



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission
FROM: Matt Schelly, AICP, City Planner
DATE: September 8, 2021
RE: Regular Meeting, **5:30 PM, Wednesday, September 15, 2021, in the Courtroom, Second Floor, City Hall, 303 Pollock St.**

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL
639-7501 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
 2. Presentation of Certificate of Appreciation (Klotz)
 3. Election of Officers
 4. Approval of Minutes of Previous Meeting(s)
 5. Hearings on Certificates of Appropriateness:
 - A. Hearings: Introduction, Swearing-In, Summary of Process
 - Introduction of Hearings and Rules of Procedure
 - Swearing-In of Speakers
 - Summary of the Hearing Process
 - Applications:
 - B. **227 E. Front Street** – to include elevating the building 3 feet, moving it back 4 feet on the lot, revising the front stairs in the Primary and Secondary AVCs, removing the existing ramp in the Secondary AVC, removing the existing rear porch and stairs, adding a second story door, and adding a new ramp and two-story stairs in the Tertiary AVC.
 - C. **221 S. Front St.** – to include modifying the approved CoA with two new windows instead of four new windows on the Tertiary AVC.
- *Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First St.).*
5. Old Business (non-hearing items tabled or continued from a previous meeting): none
 6. General Public Comments
 7. New Business: none

8. HPC Administrator's Report

A. Report on CoAs Issued 8/11/2021 – 9/7/2021

MAJORS and AMENDMENTS:

None

MINORS:

100 Block Craven St. – electric vehicle charging station

375 S. Front St. – signs

402 Dunn St. – gutters, downspouts

505 E. Front St. – driveway pavers

513 Metcalf St. – fencing, rear pavers

630 Edgerton Dr. – tree removal

724 Pollock St. – landscaping, front steps, handrails

B. Report on CoA Extensions Issued since the Prior Regular Meeting

416-418 Broad St. – extension of CoA for infill construction of 8 new townhouse units.

C. Other Items and Updates

9. Commissioners' Comments

10. Adjourn