



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission
FROM: Matt Schelly, AICP, City Planner
DATE: February 3, 2023
RE: Regular Meeting, **5:30 PM, Wednesday, February 15, 2023, in the Courtroom, Second Floor, City Hall, 303 Pollock St.**

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL
639-7501 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Adjustments to the Agenda
4. Hearings on Certificates of Appropriateness:
 - A. Hearings: Introduction, Swearing-In, Summary of Process
 - Introduction of Hearings and Rules of Procedure
 - Swearing-In of Speakers
 - Summary of the Hearing Process
 - Applications:
 - B. **305 North Ave.** – to include demolition of a contributing structure and construction of a 2-story infill house.
 - C. **100 Middle St. (Doubletree Hotel)** – to include reconstruction of the deck in the Tertiary AVC.
 - D. **301 Hancock St.** – to include modifications to the two-level porch in the Secondary AVC.
**Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First St.).*
5. Old Business (non-hearing items tabled or continued from a previous meeting): none
6. General Public Comments
7. New Business: none
8. HPC Administrator's Report:
 - A. Report on CoAs Issued 01/12/2023 – 02/03/2023

MAJORS:

302 Broad St. (Courthouse) – addition and modifications

305 Bern St. – shed

720 E. Front St. – infill house and rear garage

1206 N. Pasteur St. – driveway

1512, 1516 National Ave. and 407 North Ave. - fencing

MINORS:

211 Johnson St. – tree replacement

222 Middle St. – rear windows, repointing

300 Pollock St. – repointing

312 Avenue A – trees replacement

709-711 Pollock – tree replacement

15 pending

B. Report on CoA Extensions Issued since the Prior Regular Meeting: none

C. Other Items and Updates by the Administrator

9. Commissioners' Comments

10. Adjourn