



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission
FROM: Matt Schelly, AICP, City Planner
DATE: February 24, 2023
RE: Design Review Meeting, 5:30 PM, Wednesday, March 1, 2023, in the Development Services Conference Room, 303 First St.

DESIGN REVIEW AGENDA – 5:30 PM

- I. Application Design Review** - Consider certificate of appropriateness applications for proposed major exterior alterations:
- A. 305 North Ave.** – construction of an infill house.
 - B. 820 Broad St.** – new walls and fencing.
 - C. 609 New St.** – modification of garage.
 - D. 314 Fleet St. (St. Mary’s Church)** – new canopy over a doorway in the Primary AVC.
 - E. 100 Middle Street** – rental bicycle station.
 - F. 710 New St.** – demolition of a contributing structure.
 - G. 214 Johnson St.** – new driveway, new access lift, tree removals, porch railing removal, and fencing modifications with new gate.
- II. Informal Design Review** – Discussions with potential applicants prior to submitting a formal application. Potential applicants may show up with nothing more than a verbal description, however photos and other information are more helpful.
- A. Two potential walk-ins**
- III. Informal Board Discussion Items**
- A. 1206 Pasteur St. update** – front door
 - B. Prevention of Demolition by Neglect Work Group** – report
 - C. Guidelines Updates Work Group** – report
 - D. Historic Property Owners Support (HiP Owners Support) Work Group** – report
 - E. Preservation Awards Work Group** – report
 - F. Work Group Assignments**

IV. Project Follow-Ups, Updates, and Questions

A. CoAs denied – None

B. CoAs issued January 28 through February 23

MAJORS:

302 Broad St. (Courthouse) – addition and modifications

305 Bern St. - shed

720 E. Front St. – infill house

1206 N. Pasteur St. – driveway

1512, 1516 National Ave. and 407 North Ave. - fencing

MINORS:

212 Johnson St. – landscape lighting

225-231 Craven St. (City parking lot at Morgan’s) – tree replacement

235 Craven St. – window murals

312 Avenue A – tree replacement

316 S. Front St. – front door, lighting, stucco joints

421 Craven St. ROW – tree replacement

501 E. Front St. ROW – tree replacement

1116 National Ave. - shed

1203 National Ave. – deck removal, new brick steps

1303 National Ave. ROW – two trees replacement

About a dozen pending, many waiting for info from applicants

C. Resiliency Plan: recent activities, upcoming items

V. Enforcements - Old and **New** since last DR meeting

A. Ongoing, Formal:

215 Pollock St. – modern metal roofing – City Attorney pausing for owner to sue contractor

221 E. Front St. – long-time DBN case – informed HPC about proposed brick repair work,
new work on windows

B. Preliminary, Informal:

214 Pollock ROW – replacement tree; **sent reminder to P&R**

311 Hancock St. – repointing w/o CoA - inspection and photos, discussion with contractor
in 2020

319-323 Middle St. – painting previously unpainted brick – discussed with HPC; no new
action since late 2020

711 Pollock St. – paint removal – siding to be removed for insulation, then same siding
returned in place

818-820 Broad St. – 5 trees removed w/o CoA

819 N. Craven St. - new fencing w/o CoA - waiting for email that Morgan approved
fencing as RiK.

C. Remaining to begin contact/enforcement:

408 Avenue A – reroofing w/o CoA or consent as RiK; repaving driveway apron

411 Johnson St. – incorrect standing seam metal roof (w/ or w/o a CoA?)

508 C St. – porch revision w/o CoA

509 Craven – follow up on 2018 violation, porch columns

510 C St. – shed w/o CoA

511 Middle St. – fence w/o CoA
525 Queen St. – repair to soffit unfinished; contractor contacted by HPA
601 Broad St. – reroofing w/o CoA or consent as RiK
605 Hancock St. – mech unit w/o CoA for screening
624 E. Front St. – installation of fencing not according to CoA or Guidelines
702 E. Front St. – landscaping required as condition of CoA not yet installed
707 Craven St. – post removed w/o CoA
715 Craven St. – new shed w/o CoA
809 N. Craven St. – replacement of siding and window trim w/o consent or CoA; owner to contact HPA
812 Queen St. – building demolition w/o CoA
911 Broad St. – porch revision w/o CoA
1117 N. Craven St. – installation of driveway and tree removal w/o COA; met with owner

VI. Staff and Board:

- A. Training - Today: part 1, Replacement Windows for Historic Buildings
 April 5: part 2, Replacement Windows for Historic Buildings**

VII. Requests by Commission Members for Future Work Session Items

VIII. Adjourn