



Development Services Department  
303 First St. P.O. Box 1129  
New Bern, NC 28563  
(252) 639-7581

**TO:** New Bern Historic Preservation Commission  
**FROM:** Matt Schelly, AICP, City Planner  
**DATE:** September 14, 2022  
**RE:** Regular Meeting, **5:30 PM, Wednesday, September 21, 2022, in the Courtroom, Second Floor, City Hall, 303 Pollock St.**

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL  
639-7501 NO LATER THAN 3 P.M. T DATE OF THE MEETING

**REGULAR MEETING AGENDA – 5:30 PM**

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Adjustments to the Agenda
4. Hearings on Certificates of Appropriateness:
  - A. Hearings: Introduction, Swearing-In, Summary of Process
    - Introduction of Hearings and Rules of Procedure
    - Swearing-In of Speakers
    - Summary of the Hearing Process
  - Applications:
    - B. **715 E. Front St.** – to include a new infill house and to consider issuing the CoA for demolition.
    - C. **507 George St.** – to include removing the existing side porch, adding a new second floor rear addition and balcony, a new rear deck, front column wraps, front handrails, front door replacement, wood replacement windows, and new fencing & gate, in all AVCs.
    - D. **404 Avenue B** – to include fencing in all AVCs.
- \*Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First St.).*
5. Old Business (non-hearing items tabled or continued from a previous meeting): none
6. General Public Comments
7. New Business: none
8. HPC Administrator's Report:

A. Report on CoAs Issued 08/09/2022 – 09/13/2022

MAJORS:

None; 2 pending

MINORS:

510 George St. – exterior water heater, gas meter

221 Craven St. – gas lanterns

104 King St. – new pier

B. Report on CoA Extensions Issued since the Prior Regular Meeting: none

C. Other Items and Updates by the Administrator

9. Commissioners' Comments

10. Adjourn