

**Minutes of the  
City of New Bern Planning & Zoning Board  
June 17, 2022 – 10:00 A.M.  
Development Services Conference Room – 303 First Street.  
SPECIAL MEETING**

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2 The special meeting of the New Bern Planning and Zoning Board was held in the Development  
3 Services Conference Room, 303 First Street, on June 17, 2022 at 10:00 a.m.  
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5 **Members Present:** Raymond Layton  
6 Marcus Simmons  
7 Ann Shout (Chair)  
8 Margie Dunn  
9 Pat Dougherty  
10 Sonny Aluzzo  
11

12 **Members Excused (E)/ Absent (A):** Travis Oakley (Vice Chair)  
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17 **Staff & Counsel Present:** Seth Laughlin, Land & Community Development  
18 Administrator.  
19 Matt Schelly, Acting Development Services Director  
20 Jaimee Bullock-Mosely, Assistant City Attorney.  
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24 **1. Roll Call**

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26 Staff Member Seth Laughlin delivered the roll call of all members and quorum declared with 6  
27 members present.  
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29 **2. Old Business**

30  
31 **Review and consider recommending the Board of Aldermen of the City of New Bern**  
32 **adopt the 2022 Land Use Plan update**  
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34 Scott Lagueux, Moffatt & Nichol (consultants hired by the City of New Bern), began his  
35 presentation by explaining the parameters of the Land Use Plan update document and the adoption  
36 schedule. Any corrections made during the special meeting would be incorporated into the final  
37 draft to be delivered the following Monday. The final draft would be recommended for adoption  
38 by the Board of Alderman.  
39

40 Mr. Lagueux and staff went on to present the draft document chapter by chapter.  
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42 Mr. Lagueux responded to board member and staff questions and comments throughout the  
43 process.

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45 **Board member Layton made a motion to recommend approval of the final draft Land Use**  
46 **Plan Update to the Board of Alderman. Board member Dunn seconded the motion. A roll**  
47 **call vote was taken, and the motion passed unanimously (6-0).**

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49 **Board member Layton made a motion to adjourn. Board member Dunn seconded the**  
50 **motion. The motion passed unanimously (6-0).**

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52 **Meeting time 3:19 (approximately 1:20 pm).**

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55 Date Approved: 1/10/2023

  
\_\_\_\_\_  
Travis Oakley, Chair

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59 Attest:   
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Seth Laughlin, Land & Community Development Administrator.