



Development Services Department
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TO: New Bern Historic Preservation Commission
FROM: Matt Schelly, AICP, City Planner
DATE: August 3, 2022
RE: Design Review Meeting, 5:30 PM, Wednesday, August 3, 2022, in the
Development Services Conference Room, 303 First St.

DESIGN REVIEW AGENDA – 5:30 PM

- I. Application Design Review** - Consider certificate of appropriateness applications for proposed major exterior alterations:
 - A. 405 Avenue A** (Riverside Methodist Church) – remove brick exhaust stack.
 - B. 810 E. Front St.** – amendment to approved CoA to change shingle siding to horizontal lap siding
 - C. 222 Middle St.** – new and repaired windows
 - D. 317 E. Front St.** – new rollup storm screen doors
 - E. 227 E. Front St.** – amendment to approved CoA to change foundation louvers and ...
 - F. 221 S. Front St.** (Harvey Mansion) – design revisions amendment to approved CoA: exhaust hood, flood vents, transformer relocation, planters, barrel vault, east door placement, mechanical room addition, add gate instead of door, garden wall adjustment.
- II. Informal Design Review** – Discussions with potential applicants prior to submitting a formal application. Potential applicants may show up with nothing more than a verbal description, however photos and other information are more helpful.
 - A. Trent Court**
- III. Informal Board Discussion Items** -
 - A. Prevention of Demolition by Neglect Work Group** – report
 - B. Guidelines Updates Work Group** – report
 - C. Historic Property Owners Support (HiP Owners Support) Work Group** – report
 - D. Preservation Awards Work Group** – report
- IV. Project Follow-Ups, Updates, and Questions**

A. CoAs denied – None

B. CoAs issued in July

MAJORS:

206 Change St. – planter, pergola, trellis
300 E. Front St. – Cycle Share bike stations
405 Johnson St. – front steps
504 S. Front St. – Cycle Share bike stations
902-904 Pollock St. – Cycle Share bike stations
Federal Alley - arbors

MINORS:

205 Broad St. – porch railing, handrail
602 Middle St. – tree replacement
706 E. Front St. – window replacements

C. Resiliency Plan: report on latest meeting; list of specific Heritage action items

V. Enforcements - Old and **New** since last DR meeting

A. Ongoing, Formal:

215 Pollock St. – modern metal roofing – City Attorney pausing for owner to sue contractor
221 E. Front St. – long-time DBN case – **“221 Team” mtg. with owner 7/28**

B. Preliminary, Informal:

214 Pollock ROW – replacement tree
311 Hancock St. – repointing w/o CoA - inspection and photos, discussion with contractor in 2020
319-323 Middle St. – painting previously unpainted brick – discussed with HPC; no new action since late 2020
711 Pollock St. – paint removal – **siding to be removed for insulation, then same siding returned in place**
819 N. Craven St. - new fencing w/o CoA - waiting for email that Morgan approved fencing as RiK.

C. Remaining to begin contact/enforcement:

408 Avenue A – reroofing w/o CoA or consent as RiK; repaving driveway apron
411 Johnson St. – incorrect standing seam metal roof (w/ or w/o a CoA?)
508 C St. – porch revision w/o CoA
509 Craven – follow up on 2018 violation, porch columns
510 C St. – shed w/o CoA
511 Middle St. – fence w/o CoA
525 Queen St. – repair to soffit unfinished; contractor contacted by HPA
601 Broad St. – reroofing w/o CoA or consent as RiK
605 Hancock St. – mech unit w/o CoA for screening
624 E. Front St. – installation of fencing not according to CoA or Guidelines
702 E. Front St. – landscaping required as condition of CoA not yet installed
707 Craven St. – post removed w/o CoA
715 Craven St. – new shed w/o CoA
809 N. Craven St. – replacement of siding and window trim w/o consent or CoA; owner to contact HPA
812 Queen St. – building demolition w/o CoA

911 Broad St. – porch revision w/o CoA

1117 N. Craven St. – installation of driveway and tree removal w/o COA; met with owner

VI. Staff and Board:

A. Training:

1. TBD

VII. Requests by Commission Members for Future Work Session Items

VIII. Adjourn