



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission
FROM: Matt Schelly, AICP, City Planner
DATE: August 10, 2022
RE: Regular Meeting, **5:30 PM, Wednesday, August 17, 2022, in the Courtroom, Second Floor, City Hall, 303 Pollock St.**

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL
639-7501 NO LATER THAN 3 P.M. T DATE OF THE MEETING

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Adjustments to the Agenda
4. Hearings on Certificates of Appropriateness:
 - A. Hearings: Introduction, Swearing-In, Summary of Process
 - Introduction of Hearings and Rules of Procedure
 - Swearing-In of Speakers
 - Summary of the Hearing Process
 - Applications:
 - B. **317 E. Front St.** – to include new rollup storm screen doors in the Primary AVC.
 - C. **221 S. Front St.** (Harvey Mansion) – design revisions amendment to approved CoA: exhaust hood, flood vents, transformer relocation, planters, barrel vault, east door placement, mechanical room addition, add gate instead of door, garden wall adjustment.
**Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First St.).*
5. Old Business (non-hearing items tabled or continued from a previous meeting): none
6. General Public Comments
7. New Business:
 - A. Officer Elections
8. HPC Administrator’s Report:

A. Report on CoAs Issued 07/13/2022 – 08/08/2022

MAJORS:

206 Change St. – planter, pergola, trellis
300 E. Front St. – Cycle Share bike stations
405 Johnson St. – front steps
504 S. Front St. – Cycle Share bike stations
902-904 Pollock St. – Cycle Share bike stations
Federal Alley - arbors

MINORS:

602 Middle St. – tree replacement

B. Report on CoA Extensions Issued since the Prior Regular Meeting: none

C. Other Items and Updates by the Administrator

- i. Commission member training - next Design Review Meeting, Sept. 7.
- ii. Site visit inside Elks Building, August 29, 2:30 – is this a good day and time?

9. Commissioners' Comments

10. Adjourn