



Development Services Department
303 First St. P.O. Box 1129
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TO: New Bern Historic Preservation Commission
FROM: Matt Schelly, AICP, City Planner
DATE: May 28, 2022
RE: Design Review Meeting, 5:30 PM, Wednesday, June 1, 2022, in the Development Services Conference Room, 303 First St.

DESIGN REVIEW AGENDA – 5:30 PM

- I. Application Design Review** - Consider certificate of appropriateness applications for proposed major exterior alterations:
- A. 318 Liberty St.** – Rear Addition in Tertiary AVC
 - B. 809 E. Front St.** – Amendments to existing CoA
 - C. 101 King St.** – Demolish existing house, replace with new infill house
 - D. 612 Craven St.** – New and replacement fencing and driveway gate, screen hvac units in the Secondary and Tertiary AVCs
 - E. 216 Middle St.** – Walk-in cooler in Tertiary AVC
 - F. 305 North Ave.** – Demolish existing house, replace with new infill house
 - G. 622 E. Front St.** – Garage modifications
 - H. 605 Hancock St.** – Two short runs of fencing and two gates
 - I. 205 Broad St.** – Porch railing, handrails, and 2 driveway gates in the Primary and Secondary AVCs
 - J. 206 Change St.** – Two pergolas, patio pavement extension, hot tub, front paving replaced with raised planter, in all AVCs.
- II. Informal Design Review** – Discussions with potential applicants prior to submitting a formal application. Potential applicants may show up with nothing more than a verbal description, however photos and other information are more helpful.
- A.** None prescheduled, but available for walk-ins
- III. Informal Board Discussion Items** -
- A. Recognition** – Rodman Williams

- B. Fence Height** - discussion
- C. Prevention of Demolition by Neglect Work Group** – report
- D. Guidelines Updates Work Group** – report
- E. Historic Property Owners Support (HiP Owners Support) Work Group** – report
- F. Preservation Awards Work Group** – report

IV. Project Follow-Ups, Updates, and Questions

- A. CoAs denied** – None
- B. CoAs issued in May**
MAJORS:
 Pollock, Middle, Craven Sts. RsOW – fiber optic underground handholds
 407 Avenue D – accessory building
 509 Queen St. – infill house
MINORS:
 213 Pollock St. – tree replacement
 231 Change St. – roofing
 309 Johnson St. – hvac units
 320 Middle St. ROW – tree replacement
 512 Middle St. – landscaping, driveway gate
- C. Resiliency Plan:** report on status of Plan and indicate some of the historic preservation action items

V. Enforcements - Old and **New** since last DR meeting

- A. Ongoing, Formal:**
 215 Pollock St. – modern metal roofing – City Attorney pausing for owner to sue contractor
 221 E. Front St. – long-time DBN case
- B. Preliminary, Informal:**
 214 Pollock ROW – replacement tree
 311 Hancock St. – repointing w/o CoA - inspection and photos, discussion with contractor in 2020
 319-323 Middle St. – painting previously unpainted brick – discussed with HPC; no new action since late 2020
 711 Pollock St. – paint removal – no new action since early 2020; met with owner 2021
 819 N. Craven St. - new fencing w/o CoA - waiting for email that Morgan approved fencing as R-i-K.
- C. Remaining to begin contact/enforcement:**
 306 Metcalf St. – new gate w/o CoA
 408 Avenue A – reroofing w/o CoA or consent as RiK; repaving driveway apron
 411 Johnson St. – incorrect standing seam metal roof (w/ or w/o a CoA?)
 508 C St. – porch revision w/o CoA
 509 Craven – follow up on 2018 violation, porch columns
 510 C St. – shed w/o CoA
 511 Middle St. – fence w/o CoA
 525 Queen St. – repair to soffit unfinished; contractor contacted by HPA

601 Broad St. – reroofing w/o CoA or consent as RiK
605 Hancock St. – mech unit w/o CoA for screening
624 E. Front St. – installation of fencing not according to CoA or Guidelines
702 E. Front St. – landscaping required as condition of CoA not yet installed
707 Craven St. – post removed w/o CoA
715 Craven St. – new shed w/o CoA
809 N. Craven St. – replacement of siding and window trim w/o consent or CoA; owner to contact HPA
812 Queen St. – building demolition w/o CoA
813 N. Cool Ave. – mech unit needs screening, porch expansion w/o CoA
911 Broad St. – porch revision w/o CoA
1117 N. Craven St. – installation of driveway and tree removal w/o COA; met with owner

VI. Staff and Board:

A. Training: Report on training by the National Association of Preservation Commissions:
Making Your Local Government Preservation Program More Equitable

VII. Requests by Commission Members for Future Work Session Items

VIII. Adjourn