

New Bern Historic Preservation Award

The Historic Preservation Awards Committee invites nominations from the Historic Districts, New Bern and Riverside. The purpose of the award program is to recognize projects of excellence in historic preservation, restoration, rehabilitation or interpretation of the City's, State's, and National recommendation/guidelines.

Nominations can be made in any of the following categories:

- Residential
- Commercial
- Institutional

An award will be given one time a year at the end of the calendar year.

A Commendation will be given and can be displayed on the exterior of the property.

The end of the year award will be given as the Paul M. Cox Preservation Award Trophy given by his daughter, Dr. Ruth P. Cox.

This trophy would have the winner's name with date on the trophy and would be displayed in City Hall/Development Services Department for the year.

This End of the Year award is for an Outstanding Project that shows exemplary/superlative stewardship in historical, architectural, and/or cultural heritage.

The publication of the award could be made known by the following, such as: the City website, the Board of Aldermen, the New Bern Historical Society, Historic Downtown Residents Association, the New Bern Preservation Foundation, the city newspaper, and TV/radio stations.

Evaluation Criteria: Only the exterior of a building or property will be considered for the award. The building interior is not subject to review. Nominations will be evaluated on the basis of one or more of the following:

- The preservation of historic buildings through sensitive renovations, repairs, and/or compatible building additions.
- The positive impact on the community or other historic resources.
- Overall quality of the renovation/repair.
- The project's ability to serve as an example for other historic preservation projects.

Requirements: Each nomination packet must include the following:

- The completed Nomination and Application forms on the following pages.
- Ten to fifteen photographs, in digital format [JPEG-300dpi or greater and at least 1MB file size of presentation quality], with before and after photos included.
The photos are used during the presentation of the award.
- Nominations may include copies of any related publication, photographs, news clippings or other supplementary information.
- Nomination packets must be received by October 15 of each year.
- Nomination packets may be submitted online, mailed or hand delivered to:
City of New Bern, Developmental Services Department
ATT: New Bern Historic Preservation Award
303 First St
New Bern, NC 28560
Office: 252-639-7583
schellym@newbernnnc.gov

NOMINATION FORM

Nominated Property Address - _____

Is this a residential, commercial, or institutional project?

Did the project receive any grants or tax credits? ___ YES ___ NO

In 500 words or less, below state why this property should receive the award.

What is the history and style of the building/project?

What were the unusual challenges or innovative approaches that were used during the project?

What about this project supports the nomination as being exceptional?

APPLICATION INFORMATION FORM

Property Owner - _____

Property Owner Address - _____

Property Owner Phone/Cell - _____

Property Owner Email Address - _____

Has the property owner been contacted about the award entry? ___Yes ___No

If the Application is not submitted by the property owner, please fill out the following:

Nomination Completed by - _____

Nominator Address - _____

Nominator Phone/Cell Number - _____

Nominator Email Address - _____

The nominator of the award is responsible for obtaining photographer permission for publication of photos in connection with the awards announcement.

All photos should be labeled, numbered, and include a credit line for publication.

Please DO NOT label photos directly on the photo. Provide captions beneath the photo, in the file name or on a separate sheet.

Photos must be submitted individually. DO NOT submit photos pasted onto a Word document, PowerPoint, PDF or other document.