### AGENDA CITY OF NEW BERN PLANNING AND ZONING BOARD



Thursday, April 18, 2024 – 5:30 P.M. City Hall Courtroom, 2<sup>nd</sup> Floor 300 Pollock Street, New Bern, NC 28560

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- **IV.** CHAIRMAN'S REMARKS
- **V.** COMMENTS
  - Public Comment

### **VI.** ACTION ITEMS

A. West New Bern Phase 3 (General Plan) (CSP-002816-2023)

Parcel Identification Numbers: 8-209-24008, 8-209-24009, 8-209-28000 Acreage: 45.33 (Total)

Current Zoning: Residential 6 (R-6) Proposed Lots: 130

**Location:** Clock Road

**Property Owners:** Weyerhaeuser Real Estate Development Company

**Applicant:** Scott Anderson

B. Belle Oaks Phase VI (Six) (Final Plat) (SUBMAJ-002856-2024)

Parcel Identification Numbers: 8-207-090 Acreage: 8.215 (Total)
Current Zoning: Residential 8 (R-8) & Residential 10S (R-10S) Proposed Lots: 26

**Location:** Fishing Creek Drive

Property Owners/Applicant: Belle Oaks II, LLC

C. Chambray at Carolina Colours (Final Plat) (SUBMAJ-002857-2024)

Parcel Identification Numbers: 7-104-14008 Acreage: 21.09 (Total)

Current Zoning: Residential 8 (R-8) Proposed Lots: 27

**Current Zoning:** Residential 8 (R-8) **Location:** Bayberry Park Drive

**Property Owners:** Overlook Holdings, LLC

Applicant: Thomas Engineering, PA (John G. Thomas)

VII. ADJOURNMENT

# Development Services SUBDIVISION GENERAL PLAN REVIEW APPLICATION

FEE: \$161.00

Date Submitted: November 20, 2023



Bradleigh Sceviour (252) 639-7582 DRC@newbernnc.gov Fax: (252) 636-2146 303 First St. New Bern, NC 28560

Everything comes together here

Date of Review: December 1, 2023

Sub	division	Name: West New Bern - Phase 3		
Add	ress: Cl	ock Road, New Bern, NC	Phone: 252-565-1015	
Ema	ail: <u>scott</u>	@arkconsultinggroup.com	Fax:	
App	licant N	ame (Please Print): Scott Anderson		
		MENTS		
			ne CD containing electronic copies of submittal package in Review Coordinator of the City of New Bern.	
9:00	a.m. in	1	s are held on the 2nd and 4th Friday of each month at at Conference Room, 303 First Street. Applicants must sub- Monday of each month.	
	-	n review process must be completed paning Board.	rior to submitting applications for consideration by the Plan-	
	Drav	ving Scale: 1" = 100' or larger	Drawing Sheet Size: 18" x 24" or larger for mylar	
	-	nall be prepared by a registered professall contain the following information:	sional surveyor, landscape architect, architect or engineer.	
X	1.	Title, date, north point and graphic	scale	
<u>X</u>	2.	Name of owner, surveyor, and/or planner. Name of development, plus all addresses supplied by E-911, must be shown in order for application to be considered.		
X	3.	Sketch vicinity plan including surrounding street system		
Χ	4.	Boundaries of tract to be subdivide	d showing bearings and distances	
X	5.	Zoning classifications of tract to be	subdivided and adjoining properties	
X	6.	Names of all adjoining property ow	rners	
<u>X</u>	7.	Proposed minimum setback lines		
X	8.		streets, buildings, watercourses, sewers, water mains on lines, bridges, culverts and easements (both public and	

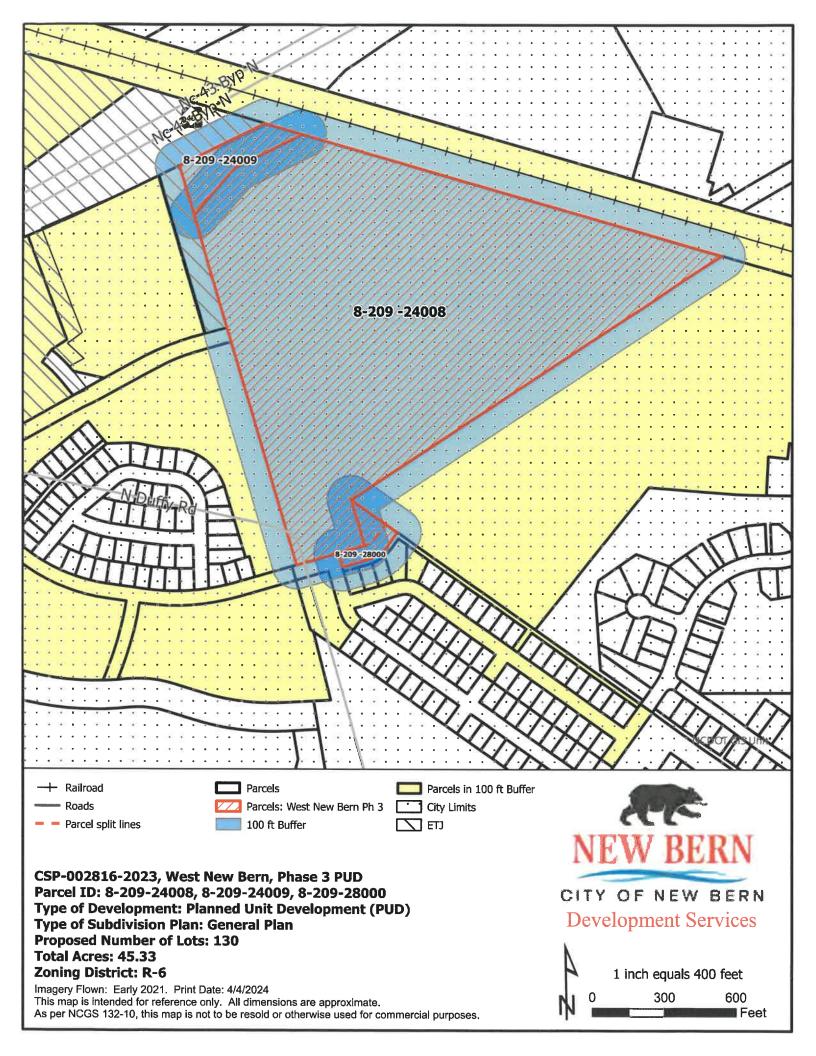
<u>X</u>	_9.	Site plan of existing conditions including wooded areas, marshes, wetlands, etc.
Χ	_10.	Other proposed rights-of-way and easements
X	_11.	Proposed lot lines, lot numbers, building envelopes in the case of PUD's, and approximate
		Dimensions
X	_12.	Contour map-one foot intervals based on sea level data
Χ	_13.	Proposed plantings, mini-parks, school sites, public open space, if applicable
X	_14.	Provisions for the maintenance of open space and parks including draft of conversation
		easement, if applicable
TBD	_15.	Profiles showing grade of streets, sewers, water lines, etc.
X	_16.	Plans for proposed utilities, including water, gas, sanitary sewer, storm drainage, electric, tele phone, cable, etc.
<u>X</u>	_17.	Proposed planting plan, including type and details of required screening
TBD	_18.	Postal enumeration of each lot in subdivision
TBD	_19.	Verification of submission of stormwater management and sedimentation erosion control plans, if applicable
X	_20.	Statement by developer that wetlands are not present on site or that appropriate permits are being sought
X	_21.	Site data chart containing: a) acreage in tract; b) acreage in open space, parks or schools;
		c) average lot size; d) total number of lots; and e) linear feet in streets
		formation may be required based on the results of staff plan review as set forth in section  New Bern Land Use Ordinance.  Applicant Signature

Questions may be directed to: Bradleigh Sceviour at (252) 639-7582 or email: <u>DRC@newbernnc.gov</u>. Department Review Process Applicant Response should be directed to: <u>DRC@newbernnc.gov</u>.

### FOR LANDSCAPING INFORMATION, PLEASE REFER TO

http://www.newbern-nc.org/departments/development/forms-documents/

FORMS & DOCUMENTS: Plant plan sample and Plant list & symbols





To: Scott Anderson

From: Kendrick Stanton, CZO, Land and Community Development Administrator

RE: CSP-002816-2023, DRC Comments – West New Bern – Phase 3

Date: 12/22/2023

The following comments were generated from DRC.

### Planning/Zoning

• List the adjacent property uses (Residential, Commercial, Vacant).

• Contact information for questions: Ph: 252-639-7582

### MPO

• No comment.

Contact information for questions: Ph: 252-639-7592

### **Police Department**

• No comment.

Contact Information for questions: Ph: 252-672-4293

### Fire Marshal

- Indicate fire hydrant location on plans and resubmit for review.
- Cul-de-sac on street B shall be a minimum of 84 feet in diameter without on-street parking to meet FD apparatus turning radius (see attachment). Prefer 96 feet.
- Contact information for questions: Ph: 252-639-2961

### **Building Inspector**

- No comment.
- Contact information for questions: Ph: 252-639-2945

### **Department of Public Utilities**

- Will need a copy of electrical plans showing the connected load, voltage requirements, and electrical riser diagrams of new construction.
- Area lights can be provided if requested and a light contract is created.
- An easement with the City of New Bern Electric Department will need to be signed for installation of the electric lines and use of the designated easement areas as indicated on the plan (if needed).
- Will need to contact the Electrical Department by email at <a href="mailto:engineering@newbernnc.gov">engineering@newbernnc.gov</a> or by phone at 252-639-2827 or 252-639-2835 to meet on site once the project is ready to be scheduled.
- Service to the site is subject to material lead times as well as fees based upon the expected construction costs and load being connected.
- A Line Extension Agreement will need to be executed and any associated invoicing paid in full prior to the electric department ordering materials or beginning construction.
- City of New Bern Utilities customer account must be established prior to temporary electric service for construction.
- Contact information for questions: Ph: 252-639-2827

### Craven County Health Department

- No comment.
- Contact information for questions: Ph: 252-636-4936

#### **Public Works**

- Driveway Permits will need submitted for access to each parcel.
  - o Due to performance issues, roll up curb will only be allowed in driveway aprons.
  - Sidewalk sections through driveways will need to be 6-inch thick as required by the driveway permit.
- Mail Kiosk and all associated parking shall be outside of the platted public right of way, please detail all kiosk locations on site plan. Provide written approval from area Postmaster regarding proposed kiosk.
- If on-street parking is requested indicate the locations on drawings, thermoplastic pavement marks shall be used on all City owned streets.
- Submit a pavement marking plan and traffic control signage plan with final drawing submittal.
- Any backyard drainage structure will be the responsibility of the Property Owners
   Association/Developer as part of any permitted City of New Bern Stormwater Permit.
  - Please provide calculations for pre and post impervious areas.
- Contact information for questions: Ph: 252-639-7500

#### E911 GIS Technician/Addressing Coordinator

• Street B and Street C are not approved streets for the West New Bern Project. There was a bank of street names approved by me on 12-02-2021 for projects relating to West New Bern. Before I can assign addresses to Phase 3, I need to have correct streets listed on the plans. A listing of the approved street names is attached.

### GIS

- Need addresses and approved road names from Ronnie Compton, the E911 Coordinator.
- Contact Information for questions: Ph: 252-639-7588

#### **NCDOT**

- No comments received. I advise checking with NCDOT directly.
- Contact information for questions: Ph: 252-649-6505

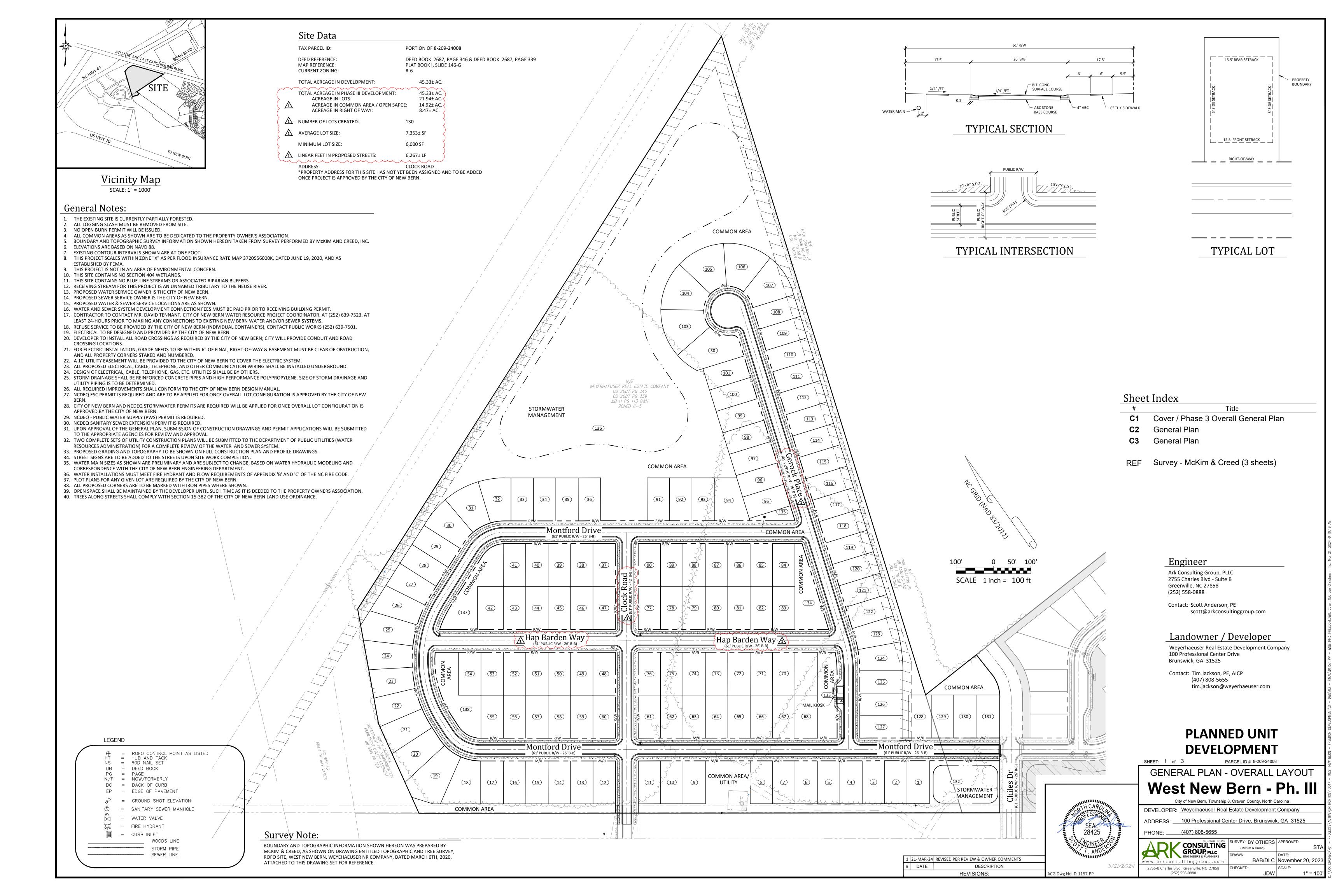
#### Water Resources

- Water and sewer service for the proposed project will be provided by the City of New Bern.
- Two complete sets of utility construction plans shall be submitted to the Department of Public Utilities (Water Resources Administration) for a complete review of the water & sewer systems.
- This project will involve an extension of the City's water and sanitary sewer systems and each extension will need to be permitted through the appropriate state agencies. Permit applications can be submitted for review along with the plans and specifications.
- Water and Sewer System Development and Connection Fees will be required for the project. All System Development and connection fees shall be paid prior to receiving a building permit for the project and Mrs. Melissa Garris (252) 639-7596 can provide a quote of the applicable system development and connection fees for the proposed project.
- The City's Water Resources Project Coordinator, Mr. David Tennant shall be contacted at (252) 639-7523, at least 24 hours in advance of making any connection to the existing New Bern water and/or sewer systems.
- All water and sewer system construction and connection installation shall be in compliance with the "City of New Bern Water & Sewer Design Standards".
- A City of New Bern Water and Sewer Use Agreement will be required for the project.
- Contact information for questions: Ph: 252-639-7523

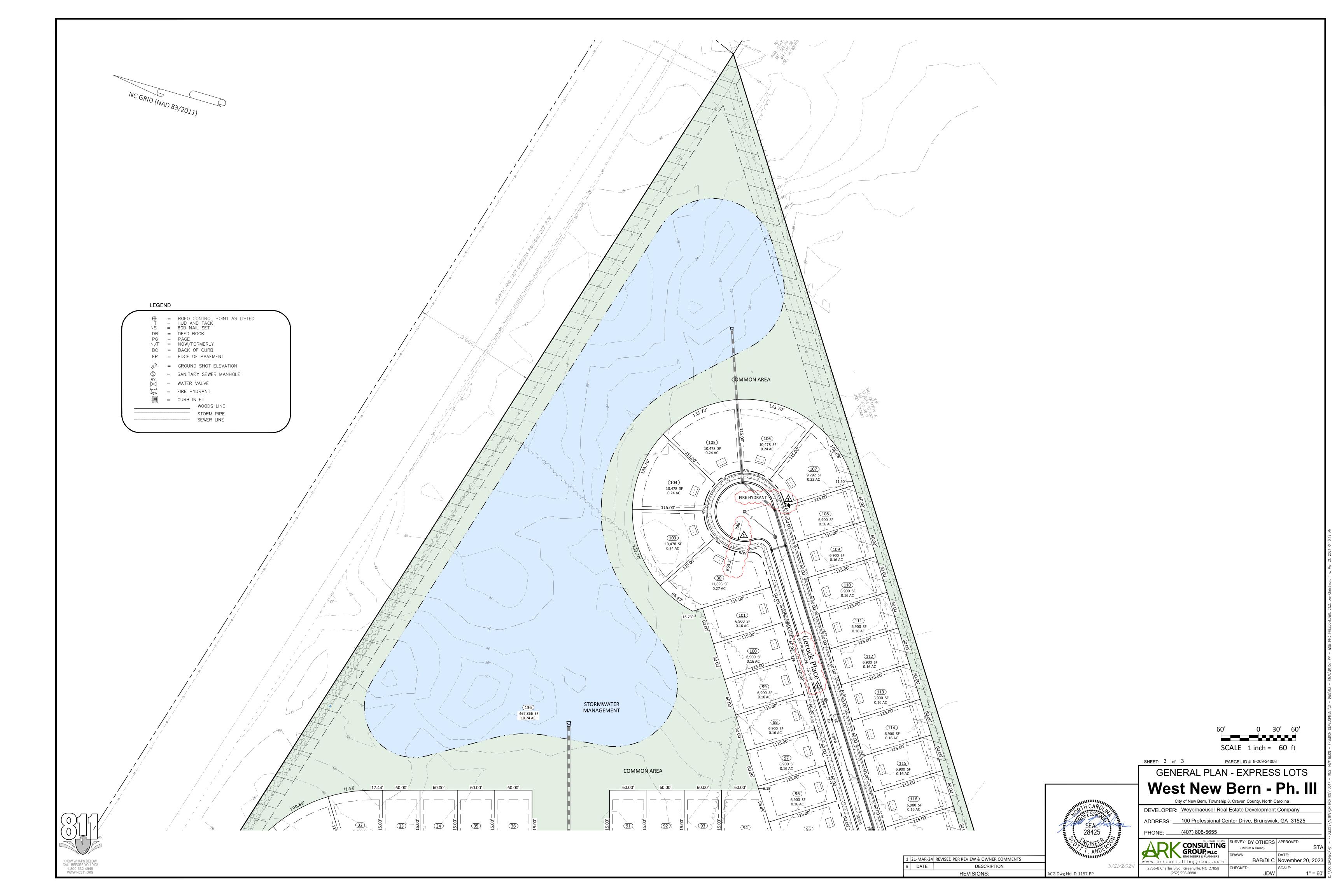
#### Parks & Recreation

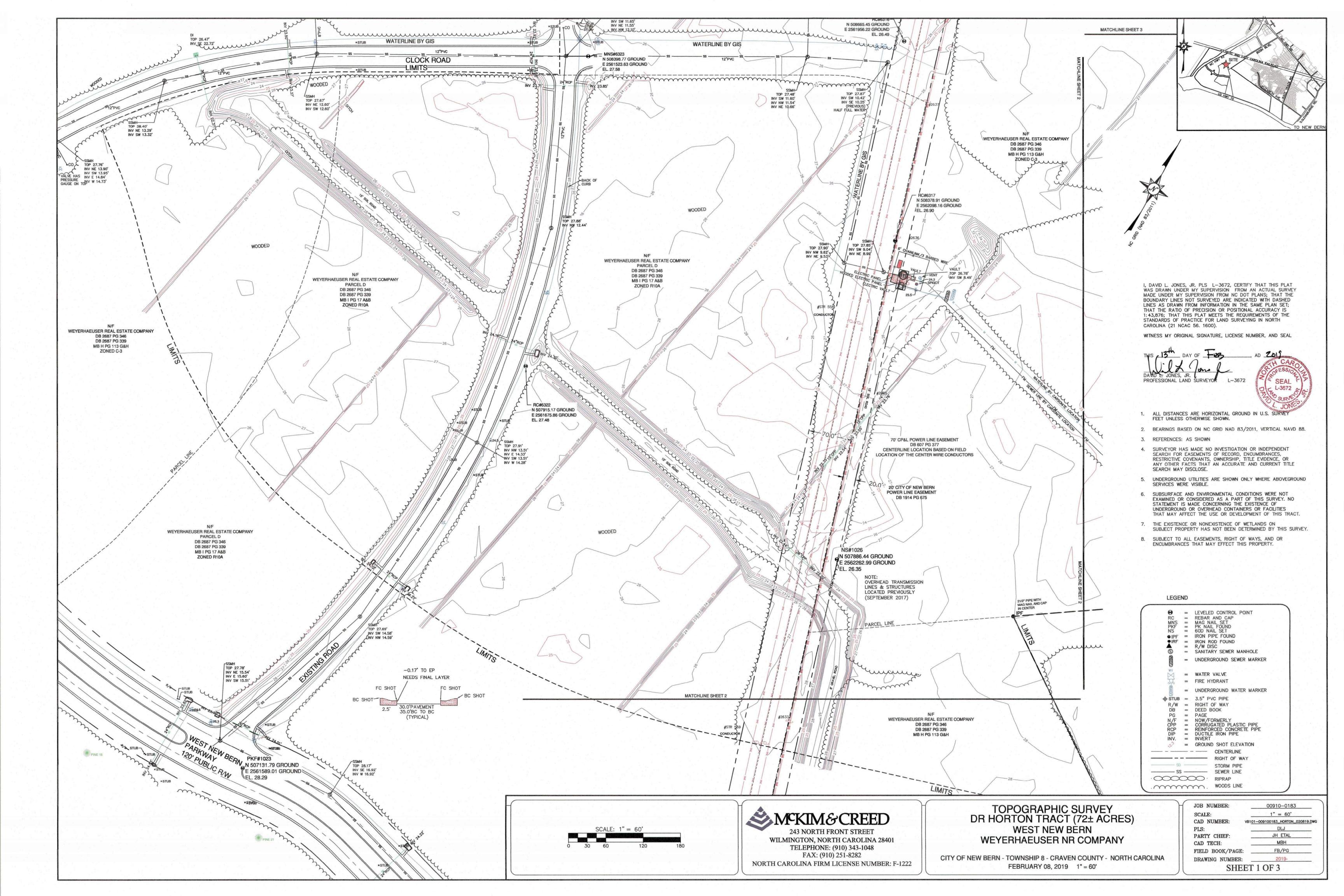
- No comment received.
- Contact information for questions: Ph: 252-639-2902

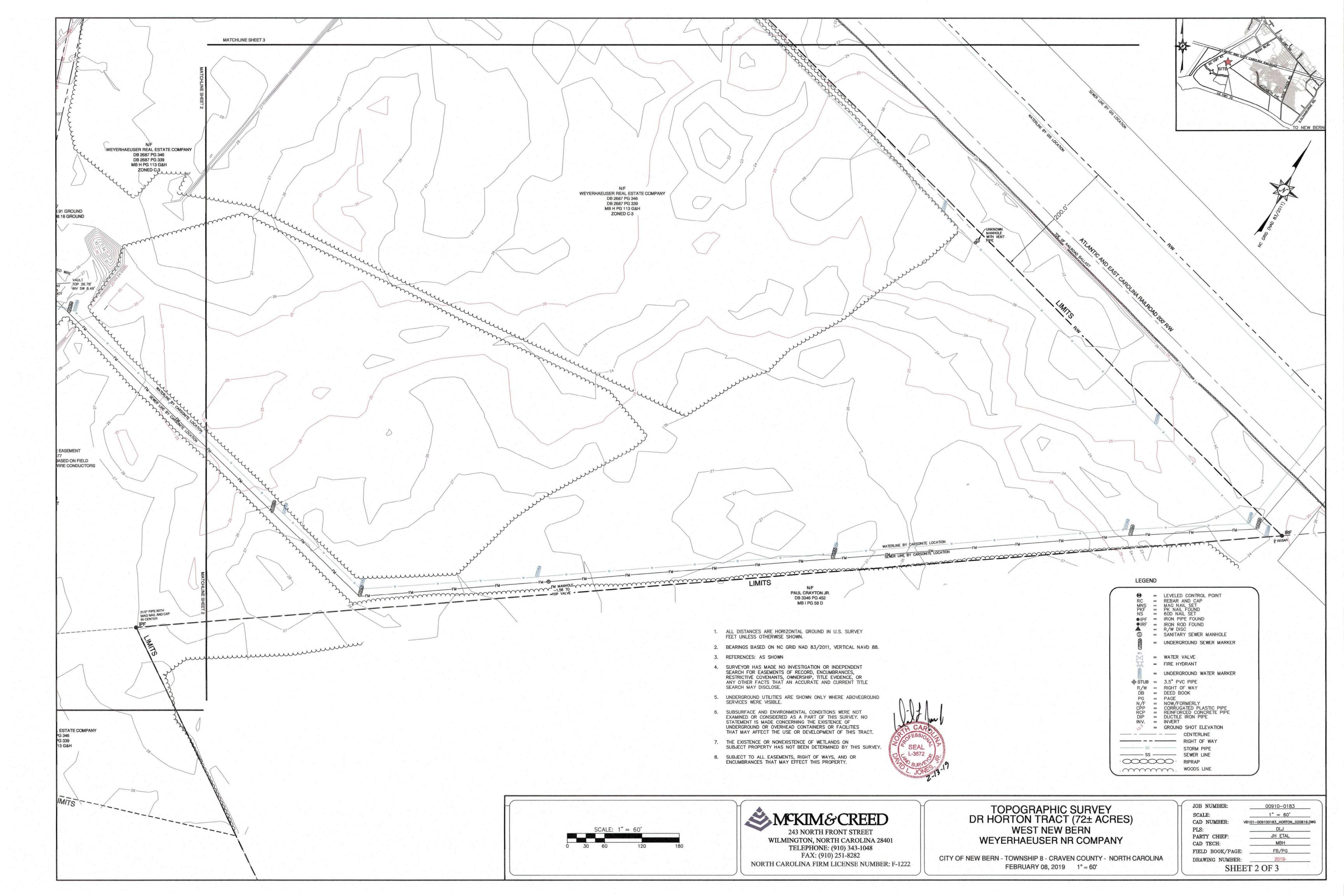
Please submit an electronic PDF file to my email, <u>Stanton.Kendrick@NewBernNC.gov</u> and one (1) physical plan on 18" X 24" paper of the revised site plan by <u>Friday</u>, <u>March 22</u>, 2024. <u>Failure to submit the revised plans or request an extension by the date indicated will constitute a denial of the plan, and a full resubmission would be required. If you have any questions, you may contact us.</u>

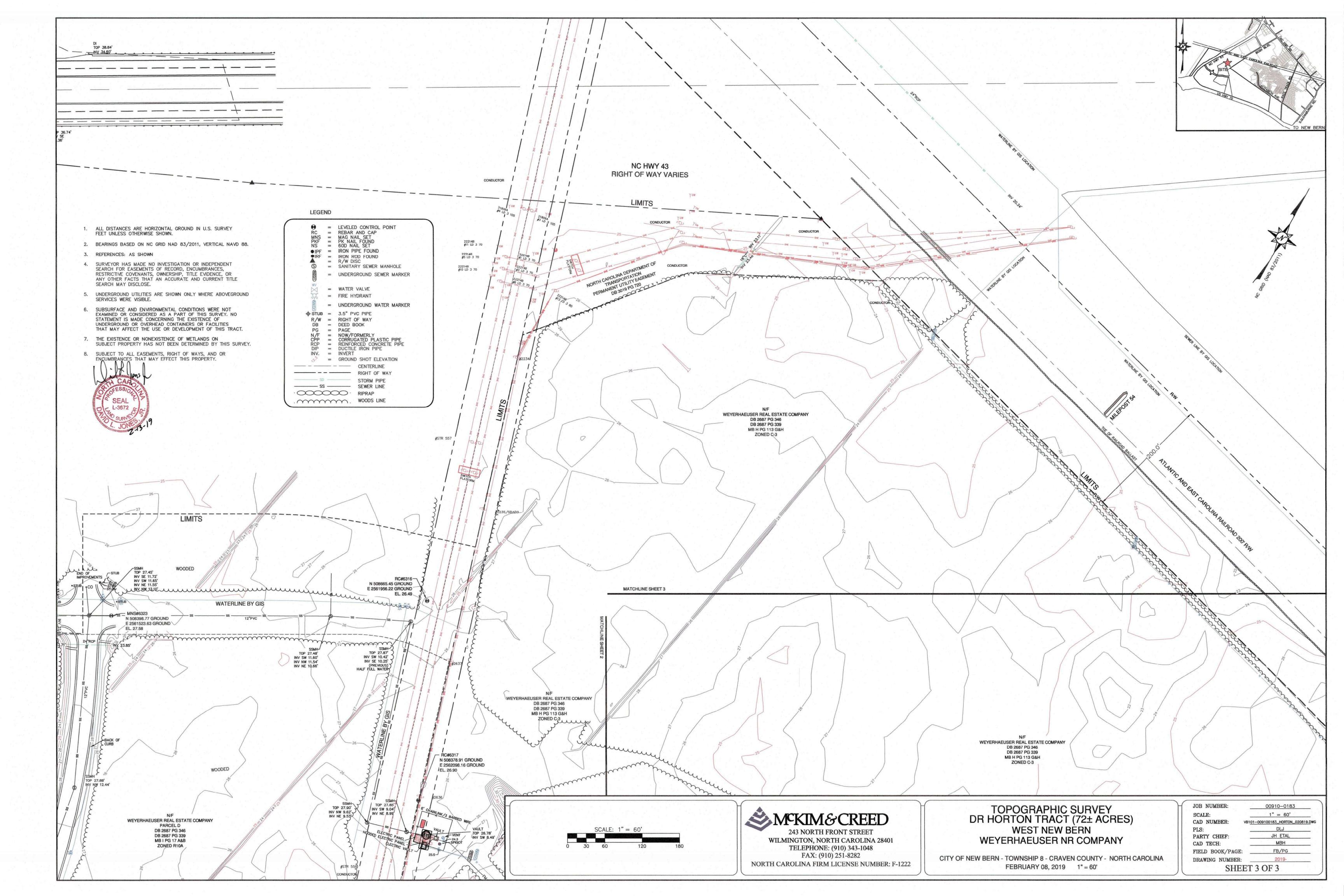














### **Dear Property Owner:**

The City of New Bern is notifying all property owners within one hundred 100 feet of parcels 8-209-24008, 8-209-24009, and 8-209-28000, regarding a proposed General Subdivision Plan request with mailed notice (See attached map for reference). The properties are 45.33 + / - acres total and are located at/near Clock Road.

The Planning & Zoning Board of the City of New Bern will hold a public meeting to consider the proposed General Subdivision plan request. The regularly scheduled meeting will be on Thursday, April 18, 2024, in the 2<sup>nd</sup> floor courtroom of the City Hall building, located at 300 Pollock Street, New Bern, NC 28560, at 5:30 pm.

A copy of the application is available for public review during normal business hours in the Development Services office, located at 303 First Street. For further information contact Kendrick Stanton, Land & Community Development Administrator at (252) 639-7582 or <a href="Stanton.Kendrick@newbernnc.gov">Stanton.Kendrick@newbernnc.gov</a>.

Sincerely,

Kendrick Stanton, CZO

Land & Community Development Administrator

Phone: 252-639-7582

cc: File



Weyerhaeuser Real Estate Development Company 205 Perry Lane Road Brunswick, GA 31525

To whom it may concern:

The City of New Bern is notifying all property owners within one hundred (100) feet of your properties, parcels 8-209-24008, 8-209-24009, and 8-209-28000, regarding the General Subdivision plan submittal with mailed notice of the request. The properties are 45.33 + / - acres total and are located at/near Clock Road.

The Planning & Zoning Board of the City of New Bern will hold a public meeting to consider the proposed General Subdivision plan request. The regularly scheduled meeting will be on Thursday, April 18, 2024, in the 2<sup>nd</sup> floor courtroom of the City Hall building, located at 300 Pollock Street, New Bern, NC 28560, at 5:30 pm.

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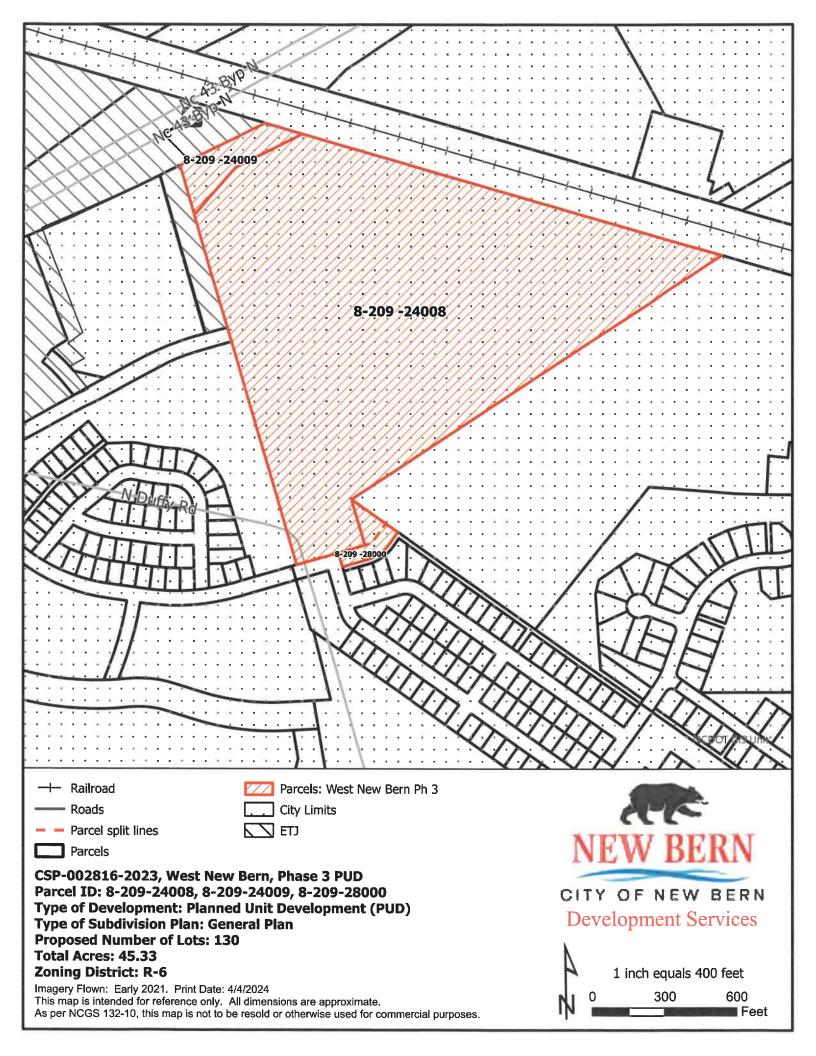
Sincerely,

Kendrick Stanton, CZO

Land & Community Development Administrator

Phone: 252-639-7582

cc: File

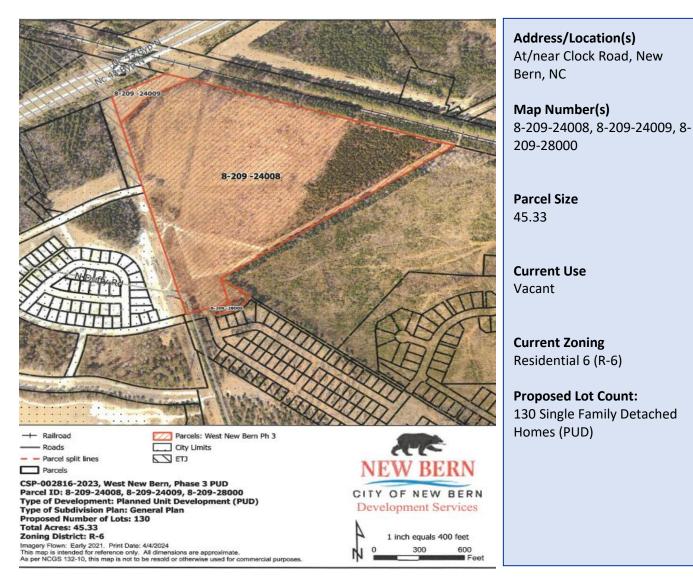


### STAFF REPORT

**DEVELOPMENT SERVICES** 



### CSP-002816-2023, West New Bern Phase 3 CITY OF NEW BERN



### **Summary of Proposal**

Scott Anderson, on behalf of Weyerhaeuser Real Estate Development Company, has submitted an application for a General Plan Subdivision approval. This is intended to be a Planned Unit Development. The subject properties total 45.33 acres and are located at/near Clock Road. The project proposes 130 Single-family detached lots, and 14.92 acres of open space (excluding wetlands, ponds, and amenities). The project will be served by the City of New Bern water and sewer.

## Synopsis of Site and Surrounding Area

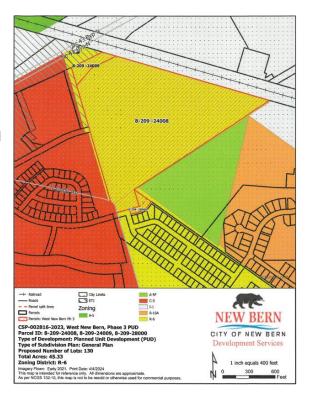
The parcels total 45.33 acres and are located at/near Clock Road, New Bern, NC.

Within a half mile of the site, there are residential constructed homes, and vacant lots.

### **Zoning District Summary**

The R-6 residential district is designed to accommodate single-, two-, and multifamily dwellings with 6,000 square feet minimum lots for one dwelling unit and 2,000 square feet required for each additional unit. For the R-6 residential district, in promoting the general purposes of this ordinance, the specific intent of this district is:

(a) To encourage continued use of the land for residential purposes and certain compatible nonresidential uses;



- (b) To prohibit commercial and industrial use of the land; to prohibit any other use which would substantially interfere with the development or continuation of residential structures in the district;
- (c) To encourage the discontinuance of existing uses that would not be permitted as new uses in the district; and
- (d) To discourage any use which because of its character or size would generate traffic or require municipal services substantially in excess of traffic and services that would exist if the district were developed solely for residential uses.

### **Staff Evaluation**

The proposed subdivision meets all requirements set forth in the City of New Bern's Land Use Ordinance. All comments from the Development Review Committee have been addressed.





Belle Oaks II, LLC PO Box 15564 New Bern, NC 28561

To whom it may concern:

The City of New Bern is notifying all property owners within one hundred (100) feet of your property, parcel 8-207-090 regarding the Final Subdivision plan submittal with mailed notice of the request. The property is 8.215 + / - acres and is located at/near Fishing Creek Drive.

The Planning & Zoning Board of the City of New Bern will hold a public meeting to consider the proposed Final Subdivision plan request. The regularly scheduled meeting will be on Thursday, April 18, 2024, in the  $2^{nd}$  floor courtroom of the City Hall building, located at 300 Pollock Street, New Bern, NC 28560, at 5:30 pm.

A copy of the application is available for public review during normal business hours in the Development Services office, located at 303 First Street. For further information contact Kendrick Stanton, Land & Community Development Administrator at (252) 639-7582 or <a href="mailto:Stanton.Kendrick@newbernnc.gov">Stanton.Kendrick@newbernnc.gov</a>.

Sincerely,

Kendrick Stanton, CZO

Land & Community Development Administrator

Phone: 252-639-7582

cc: File



### **Dear Property Owner:**

The City of New Bern is notifying all property owners within one hundred 100 feet of parcel 8-207-090 of a proposed Final Subdivision Plan request with mailed notice (See attached map for reference). The property is a total of 8.215 + / - acres and is located at/near Fishing Creek Drive.

The Planning & Zoning Board of the City of New Bern will hold a public meeting to consider the proposed Final Subdivision plan request. The regularly scheduled meeting will be on Thursday, April 18, 2024, in the 2<sup>nd</sup> floor courtroom of the City Hall building, located at 300 Pollock Street, New Bern, NC 28560, at 5:30 pm.

A copy of the application is available for public review during normal business hours in the Development Services office, located at 303 First Street. For further information contact Kendrick Stanton, Land & Community Development Administrator at (252) 639-7582 or <a href="mailto:stanton.kendrick@newbernnc.gov">stanton.kendrick@newbernnc.gov</a>.

Sincerely,

Kendrick Stanton, CZO

Land & Community Development Administrator

Phone: 252-639-7582

cc: File

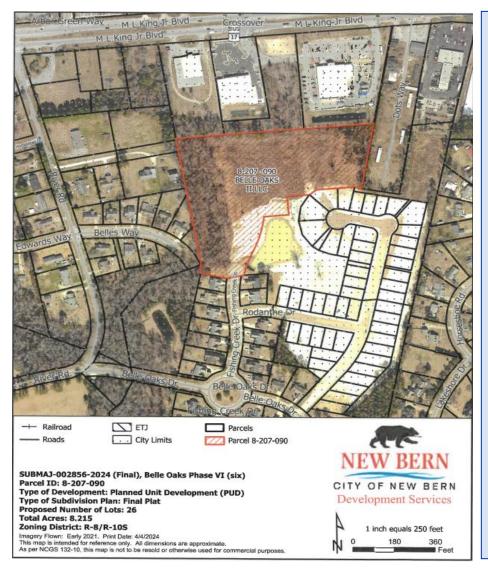


### STAFF REPORT

**DEVELOPMENT SERVICES** 



### SUBMAJ-002856-2024 (Final), Belle Oaks Phase VI (Six)



### Address/Location(s)

At/near Fishing Creek Drive, New Bern, NC

### Map Number(s)

8-207-090

### **Parcel Size**

8.215 Acres

#### **Current Use**

Vacant

### **Current Zoning**

Residential 8 (R-8) & Residential 10S (R-10S)

### **Proposed Lot Count:**

26 Single Family Detached Homes (PUD)

### **Summary of Proposal**

Belle Oaks II, LLC, has submitted an application for Final Plat Subdivision approval. This is intended to be a Planned Unit Development. The subject property totals 8.215 acres and is located at/near Fishing Creek Drive. The project proposes 26 Single-family detached lots, and 2.884 acres of open space (excluding wetlands, ponds, and amenities). The project will be served by the City of New Bern water and sewer.

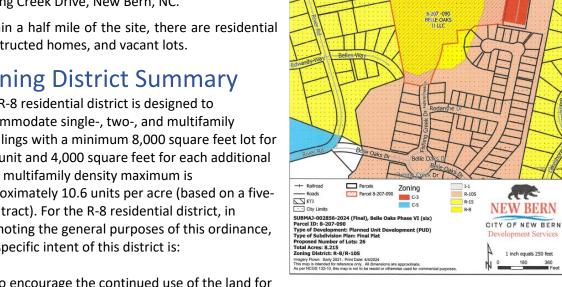
### Synopsis of Site and Surrounding Area

The parcel totals 8.215 acres and is located at/near Fishing Creek Drive, New Bern, NC.

Within a half mile of the site, there are residential constructed homes, and vacant lots.

### **Zoning District Summary**

The R-8 residential district is designed to accommodate single-, two-, and multifamily dwellings with a minimum 8,000 square feet lot for one unit and 4,000 square feet for each additional unit; multifamily density maximum is approximately 10.6 units per acre (based on a fiveacre tract). For the R-8 residential district, in promoting the general purposes of this ordinance, the specific intent of this district is:



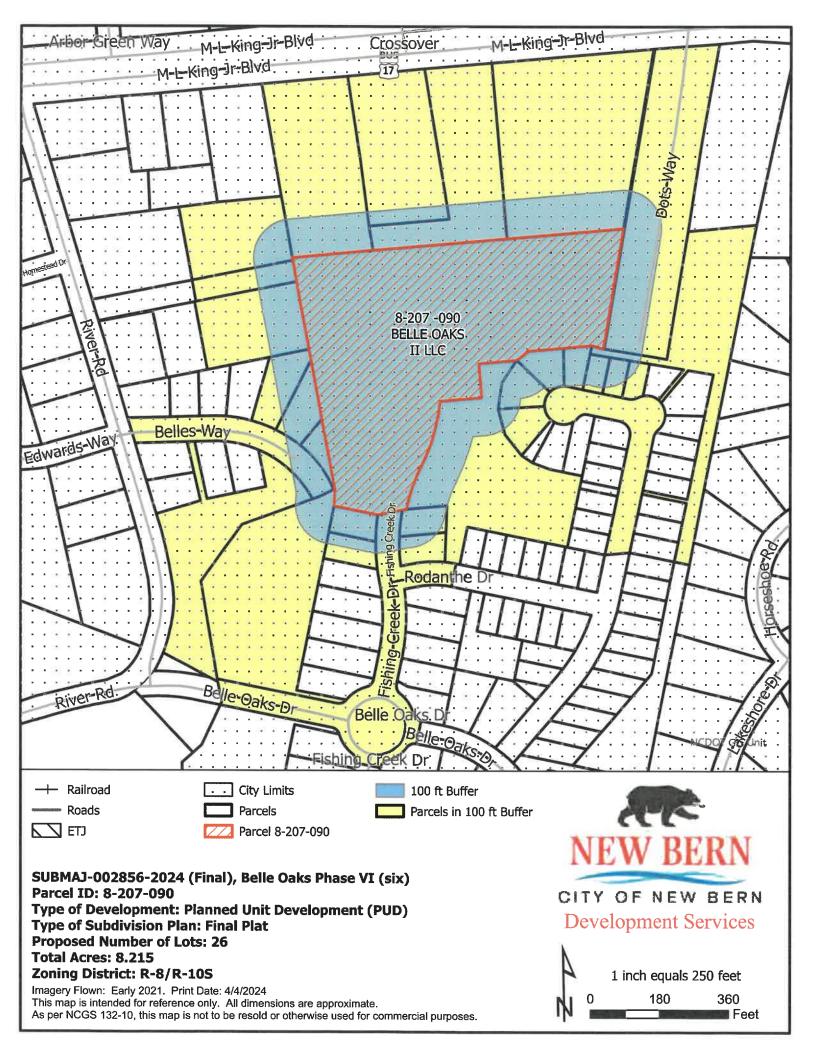
- (a) To encourage the continued use of the land for residential purposes;
- (b) To prohibit commercial and industrial use of the land and to prohibit any other use which would substantially interfere with development or continuation of residential uses in the district;
- (c) To encourage the discontinuance of existing uses that would not be permitted as new uses in this district;
- (d) To discourage any use which would generate traffic on minor streets other than normal traffic to serve residences on those streets; and
- (e) To discourage any use which because of its character or size would create requirements and costs for public services such as police and fire protection, water supply and sewerage, substantially in excess of such requirements and costs if the district were developed solely for residential purposes.

The R-10S residential district is established as a district in which the principal use of land is for singlefamily dwellings. Two-family and multifamily dwellings are prohibited. Lot sizes and density are the same as those allowed in the R-10 residential district. In promoting the general purposes of this ordinance, the general intent of this district is the same as the R-10 residential district.

### **Staff Evaluation**

The proposed subdivision meets all requirements set forth in the City of New Bern's Land Use Ordinance. All comments from the Development Review Committee have been addressed.





### SUBDIVISION APPLICATION





### PROJECT AND PROPERTY INFORMATION

Date Submitted: March 4, 2024	
Proposed Subdivision Name: Belle Oaks, Phase VI	
Proposed Phase/Section: Phase VI	
Property Address or Location: Fishing Creek Drive	
Parcel ID Number(s): 8-207-090	
Type of Development:	Type of Subdivision Plan:
☐ Single-family	☐ Exempt Subdivision
☑ Planned Unit Development (PUD)	☐ General Plan
☐ Multi-family (Townhomes, Duplexes)	☑ Final Plat
☐ Mixed Use	
☐ Commercial	
Site Data:	
Total Acreage: 8.215 Acres	
Existing Number of Lots: 0	
Proposed Number of Lots: 26	
Smallest Lot Size: 0.11 AC, 4,935 SF	
Average Lot Size: 6,577 SF	
Linear Feet in Streets: 880'	
Zoning District: R-8 / R-10S - As Shown on Plat	

Please continue to Page 2 of the City of New Bern Subdivision Application

### SUBDIVISION CONTACT INFORMATION

### Please list the primary point of contact for the subdivision application as the applicant.

APPLICANT INFORMATION

Name: Belle Oaks II, LLC

Mailing Address: PO Box 15564

New Bern, NC 28561

Telephone: 252.633.0068

Alternate Number: 252.671.9333

Email Address: kevin@avoliseng.com

PROPERTY OWNER INFORMATION

Name: Belle Oaks II, LLC

Mailing Address: PO Box 15564

New Bern, NC 28561

Telephone: 252.633.0068

Alternate Number: 252.671.9333

Email Address: kevin@avoliseng.com

DEVELOPER INFORMATION

Name: Belle Oaks, II LLC

Mailing Address: PO Box 15564

New Bern, NC 28561

Telephone: 252.633.0068

Alternate Number: 252.671.9333

Email Address: kevin@avoliseng.com

SURVEYOR/ENGINEER INFORMATION

Name: Avolis Engineering, PA

Mailing Address: PO Box 15564

New Bern, NC 28561

Telephone: 252.633.0068

Alternate Number: 252.671.9333

Email Address: kevin@avoliseng.com

Property Owner's Signature/Date

Signature of Applicant/Date

Stewart H. Smith, Member/Manager - Belle Oaks II, LLC

**Printed Name of Property Owner** 

SUBDIVISION APPLICATION

**Printed Name of Applicant** 

Stewart H. Smith, Member/Manager - Belle Oaks II, LLC



To: Belle Oaks II, LLC

From: Kendrick Stanton, CZO, Land and Community Development Administrator

RE: SUBMAJ-002856-2024, DRC Comments – (Final) Belle Oaks Phase VI (Six)

Date: 03/21/2024

The following comments were generated from DRC.

### Planning/Zoning

- Add adjacent zoning and parcel ID numbers.
- Contact information for questions: Ph: 252-639-7582

#### MPO

- No comment.
- Contact information for questions: Ph: 252-639-7592

### **Historic Preservation Administrator**

- No comment.
- Contact information for questions: Ph: 252-639-7583

### **Police Department**

- No comment provided.
- Contact Information for questions: Ph: 252-672-4293

#### Fire Marshal

- Must meet the fire flow and hydrant distribution requirements of NC Fire Code Section 507 and Appendices B & C.
  - o Provide a water utility plan which shows hydrant locations and calculated flow rates.
- Contact information for questions: Ph: 252-639-2961

### **Building Inspector**

- No comment.
- Contact information for questions: Ph: 252-639-2945

### **Department of Public Utilities**

- No comment provided.
- Contact information for questions: Ph: 252-639-2827

### Craven County Health Department

- No comment provided.
- Contact information for questions: Ph: 252-636-4936

#### **Public Works**

- Stormwater
  - Public Works Department has no record of the stormwater design & drawings for this
    development. Documents for the current stormwater permit, from 2002, on file for this
    development do not match what has been built. Recent rains have caused a portion of
    Fishing Creek Drive to overtop with stormwater from a nearby detention pond. There is
    concern regarding the stormwater design. The owner needs to submit and updated
    stormwater design and drawings for this development, specifically Belle Oaks Phase V &
    Phase VI
  - Contact Avery Smith for updated stormwater submittal @ 252-639-7524
- Contact information for questions: Ph: 252-639-7500

### GIS

- Verify addresses from E911 coordinator.
- Contact Information for questions: Ph: 252-639-7588

#### NCDOT

- No comment.
- Contact information for questions: Ph: 252-649-6505

#### **Water Resources**

- No comment provided for this item.
- Contact information for questions: Ph: 252-639-7523

#### Parks & Recreation

- No comment provided.
- Contact information for questions: Ph: 252-639-2902

Please submit a response letter to these comments by electronic PDF. Additionally, please submit an electronic PDF file of the revised site plan to my email, <a href="mailto:Stanton.Kendrick@NewBernNC.gov">Stanton.Kendrick@NewBernNC.gov</a> and one (1) physical plan on 18" X 24" paper of the revised site plan by Monday, April 1, 2024. Failure to submit the revised plans or request an extension by the date indicated will constitute a denial of the plan, and a full resubmission would be required. If you have any questions, you may contact me.

March 28, 2024

Mr. Kendrick Stanton, CZO
Land and Community Development Administrator
City of New Bern
303 First Street
New Bern, NC 28563

Re: Belle Oaks Phase VI Revised Plat, Review Comments of 3/21/24

### Dear Kendrick:

Enclosed please find a revised subdivision plat which now includes the parcel numbers and the zoning for each of the adjoiners.

Also is attached is a copy of the subdivision utility plans previously approved by the Water Resources Department along with the water flow calculations. I have also dropped off a copy of these documents to the fire department. As a part of the Phase 6, we installed a 8-inch loop connection out to MLK Boulevard which benefitted our project's water flow as well as that of all of the existing Belle Oaks Subdivision.

We have met at the site with the Public Works Department and discussed the stormwater system. Attached are current stormwater drawings and calculations. We have also taken a copy of these documents to Mr. Avery Smith. We are adjusting our pond overflow elevation so that it now only meets the minimum required stormwater detention volume as opposed to the excess volume that we were detaining. We are coordinating these changes with Public Works.

Attached is a August 30, 2023 letter from the New Bern Police Department where they assigned all of the 911 addresses which appear on our final plat.

We have also included here an engineer's estimate for remaining improvements as well as a check for \$29,946.00. to cover the costs of incomplete improvements that would be better off constructed during the home building phase.

Should you have any questions regarding this information, please do not hesitate to give me a call.

Sincerely,

Joseph C. Avolis, PE, PLS

President

~ Established 1989 ~

### LEGEND

• IPF = IRON PIPE FOUND • IPS = IRON PIPE SET

• IRF = IRON ROD FOUND

• IRS = IRON ROD SET CONCRETE MONUMENT/CONTROL CORNER = IRON ROD SET FOR SUBDIVISION LOTS

### LINE LEGEND

	= PROPERTY/LOT LINE
<del></del>	= PROPERTY/LOT LINE = ADJOINING PROPERTY/LOT LINE
	= SURVEY TIE LINE
	= ZONING BOUNDARY LINE
	= ROAD RIGHT-OF-WAY
<del></del>	= FLOOD HAZARD BOUNDARY
v	= FENCE (EXISTING)

### **ABBREVIATIONS**

R/W = RIGHT-OF-WAY

C/L = CENTERLINE

CC = CONCRETE MONUMENT/CONTROL CORNER

CAB. = CABINET D.B. = DEED BOOK

D.U.E. = DRAINAGE AND UTILITY EASEMENT EL. = ELEVATION

EX. = EXISTINGN.A.E. = NON-AUTO ACCESS EASEMENT

NTS = NOT TO SCALEN/F = NOW OR FORMERLY

PG. = PAGEP.B. = PLAT BOOK P.C. = PLAT CABINET

SUBD. = SUBDIVISION SL. = SLIDE

TOT. = TOTAL

## US 17 - M L KING JR BLVD TRENT RD BELLES WAY HORSESHOE RD RODANTHE DR \_HAYWOOD FARMS RD BELLE OAKS DR HORSESHOE RD SALVO\_DR VICINITY MAP (NOT TO SCALE)

### CERTIFICATE OF OWNERSHIP AND DEDICATION

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY DESCRIBED HEREON, WHICH PROPERTY IS LOCATED WITHIN THE SUBDIVISION REGULATION JURISDICTION OF THE CITY OF NEW BERN, THAT I HEREBY FREELY ADOPT THIS PLAN OF SUBDIVISION AND DEDICATE TO PUBLIC USE ALL AREAS SHOWN ON THIS PLAT AS STREETS, ALLEYS, WALKS, PARKS, OPEN SPACE, AND EASEMENTS, EXCEPT THOSE SPECIFICALLY INDICATED AS PRIVATE, AND THAT I WILL MAINTAIN ALL SUCH AREAS UNTIL THE OFFER OF DEDICATION IS ACCEPTED BY THE APPROPRIATE AUTHORITY. ALL PROPERTY SHOWN ON THIS PLAT AS DEDICATED FOR A PUBLIC USE SHALL BE DEEMED TO BE DEDICATED FOR ANY OTHER PUBLIC USE AUTHORIZED BY LAW WHEN SUCH OTHER USE IS APPROVED BY THE BOARD OF ALDERMEN IN THE PUBLIC INTEREST.

STEWART H. SMITH MEMBER/MANAGER BELLE OAKS II, LLC

### CERTIFICATE OF APPROVAL

I HEREBY CERTIFY THAT ALL STREETS SHOWN ON THIS PLAT ARE WITHIN THE CITY OF NEW BERN'S PLANNING JURISDICTION, ALL STREETS AND OTHER IMPROVEMENTS SHOWN ON THIS PLAT HAVE BEEN INSTALLED OR COMPLETED OR THAT THEIR INSTALLATION OR COMPLETION (WITHIN 12 MONTHS AFTER THE DATE BELOW) HAS BEEN ENSURED BY THE POSTING OF A PERFORMANCE BOND OR OTHER SUFFICIENT SURETY, AND THAT THE SUBDIVISION SHOWN ON THIS PLAT IS IN ALL RESPECTS IN COMPLIANCE WITH THE NEW BERN CITY CODE, AND THEREFORE THIS PLAT HAS BEEN APPROVED BY THE NEW BERN BOARD OF ALDERMEN, SUBJECT TO ITS BEING RECORDED IN THE REGISTER OF DEEDS OFFICE OF CRAVEN COUNTY WITHIN ONE YEAR OF THE DATE BELOW.

MAYOR

DATE

CITY CLERK

- JOSEPH C. AVOLIS, PE, PLS , CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL GPS SURVEY MADE UNDER MY SUPERVISION AND THE FOLLOWING INFORMATION WAS USED TO PERFORM THE SURVEY:
- CLASS OF SURVEY: CLASS A
- POSITIONAL ACCURACY: 1:10,000+
- TYPE OF GPS FIELD PROCEDURE: NC CORS NETWORK VRS
- DATE(S) OF SURVEY: AUGUST 8, 2019
- DATUM/EPOCH: NAD83
- PUBLISHED/FIXED-CONTROL USE: NC CORS VRS
- GEOID MODEL: GEOID 2012B
- COMBINED GRID FACTOR(S): 0.99988133

UNITS: US SURVEY FEET

NOTE: GPS USED TO ESTABLISH GRID NORTH ROTATION AND TO ESTABLISH GRID TIES FOR CONTROL CORNERS. ALL DISTANCES ARE GROUND.

THAT THE SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND

JOSEPH C. AVOUS , CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION; THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES; THAT THE RATIO OF PRECISION OR POSITIONAL ACCURACY AS CALCULATED IS 1:10.000+; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 27 DAY OF MARCH., A.D., 2024.

LICENSE NUMBER

CARO SEAL L-5308 ENOSURVEYORS

### PROJECT DATA:

BELLE OAKS II, LLC 115 MIDDLE STREET NEW BERN, NC 28560 OWNER/DEVELOPER:

(252) 638-3500

SITE ZONING: UTILITIES:

R-10S, R-8 AS INDICATED SEWER-CITY OF NEW BERN WATER-CITY OF NEW BERN ELECTRIC-CITY OF NEW BERN GAS-PIEDMONT NATURAL GAS COMPANY CABLE TELEVISION-OPTIMUM

### <u>SITE DATA — BELLE OAKS. (PHASE VI DATA)</u>

THE SUBDIVISION IS A PLANNED UNIT DEVELOPMENT TOTAL SITE AREA: 357,861 SF, 8.215 ACRES TOTAL # RESIDENTIAL LOTS: 26

TOTAL AREA IN RESIDENTIAL LOTS: 171,019 SF, 3.926 ACRES TOTAL COMMON AREA: 125,626 SF, 2.884 ACRES (35.1% OF PHASE VI AREA) TOTAL AREA IN RIGHT-OF-WAYS: 61,216 SF, 1.405 ACRES

MINIMUM BUILDING SETBACKS (UNLESS SHOWN OTHERWISE):

FRONT YARD = 15SIDE YARD NOT ADJACENT TO PUBLIC STREETS = 5' SIDE YARDS ADJACENT TO PUBLIC STREETS = 5'

REAR YARD  $= 10^{\circ}$ DRAINAGE AND UTILITY EASEMENTS (UNLESS OTHERWISE SHOWN):

FRONT YARD = 15' SIDE YARD NOT ADJACENT TO PUBLIC STREETS = 5' SIDE YARDS ADJACENT TO PUBLIC STREETS = 5'

### REAR YARD $= 10^{\circ}$

NOTES: 1. PORTIONS OF THE PROJECT ARE LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA ACCORDING TO FEMA FLOOD INSURANCE RATE MAP PANEL 3720546900K, EFFECTIVE DATE JUNE 19, 2020. SEE DFIRM FOR ZONE

DETAILS AND EXTENTS. ALL STRUCTURES BUILT UPON THE PROJECT SITE SHALL COMPLY WITH THE FIRE REQUIREMENTS SPECIFIED IN THE NORTH CAROLINA BUILDING CODE, VOLUME I-GENERAL CONSTRUCTION.

SECTION 404 WETLANDS ARE PRESENT ON THE PROJECT SITE. NO SECTION 404 WETLANDS ARE TO BE DISTURBED ON ANY INDIVIDUAL LOT. NEUSE RIPARIAN BUFFER AREAS REGULATED UNDER 15A NCAC 02B EXIST ON THE PROJECT SITE AS INDICATED ON THE SITE PLAN. NO BUFFER

NO STRUCTURES SHALL BE BUILT OUTSIDE OF THE BUILDING SETBACKS SHOWN WITH THE EXCEPTION OF FENCES, DRIVES, OR WALKWAYS. ALL DRAINAGE AND UTILITY EASEMENTS CARRY THE RIGHT-OF-ACCESS BY

APPROVAL OF THE DIVISION OF WATER QUALITY.

AREAS SHALL BE DISTURBED IN ANY MANNER WITHOUT THE WRITTEN

THE CITY OF NEW BERN FOR THE MAINTENANCE AND REPAIR OF DRAINAGE AND UTILITY STRUCTURES. EXISTING TREES SHOULD BE RETAINED ALONG ALL PUBLIC ROADS EVERY 30 FEET ALONG EACH SIDE. THESE TREES SHALL BE LOCATED WITHIN A ZONE 50 FEET PARALLEL TO THE CENTERLINE OF THE PUBLIC STREETS.

THE TREES RETAINED SHALL BE AT LEAST 2 INCHES IN CALIPER. THE DEVELOPER SHALL RETAIN AT LEAST 123 TREES ON THE ENTIRE TRACT (15 TREES PER ACRE).

STATE	0F	NORTH	CAROLI
		E CDAY	

COUNTY OF CRAVEN

, REVIEW OFFICER OF CRAVEN COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER

DATE

### CERTIFICATE OF REGISTRATION BY REGISTER OF DEEDS

STATE OF NORTH CAROLINA COUNTY OF CRAVEN

FILED FOR REGISTRATION AT \_\_\_\_\_\_ AM / PM O'CLOCK
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_.
PLAT BOOK \_\_\_\_\_ PAGE \_\_\_\_\_

## BELLE OAKS, PHASE VI

A PLANNED UNIT DEVELOPMENT

### OWNERS: BELLE OAKS II, LLC

CITY OF NEW BERN, NO. 8 TOWNSHIP, CRAVEN COUNTY, NC TAX PARCEL ID: 8-207-090 COVERING DEEDS: D.B. 3581, PG. 564

PLAT REFERENCE: P.B. I, PG. 1-F SURVEY DATE: DECEMBER 29, 2023 SCALE: AS NOTED

SHEET 1 of 3 - NOTES AND TABLES

### **AVOLIS ENGINEERING, P.A.**

FIRM LICENSE NO. C-0706

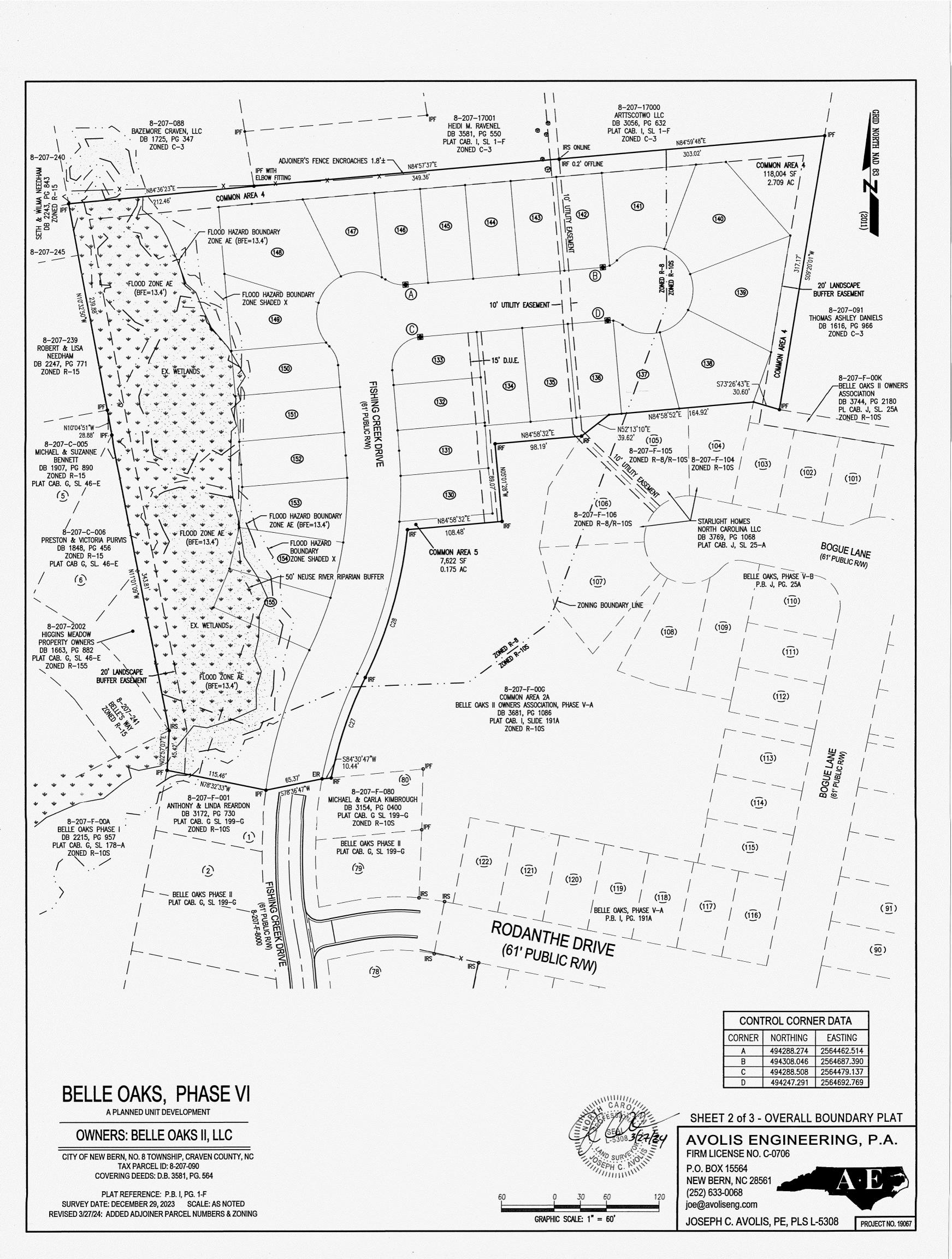
P.O. BOX 15564 NEW BERN, NC 28561 (252) 633-0068

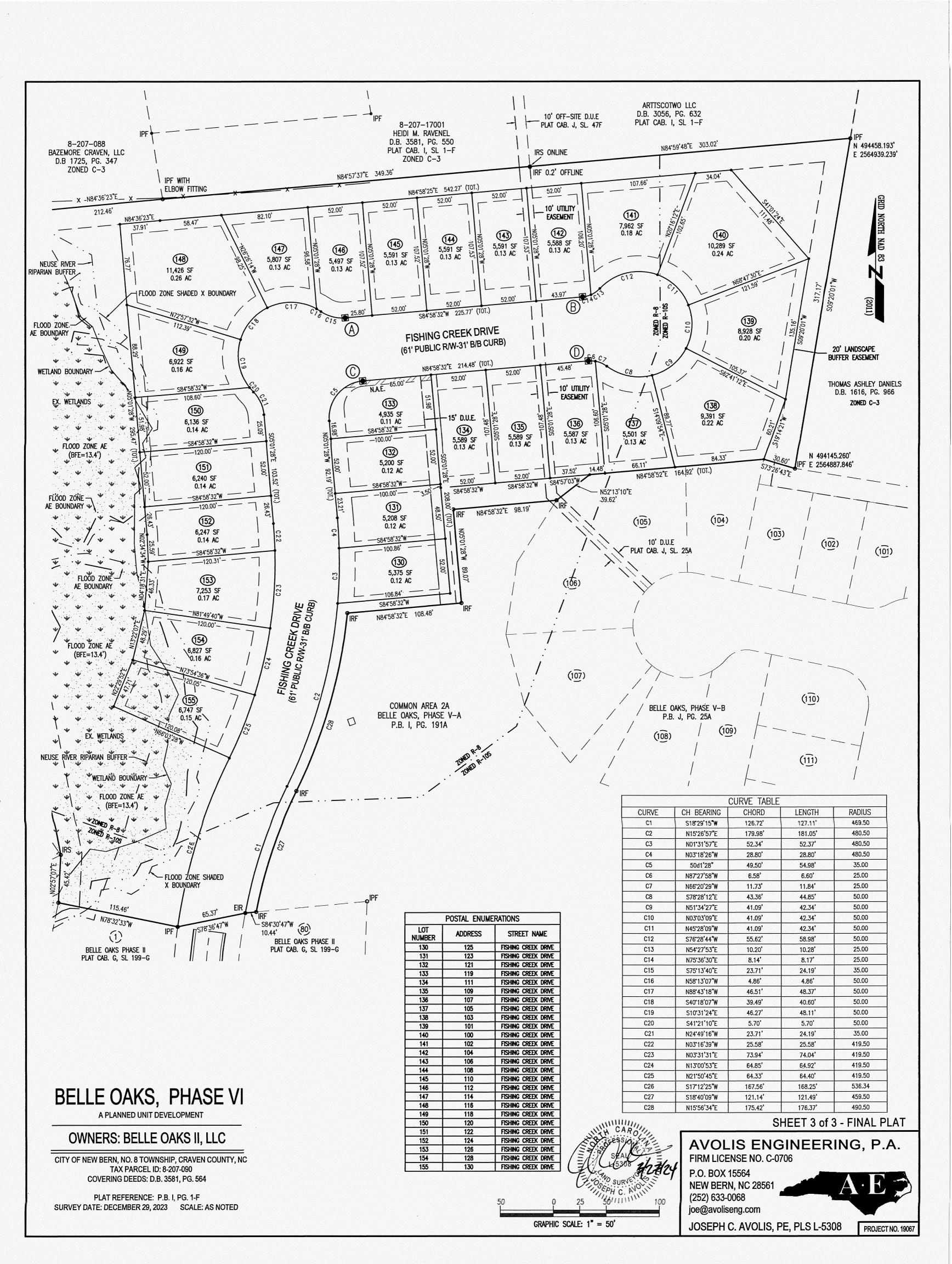
joe@avoliseng.com



JOSEPH C. AVOLIS, PE, PLS L-5308

PROJECT NO. 19067







Overlook Holdings, LLC PO Box 3557 Cary, NC 27519

To whom it may concern:

The City of New Bern is notifying all property owners within one hundred (100) feet of your property, parcel 7-104-14008 regarding the Final Subdivision plan submittal with mailed notice of the request. The property is 21.09 + / - acres and is located at/near Bayberry Park Drive.

The Planning & Zoning Board of the City of New Bern will hold a public meeting to consider the proposed Final Subdivision plan request. The regularly scheduled meeting will be on Thursday, April 18, 2024, in the 2<sup>nd</sup> floor courtroom of the City Hall building, located at 300 Pollock Street, New Bern, NC 28560, at 5:30 pm.

A copy of the application is available for public review during normal business hours in the Development Services office, located at 303 First Street. For further information contact Kendrick Stanton, Land & Community Development Administrator at (252) 639-7582 or <a href="mailto:Stanton.Kendrick@newbernnc.gov">Stanton.Kendrick@newbernnc.gov</a>.

Sincerely,

Kendrick Stanton, CZO

Land & Community Development Administrator

Phone: 252-639-7582

cc: File



### **Dear Property Owner:**

The City of New Bern is notifying all property owners within one hundred 100 feet of parcel 7-104-14008 of a proposed Final Subdivision Plan request with mailed notice (See attached map for reference). The property is 21.09 + / - acres and is located at/near Bayberry Park Drive.

The Planning & Zoning Board of the City of New Bern will hold a public meeting to consider the proposed Final Subdivision plan request. The regularly scheduled meeting will be on Thursday, April 18, 2024, in the 2<sup>nd</sup> floor courtroom of the City Hall building, located at 300 Pollock Street, New Bern, NC 28560, at 5:30 pm.

A copy of the application is available for public review during normal business hours in the Development Services office, located at 303 First Street. For further information contact Kendrick Stanton, Land & Community Development Administrator at (252) 639-7582 or Stanton. Kendrick@newbernnc.gov.

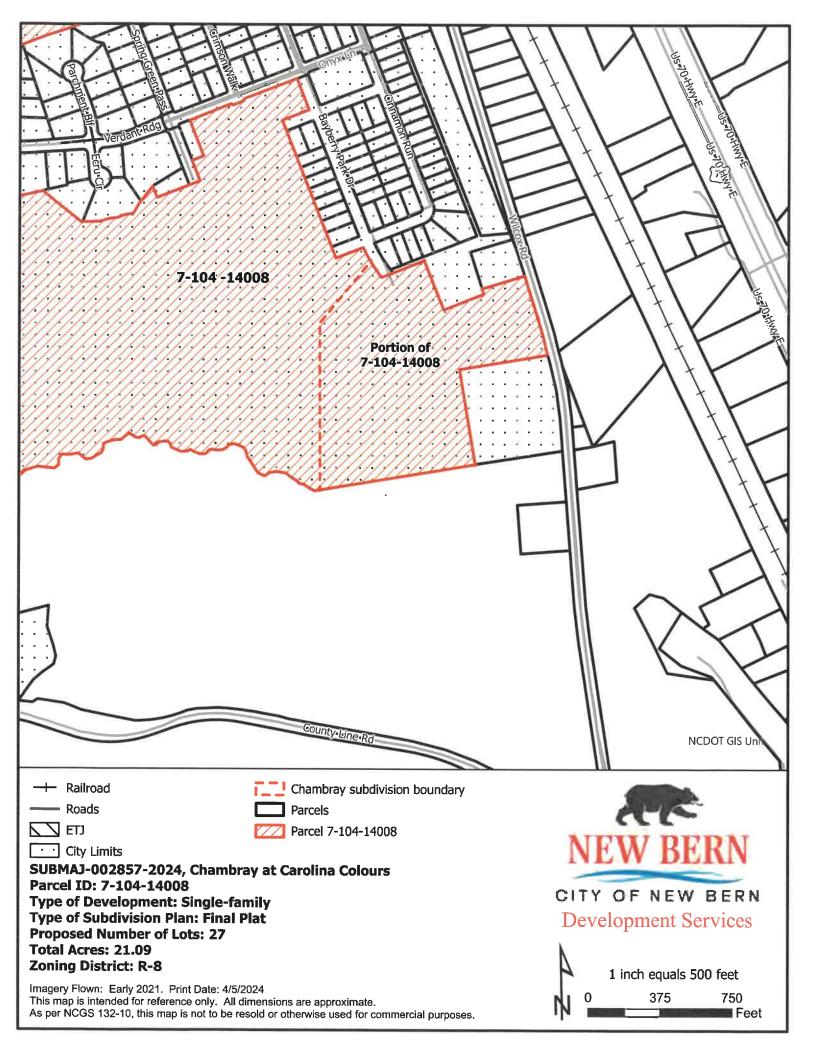
Sincerely,

Kendrick Stanton, CZO

Land & Community Development Administrator

Phone: 252-639-7582

cc: File

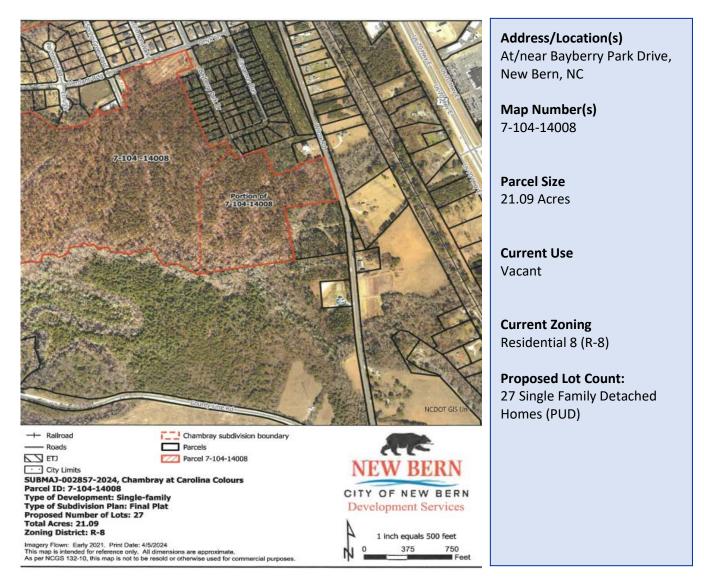


# STAFF REPORT

**DEVELOPMENT SERVICES** 

SUBMAJ-002857-2024 (Final), Chambray at Carolina Colours





# **Summary of Proposal**

Thomas Engineering, PA (John G. Thomas), on behalf of Overlook Holdings, LLC, has submitted an application for Final Plat Subdivision approval. The subject property totals 21.09 acres and is located at/near Bayberry Park Drive. The project proposes 27 Single-family detached lots, and 3.22 acres of open space (excluding wetlands, ponds, and amenities). The project will be served by the City of New Bern water and sewer.

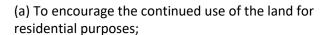
# Synopsis of Site and Surrounding Area

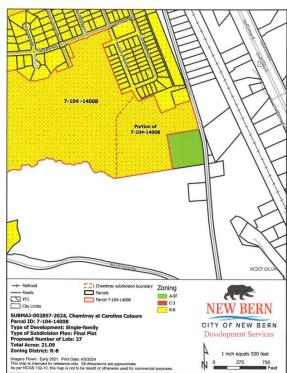
The parcel totals 21.09 acres and is located at/near Bayberry Park Drive, New Bern, NC.

Within a half mile of the site, there are residential constructed homes, and vacant lots.

# **Zoning District Summary**

The R-8 residential district is designed to accommodate single-, two-, and multifamily dwellings with a minimum 8,000 square feet lot for one unit and 4,000 square feet for each additional unit; multifamily density maximum is approximately 10.6 units per acre (based on a five-acre tract). For the R-8 residential district, in promoting the general purposes of this ordinance, the specific intent of this district is:

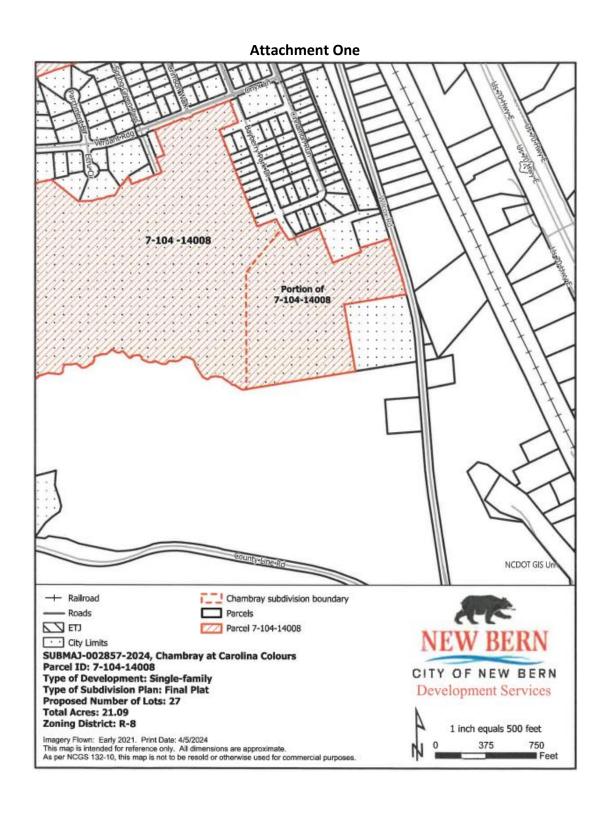


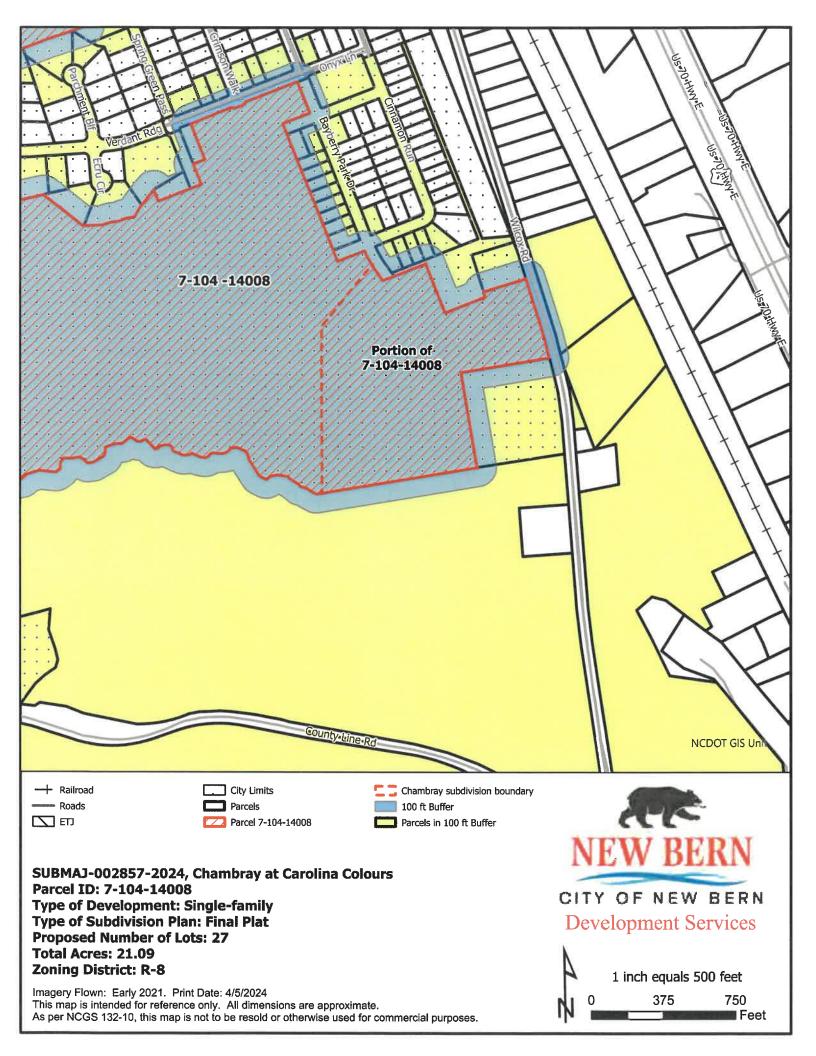


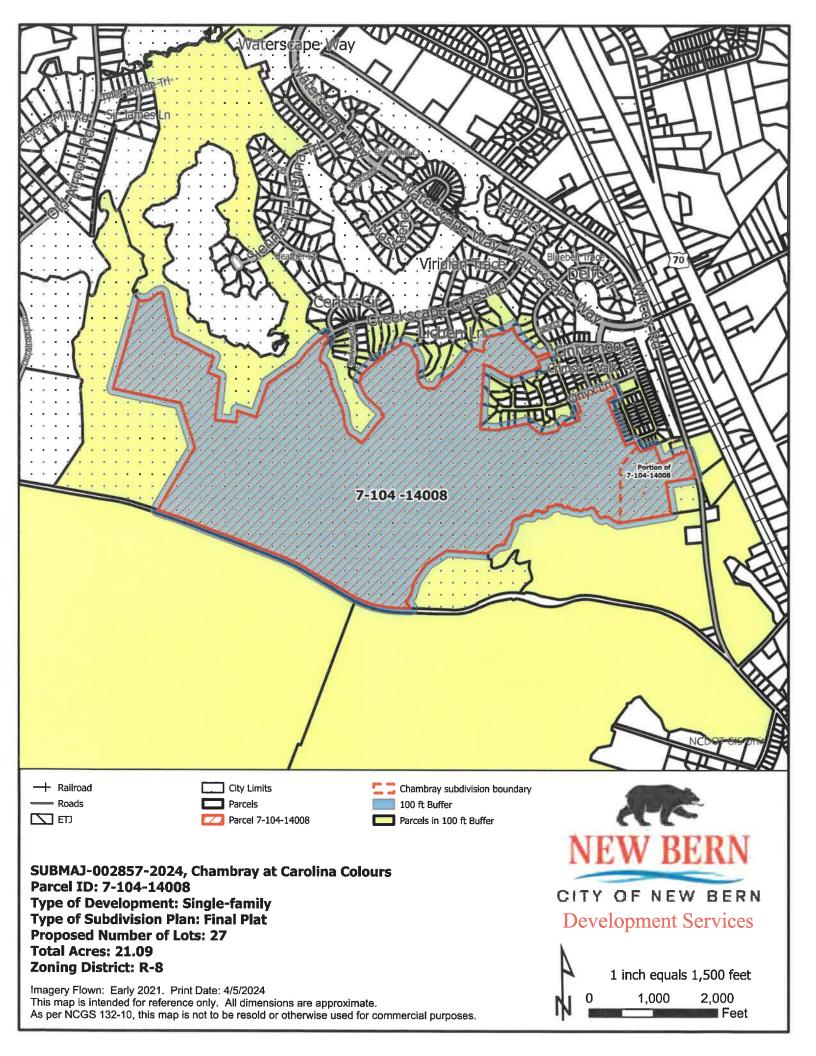
- (b) To prohibit commercial and industrial use of the land and to prohibit any other use which would substantially interfere with development or continuation of residential uses in the district;
- (c) To encourage the discontinuance of existing uses that would not be permitted as new uses in this district;
- (d) To discourage any use which would generate traffic on minor streets other than normal traffic to serve residences on those streets; and
- (e) To discourage any use which because of its character or size would create requirements and costs for public services such as police and fire protection, water supply and sewerage, substantially in excess of such requirements and costs if the district were developed solely for residential purposes.

## **Staff Evaluation**

The proposed subdivision meets all requirements set forth in the City of New Bern's Land Use Ordinance. All comments from the Development Review Committee have been addressed.







# SUBDIVISION APPLICATION

#### CITY OF NEW BERN - DEVELOPMENT SERVICES



#### PROJECT AND PROPERTY INFORMATION

Date Submitted: March 1, 2024	
Proposed Subdivision Name: Chambray at Carolina Co	lours
Proposed Phase/Section:	
Property Address or Location: Carolina Colours commu	unity off of Bayberry Park Drive
Parcel ID Number(s): <u>7-104-14008</u>	
Type of Development:	Type of Subdivision Plan:
☑ Single-family	☐ Exempt Subdivision
☐ Planned Unit Development (PUD)	☐ General Plan
☐ Multi-family (Townhomes, Duplexes)	☑ Final Plat
☐ Mixed Use	
☐ Commercial	
Site Data:	
Total Acreage: 21.09	
Existing Number of Lots: 0	
Proposed Number of Lots: 27	
Smallest Lot Size: 10,823 sf	
Average Lot Size: 26,155 sf	
Linear Feet in Streets: 1,011 lf	
Zoning District: R-8	

Please continue to Page 2 of the City of New Bern Subdivision Application

### SUBDIVISION CONTACT INFORMATION

SUBDIVISION APPLICATION

Please list the primary point of contact for the subdivision application as the applicant.

APPLICANT INFORMATION	
Name: Thomas Engineering, PA (John G. Tho	mas)
Mailing Address: P. O. Box 1309	
New Bern, NC 28563	
Telephone: 252-637-2727	Alternate Number: 252-671-5855
Email Address: johnthomas@thomasengineer	ingpa.com
PROPERTY OWNER INFORMATION	
Name: Overlook Holdings, LLC	
Mailing Address: P. O. Box 3557	
Cary, NC 27519	
Telephone: 252-636-3700	Alternate Number:
Email Address: kperegoy@carolinacolours.cor	m
DEVELOPER INFORMATION	
Name: Overlook Holdings, LLC	
Mailing Address: P. O. Box 3557	
CAry, NC 27519	
Telephone: 252-636-3700	Alternate Number:
Email Address: kperegoy@carolinacolours.com	
.porogo, @caromacoroane.com	
SURVEYOR/ENGINEER INFORMATION	
Name: Thomas Engineering, PA	
Mailing Address: P. O. Box 1309	
New Bern, NC 28563	
Telephone: 252-637-2727	Alternate Number: 252-671-5855
Email Address: johnthomas@thomasengineer	ingpa.com
	Digitally signed by John G. Thomas, Sr. Date: 2024.02.29 15:56:46 -05'00'
Property Owner's Signature/Date	Signature of Applicant/Date
Overlook Holdings, LLC by Kip Peregoy	Thomas Engineering, PA by John (
Printed Name of Property Owner	Printed Name of Applicant



To: Thomas Engineering, PA (John G Thomas)

From: Kendrick Stanton, CZO, Land and Community Development Administrator

RE: SUBMAJ-002857-2024, DRC Comments – (Final) Chambray at Carolina Colours

Date: 03/21/2024

The following comments were generated from DRC.

#### Planning/Zoning

Add adjacent zoning and parcel ID numbers.

Contact information for questions: Ph: 252-639-7582

#### MPO

No comment.

Contact information for questions: Ph: 252-639-7592

#### **Historic Preservation Administrator**

No comment.

Contact information for questions: Ph: 252-639-7583

#### **Police Department**

• No comment provided.

Contact Information for questions: Ph: 252-672-4293

#### Fire Marshal

- Must meet the fire flow and hydrant distribution requirements of NC Fire Code Section 507 and Appendices B & C.
  - o Provide a water utility plan which shows hydrant locations and calculated flow rates.
- Contact information for questions: Ph: 252-639-2961

#### **Building Inspector**

• No comment.

• Contact information for questions: Ph: 252-639-2945

#### **Department of Public Utilities**

• No comment provided.

Contact information for questions: Ph: 252-639-2827

#### Craven County Health Department

• No comment provided.

• Contact information for questions: Ph: 252-636-4936

#### **Public Works**

- Right-of-Way
  - Any proposed mail kiosk needs to be shown on drawings. Mail kiosks cannot be located in public right-of-way, and any parking for kiosk access needs to be painted/marked on the pavement and shown on the drawings.
- Other
  - Public Works will need to perform a site inspection on this development prior to agreeing that a guarantee in lieu of will not be required.
  - Please provide contact information for owner or owner's representative to Daniel Casserly @ 252-639-7519
- Contact information for questions: Ph: 252-639-7500

#### GIS

- Verify addresses from E911 coordinator.
- Contact Information for questions: Ph: 252-639-7588

#### **NCDOT**

- No comment.
- Contact information for questions: Ph: 252-649-6505

#### Water Resources

- No comment provided for this item.
- Contact information for questions: Ph: 252-639-7523

#### Parks & Recreation

- No comment provided.
- Contact information for questions: Ph: 252-639-2902

Please submit a response letter to these comments by electronic PDF. Additionally, please submit an electronic PDF file of the revised site plan to my email, <a href="mailto:Stanton.Kendrick@NewBernNC.gov">Stanton.Kendrick@NewBernNC.gov</a> and one (1) physical plan on 18" X 24" paper of the revised site plan by Monday, April 1, 2024. Failure to submit the revised plans or request an extension by the date indicated will constitute a denial of the plan, and a full resubmission would be required. If you have any questions, you may contact me.

www.thomasengineeringpa.com 1316-B Commerce Drive Post Office Box 1309 New Bern, NC 28563 bobbybillingsley@thomasengineeringpa.com P: 252.637.2727 F: 252.636.2448 M: 252.671.2408

#### **Hand Delivered & Emailed**

April 1, 2024

To: City of New Bern

Department of Development Services

303 First Street

New Bern, NC 28560

Attn: Kendrick Stanton

CZO – Land and Community Development Administrator

Re: Chambray at Carolina Colours

Final Plat Revision Submittal

Dear Kendrick,

Per your March 21, 2024 comment letter as generated from the March DRC meeting, please find attached one (1) revised copy of the Final Plat for the above referenced project. I will respond to comments received below in **BLUE** text:

#### Planning/Zoning

Add adjacent zoning and parcel ID numbers.
 We have added zoning classifications and parcel ID's to adjacent properties, as applicable.

#### Fire Marshal

 Must meet the fire flow and hydrant distribution requirements of NC Fire Code Section 507 and Appendices B & C. Provide a water utility plan which shows hydrant locations and calculated flow rates.

We have emailed the as-built drawings (as completed by others) to your email for disbursement. An additional hard copy is attached for reference. Note that the flow rates would have been calculated previously by McKim & Creed and submitted to the City of New Bern Engineering Department prior to a permit being issued for this project.

#### **Public Works**

#### Right-of-Way

Any proposed mail kiosk needs to be shown on drawings. Mail kiosks cannot be located in public right-of-way, and any parking for kiosk access needs to be painted/marked on the pavement and shown on the drawings.

Per previous discussions with Development Services and Public Works, we have added an approximate 10' x 10' Access Easement to Lot 27, for the purpose of moving the mail kiosk location off right-of-way. Note that the original location was as agreed upon with Public Works. Also, note that moving the kiosk CBU

location back will allow adequate room for the developer to install a parking area in front of the kiosk, should it later be required by the USPS Postmaster.

#### Other

Public Works will need to perform a site inspection on this development prior to agreeing that a guarantee in lieu of will not be required. Please provide contact information for owner or owner's representative to Daniel Casserly @ 252.639.7519. I have spoken with Dan Casserly about this subdivision and he stated that no guarantees would be required for this subdivision.

#### GIS

 Verify addresses from E911 coordinator.
 Addresses as shown on the plat are as provided by Ronnie Compton, City of New Bern Addressing Coordinator. Attached and for reference is a copy of that letter.

We have also emailed you an electronic copy of the revised plat and this document.

Please review and let me know if you have any questions, comments, or require additional information.

Thank you,

Bobby Billingsley, PE

BobbyBillingsley@ThomasEngineeringPA.com

Attachments



To: Thomas Engineering, PA (John G Thomas)

From: Kendrick Stanton, CZO, Land and Community Development Administrator

RE: SUBMAJ-002857-2024, DRC Comments – (Final) Chambray at Carolina Colours

Date: 03/21/2024

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Contact information for questions: Ph: 252-639-7592

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Contact information for questions: Ph: 252-639-7583

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Contact Information for questions: Ph: 252-672-4293

#### Fire Marshal

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  - o Provide a water utility plan which shows hydrant locations and calculated flow rates.
- Contact information for questions: Ph: 252-639-2961

#### **Building Inspector**

• No comment.

• Contact information for questions: Ph: 252-639-2945

#### **Department of Public Utilities**

• No comment provided.

Contact information for questions: Ph: 252-639-2827

#### Craven County Health Department

• No comment provided.

• Contact information for questions: Ph: 252-636-4936

#### **Public Works**

- Right-of-Way
  - Any proposed mail kiosk needs to be shown on drawings. Mail kiosks cannot be located in public right-of-way, and any parking for kiosk access needs to be painted/marked on the pavement and shown on the drawings.
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  - Please provide contact information for owner or owner's representative to Daniel Casserly @ 252-639-7519
- Contact information for questions: Ph: 252-639-7500

#### GIS

- Verify addresses from E911 coordinator.
- Contact Information for questions: Ph: 252-639-7588

#### **NCDOT**

- No comment.
- Contact information for questions: Ph: 252-649-6505

#### Water Resources

- No comment provided for this item.
- Contact information for questions: Ph: 252-639-7523

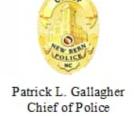
#### Parks & Recreation

- No comment provided.
- Contact information for questions: Ph: 252-639-2902

Please submit a response letter to these comments by electronic PDF. Additionally, please submit an electronic PDF file of the revised site plan to my email, <a href="mailto:Stanton.Kendrick@NewBernNC.gov">Stanton.Kendrick@NewBernNC.gov</a> and one (1) physical plan on 18" X 24" paper of the revised site plan by Monday, April 1, 2024. Failure to submit the revised plans or request an extension by the date indicated will constitute a denial of the plan, and a full resubmission would be required. If you have any questions, you may contact me.







P.O. Box 1129, New Bern, NC 28563-1129 (252) 672-4100

Police and Community come together here.

Date: February 29, 2024

### Dear Sir/Ma'am,

At your request, this letter is provided in order to verify/assign the below addresses which are located in Bayberry Park Phase Three.

LOT	ADDRESS	ROAD NAME
1	7001	Bayberry Park Dr
2	7003	Bayberry Park Dr
3	7005	Bayberry Park Dr
4	7007	Bayberry Park Dr
5	7009	Bayberry Park Dr
6	7011	Bayberry Park Dr
7	7013	Bayberry Park Dr
8	7015	Bayberry Park Dr
9	7017	Bayberry Park Dr
10	7019	Bayberry Park Dr
11	7021	Bayberry Park Dr
12	7023	Bayberry Park Dr
13	7022	Bayberry Park Dr
14	7020	Bayberry Park Dr
15	7018	Bayberry Park Dr
16	7016	Bayberry Park Dr
17	7014	Bayberry Park Dr
18	1001	Tawney Trce
19	1003	Tawney Trce
20	1005	Tawney Trce

21	1007	Tawney Trce
22	1009	Tawney Trce
23	1008	Tawney Trce
24	1006	Tawney Trce
25	1004	Tawney Trce
26	1002	Tawney Trce
27	1000	Tawney Trce

Listed below is a set of guidelines also required by local ordinance to aid in property identification. All property owners and residents are required to display addresses based on the guidelines below:

- 1. Address numbers affixed to a structure must be a minimum of three (3) inches in height for residents and six (6) for businesses and shall be placed on the front of the building facing the road, or on the end of the building nearest the road so as to be easily seen. Numbers may be displayed on a mailbox which is located directly in front of the structure. If a building is more than 75 feet from the street on which it fronts, the address number shall be displayed on a sign attached to a fence, gate, lawn, stake, mailbox, or other suitable structure at or near the street right-of-way line so as to be clearly visible from the street.
- 2. Numbers for multiple dwelling units and nonresidential buildings shall be at six (6) inches in height and shall be placed on the front of the building facing the road or on the end of the building nearest the road. Individual units will also be required to display at least three (3) inch unit numbers on the front door or immediately adjacent to the door.
  - 3. Address numbers must be set on a background of contrasting color.
  - 4. On a corner lot, the address number should face the street named in the address.
  - 5. Address numbers should be plain block numeric numbers and not in alpha print.

If you have any questions or concerns please contact the undersigned at (252) 672-4107. If we can be of further assistance please feel free to call on us.

Best regards,

Ronnie Compton

Ronnie Compton, Geographic Information Systems Technician City of New Bern Addressing Coordinator Technology and Records Section New Bern Police Department

#### CERTIFICATE OF OWNERSHIP AND DEDICATION

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY DESCRIBED HEREON, WHICH IS LOCATED IN THE SUBDIVISION REGULATION JURISDICTION OF THE CITY OF NEW BERN, THAT I (WE) HEREBY FREELY ADOPT THIS PLAN OF SUBDIVISION AND DEDICATE TO PUBLIC USE ALL AREAS SHOWN ON THIS PLAT AS STREETS, ALLEYS, WALKS, PAKS, OPEN SPACE, AND EASEMENTS, EXCEPT THOSE SPECIFICALLY INDICATED AS PRIVATE, AND THAT I (WE) WILL MAINTAIN ALL SUCH AREAS UNTIL THE OFFER OF DEDICATION IS ACCEPTED BY THE APPROPRIATE AUTHORITY. ALL PROPERTY SHOWN ON THIS PLAT AS DEDICATED FOR A PUBLIC USE SHALL BE DEEMED TO BE DEDICATED FOR ANY OTHER PUBLIC USE AUTHORIZED BY LAW WHEN SUCH OTHER USE IS APPROVED BY THE BOARD OF ALDERMEN IN THE PUBLIC INTEREST.

OWNER: OVERLOOK HOLDINGS, LLC.			
SIGNED	DATE		
NOTARY CERTIFICATE NORTH CAROLINA,	COUNTY		
I,, A NOTARY PUBL	IC OF		
COUNTY, DO HEREBY CERTIFY THAT	PERSONALLY APPEARED		
BEFORE ME THIS DAY AND ACKNOWLEDGED THE DUE EXECUTION OF THE FOREGOING CERT FICATE.			
WITNESS MY HAND AND SEAL THIS DAY OF			

OWNER: OVERLOOK HOLDINGS, LLC.

MY COMMISSION EXPIRES

SIGNED

# CERTIFICATE OF APPROVAL

I HEREBY CERTIFY THAT ALL STREETS SHOWN ON THIS PLAT ARE WITHIN THE CITY OF NEW BERN'S PLANNING JURISDICTION, ALL STREETS AND OTHER IMPROVEMENTS SHOWN ON THIS PLAT HAVE BEEN INSTALLED OR COMPLETED OR THAT THEIR INSTALLATION OR COMPLETION (WITHIN 12 MONTHS AFTER THE DATE BELOW) HAS BEEN ENSURED BY THE POSTING OF A PERFORMANCE BOND OR OTHER SUFFICIENT SURETY, AND THAT THE SUBDIVISION SHOWN ON THIS PLAT IS IN ALL RESPECTS IN COMPLIANCE WITH THE NEW BERN CITY CODE, AND THEREFORE THIS PLAT HAS BEEN APPROVED BY THE NEW BERN BOARD OF ALDERMEN, SUBJECT TO ITS BEING RECORDED IN THE REGISTER OF DEEDS OFFICE OF CRAVEN COUNTY WITHIN ONE YEAR OF THE DATE BELOW.

RECORDED IN THE REGISTER OF DEI			
DATE	-		
MAYOR		CITY CLERK	

#### GENERAL NOTES AND SITE DATA

- ALL DISTANCES ARE HORIZONTAL GROUND MEASUREMENTS, NO GRID FACTORS APPLIED.
   ALL CORNERS ARE TO BE MARKED WITH IRON PIPES, UNLESS OTHERWISE NOTED.
- 2. ALL CORNERS ARE TO BE MARKED WITH IRON PIPES, UNLESS OTHERWISE NOTED.

  3. BOUNDARY INFORMATION IS AS PROVIDED ON THE "CONVEYANCE MAP A PORTION OF CRAVEN TRACT 32 WEYERHAEUSER REAL ESTATE DEVELOPMENT COMPANY 2006.85 ACRES", AS PREPARED BY DAVID L. JONES, JR., (#L-3672), DATED AUGUST 2, 2004, AND AS RECORDED IN PLAT CABINET H, SLIDES 1-A THROUGH 1-E OF THE OF THE CRAVEN COUNTY REGISTRY.
- 4. DEED REFERENCE: DB 3183, PG 671.
  - PROPOSED PROPERTY ADDRESSES ARE AS SHOWN AND SET BY THE CITY OF NEW BERN.
- ZONING IS R-8.
  ALL COMMON AREAS AS SHOWN ARE TO BE DEDICATED TO THE PROPERTY OWNER'S
- ASSOCIATION.
- 9. PORTIONS OF THIS PROJECT SCALES WITHIN ZONE "AE" AND ZONE "X" AS PER FLOOD INSURANCE RATE MAPS 3720640600K, DATED JUNE 19, 2020 AS ESTABLISHED BY FEMA. THIS REPORT IN NO WAY SUPERCEDES THE ABOVE MENTIONED FIRM.
- 10. BASE FLOOD ELEVATION DOWNSTREAM OF THIS SITE IS 13.4'.11. THIS PROJECT IS NOT IN AN AREA OF ENVIRONMENTAL CONCERN.
- 12. THERE ARE NO BLUE-LINE STREAMS AND THEIR ASSOCIATED RIPARIAN BUFFERS PRESENT ON THIS SITE
- 13. THIS PLAT DOES NOT ADDRESS THE ISSUE OF THE EXISTENCE OR NONEXISTENCE OF WETLANDS WITHIN THE SUBDIVISION. THE ENFORCEMENT OF WETLAND REGULATIONS UNDER THE SECTION 404 OF THE CLEAN WATER ACT OF 1899 IS WITHIN THE JURISDICTION OF THE U.S. ARMY CORPS OF ENGINEERS. INQUIRIES CONCERNING THAT MATTER SHOULD BE ADDRESSED TO THAT AGENCY.
- 14. A. SEWER: PUBLIC S/NITARY SEWER SYSTEM (CITY OF NEW BERN).
- B. WATER: PUBLIC WATER SYSTEM (CITY OF NEW BE:RN).C. REFUSE: PUBLIC REFUSE SYSTEM (CITY OF NEW BE:RN).
- D. ELECTRIC: PUBLIC ELECTRIC SYSTÈM (CITY OF NEW BÉRN)
- 15. DRAINAGE AND UTILITY EASEMENTS ARE AS FOLLOWS, UNLESS OTHERWISE NOTED: A. 5 FOOT PRIVATE EASEMENT PARALLEL TO ALL STREETS.
- B. 10 FOOT EASEMENTS CENTERED ALONG ALL SIDE LOT LINES.
  C. OTHER EASEMENTS AS SHOWN.
- TYPICAL MINIMUM BUILDING SETBACKS ARE AS FOLLOWS:
   A. 25 FOOT FRONT SETBACKS.
- B. 8 FOOT SIDE SETBACKS.
- C. 25 FOOT REAR SETBACKS.
  D. OTHER SETBACKS AS SHOWN AND NOTED.
- OTHER SETBACKS AS SHOWN AND NOTED.
   PLOT PLANS FOR ANY GIVEN LOT ARE REQUIRED BY THE CITY OF NEW BERN.
- 18. ALL ELECTRICAL, CABLE, TELEPHONE AND OTHER COMMUNICATION WIRING SHALL BE INSTALLED LINDERGROUND.
- INSTALLED UNDERGROUND.

  19. THE TOTAL NUMBER OF LOTS IN CHAMBRAY AT CAROLINA COLOURS IS: 27.
- 20. THE AVERAGE LOT SIZE IN CHAMBRAY AT CAROLINA COLOURS IS: 26,155 SF
- 21. THE MINIMUM LOT SIZE IN CHAMBRAY AT CAROLINA COLOURS IS: 10,823 SF
- 22. THE TOTAL LENGTH OF STREETS IS: 1,011 ± LF.
  23. THE AVERAGE LOT WIDTH IN CHAMBRAY AT CAROLINA COLOURS IS: 75 LF
- 24. SITE TABULATION:
  LOTS: 16.21 ACRES ±

LOTS: COMMON AREA/OPEN SPACE:

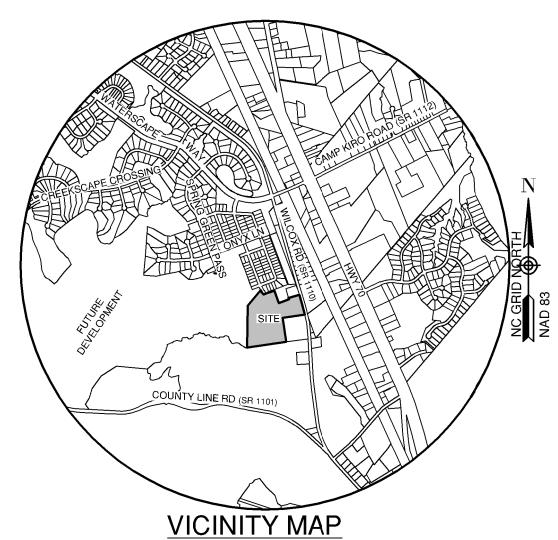
 MMON AREA/OPEN SPACE:
 3.22 ACRES ±

 GHTS OF WAY:
 1.66 ACRES ±

 TALS
 21.09 ACRES ±

25. TREES SHALL COMPLY WITH SECTION 15-382, CITY OF NEW BERN LAND USE ORDINANCE. 26. COMMON AREAS MAY BE UTILIZED FOR DRAINAGE AND UTILITY PURPOSES AND ARE

26. COMMON AREAS MAY BE UTILIZED FOR DRAINAGE AND UTILITY PURPOSES SUBJECT TO DRAINAGE AND UTILITY EASEMENTS ON ALL COMMON AREA.



OWNER / DEVELOPER
OVERLOOK HOLDINGS, LLC.
P.O. BOX 3557
CARY, NORTH CAROLINA 27519

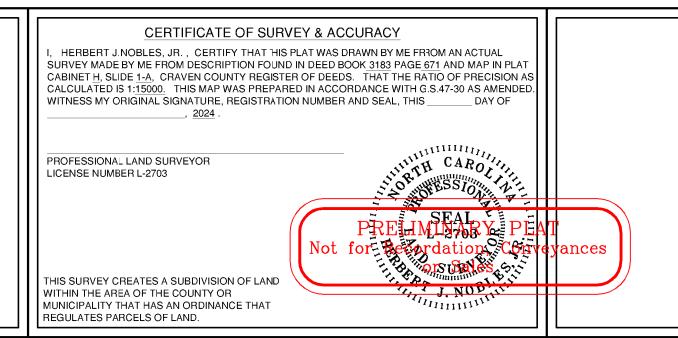
ENGINEER
McKIM & CREED, P.A.
243 NORTH FRONT STREET
WILMINGTON, NORTH CAROLINA 28401
910.343,1048 FAX: 910,251,8282

SURVEYOR
THOMAS ENGINEERING, P.A.
P.O. BOX 1309 - 1316-B COMMERCE DRIVE
NEW BERN, NORTH CAROLINA 28563
OFFICE: 252.637.2727 FAX: 252.636.2448

# 

		TYPICAL ELEMENT	SYMBOLO	OGY	
© EIP © EIR © SIP © EMAG © SMAG © EPK © SPK © ECM © CC ✓ NMP © WI (T) WL TIE BAM	-	EXISTING IRON PIPE EXISTING IRON ROD SET/NEW IRON PIPE EXISTING 'MAG' NAIL SET/NEW 'MAG' NAIL SET/NEW 'PK' NAIL SET/NEW 'PK' NAIL EXISTING CONCRETE MONUMENT SET/NEW CONCRETE MONUMENT CONTROL CORNER NON-MONUMENTED POINT WITNESS IRON TOTAL DISTANCE WETLANDS TIE LINE	WM WV SMH SC SV AD CB P PED OHU TBR SQFT AC L# C#	DGY	WATER METER WATER VALVE SEWER MANHOLE SEWER CLEAN-OUT SEWER VALVE AREA DRAIN CATCH BASIN UTILITY POLE UTILITY PEDESTAL OVERHEAD UTILITIES TO BE REMOVED SQUARE FEET ACRES LINE TABLE CURVE TABLE
R/W CL PL MBL DUE ESMT CDS	-	RIGHT OF WAY R/W CENTERLINE	VB	   	RIPARIAN BUFFER LINE FLOOD LINES BOUNDARY LINES PARCEL LINE ADDRESS

FIRE HYDRANT



FINAL PLAT

# CHAMBRAY AT CAROLINA COLOURS

NEW BERN

CRAVEN COUNTY

NORTH CAROLINA

OWNER

OVERLOOK HOLDINGS, LLC

P.O. BOX 3557

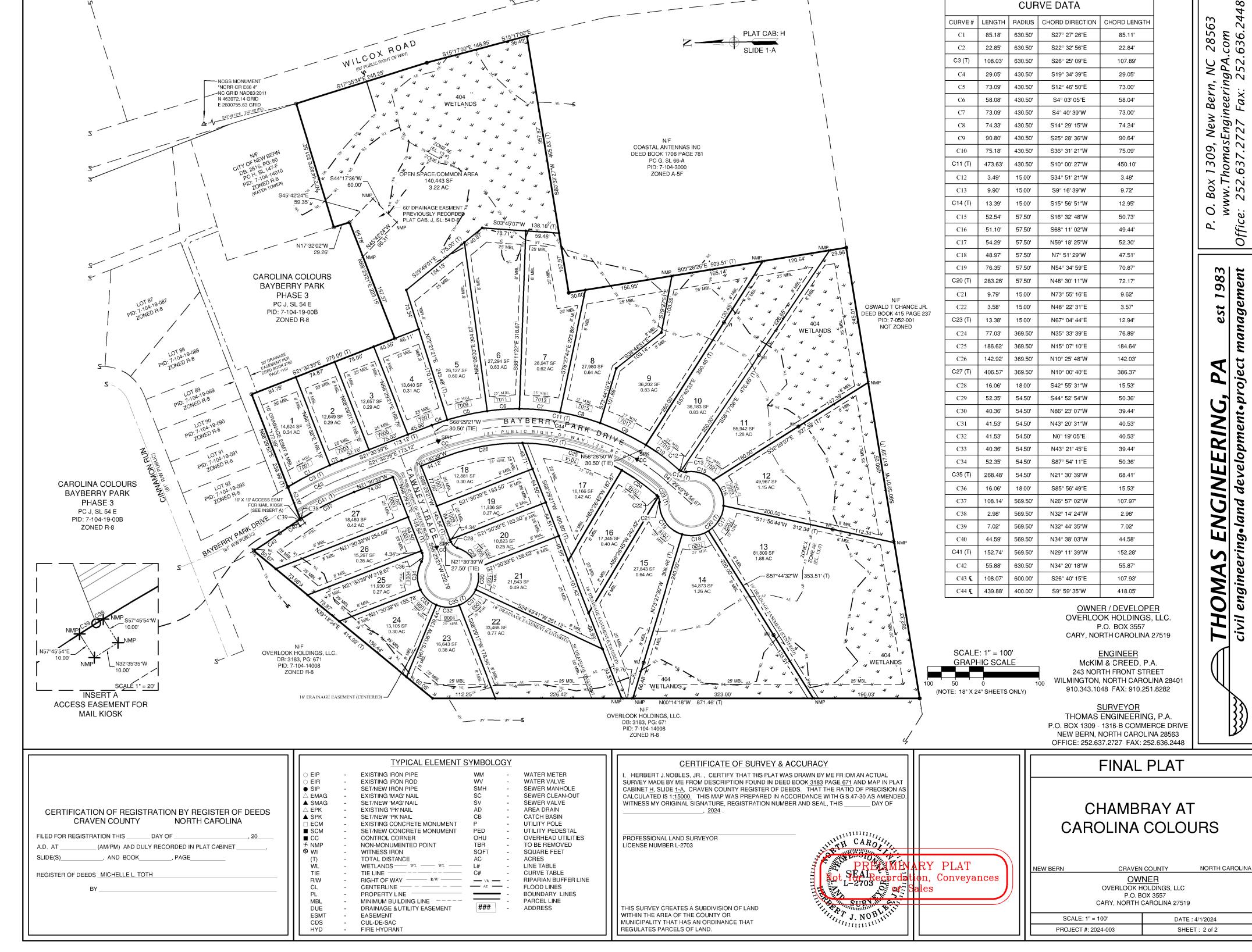
CARY, NORTH CAROLINA 27519

SCALE: AS SHOWN

DATE: 4/1/2024

SHEET: 1 of 2

PROJECT #: 2024-003



MUNICIPALITY THAT HAS AN ORDINANCE THAT

REGULATES PARCELS OF LAND.

CDS

CUL-DE-SAC

FIRE HYDRANT

28563 .636. Box 13U9, 1 0 Office: Р.

management development.project ERIN engineering•land 0

PROJECT #: 2024-003

SHEET: 2 of 2