

Commission Members

Sharon C. Bryant
Jimmy Dillahunt
Sarah Proctor
Leander Morgan
Steve Strickland
Julius Parham
Tabari Wallace



Chair

Beth Walker

Co-Chair

Kip Peregoy

Executive Director

Zeb Hough (CONSULTANT)

Ex-Officio Members

Rick Prill

Barbara Best

Hazel Royal

**MEETING AGENDA
September 13, 2023, 6:00 P.M.
City Hall Courtroom
300 Pollock Street**

1. Call to order and Welcome.
2. Roll Call.
3. Approve the Agenda.
4. Approval of Minutes (August)
5. Guiding Principles
6. Public Comments (limit of 4 minutes)
7. Consider a resolution approving the purchase of 1307 Main Street
8. Housing Working Group Report
9. Neighborhood Working Group Report
10. Wellness Working Group Report
11. New Business.
 - a. RDC Budget Proposal
12. Closed Session
13. Adjourn.

REDEVELOPMENT COMMISSION OF NEW BERN

GUIDING PRINCIPLES

1. PAST, PRESENT, FUTURE (EQUAL TIME)
2. RESPECT OTHER'S OPINIONS
3. LISTEN TO BUILD CONSENSUS
4. SHARE ACCURATE INFORMATION, PUBLIC PERCEPTION
5. STAY FOCUSED, BE ACTION-ORIENTED
6. BELIEVE



Everything Comes Together Here

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD
CALL (252) 639-2931 NO LATER THAN 3 P.M. THE DATE OF THE MEETING.

Agenda Item Title: Approval of August Minutes

Date of Meeting: <u>9/23/2023</u>	Presenter: Beth Walker
Department: Redevelopment Commission	Person Submitting Item:

Explanation of Item:	Per Procedure, the minutes were prepared according to statues and guidelines provided to staff. They were edited based upon feedback received from the commission.
Actions Needed by Board:	If there are no amendments. The commission needs to consider approving these minutes for the public record.
Backup Attached:	Minutes Attached
Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Additional Notes:

Agenda Item Title: 1307 Main Street

Date of Meeting: 9/13/2023	Presenter: Beth Walker
Department: Redevelopment Commission	Person Submitting Item:

Explanation of Item:	Consider a Resolution to Accept the offer made by Jacki London for the parcel adjacent. Ms. London submitted an offer of \$4,050.00 for the purchase of 1307 Main Street 8-013-188. The bid was advertised, but no upset bids were received. The property is a vacant .057acre residential lot owned by the Redevelopment Commission. The tax value of the property is \$5,400.00.
Actions Needed by Board:	Discussion and vote to accept this offer. For Board of Alderman review and approval.
Backup Attached:	Resolution
Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Additional Notes:

Agenda Item Title: Housing Workgroup Report

Date of Meeting: 9/13/2023	Presenter: Kip Peregoy
Department: Redevelopment Commission	Person Submitting Item:

Explanation of Item:	Discuss the last meeting of the housing work group
Actions Needed by Board:	Discussion
Backup Attached:	Housing Workgroup report
Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Additional Notes:

Agenda Item Title: Neighborhood Workgroup Report

Date of Meeting: 9/13/2023	Presenter: Leander Morgan
Department: Redevelopment Commission	Person Submitting Item:

Explanation of Item:	Discuss the activity of the work group
Actions Needed by Board:	Discussion
Backup Attached:	
Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Additional Notes:

Agenda Item Title: Health and Wellness Workgroup Report

Date of Meeting: 9/13/2023	Presenter: Tabari Wallace
Department: Redevelopment Commission	Person Submitting Item:

Explanation of Item:	Discuss the activity of the work group
Actions Needed by Board:	Discussion
Backup Attached:	
Is item time sensitive? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Additional Notes:

Agenda Item Title: The Redevelopment Budget Proposal

Date of Meeting: 9/13/2023	Presenter: Beth Walker
Department: Redevelopment Commission	Person Submitting Item:

Explanation of Item:	Consider the adoption of the proposed budget allocation for the redevelopment commission for board of alderman approval.
Actions Needed by Board:	The commission needs to approve the budget as presented or with amendments for the Board's September 26th meeting.
Backup Attached:	Budget Draft
Is item time sensitive? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Additional Notes:

CITY OF NEW BERN
REDEVELOPMENT COMMISSION
Budget Amendment Request

Request must be submitted to Finance the Wednesday two weeks prior to the Board of Aldermen meeting

Account #71190 - Other Professional Services				
Item Description	Justification	Current Budget	Increase/ (Decrease)	Revised Budget
1 Planning retreat	Professional Services			15,000
2 Consulting/ strategic planning	School of Government			250
3				
Account #72310 - Utilities				
Item Description	Justification	Current Budget	Increase/ (Decrease)	Revised Budget
1 Eubanks Project	Monthly Billing			1,100
2 Walt Bellamy Project	Monthly Billing			3,000
3				
Account #74910 - Other Supplies & Materials				
Item Description	Justification	Current Budget	Increase/ (Decrease)	Revised Budget
1 Commission Supplies	Meals/Travel/ent.			1,000
2 Insurance	General Liability Premium			700
3 Advertisement	Upset Bid Costs			1,700
Account #75520 - Land & Structures				
Item Description	Justification	Current Budget	Increase/ (Decrease)	Revised Budget
1 OPC CRAVEN COUNTY TAX DEP	Tax			65
2 OPC TAX SERVICE FEE 024	Tax			5
3 Landscaping and upkeep (PW)	Monthly costs of Parcel upkeep			10,000

Form Completed by

Initials

Approved by Commission on

Date

Redevelopment Commission Chair

Signature

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