



Development Services Department
303 First St. P.O. Box 1129
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TO: New Bern Historic Preservation Commission
FROM: Matt Schelly, AICP, City Planner
DATE: July 5, 2022
RE: Design Review Meeting, 5:30 PM, Wednesday, July 6, 2022, in the Development Services Conference Room, 303 First St.

DESIGN REVIEW AGENDA – 5:30 PM

- I. Application Design Review** - Consider certificate of appropriateness applications for proposed major exterior alterations:
 - A. 707 E. Front St.** – Pergola in Tertiary AVC
 - B. Various locations** – Cycle Share stations in Primary AVCs.
 - C. 206 Change St.** – Two pergolas, patio pavement extension, hot tub, front paving replaced with raised planter, in all AVCs.
 - D. 405 Johnson St.** – to replace wooden front steps with brick steps in the Primary AVC.
 - E. Federal Alley** – to install wall-mounted arbors in the Public Right of Way.
 - F. 221 S. Front St. (Harvey Mansion)** – amendment to revise the location of the existing transformer in the Secondary AVC.
- II. Informal Design Review** – Discussions with potential applicants prior to submitting a formal application. Potential applicants may show up with nothing more than a verbal description, however photos and other information are more helpful.
 - A. None**
- III. Informal Board Discussion Items** -
 - A. 301-305 Middle St., Elks Building** – request for designation as a Local Landmark
 - B. Prevention of Demolition by Neglect Work Group** – report
 - C. Guidelines Updates Work Group** – report
 - D. Historic Property Owners Support (HiP Owners Support) Work Group** – report
 - E. Preservation Awards Work Group** – report
- IV. Project Follow-Ups, Updates, and Questions**

A. CoAs denied – None

B. CoAs issued in June

MAJORS:

509 Queen St. – new infill house

318 Liberty St. – one-room addition

516 Craven St. – fencing and gate

101 King St. – demolition of existing non-contributing house

101 King St. – new infill house

622 E. Front St. – new dormer and deck on garage

226 New St. – new shed

MINORS:

514 E. Front St. - tree replacement

520 New St. - tree replacement

302 Avenue A – window revisions

244 Middle St. – handhole

216 Middle St. – walk-in freezer

C. Resiliency Plan: implementation update

V. Enforcements - Old and **New** since last DR meeting

A. Ongoing, Formal:

215 Pollock St. – modern metal roofing – City Attorney pausing for owner to sue contractor

221 E. Front St. – long-time DBN case – “221 Team” mtg. with owner 6/11, site visit 6/15

B. Preliminary, Informal:

214 Pollock ROW – replacement tree – reminded Horton

311 Hancock St. – repointing w/o CoA - inspection and photos, discussion with contractor in 2020

319-323 Middle St. – painting previously unpainted brick – discussed with HPC; no new action since late 2020

711 Pollock St. – paint removal – no new action since early 2020; met with owner

819 N. Craven St. - new fencing w/o CoA - waiting for email that Morgan approved fencing as R-i-K.

C. Remaining to begin contact/enforcement:

306 Metcalf St. – new gate w/o CoA (removed)

408 Avenue A – reroofing w/o CoA or consent as RiK; repaving driveway apron

411 Johnson St. – incorrect standing seam metal roof (w/ or w/o a CoA?)

508 C St. – porch revision w/o CoA

509 Craven – follow up on 2018 violation, porch columns

510 C St. – shed w/o CoA

511 Middle St. – fence w/o CoA

525 Queen St. – repair to soffit unfinished; contractor contacted by HPA

601 Broad St. – reroofing w/o CoA or consent as RiK

605 Hancock St. – mech unit w/o CoA for screening

624 E. Front St. – installation of fencing not according to CoA or Guidelines

702 E. Front St. – landscaping required as condition of CoA not yet installed

707 Craven St. – post removed w/o CoA

715 Craven St. – new shed w/o CoA

809 N. Craven St. – replacement of siding and window trim w/o consent or CoA; owner to contact HPA

812 Queen St. – building demolition w/o CoA

~~813 N. Cool Ave. – mech unit needs screening, porch expansion w/o CoA (resolved)~~

911 Broad St. – porch revision w/o CoA

1117 N. Craven St. – installation of driveway and tree removal w/o COA; met with owner

VI. Staff and Board:

A. **Training:** None

VII. Requests by Commission Members for Future Work Session Items

VIII. Adjourn