

Parks & Rec Grounds

Org. 6030

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Park Superintendent	19	1	1	1
Parks Crew Leader	12	3	3	3
Parks Maintenance Specialist	9	4	4	4
Senior Maintenance Worker	7	5	5	5
Full-Time Total		13	13	13

Parks & Rec Facilities

Org. 6050

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$515,489	\$580,742	\$614,403
Seasonal	\$38,027	\$71,500	\$70,000
Operating	\$341,527	\$397,628	\$339,585
Capital Outlay	\$32,261	\$0	\$145,000
Debt Service	\$315,578	\$307,658	- *
Total:	\$1,242,882	\$1,357,528	\$1,168,988

Full-Time Positions	9	8	8
Part-Time Positions	0	0	0

Purpose and Mission:

The Facilities division includes facilities such as West New Bern Recreation Center, New Bern Aquatic Center, the George Street Splash Pad, The Omega Center and 408 Hancock. The division coordinates facility rentals, programs and activities at these sites. The programs offered are geared to a variety of age groups, ranging from youth to senior adults. In addition to regular programming, the division also coordinates the afterschool and summer camp programs.

FY20-21 Budget Highlights:****Debt Service:***

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Park & Recreation Facilities

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		360,701.72	426,539.00	451,047.00
<u>1111-600-6050-740-000-000-611101-</u>	Salaries & Wages Regular	319,522.57	350,355.00	374,863.00
<u>1111-600-6050-740-000-000-611103-</u>	Salaries & Wages Vac Payout	0.00	0.00	0.00
<u>1111-600-6050-740-000-000-611121-</u>	Salaries & Wages Overtime	1,443.95	2,500.00	4,000.00
<u>1111-600-6050-740-000-000-611151-</u>	Salaries & Wages Part-Time	0.00	0.00	0.00
<u>1111-600-6050-740-000-000-611161-</u>	Salaries & Wages Seasonal	38,027.20	71,500.00	70,000.00
<u>1111-600-6050-740-000-000-611181-</u>	Salaries & Wages Benefits	1,708.00	2,184.00	2,184.00
Total		360,701.72	426,539.00	451,047.00
62 Fringe Benefits		192,814.78	225,703.00	233,356.00
<u>1111-600-6050-740-000-000-621110-</u>	Social Security Tax	21,093.42	26,446.00	27,306.00
<u>1111-600-6050-740-000-000-621112-</u>	Medicare Tax	4,933.14	6,185.00	6,387.00
<u>1111-600-6050-740-000-000-622110-</u>	State Retirement	23,025.17	31,776.00	37,598.00
<u>1111-600-6050-740-000-000-622220-</u>	401K Supplement Retirement Reg	14,714.43	17,752.00	18,521.00
<u>1111-600-6050-740-000-000-628110-</u>	Health Insurance	115,260.62	130,022.00	130,022.00
<u>1111-600-6050-740-000-000-628220-</u>	Workers Compensation	13,788.00	13,522.00	13,522.00
Total		192,814.78	225,703.00	233,356.00
72 Current Obligations		275,672.24	306,476.00	244,900.00
<u>1111-600-6050-740-000-000-721130-</u>	Employee Travel & Training	907.84	2,650.00	5,100.00
<u>1111-600-6050-740-000-000-722110-</u>	Telephone Service	0.00	0.00	0.00
<u>1111-600-6050-740-000-000-723110-</u>	Utilities	97,880.11	130,000.00	130,000.00
<u>1111-600-6050-740-000-000-724110-</u>	Printing	563.06	1,250.00	1,250.00
<u>1111-600-6050-740-000-000-725110-</u>	R & M Buildings	7,338.41	70,000.00	40,000.00
<u>1111-600-6050-740-000-000-725112-</u>	R & M Buidlgs Restricted - PW	90,961.71	0.00	0.00
<u>1111-600-6050-740-000-000-72520-</u>	R & M Equipment	205.92	7,500.00	15,000.00
<u>1111-600-6050-740-000-000-72530-</u>	R & M Vehicles	2,150.04	0.00	0.00
<u>1111-600-6050-740-000-000-72532-</u>	Central Garage Charges	30,254.89	32,526.00	0.00
<u>1111-600-6050-740-000-000-72558-</u>	R & M Tennis Courts	0.00	0.00	0.00
<u>1111-600-6050-740-000-000-72790-</u>	Advertising	0.00	0.00	0.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Park & Recreation Facilities

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-600-6050-740-000-000-72820-	Temporary Help Services	30,759.02	36,000.00	30,000.00
1111-600-6050-740-000-000-72890-	Miscellaneous Other Services	1,536.00	1,550.00	1,550.00
1111-600-6050-740-000-000-72901-	Special Recreation Activities	5,922.40	15,000.00	10,000.00
1111-600-6050-740-000-000-72903-	Pop Warner Football Program	0.00	0.00	0.00
1111-600-6050-740-000-000-72904-	League Program	0.00	0.00	0.00
1111-600-6050-740-000-000-72906-	Day Camp Program	7,192.84	10,000.00	12,000.00
1111-600-6050-740-000-000-72999-	Current Obligations City Wide	0.00	0.00	0.00
Total		275,672.24	306,476.00	244,900.00
73 Fixed Charges		9,214.80	13,652.00	8,925.00
1111-600-6050-740-000-000-73130-	Lease Program - Copier/Printer	4,870.30	5,102.00	0.00
1111-600-6050-740-000-000-73180-	Miscellaneous Equipment Rental	300.00	1,500.00	1,500.00
1111-600-6050-740-000-000-73210-	S & M Contracts	1,464.05	1,750.00	2,000.00
1111-600-6050-740-000-000-73220-	S & M Contracts Office Eq	0.00	0.00	0.00
1111-600-6050-740-000-000-73290-	Other Contractual Services	2,060.45	4,400.00	4,500.00
1111-600-6050-740-000-000-73810-	Dues & Subscriptions	520.00	900.00	925.00
1111-600-6050-740-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		9,214.80	13,652.00	8,925.00
74 Supplies & Materials		56,639.93	77,500.00	85,760.00
1111-600-6050-740-000-000-74110-	Uniforms	26.83	1,500.00	1,500.00
1111-600-6050-740-000-000-74120-	Janitorial Supplies	8,234.44	7,500.00	7,500.00
1111-600-6050-740-000-000-74210-	Food & Provisions	8,968.43	9,500.00	10,000.00
1111-600-6050-740-000-000-74340-	Other Medical Supplies	890.81	1,500.00	1,500.00
1111-600-6050-740-000-000-74410-	Construction & Repair Supplies	0.00	500.00	500.00
1111-600-6050-740-000-000-74510-	Fuel Charges	5,767.72	9,000.00	9,000.00
1111-600-6050-740-000-000-74610-	Office Supplies & Materials	2,265.43	2,000.00	2,000.00
1111-600-6050-740-000-000-74752-	Heating & Utility Supplies	0.00	0.00	0.00
1111-600-6050-740-000-000-74810-	Recreational Supplies	6,548.38	6,000.00	6,000.00
1111-600-6050-740-000-000-74820-	Ceramic Supplies	0.00	0.00	0.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Park & Recreation Facilities

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-600-6050-740-000-000-74910-	Other Supplies & Materials	4,034.12	5,000.00	5,000.00
1111-600-6050-740-000-000-74914-	Furniture & Eqt Non-Capital	0.00	7,000.00	9,500.00
1111-600-6050-740-000-000-74930-	IT Supplies	1,513.10	1,500.00	1,500.00
1111-600-6050-740-000-000-74931-	IT Eqt Restricted-IT Use Only	938.00	0.00	5,260.00
1111-600-6050-740-000-000-74944-	Fuel Charges Non-Highway	5,817.52	8,000.00	8,000.00
1111-600-6050-740-000-000-74980-	Chemicals	6,121.25	12,000.00	12,000.00
1111-600-6050-740-000-000-74990-	Miscellaneous Supplies	5,513.90	6,500.00	6,500.00
1111-600-6050-740-000-000-74991-	COVID-19	0.00	0.00	0.00
1111-600-6050-740-000-000-74995-	PCard Purchases	0.00	0.00	0.00
1111-600-6050-740-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
1111-600-6050-740-000-000-74999-	Non-Declared Storm Charges	0.00	0.00	0.00
Total		56,639.93	77,500.00	85,760.00
75 Capital Outlay		32,260.93	0.00	145,000.00
1111-600-6050-740-000-000-75190-	Other Equipment	32,260.93	0.00	40,000.00
1111-600-6050-740-000-000-75210-	Motor Vehicles	0.00	0.00	105,000.00
1111-600-6050-740-000-000-75410-	Buildings Structures & Impr	0.00	0.00	0.00
Total		32,260.93	0.00	145,000.00
77 Debt Service		315,578.10	307,658.00	0.00
1111-600-6050-740-000-000-77101-	I/P Principal Payments	279,414.80	278,833.00	0.00
1111-600-6050-740-000-000-77201-	I/P Interest Payments	36,163.30	28,825.00	0.00
Total		315,578.10	307,658.00	0.00
6050 Parks & Recreation Facilities		1,242,882.50	1,357,528.00	1,168,988.00

Dues & Subscriptions

Name of Organization	Projected Cost
Fixed Arts and Crafts	\$ 100
North Carolina Recreation and Park Association	\$ 400
National Recreation and Park Association	\$ 425
	\$925

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
TBD	NRPA Conference	Orlando, Florida	Recreation Superintendent	\$1,750
TBD	NCRPA State Conference	Greenville, NC	Program Staff (4)	\$1,200
TBD	NC VIP Fishing Tournament	Outer Banks, NC	Facility Manager/Program Coord.	\$500
TBD	NCRPA Programming Workshop	TBD	Program Staff	\$500
TBD	NCRPA Supervisors Workshop	TBD	Program Staff	\$300
TBD	NCRPA/RRS Teleconferences	TBD	Program Staff	\$350
TBD	RRS Leadership Conference	TBD	Program Staff	\$500
				\$5,100

Parks & Recreation Facilities

Org. 6050

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Recreation Superintendent	19	1	1	1
Building & Grounds Maintenance	18	1	1	1
Facility Manager	18	2	1	1
Recreation Program Coordinator	16	2	2	3
Custodian	5	2	2	2
Enrichment Program Assistant	8	1	1	0
<i>Reclassifying position to Program Coordinator)</i>				
Full-Time Total		9	8	8

Development Services

Org. 7010

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$1,216,696	\$1,395,051	\$1,477,097
Seasonal	\$22,919	\$0	\$0
Operating	\$261,681	\$348,478	\$229,709
Capital Outlay	\$22,881	\$0	\$50,000
Debt Service	\$16,655	\$99,687	- *
Total:	\$1,540,832	\$1,843,216	\$1,756,806

Full-Time Positions	16	16	16
Part-Time Positions	0	0	0

Purpose and Mission:

The mission of the Development Services Department is to deliver professional quality planning, implementation, and information services to the Board of Aldermen, City Manager, citizens and those seeking to become a part of or do business in our community. In doing so, our goal is to help create the best possible quality of life for the citizens of New Bern.

Our purpose is to help facilitate the planning process for City operations, policies and programs; to assist in the development and implementation of the adopted plans and policies of the Board of Aldermen; to assist citizens, builders, developers and others in achieving their goals consistent with the principles of sustainability, community livability and adopted plans; to write, recommend and administer codes; to seek out, secure and implement grant opportunities; to foster and encourage partnerships within the community; and to take the lead role in implementing the City's community and economic development efforts.

GIS provides accurate real-time, intelligent digital and paper maps to the Board of Aldermen, City Manager, City staff, and public. Access to mapping data is critical in saving money and time to users for analysis and planning of the City's future needs, including, but not limited to, demographics, infrastructure, transportation, land use, zoning, etc.

FY20-21 Budget Highlights:****Debt Service:***

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Development Services

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		879,243.17	981,268.00	1,026,984.00
<u>1111-700-7010-715-000-000-61101-</u>	Salaries & Wages Regular	838,537.59	967,268.00	1,012,984.00
<u>1111-700-7010-715-000-000-61103-</u>	Salaries & Wages Vac Payout	7,829.68	0.00	0.00
<u>1111-700-7010-715-000-000-61121-</u>	Salaries & Wages Overtime	588.20	2,000.00	2,000.00
<u>1111-700-7010-715-000-000-61122-</u>	Salaries & Wages Stm Overtime	0.00	0.00	0.00
<u>1111-700-7010-715-000-000-61141-</u>	Salaries & Wages Call Back	246.00	0.00	0.00
<u>1111-700-7010-715-000-000-61161-</u>	Salaries & Wages Seasonal	22,918.70	0.00	0.00
<u>1111-700-7010-715-000-000-61181-</u>	Salaries & Wages Benefits	9,123.00	12,000.00	12,000.00
Total		879,243.17	981,268.00	1,026,984.00
62 Fringe Benefits		360,371.76	413,783.00	450,113.00
<u>1111-700-7010-715-000-000-62110-</u>	Social Security Tax	52,198.28	60,839.00	67,224.00
<u>1111-700-7010-715-000-000-62112-</u>	Medicare Tax	12,207.66	14,229.00	15,722.00
<u>1111-700-7010-715-000-000-62210-</u>	State Retirement	62,938.11	86,750.00	110,052.00
<u>1111-700-7010-715-000-000-62220-</u>	401K Supplement Retirement Reg	34,944.70	49,064.00	54,213.00
<u>1111-700-7010-715-000-000-62810-</u>	Health Insurance	170,381.97	178,434.00	178,434.00
<u>1111-700-7010-715-000-000-62820-</u>	Workers Compensation	27,701.04	24,467.00	24,468.00
Total		360,371.76	413,783.00	450,113.00
71 Professional Service		22,104.74	15,000.00	15,000.00
<u>1111-700-7010-715-000-000-71190-</u>	Other Professional Services	22,104.74	15,000.00	15,000.00
Total		22,104.74	15,000.00	15,000.00
72 Current Obligations		126,652.62	116,943.00	68,435.00
<u>1111-700-7010-715-000-000-72130-</u>	Employee Travel & Training	21,056.06	28,685.00	28,685.00
<u>1111-700-7010-715-000-000-72132-</u>	Boards & Commissions Travel	145.28	500.00	250.00
<u>1111-700-7010-715-000-000-72138-</u>	Educational Assistance	0.00	0.00	1,000.00
<u>1111-700-7010-715-000-000-72210-</u>	Telephone Service	3,219.87	2,800.00	3,500.00
<u>1111-700-7010-715-000-000-72310-</u>	Utilities	15,168.37	14,000.00	13,000.00
<u>1111-700-7010-715-000-000-72410-</u>	Printing	2,932.40	1,500.00	1,000.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Development Services

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-700-7010-715-000-000-72512-	R & M Bldgs Restricted - PW	53,375.00	0.00	0.00
1111-700-7010-715-000-000-72530-	R & M Vehicles	0.00	0.00	0.00
1111-700-7010-715-000-000-72532-	Central Garage Charges	16,737.07	21,458.00	0.00
1111-700-7010-715-000-000-72790-	Advertising	3,920.74	3,000.00	6,000.00
1111-700-7010-715-000-000-72820-	Temporary Help Services	10,097.83	15,000.00	15,000.00
1111-700-7010-715-000-000-72890-	Miscellaneous Other Services	0.00	30,000.00	0.00
Total		126,652.62	116,943.00	68,435.00
73 Fixed Charges		51,070.37	96,325.00	59,029.00
1111-700-7010-715-000-000-73130-	Lease Program - Copier/Printer	7,095.64	6,665.00	6,665.00
1111-700-7010-715-000-000-73210-	S & M Contracts	41,518.60	83,276.00	46,000.00
1111-700-7010-715-000-000-73810-	Dues & Subscriptions	2,456.13	6,384.00	6,364.00
Total		51,070.37	96,325.00	59,029.00
74 Supplies & Materials		61,853.74	120,210.00	87,245.00
1111-700-7010-715-000-000-74110-	Uniforms	1,894.37	3,000.00	2,500.00
1111-700-7010-715-000-000-74120-	Janitorial Supplies	51.37	200.00	150.00
1111-700-7010-715-000-000-74510-	Fuel Charges	6,557.62	4,500.00	5,000.00
1111-700-7010-715-000-000-74610-	Office Supplies & Materials	6,120.54	5,000.00	5,000.00
1111-700-7010-715-000-000-74910-	Other Supplies & Materials	0.00	0.00	0.00
1111-700-7010-715-000-000-74914-	Furniture & Eqt Non-Capital	1,823.91	1,900.00	2,000.00
1111-700-7010-715-000-000-74916-	Other Equipment Non-Capital	0.00	0.00	0.00
1111-700-7010-715-000-000-74930-	IT Supplies	639.01	1,600.00	2,500.00
1111-700-7010-715-000-000-74931-	IT Eqt Restricted-IT Use Only	6,130.02	9,010.00	15,095.00
1111-700-7010-715-000-000-74984-	Imminent Threats/Pub Nuisance	38,636.90	95,000.00	55,000.00
1111-700-7010-715-000-000-74991-	COVID-19	0.00	0.00	0.00
1111-700-7010-715-000-000-74995-	PCard Purchases	0.00	0.00	0.00
Total		61,853.74	120,210.00	87,245.00
75 Capital Outlay		22,880.61	0.00	50,000.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Development Services

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-700-7010-715-000-000-75190-	Other Equipment	0.00	0.00	0.00
1111-700-7010-715-000-000-75210-	Motor Vehicles	22,880.61	0.00	50,000.00
Total		22,880.61	0.00	50,000.00
77 Debt Service		16,655.15	99,687.00	0.00
1111-700-7010-715-000-000-77101-	I/P Principal Payments	16,188.00	76,862.00	0.00
1111-700-7010-715-000-000-77201-	I/P Interest Payments	467.15	22,825.00	0.00
Total		16,655.15	99,687.00	0.00
7010 Development Services		1,540,832.16	1,843,216.00	1,756,806.00

Dues & Subscriptions

Name of Organization	Projected Cost
NCAZO - Zoning Official x2	\$130
International Building Code Association	\$135
NC Building Inspectors Association	\$60
NC Associates of Housing Code Officials	\$60
NC Mechanical Inspectors Association	\$90
NC Division of Emergency Management	\$0
NC Plumbing Inspectors Association	\$50
International Associates of Electrical Inspectors	\$240
Economic Development: Various	\$2,435
Sun Journal	\$180
NC Association of Floodplain Managers	\$280
2017 Electrical Code Book and Analysis of Changes	\$220
URISA (GIS)	\$200
CURISA/NCAUG (GIS)	\$50
Inspectors Standard Certificates	\$360
American Planning Association/AICP	\$1,874
	\$6,364

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
TBD	APA - National Conference	Houston	Director	\$4,000
TBD	NCPA - State Planning Conference x3	Wilmington	GIS Manager City Planner Planner	\$3,500
TBD	NCAZO Annual Workshop	Raleigh	Land Dev Coordinator Director	\$500
TBD	NC Certified Zoning Official Course	Chapel Hill	City Planner	\$1,500
TBD	NC Main St Conference	New Bern	City Planner/Planner	\$250
TBD	AICP Certification	TBD	Land Dev Coordinator	\$1,500
TBD	IEDC Training	Various	Econ Dev Manager	\$5,000
TBD	CDBG Training	Washington DC	Community Development Coordinator	\$3,500
TBD	Travel to and From NC statewide Mapping Council	Raliegh	GIS manager	\$200
TBD	Inspections: Continuing Ed (900x5)	Jacksonville NC	Building Inspectors	\$800
TBD	Inspections: NC Association of Flood Plain Managers	Morehead	Building Inspectors	\$360
TBD	Inspections: Code Courses	Jacksonville NC	Building Inspectors	\$720
TBD	Inspections: Other Code Courses (4x550)	Jacksonville NC	Building Inspectors	\$2,000
TBD	Inspections: Standard Certificate Exams	Jacksonville NC	Building Inspectors	\$100
TBD	Inspections: Standard Certificate Exams	Raleigh	Building Inspectors	\$700
TBD	Inspections: NC Housing Officials Seminar	Jacksonville NC	Building Inspectors	\$1,000
TBD	Inspections: Electrical Seminar	Jacksonville NC	Building Inspectors	\$1,000

TBD	Inspections: mechanical Seminar	Jacksonville NC	Building Inspectors	\$1,000
TBD	Inspections: Plumbing Seminar	Jacksonville NC	Building Inspectors	\$1,000
TBD	Inspections: NC building Inspector Assoc	Jacksonville NC	Building Inspectors	\$55
				\$28,685

Development Services

Org. 7010

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Director of Development Services	32	1	1	1
Development Manager	24	1	1	1
City Planner	23	1	1	1
Chief Building Inspector	21	1	1	1
Development Administrator	21	1	1	1
GIS Manager	23	1	1	1
GIS Technician	0	0	0	0
Coordinator	19	1	1	1
Building Inspector:				
Building Inspector III	18	2	2	2
Building Inspector II	16	1	1	1
Building Inspector I	14	2	2	2
Planner:		1		
Planner II	18			
Planner I	16		1	1
Nuisance Abatement Officer	14	1	1	1
Administrative Assistant	11	1	1	1
Office Assistant III	9	1	1	1
Full-Time Total		16	16	16

Public Works Administration

Org. 8010

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$261,364	\$410,394	\$423,781
Seasonal	\$0	\$0	\$0
Operating	\$47,345	\$52,257	\$53,657
Capital Outlay	\$0	\$0	\$0
Debt Service	\$37,740	\$11,560	- *
Total:	\$346,449	\$474,211	\$477,438

Full-Time Positions	3	4	4
Part-Time Positions	0	0	0

Purpose and Mission:

The main functions of the Water Resources Administration Division are to provide the needed technical and administrative support required for the proper operation of the City's water and wastewater infrastructure and treatment facilities. This division also is responsible for the implementation of other various capital improvement projects throughout the City. Key tasks performed by members of this division include: capital improvement projects (design, permitting, & construction administration), capacity planning (short term & long range), update & enforce design standards and policies, and serve a liaison between City officials, private developers, and regulatory representatives.

FY20-21 Budget Highlights:*Operating:*

- No significant changes in operating or personnel expense this fiscal year.

**Debt Service:*

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Public Works Administration

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		170,199.11	270,297.00	281,460.00
1111-800-8010-730-000-000-61101-	Salaries & Wages Regular	162,602.22	263,005.00	274,168.00
1111-800-8010-730-000-000-61121-	Salaries & Wages Overtime	2,508.39	2,000.00	2,000.00
1111-800-8010-730-000-000-61181-	Salaries & Wages Benefits	5,088.50	5,292.00	5,292.00
Total		170,199.11	270,297.00	281,460.00
62 Fringe Benefits		91,164.62	140,096.00	142,321.00
1111-800-8010-730-000-000-62110-	Social Security Tax	9,803.37	16,759.00	16,482.00
1111-800-8010-730-000-000-62112-	Medicare Tax	2,292.73	3,920.00	3,855.00
1111-800-8010-730-000-000-62210-	State Retirement	12,930.51	24,192.00	26,982.00
1111-800-8010-730-000-000-62220-	401K Supplement Retirement Reg	8,255.59	13,515.00	13,292.00
1111-800-8010-730-000-000-62810-	Health Insurance	53,596.38	77,460.00	77,460.00
1111-800-8010-730-000-000-62820-	Workers Compensation	4,286.04	4,250.00	4,250.00
Total		91,164.62	140,096.00	142,321.00
71 Professional Service		1,500.00	4,300.00	4,000.00
1111-800-8010-730-000-000-71190-	Other Professional Services	1,500.00	4,300.00	4,000.00
Total		1,500.00	4,300.00	4,000.00
72 Current Obligations		3,950.85	5,200.00	5,500.00
1111-800-8010-730-000-000-72130-	Employee Travel & Training	2,600.13	4,200.00	4,500.00
1111-800-8010-730-000-000-72890-	Miscellaneous Other Services	1,350.72	1,000.00	1,000.00
Total		3,950.85	5,200.00	5,500.00
73 Fixed Charges		36,428.34	37,457.00	37,457.00
1111-800-8010-730-000-000-73130-	Lease Program - Copier/Printer	4,667.39	4,163.00	4,163.00
1111-800-8010-730-000-000-73210-	S & M Contracts	30,330.37	31,914.00	31,914.00
1111-800-8010-730-000-000-73810-	Dues & Subscriptions	1,430.58	1,380.00	1,380.00
Total		36,428.34	37,457.00	37,457.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Public Works Administration

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
74 Supplies & Materials		5,466.22	5,300.00	6,700.00
1111-800-8010-730-000-000-74110-	Uniforms	0.00	500.00	500.00
1111-800-8010-730-000-000-74610-	Office Supplies & Materials	1,880.66	2,000.00	2,000.00
1111-800-8010-730-000-000-74910-	Other Supplies & Materials	697.22	2,500.00	2,500.00
1111-800-8010-730-000-000-74930-	IT Supplies	0.00	300.00	300.00
1111-800-8010-730-000-000-74931-	IT Eqt Restricted-IT Use Only	2,888.34	0.00	1,400.00
1111-800-8010-730-000-000-74991-	COVID-19	0.00	0.00	0.00
1111-800-8010-730-000-000-74995-	PCard Purchases	0.00	0.00	0.00
1111-800-8010-730-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
1111-800-8010-730-000-000-74999-	Non-Declared Storm Charges	0.00	0.00	0.00
Total		5,466.22	5,300.00	6,700.00
77 Debt Service		37,739.96	11,561.00	0.00
1111-800-8010-730-000-000-77101-	I/P Principal Payments	36,826.75	10,469.00	0.00
1111-800-8010-730-000-000-77201-	I/P Interest Payments	913.21	1,092.00	0.00
Total		37,739.96	11,561.00	0.00
8010 Public Works Administration		346,449.10	474,211.00	477,438.00

Dues & Subscriptions

Name of Organization	Projected Cost
NCAPWA Memberships (2 @ \$50.00/year)	\$100
New Bern Sun Journal (Administration and Public Works)	\$180
AutoCad Yearly Renewal	\$1,100
	\$1,380

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
April 2021	NCAPWA State Conference	TBD	Director of Public Works	\$500
August 30 - September 2, 2020	APWA National Conference	New Orleans, LA	Director of Public Works	\$2,500
October 2021	NCAPWA Stormwater Conference	Charlotte NC	Director of Public Works	\$500
October 2021	NCAPWA Stormwater Conference	Charlotte NC	Staff Engineer	\$500
TBD	NCAPWA Streets/Fleet Conference	TBD	Staff Engineer	\$500
				\$4,500

Public Works Administration

Org. 8010

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY 20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Director of Public Works	32	1	1	1
Staff Engineer	22	0	1	1
Administrative Assistant	11	1	1	1
Office Assistant III	9	1	1	1
Full-Time Total		3	4	4

Insurance

Org. 8020

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$0	\$0	\$0
Seasonal	\$0	\$0	\$0
Operating	\$605,133	\$665,000	\$723,000
Capital Outlay	\$0	\$0	\$0
Debt Service	\$0	\$0	- *
Total:	\$605,133	\$665,000	\$723,000
Full-Time Positions	0	0	0
Part-Time Positions	0	0	0

Purpose and Mission:

Manages the risks and overall liability and property insurance for the city. To increase the number of claims resolved in-house while reducing the amount of claims paid out.

Achieving these goals will aid in the reduction of property/casualty/liability costs.

****Debt Service:***

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Insurance

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
73 Fixed Charges		605,133.09	665,000.00	723,000.00
<u>1111-800-8020-710-000-000-73310-</u>	Property & Equipment	298,018.59	320,000.00	365,000.00
<u>1111-800-8020-710-000-000-73312-</u>	Liability Insurance	262,059.00	290,000.00	298,000.00
<u>1111-800-8020-710-000-000-73330-</u>	Bonding	9,694.00	10,000.00	10,000.00
<u>1111-800-8020-710-000-000-73340-</u>	Insurance Claims	35,361.50	45,000.00	50,000.00
Total		605,133.09	665,000.00	723,000.00
8020 Insurance		605,133.09	665,000.00	723,000.00

Garage

Org. 8030

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$265,788	\$384,366	\$391,695
Seasonal	\$0	\$0	\$0
Operating	-\$366,391	\$841,014	\$1,805,910
Garage Allocation	\$0	-\$1,333,660	-\$613,098
Debt Service	\$109,953	\$108,280	- *
Total:	\$9,350	\$0	\$1,584,507

Full-Time Positions	4	5	5
Part-Time Positions	0	0	0

Purpose and Mission:

This division provides vehicle maintenance, repairs, and fuel service to support all departments

FY20-21 Budget Highlights:Personnel:

- No new request.

Operating:

- This budget represents routing all vehicle & equipment maintenance through the City Garage.

Garage Allocation:

- The allocations consist of expenditures to other departments to reflect their prorated share.

*Debt Service:

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

Garage

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		176,194.16	255,539.00	261,081.00
<u>1111-800-8030-730-000-000-61101-</u>	Salaries & Wages Regular	166,192.98	243,749.00	249,291.00
<u>1111-800-8030-730-000-000-61121-</u>	Salaries & Wages Overtime	7,174.42	7,000.00	7,000.00
<u>1111-800-8030-730-000-000-61141-</u>	Salaries & Wages Call Back	125.76	500.00	500.00
<u>1111-800-8030-730-000-000-61161-</u>	Salaries & Wages Seasonal	0.00	0.00	0.00
<u>1111-800-8030-730-000-000-61181-</u>	Salaries & Wages Benefits	2,701.00	4,290.00	4,290.00
Total		176,194.16	255,539.00	261,081.00
62 Fringe Benefits		89,594.14	128,827.00	130,614.00
<u>1111-800-8030-730-000-000-62110-</u>	Social Security Tax	10,228.75	15,844.00	15,496.00
<u>1111-800-8030-730-000-000-62112-</u>	Medicare Tax	2,392.21	3,706.00	3,624.00
<u>1111-800-8030-730-000-000-62210-</u>	State Retirement	13,128.80	22,871.00	25,368.00
<u>1111-800-8030-730-000-000-62220-</u>	401K Supplement Retirement Reg	8,381.84	12,777.00	12,497.00
<u>1111-800-8030-730-000-000-62810-</u>	Health Insurance	48,643.54	64,363.00	64,363.00
<u>1111-800-8030-730-000-000-62820-</u>	Workers Compensation	6,819.00	9,266.00	9,266.00
Total		89,594.14	128,827.00	130,614.00
72 Current Obligations		320,053.84	409,625.00	1,326,700.00
<u>1111-800-8030-730-000-000-72130-</u>	Employee Travel & Training	502.50	1,500.00	3,000.00
<u>1111-800-8030-730-000-000-72210-</u>	Telephone Service	638.56	625.00	500.00
<u>1111-800-8030-730-000-000-72310-</u>	Utilities	10,938.19	16,000.00	16,000.00
<u>1111-800-8030-730-000-000-72410-</u>	Printing	0.00	0.00	0.00
<u>1111-800-8030-730-000-000-72510-</u>	R & M Buildings	279.98	0.00	900,000.00
<u>1111-800-8030-730-000-000-72520-</u>	R & M Equipment	2,000.75	5,000.00	25,000.00
<u>1111-800-8030-730-000-000-72530-</u>	R & M Vehicles	298,450.40	360,000.00	367,200.00
<u>1111-800-8030-730-000-000-72890-</u>	Miscellaneous Other Services	7,243.46	26,500.00	15,000.00
<u>1111-800-8030-730-000-000-72999-</u>	Current Obligations City Wide	0.00	0.00	0.00
Total		320,053.84	409,625.00	1,326,700.00
73 Fixed Charges		(864,142.47)	(1,161,861.00)	(424,298.00)

CITY OF NEW BERN

Garage

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-800-8030-730-000-000-73130-	Lease Program - Copier/Printer	729.37	799.00	800.00
1111-800-8030-730-000-000-73210-	S & M Contracts	11,844.69	11,000.00	13,000.00
1111-800-8030-730-000-000-73320-	Vehicle Liability Insurance	155,809.00	160,000.00	175,000.00
1111-800-8030-730-000-000-73998-	Garage Allocation	(1,032,525.53)	(1,333,660.00)	(613,098.00)
1111-800-8030-730-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		(864,142.47)	(1,161,861.00)	(424,298.00)

74 Supplies & Materials		177,697.60	259,590.00	290,410.00
1111-800-8030-730-000-000-74110-	Uniforms	958.76	2,500.00	2,500.00
1111-800-8030-730-000-000-74120-	Janitorial Supplies	292.34	750.00	750.00
1111-800-8030-730-000-000-74510-	Fuel Charges	2,665.16	4,000.00	4,500.00
1111-800-8030-730-000-000-74540-	Garage Supplies Inventory	0.00	25,000.00	45,000.00
1111-800-8030-730-000-000-74542-	Garage Supplies Non-Inventory	167,827.59	216,000.00	225,000.00
1111-800-8030-730-000-000-74610-	Office Supplies & Materials	1,826.47	750.00	1,000.00
1111-800-8030-730-000-000-74916-	Other Equipment Non-Capital	0.00	0.00	0.00
1111-800-8030-730-000-000-74930-	IT Supplies	0.00	0.00	250.00
1111-800-8030-730-000-000-74931-	IT Eqt Restricted-IT Use Only	268.00	2,790.00	3,410.00
1111-800-8030-730-000-000-74970-	Safety Supplies	302.65	800.00	1,000.00
1111-800-8030-730-000-000-74990-	Miscellaneous Supplies	3,556.63	7,000.00	7,000.00
1111-800-8030-730-000-000-74991-	COVID-19	0.00	0.00	0.00
1111-800-8030-730-000-000-74995-	PCard Purchases	0.00	0.00	0.00
1111-800-8030-730-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
1111-800-8030-730-000-000-74999-	Non-Declared Storm Charges	0.00	0.00	0.00
Total		177,697.60	259,590.00	290,410.00

75 Capital Outlay		0.00	0.00	0.00
1111-800-8030-730-000-000-75210-	Motor Vehicles	0.00	0.00	0.00
Total		0.00	0.00	0.00

77 Debt Service		109,952.75	108,280.00	0.00
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CITY OF NEW BERN

Garage

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-800-8030-730-000-000-77101-	I/P Principal Payments	84,147.37	84,192.00	0.00
1111-800-8030-730-000-000-77201-	I/P Interest Payments	25,805.38	24,088.00	0.00
Total		109,952.75	108,280.00	0.00
8030 Garage		9,350.02	0.00	1,584,507.00

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
2021	CTI Training	Craven Comm College	All Mechanics	\$1,100
2021	Vehicle Inspection Certification	Craven Comm College	Auto Mechanics	\$300
2021	Chemical Spill Training	New Bern, NC	All Mechanics	\$600
2021	APWA Street and Fleet Conference	TBD	Fleet Maintenance Suerintendent	\$500
2021	APWA Street and Fleet Conference	TBD	Lead Auto Mechanic	\$500
				\$3,000

Garage

Org. 8030

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Superintendent	19	1	1	1
Heavy Equipment Manager	16	0	1	1
Lead Auto Mechanic	14	1	1	1
Auto Mechanic	12	2	2	2
Full-Time Total		4	5	5

Public Works Buildings

Org. 8040

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$336,480	\$400,137	\$420,236
Seasonal	\$12,360	\$14,000	\$14,000
Operating	\$524,830	\$520,553	\$515,010
Capital Outlay	\$0	\$130,000	\$40,000
Debt Service	\$3,494	\$3,495	- *
Total:	\$877,164	\$1,068,185	\$989,246
Full-Time Positions	6	6	6
Part-Time Positions	0	0	0

Purpose and Mission:

This division is responsible for the maintenance and repairs of most City-owned buildings. The division is charged with repair and maintenance equipment to ensure effective and efficient operations and facility functionality for all departments.

FY20-21 Budget Highlights:Operating:

- \$130,000 - Maintenance and repairs to City Facilities
- \$85,000 - Cleaning service for City Facilities
- \$8,000 - Fireman's Museum utilities

Capital:

- \$45,000 - Replacement of one service vehicle

*Debt Service:

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

Public Buildings

Accounts	Description	Actual		Adopted Budget		Manager's Recommended	
		FY2018-19	FY2018-19	FY2019-20	FY2019-20	FY2020-21	FY2020-21
61 Personal Services		225,143.61	225,143.61	273,675.00	273,675.00	290,997.00	290,997.00
<u>1111-800-8040-730-000-000-61101-</u>	Salaries & Wages Regular	203,871.36	203,871.36	247,905.00	247,905.00	265,227.00	265,227.00
<u>1111-800-8040-730-000-000-61121-</u>	Salaries & Wages Overtime	4,897.75	4,897.75	7,500.00	7,500.00	7,500.00	7,500.00
<u>1111-800-8040-730-000-000-61141-</u>	Salaries & Wages Call Back	893.50	893.50	500.00	500.00	500.00	500.00
<u>1111-800-8040-730-000-000-61161-</u>	Salaries & Wages Seasonal	12,360.00	12,360.00	14,000.00	14,000.00	14,000.00	14,000.00
<u>1111-800-8040-730-000-000-61181-</u>	Salaries & Wages Benefits	3,121.00	3,121.00	3,770.00	3,770.00	3,770.00	3,770.00
Total		225,143.61	225,143.61	273,675.00	273,675.00	290,997.00	290,997.00
62 Fringe Benefits		123,696.73	123,696.73	140,462.00	140,462.00	143,239.00	143,239.00
<u>1111-800-8040-730-000-000-62110-</u>	Social Security Tax	13,237.10	13,237.10	16,968.00	16,968.00	17,407.00	17,407.00
<u>1111-800-8040-730-000-000-62112-</u>	Medicare Tax	3,095.76	3,095.76	3,969.00	3,969.00	4,071.00	4,071.00
<u>1111-800-8040-730-000-000-62210-</u>	State Retirement	14,530.36	14,530.36	24,494.00	24,494.00	27,076.00	27,076.00
<u>1111-800-8040-730-000-000-62220-</u>	401K Supplement Retirement Reg	9,276.01	9,276.01	13,684.00	13,684.00	13,338.00	13,338.00
<u>1111-800-8040-730-000-000-62810-</u>	Health Insurance	73,000.50	73,000.50	71,279.00	71,279.00	71,279.00	71,279.00
<u>1111-800-8040-730-000-000-62820-</u>	Workers Compensation	10,557.00	10,557.00	10,068.00	10,068.00	10,068.00	10,068.00
Total		123,696.73	123,696.73	140,462.00	140,462.00	143,239.00	143,239.00
71 Professional Service		750.00	750.00	2,500.00	2,500.00	2,500.00	2,500.00
<u>1111-800-8040-730-000-000-71190-</u>	Other Professional Services	750.00	750.00	2,500.00	2,500.00	2,500.00	2,500.00
Total		750.00	750.00	2,500.00	2,500.00	2,500.00	2,500.00
72 Current Obligations		294,538.57	294,538.57	303,053.00	303,053.00	293,000.00	293,000.00
<u>1111-800-8040-730-000-000-72130-</u>	Employee Travel & Training	285.00	285.00	1,000.00	1,000.00	1,000.00	1,000.00
<u>1111-800-8040-730-000-000-72210-</u>	Telephone Service	2,036.55	2,036.55	2,000.00	2,000.00	2,000.00	2,000.00
<u>1111-800-8040-730-000-000-72310-</u>	Utilities	56,088.22	56,088.22	72,000.00	72,000.00	65,000.00	65,000.00
<u>1111-800-8040-730-000-000-72311-</u>	Utilities - Firemens Museum	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
<u>1111-800-8040-730-000-000-72510-</u>	R & M Buildings	79,110.52	79,110.52	60,000.00	60,000.00	65,000.00	65,000.00
<u>1111-800-8040-730-000-000-72512-</u>	R & M Buildings Restricted - PW	0.00	0.00	0.00	0.00	0.00	0.00
<u>1111-800-8040-730-000-000-72520-</u>	R & M Equipment	14,511.11	14,511.11	5,000.00	5,000.00	5,000.00	5,000.00
<u>1111-800-8040-730-000-000-72532-</u>	Central Garage Charges	17,834.48	17,834.48	26,003.00	26,003.00	0.00	0.00

CITY OF NEW BERN

Public Buildings

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-800-8040-730-000-000-72820-	Temporary Help Services	175.00	0.00	17,000.00
1111-800-8040-730-000-000-72830-	Cleaning Services	89,101.50	85,000.00	85,000.00
1111-800-8040-730-000-000-72890-	Miscellaneous Other Services	27,396.19	44,050.00	45,000.00
1111-800-8040-730-000-000-72999-	Current Obligations City Wide	0.00	0.00	0.00
Total		294,538.57	303,053.00	293,000.00
73 Fixed Charges		36,327.87	47,250.00	47,000.00
1111-800-8040-730-000-000-73130-	Lease Program - Copier/Printer	816.68	0.00	0.00
1111-800-8040-730-000-000-73180-	Miscellaneous Equipment Rental	2,250.00	2,250.00	2,000.00
1111-800-8040-730-000-000-73210-	S & M Contracts	33,261.19	45,000.00	45,000.00
1111-800-8040-730-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		36,327.87	47,250.00	47,000.00
74 Supplies & Materials		193,213.48	167,750.00	172,510.00
1111-800-8040-730-000-000-74110-	Uniforms	1,867.62	3,000.00	3,500.00
1111-800-8040-730-000-000-74120-	Janitorial Supplies	212.70	500.00	1,000.00
1111-800-8040-730-000-000-74410-	Construction & Repair Supplies	0.00	0.00	0.00
1111-800-8040-730-000-000-74420-	Equipment Parts	0.00	7,500.00	7,500.00
1111-800-8040-730-000-000-74452-	Special Projects	8,786.72	10,000.00	12,000.00
1111-800-8040-730-000-000-74510-	Fuel Charges	9,140.96	10,000.00	10,000.00
1111-800-8040-730-000-000-74610-	Office Supplies & Materials	261.00	250.00	500.00
1111-800-8040-730-000-000-74910-	Other Supplies & Materials	163,704.65	130,000.00	130,000.00
1111-800-8040-730-000-000-74916-	Other Equipment Non-Capital	2,995.00	0.00	0.00
1111-800-8040-730-000-000-74930-	IT Supplies	0.00	0.00	500.00
1111-800-8040-730-000-000-74931-	IT Eqt Restricted-IT Use Only	114.86	0.00	2,010.00
1111-800-8040-730-000-000-74944-	Fuel Charges Non-Highway	5,036.06	5,000.00	3,000.00
1111-800-8040-730-000-000-74970-	Safety Supplies	1,022.93	500.00	1,500.00
1111-800-8040-730-000-000-74990-	Miscellaneous Supplies	70.98	1,000.00	1,000.00
1111-800-8040-730-000-000-74991-	COVID-19	0.00	0.00	0.00
1111-800-8040-730-000-000-74995-	PCard Purchases	0.00	0.00	0.00

CITY OF NEW BERN

Public Buildings

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-800-8040-730-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
1111-800-8040-730-000-000-74999-	Non-Declared Storm Charges	0.00	0.00	0.00
Total		193,213.48	167,750.00	172,510.00
75 Capital Outlay		0.00	130,000.00	40,000.00
1111-800-8040-730-000-000-75190-	Other Equipment	0.00	130,000.00	0.00
1111-800-8040-730-000-000-75210-	Motor Vehicles	0.00	0.00	40,000.00
1111-800-8040-730-000-000-75410-	Buildings Structures & Impr	0.00	0.00	0.00
Total		0.00	130,000.00	40,000.00
77 Debt Service		3,493.81	3,495.00	0.00
1111-800-8040-730-000-000-77101-	I/P Principal Payments	3,237.80	3,305.00	0.00
1111-800-8040-730-000-000-77201-	I/P Interest Payments	256.01	190.00	0.00
Total		3,493.81	3,495.00	0.00
8040 Public Buildings		877,164.07	1,068,185.00	989,246.00

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
2021	NCAPWA - Buildings Conference	TBD	Maintenance Supervisor	\$500
2021	Continuing education classes	TBD	Supervisor / Maintenance Tech.	\$500
				\$1,000

Public Works Buildings

Org. 8040

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Building and Grounds Maintenance Superintendent	19	1	1	1
Maintenance Technician	10	4	4	4
Lead Custodian	6	1	1	1
	Full-Time Total	6	6	6

Public Works Streets

Org. 8050

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$968,046	\$1,100,707	\$1,154,004
Seasonal	\$30,703	\$32,000	\$20,000
Operating	\$3,171,607	\$1,534,185	\$1,480,245
Capital Outlay	\$266,675	\$48,000	\$250,000
Debt Service	\$298,714	\$321,344	- *
Total:	\$4,735,746	\$3,036,236	\$2,904,249
Full-Time Positions	19	19	19
Part-Time Positions	0	0	0

Purpose and Mission:

This division is charged with providing maintenance, repair, and development of streets, sidewalks, signage, and street trees. Currently, the City maintains approximately 200 miles of streets within our system including all appurtenances associated with streets. This division is also responsible for various other tasks it is charged with such as hanging of Christmas decorations, working city-sponsored events, tree pruning and removal, banner installation, traffic sign and signal maintenance, eminent threat removal, and addressing public nuisance vegetation.

FY20-21 Budget Highlights:*Operating:*

- \$400,000 - Street Resurfacing Project
- \$450,000 - Estimated electricity charge for street lights

Capital:

- \$250,000 - Sidewalk Improvement Project
- \$40,000 - Service Vehicle
- \$52,000 - Mowing Tractor
- \$60,000 - Lowboy (Used)
- \$58,000 - Flatbed Truck

**Debt Service:*

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

Streets

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		637,838.09	745,445.00	778,395.00
<u>1111-800-8050-730-000-000-61101-</u>	Salaries & Wages Regular	555,394.24	650,945.00	696,895.00
<u>1111-800-8050-730-000-000-61103-</u>	Salaries & Wages Vac Payout	15,614.58	0.00	0.00
<u>1111-800-8050-730-000-000-61106-</u>	Salaries & Wages Storm Regular	0.00	0.00	0.00
<u>1111-800-8050-730-000-000-61121-</u>	Salaries & Wages Overtime	25,805.81	50,000.00	50,000.00
<u>1111-800-8050-730-000-000-61122-</u>	Salaries & Wages Stm Overtime	0.00	0.00	0.00
<u>1111-800-8050-730-000-000-61131-</u>	Salaries & Wages Standby	3,116.00	4,000.00	4,000.00
<u>1111-800-8050-730-000-000-61141-</u>	Salaries & Wages Call Back	1,491.46	2,500.00	1,500.00
<u>1111-800-8050-730-000-000-61142-</u>	Salaries & Wages Storm CB	0.00	0.00	0.00
<u>1111-800-8050-730-000-000-61161-</u>	Salaries & Wages Seasonal	30,703.00	32,000.00	20,000.00
<u>1111-800-8050-730-000-000-61181-</u>	Salaries & Wages Benefits	5,713.00	6,000.00	6,000.00
Total		637,838.09	745,445.00	778,395.00
62 Fringe Benefits		360,910.88	387,262.00	395,609.00
<u>1111-800-8050-730-000-000-62110-</u>	Social Security Tax	38,088.90	46,218.00	46,879.00
<u>1111-800-8050-730-000-000-62112-</u>	Medicare Tax	8,907.87	10,809.00	10,964.00
<u>1111-800-8050-730-000-000-62210-</u>	State Retirement	49,550.65	66,718.00	74,716.00
<u>1111-800-8050-730-000-000-62220-</u>	401K Supplement Retirement Reg	25,108.48	37,273.00	36,806.00
<u>1111-800-8050-730-000-000-62810-</u>	Health Insurance	196,276.98	191,618.00	191,618.00
<u>1111-800-8050-730-000-000-62820-</u>	Workers Compensation	42,978.00	34,626.00	34,626.00
Total		360,910.88	387,262.00	395,609.00
71 Professional Service		1,010.00	5,000.00	5,000.00
<u>1111-800-8050-730-000-000-71114-</u>	Medical Professional Services	0.00	0.00	0.00
<u>1111-800-8050-730-000-000-71190-</u>	Other Professional Services	1,010.00	5,000.00	5,000.00
Total		1,010.00	5,000.00	5,000.00
72 Current Obligations		2,878,547.78	1,269,146.00	1,074,500.00
<u>1111-800-8050-730-000-000-72130-</u>	Employee Travel & Training	2,760.44	4,000.00	4,000.00
<u>1111-800-8050-730-000-000-72310-</u>	Utilities	23,814.34	26,000.00	25,000.00

CITY OF NEW BERN

Streets

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
<u>1111-800-8050-730-000-000-72320-</u>	Electricity - Street Lights	417,758.84	450,000.00	420,000.00
<u>1111-800-8050-730-000-000-72520-</u>	R & M Equipment	18,980.47	5,000.00	5,000.00
<u>1111-800-8050-730-000-000-72532-</u>	Central Garage Charges	81,969.79	103,896.00	0.00
<u>1111-800-8050-730-000-000-72550-</u>	R & M Sidewalks	96,498.67	85,000.00	80,000.00
<u>1111-800-8050-730-000-000-72552-</u>	R & M Street Resurfacing	2,133,401.62	440,000.00	400,000.00
<u>1111-800-8050-730-000-000-72580-</u>	R & M Street Improvements	0.00	60,000.00	50,000.00
<u>1111-800-8050-730-000-000-72590-</u>	R & M Other	44,244.91	50,000.00	50,000.00
<u>1111-800-8050-730-000-000-72610-</u>	Freight Express Deliveries	0.00	0.00	0.00
<u>1111-800-8050-730-000-000-72790-</u>	Advertising	0.00	0.00	0.00
<u>1111-800-8050-730-000-000-72820-</u>	Temporary Help Services	51,556.88	35,000.00	30,000.00
<u>1111-800-8050-730-000-000-72845-</u>	Bridge Maintenance	0.00	2,500.00	2,500.00
<u>1111-800-8050-730-000-000-72890-</u>	Miscellaneous Other Services	7,561.82	7,750.00	8,000.00
<u>1111-800-8050-730-000-000-72999-</u>	Current Obligations City Wide	0.00	0.00	0.00
Total		2,878,547.78	1,269,146.00	1,074,500.00

73 Fixed Charges		33,050.74	33,539.00	32,050.00
<u>1111-800-8050-730-000-000-73130-</u>	Lease Program - Copier/Printer	0.00	0.00	0.00
<u>1111-800-8050-730-000-000-73190-</u>	Miscellaneous Other Rentals	5,282.74	5,380.00	3,500.00
<u>1111-800-8050-730-000-000-73230-</u>	S & M Contracts Comm Eqt	27,459.00	27,459.00	28,000.00
<u>1111-800-8050-730-000-000-73810-</u>	Dues & Subscriptions	309.00	700.00	550.00
<u>1111-800-8050-730-000-000-73999-</u>	Fixed Charges City Wide	0.00	0.00	0.00
Total		33,050.74	33,539.00	32,050.00

74 Supplies & Materials		258,998.77	226,500.00	368,695.00
<u>1111-800-8050-730-000-000-74110-</u>	Uniforms	4,538.71	10,000.00	5,000.00
<u>1111-800-8050-730-000-000-74120-</u>	Janitorial Supplies	9,327.09	1,500.00	1,000.00
<u>1111-800-8050-730-000-000-74410-</u>	Construction & Repair Supplies	39,909.50	46,000.00	40,000.00
<u>1111-800-8050-730-000-000-74420-</u>	Equipment Parts	43,284.68	0.00	0.00
<u>1111-800-8050-730-000-000-74452-</u>	Special Projects	36,866.78	30,000.00	20,000.00
<u>1111-800-8050-730-000-000-74510-</u>	Fuel Charges	60,814.16	56,000.00	50,000.00

CITY OF NEW BERN

Streets

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
<u>1111-800-8050-730-000-000-74610-</u>	Office Supplies & Materials	543.21	1,000.00	1,000.00
<u>1111-800-8050-730-000-000-74752-</u>	Heating & Utility Supplies	0.00	0.00	0.00
<u>1111-800-8050-730-000-000-74910-</u>	Other Supplies & Materials	48,011.25	52,000.00	50,000.00
<u>1111-800-8050-730-000-000-74914-</u>	Furniture & Eqt Non-Capital	0.00	3,000.00	0.00
<u>1111-800-8050-730-000-000-74916-</u>	Other Equipment Non-Capital	4,136.60	3,000.00	0.00
<u>1111-800-8050-730-000-000-74926-</u>	Powell Bill Non-eligible	0.00	0.00	0.00
<u>1111-800-8050-730-000-000-74930-</u>	IT Supplies	0.00	500.00	500.00
<u>1111-800-8050-730-000-000-74931-</u>	IT Eqt Restricted-IT Use Only	204.76	0.00	1,195.00
<u>1111-800-8050-730-000-000-74944-</u>	Fuel Charges Non-Highway	94.27	500.00	500.00
<u>1111-800-8050-730-000-000-74970-</u>	Safety Supplies	5,450.43	8,000.00	8,000.00
<u>1111-800-8050-730-000-000-74980-</u>	Chemicals	259.76	2,000.00	1,500.00
<u>1111-800-8050-730-000-000-74984-</u>	Imminent Threats/Pub Nuisance	495.00	8,000.00	15,000.00
<u>1111-800-8050-730-000-000-74990-</u>	Miscellaneous Supplies	5,062.57	5,000.00	5,000.00
<u>1111-800-8050-730-000-000-74991-</u>	COVID-19	0.00	0.00	0.00
<u>1111-800-8050-730-000-000-74995-</u>	PCard Purchases	0.00	0.00	0.00
<u>1111-800-8050-730-000-000-74998-</u>	Supplies & Materials City Wide	0.00	0.00	0.00
<u>1111-800-8050-730-000-000-74999-</u>	Non-Declared Storm Charges	0.00	0.00	170,000.00
Total		258,998.77	226,500.00	368,695.00
75 Capital Outlay		266,675.29	48,000.00	250,000.00
<u>1111-800-8050-730-000-000-75190-</u>	Other Equipment	18,117.00	0.00	0.00
<u>1111-800-8050-730-000-000-75210-</u>	Motor Vehicles	248,558.29	48,000.00	0.00
<u>1111-800-8050-730-000-000-75510-</u>	Sidewalk & Curb Improvements	0.00	0.00	250,000.00
<u>1111-800-8050-730-000-000-75590-</u>	Other Structures & Impr	0.00	0.00	0.00
Total		266,675.29	48,000.00	250,000.00
77 Debt Service		298,714.44	321,344.00	0.00
<u>1111-800-8050-730-000-000-77101-</u>	I/P Principal Payments	248,104.42	259,017.00	0.00
<u>1111-800-8050-730-000-000-77201-</u>	I/P Interest Payments	50,610.02	62,327.00	0.00
Total		298,714.44	321,344.00	0.00

CITY OF NEW BERN

Streets

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
8050 Streets		4,735,745.99	3,036,236.00	2,904,249.00

Public Works Streets

Org. 8050

Dues & Subscriptions

Name of Organization	Projected Cost
APWA yearly member fee	\$300
Pesticide license(s) fees and CDL fees	\$250
	\$550

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Mar-21	Chemical Spill Response Training	New Bern NC	7 Employees	\$700
TBD	NC APWA Streets Conference	TBD	Streets Superintendent	\$550
TBD	NC APWA State Conference	TBD	Street Division Staff	\$550
TBD	SCM Inspection Certification	TBD	Project Coordinator	\$550
TBD	ITRE Construction Inspection Certification	TBD	Project Coordinator	\$700
TBD	Traffic Signal Training	TBD	Lead Equipment Operator 1	\$550
TBD	Misc. Trainings	TBD	Street Division Staff	\$400
				\$4,000

Public Works Streets

Org. 8050

Position Summary

		<u>FY 18-19</u>	<u>FY2019-20</u>	<u>FY 20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Streets Superintendent	22	1	1	1
Project Coordinator	18	0	1	1
Lead Equipment Operator II	12	3	3	3
Equipment Operator II	10	1	1	1
Lead Equipment Operator I	9	3	2	2
Lead Maintenance Worker	9	3	3	3
Equipment Operator I	8	2	2	2
Maintenance Construction Worker	8	2	2	2
Senior Maintenance Worker	7	4	4	4
Full-Time Total		19	19	19

Stormwater

Org. 8090

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$0	\$362,306	\$359,397
Seasonal	\$0	\$0	\$0
Operating	\$0	\$240,889	\$191,100
Capital Outlay	\$0	\$35,000	\$0
Debt Service	\$0	\$289,606	- *
Total:	\$0	\$927,801	\$550,497

Full-Time Positions	0	6	6
Part-Time Positions	0	0	0

Purpose and Mission:

The Stormwater Division is responsible for maintaining and repairing the City's stormwater drainage system. The system contains over 60 miles of storm drain pipe, over 80 miles of major and minor drainage ditches and over 4,000 drainage structures.

FY20-21 Budget Highlights:**Operating:**

- Stormwater Permit Review \$5,000 and MS4 Compliance \$25,000
- Stormwater Improvements \$70,000
- Supplies and Materials \$57,500

***Debt Service:**

- In FY21 General Fund Debt Service has been removed from the individual organization budgets and consolidated to a single budget in a Debt Service organization.

CITY OF NEW BERN

Stormwater

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		0.00	241,580.00	246,740.00
<u>1111-800-8090-730-000-000-61101-</u>	Salaries & Wages Regular	0.00	222,582.00	227,742.00
<u>1111-800-8090-730-000-000-61103-</u>	Salaries & Wages Vac Payout	0.00	0.00	0.00
<u>1111-800-8090-730-000-000-61106-</u>	Salaries & Wages Storm Regular	0.00	0.00	0.00
<u>1111-800-8090-730-000-000-61121-</u>	Salaries & Wages Overtime	0.00	13,000.00	13,000.00
<u>1111-800-8090-730-000-000-61122-</u>	Salaries & Wages Stm Overtime	0.00	0.00	0.00
<u>1111-800-8090-730-000-000-61131-</u>	Salaries & Wages Standby	0.00	500.00	500.00
<u>1111-800-8090-730-000-000-61141-</u>	Salaries & Wages Call Back	0.00	1,000.00	1,000.00
<u>1111-800-8090-730-000-000-61181-</u>	Salaries & Wages Benefits	0.00	4,498.00	4,498.00
Total		0.00	241,580.00	246,740.00
62 Fringe Benefits		0.00	120,726.00	112,657.00
<u>1111-800-8090-730-000-000-62110-</u>	Social Security Tax	0.00	14,978.00	14,637.00
<u>1111-800-8090-730-000-000-62112-</u>	Medicare Tax	0.00	3,503.00	3,424.00
<u>1111-800-8090-730-000-000-62210-</u>	State Retirement	0.00	21,622.00	23,962.00
<u>1111-800-8090-730-000-000-62220-</u>	401K Supplement Retirement Reg	0.00	12,079.00	11,804.00
<u>1111-800-8090-730-000-000-62810-</u>	Health Insurance	0.00	58,830.00	58,830.00
<u>1111-800-8090-730-000-000-62820-</u>	Workers Compensation	0.00	9,714.00	0.00
Total		0.00	120,726.00	112,657.00
71 Professional Service		0.00	5,000.00	30,000.00
<u>1111-800-8090-730-000-000-71114-</u>	Medical Professional Services	0.00	0.00	0.00
<u>1111-800-8090-730-000-000-71190-</u>	Other Professional Services	0.00	5,000.00	30,000.00
Total		0.00	5,000.00	30,000.00
72 Current Obligations		0.00	152,898.00	97,500.00
<u>1111-800-8090-730-000-000-72130-</u>	Employee Travel & Training	0.00	2,200.00	1,000.00
<u>1111-800-8090-730-000-000-72310-</u>	Utilities	0.00	11,000.00	10,000.00
<u>1111-800-8090-730-000-000-72510-</u>	R & M Buildings	0.00	0.00	0.00
<u>1111-800-8090-730-000-000-72520-</u>	R & M Equipment	0.00	0.00	0.00

CITY OF NEW BERN

Stormwater

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-800-8090-730-000-000-72530-	R & M Vehicles	0.00	0.00	0.00
1111-800-8090-730-000-000-72532-	Central Garage Charges	0.00	31,548.00	0.00
1111-800-8090-730-000-000-72565-	R & M Stormwater Improvements	0.00	90,000.00	70,000.00
1111-800-8090-730-000-000-72820-	Temporary Help Services	0.00	16,600.00	15,000.00
1111-800-8090-730-000-000-72890-	Miscellaneous Other Services	0.00	1,550.00	1,500.00
1111-800-8090-730-000-000-72999-	Current Obligations City Wide	0.00	0.00	0.00
Total		0.00	152,898.00	97,500.00
73 Fixed Charges		0.00	6,211.00	5,850.00
1111-800-8090-730-000-000-73130-	Lease Program - Copier/Printer	0.00	436.00	450.00
1111-800-8090-730-000-000-73180-	Miscellaneous Equipment Rental	0.00	1,200.00	1,200.00
1111-800-8090-730-000-000-73810-	Dues & Subscriptions	0.00	4,575.00	4,200.00
1111-800-8090-730-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		0.00	6,211.00	5,850.00
74 Supplies & Materials		0.00	76,780.00	57,750.00
1111-800-8090-730-000-000-74110-	Uniforms	0.00	3,000.00	3,000.00
1111-800-8090-730-000-000-74410-	Construction & Repair Supplies	0.00	25,000.00	10,000.00
1111-800-8090-730-000-000-74420-	Equipment Parts	0.00	10,000.00	10,000.00
1111-800-8090-730-000-000-74450-	Street Repair	0.00	2,500.00	1,000.00
1111-800-8090-730-000-000-74510-	Fuel Charges	0.00	22,500.00	22,500.00
1111-800-8090-730-000-000-74610-	Office Supplies & Materials	0.00	1,000.00	1,000.00
1111-800-8090-730-000-000-74910-	Other Supplies & Materials	0.00	6,000.00	6,000.00
1111-800-8090-730-000-000-74930-	IT Supplies	0.00	250.00	250.00
1111-800-8090-730-000-000-74931-	IT Eqt Restricted-IT Use Only	0.00	2,030.00	0.00
1111-800-8090-730-000-000-74970-	Safety Supplies	0.00	2,000.00	2,000.00
1111-800-8090-730-000-000-74990-	Miscellaneous Supplies	0.00	2,500.00	2,000.00
1111-800-8090-730-000-000-74991-	COVID-19	0.00	0.00	0.00
1111-800-8090-730-000-000-74992-	Storm - Florence	0.00	0.00	0.00
1111-800-8090-730-000-000-74995-	PCard Purchases	0.00	0.00	0.00

CITY OF NEW BERN

Stormwater

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
1111-800-8090-730-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
1111-800-8090-730-000-000-74999-	Non-Declared Storm Charges	0.00	0.00	0.00
Total		0.00	76,780.00	57,750.00
75 Capital Outlay		0.00	35,000.00	0.00
1111-800-8090-730-000-000-75190-	Other Equipment	0.00	0.00	0.00
1111-800-8090-730-000-000-75210-	Motor Vehicles	0.00	35,000.00	0.00
Total		0.00	35,000.00	0.00
77 Debt Service		0.00	289,606.00	0.00
1111-800-8090-730-000-000-77101-	I/P Principal Payments	0.00	225,405.00	0.00
1111-800-8090-730-000-000-77201-	I/P Interest Payments	0.00	64,201.00	0.00
Total		0.00	289,606.00	0.00
8090 Stormwater		0.00	927,801.00	550,497.00

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Sept. 2021	APWA Stormwater Conference	TBD	Staff Engineer	\$600
TBD	Continuing Education	TBD	Stormwater Staff	\$400
				\$1,000

Stormwater

Org. 8090

Position Summary

		<u>FY 18-19</u>	<u>FY2019-20</u>	<u>FY 20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	Approved
Stormwater Superintendent	19	0	1	
Lead Equipment Operator II	12	0	1	1
Lead Equipment Operator I	9	0	1	1
Equipment Operator I	8	0	2	2
Senior Maintenance Worker	7	0	1	1
Full-Time Total		0	6	6

CITY OF NEW BERN

Debt Service

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
77 Debt Service		0.00	0.00	1,872,802.00
<u>1111-990-9902-796-000-000-77101-</u>	I/P Principal Payments	0.00	0.00	1,669,559.00
<u>1111-990-9902-796-000-000-77201-</u>	I/P Interest Payments	0.00	0.00	203,243.00
Total		0.00	0.00	1,872,802.00
9902 Debt Service		0.00	0.00	1,872,802.00

CITY OF NEW BERN

Interfund Transfers

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
82 Other Financing Uses		3,316.74	119,522.00	119,522.00
<u>1111-994-9942-745-000-000-82125-</u>	Transfer to Grants Fund	0.00	50,000.00	50,000.00
<u>1111-994-9942-745-000-000-82135-</u>	Transfer to PPP Fund	0.00	10,000.00	10,000.00
<u>1111-994-9942-745-000-000-82190-</u>	Transfer to Other Funds	3,316.74	59,522.00	59,522.00
Total		3,316.74	119,522.00	119,522.00
9942 Interfund Transfers		3,316.74	119,522.00	119,522.00

CITY OF NEW BERN

Contingency

Accounts	Description	Actual FY2018-19	Adopted Budget FY2019-20	Manager's Recommended FY2020-21
79 Contingency		0.00	71,354.00	72,000.00
1111-999-9992-745-000-000-79910-	Contingency	0.00	71,354.00	72,000.00
Total		0.00	71,354.00	72,000.00
9992 Contingency		0.00	71,354.00	72,000.00
Grand Total		34,410,166.98	37,944,779.00	37,275,808.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Water Fund Revenues

Accounts	Description	Actual FY2018-19	Adjusted Budget FY2019-20	Manager's Recommended FY2020-21
54 Sales & Services		(10,134,593.87)	(10,018,000.00)	(9,850,000.00)
5111-000-0010-745-000-000-54130-	Basic Customer Service	(9,705,458.07)	(9,636,000.00)	(9,450,000.00)
5111-000-0010-745-000-000-54205-	Capital Recovery Fee	(294,015.50)	(275,000.00)	(275,000.00)
5111-000-0010-745-000-000-54210-	Connection Fees	(70,335.76)	(40,000.00)	(55,000.00)
5111-000-0010-745-000-000-54216-	Late Penalties - Utilities	(67,713.60)	(65,000.00)	(65,000.00)
5111-000-0010-745-000-000-54290-	Miscellaneous Customer Fees	2,929.06	(2,000.00)	(5,000.00)
Total		(10,134,593.87)	(10,018,000.00)	(9,850,000.00)
55 Investment Earnings		(110,841.54)	(50,175.00)	(34,100.00)
5111-000-0010-745-000-000-55101-	Investment Earnings	(151.04)	(175.00)	(100.00)
5111-000-0010-745-000-000-55112-	Int Earn-NCCMT	(78,596.09)	(50,000.00)	(13,000.00)
5111-000-0010-745-000-000-55113-	Int Earn-NCCMT Term	(32,094.41)	0.00	(21,000.00)
Total		(110,841.54)	(50,175.00)	(34,100.00)
56 Grants & Gifts		0.00	0.00	0.00
5111-000-0010-745-000-000-56174-	Federal Emergency Mgmt Assist	0.00	0.00	0.00
5111-000-0010-745-000-000-56374-	State Emergency Mgmt Assist	0.00	0.00	0.00
Total		0.00	0.00	0.00
58 Miscellaneous		(222,846.24)	(180,000.00)	(191,500.00)
5111-000-0010-745-000-000-58845-	Capital Contrib & Donations	0.00	0.00	0.00
5111-000-0010-745-000-000-58856-	Communication Tower Rental	(196,227.61)	(180,000.00)	(180,000.00)
5111-000-0010-745-000-000-58916-	Sales of Fixed Assets	(26,566.38)	0.00	(6,500.00)
5111-000-0010-745-000-000-58918-	Sale of Scrap	(52.25)	0.00	(5,000.00)
5111-000-0010-745-000-000-58990-	Miscellaneous Other Revenue	0.00	0.00	0.00
Total		(222,846.24)	(180,000.00)	(191,500.00)
59 Interfund Reimbursements		(303,728.00)	(327,983.00)	(304,045.00)
5111-000-0010-745-000-000-59130-	Sewer Interfund Reimb	(303,728.00)	(327,983.00)	(304,045.00)

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Water Fund Revenues

Accounts	Description	Actual FY2018-19	Adjusted Budget FY2019-20	Manager's Recommended FY2020-21
Total		(303,728.00)	(327,983.00)	(304,045.00)
81 Other Financing Srcs		0.00	(181,906.00)	(246,660.00)
5111-000-0010-745-000-000-81210-	Proceeds Installment Purchases	0.00	0.00	(130,000.00)
5111-000-0010-745-000-000-81310-	Fund Balance Appropriated	0.00	(181,906.00)	(116,660.00)
5111-000-0010-745-000-000-81510-	Contra Revenues/Transfers In	0.00	0.00	0.00
Total		0.00	(181,906.00)	(246,660.00)
Total Water Fund Revenues		(10,772,009.65)	(10,758,064.00)	(10,626,305.00)

Water Resources Administration

Org. 9201

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$507,040	\$553,454	\$565,495
Seasonal	\$0	\$0	\$0
Operating	\$38,020	\$46,512	\$55,497
Capital Outlay	\$20,649	\$56,000	\$0
Total:	\$565,709	\$655,966	\$620,992
Full-Time Positions	6	6	6
Part-Time Positions	0	0	0

Purpose and Mission:

The main functions of the Water Resources Administration Division are to provide the needed technical and administrative support required for the proper operation of the City's water and wastewater infrastructure and treatment facilities. This division also is responsible for the implementation of other various capital improvement projects throughout the City. Key tasks performed by members of this division include: capital improvement projects (design, permitting, & construction administration), capacity planning (short term & long range), update & enforce design standards and policies, and serve a liaison between City officials, private developers, and regulatory representatives.

FY2020-21 Budget Highlights:*Operating:*

- No significant changes in operating or personnel expense this fiscal year.

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Water Resources Administration

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		363,792.24	394,334.00	403,296.00
5111-920-9201-755-000-000-61101-	Salaries & Wages Regular	359,646.31	387,834.00	397,796.00
5111-920-9201-755-000-000-61108-	Sal & Wages Stm Admin Wrkd Hrs	0.00	0.00	500.00
5111-920-9201-755-000-000-61121-	Salaries & Wages Overtime	11.93	2,500.00	1,500.00
5111-920-9201-755-000-000-61181-	Salaries & Wages Benefits	4,134.00	4,000.00	4,000.00
Total		363,792.24	394,334.00	403,796.00
62 Fringe Benefits		143,247.32	159,120.00	161,699.00
5111-920-9201-755-000-000-62110-	Social Security Tax	21,950.30	24,449.00	23,863.00
5111-920-9201-755-000-000-62112-	Medicare Tax	5,120.79	5,718.00	5,581.00
5111-920-9201-755-000-000-62210-	State Retirement	28,323.49	35,293.00	39,067.00
5111-920-9201-755-000-000-62220-	401K Supplement Retirement Reg	17,982.96	19,717.00	19,245.00
5111-920-9201-755-000-000-62810-	Health Insurance	61,633.82	66,394.00	66,394.00
5111-920-9201-755-000-000-62820-	Workers Compensation	8,235.96	7,549.00	7,549.00
Total		143,247.32	159,120.00	161,699.00
71 Professional Service		0.00	2,500.00	2,500.00
5111-920-9201-755-000-000-71118-	Engineering Prof Services	0.00	2,500.00	2,500.00
Total		0.00	2,500.00	2,500.00
72 Current Obligations		16,649.41	19,815.00	18,865.00
5111-920-9201-755-000-000-72130-	Employee Travel & Training	1,653.67	4,350.00	3,400.00
5111-920-9201-755-000-000-72310-	Utilities	6,634.38	0.00	0.00
5111-920-9201-755-000-000-72410-	Printing	0.00	500.00	500.00
5111-920-9201-755-000-000-72532-	Central Garage Charges	6,782.40	11,565.00	11,565.00
5111-920-9201-755-000-000-72790-	Advertising	0.00	400.00	400.00
5111-920-9201-755-000-000-72840-	Recording Fees	0.00	1,500.00	1,500.00
5111-920-9201-755-000-000-72890-	Miscellaneous Other Services	1,578.96	1,500.00	1,500.00
Total		16,649.41	19,815.00	18,865.00

CITY OF NEW BERN

FY 20-21 PROPOSED BUDGET

Water Resources Administration

Accounts	Description	Actual FY2018-19	Adjusted Budget FY2019-20	Manager's Recommended FY2020-21
73 Fixed Charges		14,540.45	13,337.00	14,382.00
<u>5111-920-9201-755-000-000-73130-</u>	Lease Program - Copier/Printer	3,957.05	4,082.00	4,082.00
<u>5111-920-9201-755-000-000-73210-</u>	S & M Contracts	0.00	0.00	0.00
<u>5111-920-9201-755-000-000-73810-</u>	Dues & Subscriptions	10,583.40	9,255.00	10,300.00
Total		14,540.45	13,337.00	14,382.00
74 Supplies & Materials		6,380.82	10,860.00	19,750.00
<u>5111-920-9201-755-000-000-74110-</u>	Uniforms	541.07	750.00	750.00
<u>5111-920-9201-755-000-000-74510-</u>	Fuel Charges	2,982.30	2,600.00	2,500.00
<u>5111-920-9201-755-000-000-74610-</u>	Office Supplies & Materials	875.85	1,500.00	1,500.00
<u>5111-920-9201-755-000-000-74910-</u>	Other Supplies & Materials	1,659.18	3,500.00	2,500.00
<u>5111-920-9201-755-000-000-74930-</u>	IT Supplies	0.00	500.00	500.00
<u>5111-920-9201-755-000-000-74931-</u>	IT Eqt Restricted-IT Use Only	772.42	1,710.00	11,500.00
<u>5111-920-9201-755-000-000-74970-</u>	Safety Supplies	0.00	300.00	500.00
<u>5111-920-9201-755-000-000-74991-</u>	COVID-19	0.00	0.00	0.00
Total		6,380.82	10,860.00	19,750.00
75 Capital Outlay		20,648.93	56,000.00	0.00
<u>5111-920-9201-755-000-000-75210-</u>	Motor Vehicles	20,648.93	56,000.00	0.00
Total		20,648.93	56,000.00	0.00
9201 Water Resources Administration		565,259.17	655,966.00	620,992.00

Dues & Subscriptions

Name of Organization	Projected Cost
NC RWA	\$1,060
AWWA	\$240
NC Board of Examiners	\$100
Certification Renewals	\$150
NC WWOA	\$50
Bentley Software Support	\$6,000
DLT Solutions Software Support	\$2,700
	\$10,300

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Spring 2021	NC RWA Conf.	Greensboro, NC	City Engineer	\$950
Various Dates	Collections Certification Classes	Various Locations	City Engineer	\$450
Summer 2020	APWA Management Conf.	Asheville	City Engineer	\$1,000
Various Dates	GIS Training	Various Locations	GIS Tech. & Staff Eng.	\$1,000
				\$3,400

Water Resources Administration

Org. 9201

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY 20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
City Engineer	31	1	1	1
Staff Engineer	22	1	1	1
Water Resources Project Coordinator	18	1	1	1
GIS Technician	15	1	1	1
Customer Relations Assistant	13	1	1	1
Office Assistant III	9	1	1	1
Full-Time Total		6	6	6

Water Treatment

Org. 9202

	FY18-19	FY19-20	F20-21
Expenditures	Actuals	Adopted	Approved
Personnel Services	\$847,173	\$940,990	\$939,133
Seasonal	\$0	\$0	\$0
Operating	\$1,287,532	\$1,464,393	\$1,787,713
Capital Outlay	\$91,561	\$206,750	\$0
Total:	\$2,226,266	\$2,612,133	\$2,726,846

Full-Time Positions	12	12	12
Part-Time Positions	0	0	0

Purpose and Mission:

The Water Treatment Division is responsible for providing a safe and dependable water supply to all citizens of the City and surrounding areas. This division is responsible for the operation and maintenance of the City's two water production systems, the water treatment plant, (20) production wells, (6) elevated storage tanks, and (3) ground storage tanks. Every effort is made by this division to ensure that the City's water supply meets or exceeds all State and Federal water quality standards. This division is also responsible for repair and maintenance of all City water meters and fire hydrant assemblies.

FY20-21 Budget Highlights:*Personnel:*

- No significant personnel changes this FY.

Operating:

- \$410,000 - Utilities for the operation of the WTP and (20) production wells
- \$240,000 - Chemicals for water treatment and lab testing to meet State and Federal regulations
- \$142,000 - Service and maintenance of (6) elevated and (3) ground storage tanks

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Water Treatment

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		566,541.49	620,973.00	617,285.00
5111-920-9202-775-000-000-61101-	Salaries & Wages Regular	463,402.44	519,773.00	512,085.00
5111-920-9202-775-000-000-61103-	Salaries & Wages Vac Payout	0.00	0.00	0.00
5111-920-9202-775-000-000-61121-	Salaries & Wages Overtime	52,051.19	45,000.00	49,000.00
5111-920-9202-775-000-000-61131-	Salaries & Wages Standby	13,360.33	15,000.00	15,000.00
5111-920-9202-775-000-000-61141-	Salaries & Wages Call Back	31,877.53	35,000.00	35,000.00
5111-920-9202-775-000-000-61181-	Salaries & Wages Benefits	5,850.00	6,200.00	6,200.00
Total		566,541.49	620,973.00	617,285.00
62 Fringe Benefits		280,631.69	320,017.00	321,848.00
5111-920-9202-775-000-000-62110-	Social Security Tax	33,526.10	38,501.00	36,973.00
5111-920-9202-775-000-000-62112-	Medicare Tax	7,840.81	9,005.00	8,646.00
5111-920-9202-775-000-000-62210-	State Retirement	43,870.70	55,578.00	60,528.00
5111-920-9202-775-000-000-62220-	401K Supplement Retirement Reg	28,034.78	31,049.00	29,817.00
5111-920-9202-775-000-000-62810-	Health Insurance	150,953.26	170,135.00	170,135.00
5111-920-9202-775-000-000-62820-	Workers Compensation	16,406.04	15,749.00	15,749.00
Total		280,631.69	320,017.00	321,848.00
71 Professional Service		25,800.00	250.00	50,000.00
5111-920-9202-775-000-000-71114-	Medical Professional Services	0.00	250.00	0.00
5111-920-9202-775-000-000-71118-	Engineering Prof Services	25,800.00	0.00	50,000.00
Total		25,800.00	250.00	50,000.00
72 Current Obligations		575,598.94	718,343.00	685,493.00
5111-920-9202-775-000-000-72130-	Employee Travel & Training	2,713.27	6,000.00	6,000.00
5111-920-9202-775-000-000-72210-	Telephone Service	638.56	650.00	650.00
5111-920-9202-775-000-000-72310-	Utilities	394,046.68	410,000.00	410,000.00
5111-920-9202-775-000-000-72410-	Printing	354.28	1,600.00	1,000.00
5111-920-9202-775-000-000-72510-	R & M Buildings	8,103.51	25,000.00	25,000.00
5111-920-9202-775-000-000-72512-	R & M Buildings Restricted - PW	0.00	1,250.00	0.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Water Treatment

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
5111-920-9202-775-000-000-72520-	R & M Equipment	42,302.02	67,500.00	67,500.00
5111-920-9202-775-000-000-72532-	Central Garage Charges	27,673.12	35,343.00	35,343.00
5111-920-9202-775-000-000-72566-	R & M System Improvements	27,422.87	90,000.00	75,000.00
5111-920-9202-775-000-000-72610-	Freight Express Deliveries	0.00	1,000.00	1,000.00
5111-920-9202-775-000-000-72820-	Temporary Help Services	0.00	0.00	0.00
5111-920-9202-775-000-000-72890-	Miscellaneous Other Services	72,344.63	80,000.00	64,000.00
Total		575,598.94	718,343.00	685,493.00
73 Fixed Charges		169,386.44	180,950.00	187,775.00
5111-920-9202-775-000-000-73130-	Lease Program - Copier/Printer	4,721.19	5,145.00	5,145.00
5111-920-9202-775-000-000-73180-	Miscellaneous Equipment Rental	400.00	2,500.00	2,500.00
5111-920-9202-775-000-000-73210-	S & M Contracts	20,104.22	25,500.00	29,500.00
5111-920-9202-775-000-000-73270-	S & M Contracts Tanks	138,959.19	142,000.00	144,600.00
5111-920-9202-775-000-000-73810-	Dues & Subscriptions	5,201.84	5,805.00	6,030.00
5111-920-9202-775-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		169,386.44	180,950.00	187,775.00
74 Supplies & Materials		516,746.99	564,850.00	864,445.00
5111-920-9202-775-000-000-74110-	Uniforms	4,705.67	4,000.00	4,000.00
5111-920-9202-775-000-000-74120-	Janitorial Supplies	1,806.02	1,500.00	1,500.00
5111-920-9202-775-000-000-74310-	Training Materials	0.00	600.00	500.00
5111-920-9202-775-000-000-74420-	Equipment Parts	27,496.66	28,500.00	28,500.00
5111-920-9202-775-000-000-74440-	Fire Hydrants	26,110.96	55,000.00	55,000.00
5111-920-9202-775-000-000-74450-	Street Repair	0.00	5,000.00	5,000.00
5111-920-9202-775-000-000-74470-	Pipe & Fittings	5,735.57	5,000.00	25,000.00
5111-920-9202-775-000-000-74478-	Brass Fittings	12,127.04	25,000.00	10,000.00
5111-920-9202-775-000-000-74484-	Water Meters & Boxes	75,772.50	90,000.00	325,000.00
5111-920-9202-775-000-000-74510-	Fuel Charges	20,298.04	20,000.00	20,000.00
5111-920-9202-775-000-000-74610-	Office Supplies & Materials	1,220.97	2,500.00	2,000.00
5111-920-9202-775-000-000-74910-	Other Supplies & Materials	41,104.36	40,000.00	45,000.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Water Treatment

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
5111-920-9202-775-000-000-74930-	IT Supplies	0.00	5,000.00	5,000.00
5111-920-9202-775-000-000-74931-	IT Eqt Restricted-IT Use Only	3,882.84	0.00	12,945.00
5111-920-9202-775-000-000-74944-	Fuel Charges Non-Highway	7,037.83	10,000.00	8,000.00
5111-920-9202-775-000-000-74970-	Safety Supplies	1,203.22	2,500.00	2,500.00
5111-920-9202-775-000-000-74979-	Lab Supplies & Materials	18,208.28	25,250.00	24,500.00
5111-920-9202-775-000-000-74980-	Chemicals	267,829.42	240,000.00	285,000.00
5111-920-9202-775-000-000-74990-	Miscellaneous Supplies	2,207.61	5,000.00	5,000.00
5111-920-9202-775-000-000-74991-	COVID-19	0.00	0.00	0.00
5111-920-9202-775-000-000-74995-	PCard Purchases	0.00	0.00	0.00
5111-920-9202-775-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
5111-920-9202-775-000-000-74999-	Non-Declared Storm Charges	0.00	0.00	0.00
Total		516,746.99	564,850.00	864,445.00
75 Capital Outlay		91,560.75	206,750.00	0.00
5111-920-9202-775-000-000-75190-	Other Equipment	59,642.00	171,750.00	0.00
5111-920-9202-775-000-000-75210-	Motor Vehicles	31,918.75	35,000.00	0.00
Total		91,560.75	206,750.00	0.00
9202 Water Treatment		2,226,266.30	2,612,133.00	2,726,846.00

Dues & Subscriptions

Name of Organization	Projected Cost
NC DENR/PWS Operating Permit	\$3,000
State Laboratory of Public Health Permit	\$250
NC Rural Water Association (4@\$65)	\$260
NC Waterworks Operators Association (5@\$40)	\$200
AWWA	\$120
Certification Renewals/Exam Fees	\$1,300
Mobile311	\$500
CDL Renewals	\$400
	\$6,030

Travel & Training

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Spring 2021	NCRWA Conf.	Greensboro, NC	Treatment Plant Manager	\$900
Various Dates	CC/Backflow Certified Test Course	Various Locations in NC	WTP Operators/Lab Staff	\$900
Fall 2020	Coastal Distribution School	Morehead City, NC	WTP Operators/Lab Staff	\$1,200
Fall 2020	NCWOA Operator School	Various Locations in NC	WTP Operators/Lab Staff	\$1,600
Spring 2021	Chemical Spill Response Training	Various Locations in NC	WTP Operators/Lab Staff	\$900
Various Dates	Contact Hour Seminars	Various Locations in NC	WTP Operators/Lab Staff	\$500
				\$6,000

Water Treatment

Org. 9202

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Water Treatment Plant Manager	22	1	1	1
Water Facilities Maintenance Superintendent	18	1	1	1
Laboratory Supervisor	18	1	1	1
Water Treatment Plant Operator:		3	3	3
Water Treatment Plant Operator IV	16			
Water Treatment Plant Operator III	14			
Water Treatment Plant Operator II	12			
Water Treatment Plant Operator I	10			
Hydrant/Meter Crew Supervisor	15	1	1	1
Hydrant/Meter Maintenance Worker:		3	3	3
Hydrant/Meter aintenance Lead Worker	11			
Hydrant/Meter Maintenance Worker II	9			
Hydrant/Meter Maintenance Worker I	7			
Office Assistant III	9	2	2	2
Full-Time Total		12	12	12

Water Distribution Maintenance

Org. 9204

	FY18-19	FY19-20	F20-21
Expenditures	Actuals	Adopted	Approved
Personnel Services	\$1,085,911	\$1,231,240	\$1,203,694
Seasonal	\$0	\$0	\$0
Operating	\$764,849	\$789,480	\$758,254
Capital Outlay	\$259,316	\$264,000	\$257,000
Total:	\$2,110,076	\$2,284,720	\$2,218,948

Full-Time Positions	19	19	19
Part-Time Positions	0	0	0

Purpose and Mission:

The Water System Maintenance Division is responsible for the maintenance and operations of the City's potable water distribution system. The potable water distribution system contains over 329 miles of pipe line and serves over 17,800 customers. Crews within this division are responsible for repairing leaks, making new connections, installing taps, and maintaining all infrastructure and equipment. This division works in close coordination with the Sewer Operations Division and employees from both divisions work interchangeably in emergency situations.

FY20-21 Budget Highlights:

Personnel:

- No significant personnel changes this FY.

Operating:

- \$110,000 - Utilities required for system components and operations facility
- \$32,000 - Repair and maint. of operational equipment; backhoes, excavators, pumps, etc.
- \$115,000 - Pipe, fittings, couplings used in the repair of existing water mains

Capital:

- \$250,000 - Various water system improvements
- \$7,000 - Arrow sign board Replacement

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Water Distribution Maintenance

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
61 Personal Services		714,223.58	838,236.00	812,381.00
5111-920-9204-767-000-000-61101-	Salaries & Wages Regular	626,693.02	724,736.00	723,881.00
5111-920-9204-767-000-000-61103-	Salaries & Wages Vac Payout	4,929.97	0.00	0.00
5111-920-9204-767-000-000-61121-	Salaries & Wages Overtime	13,573.53	25,000.00	20,000.00
5111-920-9204-767-000-000-61131-	Salaries & Wages Standby	15,766.37	20,000.00	15,000.00
5111-920-9204-767-000-000-61141-	Salaries & Wages Call Back	47,997.69	61,000.00	46,000.00
5111-920-9204-767-000-000-61142-	Salaries & Wages Storm CB	0.00	0.00	0.00
5111-920-9204-767-000-000-61161-	Salaries & Wages Seasonal	0.00	0.00	0.00
5111-920-9204-767-000-000-61181-	Salaries & Wages Benefits	5,263.00	7,500.00	7,500.00
Total		714,223.58	838,236.00	812,381.00
62 Fringe Benefits		371,687.62	393,004.00	391,313.00
5111-920-9204-767-000-000-62110-	Social Security Tax	42,618.92	51,971.00	48,776.00
5111-920-9204-767-000-000-62112-	Medicare Tax	9,967.33	12,155.00	11,408.00
5111-920-9204-767-000-000-62210-	State Retirement	49,517.81	75,023.00	79,851.00
5111-920-9204-767-000-000-62220-	401K Supplement Retirement Reg	31,611.25	41,912.00	39,335.00
5111-920-9204-767-000-000-62810-	Health Insurance	207,645.31	186,733.00	186,733.00
5111-920-9204-767-000-000-62820-	Workers Compensation	30,327.00	25,210.00	25,210.00
Total		371,687.62	393,004.00	391,313.00
71 Professional Service		834.00	3,400.00	3,400.00
5111-920-9204-767-000-000-71114-	Medical Professional Services	834.00	900.00	900.00
5111-920-9204-767-000-000-71118-	Engineering Prof Services	0.00	2,500.00	2,500.00
Total		834.00	3,400.00	3,400.00
72 Current Obligations		271,482.19	309,199.00	313,199.00
5111-920-9204-767-000-000-72130-	Employee Travel & Training	3,544.74	6,650.00	6,650.00
5111-920-9204-767-000-000-72130-92040	TRAVEL & TRAIN	133.00	0.00	0.00
5111-920-9204-767-000-000-72210-	Telephone Service	0.00	0.00	0.00
5111-920-9204-767-000-000-72310-	Utilities	104,244.27	110,000.00	110,000.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Water Distribution Maintenance

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
5111-920-9204-767-000-000-72410-	Printing	0.00	200.00	200.00
5111-920-9204-767-000-000-72510-	R & M Buildings	9,287.97	1,000.00	1,000.00
5111-920-9204-767-000-000-72520-	R & M Equipment	27,405.91	32,000.00	32,000.00
5111-920-9204-767-000-000-72530-	R & M Vehicles	575.00	0.00	0.00
5111-920-9204-767-000-000-72532-	Central Garage Charges	69,616.86	83,799.00	83,799.00
5111-920-9204-767-000-000-72566-	R & M System Improvements	10,082.00	25,000.00	25,000.00
5111-920-9204-767-000-000-72574-	R & M Telemetry	0.00	5,000.00	0.00
5111-920-9204-767-000-000-72610-	Freight Express Deliveries	0.00	250.00	250.00
5111-920-9204-767-000-000-72790-	Advertising	0.00	300.00	300.00
5111-920-9204-767-000-000-72820-	Temporary Help Services	30,004.22	32,000.00	40,000.00
5111-920-9204-767-000-000-72890-	Miscellaneous Other Services	16,588.22	13,000.00	14,000.00
Total		271,482.19	309,199.00	313,199.00
73 Fixed Charges		43,714.50	53,421.00	49,270.00
5111-920-9204-767-000-000-73110-	Land Rentals	1,477.14	3,500.00	1,500.00
5111-920-9204-767-000-000-73130-	Lease Program - Copier/Printer	4,890.60	5,445.00	5,445.00
5111-920-9204-767-000-000-73180-	Miscellaneous Equipment Rental	150.93	2,500.00	2,500.00
5111-920-9204-767-000-000-73190-	Miscellaneous Other Rentals	4,606.82	4,782.00	5,000.00
5111-920-9204-767-000-000-73210-	S & M Contracts	3,500.28	6,500.00	4,000.00
5111-920-9204-767-000-000-73230-	S & M Contracts Comm Eqt	24,228.53	24,229.00	24,360.00
5111-920-9204-767-000-000-73810-	Dues & Subscriptions	4,860.20	6,465.00	6,465.00
5111-920-9204-767-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		43,714.50	53,421.00	49,270.00
74 Supplies & Materials		392,089.52	365,460.00	372,385.00
5111-920-9204-767-000-000-74110-	Uniforms	9,286.53	13,500.00	12,000.00
5111-920-9204-767-000-000-74120-	Janitorial Supplies	5,846.03	2,000.00	3,500.00
5111-920-9204-767-000-000-74210-	Food & Provisions	936.82	900.00	800.00
5111-920-9204-767-000-000-74420-	Equipment Parts	5,224.81	7,500.00	7,500.00
5111-920-9204-767-000-000-74450-	Street Repair	145,114.16	100,000.00	120,000.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Water Distribution Maintenance

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
5111-920-9204-767-000-000-74464-	Valve Boxes	3,610.00	6,000.00	4,000.00
5111-920-9204-767-000-000-74470-	Pipe & Fittings	100,011.42	115,000.00	115,000.00
5111-920-9204-767-000-000-74474-	Repair Clamp/ Dresser/Coupling	0.00	0.00	0.00
5111-920-9204-767-000-000-74478-	Brass Fittings	0.00	0.00	0.00
5111-920-9204-767-000-000-74480-	Tubing	0.00	0.00	0.00
5111-920-9204-767-000-000-74484-	Water Meters & Boxes	0.00	2,500.00	2,500.00
5111-920-9204-767-000-000-74510-	Fuel Charges	67,168.66	52,000.00	55,000.00
5111-920-9204-767-000-000-74610-	Office Supplies & Materials	8,297.83	3,500.00	2,000.00
5111-920-9204-767-000-000-74910-	Other Supplies & Materials	39,506.30	50,000.00	38,000.00
5111-920-9204-767-000-000-74930-	IT Supplies	0.00	2,500.00	1,500.00
5111-920-9204-767-000-000-74931-	IT Eqt Restricted-IT Use Only	612.58	3,060.00	3,585.00
5111-920-9204-767-000-000-74944-	Fuel Charges Non-Highway	0.00	3,500.00	2,500.00
5111-920-9204-767-000-000-74970-	Safety Supplies	6,474.38	3,500.00	4,500.00
5111-920-9204-767-000-000-74991-	COVID-19	0.00	0.00	0.00
Total		392,089.52	365,460.00	372,385.00
75 Capital Outlay		259,315.67	264,000.00	257,000.00
5111-920-9204-767-000-000-75190-	Other Equipment	0.00	25,000.00	7,000.00
5111-920-9204-767-000-000-75210-	Motor Vehicles	60,706.67	39,000.00	0.00
5111-920-9204-767-000-000-75540-	Water Improvements	198,609.00	200,000.00	250,000.00
Total		259,315.67	264,000.00	257,000.00
76 Contracts-Grants-Subsidy		56,729.31	58,000.00	20,000.00
5111-920-9204-767-000-000-76410-	Payments Made on Agreement	56,729.31	58,000.00	20,000.00
Total		56,729.31	58,000.00	20,000.00
9204 Water Distribution Maintenance		2,110,076.39	2,284,720.00	2,218,948.00

Dues & Subscriptions

Name of Organization	Projected Cost
CDL Licenses/Renewal	\$900
EWWN - Eastern Water & Wastewater Network	\$50
NCWOA - NC Waterworks Operators Association	\$200
Mobile311	\$4,200
NC AWWA-WEA - State Level Association Membership	\$240
CDL Licenses/Renewal	\$875
	\$6,465

Travel & Training Request FY20-21

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Various Dates	Distribution Certification Classes	Community Colleges	(14) Employees @ \$300/ea.	\$4,200
Various Dates	Continuing Education	Community Colleges	(14) employees @ \$90/ea.	\$1,260
Various Dates	Distribution Certification Exams	Community Colleges	(14) employees @ \$85/ea.	\$1,190
				\$6,650

Water System Maintenance

Org. 9204

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Utility Maintenance Superintendent	22	1	1	1
Water/Sewer Construction Superintendent	19	1	1	1
Water/Sewer Crew Supervisor	15	2	2	2
Equipment Operator II	10	3	3	3
Utility Maintenance Worker:		12	12	12
Utility Maintenance Lead Worker	11			
Utility Maintenance Worker II	8			
Utility Maintenance Worker I	6			
Full-Time Total		19	19	19

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Debt Service

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
77 Debt Service		2,988,971.63	2,928,823.00	2,889,100.00
<u>5111-990-9902-796-000-000-77101-</u>	I/P Principal Payments	87,553.70	65,002.00	65,875.00
<u>5111-990-9902-796-000-000-77102-</u>	Notes Principal Payments	1,680,331.20	1,680,332.00	1,680,331.00
<u>5111-990-9902-796-000-000-77103-</u>	Revenue Bonds Principal Pymnts	680,561.88	692,644.00	704,944.00
<u>5111-990-9902-796-000-000-77199-</u>	Contra Debt Principal	0.00	0.00	0.00
<u>5111-990-9902-796-000-000-77201-</u>	I/P Interest Payments	6,770.41	7,231.00	5,695.00
<u>5111-990-9902-796-000-000-77202-</u>	Notes Interest Payments	456,714.02	418,655.00	380,596.00
<u>5111-990-9902-796-000-000-77203-</u>	Revenue Bonds Interest Pymnts	76,040.42	63,959.00	51,659.00
<u>5111-990-9902-796-000-000-77293-</u>	Revenue Bonds Trustee Fees	1,000.00	1,000.00	0.00
<u>5111-990-9902-796-000-000-77299-</u>	Contra Debt Interest	0.00	0.00	0.00
Total		2,988,971.63	2,928,823.00	2,889,100.00
9902 Debt Service		2,988,971.63	2,928,823.00	2,889,100.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Shared Services

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY 2020-21
78 Shared Services		1,590,209.00	1,687,674.00	1,742,173.00
<u>5111-992-9922-755-000-000-78110-</u>	Governing Board	43,994.00	48,194.00	45,850.00
<u>5111-992-9922-755-000-000-78112-</u>	Information Technology	270,373.00	287,229.00	304,982.00
<u>5111-992-9922-755-000-000-78114-</u>	Purchasing & Warehouse	11,778.00	12,506.00	12,436.00
<u>5111-992-9922-755-000-000-78116-</u>	Human Resources	54,476.00	54,741.00	52,177.00
<u>5111-992-9922-755-000-000-78118-</u>	General Administration	119,551.00	98,995.00	102,374.00
<u>5111-992-9922-755-000-000-78120-</u>	Accounting	123,892.00	128,766.00	138,610.00
<u>5111-992-9922-755-000-000-78122-</u>	Utility Business Office	544,537.00	570,387.00	401,198.00
<u>5111-992-9922-755-000-000-78126-</u>	Insurance	92,302.00	92,302.00	100,352.00
<u>5111-992-9922-755-000-000-78128-</u>	Legal	38,061.00	38,061.00	39,625.00
<u>5111-992-9922-755-000-000-78132-</u>	Public Buildings	137,359.00	159,732.00	154,915.00
<u>5111-992-9922-755-000-000-78134-</u>	Public Works	13,613.00	18,550.00	18,764.00
<u>5111-992-9922-755-000-000-78138-</u>	Electric Administration	0.00	0.00	0.00
<u>5111-992-9922-755-000-000-78140-</u>	SSAccounting	132,313.00	166,158.00	163,906.00
<u>5111-992-9922-755-000-000-78142-</u>	GIS	7,960.00	12,053.00	12,053.00
<u>5111-992-9922-755-000-000-78148-</u>	CAPS	0.00	0.00	194,931.00
Total		1,590,209.00	1,687,674.00	1,742,173.00
9922 Shared Services		1,590,209.00	1,687,674.00	1,742,173.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Interfund Transfers

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
82 Other Financing Uses		312,460.83	312,461.00	333,865.00
5111-994-9942-755-000-000-82111-	Transfer to General-PILLOT	312,460.83	312,461.00	333,865.00
5111-994-9942-755-000-000-82165-	Transfer to Water Capital Res	0.00	0.00	0.00
5111-994-9942-755-000-000-82190-	Transfer to Other Funds	0.00	0.00	0.00
Total		312,460.83	312,461.00	333,865.00
9942 Interfund Transfers		312,460.83	312,461.00	333,865.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Contingency

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
79 Contingency		0.00	94,381.00	94,381.00
5111-999-9992-755-000-000-79910-	Contingency	0.00	94,381.00	94,381.00
Total		0.00	94,381.00	94,381.00
9992 Contingency		0.00	94,381.00	94,381.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Sewer Treatment Revenues

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
54 Sales & Services		(11,605,163.87)	(11,833,600.00)	(11,578,600.00)
<u>5211-000-0010-745-000-000-54130-</u>	Basic Customer Service	(10,150,400.77)	(10,530,000.00)	(10,250,000.00)
<u>5211-000-0010-745-000-000-54205-</u>	Capital Recovery Fee	(566,623.00)	(450,000.00)	(475,000.00)
<u>5211-000-0010-745-000-000-54210-</u>	Connection Fees	(121,590.00)	(100,000.00)	(100,000.00)
<u>5211-000-0010-745-000-000-54211-</u>	Equipment Fees	(359,374.92)	(360,000.00)	(360,000.00)
<u>5211-000-0010-745-000-000-54216-</u>	Late Penalties - Utilities	(75,826.09)	(75,000.00)	(75,000.00)
<u>5211-000-0010-745-000-000-54250-</u>	Monitoring fees	(9,347.70)	(8,200.00)	(8,200.00)
<u>5211-000-0010-745-000-000-54252-</u>	Sampling & Analysis Fees	(8,552.80)	(8,900.00)	(8,900.00)
<u>5211-000-0010-745-000-000-54254-</u>	Limit & Permit Violations	(500.00)	(500.00)	(500.00)
<u>5211-000-0010-745-000-000-54256-</u>	BOD & TSS Surcharges	0.00	(1,000.00)	(1,000.00)
<u>5211-000-0010-745-000-000-54258-</u>	Pre-treatment Service Fees	(289,669.44)	(300,000.00)	(300,000.00)
<u>5211-000-0010-745-000-000-54290-</u>	Miscellaneous Customer Fees	(23,279.15)	0.00	0.00
Total		(11,605,163.87)	(11,833,600.00)	(11,578,600.00)
55 Investment Earnings		(71,191.88)	(30,100.00)	(30,100.00)
<u>5211-000-0010-745-000-000-55101-</u>	Investment Earnings	(96.72)	(100.00)	(100.00)
<u>5211-000-0010-745-000-000-55112-</u>	Int Earn-NCCMT	(50,691.11)	(30,000.00)	(30,000.00)
<u>5211-000-0010-745-000-000-55113-</u>	Int Earn-NCCMT Term	(20,404.05)	0.00	0.00
<u>5211-000-0010-745-000-000-55124-</u>	Int Earn-Installment Purch Fds	0.00	0.00	0.00
Total		(71,191.88)	(30,100.00)	(30,100.00)
56 Grants & Gifts		0.00	0.00	0.00
<u>5211-000-0010-745-000-000-56174-</u>	Federal Emergency Mgmt Assist	0.00	0.00	0.00
<u>5211-000-0010-745-000-000-56374-</u>	State Emergency Mgmt Assist	0.00	0.00	0.00
Total		0.00	0.00	0.00
58 Miscellaneous		(18,668.65)	(750.00)	(18,600.00)
<u>5211-000-0010-745-000-000-58845-</u>	Capital Contrib & Donations	0.00	0.00	0.00
<u>5211-000-0010-745-000-000-58916-</u>	Sales of Fixed Assets	10,172.44	(500.00)	(17,000.00)
<u>5211-000-0010-745-000-000-58918-</u>	Sale of Scrap	(3,822.25)	(250.00)	(1,600.00)

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Sewer Treatment Revenues

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
5211-000-0010-745-000-000-58936-	Insurance Proceeds	(25,018.84)	0.00	0.00
5211-000-0010-745-000-000-58989-	Trent Woods Payment	0.00	0.00	0.00
Total		(18,668.65)	(750.00)	(18,600.00)
81 Other Financing Srcs		(281,618.00)	(281,618.00)	(823,555.00)
5211-000-0010-745-000-000-81190-	Transfer from Other Funds	(281,618.00)	(281,618.00)	(281,618.00)
5211-000-0010-745-000-000-81210-	Proceeds Installment Purchases	0.00	0.00	(75,000.00)
5211-000-0010-745-000-000-81310-	Fund Balance Appropriated	0.00	0.00	(466,937.00)
5211-000-0010-745-000-000-81510-	Contra Revenues/Transfers In	0.00	0.00	0.00
Total		(281,618.00)	(281,618.00)	(823,555.00)
Total Sewer Fund Revenues		(11,976,642.40)	(12,146,068.00)	(12,450,855.00)

Sewer Treatment

Org. 9402

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$1,314,877	\$1,486,720	\$1,485,489
Seasonal	\$0	\$0	\$0
Operating	\$1,404,755	\$1,560,480	\$1,570,704
Capital Outlay	\$191,281	\$64,000	\$307,500
Total:	\$2,910,913	\$3,111,200	\$3,363,693

Full-Time Positions	20	20	20
Part-Time Positions	0	0	0

Purpose and Mission:

The Sewer Treatment Division is responsible for ensuring that all wastewater collected through the City's sewer systems is treated and disposed of in a manner that complies with applicable discharge and non-discharge permits. This division is responsible for the operation and maintenance of the City's main WWTP, the New Bern-7 WWTP, the Quarry Reclamation Facility, and the Reedy Branch Effluent Application Tree Farm. Every effort is made by this division to ensure that the City's sewer treatment facilities meet or exceed all State and Federal water quality and land application standards.

In addition, this division is responsible for administration of the City's Pretreatment and Fats, Oils and Greases (FOG) Programs.

The Pretreatment program serves to ensure that all industries within the City comply with the conditions of their applicable pretreatment permits. The City is responsible for reporting to the Pretreatment Unit of the North Carolina Division of Water Quality all activities associated with the program.

The Fats, Oils and Greases (FOG) Program is administered by the City to eliminate discharges of grease to the sewer collection systems, which are one of the main causes of sewer overflows. The program includes annually inspecting restaurants, providing them information concerning (FOG), and checking discharges. Fines are being issued for restaurants that are in non compliance.

FY20-21 Budget Highlights:

Personnel:

- No significant personnel changes this FY.

Operating:

- \$540,000 - Utilities required for operating pumps, blowers, heaters and equipment
- \$325,000 - Chemicals required for treatment process to meet State and Federal regulations
- \$125,000 - Repair services for WWTP components

Capital:

- \$145,000 - Tandem axle dump truck replacement
- \$25,000 - Fork lift replacement
- \$12,500 - Commercial mower replacement
- \$125,000 - Aerator gear box replacement

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Sewer Treatment

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		885,956.25	1,001,407.00	996,247.00
<u>5211-940-9402-755-000-000-61101-</u>	Salaries & Wages Regular	794,796.47	890,407.00	906,247.00
<u>5211-940-9402-755-000-000-61103-</u>	Salaries & Wages Vac Payout	788.59	0.00	0.00
<u>5211-940-9402-755-000-000-61121-</u>	Salaries & Wages Overtime	85,391.06	106,000.00	85,000.00
<u>5211-940-9402-755-000-000-61131-</u>	Salaries & Wages Standby	34.10	0.00	0.00
<u>5211-940-9402-755-000-000-61141-</u>	Salaries & Wages Call Back	46.03	0.00	0.00
<u>5211-940-9402-755-000-000-61181-</u>	Salaries & Wages Benefits	4,900.00	5,000.00	5,000.00
Total		885,956.25	1,001,407.00	996,247.00
62 Fringe Benefits		428,920.52	485,313.00	489,242.00
<u>5211-940-9402-755-000-000-62110-</u>	Social Security Tax	53,082.41	62,088.00	59,889.00
<u>5211-940-9402-755-000-000-62112-</u>	Medicare Tax	12,414.40	14,521.00	14,006.00
<u>5211-940-9402-755-000-000-62210-</u>	State Retirement	67,620.10	89,626.00	98,043.00
<u>5211-940-9402-755-000-000-62220-</u>	401K Supplement Retirement Reg	43,211.45	50,071.00	48,297.00
<u>5211-940-9402-755-000-000-62810-</u>	Health Insurance	220,608.20	237,912.00	237,912.00
<u>5211-940-9402-755-000-000-62820-</u>	Workers Compensation	31,983.96	31,095.00	31,095.00
Total		428,920.52	485,313.00	489,242.00
71 Professional Service		0.00	5,600.00	45,600.00
<u>5211-940-9402-755-000-000-71114-</u>	Medical Professional Services	0.00	600.00	600.00
<u>5211-940-9402-755-000-000-71118-</u>	Engineering Prof Services	0.00	5,000.00	45,000.00
Total		0.00	5,600.00	45,600.00
72 Current Obligations		723,020.31	839,259.00	804,459.00
<u>5211-940-9402-755-000-000-72130-</u>	Employee Travel & Training	5,226.67	10,425.00	10,425.00
<u>5211-940-9402-755-000-000-72210-</u>	Telephone Service	1,148.30	1,300.00	1,500.00
<u>5211-940-9402-755-000-000-72310-</u>	Utilities	532,739.58	550,000.00	540,000.00
<u>5211-940-9402-755-000-000-72410-</u>	Printing	224.47	500.00	500.00
<u>5211-940-9402-755-000-000-72512-</u>	R & M Buidlgs Restricted - PW	3,820.86	12,000.00	0.00
<u>5211-940-9402-755-000-000-72520-</u>	R & M Equipment	91,662.63	110,000.00	125,000.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Sewer Treatment

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
<u>5211-940-9402-755-000-000-72532-</u>	Central Garage Charges	45,126.94	50,834.00	50,834.00
<u>5211-940-9402-755-000-000-72610-</u>	Freight Express Deliveries	0.00	500.00	500.00
<u>5211-940-9402-755-000-000-72790-</u>	Advertising	0.00	100.00	100.00
<u>5211-940-9402-755-000-000-72810-</u>	Leased Supplies	0.00	600.00	600.00
<u>5211-940-9402-755-000-000-72890-</u>	Miscellaneous Other Services	43,070.86	103,000.00	75,000.00
Total		723,020.31	839,259.00	804,459.00
73 Fixed Charges		42,992.39	75,120.00	50,560.00
<u>5211-940-9402-755-000-000-73130-</u>	Lease Program - Copier/Printer	4,763.78	5,560.00	5,560.00
<u>5211-940-9402-755-000-000-73210-</u>	S & M Contracts	20,276.46	50,400.00	25,000.00
<u>5211-940-9402-755-000-000-73810-</u>	Dues & Subscriptions	17,952.15	19,160.00	20,000.00
Total		42,992.39	75,120.00	50,560.00
74 Supplies & Materials		638,742.57	640,501.00	670,085.00
<u>5211-940-9402-755-000-000-74110-</u>	Uniforms	4,899.89	7,000.00	7,000.00
<u>5211-940-9402-755-000-000-74120-</u>	Janitorial Supplies	3,947.10	1,200.00	2,000.00
<u>5211-940-9402-755-000-000-74350-</u>	Agricultural Supplies	0.00	1,000.00	1,000.00
<u>5211-940-9402-755-000-000-74420-</u>	Equipment Parts	133,178.10	170,101.00	175,000.00
<u>5211-940-9402-755-000-000-74510-</u>	Fuel Charges	30,158.55	16,000.00	16,000.00
<u>5211-940-9402-755-000-000-74610-</u>	Office Supplies & Materials	1,672.31	4,000.00	2,500.00
<u>5211-940-9402-755-000-000-74910-</u>	Other Supplies & Materials	12,196.04	6,000.00	15,000.00
<u>5211-940-9402-755-000-000-74930-</u>	IT Supplies	0.00	800.00	0.00
<u>5211-940-9402-755-000-000-74931-</u>	IT Eqt Restricted-IT Use Only	3,146.55	0.00	3,585.00
<u>5211-940-9402-755-000-000-74944-</u>	Fuel Charges Non-Highway	55,590.51	64,000.00	55,000.00
<u>5211-940-9402-755-000-000-74970-</u>	Safety Supplies	2,852.76	3,900.00	3,500.00
<u>5211-940-9402-755-000-000-74980-</u>	Chemicals	295,023.77	300,000.00	325,000.00
<u>5211-940-9402-755-000-000-74982-</u>	Lubricants	3,083.40	6,500.00	4,500.00
<u>5211-940-9402-755-000-000-74990-</u>	Miscellaneous Supplies	92,993.59	60,000.00	60,000.00
<u>5211-940-9402-755-000-000-74991-</u>	COVID-19	0.00	0.00	0.00
<u>5211-940-9402-755-000-000-74995-</u>	PCard Purchases	0.00	0.00	0.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Sewer Treatment

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
Total		638,742.57	640,501.00	670,085.00
75 Capital Outlay		191,280.73	64,000.00	307,500.00
<u>5211-940-9402-755-000-000-75190-</u>	Other Equipment	67,124.83	29,000.00	307,500.00
<u>5211-940-9402-755-000-000-75210-</u>	Motor Vehicles	54,455.90	35,000.00	0.00
<u>5211-940-9402-755-000-000-75410-</u>	Buildings Structures & Impr	25,578.00	0.00	0.00
<u>5211-940-9402-755-000-000-75415-</u>	Buildings (PW Restricted)	44,122.00	0.00	0.00
Total		191,280.73	64,000.00	307,500.00
9402 Sewer Treatment		2,910,912.77	3,111,200.00	3,363,693.00

Dues & Subscriptions

Name of Organization	Projected Cost
Class A Sludge Permit (WQ0023306)	\$1,330
New Bern WWTP NPDES Permit (NC0025348)	\$3,440
New Bern WWTP Non-Discharge Permit (WQ0017635)	\$1,310
New Bern NB7 Non-Discharge (WQ003765)	\$1,310
State Certifications and Renewals Continuing Education for 14 Employees	\$1,500
AWWA Memberships	\$100
NC Lab Certification	\$1,500
Field Lab Certification	\$200
NCRWA Memberships	\$210
Lower Neuse Basin Association	\$5,500
Neuse River Compliance Association	\$3,600
	\$20,000

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Various Dates	Continuing Education for 14	Various Locations in NC	WWTP Operators	\$2,100
Various Dates	Certification Exams	Various Locations in NC	WWTP Operators	\$425
Various Dates	Training for Lab Staff	Various Locations in NC	Lab Staff	\$600
Fall 2020	Pretreatment Consortium	Asheville, NC	Pretreatment Coordinator	\$900
Spring 2021	Industry Day	Greenville, NC	Pretreatment Coordinator	\$400
Various Dates	Certification Classes	Various Locations in NC	WWTP Operators	\$3,600
Various Dates	AWWA WEF Conferences	Various Locations in NC	Chief Operator, WWTP Manager	\$2,400
				\$10,425

Sewer Treatment

Org. 9402

Position Summary

		<u>FY 18-19</u>	<u>FY19-20</u>	<u>FY 20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Wastewater Treatment Plant Man:	22	1	1	1
Chief Treatment Plant Operator	18	1	1	1
Laboratory Supervisor	18	1	1	1
Biosolids Supervisor	15	1	1	1
Treatment Plants Maintenance Su	17	1	1	1
Wastewater Treatment Plant Operator:		6	6	6
Wastewater Treatment Plant O	16			
Wastewater Treatment Plant O	14			
Wastewater Treatment Plant O	12			
Wastewater Treatment Plant O	10			
Pretreatment Coordinator	15	1	1	1
Laboratory Technician	12	2	2	2
Office Assistant III	9	1	1	1
Irrigation Operator	9	2	2	2
Equipment Operator I	8	1	1	1
Biosolids Operator	9	1	1	1
Senior Maintenance Worker	7	1	1	1
Full-Time Total		20	20	20

Sewer System Maintenance

Org. 9404

	FY18-19	FY19-20	F20-21
Expenditures	Actuals	Adopted	Approved
Personnel Services	\$1,168,348	\$1,606,056	\$1,564,212
Seasonal	\$0	\$0	\$0
Operating	\$1,894,310	\$1,918,944	\$1,732,804
Capital Outlay	\$664,930	\$625,000	\$825,000
Total:	\$3,727,588	\$4,150,000	\$4,122,016

Full-Time Positions	20	21	21
Part-Time Positions	0	0	0

Purpose and Mission:

The Sewer System Maintenance Division is responsible for the maintenance and operations of the City's sanitary sewer collection system. The sanitary sewer collection system contains over 440 of miles pipe line, 3,775 manholes, approximately 3,350 residential pump stations, 111 major collection pump stations, 5 vacuum sewer stations and serves over 18,800 customers. Crews within this division are responsible for repairing leaks, making new connections, installing taps, and maintaining all infrastructure and equipment. This division works in close coordination with the Water Operations Division and employees from both divisions work interchangeably in emergency situations.

FY20-21 Budget Highlights:*Personnel:*

- No significant personnel changes this FY.
- \$292,000 - Utilities required to operate 111 sanitary sewer lift stations and operations facilities.
- \$58,000 - Repair and maintenance of operational equipment; backhoes, excavators, pumps, etc.
- \$250,000 - Rehabilitation/repair of sanitary sewer mains.
- \$200,000 - Replacement/installation of pumps and accessories for the Township No. 7 STEP System
- \$33,000 - Control panels for Township No. 7 STEP System
- \$85,000 - Pipe and fittings for Township No. 7 STEP System

Capital:

- \$250,000 - Various Sewer Improvements Projects
- \$425,000 - Rehabilitation of (2) sanitary sewer lift stations
- \$150,000 - Replacement of boom truck
- \$440,000 - Replacement of Vac-truck

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Sewer System Maintenance

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		778,957.33	1,107,289.00	1,083,183.00
5211-940-9404-767-000-000-61101-	Salaries & Wages Regular	659,232.51	889,789.00	875,683.00
5211-940-9404-767-000-000-61103-	Salaries & Wages Vac Payout	531.88	0.00	0.00
5211-940-9404-767-000-000-61121-	Salaries & Wages Overtime	11,534.46	17,500.00	17,500.00
5211-940-9404-767-000-000-61131-	Salaries & Wages Standby	22,126.53	23,000.00	23,000.00
5211-940-9404-767-000-000-61141-	Salaries & Wages Call Back	75,606.95	85,000.00	75,000.00
5211-940-9404-767-000-000-61142-	Salaries & Wages Storm CB	0.00	0.00	0.00
5211-940-9404-767-000-000-61161-	Salaries & Wages Seasonal	0.00	0.00	0.00
5211-940-9404-767-000-000-61181-	Salaries & Wages Benefits	9,925.00	92,000.00	92,000.00
Total		778,957.33	1,107,289.00	1,083,183.00
62 Fringe Benefits		389,390.70	498,767.00	481,029.00
5211-940-9404-767-000-000-62110-	Social Security Tax	45,779.03	68,652.00	60,215.00
5211-940-9404-767-000-000-62112-	Medicare Tax	10,706.41	16,056.00	14,083.00
5211-940-9404-767-000-000-62210-	State Retirement	58,163.03	99,103.00	98,579.00
5211-940-9404-767-000-000-62220-	401K Supplement Retirement Reg	37,064.10	55,365.00	48,561.00
5211-940-9404-767-000-000-62810-	Health Insurance	206,075.17	227,669.00	227,669.00
5211-940-9404-767-000-000-62820-	Workers Compensation	31,602.96	31,922.00	31,922.00
Total		389,390.70	498,767.00	481,029.00
71 Professional Service		540.00	20,750.00	3,250.00
5211-940-9404-767-000-000-71114-	Medical Professional Services	0.00	750.00	750.00
5211-940-9404-767-000-000-71118-	Engineering Prof Services	540.00	20,000.00	2,500.00
Total		540.00	20,750.00	3,250.00
72 Current Obligations		1,064,415.61	1,122,734.00	1,000,384.00
5211-940-9404-767-000-000-72130-	Employee Travel & Training	10,036.50	11,175.00	11,175.00
5211-940-9404-767-000-000-72210-	Telephone Service	638.56	0.00	650.00
5211-940-9404-767-000-000-72310-	Utilities	312,786.98	290,000.00	292,000.00
5211-940-9404-767-000-000-72410-	Printing	0.00	1,000.00	1,000.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Sewer System Maintenance

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
<u>5211-940-9404-767-000-000-72510-</u>	R & M Buildings	1,359.00	1,500.00	1,500.00
<u>5211-940-9404-767-000-000-72520-</u>	R & M Equipment	29,069.18	61,500.00	58,000.00
<u>5211-940-9404-767-000-000-72522-</u>	R & M Lift Stations	150,854.28	110,000.00	125,000.00
<u>5211-940-9404-767-000-000-72530-</u>	R & M Vehicles	1,032.68	0.00	0.00
<u>5211-940-9404-767-000-000-72532-</u>	Central Garage Charges	74,548.83	130,259.00	130,759.00
<u>5211-940-9404-767-000-000-72566-</u>	R & M System Improvements	394,808.00	250,000.00	250,000.00
<u>5211-940-9404-767-000-000-72567-</u>	R & M Sewer NB 7	0.00	2,500.00	2,500.00
<u>5211-940-9404-767-000-000-72568-</u>	R & M Field Structures	10,063.11	24,000.00	20,000.00
<u>5211-940-9404-767-000-000-72574-</u>	R & M Telemetry	47,365.41	80,000.00	50,000.00
<u>5211-940-9404-767-000-000-72578-</u>	R & M Electric NB 7	0.00	3,500.00	1,500.00
<u>5211-940-9404-767-000-000-72590-</u>	R & M Other	11,752.74	100,000.00	25,000.00
<u>5211-940-9404-767-000-000-72610-</u>	Freight Express Deliveries	178.90	300.00	300.00
<u>5211-940-9404-767-000-000-72820-</u>	Temporary Help Services	13,257.00	12,500.00	16,000.00
<u>5211-940-9404-767-000-000-72890-</u>	Miscellaneous Other Services	6,664.44	44,500.00	15,000.00
Total		1,064,415.61	1,122,734.00	1,000,384.00
73 Fixed Charges		32,692.08	37,150.00	37,150.00
<u>5211-940-9404-767-000-000-73110-</u>	Land Rentals	3,727.14	5,400.00	5,400.00
<u>5211-940-9404-767-000-000-73180-</u>	Miscellaneous Equipment Rental	521.50	8,500.00	8,500.00
<u>5211-940-9404-767-000-000-73210-</u>	S & M Contracts	4,275.00	0.00	0.00
<u>5211-940-9404-767-000-000-73340-</u>	Insurance Claims	15,792.71	15,000.00	15,000.00
<u>5211-940-9404-767-000-000-73810-</u>	Dues & Subscriptions	8,375.73	8,250.00	8,250.00
Total		32,692.08	37,150.00	37,150.00
74 Supplies & Materials		762,540.92	738,310.00	692,020.00
<u>5211-940-9404-767-000-000-74110-</u>	Uniforms	9,069.68	12,500.00	10,000.00
<u>5211-940-9404-767-000-000-74120-</u>	Janitorial Supplies	8,892.95	2,500.00	2,500.00
<u>5211-940-9404-767-000-000-74210-</u>	Food & Provisions	639.24	500.00	600.00
<u>5211-940-9404-767-000-000-74420-</u>	Equipment Parts	15,407.62	16,000.00	16,000.00
<u>5211-940-9404-767-000-000-74450-</u>	Street Repair	36,768.06	25,000.00	45,000.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Sewer System Maintenance

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
5211-940-9404-767-000-000-74458-	Manholes	2,535.00	10,000.00	5,000.00
5211-940-9404-767-000-000-74460-	Valves & Pits - New	25,620.12	25,000.00	25,000.00
5211-940-9404-767-000-000-74462-	Valves & Pits - Maintenance	21,613.29	30,000.00	30,000.00
5211-940-9404-767-000-000-74466-	Pumps & Pits NB 7	196,961.04	238,000.00	175,000.00
5211-940-9404-767-000-000-74467-	Control Panels & Elec Supp NB7	78,734.11	33,000.00	45,000.00
5211-940-9404-767-000-000-74468-	Pipe & Fittings NB 7	177,952.90	85,000.00	85,000.00
5211-940-9404-767-000-000-74470-	Pipe & Fittings	23,250.90	35,000.00	35,000.00
5211-940-9404-767-000-000-74472-	Pipe & Fittings Lift Stations	4,052.48	15,000.00	15,000.00
5211-940-9404-767-000-000-74476-	Rings & Covers	0.00	2,500.00	1,500.00
5211-940-9404-767-000-000-74494-	Other Supplies - Lift Station	41,316.75	47,250.00	45,000.00
5211-940-9404-767-000-000-74510-	Fuel Charges	66,375.63	66,000.00	65,000.00
5211-940-9404-767-000-000-74610-	Office Supplies & Materials	736.36	4,000.00	2,500.00
5211-940-9404-767-000-000-74910-	Other Supplies & Materials	28,971.58	60,000.00	45,000.00
5211-940-9404-767-000-000-74930-	IT Supplies	1,249.00	5,000.00	5,000.00
5211-940-9404-767-000-000-74931-	IT Eqt Restricted-IT Use Only	1,337.36	2,860.00	13,970.00
5211-940-9404-767-000-000-74944-	Fuel Charges Non-Highway	5,696.40	5,200.00	5,200.00
5211-940-9404-767-000-000-74970-	Safety Supplies	11,692.45	10,000.00	10,000.00
5211-940-9404-767-000-000-74972-	Safety Supplies-Lift Stations	530.82	1,000.00	1,000.00
5211-940-9404-767-000-000-74981-	Chemicals - Sample Collections	3,077.50	7,000.00	8,750.00
5211-940-9404-767-000-000-74990-	Miscellaneous Supplies	59.68	0.00	0.00
5211-940-9404-767-000-000-74991-	COVID-19	0.00	0.00	0.00
5211-940-9404-767-000-000-74995-	PCard Purchases	0.00	0.00	0.00
Total		762,540.92	738,310.00	692,020.00
75 Capital Outlay		664,930.32	625,000.00	825,000.00
5211-940-9404-767-000-000-75190-	Other Equipment	0.00	0.00	150,000.00
5211-940-9404-767-000-000-75210-	Motor Vehicles	37,029.06	40,000.00	0.00
5211-940-9404-767-000-000-75415-	Buildings (PW Restricted)	0.00	85,000.00	0.00
5211-940-9404-767-000-000-75530-	Sewer Improvements	272,847.32	250,000.00	250,000.00
5211-940-9404-767-000-000-75533-	Lift Station Rehabilitation	355,053.94	250,000.00	425,000.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Sewer System Maintenance

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
Total		664,930.32	625,000.00	825,000.00
76 Contracts-Grants-Subsidy		34,121.59	0.00	0.00
5211-940-9404-767-000-000-76410-	Payments Made on Agreement	34,121.59	0.00	0.00
Total		34,121.59	0.00	0.00
9404 Sewer Collection System Maint.		3,727,588.55	4,150,000.00	4,122,016.00

Sewer Collection System Maintenance

Org. 9404

Dues & Subscriptions

Name of Organization	Projected Cost
NCDENR Collection System Permit	\$1,500
Collections Certification Renewals	\$1,500
Mobile311	\$4,500
CDL Licenses/Renewals	\$750
	\$8,250

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Various Dates	Collections Certification Classes	Various Location in NC	(13) Employees @ \$300/ea.	\$3,900
Various Dates	Continuing Education	Various Location in NC	(13) Employees @ \$90/ea.	\$1,170
Various Dates	Collections Certification Exams	Various Location in NC	(13) Employees @ \$85/ea.	\$1,105
Various Dates	Boom truck Certifications	New Bern	(5) Employees @ \$1,000/ea.	\$5,000
				\$11,175

Sewer Collection System Maintenance

Org. 9404

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Superintendent	19	1	1	1
Superintendent	18	1	1	1
Technician	18	2	2	2
Supervisor	15	1	1	1
Supervisor	15	0	2	2
<i>(1 position reclassified from Pump Station Mechanic)</i>				
Pump Station Mechanic	12	7	6	6
<i>Facilities Maintenance Crew</i>				
Equipment Operator II	10	1	1	1
Utility Maintenance Worker		5	5	5
Worker	11	0	0	0
II	8	0	0	0
Utility Maintenance Worker I	7	0	0	0
Technician	13	2	2	2
Full-Time Total		20	21	21

FY 20-21 APPROVED BUDGET

Debt Service

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
77 Debt Service		2,541,507.35	2,393,791.00	2,392,101.00
<u>5211-990-9902-796-000-000-77101-</u>	I/P Principal Payments	251,341.31	107,401.00	109,285.00
<u>5211-990-9902-796-000-000-77102-</u>	Notes Principal Payments	1,210,490.42	1,239,864.00	1,269,991.00
<u>5211-990-9902-796-000-000-77103-</u>	Revenue Bonds Principal Pymnts	835,633.28	848,744.00	862,061.00
<u>5211-990-9902-796-000-000-77201-</u>	I/P Interest Payments	13,882.32	11,902.00	9,117.00
<u>5211-990-9902-796-000-000-77202-</u>	Notes Interest Payments	165,394.68	134,225.00	102,300.00
<u>5211-990-9902-796-000-000-77203-</u>	Revenue Bonds Interest Pymnts	64,273.34	51,163.00	37,847.00
<u>5211-990-9902-796-000-000-77293-</u>	Revenue Bonds Trustee Fees	492.00	492.00	1,500.00
Total		2,541,507.35	2,393,791.00	2,392,101.00
9902 Debt Service		2,541,507.35	2,393,791.00	2,392,101.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Shared Services

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
78 Shared Services		1,929,350.00	2,051,590.00	2,085,878.00
52111-992-9922-755-000-000-78110-	Governing Board	43,994.00	48,194.00	45,850.00
52111-992-9922-755-000-000-78112-	Information Technology	270,373.00	287,229.00	304,982.00
52111-992-9922-755-000-000-78114-	Purchasing & Warehouse	18,114.00	19,234.00	19,126.00
52111-992-9922-755-000-000-78116-	Human Resources	44,360.00	44,575.00	42,488.00
52111-992-9922-755-000-000-78118-	General Administration	119,551.00	98,995.00	102,374.00
52111-992-9922-755-000-000-78120-	Accounting	123,892.00	128,766.00	138,610.00
52111-992-9922-755-000-000-78122-	Utility Business Office	548,285.00	574,313.00	403,959.00
52111-992-9922-755-000-000-78126-	Insurance	127,747.00	127,747.00	138,888.00
52111-992-9922-755-000-000-78128-	Legal	38,061.00	38,061.00	39,625.00
52111-992-9922-755-000-000-78132-	Public Buildings	137,359.00	159,732.00	154,915.00
52111-992-9922-755-000-000-78134-	Public Works	13,613.00	18,550.00	18,764.00
52111-992-9922-755-000-000-78138-	Electric Administration	0.00	0.00	0.00
52111-992-9922-755-000-000-78140-	SSAccounting	132,313.00	166,158.00	163,906.00
52111-992-9922-755-000-000-78142-	GIS	7,960.00	12,053.00	12,053.00
52111-992-9922-755-000-000-78146-	Water Resources Admin	303,728.00	327,983.00	304,045.00
52111-992-9922-755-000-000-78148-	CAPS	0.00	0.00	196,293.00
Total		1,929,350.00	2,051,590.00	2,085,878.00

9922 Shared Services		1,929,350.00	2,051,590.00	2,085,878.00
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CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Interfund Transfers

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
82 Other Financing Uses		449,165.38	439,487.00	487,167.00
<u>5211-994-9942-755-000-000-82111-</u>	Transfer to General-PILLOT	449,165.38	439,487.00	487,167.00
<u>5211-994-9942-755-000-000-82155-</u>	Transfer to Sewer Capital Res	0.00	0.00	0.00
<u>5211-994-9942-755-000-000-82190-</u>	Transfer to Other Funds	0.00	0.00	0.00
Total		449,165.38	439,487.00	487,167.00
9942 Interfund Transfers		449,165.38	439,487.00	487,167.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Contingency

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
79 Contingency		0.00	0.00	0.00
5211-999-9992-755-000-000-79910-	Contingency	0.00	0.00	0.00
Total		0.00	0.00	0.00
9992 Contingency		0.00	0.00	0.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Electric Fund Revenues

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
54 Sales & Services		(51,885,112.46)	(52,880,000.00)	(52,751,000.00)
5311-000-0010-745-000-000-54130-	Basic Customer Service	(50,682,794.57)	(51,500,000.00)	(51,500,000.00)
5311-000-0010-745-000-000-54210-	Connection Fees	(220,099.45)	(210,000.00)	(210,000.00)
5311-000-0010-745-000-000-54216-	Late Penalties - Utilities	(367,976.84)	(450,000.00)	(390,000.00)
5311-000-0010-745-000-000-54218-	Utility Delinquent Fees	(498,665.07)	(600,000.00)	(550,000.00)
5311-000-0010-745-000-000-54220-	Insufficient Funds Fees	(9,187.72)	(10,000.00)	(11,000.00)
5311-000-0010-745-000-000-54222-	Payment Arrangement Fees	0.00	0.00	0.00
5311-000-0010-745-000-000-54224-	Theft of Service	(10,339.16)	(10,000.00)	0.00
5311-000-0010-745-000-000-54290-	Miscellaneous Customer Fees	(96,049.65)	(100,000.00)	(90,000.00)
Total		(51,885,112.46)	(52,880,000.00)	(52,751,000.00)
55 Investment Earnings		(314,189.07)	(175,400.00)	(90,350.00)
5311-000-0010-745-000-000-55101-	Investment Earnings	(421.98)	(400.00)	(350.00)
5311-000-0010-745-000-000-55112-	Int Earn-NCCMT	(219,381.60)	(175,000.00)	(90,000.00)
5311-000-0010-745-000-000-55113-	Int Earn-NCCMT Term	(94,385.49)	0.00	0.00
5311-000-0010-745-000-000-55124-	Int Earn-Installment Purch Fds	0.00	0.00	0.00
Total		(314,189.07)	(175,400.00)	(90,350.00)
56 Grants & Gifts		0.00	0.00	0.00
5311-000-0010-745-000-000-56174-	Federal Emergency Mgmt Assist	0.00	0.00	0.00
5311-000-0010-745-000-000-56374-	State Emergency Mgmt Assist	0.00	0.00	0.00
Total		0.00	0.00	0.00
58 Miscellaneous		(152,196.04)	(156,231.00)	(123,731.00)
5311-000-0010-745-000-000-58845-	Capital Contrib & Donations	0.00	0.00	0.00
5311-000-0010-745-000-000-58854-	Pole Rental Fees	(41,373.25)	(84,000.00)	(40,000.00)
5311-000-0010-745-000-000-58858-	Kale Road Property Rental	(48,153.00)	(47,231.00)	(47,231.00)
5311-000-0010-745-000-000-58916-	Sales of Fixed Assets	(14,025.80)	0.00	(1,000.00)
5311-000-0010-745-000-000-58918-	Sale of Scrap	(36,518.10)	(15,000.00)	(5,500.00)
5311-000-0010-745-000-000-58936-	Insurance Proceeds	(12,270.50)	(10,000.00)	(10,000.00)

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Electric Fund Revenues

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
5311-000-0010-745-000-000-58965-	UBO Over & Short	144.61	0.00	0.00
5311-000-0010-745-000-000-58990-	Miscellaneous Other Revenue	0.00	0.00	(20,000.00)
Total		(152,196.04)	(156,231.00)	(123,731.00)
59 Interdepartmental		(1,407,037.00)	(1,521,884.00)	(1,571,156.00)
5311-000-0010-745-000-000-59120-	Water Interfund Reimb	(676,850.00)	(736,545.00)	(760,035.00)
5311-000-0010-745-000-000-59130-	Sewer Interfund Reimb	(680,598.00)	(740,471.00)	(764,138.00)
5311-000-0010-745-000-000-59140-	Stormwater Interfund Reimb	(6,754.00)	0.00	0.00
5311-000-0010-745-000-000-59150-	Solid Waste Interfund Reim	(42,835.00)	(44,868.00)	(46,983.00)
Total		(1,407,037.00)	(1,521,884.00)	(1,571,156.00)
81 Other Financing Srcs		(500,000.00)	(975,000.00)	(382,015.00)
5311-000-0010-745-000-000-81123-	Transfer fr Electric Rate Stab	(500,000.00)	(375,000.00)	(382,015.00)
5311-000-0010-745-000-000-81210-	Proceeds Installment Purchases	0.00	0.00	0.00
5311-000-0010-745-000-000-81310-	Fund Balance Appropriated	0.00	(600,000.00)	0.00
5311-000-0010-745-000-000-81510-	Contra Revenues/Transfers In	0.00	0.00	0.00
Total		(500,000.00)	(975,000.00)	(382,015.00)
Total Electric Fund Revenues		(54,258,534.57)	(55,708,515.00)	(54,918,252.00)

Electric Administration

Org. 9602

Expenditures	FY 18-19 Actuals	FY 19-20 Adopted	FY 20-21 Requested
Personnel Services	\$432,332	\$717,691	871,832
Operating	\$171,164	\$197,716	130,792
Capital Outlay	\$0	\$0	73,000
Total:	\$603,496	\$915,407	\$1,075,624

Full-Time Positions	6	7	8
Part-Time Positions	0	0	0

Purpose and Mission:

The Administration Division is responsible for the overall management of the department. Various duties include all engineering design functions, GIS mapping of the electric system, processing customer concerns. This area provides services for new customers including the design of high voltage systems for new developments, cost estimates for additions or changes to utility systems for new and existing customers. As well as administrative support for five (5) divisions; Electric Admin, Distribution O&M, Power Supply, Communications Controls

FY20-21 Budget Highlights:

- Personnel:
- 1- Reclassify Business Assistant /Analyst (Grade 19) to Utility Business Operations Manager (Grade 22); transfer from 9602 to
 - 1- Transfer Office Assistant III (Grade 9) from 9614 to 9602
 - 1- Transfer Senior Financial and Business Analyst (Grade 20)

- Operating:
- Replace 2004 vehicle N1
 - Replace 2008 vehicle N3

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Electric Administration

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
61 Personal Services		305,981.22	505,205.00	622,695.00
5311-960-9602-755-000-000-61101-	Salaries & Wages Regular	294,491.36	492,255.00	609,745.00
5311-960-9602-755-000-000-61103-	Salaries & Wages Vac Payout	0.00	0.00	0.00
5311-960-9602-755-000-000-61121-	Salaries & Wages Overtime	3,787.86	2,500.00	2,500.00
5311-960-9602-755-000-000-61131-	Salaries & Wages Standby	0.00	0.00	0.00
5311-960-9602-755-000-000-61141-	Salaries & Wages Call Back	0.00	0.00	0.00
5311-960-9602-755-000-000-61161-	Salaries & Wages Seasonal	6,414.00	0.00	0.00
5311-960-9602-755-000-000-61181-	Salaries & Wages Benefits	1,288.00	10,450.00	10,450.00
Total		305,981.22	505,205.00	622,695.00
62 Fringe Benefits		132,764.64	212,486.00	249,137.00
5311-960-9602-755-000-000-62110-	Social Security Tax	18,118.93	31,323.00	36,922.00
5311-960-9602-755-000-000-62112-	Medicare Tax	4,237.49	7,326.00	8,635.00
5311-960-9602-755-000-000-62210-	State Retirement	16,028.83	45,216.00	60,444.00
5311-960-9602-755-000-000-62220-	401K Supplement Retirement Reg	10,233.05	25,261.00	29,776.00
5311-960-9602-755-000-000-62810-	Health Insurance	76,569.30	95,529.00	105,529.00
5311-960-9602-755-000-000-62820-	Workers Compensation	7,577.04	7,831.00	7,831.00
Total		132,764.64	212,486.00	249,137.00
71 Professional Service		38,125.46	50,000.00	50,000.00
5311-960-9602-755-000-000-71160-	Electrical Eng Prof Service	38,125.46	50,000.00	50,000.00
5311-960-9602-755-000-000-71190-	Other Professional Services	0.00	0.00	0.00
Total		38,125.46	50,000.00	50,000.00
72 Current Obligations		60,491.68	55,313.00	60,809.00
5311-960-9602-755-000-000-72130-	Employee Travel & Training	29,555.34	21,900.00	22,900.00
5311-960-9602-755-000-000-72130-96000	TRAVEL & TRAIN	2,474.51	0.00	0.00
5311-960-9602-755-000-000-72130-96020	TRAVEL & TRAIN	0.00	0.00	0.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Electric Administration

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
5311-960-9602-755-000-000-72138-	Educational Assistance	741.53	0.00	0.00
5311-960-9602-755-000-000-72210-	Telephone Service	0.00	0.00	0.00
5311-960-9602-755-000-000-72310-	Utilities	7,901.03	9,000.00	9,000.00
5311-960-9602-755-000-000-72510-	R & M Buildings	5,168.18	0.00	4,509.00
5311-960-9602-755-000-000-72532-	Central Garage Charges	9,468.85	13,213.00	13,200.00
5311-960-9602-755-000-000-72790-	Advertising	0.00	1,000.00	1,000.00
5311-960-9602-755-000-000-72840-	Recording Fees	0.00	1,000.00	1,000.00
5311-960-9602-755-000-000-72890-	Miscellaneous Other Services	5,182.24	9,200.00	9,200.00
Total		60,491.68	55,313.00	60,809.00

73 Fixed Charges		59,106.75	70,063.00	70,063.00
5311-960-9602-755-000-000-73110-	Land Rentals	3,512.38	3,000.00	3,000.00
5311-960-9602-755-000-000-73130-	Lease Program - Copier/Printer	6,156.41	7,308.00	7,308.00
5311-960-9602-755-000-000-73210-	S & M Contracts	420.00	840.00	840.00
5311-960-9602-755-000-000-73340-	Insurance Claims	0.00	8,500.00	8,500.00
5311-960-9602-755-000-000-73810-	Dues & Subscriptions	49,017.96	50,415.00	50,415.00
Total		59,106.75	70,063.00	70,063.00

74 Supplies & Materials		16,655.84	22,340.00	22,920.00
5311-960-9602-755-000-000-74110-	Uniforms	484.46	3,000.00	3,000.00
5311-960-9602-755-000-000-74120-	Janitorial Supplies	83.69	500.00	500.00
5311-960-9602-755-000-000-74510-	Fuel Charges	2,016.70	4,000.00	4,000.00
5311-960-9602-755-000-000-74610-	Office Supplies & Materials	3,436.51	2,500.00	2,500.00
5311-960-9602-755-000-000-74910-	Other Supplies & Materials	4,397.15	4,000.00	4,000.00
5311-960-9602-755-000-000-74930-	IT Supplies	92.97	500.00	500.00
5311-960-9602-755-000-000-74931-	IT Eq Restricted-IT Use Only	4,629.64	5,340.00	5,920.00
5311-960-9602-755-000-000-74970-	Safety Supplies	1,514.72	2,500.00	2,500.00
Total		16,655.84	22,340.00	22,920.00

9602 Electric Administration		613,125.59	915,407.00	1,075,624.00
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Dues & Subscriptions

Name of Organization	Projected Cost
North Carolina Eastern Municipal Power Agency	\$49,000
Association of Energy Engineers	\$265
Duncan-Parnell/DLT Solutions AutoCAD Subscription	\$850
Institute of Electrical and Electronics Engineers	\$300
	\$50,415

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Various Dates	Various Seminars and Workshops put on by ElectricCities	Various Locations in NC	Electric Engineer and Electric Engineer Techs	\$2,000
Various Dates	APPA Committee Meetings	To Be Announced	Director of Utilities	\$2,000
Various Dates	ESRI/GIS training	Various Location in NC	GIS Tech and Electric Engineer Techs	\$2,500
Fall 2020	NC Arc Users	To Be Announced	GIS Tech	\$1,000
Spring 2021	APPA CEO Roundtable Conference	To Be Announced	Director of Utilities	\$2,000
Spring 2021	APPA Engineering and Operations Conference	To Be Announced	Director of Utilities, Engineering Manager, Staff Engineer	\$2,500
Summer 2021	American Public Power Association National Conference	To Be Announced	Director of Utilities	\$2,500
Fall 2021	Electricities Annual Conference	To Be Announced	Director of Utilities	\$1,200
Spring 2021	NCAMES	To Be Announced	Director of Utilities, Engineering Manager, Staff Engineer	\$1,200
Spring 2021	Tyler / Munis User Conference	San Antonio	Senior Financial Analyst	\$2,000
Various Dates	NC School of Government, Finance Conference	NC	Senior Financial Analyst	\$1,350
Fall 2020	APPA Business and Financial Conference	Savannah	Senior Financial Analyst	\$2,650
				\$22,900

Electric Administration

Org. 9602

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Director of Utilities	32	1	1	1
Transmission and Distribution Manager	29	0	1	1
Electric Engineering Manager	25	1	0	0
Staff Engineer	22	1	1	1
Senior Financial And Business Analyst	20	0	0	1
Business Assistant/Analyst	19	0	1	0
<i>(Reclassified to Business Operations Manager; move to 9614)</i>				
GIS Technician	15	1	1	1
Electrical Engineer Technician	15	1	1	1
Administrative Assistant	11	1	1	1
Office Assistant III	9	0	0	1
<i>(Move from 9614)</i>				
Full-Time Total		6	7	8

Electric Distribution O & M

Org. 9608

Expenditures	FY 18-19 Actuals	FY 19-20 Adopted	FY 20-21 Requested
Personnel Services	\$2,219,110	\$2,747,229	\$2,794,714
Seasonal	\$11,021	\$0	\$0
Operating	\$1,150,461	\$1,177,813	\$1,432,399
Capital Outlay	\$1,961,868	\$1,953,000	\$2,119,020
Total:	\$5,342,460	\$5,878,042	\$6,346,133
Full-Time Positions	34	34	34
Part-Time Positions	0	0	0

Purpose and Mission:

The Electric Distribution Division is responsible for the installation, operation, and maintenance of the overhead and underground electric systems. Distribution handles all tree trimming and right-of-way clearing necessary to ensure reliable operation. This is the largest of the divisions in the Electric Department facilitating construction operations related to new developments and replacement of aging or failing infrastructure.

FY20-21 Budget Highlights:

Personnel: No changes to staffing levels

Capital:

- \$200,000- Replacement of 2007 bucket tree truck U76
- \$210,000- Line truck and trailer / compact
- \$55,000- Replace of 2007 U15 pickup truck
- \$20,000- Utility task vehicle (UTV)
- \$15,000- Replace 1977 pipe trailer
- \$15,000- Pipe trailer
- \$300,000 -Underground transformers
- \$500,000 -Cables & Devices
- \$150,000-Conductors & Devices
- \$215,000 -Overhead Transformers & Devices
- \$125,000 -Poles & Fixtures
- \$100,000 -Pole Line Hardware
- \$200,000 -LED Replacement Project
- \$235,000 -Fiber
- \$300,000 -Old Town River Crossing
- \$305,000 -NCDOT 43 Connector (\$105,000), NCDOT James City (\$200,000)
- \$75,000 -NCDOT Havelock by pass

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Distribution O&M

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		1,500,723.62	1,884,387.00	1,914,004.00
5311-960-9608-763-000-000-61101-	Salaries & Wages Regular	1,337,342.59	1,766,387.00	1,749,012.00
5311-960-9608-763-000-000-61103-	Salaries & Wages Vac Payout	21,144.31	0.00	0.00
5311-960-9608-763-000-000-61121-	Salaries & Wages Overtime	26,227.54	45,000.00	60,000.00
5311-960-9608-763-000-000-61131-	Salaries & Wages Standby	20,350.09	23,000.00	23,000.00
5311-960-9608-763-000-000-61141-	Salaries & Wages Call Back	77,149.37	50,000.00	75,000.00
5311-960-9608-763-000-000-61142-	Salaries & Wages Storm CB	0.00	0.00	0.00
5311-960-9608-763-000-000-61161-	Salaries & Wages Seasonal	11,020.72	0.00	0.00
5311-960-9608-763-000-000-61181-	Salaries & Wages Benefits	7,489.00	0.00	6,992.00
Total		1,500,723.62	1,884,387.00	1,914,004.00
62 Fringe Benefits		729,406.82	862,842.00	880,710.00
5311-960-9608-763-000-000-62110-	Social Security Tax	89,553.69	116,832.00	115,542.00
5311-960-9608-763-000-000-62112-	Medicare Tax	20,944.04	27,324.00	27,022.00
5311-960-9608-763-000-000-62210-	State Retirement	108,382.43	168,653.00	189,154.00
5311-960-9608-763-000-000-62220-	401K Supplement Retirement Reg	69,083.05	94,220.00	93,179.00
5311-960-9608-763-000-000-62810-	Health Insurance	394,236.57	411,636.00	411,636.00
5311-960-9608-763-000-000-62820-	Workers Compensation	47,207.04	44,177.00	44,177.00
Total		729,406.82	862,842.00	880,710.00
71 Professional Service		117,967.82	100,000.00	100,000.00
5311-960-9608-763-000-000-71160-	Electrical Eng Prof Service	117,967.82	100,000.00	100,000.00
Total		117,967.82	100,000.00	100,000.00
72 Current Obligations		467,394.11	674,275.00	742,988.00
5311-960-9608-763-000-000-72130-	Employee Travel & Training	40,105.41	31,600.00	36,600.00
5311-960-9608-763-000-000-72130-96080	TRAVEL & TRAIN	0.00	0.00	0.00
5311-960-9608-763-000-000-72210-	Telephone Service	0.00	750.00	750.00
5311-960-9608-763-000-000-72310-	Utilities	12,159.44	12,500.00	12,500.00
5311-960-9608-763-000-000-72510-	R & M Buildings	4,792.23	10,000.00	12,784.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Distribution O&M

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
5311-960-9608-763-000-000-72520-	R & M Equipment	38,388.13	35,000.00	60,500.00
5311-960-9608-763-000-000-72532-	Central Garage Charges	117,522.33	134,425.00	134,425.00
5311-960-9608-763-000-000-72566-	R & M System Improvements	7,329.60	50,000.00	59,929.00
5311-960-9608-763-000-000-72576-	R & M Transformers & Devices	0.00	120,000.00	126,000.00
5311-960-9608-763-000-000-72590-	R & M Other	0.00	0.00	0.00
5311-960-9608-763-000-000-72820-	Temporary Help Services	69,489.00	60,000.00	70,000.00
5311-960-9608-763-000-000-72890-	Miscellaneous Other Services	18,130.07	25,000.00	25,000.00
5311-960-9608-763-000-000-72892-	Contract Tree Trimming Service	159,477.90	195,000.00	204,500.00
5311-960-9608-763-000-000-72999-	Current Obligations City Wide	0.00	0.00	0.00
Total		467,394.11	674,275.00	742,988.00
73 Fixed Charges		106,303.65	181,788.00	232,030.00
5311-960-9608-763-000-000-73180-	Miscellaneous Equipment Rental	0.00	2,500.00	2,500.00
5311-960-9608-763-000-000-73190-	Miscellaneous Other Rentals	8,086.98	8,368.00	8,368.00
5311-960-9608-763-000-000-73210-	S & M Contracts	57,297.38	130,000.00	180,242.00
5311-960-9608-763-000-000-73230-	S & M Contracts Comm Eqt	40,919.29	40,920.00	40,920.00
5311-960-9608-763-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		106,303.65	181,788.00	232,030.00
74 Supplies & Materials		458,795.47	221,750.00	357,381.00
5311-960-9608-763-000-000-74110-	Uniforms	24,400.11	28,000.00	33,000.00
5311-960-9608-763-000-000-74120-	Janitorial Supplies	923.93	500.00	1,000.00
5311-960-9608-763-000-000-74210-	Food & Provisions	637.22	500.00	500.00
5311-960-9608-763-000-000-74350-	Agricultural Supplies	951.91	4,500.00	4,500.00
5311-960-9608-763-000-000-74420-	Equipment Parts	35,368.06	35,000.00	45,000.00
5311-960-9608-763-000-000-74430-	Building Materials	10,130.88	5,000.00	15,131.00
5311-960-9608-763-000-000-74450-	Street Repair	668.00	1,000.00	1,000.00
5311-960-9608-763-000-000-74452-	Special Projects	0.00	0.00	0.00
5311-960-9608-763-000-000-74489-	Street Lighting	219,399.37	35,000.00	35,000.00
5311-960-9608-763-000-000-74510-	Fuel Charges	82,880.38	60,000.00	65,000.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Distribution O&M

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
5311-960-9608-763-000-000-74610-	Office Supplies & Materials	1,500.88	2,000.00	2,000.00
5311-960-9608-763-000-000-74910-	Other Supplies & Materials	20,943.60	20,000.00	20,000.00
5311-960-9608-763-000-000-74930-	IT Supplies	0.00	1,500.00	1,500.00
5311-960-9608-763-000-000-74931-	IT Eqt Restricted-IT Use Only	2,458.93	1,600.00	1,600.00
5311-960-9608-763-000-000-74970-	Safety Supplies	14,222.38	2,455.00	7,455.00
5311-960-9608-763-000-000-74990-	Miscellaneous Supplies	44,309.82	24,695.00	124,695.00
5311-960-9608-763-000-000-74991-	COVID-19	0.00	0.00	0.00
5311-960-9608-763-000-000-74995-	PCard Purchases	0.00	0.00	0.00
5311-960-9608-763-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
5311-960-9608-763-000-000-74999-	Non-Declared Storm Charges	0.00	0.00	0.00
Total		458,795.47	221,750.00	357,381.00
75 Capital Outlay		1,961,868.08	1,953,000.00	2,119,020.00
5311-960-9608-763-000-000-75190-	Other Equipment	213,105.00	228,000.00	50,000.00
5311-960-9608-763-000-000-75210-	Motor Vehicles	227,937.90	190,000.00	538,000.00
5311-960-9608-763-000-000-75410-	Buildings Structures & Impr	0.00	0.00	0.00
5311-960-9608-763-000-000-75602-	Poles & Fixtures	111,359.95	125,000.00	141,262.00
5311-960-9608-763-000-000-75603-	Conductors & Devices	93,399.83	150,000.00	125,000.00
5311-960-9608-763-000-000-75604-	O/H Transformers & Devices	79,696.01	85,000.00	85,000.00
5311-960-9608-763-000-000-75605-	Pole Line Hardware	44,499.33	100,000.00	100,000.00
5311-960-9608-763-000-000-75606-	Street Light Fixtures	207,650.24	200,000.00	200,000.00
5311-960-9608-763-000-000-75608-	U/G Transformers & Devices	210,894.32	300,000.00	249,758.00
5311-960-9608-763-000-000-75609-	Cables & Devices	700,761.07	500,000.00	400,000.00
5311-960-9608-763-000-000-75618-	Fiber	72,564.43	75,000.00	230,000.00
Total		1,961,868.08	1,953,000.00	2,119,020.00
9608 Distribution O & M		5,342,459.57	5,878,042.00	6,346,135.00

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Summer 2019	OSHA Workshop/Competent Person/Confined Space	Rocky Mount, NC	All Possible	\$1,500
Summer 2019	Protective Grounding Workshop	Raleigh, NC	Crew Leader 1st Class	\$2,500
Fall 2019	Leadership Skills Workshop	Raleigh, NC	Crew Leader, 1st Class	\$1,500
Fall 2019	NESC Overview and Overhead Distribution Sys. Training	Raleigh, NC	Crew Leader, 1st Class	\$2,500
Fall 2019	Troubleshooting School	Winterville, NC	Crew Leader, 1st Class, 2nd Class, 3rd Class	\$2,500
Fall 2019	Tree Trimming School	Statesville, NC	Tree Trimmers, Tree Trim Crew. Ldr.	\$1,500
Fall 2019	Substation School	Rocky Mount, NC	Crew Leader, 1st Class	\$2,500
Winter 2020	First Basic Climbing School	Rocky Mount, NC	Electric Groundworker	\$2,500
Spring 2010	APPA Lineworkers Rodeo	TBD	5 Lineworkers	\$2,500
Various Dates	Basic Lineman School	Various Locations	3rd Class, Electric Groundworker	\$2,500
Various Dates	Intermediate Lineman School	Various Locations	2nd Class, 3rd Class	\$2,500
Various Dates	Advanced Lineman School	Various Locations	1st Class, 2nd Class	\$2,500
Various Dates	Basic Underground School	Various Locations	3rd Class, Electric Groundworker	\$1,500
Various Dates	Distribution Regulator School	Various Locations	1st Class, 2nd Class, Crew Leader	\$2,500
Various Dates	Advanced Underground School	Various Locations	Crew Leader, 1st Class, 2nd Class, 3rd Class	\$1,500

Various Dates	Transformer School	Various Locations	Crew Leader, 1st Class, 2nd Class	\$2,500
Various Dates	Lineman Career Development Program	New Bern, NC	All Levels	\$1,600
				\$36,600

Electric Distribution O & M

Org. 9608

Position Summary

		<u>FY 18-19</u>	<u>FY19-20</u>	<u>FY 20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Electric Distribution Superintendent	28	1	1	1
Electric Line Crew Leader	20	7	7	7
Heavy Equipment Manager	16	1	1	1
Electric Line Worker:		15	15	15
Electric Line Worker 1st Class	17			
Electric Line Worker 2nd Class	15			
Electric Line Worker 3rd Class	13			
Electric Groundworker	10			
Tree Trim Crew Leader	14	3	3	3
Electric Svc. Representative	14	2	2	2
Tree Trimmer	11	2	2	2
Tree Trimmer Trainee	7	0	0	
Equipment Operator I	8	1	1	1
Tree Trim Groundworker	7	2	2	2
Full-Time Total		34	34	34

Electric Power Supply

Org. 9610

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$302,470	\$369,683	\$368,329
Seasonal	\$0	\$0	\$0
Operating	\$38,252,699	\$37,864,885	\$36,890,752
Capital Outlay	\$795,656	\$122,000	\$142,000
Total:	\$39,350,825	\$38,356,568	\$37,401,081
Full-Time Positions	5	5	5
Part-Time Positions	0	0	0

Purpose and Mission:

The Power Production Division is responsible for receiving the delivery of wholesale power and transforming it to the distribution level. The Division is also responsible for the regulation of system voltage, installation, operation, and maintenance of the electric substations, load management equipment, generation equipment and SCADA (Supervisory Control and Data Acquisition) system. In addition, the division maintains compliance with the EPA Spill Prevention, Control and Containment (SPCC) Plan, plus liquid transformer testing and maintenance regulated by the Environmental Protection Agency.

FY20-21 Budget Highlights:*Personnel:*

- No changes to staffing levels

Capital:

- \$80,000 Replace substation main circuit breakers
- \$100,000 Generation system improvements
- \$42,000 Replace 2001 Y2 pick up truck
- \$9,000 Substation AED's
- \$20,000 Replace substation entrance alarms
- \$55,000 Glenburnie transformer leak repair
- \$50,000 LTC repairs
- \$55,000 Glenburnie transformer leak repair
- \$10,000 Replace Reclosure
- \$12,000 Field notebook computers

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Electric Power Production

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
61 Personal Services		187,249.52	246,246.00	244,801.00
5311-960-9610-760-000-000-61101-	Salaries & Wages Regular	169,716.92	235,246.00	233,801.00
5311-960-9610-760-000-000-61103-	Salaries & Wages Vac Payout	9,857.82	0.00	0.00
5311-960-9610-760-000-000-61121-	Salaries & Wages Overtime	1,550.41	5,000.00	5,000.00
5311-960-9610-760-000-000-61131-	Salaries & Wages Standby	0.00	0.00	0.00
5311-960-9610-760-000-000-61141-	Salaries & Wages Call Back	3,086.37	6,000.00	6,000.00
5311-960-9610-760-000-000-61181-	Salaries & Wages Benefits	3,038.00	0.00	0.00
Total		187,249.52	246,246.00	244,801.00
62 Fringe Benefits		115,220.70	123,437.00	123,528.00
5311-960-9610-760-000-000-62110-	Social Security Tax	10,734.94	15,268.00	14,484.00
5311-960-9610-760-000-000-62112-	Medicare Tax	2,510.59	3,571.00	3,387.00
5311-960-9610-760-000-000-62210-	State Retirement	14,432.59	22,040.00	23,732.00
5311-960-9610-760-000-000-62220-	401K Supplement Retirement Reg	9,210.71	12,313.00	11,680.00
5311-960-9610-760-000-000-62310-	Health Insurance	71,450.83	64,363.00	64,363.00
5311-960-9610-760-000-000-62320-	Workers Compensation	6,881.04	5,882.00	5,882.00
Total		115,220.70	123,437.00	123,528.00
71 Professional Service		37,715.44	30,000.00	30,000.00
5311-960-9610-760-000-000-71160-	Electrical Eng Prof Service	37,715.44	30,000.00	30,000.00
Total		37,715.44	30,000.00	30,000.00
72 Current Obligations		288,603.42	481,937.00	656,137.00
5311-960-9610-760-000-000-72130-	Employee Travel & Training	1,933.30	10,800.00	11,000.00
5311-960-9610-760-000-000-72130-96100	TRAVEL & TRAIN	0.00	0.00	0.00
5311-960-9610-760-000-000-72210-	Telephone Service	1,786.47	1,800.00	1,800.00
5311-960-9610-760-000-000-72310-	Utilities	2,189.44	2,500.00	2,500.00
5311-960-9610-760-000-000-72410-	Printing	0.00	0.00	0.00
5311-960-9610-760-000-000-72510-	R & M Buildings	0.00	1,000.00	5,000.00
5311-960-9610-760-000-000-72520-	R & M Equipment	48,012.78	50,000.00	50,000.00

FY 20-21 APPROVED BUDGET

Electric Power Production

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
<u>5311-960-9610-760-000-000-72532-</u>	Central Garage Charges	8,696.74	10,837.00	10,837.00
<u>5311-960-9610-760-000-000-72576-</u>	R & M Transformers & Devices	126,671.31	80,000.00	250,000.00
<u>5311-960-9610-760-000-000-72862-</u>	PCB Expenses	0.00	0.00	0.00
<u>5311-960-9610-760-000-000-72864-</u>	Rebate Program	18,500.00	35,000.00	35,000.00
<u>5311-960-9610-760-000-000-72866-</u>	Load Management Program	72,339.35	275,000.00	275,000.00
<u>5311-960-9610-760-000-000-72890-</u>	Miscellaneous Other Services	8,474.03	15,000.00	15,000.00
Total		288,603.42	481,937.00	656,137.00
73 Fixed Charges		291,634.97	108,747.00	138,747.00
<u>5311-960-9610-760-000-000-73130-</u>	Lease Program - Copier/Printer	707.46	747.00	747.00
<u>5311-960-9610-760-000-000-73190-</u>	Miscellaneous Other Rentals	0.00	20,000.00	20,000.00
<u>5311-960-9610-760-000-000-73210-</u>	S & M Contracts	115,790.11	15,000.00	15,000.00
<u>5311-960-9610-760-000-000-73260-</u>	S & M Contracts Generators	90,411.49	50,000.00	80,000.00
<u>5311-960-9610-760-000-000-73290-</u>	Other Contractual Services	84,725.91	23,000.00	23,000.00
Total		291,634.97	108,747.00	138,747.00
74 Supplies & Materials		37,634,744.59	37,244,201.00	36,065,868.00
<u>5311-960-9610-760-000-000-74110-</u>	Uniforms	4,004.07	2,500.00	5,000.00
<u>5311-960-9610-760-000-000-74510-</u>	Fuel Charges	5,449.54	5,000.00	5,000.00
<u>5311-960-9610-760-000-000-74610-</u>	Office Supplies & Materials	428.52	2,500.00	2,500.00
<u>5311-960-9610-760-000-000-74710-</u>	Power Purch - Variable Costs	33,135,374.96	32,554,437.00	31,451,706.00
<u>5311-960-9610-760-000-000-74712-</u>	Wholesale Power - Fixed Costs	4,322,231.07	4,529,214.00	4,440,472.00
<u>5311-960-9610-760-000-000-74910-</u>	Other Supplies & Materials	4,465.47	2,500.00	2,500.00
<u>5311-960-9610-760-000-000-74931-</u>	IT Eqt Restricted-IT Use Only	2,176.31	2,050.00	11,690.00
<u>5311-960-9610-760-000-000-74944-</u>	Fuel Charges Non-Highway	122,202.51	125,000.00	125,000.00
<u>5311-960-9610-760-000-000-74970-</u>	Safety Supplies	120.51	1,000.00	2,000.00
<u>5311-960-9610-760-000-000-74990-</u>	Miscellaneous Supplies	38,291.63	20,000.00	20,000.00
<u>5311-960-9610-760-000-000-74991-</u>	COVID-19	0.00	0.00	0.00
<u>5311-960-9610-760-000-000-74995-</u>	P Card Purchases	0.00	0.00	0.00
<u>5311-960-9610-760-000-000-74999-</u>	Non-Declared Storm Charges	0.00	0.00	0.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Electric Power Production

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
Total		37,634,744.59	37,244,201.00	36,065,868.00
75 Capital Outlay		795,656.40	122,000.00	142,000.00
5311-960-9610-760-000-000-75190-	Other Equipment	795,656.40	80,000.00	100,000.00
5311-960-9610-760-000-000-75210-	Motor Vehicles	0.00	42,000.00	42,000.00
Total		795,656.40	122,000.00	142,000.00
9610 Electric Power Production		39,350,825.04	38,356,568.00	37,401,081.00

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Various Dates	Substation Career Development	Regional	Substation Technicians	\$3,000
Various Dates	NC State Metering School	Regional	Substation Technicians	\$2,500
Various Dates	Protective relaying	Regional	Substation Technicians	\$2,500
Winter 2020	Survallent SCADA conference	Florida	Superintendent	\$3,000
				\$11,000

Electric Power Supply

Org. 9610

Position Summary

		<u>FY 18-19</u>	<u>FY19-20</u>	<u>FY 20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Electric Substation Superintenden	23	1	1	1
Substation Technician II	16	1	1	1
Substation Technician I	14	1	1	1
Load Management Systems Technician	13	2	2	2
	Full-Time Total	5	5	5

Electric Communications

Org. 9612

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$428,917	\$462,033	\$475,119
Seasonal	\$0	\$0	\$0
Operating	\$86,471	\$127,100	\$156,870
Capital Outlay	\$0	\$75,500	\$33,500
Total:	\$515,388	\$664,633	\$665,489

Full-Time Positions	7	7	7
Part-Time Positions	0	0	0

Purpose and Mission:

The Electric Communications and Control Division is responsible for the monitoring and control of the electric, water, and sewer systems through the utility's SCADA (Supervisory Control and Data Acquisition) system. This division is a 24-hour, seven-day a week dispatch center that dispatches service orders, trouble calls and after-hours customer requests. Customer service calls are forwarded to this Division after normal working hours and during hurricane events. The Division also dispatches load control signals in response to purchased power cost avoidance. Additionally, the Division operates and maintains complex software/data base applications; AMI, IVR, OMS and SCADA.

Personnel:

- No changes to staffing levels

Capital:

- \$75,000 AMI Hosted Service
- \$17,400 OMS Text features
- \$264,500 EOC Monitor and Controls

CITY OF NEW BERN

Electric Communications

Accounts	Description	Actual FY2018-19	Adjusted Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		276,427.23	316,778.00	326,452.00
5311-960-9612-755-000-000-61101-	Salaries & Wages Regular	257,479.98	293,278.00	302,952.00
5311-960-9612-755-000-000-61103-	Salaries & Wages Vac Payout	0.00	0.00	0.00
5311-960-9612-755-000-000-61121-	Salaries & Wages Overtime	16,759.56	22,000.00	22,000.00
5311-960-9612-755-000-000-61131-	Salaries & Wages Standby	448.71	0.00	0.00
5311-960-9612-755-000-000-61141-	Salaries & Wages Call Back	142.98	0.00	0.00
5311-960-9612-755-000-000-61161-	Salaries & Wages Seasonal	0.00	0.00	0.00
5311-960-9612-755-000-000-61181-	Salaries & Wages Benefits	1,596.00	1,500.00	1,500.00
Total		276,427.23	316,778.00	326,452.00
62 Fringe Benefits		152,489.84	145,255.00	148,667.00
5311-960-9612-755-000-000-62110-	Social Security Tax	16,398.63	19,641.00	19,535.00
5311-960-9612-755-000-000-62112-	Medicare Tax	3,835.15	4,594.00	4,568.00
5311-960-9612-755-000-000-62210-	State Retirement	21,154.83	28,352.00	31,981.00
5311-960-9612-755-000-000-62220-	401K Supplement Retirement Reg	13,498.69	15,839.00	15,754.00
5311-960-9612-755-000-000-62810-	Health Insurance	94,004.58	73,310.00	73,310.00
5311-960-9612-755-000-000-62820-	Workers Compensation	3,597.96	3,519.00	3,519.00
Total		152,489.84	145,255.00	148,667.00
72 Current Obligations		29,778.74	47,227.00	59,727.00
5311-960-9612-755-000-000-72130-	Employee Travel & Training	1,473.10	8,000.00	10,500.00
5311-960-9612-755-000-000-72130-96120	TRAVEL & TRAIN	0.00	0.00	0.00
5311-960-9612-755-000-000-72210-	Telephone Service	10,317.32	10,000.00	10,000.00
5311-960-9612-755-000-000-72310-	Utilities	5,439.20	8,200.00	8,200.00
5311-960-9612-755-000-000-72532-	Central Garage Charges	5,431.11	6,027.00	6,027.00
5311-960-9612-755-000-000-72890-	Miscellaneous Other Services	7,118.01	15,000.00	25,000.00
Total		29,778.74	47,227.00	59,727.00

CITY OF NEW BERN

Electric Communications

Accounts	Description	Actual FY2018-19	Adjusted Budget FY2019-20	Manager's Recommended FY2020-21
73 Fixed Charges		27,508.72	65,260.00	65,000.00
5311-960-9612-755-000-000-73210-	S & M Contracts	27,508.72	65,000.00	65,000.00
5311-960-9612-755-000-000-73810-	Dues & Subscriptions	0.00	260.00	0.00
5311-960-9612-755-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		27,508.72	65,260.00	65,000.00
74 Supplies & Materials		29,183.11	14,613.00	32,143.00
5311-960-9612-755-000-000-74110-	Uniforms	654.98	1,000.00	1,000.00
5311-960-9612-755-000-000-74120-	Janitorial Supplies	13.73	200.00	200.00
5311-960-9612-755-000-000-74510-	Fuel Charges	1,794.41	1,500.00	1,800.00
5311-960-9612-755-000-000-74610-	Office Supplies & Materials	129.31	1,000.00	1,000.00
5311-960-9612-755-000-000-74910-	Other Supplies & Materials	1,648.33	2,000.00	19,400.00
5311-960-9612-755-000-000-74931-	IT Eqt Restricted-IT Use Only	22,070.81	3,790.00	1,800.00
5311-960-9612-755-000-000-74990-	Miscellaneous Supplies	2,871.54	5,123.00	6,943.00
5311-960-9612-755-000-000-74991-	COVID-19	0.00	0.00	0.00
5311-960-9612-755-000-000-74995-	PCard Purchases	0.00	0.00	0.00
5311-960-9612-755-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
5311-960-9612-755-000-000-74999-	Non-Declared Storm Charges	0.00	0.00	0.00
Total		29,183.11	14,613.00	32,143.00

CITY OF NEW BERN

Electric Communications

Accounts	Description	Actual FY2018-19	Adjusted Budget FY2019-20	Manager's Recommended FY2020-21
75 Capital Outlay		0.00	75,500.00	33,500.00
5311-960-9612-755-000-000-75120-	IT Equipment	0.00	33,500.00	33,500.00
5311-960-9612-755-000-000-75210-	Motor Vehicles	0.00	42,000.00	0.00
Total		0.00	75,500.00	33,500.00
9612 Communications Control		520,373.27	664,633.00	665,489.00

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Fall 2019	Data Voice User Conference	Austin, Tx	Control Supervisor	\$2,500
Various Dates	Survalent User Conference	Florida	Control Supervisor	\$2,500
Various Dates	Fiber Network Training	TBD	Fiber Network Tech	\$3,000
Fall 2020	AMI User Conference	Minnesota	Control Supervisor	\$2,500
				\$10,500

Electric Communications

Org. 9612

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
SCADA Control System Supervisor	22	1	1	1
Fiber Systems Technician	19	1	1	1
Utility Control System Operator	9	5	5	5
Full-Time Total		<u>7</u>	<u>7</u>	<u>7</u>

Utility Business Operations

Org. 9614

	FY18-19	FY19-20	F20-21
Expenditures	Actuals	Adopted	Approved
Personnel Services	\$1,540,178	\$1,827,971	\$1,117,422
Seasonal	\$41,269	\$49,000	\$0
Operating	\$820,721	\$895,291	\$799,235
Capital Outlay	\$11,500	\$32,000	\$73,000
Total:	\$2,413,668	\$2,804,262	\$1,989,657

Full-Time Positions	27	27	16
Part-Time Positions	0	0	0

Purpose and Mission:

The Utility Business Operations Division is responsible for billing, revenue metering, key accounts, energy management services and complex utility analytics for approximately 26,000 customer accounts. This Division also supports community education and outreach programs. Additionally, this Division works closely with economic development resources.

The Division is reOrganized to focus on metering, billing, key accounts, utility analytics, community education and outreach. The balance of customer and operations payment service is transferred to a new division.

Personnel:

- 1- Utility Business Operations Manager (Grade 22), reclassified from Business Assistant /Analyst (Grade 19) , transferred from 9602
- 1- Key Accounts Analyst (Grade 19), reclassified from Energy Management Specialist (Grade 18)
- 1- Utility Service Specialist (Grade 7), will not be funded, reducing to five (5).
- 1- Office Assistant III (Grade 9), is transferred to 9602.

Capital:

- \$18,000 - AED for fleet
- \$25,750 - AMI programing tool for meters
- \$36,500 - Replace 2011 vehicle O13
- \$36,500 - Replace 2011 vehicle K1

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Utility Business Operations

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
61 Personal Services		1,073,129.15	1,260,248.00	737,197.00
5311-960-9614-755-000-000-61101-	Salaries & Wages Regular	946,722.84	1,103,958.00	654,907.00
5311-960-9614-755-000-000-61103-	Salaries & Wages Vac Payout	6,893.47	0.00	0.00
5311-960-9614-755-000-000-61121-	Salaries & Wages Overtime	73,067.40	100,000.00	75,000.00
5311-960-9614-755-000-000-61141-	Salaries & Wages Call Back	1,301.70	3,000.00	3,000.00
5311-960-9614-755-000-000-61161-	Salaries & Wages Seasonal	41,268.74	49,000.00	0.00
5311-960-9614-755-000-000-61181-	Salaries & Wages Benefits	3,875.00	4,290.00	4,290.00
Total		1,073,129.15	1,260,248.00	737,197.00
62 Fringe Benefits		508,317.97	616,723.00	380,225.00
5311-960-9614-755-000-000-62110-	Social Security Tax	62,751.62	78,136.00	44,373.00
5311-960-9614-755-000-000-62112-	Medicare Tax	14,675.84	18,274.00	10,377.00
5311-960-9614-755-000-000-62210-	State Retirement	79,760.84	112,793.00	72,644.00
5311-960-9614-755-000-000-62220-	401K Supplement Retirement Reg	50,959.44	62,798.00	35,785.00
5311-960-9614-755-000-000-62810-	Health Insurance	288,454.27	333,441.00	209,944.00
5311-960-9614-755-000-000-62820-	Workers Compensation	11,715.96	11,281.00	7,102.00
Total		508,317.97	616,723.00	380,225.00
71 Professional Service		12,764.01	5,300.00	0.00
5311-960-9614-755-000-000-71190-	Other Professional Services	12,764.01	5,300.00	0.00
Total		12,764.01	5,300.00	0.00
72 Current Obligations		471,814.58	558,565.00	443,915.00
5311-960-9614-755-000-000-72130-	Employee Travel & Training	23,754.05	27,610.00	21,580.00
5311-960-9614-755-000-000-72130-96140	TRAVEL & TRAIN	0.00	0.00	0.00
5311-960-9614-755-000-000-72138-	Educational Assistance	0.00	4,000.00	2,000.00
5311-960-9614-755-000-000-72220-	Postage	115,428.20	149,226.00	149,226.00
5311-960-9614-755-000-000-72310-	Utilities	20,837.48	24,500.00	1,500.00
5311-960-9614-755-000-000-72410-	Printing	7,225.76	6,000.00	6,800.00
5311-960-9614-755-000-000-72510-	R & M Buildings	4,117.64	15,000.00	0.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Utility Business Operations

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
<u>5311-960-9614-755-000-000-72512-</u>	R & M Bldgs Restricted - PW	10,701.33	0.00	0.00
<u>5311-960-9614-755-000-000-72520-</u>	R & M Equipment	11,429.06	5,500.00	2,500.00
<u>5311-960-9614-755-000-000-72530-</u>	R & M Vehicles	1,504.24	0.00	0.00
<u>5311-960-9614-755-000-000-72532-</u>	Central Garage Charges	36,716.18	58,509.00	63,809.00
<u>5311-960-9614-755-000-000-72590-</u>	R & M Other	0.00	5,000.00	0.00
<u>5311-960-9614-755-000-000-72820-</u>	Temporary Help Services	79,048.42	95,000.00	105,000.00
<u>5311-960-9614-755-000-000-72890-</u>	Miscellaneous Other Services	161,052.22	168,220.00	91,500.00
<u>5311-960-9614-755-000-000-72999-</u>	Current Obligations City Wide	0.00	0.00	0.00
Total		471,814.58	558,565.00	443,915.00
73 Fixed Charges		78,135.74	200,631.00	206,000.00
<u>5311-960-9614-755-000-000-73130-</u>	Lease Program - Copier/Printer	9,389.51	10,177.00	10,177.00
<u>5311-960-9614-755-000-000-73190-</u>	Miscellaneous Other Rentals	649.98	898.00	300.00
<u>5311-960-9614-755-000-000-73210-</u>	S & M Contracts	51,549.39	135,083.00	117,000.00
<u>5311-960-9614-755-000-000-73220-</u>	S & M Contracts Office Eqt	13,154.85	11,600.00	11,150.00
<u>5311-960-9614-755-000-000-73230-</u>	S & M Contracts Comm Eqt	2,692.06	2,693.00	2,693.00
<u>5311-960-9614-755-000-000-73810-</u>	Dues & Subscriptions	347.95	180.00	180.00
<u>5311-960-9614-755-000-000-73840-</u>	Merchants Credit Card Fees	352.00	40,000.00	64,500.00
<u>5311-960-9614-755-000-000-73999-</u>	Fixed Charges City Wide	0.00	0.00	0.00
Total		78,135.74	200,631.00	206,000.00
74 Supplies & Materials		258,006.95	130,795.00	149,320.00
<u>5311-960-9614-755-000-000-74110-</u>	Uniforms	7,347.25	8,900.00	12,000.00
<u>5311-960-9614-755-000-000-74120-</u>	Janitorial Supplies	210.75	1,400.00	0.00
<u>5311-960-9614-755-000-000-74488-</u>	Electric Meters & Devices	202,730.16	45,000.00	45,000.00
<u>5311-960-9614-755-000-000-74510-</u>	Fuel Charges	15,272.88	20,000.00	20,000.00
<u>5311-960-9614-755-000-000-74610-</u>	Office Supplies & Materials	12,475.99	16,000.00	10,000.00
<u>5311-960-9614-755-000-000-74910-</u>	Other Supplies & Materials	10,651.53	11,600.00	11,600.00
<u>5311-960-9614-755-000-000-74914-</u>	Furniture & Eqt Non-Capital	3,203.84	6,500.00	5,000.00
<u>5311-960-9614-755-000-000-74930-</u>	IT Supplies	354.99	0.00	1,500.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Utility Business Operations

Accounts	Description	Actual FY2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
5311-960-9614-755-000-000-74931-	IT Eqt Restricted-IT Use Only	4,573.38	13,895.00	36,720.00
5311-960-9614-755-000-000-74944-	Fuel Charges Non-Highway	915.80	3,000.00	3,000.00
5311-960-9614-755-000-000-74970-	Safety Supplies	270.38	4,500.00	4,500.00
5311-960-9614-755-000-000-74991-	COVID-19	0.00	0.00	0.00
5311-960-9614-755-000-000-74995-	PCard Purchases	0.00	0.00	0.00
5311-960-9614-755-000-000-74998-	Supplies & Materials City Wide	0.00	0.00	0.00
5311-960-9614-755-000-000-74999-	Non-Declared Storm Charges	0.00	0.00	0.00
Total		258,006.95	130,795.00	149,320.00
75 Capital Outlay		11,500.00	32,000.00	73,000.00
5311-960-9614-755-000-000-75190-	Other Equipment	0.00	0.00	0.00
5311-960-9614-755-000-000-75210-	Motor Vehicles	0.00	32,000.00	73,000.00
5311-960-9614-755-000-000-75410-	Buildings Structures & Impr	11,500.00	0.00	0.00
Total		11,500.00	32,000.00	73,000.00
9614 Utility Business Operations		2,413,668.40	2,804,262.00	1,989,657.00

Utility Business Operations

Org. 9614

Dues & Subscriptions

Name of Organization	Projected Cost
Sun Journal	\$180
	\$180

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
Various	ElectriCities Meter Tech. Career Develop. Program	Raleigh, NC	Field Services and Metering Supv.	\$500
Various	NC Metering School, other meetings/seminars TBD	TBD, NC	Field Services and Metering Supv.	\$1,550
Various	APPA Webinars or Craven Comm. College other meetings/seminars TBD	Raleigh, Greenville, Wilson, New Bern online, etc.	Utility Service Specialist/Technicians (6)	\$3,020
Various	ElectriCities Meter Tech. Career Develop. Program	Raleigh, NC	Electric Meter Technician (2)	\$1,340
January 2021	APPA Key Accounts Certificate Program	San Antonio, TX and online	Energy Management Specialist	\$3,950
Various	NC State Professional Development Courses. Excel, SharePoint, other meetings/classes/seminars.	Raleigh and online	Energy Management Specialist	\$1,500
Various	NC State Professional Development Courses. Excel, SharePoint, other meetings/classes/seminars.	Raleigh and online	Billing Services Supervisor	\$1,385
Various	NC State Professional Development Courses. Excel, SharePoint, other meetings/classes/seminars.	Raleigh and online	Billing Services Representatives (3)	\$3,105
Various	NC State Professional Development Courses. Excel, SharePoint, other meetings/classes/seminars.	Raleigh and online	Utility Business Operations Manager	\$1,530
August 2020	ElectriCities Annual Conference	Myrtle Beach, SC	Utility Business Operations Manager	\$2,200
Various	APPA Webinars or ElectriCities other meetings/seminars TBD	Online	Utility Business Operations Manager	\$1,500
				\$21,580

Utility Business Operations

Org. 9614

Position Summary

		<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Utility Business Office Mgr	24	1	1	0
Utility Business Operations Mgr	22			1
<i>(Reclassified from Business Assistant / Analyst; move from 9602)</i>				
Energy Management Specialist	18	1	1	0
<i>(Reclassified as Key Accounts Analyst)</i>				
Key Accounts Analyst	19			1
<i>(Reclassified from Energy Management Specialist)</i>				
Account Services Supervisor	16	1	1	0
<i>(Move to 9620)</i>				
Field Services and Metering Supervisor	18	1	1	1
Billing Services Supervisor	16	1	1	1
Payment Services Supervisor	13	1	1	0
<i>(Move to 9620)</i>				
Customer Service Representative:		4	4	0
Senior Customer Service Rep	10			
Customer Service Rep	9			0
<i>(Move to 9620)</i>				
Billing Services Representative:		3	3	3
Senior Billing Services Rep	9			
Billing Services Rep	8			
Office Assistant III	9	1	1	0
<i>(Move to 9602)</i>				
Electric Meter Technician	9	1	1	1
Payment Services Rep	8	3	3	
Utility Service Technician	8	3	3	3
Utility Service Specialist	7	6	6	5
Full-Time Total		27	27	16
227				

Customer and Payment Services

Org. 9618

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$0	\$0	\$640,632
Seasonal	\$0	\$0	\$0
Operating	\$0	\$0	\$323,332
Capital Outlay	\$0	\$0	\$0
Total:	\$0	\$0	\$963,964

Full-Time Positions	0	0	10
Part-Time Positions	0	0	0

Purpose and Mission:

Our department's primary mission is to:

Provide exemplary service to our customers while maintaining the highest degree of respect, fairness, public trust and integrity.

Provide customer service and counseling perspective to help clients avoid serious financial hardship by offering creative repayment options while maintaining a focus on debt recovery of City assets. These services shall be balanced and reflect our compliance with regulatory requirements and the needs of our customers.

The Customer and Payment Services Division is a newly created division since separating from the Utility Billing and Meter Reading Divisions. FY2020 has a lot in store as we continue to increase our use of technology to increase our efficiency and overall customer satisfaction.

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Customer and Payment Services

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
61 Personal Services		0.00	0.00	419,225.00
<u>5311-960-9618-755-000-000-61101-</u>	Salaries & Wages Regular	0.00	0.00	376,725.00
<u>5311-960-9618-755-000-000-61103-</u>	Salaries & Wages Vac Payout	0.00	0.00	0.00
<u>5311-960-9618-755-000-000-61121-</u>	Salaries & Wages Overtime	0.00	0.00	40,000.00
<u>5311-960-9618-755-000-000-61141-</u>	Salaries & Wages Call Back	0.00	0.00	0.00
<u>5311-960-9618-755-000-000-61161-</u>	Salaries & Wages Seasonal	0.00	0.00	0.00
<u>5311-960-9618-755-000-000-61181-</u>	Salaries & Wages Benefits	0.00	0.00	2,500.00
Total		0.00	0.00	419,225.00
62 Fringe Benefits		0.00	0.00	221,407.00
<u>5311-960-9618-755-000-000-62110-</u>	Social Security Tax	0.00	0.00	25,489.00
<u>5311-960-9618-755-000-000-62112-</u>	Medicare Tax	0.00	0.00	5,961.00
<u>5311-960-9618-755-000-000-62210-</u>	State Retirement	0.00	0.00	41,728.00
<u>5311-960-9618-755-000-000-62220-</u>	401K Supplement Retirement Reg	0.00	0.00	20,555.00
<u>5311-960-9618-755-000-000-62810-</u>	Health Insurance	0.00	0.00	123,496.00
<u>5311-960-9618-755-000-000-62820-</u>	Workers Compensation	0.00	0.00	4,178.00
Total		0.00	0.00	221,407.00
71 Professional Service		0.00	0.00	40,000.00
<u>5311-960-9618-755-000-000-71190-</u>	Other Professional Services	0.00	0.00	40,000.00
Total		0.00	0.00	40,000.00
72 Current Obligations		0.00	0.00	151,250.00
<u>5311-960-9618-755-000-000-72130-</u>	Employee Travel & Training	0.00	0.00	8,250.00
<u>5311-960-9618-755-000-000-72130-96140</u>	TRAVEL & TRAIN	0.00	0.00	0.00
<u>5311-960-9618-755-000-000-72138-</u>	Educational Assistance	0.00	0.00	2,000.00
<u>5311-960-9618-755-000-000-72220-</u>	Postage	0.00	0.00	2,000.00
<u>5311-960-9618-755-000-000-72310-</u>	Utilities	0.00	0.00	24,500.00
<u>5311-960-9618-755-000-000-72410-</u>	Printing	0.00	0.00	3,000.00
<u>5311-960-9618-755-000-000-72510-</u>	R & M Buildings	0.00	0.00	15,000.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Customer and Payment Services

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
5311-960-9618-755-000-000-72512-	R & M Builds Restricted - PW	0.00	0.00	0.00
5311-960-9618-755-000-000-72520-	R & M Equipment	0.00	0.00	7,000.00
5311-960-9618-755-000-000-72530-	R & M Vehicles	0.00	0.00	0.00
5311-960-9618-755-000-000-72532-	Central Garage Charges	0.00	0.00	0.00
5311-960-9618-755-000-000-72590-	R & M Other	0.00	0.00	2,500.00
5311-960-9618-755-000-000-72820-	Temporary Help Services	0.00	0.00	37,000.00
5311-960-9618-755-000-000-72890-	Miscellaneous Other Services	0.00	0.00	50,000.00
5311-960-9618-755-000-000-72999-	Current Obligations City Wide	0.00	0.00	0.00
Total		0.00	0.00	151,250.00

73 Fixed Charges		0.00	0.00	101,777.00
5311-960-9618-755-000-000-73130-	Lease Program - Copier/Printer	0.00	0.00	10,177.00
5311-960-9618-755-000-000-73190-	Miscellaneous Other Rentals	0.00	0.00	0.00
5311-960-9618-755-000-000-73210-	S & M Contracts	0.00	0.00	0.00
5311-960-9618-755-000-000-73220-	S & M Contracts Office Eqt	0.00	0.00	11,600.00
5311-960-9618-755-000-000-73230-	S & M Contracts Comm Eqt	0.00	0.00	0.00
5311-960-9618-755-000-000-73810-	Dues & Subscriptions	0.00	0.00	0.00
5311-960-9618-755-000-000-73840-	Merchants Credit Card Fees	0.00	0.00	80,000.00
5311-960-9618-755-000-000-73999-	Fixed Charges City Wide	0.00	0.00	0.00
Total		0.00	0.00	101,777.00

74 Supplies & Materials		0.00	0.00	30,305.00
5311-960-9618-755-000-000-74110-	Uniforms	0.00	0.00	0.00
5311-960-9618-755-000-000-74120-	Janitorial Supplies	0.00	0.00	1,400.00
5311-960-9618-755-000-000-74510-	Fuel Charges	0.00	0.00	500.00
5311-960-9618-755-000-000-74610-	Office Supplies & Materials	0.00	0.00	8,000.00
5311-960-9618-755-000-000-74910-	Other Supplies & Materials	0.00	0.00	5,800.00
5311-960-9618-755-000-000-74914-	Furniture & Eqt Non-Capital	0.00	0.00	2,500.00
5311-960-9618-755-000-000-74930-	IT Supplies	0.00	0.00	5,000.00
5311-960-9618-755-000-000-74931-	IT Eqt Restricted-IT Use Only	0.00	0.00	7,105.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Customer and Payment Services

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
<u>5311-960-9618-755-000-000-74944-</u>	Fuel Charges Non-Highway	0.00	0.00	0.00
<u>5311-960-9618-755-000-000-74970-</u>	Safety Supplies	0.00	0.00	0.00
<u>5311-960-9618-755-000-000-74991-</u>	COVID-19	0.00	0.00	0.00
<u>5311-960-9618-755-000-000-74995-</u>	PCard Purchases	0.00	0.00	0.00
<u>5311-960-9618-755-000-000-74998-</u>	Supplies & Materials City Wide	0.00	0.00	0.00
<u>5311-960-9618-755-000-000-74999-</u>	Non-Declared Storm Charges	0.00	0.00	0.00
Total		0.00	0.00	30,305.00
75 Capital Outlay		0.00	0.00	0.00
<u>5311-960-9618-755-000-000-75190-</u>	Other Equipment	0.00	0.00	0.00
<u>5311-960-9618-755-000-000-75210-</u>	Motor Vehicles	0.00	0.00	0.00
<u>5311-960-9618-755-000-000-75410-</u>	Buildings Structures & Impr	0.00	0.00	0.00
Total		0.00	0.00	0.00
9618 Customer and Payment Services		0.00	0.00	963,964.00

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
June 09-2020	Utilities Billing and Collections Administration	Chapel Hill	CSR's	\$800
June 15-19, 2020	Effective Supervisory Management Program	Chapel Hill	Renita	\$2,900
July 10-2020	Strategic Public Leadership	Chapel Hill	Jackie	\$1,200
August 13-14, 2020	Leadership: Learn it, love it, live it	Chapel Hill	Renita, Kim	\$2,600
TBD	Public Notary	CCC, Raleigh ..	CSR's	\$750
				\$8,250

Customer and Payment Services

Org. 9618

Position Summary

		<u>FY 18-19</u>	<u>FY19-20</u>	<u>FY 20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Account Services Supervisor	16	0	0	1
Payment Services Supervisor	13	0	0	1
Customer Service Rep	9	0	0	
Customer Service Rep	9	0	0	3
Customer Service Supervisor		0	0	1
Office Assistant III	9	0	0	1
Payment Services Rep	8	0	0	3
Full-Time Total		0	0	10

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Debt Service

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
77 Debt Service		1,998,972.19	1,877,612.00	1,781,737.00
5311-990-9902-796-000-000-77101-	I/P Principal Payments	688,742.00	571,978.00	487,640.00
5311-990-9902-796-000-000-77103-	Revenue Bonds Principal Pymnts	1,120,053.85	1,140,580.00	1,161,488.00
5311-990-9902-796-000-000-77199-	Contra Debt Principal	0.00	0.00	0.00
5311-990-9902-796-000-000-77201-	I/P Interest Payments	54,909.63	50,312.00	39,484.00
5311-990-9902-796-000-000-77203-	Revenue Bonds Interest Pymnts	133,058.71	112,534.00	91,625.00
5311-990-9902-796-000-000-77293-	Revenue Bonds Trustee Fees	2,208.00	2,208.00	1,500.00
5311-990-9902-796-000-000-77299-	Contra Debt Interest	0.00	0.00	0.00
Total		1,998,972.19	1,877,612.00	1,781,737.00
9902 Debt Service		1,998,972.19	1,877,612.00	1,781,737.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Shared Services

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
78 Shared Services		1,533,250.00	1,601,372.00	1,654,533.00
<u>5311-992-9922-755-000-000-78110-</u>	Governing Board	43,994.00	48,194.00	45,850.00
<u>5311-992-9922-755-000-000-78112-</u>	Information Technology	477,129.00	506,874.00	538,203.00
<u>5311-992-9922-755-000-000-78114-</u>	Purchasing & Warehouse	235,896.00	250,476.00	249,078.00
<u>5311-992-9922-755-000-000-78116-</u>	Human Resources	98,778.00	99,258.00	94,609.00
<u>5311-992-9922-755-000-000-78118-</u>	General Administration	119,551.00	98,995.00	102,374.00
<u>5311-992-9922-755-000-000-78120-</u>	Accounting	175,513.00	182,419.00	196,364.00
<u>5311-992-9922-755-000-000-78126-</u>	Insurance	182,742.00	182,742.00	198,680.00
<u>5311-992-9922-755-000-000-78128-</u>	Legal	38,061.00	38,061.00	39,625.00
<u>5311-992-9922-755-000-000-78132-</u>	Public Buildings	137,359.00	159,732.00	154,915.00
<u>5311-992-9922-755-000-000-78134-</u>	Public Works	13,613.00	18,550.00	18,764.00
<u>5311-992-9922-755-000-000-78142-</u>	GIS	10,614.00	16,071.00	16,071.00
Total		1,533,250.00	1,601,372.00	1,654,533.00
9922 Shared Services		1,533,250.00	1,601,372.00	1,654,533.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Interfund Transfers

Accounts	Description	Actual FY2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
82 Other Financing Uses		2,337,218.57	3,610,619.00	3,040,034.00
<u>5311-994-9942-755-000-000-82111-</u>	Transfer to General-PILOT	368,618.60	366,619.00	402,484.00
<u>5311-994-9942-755-000-000-82112-</u>	Transfer Support to General Fd	1,968,599.97	2,644,000.00	2,637,550.00
<u>5311-994-9942-755-000-000-82130-</u>	Transfer to Rate Stab Fund	0.00	0.00	0.00
<u>5311-994-9942-755-000-000-82190-</u>	Transfer to Other Funds	0.00	600,000.00	0.00
Total		2,337,218.57	3,610,619.00	3,040,034.00
9942 Interfund Transfers		2,337,218.57	3,610,619.00	3,040,034.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Contingency

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
79 Contingency		0.00	0.00	0.00
5311-999-9992-755-000-000-79910-	Contingency	0.00	0.00	0.00
Total		0.00	0.00	0.00
9992 Contingency		0.00	0.00	0.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Solid Waste Revenues

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
54 Sales & Services		(3,315,545.21)	(3,270,000.00)	(3,260,000.00)
5511-930-0010-745-000-000-54110-	Basic Service Commercial	(1,002,278.55)	(1,000,000.00)	(1,000,000.00)
5511-930-0010-745-000-000-54120-	Basic Service Residential	(2,295,551.44)	(2,250,000.00)	(2,250,000.00)
5511-930-0010-745-000-000-54216-	Late Penalties - Utilities	(17,715.22)	(20,000.00)	(10,000.00)
Total		(3,315,545.21)	(3,270,000.00)	(3,260,000.00)
55 Investment Earnings		(1,203.25)	0.00	0.00
5511-930-0010-745-000-000-55101-	Investment Earnings	(1.32)	0.00	0.00
5511-930-0010-745-000-000-55112-	Int Earn-NCCMT	(672.68)	0.00	0.00
5511-930-0010-745-000-000-55113-	Int Earn-NCCMT Term	(370.78)	0.00	0.00
5511-930-0010-745-000-000-55124-	Int Earn-Installment Purch Fds	(158.47)	0.00	0.00
Total		(1,203.25)	0.00	0.00
58 Miscellaneous		(24,106.65)	(80,000.00)	(72,082.00)
5511-930-0010-745-000-000-58212-	Mulching Services	(24,106.65)	(80,000.00)	(72,082.00)
5511-930-0010-745-000-000-58845-	Capital Contrib & Donations	0.00	0.00	0.00
5511-930-0010-745-000-000-58849-	Misc Contributions & Donations	0.00	0.00	0.00
5511-930-0010-745-000-000-58916-	Sales of Fixed Assets	0.00	0.00	0.00
5511-930-0010-745-000-000-58918-	Sale of Scrap	0.00	0.00	0.00
5511-930-0010-745-000-000-58990-	Miscellaneous Other Revenue	0.00	0.00	0.00
Total		(24,106.65)	(80,000.00)	(72,082.00)
81 Other Financing Srcs		(34,429.00)	(35,000.00)	0.00
5511-930-0010-745-000-000-81102-	Transfer from General Fund	0.00	(35,000.00)	0.00
5511-930-0010-745-000-000-81210-	Proceeds Installment Purchases	(34,429.00)	0.00	0.00
5511-930-0010-745-000-000-81310-	Fund Balance Appropriated	0.00	0.00	0.00
Total		(34,429.00)	(35,000.00)	0.00
Total Solid Waste Fund Revenues		(3,375,284.11)	(3,385,000.00)	(3,332,082.00)

Solid Waste

Org. 9302

Expenditures	FY18-19 Actuals	FY19-20 Adopted	F20-21 Approved
Personnel Services	\$400,367	\$550,821	\$550,227
Seasonal	\$0	\$0	\$0
Operating	\$2,354,047	\$2,389,114	\$2,596,977
Capital Outlay	\$34,428	\$180,000	\$0
Total:	\$2,788,842	\$3,119,935	\$3,147,204
Full-Time Positions	8	8	8
Part-Time Positions	0	0	0

Purpose and Mission:

This division is charged with the collection and processing of the City's leaf and limb debris/yard waste, and the collection of bulk waste items. This service is provided once per week citywide to residential customers only.

FY2020-21 Budget Highlights:**Personnel:**

- No new request.

Operating:

- 2.1 % Increase in contracted services based on CPI (Residential and Commercial)
- 15.7% increase in residential collection cost based on annual unit count adjustment

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Solid Waste

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
61 Personal Services		243,430.33	349,884.00	348,328.00
<u>5511-930-9302-767-000-000-61101-</u>	Salaries & Wages Regular	223,130.71	314,658.00	313,102.00
<u>5511-930-9302-767-000-000-61103-</u>	Salaries & Wages Vac Payout	4,451.11	0.00	0.00
<u>5511-930-9302-767-000-000-61106-</u>	Salaries & Wages Storm Regular	0.00	0.00	0.00
<u>5511-930-9302-767-000-000-61121-</u>	Salaries & Wages Overtime	11,299.51	30,000.00	30,000.00
<u>5511-930-9302-767-000-000-61122-</u>	Salaries & Wages Stm Overtime	0.00	0.00	0.00
<u>5511-930-9302-767-000-000-61141-</u>	Salaries & Wages Call Back	0.00	0.00	0.00
<u>5511-930-9302-767-000-000-61142-</u>	Salaries & Wages Storm CB	0.00	0.00	0.00
<u>5511-930-9302-767-000-000-61181-</u>	Salaries & Wages Benefits	4,549.00	5,226.00	5,226.00
Total		243,430.33	349,884.00	348,328.00
62 Fringe Benefits		156,936.63	200,937.00	201,899.00
<u>5511-930-9302-767-000-000-62110-</u>	Social Security Tax	13,858.57	21,693.00	20,813.00
<u>5511-930-9302-767-000-000-62112-</u>	Medicare Tax	3,241.12	5,074.00	4,867.00
<u>5511-930-9302-767-000-000-62210-</u>	State Retirement	17,101.81	31,315.00	34,074.00
<u>5511-930-9302-767-000-000-62220-</u>	401K Supplement Retirement Reg	10,886.34	17,495.00	16,785.00
<u>5511-930-9302-767-000-000-62810-</u>	Health Insurance	90,898.83	105,124.00	105,124.00
<u>5511-930-9302-767-000-000-62820-</u>	Workers Compensation	20,949.96	20,236.00	20,236.00
Total		156,936.63	200,937.00	201,899.00
72 Current Obligations		77,410.80	110,607.00	109,550.00
<u>5511-930-9302-767-000-000-72130-</u>	Employee Travel & Training	4,981.80	5,000.00	5,200.00
<u>5511-930-9302-767-000-000-72210-</u>	Telephone Service	666.07	650.00	650.00
<u>5511-930-9302-767-000-000-72310-</u>	Utilities	6,519.41	7,000.00	7,000.00
<u>5511-930-9302-767-000-000-72520-</u>	R & M Equipment	3,550.38	12,000.00	10,000.00
<u>5511-930-9302-767-000-000-72532-</u>	Central Garage Charges	53,936.57	77,257.00	78,000.00
<u>5511-930-9302-767-000-000-72890-</u>	Miscellaneous Other Services	7,756.57	8,700.00	8,700.00
Total		77,410.80	110,607.00	109,550.00
73 Fixed Charges		2,175,903.83	2,177,907.00	2,385,907.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Solid Waste

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
5511-930-9302-767-000-000-73130-	Lease Program - Copier/Printer	463.13	707.00	707.00
5511-930-9302-767-000-000-73190-	Miscellaneous Other Rentals	2,640.00	2,200.00	2,200.00
5511-930-9302-767-000-000-73290-	Other Contractual Services	182,982.37	190,000.00	197,000.00
5511-930-9302-767-000-000-73291-	Contractual Svcs-Commercial	805,289.93	800,000.00	825,000.00
5511-930-9302-767-000-000-73292-	Contractual Svcs-Residential	1,184,528.40	1,185,000.00	1,355,000.00
5511-930-9302-767-000-000-73810-	Dues & Subscriptions	0.00	0.00	6,000.00
Total		2,175,903.83	2,177,907.00	2,385,907.00
74 Supplies & Materials		100,732.02	100,600.00	101,520.00
5511-930-9302-767-000-000-74110-	Uniforms	2,538.10	4,000.00	4,000.00
5511-930-9302-767-000-000-74410-	Construction & Repair Supplies	3,098.01	10,000.00	10,000.00
5511-930-9302-767-000-000-74420-	Equipment Parts	14,207.69	22,000.00	22,000.00
5511-930-9302-767-000-000-74452-	Special Projects	12,056.23	12,000.00	10,000.00
5511-930-9302-767-000-000-74510-	Fuel Charges	55,811.75	45,000.00	45,000.00
5511-930-9302-767-000-000-74610-	Office Supplies & Materials	981.15	800.00	1,000.00
5511-930-9302-767-000-000-74910-	Other Supplies & Materials	4,272.60	5,000.00	5,000.00
5511-930-9302-767-000-000-74930-	IT Supplies	0.00	300.00	300.00
5511-930-9302-767-000-000-74931-	IT Eq Restrictd-IT Use Only	6,038.21	0.00	2,220.00
5511-930-9302-767-000-000-74944-	Fuel Charges Non-Highway	28.04	500.00	500.00
5511-930-9302-767-000-000-74970-	Safety Supplies	1,466.24	1,000.00	1,500.00
5511-930-9302-767-000-000-74984-	Imminent Threats/Pub Nuisance	234.00	0.00	0.00
Total		100,732.02	100,600.00	101,520.00
75 Capital Outlay		34,428.32	180,000.00	0.00
5511-930-9302-767-000-000-75210-	Motor Vehicles	34,428.32	180,000.00	0.00
Total		34,428.32	180,000.00	0.00
9302 Solid Waste		2,788,841.93	3,119,935.00	3,147,204.00

Solid Waste

Org. 9302

Dues & Subscriptions

Name of Organization	Projected Cost
Dude Solution - Work Order System	\$6,000
	\$6,000

Travel & Training Request

Projected Date(s) of Travel	Name of Event/Meeting	Location of Event/Meeting	Employees Involved (Positions)	Projected Cost
2020 August	PWX	New Orleans	1-Superintendent	\$2,500.00
2020 October	APWA NC Solid Waste Conference	Atlantic Beach	1-Superintendent	\$800.00
2021 January	APWA NC Solid Waste Work Shop	Greensboro	1-Superintendent	\$100.00
2021 March	APWA NC Solid Waste Work Shop	Greensboro	1-Superintendent	\$100.00
2021 April	APWA NC Solid Waste Work Shop	Greensboro	1- Superintendent	\$100.00
2021 March	Chemical Spill Response Training	New Bern	8 - All employee of Leaf & Limb	\$700.00
2021 June	APWA NC State Conference	TBA	1-Superintendent	\$800.00
2020 December	APWA Leadership Training	Raleigh	1- Superintendent	\$100.00
				\$5,200

Solid Waste

Org. 9302

Position Summary

		<u>FY 18-19</u>	<u>FY19-20</u>	<u>FY 20-21</u>
	<u>Grade</u>	<u>Funded</u>	<u>Funded</u>	<u>Approved</u>
Waste Collections Superintendent	19	1	1	1
Lead Equipment Operator II	12	1	1	1
Equipment Operator II	10	1	1	1
Lead Equipment Operator I	9	1	1	1
Equipment Operator I	8	3	3	3
Lead Maintenance Worker	9	1	1	1
Full-Time Total		8	8	8

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Shared Services

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
78 Shared Services		117,345.00	126,121.00	129,287.00
5511-992-9922-755-000-000-78110-	Governing Board	1,333.00	1,460.00	1,389.00
5511-992-9922-755-000-000-78112-	Information Technology	7,157.00	7,603.00	8,073.00
5511-992-9922-755-000-000-78114-	Purchasing & Warehouse	3,168.00	3,364.00	3,345.00
5511-992-9922-755-000-000-78116-	Human Resources	11,395.00	11,451.00	10,914.00
5511-992-9922-755-000-000-78118-	General Administration	3,623.00	3,000.00	3,102.00
5511-992-9922-755-000-000-78120-	Accounting	10,324.00	10,731.00	11,551.00
5511-992-9922-755-000-000-78122-	Utility Business Office	42,835.00	44,868.00	31,559.00
5511-992-9922-755-000-000-78126-	Insurance	9,909.00	9,909.00	10,773.00
5511-992-9922-755-000-000-78128-	Legal	1,153.00	1,153.00	1,201.00
5511-992-9922-755-000-000-78132-	Public Buildings	18,314.00	21,298.00	20,655.00
5511-992-9922-755-000-000-78134-	Public Works	6,807.00	9,275.00	9,382.00
5511-992-9922-755-000-000-78142-	GIS	1,327.00	2,009.00	2,009.00
5511-992-9922-755-000-000-78148-	CAPS	0.00	0.00	15,334.00
Total		117,345.00	126,121.00	129,287.00
9922 Shared Services		117,345.00	126,121.00	129,287.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Interfund Transfers

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
82 Other Financing Uses		9,754.83	10,000.00	4,405.00
5511-994-9942-755-000-000-82111-	Transfer to General-PILOT	9,754.83	10,000.00	4,405.00
Total		9,754.83	10,000.00	4,405.00
9942 Interfund Transfers		9,754.83	10,000.00	4,405.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Contingency

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
79 Contingency		0.00	10,815.00	0.00
5511-999-9992-755-000-000-79910-	Contingency	0.00	10,815.00	0.00
Total		0.00	10,815.00	0.00
9992 Contingency		0.00	10,815.00	0.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Municipal Service District

Accounts	Description	Actual FY2018-19 (134,855.36)	Approved Budget FY2019-20 (278,000.00)	Manager's Recommended FY2020-21 (287,134.00)
1611 Municipal Service District				
51 Taxes & Licenses		(309,511.40)	(278,000.00)	(287,134.00)
1611-000-0010-745-000-000-51110-	Ad Valorem Taxes-Current	(195,596.51)	(179,000.00)	(195,250.00)
1611-000-0010-745-000-000-51120-	Ad Valorem Taxes-Delinquent	(428.25)	0.00	(700.00)
1611-000-0010-745-000-000-51140-	Ad Valorem Interest-Current	(337.12)	0.00	(80.00)
1611-000-0010-745-000-000-51142-	Ad Valorem Interest-Delinquent	(215.67)	0.00	(241.00)
1611-000-0010-745-000-000-51150-	Motor Vehicle Taxes-Current	(6,762.57)	(6,000.00)	(6,000.00)
1611-000-0010-745-000-000-51160-	Motor Vehicle Taxes-Delinquent	(8.10)	0.00	0.00
1611-000-0010-745-000-000-51170-	Motor Vehicle Interest	(159.28)	0.00	0.00
1611-000-0010-745-000-000-51212-	Local Option Sales Tax 1%	(38,978.43)	(38,000.00)	(34,675.00)
1611-000-0010-745-000-000-51214-	Local Option Sales Tax 1/2%	(67,025.47)	(55,000.00)	(50,188.00)
Total		(309,511.40)	(278,000.00)	(287,134.00)
55 Investment Earnings		(6,492.00)	(2,010.00)	(1,000.00)
1611-000-0010-745-000-000-55101-	Investment Earnings	(8.71)	(10.00)	0.00
1611-000-0010-745-000-000-55112-	Int Earn-NCCMT	(4,500.38)	(2,000.00)	(1,000.00)
1611-000-0010-745-000-000-55113-	Int Earn-NCCMT Term	(1,982.91)	0.00	0.00
Total		(6,492.00)	(2,010.00)	(1,000.00)
58 Miscellaneous		(14,505.00)	(16,560.00)	(13,560.00)
1611-000-0010-745-000-000-58890-	Miscellaneous Rentals	(6,000.00)	(6,000.00)	(3,000.00)
1611-000-0010-745-000-000-58922-	Parking Fees	(8,505.00)	(10,560.00)	(10,560.00)
Total		(14,505.00)	(16,560.00)	(13,560.00)
Total Municipal Service District Revenues		(330,508.40)	(296,570.00)	(301,694.00)

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Municipal Service District

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
71 Professional Service		0.00	1,800.00	0.00
<u>1611-970-9702-715-000-000-71190-</u>	Other Professional Services	0.00	1,800.00	0.00
Total		0.00	1,800.00	0.00
72 Current Obligations		7,382.00	15,604.00	2,000.00
<u>1611-970-9702-715-000-000-72590-</u>	R & M Other	7,382.00	12,904.00	2,000.00
<u>1611-970-9702-715-000-000-72890-</u>	Miscellaneous Other Services	0.00	2,700.00	0.00
Total		7,382.00	15,604.00	2,000.00
73 Fixed Charges		12,800.00	13,400.00	12,500.00
<u>1611-970-9702-715-000-000-73150-</u>	Parking Lot Rentals	300.00	900.00	0.00
<u>1611-970-9702-715-000-000-73885-</u>	Payment for City Svcs Provided	12,500.00	12,500.00	12,500.00
Total		12,800.00	13,400.00	12,500.00
75 Capital Outlay		0.00	81,614.00	0.00
<u>1611-970-9702-715-000-000-75310-</u>	Land Right-of-Way	0.00	81,614.00	0.00
Total		0.00	81,614.00	0.00
77 Debt Service		146,448.16	143,600.00	140,750.00
<u>1611-970-9702-715-000-000-77101-</u>	I/P Principal Payments	122,615.86	122,616.00	122,616.00
<u>1611-970-9702-715-000-000-77201-</u>	I/P Interest Payments	23,832.30	20,984.00	18,134.00
Total		146,448.16	143,600.00	140,750.00
81 Other Financing Srcs		0.00	(5,522.00)	0.00
<u>1611-000-0010-745-000-000-81195-</u>	Transfer In - Residual Equity	0.00	0.00	0.00
<u>1611-000-0010-745-000-000-81310-</u>	Fund Balance Appropriated	0.00	(5,522.00)	0.00
Total		0.00	(5,522.00)	0.00
82 Other Financing Uses		29,022.88	46,074.00	146,444.00
<u>1611-970-9702-715-000-000-82110-</u>	Transfer to General Fund	29,022.88	34,000.00	34,000.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Municipal Service District

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
1611-970-9702-715-000-000-82197-	Transfer to Fund Balance	0.00	12,074.00	112,444.00
Total		29,022.88	46,074.00	146,444.00
Total Municipal Service District Expenditures		195,653.04	296,570.00	301,694.00

FY 20-21 APPROVED BUDGET

Community Development

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
2114 Community Development		2,410.90	0.00	0.00
55 Investment Earnings		(73.69)	0.00	0.00
2114-000-0010-745-000-000-55101-	Investment Earnings	(0.11)	0.00	0.00
2114-000-0010-745-000-000-55112-	Int Earn-NCCMT	(51.85)	0.00	0.00
2114-000-0010-745-000-000-55113-	Int Earn-NCCMT Term	(21.73)	0.00	0.00
Total		(73.69)	0.00	0.00
58 Miscellaneous		(638.77)	0.00	(1,080.00)
2114-000-0010-745-000-000-58710-	Program Income	(638.77)	0.00	(1,080.00)
Total		(638.77)	0.00	(1,080.00)
81 Other Financing Srcs		0.00	(5,000.00)	0.00
2114-000-0010-745-000-000-81310-	Fund Balance Appropriated	0.00	(5,000.00)	0.00
Total		(2,137.38)	(5,000.00)	0.00
Total Community Development Revenues		(712.46)	(5,000.00)	(1,080.00)
72 Current Obligations		3,123.36	5,000.00	1,080.00
2114-910-9129-715-000-000-72923-	Community Development	3,123.36	5,000.00	1,080.00
Total		3,123.36	5,000.00	1,080.00
Total Community Development Expenditures		3,123.36	5,000.00	1,080.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Emergency 911 Telephone System

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
51 Taxes & Licenses				
2911-000-0010-745-000-000-51231-	State 911 Distributions	(320,560.06)	(299,786.00)	(306,829.00)
Total		(320,560.06)	(299,786.00)	(306,829.00)
55 Investment Earnings				
2911-000-0010-745-000-000-55101-	Investment Earnings	(2,904.46)	(850.00)	0.00
2911-000-0010-745-000-000-55112-	Int Earn-NCCMT	(3.84)	(50.00)	0.00
2911-000-0010-745-000-000-55113-	Int Earn-NCCMT Term	(1,953.10)	(800.00)	0.00
Total		(2,904.46)	(850.00)	0.00
81 Other Financing Srcs				
2911-000-0010-745-000-000-81102-	Transfer from General Fund	0.00	(23,543.00)	(130,782.00)
2911-000-0010-745-000-000-81310-	Fund Balance Appropriated	0.00	0.00	0.00
Total		0.00	(23,543.00)	(130,782.00)
Total Emergency 911 Telephone System Revenues		(323,464.52)	(324,179.00)	(437,611.00)

FY 20-21 APPROVED BUDGET

Emergency 911 Telephone System

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
72 Current Obligations		116,794.05	164,408.00	140,396.00
2911-974-9742-720-000-000-72130-	Employee Travel & Training	8,151.55	14,692.00	40,000.00
2911-974-9742-720-000-000-72130-40100	TRAVEL & TRAIN	0.00	0.00	0.00
2911-974-9742-720-000-000-72210-	Telephone Service	48,621.50	77,796.00	60,396.00
2911-974-9742-720-000-000-72213-	Telephone - Reimbursable	5,846.00	16,920.00	0.00
2911-974-9742-720-000-000-72590-	R & M Other	0.00	5,000.00	5,000.00
2911-974-9742-720-000-000-72890-	Miscellaneous Other Services	54,175.00	50,000.00	35,000.00
Total		116,794.05	164,408.00	140,396.00
73 Fixed Charges		13,677.33	121,271.00	275,965.00
2911-974-9742-720-000-000-73220-	S & M Contracts Office Eqt	0.00	107,594.00	275,965.00
2911-974-9742-720-000-000-73234-	S & M Contracts Reimbursable	13,677.33	13,677.00	0.00
Total		13,677.33	121,271.00	275,965.00
74 Supplies & Materials		155,116.92	38,500.00	21,250.00
2911-974-9742-720-000-000-74910-	Other Supplies & Materials	79,655.90	9,500.00	5,000.00
2911-974-9742-720-000-000-74914-	Furniture & Eqt Non-Capital	75,011.52	7,200.00	3,500.00
2911-974-9742-720-000-000-74930-	IT Supplies	449.50	7,000.00	5,000.00
2911-974-9742-720-000-000-74931-	IT Eqt Restricted-IT Use Only	0.00	14,800.00	7,750.00
Total		155,116.92	38,500.00	21,250.00
Total Emergency 911 Telephone System Expenditures		285,588.30	324,179.00	437,611.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Employee Benefit Insurance

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
55 Investment Earnings		(40,758.70)	(19,050.00)	(13,750.00)
6111-000-0010-745-000-000-55101-	Investment Earnings	(53.39)	(50.00)	(50.00)
6111-000-0010-745-000-000-55112-	Int Earn-NCCMT	(27,360.75)	(19,000.00)	(13,700.00)
6111-000-0010-745-000-000-55113-	Int Em-NCCMT Term	(13,344.56)	0.00	0.00
Total		(40,758.70)	(19,050.00)	(13,750.00)
58 Miscellaneous		(6,892,503.49)	(7,040,140.00)	(7,040,140.00)
6111-000-0010-745-000-000-58810-	Employee Contributions	(508,863.46)	(540,000.00)	(540,000.00)
6111-000-0010-745-000-000-58820-	Retiree & COBRA Contributions	(119,763.65)	(108,000.00)	(108,000.00)
6111-000-0010-745-000-000-58830-	CNB Contributions Insurance	(5,378,234.46)	(5,693,044.00)	(5,693,044.00)
6111-000-0010-745-000-000-58831-	CNB Contributions Workers Comp	(734,917.92)	(699,096.00)	(699,096.00)
6111-000-0010-745-000-000-58990-	Miscellaneous Other Revenue	(150,724.00)	0.00	0.00
Total		(6,892,503.49)	(7,040,140.00)	(7,040,140.00)
6111 Employees Benefit Insurance Revenues		(6,933,262.19)	(7,059,190.00)	(7,053,890.00)

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Employee Benefit Insurance

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
62 Fringe Benefits		6,824,078.14	6,504,190.00	6,498,890.00
6111-972-9722-745-000-000-62110-	Social Security Tax	0.00	0.00	0.00
6111-972-9722-745-000-000-62112-	Medicare Tax	0.00	0.00	0.00
6111-972-9722-745-000-000-62810-	Health Insurance	812,219.54	820,000.00	820,000.00
6111-972-9722-745-000-000-62812-	Health Insurance Claims Paid	5,616,688.10	5,259,490.00	5,240,990.00
6111-972-9722-745-000-000-62814-	Health/Life Ins Retirees	126,716.36	142,000.00	150,000.00
6111-972-9722-745-000-000-62816-	Life Insurance	62,781.55	67,000.00	68,000.00
6111-972-9722-745-000-000-62818-	PCOR Fee	2,073.32	2,200.00	2,400.00
6111-972-9722-745-000-000-62820-	Workers Compensation	190,592.75	180,000.00	184,000.00
6111-972-9722-745-000-000-62824-	Unemployment Compensation	8,080.19	20,000.00	20,000.00
6111-972-9722-745-000-000-62826-	Transitional Reinsurance Fee	0.00	0.00	0.00
6111-972-9722-745-000-000-62828-	Wellness Program	4,926.33	13,500.00	13,500.00
Total		6,824,078.14	6,504,190.00	6,498,890.00
71 Professional Service		54,996.00	55,000.00	55,000.00
6111-972-9722-745-000-000-71190-	Other Professional Services	54,996.00	55,000.00	55,000.00
Total		54,996.00	55,000.00	55,000.00
73 Fixed Charges		295,381.76	500,000.00	500,000.00
6111-972-9722-745-000-000-73342-	Workers Comp Claims Paid	295,381.76	500,000.00	500,000.00
Total		295,381.76	500,000.00	500,000.00
6111 Employees Benefit Insurance Expenditures		7,174,455.90	7,059,190.00	7,053,890.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Police Special Revenue

Accounts	Description	Actual FY 2018-19	Approved Budget FY 2019-20	Manager's Recommended FY 2020-21
55 Investment Earnings				
2921-000-0010-745-000-000-55101-	Investment Earnings	(403.52)	0.00	0.00
2921-000-0010-745-000-000-55112-	Int Earn-NCCMT	(0.53)	0.00	0.00
2921-000-0010-745-000-000-55113-	Int Earn-NCCMT Term	(271.28)	0.00	0.00
		(131.71)	0.00	0.00
Total		(403.52)	0.00	0.00
58 Miscellaneous				
2921-000-0010-745-000-000-58116-	Restricted Police Revenue	(33,653.50)	(7,725.00)	(31,229.00)
Total		(33,653.50)	(7,725.00)	(31,229.00)
		(33,653.50)	(7,725.00)	(31,229.00)
Total Police Special Revenue Fund Revenues		(34,057.02)	(7,725.00)	(31,229.00)

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Police Special Revenue Expenditures

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
72 Current Obligations				
2921-400-4040-720-000-000-72130-	Employee Travel & Training	0.00	0.00	9,566.00
Total		0.00	0.00	9,566.00
73 Fixed Charges				
2921-400-4040-720-000-000-73224-	S & M Contracts IT Eqt	900.00	560.00	510.00
2921-400-4040-720-000-000-73810-	Dues & Subscriptions	600.00	0.00	0.00
Total		300.00	560.00	510.00
		900.00	560.00	510.00
74 Supplies & Materials				
2921-400-4040-720-000-000-74910-	Other Supplies & Materials	4,689.00	7,165.00	21,153.00
2921-400-4040-720-000-000-74930-	IT Supplies	4,689.00	7,165.00	1,153.00
2921-400-4040-720-000-000-74940-	Special Investigations	0.00	0.00	0.00
Total		0.00	0.00	20,000.00
		4,689.00	7,165.00	21,153.00
Total Police Special Revenue Fund Expenditures		5,589.00	7,725.00	31,229.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Sewer Capital Reserve Fund

Accounts	Description	Actual FY2018-19 (9,934.12)	Approved Budget FY2019-20 0.00	Manager's Recommended FY2020-21 0.00
4515 Sewer Capital Reserve Fund				
55 Investment Earnings		(9,934.12)	(1,925.00)	(3,475.00)
4515-000-0010-745-000-000-55101-	Investment Earnings	(13.65)	(25.00)	(25.00)
4515-000-0010-745-000-000-55112-	Int Earn-NCCMT	(7,079.79)	(1,900.00)	(950.00)
4515-000-0010-745-000-000-55113-	Int Earn-NCCMT Term	(2,840.68)	0.00	(2,500.00)
Total		(9,934.12)	(1,925.00)	(3,475.00)
4515 Sewer Capital Reserve Fund Revenues				
		(9,934.12)	(1,925.00)	(3,475.00)
75 Capital Outlay		0.00	1,925.00	3,475.00
4515-820-8254-750-000-000-75998-	Future Capital Expenditures	0.00	1,925.00	3,475.00
Total		0.00	1,925.00	3,475.00
4515 Sewer Capital Reserve Fund Expenditures				
		(9,934.12)	1,925.00	3,475.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Water Capital Reserve Fund

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
55 Investment Earnings		(16,904.95)	(10,025.00)	(5,025.00)
4311-000-0010-745-000-000-55101-	Investment Earnings	(23.24)	(25.00)	(25.00)
4311-000-0010-745-000-000-55112-	Int Earn-NCCMT	(12,047.71)	(10,000.00)	(5,000.00)
4311-000-0010-745-000-000-55113-	Int Earn-NCCMT Term	(4,834.00)	0.00	0.00
Total		(16,904.95)	(10,025.00)	(5,025.00)
Water Capital Reserve Fund Revenues		(16,904.95)	(10,025.00)	(5,025.00)
75 Capital Outlay		0.00	10,025.00	5,025.00
4311-820-8254-750-000-000-75998-	Future Capital Expenditures	0.00	10,025.00	5,025.00
Total		0.00	10,025.00	5,025.00
Water Capital Reserve Fund Expenditures		0.00	10,025.00	5,025.00

FY 20-21 APPROVED BUDGET

Rate Stabilization

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
55 Investment Earnings		(20,825.90)	0.00	0.00
5321-000-0010-745-000-000-55101-	Investment Earnings	(28.68)	0.00	0.00
5321-000-0010-745-000-000-55112-	Int Earn-NCCMT	(14,879.46)	0.00	0.00
5321-000-0010-745-000-000-55113-	Int Earn-NCCMT Term	(5,917.76)	0.00	0.00
Total		(20,825.90)	0.00	0.00
81 Other Financing Srcs		0.00	(375,000.00)	(382,015.00)
5321-000-0010-745-000-000-81310-	Fund Balance Appropriated	0.00	(375,000.00)	(382,015.00)
Total		0.00	(375,000.00)	(382,015.00)
Electric Rate Stabilization Revenues		(20,825.90)	(375,000.00)	(382,015.00)
82 Other Financing Uses		500,000.00	375,000.00	382,015.00
5321-960-9620-755-000-000-82170-	Transfer to Electric Fund	500,000.00	375,000.00	382,015.00
Total		500,000.00	375,000.00	382,015.00
Electric Rate Stabilization Expenditures		500,000.00	375,000.00	382,015.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Sewer Debt Service

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
55 Investment Earnings		(16,588.45)	0.00	0.00
5221-000-0010-745-000-000-55101-	Investment Earnings	(22.79)	0.00	0.00
5221-000-0010-745-000-000-55112-	Int Earn-NCCMT	(11,971.38)	0.00	0.00
5221-000-0010-745-000-000-55113-	Int Earn-NCCMT Term	(4,594.28)	0.00	0.00
Total		(16,588.45)	0.00	0.00
81 Other Financing Srcs		0.00	(281,618.00)	(281,618.00)
5221-000-0010-745-000-000-81310-	Fund Balance Appropriated	0.00	(281,618.00)	(281,618.00)
Total		0.00	(281,618.00)	(281,618.00)
5221 Sewer Debt Service Reserve Revenues		(16,588.45)	(281,618.00)	(281,618.00)
82 Other Financing Uses		281,618.00	281,618.00	281,618.00
5221-994-9942-755-000-000-82150-	Transfer to Sewer Fund	281,618.00	281,618.00	281,618.00
Total		281,618.00	281,618.00	281,618.00
5221 Sewer Debt Service Reserve Expenditures		265,029.55	281,618.00	281,618.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

E-Sharing US Dept of Justice

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
55 Investment Earnings		(350.52)	(250.00)	0.00
2923-000-0010-745-000-000-55101-	Investment Earnings	(0.49)	0.00	0.00
2923-000-0010-745-000-000-55112-	Int Earn-NCCMT	(257.35)	(250.00)	0.00
2923-000-0010-745-000-000-55113-	Int Earn-NCCMT Term	(92.68)	0.00	0.00
Total		(350.52)	(250.00)	0.00
58 Miscellaneous		0.00	(4,000.00)	(8,308.00)
2923-000-0010-745-000-000-58116-	Restricted Police Revenue	0.00	(4,000.00)	(8,308.00)
Total		0.00	(4,000.00)	(8,308.00)
81 Other Financing Srcs		0.00	(27,600.00)	0.00
2923-000-0010-745-000-000-81310-	Fund Balance Appropriated	0.00	(27,600.00)	0.00
Total		0.00	(27,600.00)	0.00
Total E-Sharing US Dept of Justice Revenues		(350.52)	(31,850.00)	(8,308.00)

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

E-Sharing US Dept of Justice

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
72 Current Obligations				
2923-400-4040-720-000-000-72130-	Employee Travel & Training	4,099.26	5,800.00	0.00
Total		4,099.26	5,800.00	0.00
73 Fixed Charges				
2923-400-4040-720-000-000-73224-	S & M Contracts IT Eq	4,980.00	6,050.00	8,308.00
Total		4,980.00	6,050.00	8,308.00
74 Supplies & Materials				
2923-400-4040-720-000-000-74940-	Special Investigations	0.00	20,000.00	0.00
Total		0.00	20,000.00	0.00
Total E-Sharing US Dept of Justice Expenditures		9,079.26	31,850.00	8,308.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

E-Sharing US Dept of Treasury

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
E-Sharing US Dept of Treasury Fund Revenues				
		0.00	0.00	0.00
72 Current Obligations		0.00	0.00	0.00
2924-400-4040-720-000-000-72130-40100	Travel & Training	0.00	0.00	0.00
Total		0.00	0.00	0.00
E-Sharing US Dept of Treasury Fund Expenditures				
		0.00	0.00	0.00
55 Investment Earnings		0.00	0.00	0.00
2925-000-0010-745-000-000-55101-	Investment Earnings	0.00	0.00	0.00
2925-000-0010-745-000-000-55112-	Int Earn-NCCMT	0.00	0.00	0.00
2925-000-0010-745-000-000-55113-	Int Earn-NCCMT Term	0.00	0.00	0.00
Total		0.00	0.00	0.00
81 Other Financing Sres		0.00	(10,000.00)	(10,000.00)
2925-000-0010-745-000-000-81102-	Transfer from General Fund	0.00	(10,000.00)	(10,000.00)
Total		0.00	(10,000.00)	(10,000.00)

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

MPO Plan Grant Revenues

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
55 Investment Earnings		0.00	0.00	0.00
2124-000-0010-745-000-000-55101-	Investment Earnings	0.00	0.00	0.00
2124-000-0010-745-000-000-55112-	Int Earn-NCCMT	0.00	0.00	0.00
2124-000-0010-745-000-000-55113-	Int Earn-NCCMT Term	0.00	0.00	0.00
Total		0.00	0.00	0.00
56 Grants & Gifts		(74,558.47)	(218,978.00)	(207,013.00)
2124-000-0010-745-000-000-56179-	FHA/NCDOT MPO Grant	(68,959.69)	(176,800.00)	(165,032.00)
2124-000-0010-745-000-000-56533-	MPO Plan Grant	(5,180.86)	(18,565.00)	(16,981.00)
2124-700-7015-715-000-000-56179-	FHA/NCDOT MPO Grant	0.00	(22,500.00)	(22,500.00)
2124-700-7015-715-000-000-56533-	MPO Plan Grant	(417.92)	(1,113.00)	(2,500.00)
Total		(74,558.47)	(218,978.00)	(207,013.00)
81 Other Financing Srcs		(3,316.74)	(24,522.00)	(24,277.00)
2124-000-0010-745-000-000-81102-	Transfer from General Fund	(3,316.74)	(24,522.00)	(24,277.00)
2124-000-0010-745-000-000-81310-	Fund Balance Appropriated	0.00	0.00	0.00
Total		(3,316.74)	(24,522.00)	(24,277.00)
Total MPO Plan Grant Revenues		(77,875.21)	(243,500.00)	(231,290.00)

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

MPO Plan Grant

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
61 Personal Services		56,631.80	90,522.00	95,990.00
2124-700-7011-715-000-000-61101-	Salaries & Wages Regular	56,631.80	69,964.00	75,432.00
2124-700-7015-715-000-000-61101-	Salaries & Wages Regular	0.00	20,558.00	20,558.00
Total		56,631.80	90,522.00	95,990.00
62 Fringe Benefits		29,009.36	38,419.00	42,509.00
2124-700-7011-715-000-000-62110-	Social Security Tax	3,494.53	4,338.00	4,486.00
2124-700-7011-715-000-000-62112-	Medicare Tax	817.28	1,015.00	1,048.00
2124-700-7011-715-000-000-62210-	State Retirement	4,041.95	6,262.00	7,622.00
2124-700-7011-715-000-000-62220-	401K Supplement Retirement Reg	2,584.35	3,499.00	3,618.00
2124-700-7011-715-000-000-62810-	Health Insurance	17,880.21	18,717.00	18,717.00
2124-700-7011-715-000-000-62820-	Workers Compensation	191.04	146.00	2,576.00
2124-700-7015-715-000-000-62110-	Social Security Tax	0.00	1,275.00	1,275.00
2124-700-7015-715-000-000-62112-	Medicare Tax	0.00	299.00	299.00
2124-700-7015-715-000-000-62210-	State Retirement	0.00	1,840.00	1,840.00
2124-700-7015-715-000-000-62220-	401K Supplement Retirement Reg	0.00	1,028.00	1,028.00
Total		29,009.36	38,419.00	42,509.00
71 Professional Service		28,614.00	84,829.00	64,032.00
2124-700-7011-715-000-000-71190-	Other Professional Services	28,614.00	84,829.00	64,032.00
Total		28,614.00	84,829.00	64,032.00
72 Current Obligations		13,307.59	20,000.00	19,259.00
2124-700-7011-715-000-000-72130-	Employee Travel & Training	11,430.82	14,500.00	14,259.00
2124-700-7011-715-000-000-72130-70100	TRAVEL & TRAIN	110.78	0.00	0.00
2124-700-7011-715-000-000-72410-	Printing	20.99	2,500.00	2,000.00
2124-700-7011-715-000-000-72790-	Advertising	869.00	1,000.00	1,000.00
2124-700-7011-715-000-000-72890-	Miscellaneous Other Services	876.00	2,000.00	2,000.00
Total		13,307.59	20,000.00	19,259.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

MPO Plan Grant

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
73 Fixed Charges		1,975.73	1,500.00	1,500.00
2124-700-7011-715-000-000-73810-	Dues & Subscriptions	1,975.73	1,500.00	1,500.00
Total		1,975.73	1,500.00	1,500.00
74 Supplies & Materials		995.82	8,230.00	8,000.00
2124-700-7011-715-000-000-74610-	Office Supplies & Materials	755.57	3,000.00	5,000.00
2124-700-7011-715-000-000-74930-	IT Supplies	240.25	3,000.00	3,000.00
2124-700-7011-715-000-000-74931-	IT Eqt Restricted-IT Use Only	0.00	2,230.00	0.00
2124-700-7011-715-000-000-74990-	Miscellaneous Supplies	0.00	0.00	0.00
Total		995.82	8,230.00	8,000.00
Total MPO Plan Grant Expenditures		130,534.30	243,500.00	231,290.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Public Private Partnerships Fund

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
55 Investment Earnings		0.00	0.00	0.00
2925-000-0010-745-000-000-55101-	Investment Earnings	0.00	0.00	0.00
2925-000-0010-745-000-000-55112-	Int Earn-NCCMT	0.00	0.00	0.00
2925-000-0010-745-000-000-55113-	Int Earn-NCCMT Term	0.00	0.00	0.00
Total		0.00	0.00	0.00
81 Other Financing Srcs		0.00	(10,000.00)	(10,000.00)
2925-000-0010-745-000-000-81102-	Transfer from General Fund	0.00	(10,000.00)	(10,000.00)
Total		0.00	(10,000.00)	(10,000.00)
Public Private Partnerships Fund Revenues		0.00	(10,000.00)	(10,000.00)
72 Current Obligations		4,258.28	10,000.00	10,000.00
2925-700-7014-715-000-000-72911-	Future Facade Programs	4,258.28	10,000.00	10,000.00
Total		4,258.28	10,000.00	10,000.00
81 Other Financing Srcs		0.00	(10,000.00)	(10,000.00)
2925-000-0010-745-000-000-81102-	Transfer from General Fund	0.00	(10,000.00)	(10,000.00)
Total		0.00	(10,000.00)	(10,000.00)
Public Private Partnerships Fund Expenditures		4,258.28	0.00	0.00

FY 20-21 APPROVED BUDGET

Grants Fund

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
56 Grants & Gifts		(2,000.00)	0.00	0.00
2320-100-1011-710-000-000-56520-	Walmart Grant	0.00	0.00	0.00
2320-400-4011-720-000-000-56131-19BV	Bulletproof Vest Partnership	0.00	0.00	0.00
2320-400-4011-720-000-000-56138-	JAG Project Safe Neighborhoods	0.00	0.00	0.00
2320-400-4011-720-000-000-56168-	2019 Byrne JAG	0.00	0.00	0.00
2320-500-5011-720-000-000-56357-	NC Dept of Public Safety	0.00	0.00	0.00
2320-500-5011-720-000-000-56520-	Walmart Grant	0.00	0.00	0.00
2320-500-5011-720-000-000-56542-	Golden Leaf Foundation	0.00	0.00	0.00
2320-500-5011-720-000-000-56546-	PETCO Arson Dog	(2,000.00)	0.00	0.00
2320-600-6011-740-000-000-56370-	NC Dept Comm Rural Eco Develop	0.00	0.00	0.00
2320-600-6011-740-000-000-56377-	Recreation Trail Program	0.00	0.00	0.00
2320-700-7011-715-000-000-56370-	NC Dept Comm Rural Eco Develop	0.00	0.00	0.00
2320-700-7011-715-000-000-56547-	Duke Energy Foundation	0.00	0.00	0.00
2320-800-8011-730-000-000-56370-	NC Dept Comm Rural Eco Develop	0.00	0.00	0.00
2320-500-5011-720-000-000-56522-	Walmart Grant - Fire	0.00	0.00	0.00
2320-800-8011-730-000-000-56542-	Golden Leaf Foundation	0.00	0.00	0.00
Total		(2,000.00)	0.00	0.00
81 Other Financing Srcs		0.00	(50,000.00)	0.00
2320-000-0010-745-000-000-81102-	Transfer from General Fund	0.00	(50,000.00)	0.00
2320-000-0010-745-000-000-81310-	Fund Balance Appropriated	0.00	0.00	0.00
Total		0.00	(50,000.00)	0.00
Grants Fund Revenues		(2,000.00)	(50,000.00)	0.00

CITY OF NEW BERN

FY 20-21 APPROVED BUDGET

Grants Fund

Accounts	Description	Actual FY2018-19	Approved Budget FY2019-20	Manager's Recommended FY2020-21
76 Contr-Grants-Subsidy		35,362.90	0.00	0.00
2320-100-1011-710-000-000-76323-	Walmart	0.00	0.00	0.00
2320-400-4011-720-000-000-76324-	2018 Byrne JAG Grant	12,065.78	0.00	0.00
2320-400-4011-720-000-000-76325-	2019 Byrne JAG Grant	0.00	0.00	0.00
2320-400-4011-720-000-000-76337-	Bulletproof Vest	5,072.95	0.00	0.00
2320-400-4011-720-000-000-76337-19BV	Bulletproof Vest	0.00	0.00	0.00
2320-400-4011-720-000-000-76338-	JAG Project Safe Neighborhoods	0.00	0.00	0.00
2320-400-4011-720-000-000-76357-	Fire House Subs Public Safety	0.00	0.00	0.00
2320-400-4011-720-000-000-76361-	Governors Hwy Safety Program	418.45	0.00	0.00
2320-400-4011-720-000-000-76364-	NC Dept of Public Safety	7,206.54	0.00	0.00
2320-400-4011-720-000-000-76382-	Justice Assistance Grant	7,835.77	0.00	0.00
2320-500-5011-720-000-000-76321-	PETCO Arson Dog Support	927.41	0.00	0.00
2320-500-5011-720-000-000-76323-	Walmart Grant	0.00	0.00	0.00
2320-500-5011-720-000-000-76327-	Walmart Grant - Fire	0.00	0.00	0.00
2320-500-5011-720-000-000-76359-	GoldenLeaf Foundation	0.00	0.00	0.00
2320-500-5011-720-000-000-76364-	NC Dept of Public Safety	1,836.00	0.00	0.00
2320-600-6011-740-000-000-76367-	NC Recreation Trails Prog	0.00	0.00	0.00
2320-600-6011-740-000-000-76380-	Dept Comm Rural Econ Develop	0.00	0.00	0.00
2320-700-7011-715-000-000-76358-	Duke Energy Foundation	0.00	0.00	0.00
2320-700-7011-715-000-000-76380-	Dept Comm Rural Econ Develop	0.00	0.00	0.00
2320-800-8011-730-000-000-76359-	GoldenLeaf Foundation	0.00	0.00	0.00
2320-800-8011-730-000-000-76380-	Dept Comm Rural Econ Develop	0.00	0.00	0.00
Total		35,362.90	0.00	0.00
Grants Fund Expenditures		35,362.90	0.00	0.00
9992 Contingency		0.00	50,000.00	0.00
79 Contingency		0.00	50,000.00	0.00
2320-999-9992-745-000-000-79910-	Contingency	0.00	50,000.00	0.00
Total		0.00	50,000.00	0.00
Grand Total		33,362.90	0.00	0.00