



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: **New Bern Historic Preservation Commission**
FROM: Matt Schelly, AICP, City Planner
DATE: March 17, 2021
RE: Regular Meeting, **5:30 PM, Wednesday, March 17, 2021**, in the **Development Services Conference Room, 303 First St.**

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL
639-7501 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Hearings on Certificates of Appropriateness:
 - A. **Hearings: Introduction, Swearing-In, Summary of Process**
 - Introduction of Hearings and Rules of Procedure
 - Swearing-In of Speakers
 - Summary of the Hearing Process

Applications:

- B. **311 Bern St.** – to include the installation of new, wood window blinds and new, wood, 4-foot-high fencing in the Primary AVC.
- C. **211 Johnson St.** – to include constructing: a screened extension to the rear screened porch, a new fireplace and chimney on the side of the screened porch, revisions to the east wall of the existing one-story addition, revisions to the rear terrace, a terrace roof, a one-story addition, a pool, and fencing, all in the Secondary and Tertiary AVCs.
- D. **802 E. Front St.** – to include a new 2½-story infill house.
- E. **307 Pollock St.** – to include replacing a section of the storefront with a new, wood, glass, and floor tile entrance in the Primary AVC, plus demolish a one-story concrete block addition, cut a doorway into an existing masonry wall, and add a new metal door in the Tertiary AVC.

**Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street).*

4. Old Business (non-hearing items tabled or continued from a previous meeting):
 - A. **Awards Work Group** - discussion
5. General Public Comments
6. New Business:
 - A. **818 E. Front St. CoA Extension** – private marina, 2nd extension to 3/20/2022
 - B. **Historic District Guidelines Update Proposal** – House elevations
7. HPC Administrator’s Report
 - A. **Report on DBN Complaint filed:** 104 Johnson St., filed 2/25/2021
 - B. **Report on CoAs Issued 2/9/2021 – 3/9/2021**
 - MAJORS:
 - 607 Pollock St. – renewal of 3-year-old CoA or reapproval of accessory building
 - 215 Craven St. – installation of storefront storm protection system in Secondary AVC.
 - 227 Middle St. – new second floor addition in Tertiary AVC.
 - 219 Middle St. – rearranged design revisions to approved plans
 - 309 Bern St. – chimney and foundation venting revisions to approved plans
 - MINORS:
 - 218 Pollock St. – drain line
 - 521 E. Front St. – external water heater
 - 519 E. Front St. – driveway
 - 519 E. Front St. – gutters and downspouts
 - 216 Middle St. – storefront modification
 - 208 New St. – driveway widening
 - 310 George St. – front steps handrails
 - 508 Johnson St. – landscaping, walkway, and driveway
 - 317 Middle St. (Bank of the Arts) – signage and clock face
 - 400 New St. (Presbyterian Church) – sign
 - 405 Avenue A (Riverside Methodist Church) – reroofing
 - C. **Report on CoA Extensions Issued since the Prior Regular Meeting:**
 - 421 E. Front St. (Farmers Market) – Extension until January 22, 2022, of the CoA approved January 22, 2020 – new replacement garage doors.
 - D. **Other Items and Updates**
8. Commissioners’ Comments
9. Adjourn