



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission
FROM: Matt Schelly, AICP, City Planner
DATE: June 8, 2021
RE: Regular Meeting, **5:30 PM, Wednesday, June 16, 2021**, in the **Development Services Conference Room, 303 First St.**

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL
639-7501 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
 2. Presentation of Certificate of Appreciation (Evans)
 3. Approval of Minutes of Previous Meeting(s)
 4. Hearings on Certificates of Appropriateness:
 - A. **Hearings: Introduction, Swearing-In, Summary of Process**
 - Introduction of Hearings and Rules of Procedure
 - Swearing-In of Speakers
 - Summary of the Hearing Process
 - Applications:**
 - B. **311 Bern St.** – to include the installation of new, wood window blinds and new, wood, 4-foot-high fencing in the Primary AVC.
 - C. **808 E. Front St.** – to include the following changes to the approved CoA in all of the AVCs: change the foundation to a solid brick foundation with flood vents, add a third floor front balcony, increase the height of the side walls, remove the roof dormers, change single columns at the rear porches to triple columns.
- *Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street).*
4. Old Business (non-hearing items tabled or continued from a previous meeting): None
 5. General Public Comments
 6. New Business:

- A. **PDBN Work Group membership** – whether to allow a former HPC member to serve
- B. **Work Group assignments – PDBN Work Group, HiP Owners Support Work Group**

7. HPC Administrator's Report

A. **Report on CoAs Issued 5/11/2021 – 6/7/2021**

MAJORS and AMENDMENTS:

- 1 - 809 Broad St. (Country Biscuit) – new masonry veneer below windows in the Primary and Secondary AVCs.
- 2 - 402 Dunn St. – new shed in the Secondary and Tertiary AVCs.
- 3 - 508 Johnson St. – replacing rear porch steps with wood landing, steps, and railing, removing a portion of screening and all vinyl ceiling on the upper porch, adding new screening and screen doors on both the lower and upper porches in the Tertiary AVC.
- 4 - 509 Broad St. – new accessibility ramp to front entrance in Primary and Secondary AVCs.

MINORS and AMENDMENTS:

- 1 - 100 Middle St. ROW – Tree replacement
- 2 - 115 Middle St. ROW – Tree replacement
- 3 - 244 Middle St. Amendment: Cell antenna equipment on rear wall, in equipment room
- 4 - 308 Metcalf St. – 14 items
- 5 - 312 Avenue A ROW – Tree replacement
- 6 - 407 Metcalf St. ROW – Tree replacement
- 7 - 504 Middle St. – Front landscaping
- 8 - 505 E Front St. ROW – Tree replacement
- 9 - 512 Queen St. – Small front picket fence
- 10 - 609 E Front St. – Rear access ramp, driveway pavement, playset, tree removals
- 11 - 610 Metcalf St. – Rear garden fence
- 12 - 614 Craven St. – Temporary plantings
- 13 - 704 E Front St. – Rear fence
- 14 - 728 Queen St. – Replace 2 front windows

B. **Report on CoA Extensions Issued since the Prior Regular Meeting:** None

C. **221 E. Front St.** – update on this Demolition by Neglect case, no HPC action

D. **104 Johnson St.** – update on this Demolition by Neglect case, no HPC action

E. **715 E. Front St.** – update on this historic structure of concern by the HPC, no HPC action

F. **Other Items and Updates**

8. Commissioners' Comments

9. Adjourn