### **AGENDA**

### CITY OF NEW BERN PLANNING AND ZONING BOARD

NEW BERN
CITY OF NEW BERN

275 Hillmont Road (8-219-026)

Tuesday, November 7, 2023 – 5:30 P.M. Development Services Conference Room 303 First Street, New Bern, NC 28560

- 1. CALL TO ORDER
- 2. CHAIRMAN'S REMARKS
- 3. ROLL CALL
- 4. APPROVAL OF MINUTES:
  - September 5, 2023, Meeting Minutes
- 5. ACTION ITEMS

### A. 3277 OLD AIRPORT ROAD ANNEXATION

Parcel Identification Number(s): 7-105-1000Acreage: 0.89Location: 3277 Old Airport RoadCurrent Zoning: N/A

Property Owners: Michael & Rose Miller Proposed Zoning: R-8

**Applicant:** City of New Bern

### B. "WEST NEW BERN, PARCEL C: GENERAL PLAN"

Parcel Identification Numbers: 8-209-13001 Number of New Parcels: 1

Location: 3200 Mayhew Drive Zoning: C-3

**Property Owners:** Weyerhaeuser Real Estate

Applicant: Weyerhaeuser NR Company (C/O McKim & Creed)

### C. "WEST NEW BERN, PARCEL C: FINAL PLAN"

Parcel Identification Number(s): 8-209-13001 Number of New Parcels: 1

**Location:** 3200 Mayhew Drive **Zoning:** C-3

**Property Owners:** Weyerhaeuser Real Estate

**Applicant:** Weyerhaeuser NR Company (c/o McKim & Creed)

### D. MAPA-002781-2023 HILLMONT REZONINGS

261 Hillmont Road (8-219-024)

Parcel Identification Number(s):	
125 Hillmont Road (8-219-037)	135 Hillmont Road (8-219-036)
140 Hillmont Road (8-219-035)	155 Hillmont Road (8-219-010)
160 Hillmont Road (8-219-034)	175 Hillmont Road (8-219-012)
180 Hillmont Road (8-219-032)	185 Hillmont Road (8-219-013)
190 Hillmont Road (8-219-031)	221 Hillmont Road (8-219-019)
224 Hillmont Road (8-219-030)	225 Hillmont Road (8-219-020)
231 Hillmont Road (8-219-022)	236 Hillmont Road (8-219-029)
244 Hillmont Road (8-219-028)	245 Hillmont Road (8-219-2000)
246 Hillmont Road (8-219-2001)	248 Hillmont Road (8-219-2002)

Location: Hillmont NeighborhoodAcreage: 8.75 Total AcresProperty Owner(s): See attachmentCurrent Zoning: R-20Applicant: Hilliard ThompsonProposed Zoning: C-3

### 6. COMMENTS

- Board Member Comments
- Staff Comments
- 7. ADJOURNMENT

### Minutes of the

1

41

42

motion passed by a unanimous vote.

### City of New Bern Planning & Zoning Board September 5, 2023 – 5:30 P.M.

### **Development Services Conference Room – 303 First Street**

2 The regular meeting of the New Bern Planning and Zoning Board was held in the Development 3 Services Conference Room, 303 First Stret, on September 5, 2023, at 5:30 pm. 4 5 **Members Present:** Brad Jefferson, Chair 6 **Rusty Ingram** 7 Kellie Kiser 8 Sonny Aluzzo 9 **Kyle Dearing** 10 Marshall Ballard 11 12 13 **Members Excused (E)/ Absent (A):** Raymond Layton (E) & Margie Dunn (E) 14 15 **Staff & Counsel Present:** Jessica Rhue, Development Services Director 16 Matthew Schelly, City Planner 17 Jaimee Bullock-Mosely, Assistant City Attorney Kendrick Stanton, Land & Community Development Administrator 18 19 Robert Gough, Assistant Director, Development Services 20 Mr. Brad Jefferson, Chairman called the meeting to order at 5:30 p.m. 21 22 23 1. Roll Call 24 25 Staff member Matt Schelly delivered the roll call, a quorum was present. 26 27 2. Approval of Minutes: August 3, 2023. 28 29 Mr. Dearing made a motion to accept all minutes, seconded by Ms. Kiser. The motion passed by a unanimous vote. 30 31 32 3.A: West New Bern, Parcel A: General Plan 33 34 Staff member Schelly presented the item. Residential District. 35 36 Cliff Parsons of Ward and Smith spoke on behalf of the applicant. Mr. Parsons explained that recently the applicant had received an approval from the Board of Aldermen at their August 22<sup>nd</sup> 37 38 meeting regarding this item. 39 40 Mr. Jefferson made a motion to approve the item; Mr. Dearing seconded the motion. The

43 44	3.B: West New Bern, Parcel A: Final Plan
45	Ms. Kiser made a motion to approve the item; Mr. Ingram seconded the motion. The motion
46	passed by a unanimous vote.
47	
48 49	3.C: Land Use Ordinance Text Amendment: 15-343 "Flexibility in administration required".
50 51 52	Director Jessica Rhue presented item "C" on the agenda and had an overview of the conversation about parking from previous meetings.
53 54 55 56	Mr. Ingram advised that he did not feel comfortable proceeding without more data to support the change. Mr. Ingram made it clear that he was not opposed to the change but asked that staff work on establishing more data for a six-month period.
57 58 59	Mrs. Rhue stated she was not opposed to having staff invest time into acquiring more data pertaining to the item if the Board decided to vote in disapproval.
60 61 62	Mr. Jefferson stated he believed this did not solve the problem but understood the point of view that Mr. Ingram had regarding the item. Mr. Jefferson stated that ordinances are documents that change continuously without always knowing the ramifications of said change.
63 64 65 66	Mr. Ingram made a motion to continue the item for a six-month period so staff can collect more data prior to voting for the item; No Board members seconded the motion.
67 68	Mr. Aluzzo made a motion to approve the item; Mr. Dearing seconded the motion. The motion passed four to one with Mr. Ingram dissenting.
69 70 71	4. Staff Updates
72 73	Ms. Rhue gave an update on staffing changes.
74 75	Mr. Robert Gough provided a brief summary of his experience.
76 77	Mr. Kendrick Stanton provided a brief summary of his experience.
78 79	The Board welcomed both Mr. Stanton and Mr. Gough.
80	5. Board Member Comments

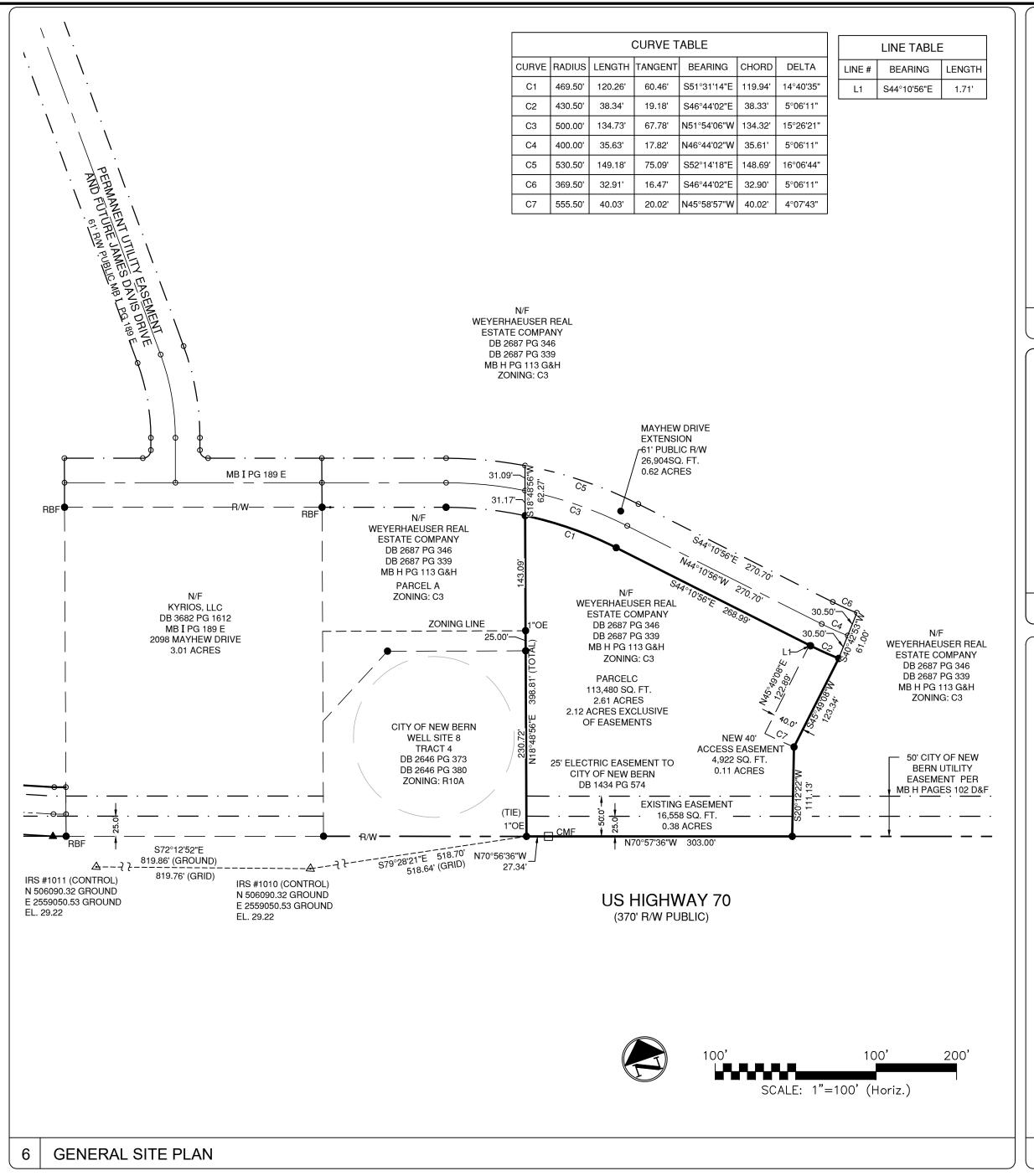
Mr. Jefferson asked if the Board members would be interested in coming together to deliberate further regarding more complex issues.

Attorney Jaimee Mosley stated if this is to be done, it must be within a group setting. Groups of two, three, or four are acceptable but not to engage each other in deliberation one-on-one.

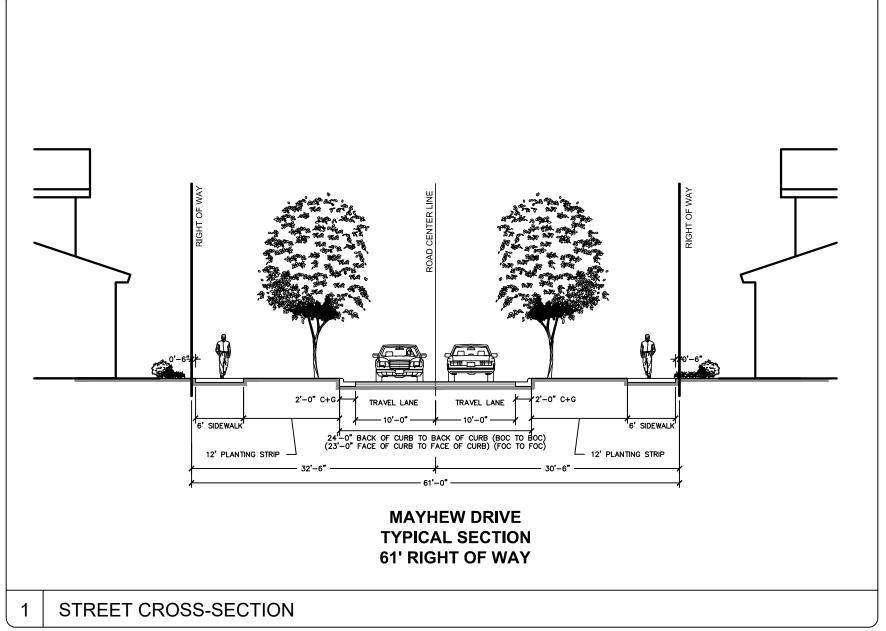
Mr. Jefferson stated he understood and to disregard his previous comment.

89	6. Adjourn	
90		
91	Mr. Jefferson made a motion to adjourn the n	neeting; Second by Mr. Aluzzo. Motion passed
92	unanimously. The meeting was adjourned at 6:19 p.m.	
93		
94	Meeting time: 49 minutes.	
95		
96	Date Approved:	
97		<b>Brad Jefferson, Chair</b>
98		
99	Attest:	
100	Kendrick Stanton, Land & Community	y Development Administrator.

# DRAFT



= IRON ROD SET CONTROL POINT = IRON ROD SET (#5 REBAR) ● IPF = IRON ROD FOUND = NCDOT RIGHT OF WAY DISK ☐ CMF = CONCRETE MONUMENT FOUND = CALCULATED POINT = OPEN END PIPE = IRON ROD SET = 5/8" REBAR FOUND R/W = RIGHT OF WAY= DEED BOOK = PAGE = NOW OR FORMERLY N/F = BOUNDARY LINE — · — · — = EXISTING EASEMENT LINE SITE = LAND HOOK TO NEW BERN WEST New Bern -Development 5 LEGEND VICINITY MAP NOT TO SCALE WETLANDS NOT PRESENT ON SUBJECT PARCEL. PROJECT NAME WEST NEW BERN PARCEL A PROPERTY ADDRESS 3000 MAYHEW DRIVE PROPERTY DEVELOPER WEYERHAEUSER ZONING C-3 LINEAR FEET OF STREETS ±xxxx LF ±2.61 AC LOT SIZE NUMBER OF LOTS SETBACKS: 25' **FRONT** SIDE 10' **REAR** 4 NOTES SITE DATA







243 North Front Street
Wilmington, North Carolina 28401
Phone: (910)343-1048, Fax: (910)251-8282
License: F-1222

www.mckimcreed.com

WEST NEW BERN: PARCEL C

GENERAL PLAN - DRAFT FOR REVIEW

Ì	DATE:	09.25.2023	
	MCE PROJ. #	00910-0203	
	DRAWN	MR/TSM	
	DESIGNED	TSM	
	CHECKED	TSM	
	PROJ. MGR.	TSM	
	(		

SCALE

HORIZONTAL:
AS SHOWN
VERTICAL:
REVISION

PRELIMINARY - NOT FOR CONSTRUCTION OR RECORDATION

#### CERTIFICATE OF APPROVAL BY THE CITY OF NEW BERN CERTIFICATE OF OWNERSHIP AND DEDICATION I, HEREBY CERTIFY THAT ALL STREETS SHOWN ON THIS PLAT ARE WITHIN THE CITY WE HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE PROPERTY DESCRIBED HEREON, WHICH IS LOCATED WITHIN THE SUBDIVISION REGULATION JURISDICTION OF NEW BERN'S PLANNING JURISDICTION, ALL STREETS AND OTHER IMPROVEMENTS OF THE CITY OF NEW BERN, THAT WE HEREBY FREELY ADOPT THIS PLAN OF SHOWN ON THIS PLAT HAVE BEEN INSTALLED OR COMPLETED OR THAT THEIR SUBDIVISION AND DEDICATE TO PUBLIC USE ALL AREAS SHOWN ON THIS PLAT INSTALLATION OR COMPLETION WITHIN TWELVE (12) MONTHS AFTER THE DATE BELOW AS STREETS, ALLEYS, WALKS, PARKS, OPEN SPACE, AND EASEMENTS, EXCEPT HAS BEEN ENSURED BY THE POSTING OF A PERFÓRMANCE BOND OR OTHER SUFFICIENT THOSE SPECIFICALLY INDICATED AS PRIVATE, AND THAT WE WILL MAINTAIN ALL SURETY, AND THAT THE SUBDIVISION SHOWN ON THIS PLAT IS IN ALL RESPECTS IN SUCH AREAS UNTIL THE OFFER OF DEDICATION IS ACCEPTED BY THE COMPLIANCE WITH THE NEW BERN CITY CODE, AND THEREFORE, THIS PLAT HAS BEEN APPROVED BY THE NEW BERN BOARD OF ALDERMEN, SUBJECT TO ITS BEING RECORDED APPROPRIATE AUTHORITY. ALL PROPERTY SHOWN ON THIS PLAT AS DEDICATED FOR A PUBLIC USE SHALL BE DEEMED TO BE DEDICATED FOR ANY OTHER PUBLIC IN THE REGISTER OF DEEDS OFFICE OF CRAVEN COUNTY WITHIN ONE (1) YEAR OF USE AUTHORIZED BY LAW WHEN SUCH OTHER USE IS APPROVED BY THE BOARD THE DATE BELOW. OF ALDERMEN IN THE PUBLIC INTEREST. MAYOR DATE WEYERHAEUSER NR COMPANY DATE **CURVE TABLE** CITY CLERK DATE LINE TABLE CURVE RADIUS LENGTH TANGENT BEARING CHORD DELTA BEARING LENGTH | S51°31'14"E | 119.94' | 469.50' 120.26' 14°40'35" 60.46 S44°10'56"E 1.71' 430.50' 38.34' 19.18' | S46°44'02"E | 38.33' 5°06'11" STATE OF NORTH CAROLINA C3 500.00' 134.73' 67.78' | N51°54'06"W | 134.32' | 15°26'21" COUNTY OF CRAVEN 17.82' N46°44'02"W 35.61' C4 400.00' 35.63' 5°06'11" REVIEW OFFICER OF CRAVEN C5 530.50' 149.18' 75.09' S52°14'18"E | 148.69' | 16°06'44" COUNTY, CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THE MAP/PLAT TO WHICH THIS CERTIFICATION IS AFFIXED C6 369.50' 32.91' 16.47' S46°44'02"E 32.90' 5°06'11" MEETS THE STATUTORY REQUIREMENTS FOR RECORDING. 555.50' 40.03' 20.02' N45°58'57"W | 40.02' REVIEW OFFICER DATE MAYHEW DRIVE **EXTENSION** r61' PUBLIC R/W 26.904SQ, FT. WEYERHAEUSER REAL FILED FOR REGISTRATION AT \_\_\_\_\_ M O,CLOCK 0.62 ACRES MB I PG 189 E 31.09'-ESTATE COMPANY DB 2687 PG 346 THIS \_\_\_\_\_ OF \_\_\_\_ AD \_\_\_ DB 2687 PG 339 31.17' MB H PG 113 G&H IN PLAT CABINET \_\_\_\_SLIDE \_\_ ZONING: C3 WEYERHAEUSER REAL REGISTER OF DEEDS **ESTATE COMPANY** DB 2687 PG 346 DB 2687 PG 339 MB H PG 113 G&H WEYERHAEUSER REAL KYRIOS, LLC ZONING: C3 **ESTATE COMPANY** DB 3682 PG 1612 ZONING LINE DB 2687 PG 346 MB I PG 189 E DB 2687 PG 339 2098 MAYHEW DRIVE WEYERHAEUSER REAL MB H PG 113 G&H 3.01 ACRES **ESTATE COMPANY** ZONING: C3 DB 2687 PG 346 LEGEND DB 2687 PG 339 PARCELC MB H PG 113 G&F 113,480 SQ. FT. = IRON ROD SET CONTROL POINT ZONING: C3 2.61 ACRES = IRON ROD SET (#5 REBAR) 2.12 ACRES EXCLUSIVE ● IPF = IRON ROD FOUND OF EASEMENTS CITY OF NEW BERN = NCDOT RIGHT OF WAY DISK WELL SITE 8 NEW 40' □ CMF = CONCRETE MONUMENT FOUND ACCESS EASEMENT TRACT 4 = CALCULATED POINT 50' CITY OF NEW DB 2646 PG 373 4,922 SQ. FT. 25' ELECTRIC EASEMENT TO BERN UTILITY OE = OPEN END PIPE DB 2646 PG 380 0.11 ACRES CITY OF NEW BERN **EASEMENT PER** ZONING: R10A = IRON ROD SET DB 1434 PG 574 MB H PAGES 102 D&F = 5/8" REBAR FOUND **EXISTING EASEMENT** R/W = RIGHT OF WAY (TIE 16,558 SQ. FT. = DEED BOOK 1"OE 0.38 ACRES PG = PAGF N70°57'36"W 303.00 = NOW OR FORMERLY S79°28'21"E 518.70' N70°56'36"W S72°12'52"E = BOUNDARY LINE 819.86' (GROUND) 518.64' (GRID) = RIGHT OF WAY LINE 819.76' (GRID) — · — · — = EXISTING EASEMENT LINE IRS #1011 (CONTROL) IRS #1010 (CONTROL) — = CENTERLINE ROAD N 506090.32 GROUND N 506090.32 GROUND = LAND HOOK **US HIGHWAY 70** E 2559050.53 GROUND E 2559050.53 GROUND EL. 29.22 (370' R/W PUBLIC) EL. 29.22 **NOTARY CERTIFICATE** NC GRID NAD 83/2011 TIE LINE TABLE A NOTARY PUBLIC OF CRAVEN COUNTY, DO HEREBY CERTIFY ZONING GRID COORDINATES POINT DIRECTION GRID GROUND NORTHING EASTING CONSULTING ENGINEER/SURVEYOR ZONE: C-3NCGS MCKIM & CREED 506,516.72 APPEARED BEFORE ME THIS DAY AND ACKNOWLEDGED THE DUE 2,557,593.31 SETBACKS: VOLTAGE 243 N. FRONT STREET FRONT - 25' EXECUTION OF THE FOREGOING CERTIFICATE. S73°41'24"E 1518.14' 1518.32' WILMINGTON, NORTH CAROLINA 28401 SIDE - 10' OFFICE: (910) 343-1048 REAR - 10' #1011 506,090.37 2,559,050.36 WITNESS MY HAND AND SEAL THIS \_\_\_\_ DAY OF JULY, 2023, A.D. S72°12'52"E 819.76' 819.86 WEST NEW BERN OWNER: WEYERHAEUSER NR COMPANY #1010 505,839.97 2,559,830.94 S79°28'21"E 518.64' 518.70' SIGNED DATE TIE 505,745.13 2,560,841.12

# MCKIM&CREED 243 NORTH FRONT STREET PARCEL C

WILMINGTON, NORTH CAROLINA 28401 TELEPHONE: (910) 343-1048 FAX: (910) 251-8282

SCALE: 1" = 100"

CITY OF NEW BERN- TOWNSHIP NO. 8-CRAVEN COUNTY-NORTH CAROLINA NORTH CAROLINA FIRM LICENSE NUMBER: F-1222

SEPTEMBER 19, 2023 1" = 100'

# SUBDIVISION PLAT KYRIOS, LLC

OWNERS: WEYERHAEUSER NR COMPANY & CITY OF NEW BERN

PROFESSIONAL LAND SURVEYOR L-5332

SURVEYOR'S CERTIFICATION:

47-30 AS AMENDED.

MATTHEW T. ROBERTS

RECORDATION.

I, MATTHEW T. ROBERTS PLS L-5332, CERTIFY THAT THIS

ACTUAL SURVEY MADE UNDER MY SUPERVISION DEED AND

MAP BOOKS AS SHOWN HEREON; THAT THE BOUNDARIES

NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM

INFORMATION FOUND IN BOOK H, PAGE 113-G; THAT THE

RATIO OF PRECISION AS CALCULATED IS 1:10,000; THAT

THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S.

THIS SURVEY CREATES A SUBDIVISION OF LAND THAT REQUIRES A CERTIFICATION OF APPROVAL FROM THE CITY

WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER, AND

NOT FOR RECORDATION, CONVEYANCES, OR SALES

OF NEW BERN BEFORE THE PLAT IS PRESENTED FOR

PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN

JOB NUMBER: 00910-0195 1" = 100'SCALE: VB-009100195-PARCEL C.DWG CAD NUMBER: MTR PARTY CHIEF: CAD TECH: FIELD BOOK/PAGE: DRAWING NUMBER:

SHEET 1 OF 1

SITE

1. ALL DISTANCES ARE HORIZONTAL GROUND IN U.S. SURVEY

THIS MAP PREPARED WITHOUT THE BENEFIT OF A TITLE

SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES,

RESTRICTIVE COVENANTS, OWNERSHIP, TITLE EVIDENCE, OR ANY OTHER FACTS THAT AN ACCURATE AND CURRENT TITLE

SUBSURFACE AND ENVIRONMENTAL CONDITIONS WERE NOT

UNDERGROUND OR OVERHEAD CONTAINERS OR FACILITIES

"WETLANDS RECERTIFICATION SURVEY FOR A PORTION OF

THAT MAY AFFECT THE USE OR DEVELOPMENT OF THIS

STATEMENT IS MADE CONCERNING THE EXISTENCE OF

6. NO WETLANDS ON THIS SITE ACCORDING TO A MAP TITLED

SUBJECT TO ALL EASEMENTS, RIGHT OF WAYS, AND OR

CONTROL ESTABLISHED FROM NCGS MONUMENT "VOLTAGE"

USING A COMBINED SCALE FACTOR OF: 0.999879292

ENCUMBRANCES THAT MAY EFFECT THIS PROPERTY.

CRAVEN NO.30. DATED JUNE 13, 2020.

EXAMINED OR CONSIDERED AS A PART OF THIS SURVEY. NO

FEET UNLESS OTHERWISE SHOWN.

SEARCH MAY DISCLOSE.

2. BEARINGS BASED ON NC GRID NAD83/2011.

REFERENCES: PLAT BOOK H PAGE 113-G&H

SURVEYOR'S NOTES:

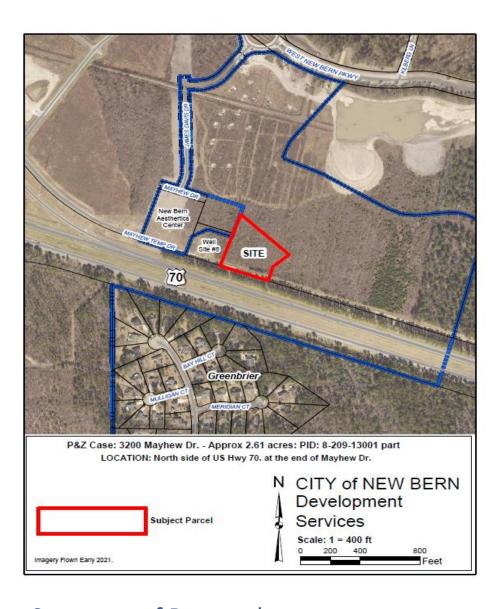
**VICINITY MAP - NOT TO SCALE** 

# STAFF REPORT

**DEVELOPMENT SERVICES** 

### SUBMAJ-002792, WEST NEW BERN PARCEL C





### Address/Location

Mayhew Drive, New Bern, NC

### **Map Numbers**

8-209-13001

#### **Parcel Size**

114.78 Total Acres (Actual parcel to be created is 2.61 Acres)

#### **Current Use**

Vacant

### **Proposed Use**

Single-family residence

### **Zoning**

Commercial 3 (C-3)

# **Summary of Proposal**

Weyerhaeuser NR Company (C/O McKim & Creed) has submitted an application for a General Subdivision Plan. The parcel to be created is 2.61 acres.

## **Basis for Application**

Pursuant to Appendix A, Article IV, Permits and Final Plat Approval., Part II. Major and Minor Subdivisions, the City of New Bern's Land Use Ordinance requires an approved plat to establish a subdivision. This is

proposed to be located within the Commercial 3 (C-3) Zoning District.

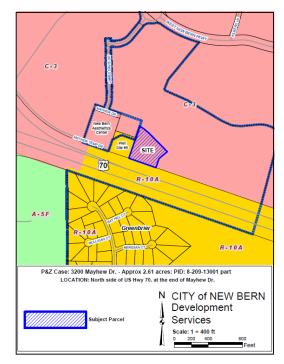
# Synopsis of Site and Surrounding Area

The parcel is 114.78 total acres (actual parcel to be created is 2.61 acres) and is located on Mayhew Drive, New Bern, NC.

Within a half mile of the site, there are residential constructed homes, and vacant lots.

### **Zoning District Summary**

The C-3 commercial district is established as a district for offices, personal services, and the retailing of durable and convenience goods. This district will generally be located on the city's major radial roads. Because these districts will be located on high-volume traffic arteries and will be subject to

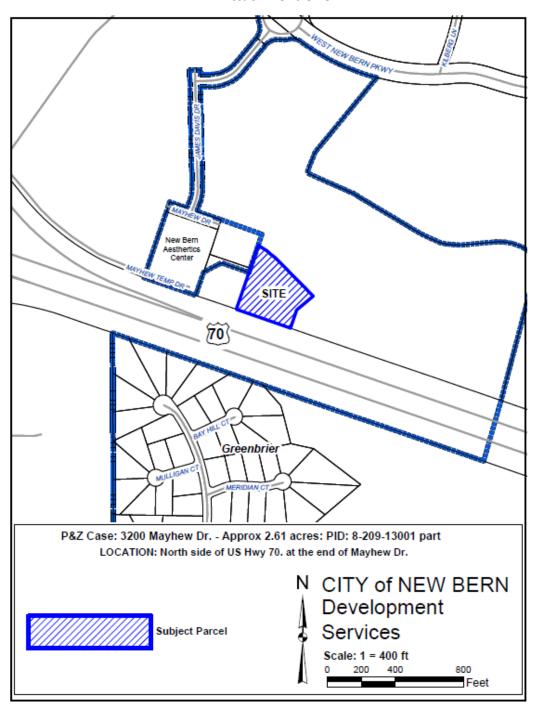


the view not only of local residents but tourists and other non-local motorists, ample off-street parking, controlled traffic movement, and an appropriate appearance including suitable planting shall be provided.

### **Staff Evaluation**

The C-3 Zoning District has a minimum lot size of 5000 square feet for residential purposes per section 15-180. Additionally, minimum lot width is 100 feet beginning with the first unit per section 15-186. Based on the application, the proposed use is consistent with the standards set forth in the Land Use Ordinance.

### **Attachment One**

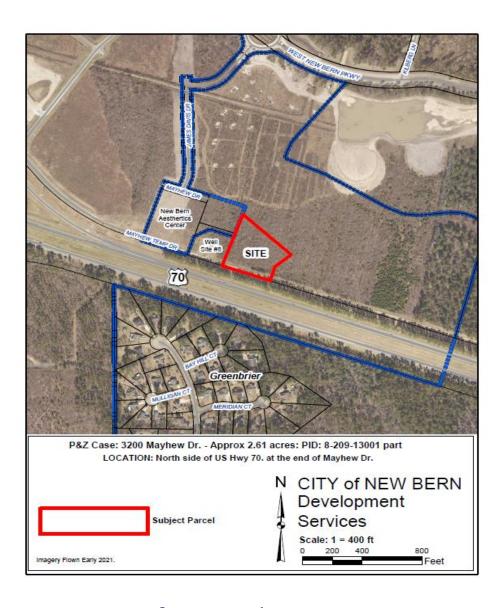


# STAFF REPORT

**DEVELOPMENT SERVICES** 

### SUBMAJ-002793-2023, WEST NEW BERN PARCEL C





### Address/Location

Mayhew Drive, New Bern, NC

### **Map Numbers**

8-209-13001

#### **Parcel Size**

114.78 Total Acres (Actual parcel to be created is 2.61 Acres)

#### **Current Use**

Vacant

### **Proposed Use**

Single-family residence

### Zoning

Commercial 3 (C-3)

# **Summary of Proposal**

Weyerhaeuser NR Company (C/O McKim & Creed) has submitted an application for a Final Subdivision Plan. The parcel to be created is 2.61 acres, and is located south of West New Bern Parkway.

### **Basis for Application**

Pursuant to Appendix A, Article IV, Permits and Final Plat Approval., Part II. Major and Minor Subdivisions, the City of New Bern's Land Use Ordinance requires an approved plat to establish a subdivision. The subject property is located within the Commercial 3 (C-3) Zoning District.

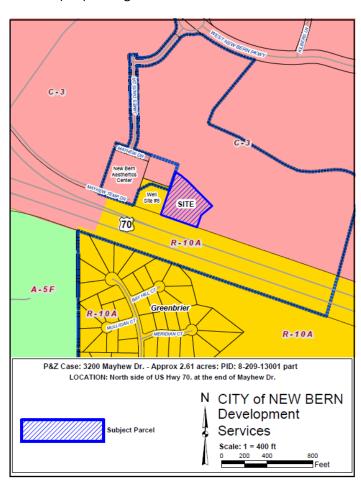
# Synopsis of Site and Surrounding Area

The parcel is 114.78 total acres (actual parcel to be created is 2.61 acres) and is located on Mayhew Drive, New Bern, NC.

Within a half mile of the site, there are residential constructed homes, and vacant lots.

# Zoning District Summary

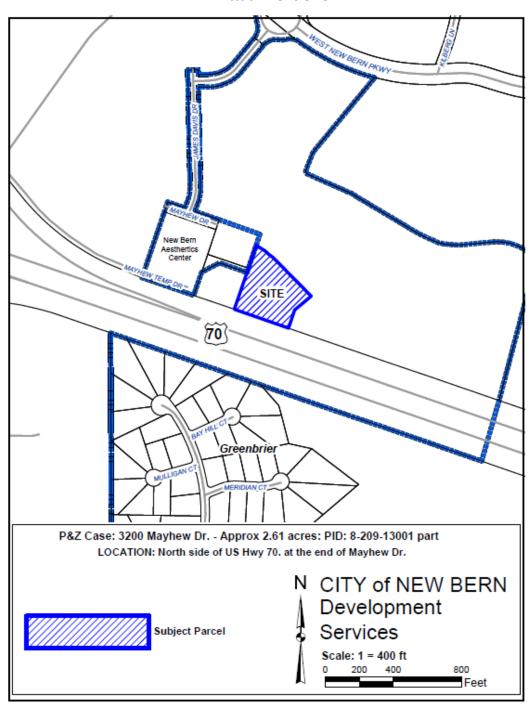
The C-3 commercial district is established as a district for offices, personal services, and the retailing of durable and convenience goods. This district will generally be located on the city's major radial roads. Because these districts will be located on high-volume traffic arteries and will be subject to the view not only of local residents but tourists and other non-local motorists, ample off-street parking, controlled traffic movement, and an appropriate appearance including suitable planting shall be provided.



### **Staff Evaluation**

The C-3 Zoning District has a minimum lot size of 5000 square feet for residential purposes per section 15-180. Additionally, minimum lot width is 100 feet beginning with the first unit per section 15-186. Based on the application, the proposed use is consistent with the standards set forth in the Land Use Ordinance.

### **Attachment One**



# PLANNING & ZONING BOARD GENERAL SUBDIVISION PLAN APPLICATION



Date Submi	omitted: Planning & Zoning Meeting Date:	
Applicant N	t Name:	
Developme	ment Name:	
Address:		
	umber: Email:	
REQUIREM	<u>EMENTS</u>	
<ul><li>one (2:</li><li>Propos submis</li><li>An app</li><li>Drawin</li></ul>	mit 3 <u>approved</u> sets of folded plans and an electronic copy of submittal package no later (21) days prior to the regularly scheduled meeting of the Planning and Zoning Board. cosed General Plans must receive Departmental Subdivision Plan Review and approval pmission for Planning & Zoning Board consideration. application fee must be submitted with plans. wing scale: 1" = 100' or longer wing sheet size: 18" x 24" or larger	•
The genera	eral plan shall contain the following information:	
1.		
2.	Name of owner, surveyor and/or planner	
3.		
<u></u> 4.	Boundaries of tract to be subdivided showing bearings and distances	
5.	Zoning classifications of tract to be subdivided and adjoining properties	
<u></u> 6.	Names of all adjoining property owners	
<u></u> 7.	Proposed minimum setback lines	
8.	Existing and platted property lines, streets, buildings, watercourses, sewers, s	
<u> </u>	Plans for proposed utilities, including water, gas, sanitary sewer, storm drainage, telephone, cable, etc.	electric,

10.	Site plan of existing conditions including wooded areas, marshes, wetlands, etc.
11.	Other proposed rights-of-way easements
<u>√</u> 12.	Proposed lot lines, lot numbers, building envelopes in the case of PUD's and approximate
13.	Contour map—one foot intervals based on sea level data
14.	Proposed plantings mini-parks, school sites, public open space, if applicable
15.	Provisions for the maintenance of open space and parks including draft of conservation easement, if applicable
<u></u>	Profiles showing grade of streets, sewers, water lines, etc.
17.	Plans for proposed utilities, including water, gas, sanitary sewer, storm drainage, electric, tele phone, cable, etc.
18.	Proposed planting plan, including type and details of required screening
19.	Postal enumeration of each lot in subdivision
20.	Verification of submission of stormwater management and sedimentation erosion control plans, if applicable
21.	Statement by developer that wetlands are not present on site or that appropriate permits are being sought
<u>√</u> 22.	Site data chart containing:  a. Acreage in tract;  b. Acreage in open space, parks or schools; $N/A$ c. Average lot size; $N/A$ d. Total number of lots, and

Additional information may be required based on the results of staff plan review as set forth in Section  $\underline{15-49}$  of the New Bern Land Use Ordinance.

For landscaping information, please refer to Appendix E. - Guide for Landscaping

Linear feet in streets.

e.

Please note: This application excludes utility planning and/or approval nor does it create any right to utility service; electric, water, wastewater, natural gas, telecommunications, and/or cable service.

# PLANNING & ZONING BOARD SUBDIVISION FINAL PLAN APPLICATION



Date Submitt	ed: <u>10/17/23</u> Planning and Zoning Meeting Date: <u>11/7/23</u>
Amount Subr	mitted: <u>\$400</u> # of Lots: <u>1</u>
Applicant Na	me (please print): Weyerhauser NR Company (c/o McKim & Creed)
Development	: Name: West New Bern - Parcel C
Address: <u>320</u>	00 Mayhew Dr
Phone Numb	er: 910-343-1048 Email: <u>Tschwenzfeier@mckimcreed.com</u>
REQUIREME	<u>NTS</u>
<ul> <li>er than to</li> <li>Once the submit the plan apprenance</li> <li>Drawing some distributions</li> </ul>	ne (1) mylar; three (3) 18"X24" copies; and an electronic copy of the proposed final plan, no latwenty-one (21) days prior to the regularly scheduled meeting of the Planning and Zoning Board. In plan has been recorded with the Craven County Register of Deeds Office, the applicant must be plan has been recorded with the Craven County Register of Deeds Office, the applicant must be recorded with the Development Services for City distribution within one (1) year of final roval.  Scale: 1" = 100' or longer sheet size: 18" x 24" or larger
1.	The lines of all streets and roads
<u></u>	Lot lines and numbers
3.	Addresses of all lots
<u> </u>	Building envelopes in the case of Planned Unite Developments (PUD)
5.	Reservations, easements, alleys and any other areas to be dedicated to public use, conservation or other purposes.
<u>√</u> 6.	Plans for proposed utilities, including water, gas, sanitary sewer, storm drainage, electric, telephone, cable, etc.

Si	ignature of Applicant/Date	Printed Name of Applicant	
Tara S. Murphy	Combination for English Markey This make his All Advancy This make his All Advancy as a series This management have counts there and to the visit of the series of the ser	Tara Schwenzfeier Murphy	
4.	Application fee		
3.	One year warranty on improvements in the subdivision		
2.	Conveyance of improvements and maintenance easements		
	surety bond, cashiers (bank) check or deed	of trust on property. This guarantee shall equal be accompanied by an engineer's estimate of the	
1.		its in the form of a letter of credit, corporate	
SUPPLEMENT	TAL DOCUMENTATION NEEDED:		
<u></u> 17.	Appropriate certificates and signatures		
<u>N/A</u> _16.	Restricted access easement on limited access	ss streets	
<u></u> 15.	Copy of restrictive covenants, conservation Agreement	easement or Homeowners' Association	
<u>N/A</u> 14.	Written approval by Corps of Engineers with reference to wetlands, if applicable		
13.	Zoning classification of subdivision and adjacent properties		
12.	Name of owner, surveyor and land planner		
<u> </u>	Title, date, name, sketch vicinity map, graphic scale and true north point		
10.	Names and locations of all adjoining subdiv of adjoining un-subdivided property.	sions and streets, and the location and ownership	
9.	Accurate location of all monuments and ma	rkers	
8.	All dimensions should be to the nearest 1/1	0 ft. and angles to the nearest minute.	
7.	length of every street, block line, building li	produce on the ground, the location, bearing and ne, whether curved or straight, and including true le, and tangent distance for the center line of lat are not the boundary of curved streets.	

Please note: This application excludes utility planning and/or approval nor does it create any right to utility service; electric, water, wastewater, natural gas, telecommunications and/or cable service.