



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission
FROM: Matt Schelly, AICP, City Planner
DATE: May 11, 2022
RE: Regular Meeting, **5:30 PM, Wednesday, May 18, 2022, in the Courtroom, Second Floor, City Hall, 303 Pollock St.**

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL
639-7501 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Hearings on Certificates of Appropriateness:
 - A. Hearings: Introduction, Swearing-In, Summary of Process
 - Introduction of Hearings and Rules of Procedure
 - Swearing-In of Speakers
 - Summary of the Hearing Process
 - Applications:
 - B. **823 Pollock St.** – to include installation of a new, 6-foot-high, wood gate for the driveway in the Primary AVC.
 - C. **226 New St.** – to include installation of a shed in the Tertiary AVC.
 - D. **244 Middle St. and Pollock St., Middle St., and Craven St. Rights-of-Way** – to include installation of cable access boxes flush with the surface of the sidewalk in the Primary AVC.
 - E. **407 Avenue D** - to include installation of an accessory structure in the Tertiary AVC.

**Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First St.).*
4. Old Business (non-hearing items tabled or continued from a previous meeting):
 - A. **Awards Work Group Discussion**
5. General Public Comments
6. New Business: none

7. HPC Administrator's Report:
 - A. Report on CoAs Issued 04/13/2022 – 05/10/2022
MAJORS, including AMENDMENTS:
 1. 216 Johnson St. – fencing
 2. 207 Pollock St. – stair removal, door closure, fencing
 3. 411 Broad St. – patio, rear fence, windows, door, lighting
 4. 509 Queen St. – infill houseMINORS:
 1. 215 New St. – tree replacement
 2. 424 Craven St. – tree replacement
 3. 511 Metcalf St. – gutters
 4. 609 New St. – driveway, landscaping
 5. 610 New St. – hvac
 6. 720 Pollock St. – paving, planting, fencing
 7. 720 Pollock St. – tree replacement
 - B. Report on CoA Extensions Issued since the Prior Regular Meeting: None
 - C. Other Items and Updates
8. Commissioners' Comments
9. Adjourn