



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission
FROM: Matt Schelly, AICP, City Planner
DATE: April 13, 2022
RE: Regular Meeting, **5:30 PM, Wednesday, April 20, 2022, in the Courtroom, Second Floor, City Hall, 303 Pollock St.**

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL
639-7501 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Hearings on Certificates of Appropriateness:
 - A. Hearings: Introduction, Swearing-In, Summary of Process
 - Introduction of Hearings and Rules of Procedure
 - Swearing-In of Speakers
 - Summary of the Hearing Process
 - Applications:
 - B. **207 Pollock St.** – to include removal of an existing wood exterior stairway and existing second floor exterior doorway, replacing wood siding on second story rear side wall to cover the doorway opening, and extension of the wood fencing from along the side of the driveway; all this in the Secondary and Tertiary AVCs.
 - C. **216 Johnson St.** – to include adding to the top of the existing retaining wall a decorative metal fence and gates in all AVCs.
 - D. **823 Pollock St.** – to include installation of a new, 6-foot-high, wood gate for the driveway in the Primary AVC.
 - E. **411 Broad St.** – to include removing the existing rear doorway and one window opening, filling them with brick, the enlargement of another window opening for use as a doorway, installation of a concrete patio, exterior lighting, and fencing, all in the Tertiary AVC.
 - F. **509 Queen St.** – to include the construction of a two-story infill house.

****Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First St.).***

4. Old Business (non-hearing items tabled or continued from a previous meeting): none
5. General Public Comments
6. New Business: none
7. HPC Administrator's Report:
 - A. Report on CoAs Issued 03/09/2022 – 04/12/2022
MAJORS, including AMENDMENTS:
 1. 212 Change St. – rear porch extension, extended roof overhang, pergola, landscaping, gateway, closet
 2. 404 Avenue C – AMENDMENT – porches, garage gable
 3. 521 E. Front St. – garage roof and garage doorsMINORS:
 1. 312 Metcalf St. – driveway, walkway, deck, free-standing fence
 2. 511 New St. – pool
 3. 760 E. Front St., Slip D – boat lift, 4 pilings
 4. 813 N. Cool St. – gate
 - B. Report on CoA Extensions Issued since the Prior Regular Meeting: None
 - C. Other Items and Updates
8. Commissioners' Comments
9. Adjourn