

NEW BERN



NORTH CAROLINA

*Everything comes together here*

# Departmental Monthly Reports

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November 2017

# Table of Contents

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Development Services .....	1
Finance .....	4
Fire .....	5
Human Resources .....	6
Parks & Recreation.....	7
Police.....	8
Public Utilities .....	10
Public Works .....	15
Attendance for Board Appointees .....	17

## Development Services

### Inspections:

Overview	2016 YTD	% Change from Last Year	2017 YTD	OCT 2017	% Change from Previous Month
Commercial Permits – New Construction	146	15%	168	13	-63%
Residential Permits – New Single Family	75	51%	113	19	-19%
Residential Permits – Additions/Remodels	191	3%	196	25	-47%
Mobile Homes	15	-300%	11	2	-200%
Signs	34	12%	38	5	-25%
Certificates of Occupancy – Residential	85	-5%	81	8	-60%
Certificates of Occupancy – Commercial	9	11%	10	0	100%
Total Permit Valuation	\$75,570,873	41%	\$106,424,662	\$6,253,511	47%

### Significant Issues and Projects:

- **Volt Workforce Training Center** - Final design submitted to EDA on November 30, 2017. The plans are currently under a fifteen day review period by EDA.

### Community and Economic Development:

- **Brownfields** - Two sites are under due diligence for redevelopment.
- **Carts** - Expanded services to include non-emergency medical transportation have been approved.
- **Habitat for Humanity** - Third Avenue property is under construction. The roof-raising ceremony for the home was held on 11/14/17. Funding in the amount of \$16,000 was given for the construction of this home. West Street property construction will begin in January.
- **Paint Your Heart Out** - Habitat is partnering with the City to expand the program to more homes.
- **CNI** - Staff led Grassroots Leadership Academy training. Graduation was held on November 17<sup>th</sup>.
- **Recidivism efforts** - YouthBuild collaborating with Miracle Wash. Miracle Wash received a grant to begin training programs for persons re-entering the community. Staff participated in Craven-Pamlico Re-Entry job readiness boot camp.
- **Veteran's Employee Base Camp and Organic Garden** - The VEBCOG received a grant to begin food truck programs.
- **CDBG 17/18** - The City's allotment is \$223,934. 2017-2018 Public Service NOFA (Notice of Funding Announcement) was released to the public. The workshop is set for December 13, 2017 at 10:00 am in the Development Services Conference Room.

## Development Services

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### **Other:**

City staff will complete the required Certified Local Government (CLG) Reporting as required by the State Historic Preservation Office. The purpose of CLG reporting is to determine if a municipality is meeting the minimum standards of the State Historic Preservation Office.

**Zoning** - Twenty-two land-use approvals were issued during the month.

**Board of Adjustment** - Staff held a workshop on November 27<sup>th</sup> on Appeals, Special Use Permits, and Variances. A presentation on the role of GIS was included in the workshop.

**Planning & Zoning Board** - Provided staff support for the regular meeting on November 7<sup>th</sup> for the following projects:

- Consideration of a General Plan for Miller & Brabble Properties, LLC/Robert Chiles Engineering; a proposed 2-lot major subdivision on a 9.98+/- acre tract located at the intersection of Karen Drive and Neuse Boulevard. The property is further identified as Craven County Parcel identification number 8-241-025 (Ward 4). Approved.
- Consideration of a Planned Unit Development General Plan for John Thomas Engineering/A. Sydes Construction, Inc. "Bendigo Bay"; a proposed 112-lot Planned Unit Development on a 61.21 +/- acre tract located West of Old Airport Road and North of County Line Road. The property is further identified as a portion of Craven County Parcel identification number 7-106-001 (Ward 3). Continued until December 5, 2017 meeting.

**HPC** - Provided staff support for the Historical Preservation Commission's regular meeting on November 15<sup>th</sup> for the following projects:

### **New Applications**

- 400-600 Block of Queen St.—to include road and sidewalk improvements in the primary AVC (this is an after-the-fact COA request). Approved.
- 411 Johnson St. AMENDMENT—to include a request to install a 6' wooden privacy fence in the secondary and tertiary AVC's. Approved.
- 1220 National Avenue—to include a request to install wooden balusters & balustrades, a metal standing seam roof with a ridge cap vent, and the removal of metal handrails in the primary, secondary and tertiary AVC's (this is an after-the-fact request). Approved; roof denied.
- 214 Pollock St. AMENDMENT—to include a roof addition, deck enclosure, installation of wood and glass French doors, relocation of two 2/2 windows, and installation of lattice in the tertiary AVC.; removal of concrete steps and installation of wooden steps in the primary AVC; removal of a chimney in the tertiary AVC. Approved with conditions.
- 706 Craven St.—to include the construction of an accessory structure in the tertiary AVC. Approved with conditions.
- 415 S. Front St.—to include the installation of a mechanical unit, an attached breezeway, metal door, wooden deck, and wooden ramp in the tertiary AVC. Approved.
- 218 Pollock St.—to include an addition in the tertiary AVC. Approved.

## Development Services

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### Minor COA'S Issued

- 242 Middle St.-- to include the removal of a portion of concrete and curbing in the tertiary AVC and replacement with asphalt
- 512 E. Front St. – to include the installation of a mechanical unit in the tertiary AVC.
- 502 Pollock St. – to include the installation of an appropriate freestanding sign and pervious concrete pavers.
- 223A Craven St. – to include the installation of an appropriate wall sign with lighting.
- 236-238 Middle St. – to include the installation of canvas awnings.

**New Bern Area MPO** - Staff held initial meeting to discuss potential electric bike share business.

**GIS** - Created emergency evacuation zones based on multiple criteria related to vulnerability. Working with EOC staff to finalize.

## Finance

### Fund Balance Available for Appropriation and Days Cash on Hand:

<b>Fund</b>	<b>As of 06/30/15</b>	<b>As of 06/30/16</b>	<b>As of 6/30/17</b>	<b>Estimate for September 2017*</b>	<b>Estimate for October 2017*</b>
Water (Available)	\$7,885,359	\$8,497,223	\$6,298,596	\$5,775,876	\$5,765,749
Water (Days)	497	516	340	361	352
Sewer (Available)	\$3,441,193	\$3,422,417	\$4,035,133	\$3,199,970	\$3,421,041
Sewer (Days)	196	227	275	224	228
Electric (Available)	\$9,187,629	\$11,138,265	\$11,039,354	\$9,657,278	\$10,257,046
Electric (Days)	94	130	126	129	132
General (Available)	\$15,531,641	\$16,186,421	\$14,885,387	\$7,475,066	\$7,536,487
General %	56.95%	45.63%	45.47%	19.27%	19.02%

\*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

#### Significant Issues:

None

## Fire

### Fire Suppression:

<b>Incidents</b>	<b>2016 Total</b>	<b>2017 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
*Number of Incidents	1,336	1,454	166	130
90% Response Time to Incidents	8 minutes 46 seconds	7 minutes 53 seconds	9 minutes 01 minutes	7 minutes 18 seconds
Endangered Property Value	\$10,115,346	\$21,292,700	\$6,159,930	\$7,404,970
Property Losses Due to Fire	\$598,831	\$1,437,990	\$25,500	\$26,050
Percentage of Saved Property Value	94.08%	83.71%	99.59%	99.65%
Overlapping Incidents	138	145	21	15

### Fire Prevention:

<b>Prevention Statistics</b>	<b>2016 Total</b>	<b>2017 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
Fire Investigations	26	40	2	3
Fire Inspections	1,628	1,485	56	76
Permits Issued	118	83	11	8
Child-Passenger Seat Checks	247	204	15	12
People Educated Through Public Fire & Life-Safety Programs	12,951	9,212	4,282	391

### Narcan:

<b>Statistics</b>	<b>2016 Total</b>	<b>2017 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
Overdose Calls Responded To	N/A	75	9	3
Instances Narcan Administered	N/A	13	1	0

### Significant Issues:

- 22 smoke alarms were installed this month; 180 in 2017 YTD; 132 in 2016 YTD.
- Leadership development training continued with facilitator James Rowan via webinars.
- Kicked off the "Fill-A-Fire Truck" Food Drive.
- Conducted a live fire training at 402 Simmons Street.

## Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY16/17	Turnover FY17/18
Administration	12	0	0	1	0	1
Development Services	18	0	0	1	1	0
Finance	39	0	1	2	5	0
Fire	66	0	0	0	1	0
Human Resources	5	1	0	1	0	1
Parks & Recreation	29	1	1	1	3	1
Police	115	2	1	6	14	6
Public Utilities (Electric)	51	0	0	2	2	2
Public Works	47	0	0	2	7	4
Water Resources	78	1	0	2	9	1
Totals:	460*	5	2	18**	42	16

*\*Includes regular and 2 grant-funded positions approved for the fiscal year; also includes 1 part-time position in Parks & Recreation; does not include seasonal positions.*

*\*\*Current vacancies due to separations from employment, promotions, demotions and transfers.*

Safety News:

Workers' Compensation	2017	2018
Current Month's Claims	4 OSHA Recordable 1 Lost Time 1 Non-Recordable 0 Denied	1 OSHA Recordable 0 Lost Time 1 Non-Recordable 0 Denied
Year-to-Date Claims	17 Recordable 5 Non-Recordable	8 Recordable 4 Non-Recordable
Current Month Costs	\$24,449.65	\$13,048.98
Year-to-Date Costs	\$180,899.30	\$361,649.22

Other:

None



## Parks and Recreation

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### Significant Issues:

- Foster Hughes, Director of Parks & Recreation, started work on November 6<sup>th</sup>.
- Applied for Tree City USA status for 2018.
- Hosted the Recreation Resources Service - Regional Parks & Recreation Director's Meeting at Stanley White Recreation Center on November 16<sup>th</sup>. Thirty- five area Directors were in attendance.
- The department hosted the annual Moen Hoops for the Heart Adult Basketball tournament on November 11<sup>th</sup> at Stanley White Recreation Center. Six adult teams participated.
- The department hosted the Turkey Bowl Flag Football Games on November 23<sup>rd</sup> at Thalmann field. Four teams participated.

## Police

### Crime:

Incidents & Arrests	Current Month Total	2014 Total	2015 Total	2016 Total	2017 YTD
NIBRs* Group A Incidents	172	2,609	2,522	2,540	2,334
NIBRs* Group B Incidents (Arrests)	74	715	695	723	843
Adult Arrests	136	1,548	1,538	1,495	1,584
Juvenile Arrests	1	43	25	10	10
Total Arrests	137	1,591	1,563	1,505	1,594
Police Calls for Service	3,885	41,530	41,878	43,949	42,939
Business Alarms Dispatched	176	1,842	1,382	1,968	1,808
Residential Alarms Dispatched	67	782	777	878	695
Alarm Calls (PD Dispatched)	243	2,624	2,159	2,846	2,503

\*NIBRs = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2014 Total	2015 Total	2016 Total	2017 YTD
Homicide	0	0	9	3	4
Rape	1	9	5	11	8
Robbery	2	39	30	50	51
Aggravated Assault	5	70	68	82	86
B&E – Residence	13	192	181	168	143
B&E – Business	0	46	35	27	37
Theft from Motor Vehicle	16	204	157	173	181
Larceny	49	859	867	796	673
Motor Vehicle Theft	4	25	32	30	18
Arson	1	1	3	6	3
Total:	87	1,445	1,387	1,346	1,204

Criminal Investigations	Current Month Total	2014 Total	2015 Total	2016 Total	2017 YTD
Cases Assigned	7	205	141	179	108
Cases Closed	2	128	72	101	43

## Police

<b>Crime Analysis</b>		
Top 5 Calls for Service & Number of Incidents	<u>November 2017</u>	<u>2017 YTD</u>
	1) Traffic Stop/591 2) Follow Up/203 3) Directed Patrols/183 4) Alarm Business/174 5) Citizen Assist/173	1) Traffic Stop/5,523 2) Security Check Business/2,635 3) Follow Up/2,427 4) Citizens Assist/2,291 5) Alarm Business/1,779
Top 5 Calls for Service by Location and Number of Incidents	1) 601 George Street, New Bern Police Department/247 2) Halifax Circle / Roanoke Avenue/112 3) 3105 M L King Jr Blvd/90 4) 411 Craven St, Magistrate's Office-Downtown/44 5) 1100 Clarks Road, Magistrate's Office-Sheriff /44	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 3105 MLK Jr. Blvd., (Wal-Mart: Larceny)/6 2) 4200 Academic Dr., (High School: Drug Activity/Fight) 4 3) 3134 M L King Jr Blvd., (Mall: Larceny) 4	

<b>Cases of Note</b>	
2017:	
<b>2017-27503</b> Gunshot Victim: George St. / Julia Clay St.	Investigation continues. Working on identifying suspects.
<b>2017-27220</b> Strong Arm Robbery: 3303 Dr. MLK Jr. Blvd.	Investigation continues. Working on identifying suspects. Video obtained.
<b>2017-30714</b> Homicide: Fleet St. /Pollock St.	Suspect identified and taken into custody.

Personnel:

Extra Duty Hours	2014 Total	2015 Total	2016 Total	2017 YTD
	1,853.50	2,161.00	3,299.00	3,632.25

Overtime in Dollars	Current Month	2014 Total	2015 Total	2016 Total	2017 YTD
Office of the Chief	\$0.00	\$11,911.58	\$8,783.87	\$1,251.97	\$381.11
Operations Division	\$8,419.35	\$163,316.23	\$145,902.95	\$135,511.65	\$111,712.17
Services Division	\$6,879.00	\$63,974.62	\$62,686.44	\$58,035.21	\$64,914.03
Investigations Division	\$1,864.90	N/A	N/A	\$21,689.72	\$44,388.32
Total:	\$17,163.25	\$239,202.43	\$217,373.26	\$216,488.55	\$221,395.63

Significant Issues (not noted above):

None

## Public Utilities

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### High-Profile Projects:

- **Advanced Metering Infrastructure Project** - This project involves installing a network of electric and water meters. We are currently reading 7,386 water meters and 15,493 electric meters with 4,533 disconnect meters; and 3,814 two-way load management switches having been installed. We are well into the third and final phase of the project. We are establishing communication points around the City as required for communications back to the operations center. We have one new gateway in Trent Woods. Engineering for the final 6 gateways has been completed and installation has begun.
- **Overhead Line Rebuild**  
Racetrack Road - We are working on upgrading the existing overhead line to feeder capacity. We have completed our work on this project.  
Slocum Gate Flyover - We are working on the line upgrades for this NCDOT project. We will be relocating poles and converting a section of the Havelock feeder to underground for this project. All construction cost will be reimbursed by NCDOT. We are working on this project and will complete our work by mid-December.  
Craven Street - We are replacing the fiber network along Craven Street to repair damages caused by wildlife.
- **New Underground Developments**  
State Employees Credit Union - This is a new commercial service on Howell Road. We will soon install the underground primary cable, transformer and metering. We have completed our work on this project.  
Bluewater Rise Subdivision - New underground residential subdivision. We will be extending our existing underground primary along Old Airport Road and into the new development. We have completed our work on this project.
- **Downtown Improvements- Overhead to Underground Conversion** - Pollock Street from Middle Street to and along Hancock Street. Install underground conduit and cable and decorative street lighting. We have completed our work on this project.
- **Township No. 7 Sewer Improvements – Phase III** - Sewer system infrastructure improvements for increasing transmission capacity. Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared.
- **Water Resources Facility** - This involves the construction of a new facility adjacent to the City's existing water treatment plant to house the Water Resources operations and administration staff. The contractor has compacted in the stone base course for the parking and drive areas and the building pads have passed density and compaction testing. The installation of the building footers and the underground plumbing should begin by mid-December.
- **West New Bern Water System Improvements** – Water system infrastructure improvements between the Highway 17 and 55 corridors increasing available domestic and fire flow supplies. Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared.

## Public Utilities

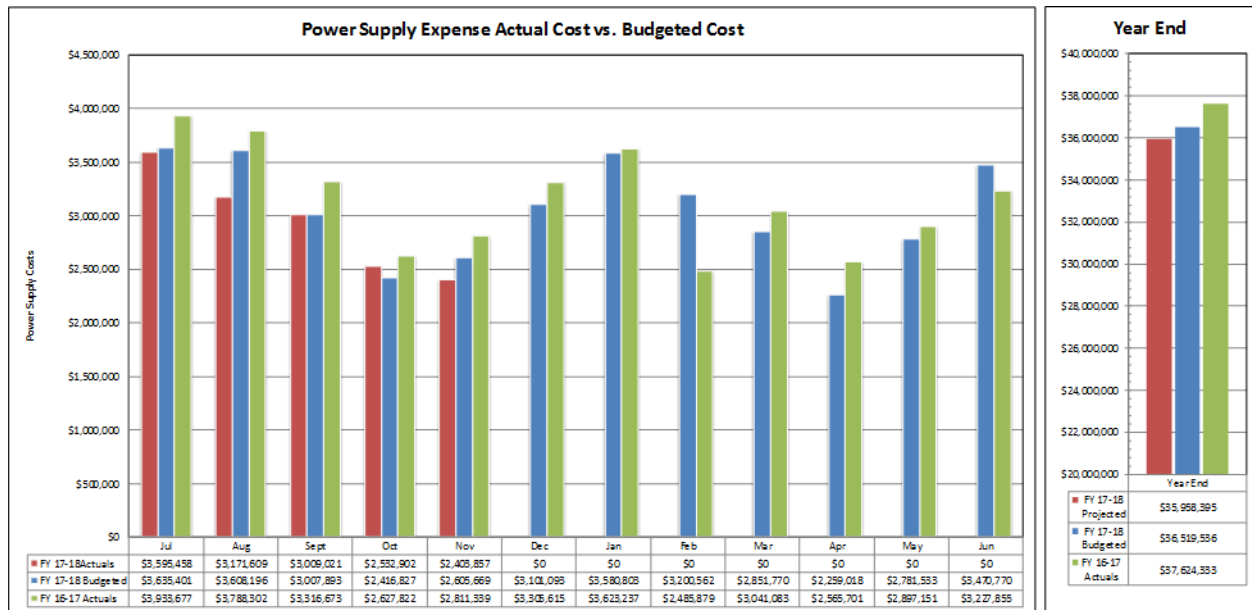
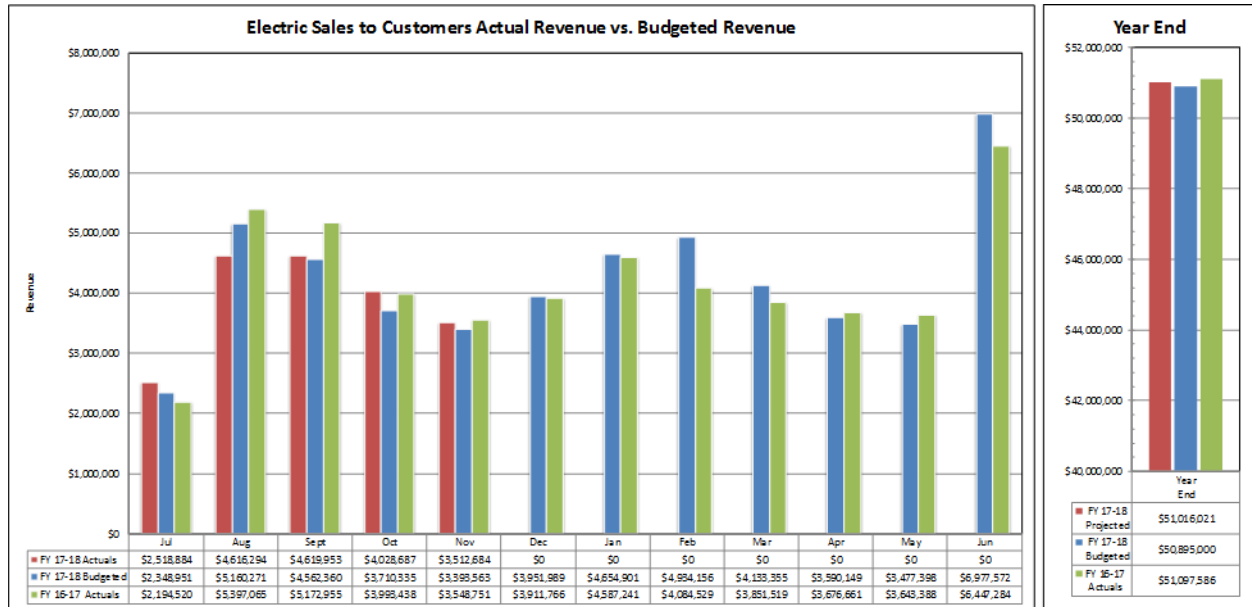
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- **FY-17 Water and Sewer System Improvements** – Replacement of existing water and sewer infrastructure in the areas that will be included in the FY-17 repaving project. Public Utilities staff has worked closely with the Public Works staff to develop a list of water and sewer infrastructure items that are in need of repair/replacement prior to beginning the FY-17 repaving project. The resurfacing contractor has completed the work on Cedar and Chapman and has mobilized to the Meadows and Tatum to complete the resurfacing work in these areas.

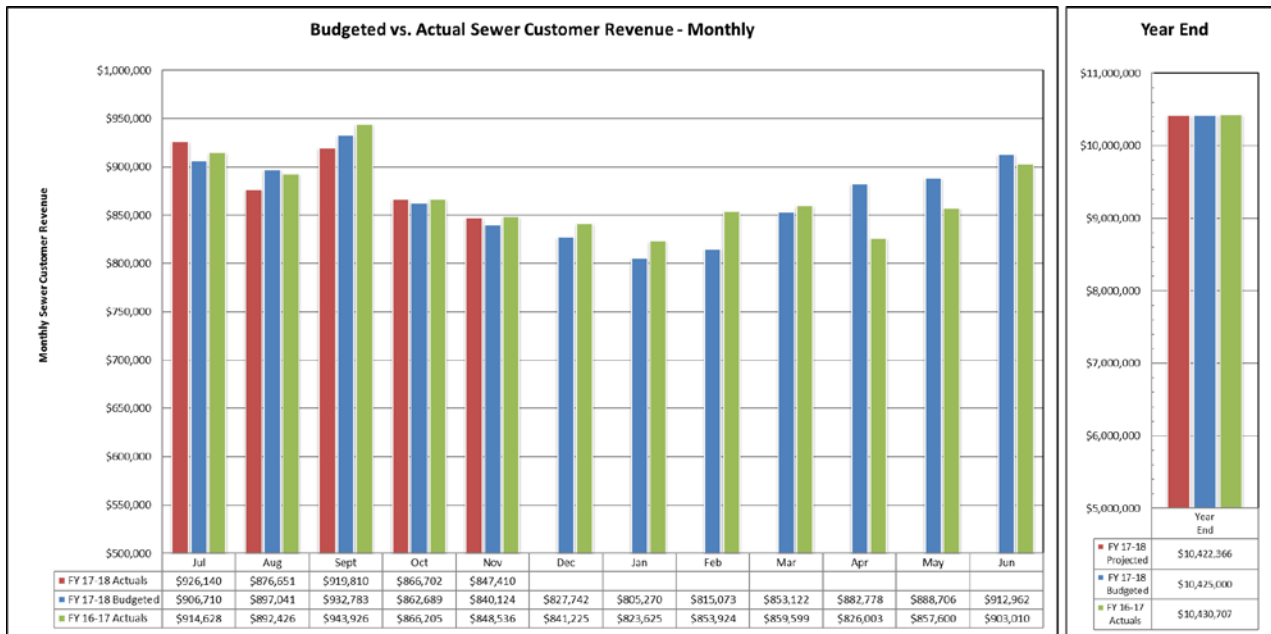
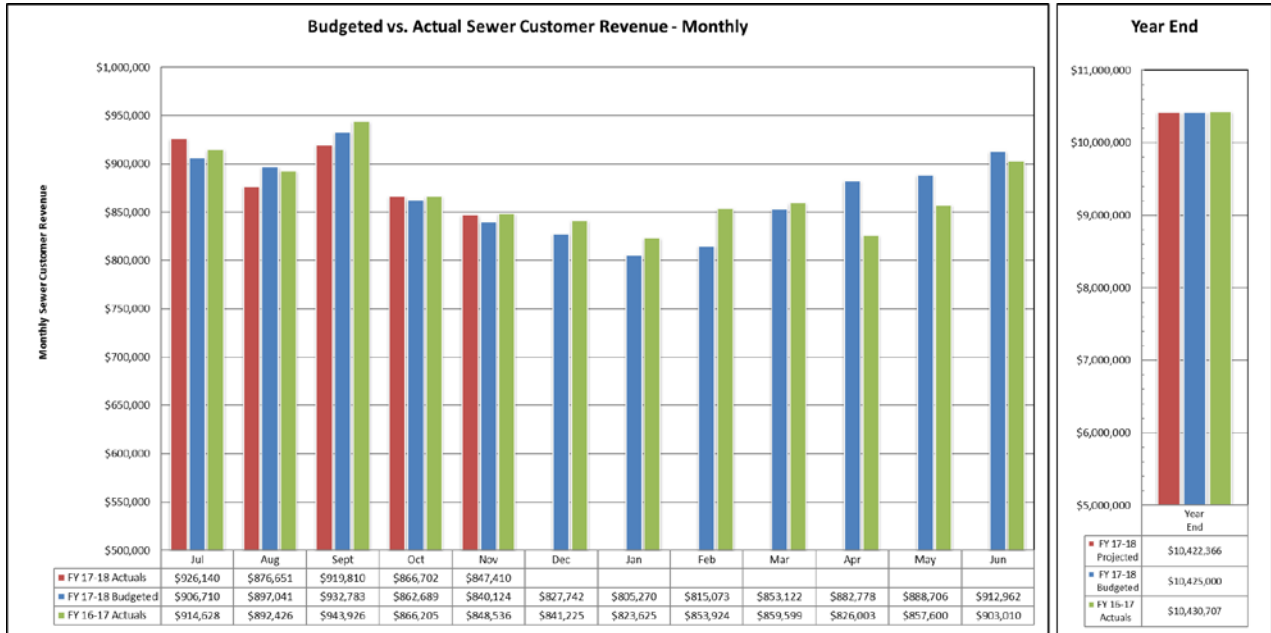
## Public Utilities

<b>Electric System Outages and Reliability Statistics</b>				
11-01-16 to 11-30-17				
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)	
8.768	0.144	60.853	99.9984	
11-01-15 to 11-30-16				
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)	
5.474	0.0709	77.20837.934	99.999	
Nov-17				
Sched/Unsched	Cause	Substation	Circuit	Total Outages
Unscheduled	Squirrel			1
Unscheduled	Bird			1
Scheduled	Scheduled			
Unscheduled	Equipment Worn Out			2
	Equipment			
Unscheduled	Replacement			
Unscheduled	Human			2
Unscheduled	Vehicle Accident			
Unscheduled	Vine			
Unscheduled	Electrical Failure			6
Unscheduled	Construction			1
Unscheduled	Tree			6
Unscheduled	Equipment Damage			1
Unscheduled	Unknown/Other			2
			Total	22

# Public Utilities



# Public Utilities





## Public Works

### Leaf and Limb:

Service Provided (Tons)	FY15-16 Total	FY16-17 YTD	FY17-18 YTD	October 2017
White Goods Collected	18.00	12.38	13.50	3.38
Brown Goods Collected	3,539.16	3,689.40	1,237.20	303.60
Yard Waste Received	17,958.92	14,530.76	4,934.13	1,328.58
Mulch Dispersed	8,556.95	3,864.30	2,319.19	534.42

### City Garage:

Costs	FY15-16 Total	FY16-17 YTD	FY17-18 YTD	October 2017
<b>Services Provided by City Garage:</b>				
Vehicles Serviced	1,643	1,692	652	174
Total Labor Cost	\$ 53,147.90	\$ 52,205.30	\$19,776.35	\$ 5,162.27
Total Parts Cost	\$150,034.08	\$151,894.04	\$59,703.63	\$14,278.66
Total Cost (Parts + Labor)	\$203,181.98	\$204,099.34	\$79,479.98	\$19,440.93
<b>Services Provided by Contract:</b>				
Vehicles Serviced	674	542	197	45
Total Labor Cost	\$116,862.45	\$111,212.64	\$ 32,332.28	\$ 7,750.18
Total Parts Cost	\$198,068.81	\$174,965.06	\$ 72,908.20	\$25,087.23
Total Cost (Parts + Labor)	\$314,931.26	\$283,177.70	\$105,240.48	\$32,837.41
<b>Total Services Provided (City Garage &amp; Contract):</b>				
Vehicles Serviced	2,317	2,234	849	219
Total Labor Cost	\$170,010.35	\$160,418.57	\$ 52,108.62	\$12,912.44
Total Parts Cost	\$348,052.89	\$327,129.10	\$132,615.84	\$39,365.90
Total Cost (Parts + Labor)	\$518,063.24	\$487,277.04	\$184,720.46	\$52,278.34

Cost by Department	FY15-16 Total	FY16-17 Total	FY17-18 YTD	October 2017
Public Utilities (Electric)	\$ 96,332.89	\$ 89,722.68	\$32,606.88	\$ 6,636.91
Public Utilities (W&S)	\$120,158.73	\$106,384.36	\$48,081.12	\$13,477.22
Police	\$ 85,547.12	\$ 75,648.03	\$34,059.18	\$10,640.96
Recreation & Parks	\$ 45,296.72	\$ 42,286.71	\$11,641.12	\$ 4,795.38
Finance	\$ 15,044.94	\$ 11,181.78	\$ 6,045.72	\$ 1,392.85
Public Works	\$ 86,585.97	\$ 96,169.46	\$27,291.78	\$ 7,735.22
Fire / Rescue	\$ 54,913.63	\$ 63,315.27	\$24,185.25	\$ 7,458.50
Human Resources	\$ 13.01	\$ 619.44	\$ 309.84	\$ 32.26
Development Services	\$ 6,727.03	\$ 1,911.96	\$ 499.58	\$ 109.06

## Public Works

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Significant Issues:

None

## Attendance for Board Appointees

<b>Board of Adjustment</b>			
<b>Appointee</b>	<b>November Attendance</b>	<b>Meetings Missed in 2017 To Date</b>	<b>Appointed By</b>
Alfred Barfield	Absent	2	Mayor
Richard Parsons	Present	0	Ward 1
Dorothea White	Present	0	Ward 2
Peter Walker	Absent	1	Ward 3
Benjamin Beasley	Present	1	Ward 4
Kenneth Brown	Present	0	Ward 5
John Riggs	Present	2	Ward 6
Kenneth "Kip" Peregoy	Present	0	Mayor Outlaw
Steve Strickland	Present	0	Mayor Outlaw
Lois Jamison	Absent	4	Schaible
Edward Bellis, III	Present	1	Not Available
Ross Beebe	Present	1	Not Available

<b>Community Development Advisory Committee</b>			
<b>Appointee</b>	<b>November Attendance</b>	<b>Meetings Missed in 2017 To Date</b>	<b>Appointed By</b>
Corinne Corr	Present	0	Ward 1
Carol Williams	Present	0	Ward 2
Marshall Williams	Absent	3	Ward 3
Vernon Guion	Present	0	Ward 4
Dell Simmons	Absent	4	Ward 5
Mary Shepard	Absent	1	Ward 6

\*Meetings are held quarterly.

<b>Craven County Tourism Development Authority</b>			
<b>Appointee</b>	<b>November Attendance</b>	<b>Meetings Missed in 2017 To Date</b>	<b>Appointed By</b>
Mark Stephens	Present	0	BOA

## Attendance for Board Appointees

<b>Eastern Carolina Council of Government</b>			
<b>Appointee</b>	<b>November Attendance*</b>	<b>Meetings Missed in 2017 To Date</b>	<b>Appointed By</b>
Victor Taylor	N/A	1	White

\*Attendance is only *required* at January and June meetings.

<b>Friends of New Bern Firemen's Museum, Inc. Board of Directors</b>			
<b>Appointee</b>	<b>November Attendance</b>	<b>Meetings Missed in 2017 To Date</b>	<b>Appointed By</b>
Nancy Mansfield	Present	0	Ward 1
Mike Markham	Present	0	Ward 2
David Finn	Present	0	Ward 3
Juleon Dove	Absent	8	Ward 4
Dell Simmons	Absent	5	Ward 5
Carol Zink	Present	2	Ward 6
Gary Lingman	Present	1	Mayor
Bill Frederick	Present	1	Blackiston
Bobby Aster	Absent	2	White
Richard Blythe	Present	2	Blackiston

<b>Historic Preservation Commission</b>			
<b>Appointee</b>	<b>November Attendance</b>	<b>Meetings Missed in 2017 To Date</b>	<b>Appointed By</b>
David Griffith	Present	5	Mayor
Joe Anderson	Present	0	Ward 1
Dr. Ruth Cox	Present	2	Ward 2
Rich Frye	Present	3	Ward 3
Nancy Gray	Present	2	Ward 4
James Woods Jr.	Absent	3	Ward 5
Jim Morrison	Present	0	Ward 6
Tripp Eure	Present	0	Blackiston
James Herring	Present	1	White

## Attendance for Board Appointees

<b>Housing Authority of the City of New Bern</b>			
<b>Appointee</b>	<b>November Attendance</b>	<b>Meetings Missed in 2017 To Date</b>	<b>Appointed By</b>
Steve Strickland	Present	2	Mayor
Joe Anderson	Present	0	Mayor
Pete Monte	Present	1	Mayor
Barbara Lee	Present	4	Mayor
Rob Overman	Present	0	Mayor
Molichia Hardy	Present	1	Mayor
Willie Newkirk, Sr.	Present	1	Mayor
Bill Frederick	Present	3	Mayor
Carol Becton	Absent	3	Mayor
Denise Harris-Powell	Absent	3	Mayor
Thomas Hardin	Absent	1	Mayor

<b>New Bern Appearance Commission</b>			
<b>Appointee</b>	<b>November Attendance</b>	<b>Meetings Missed in 2017 To Date</b>	<b>Appointed By</b>
Peggy Broadway	Present	0	Ward 1
James Dugan	Present	0	Ward 2
Joseph Cannon	Present	1	Ward 3
Rose Williams	Present	0	Ward 4
Mattie Tatum	Absent	4	Ward 5

<b>New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee</b>			
<b>Appointee</b>	<b>November Attendance</b>	<b>Meetings Missed in 2017 To Date</b>	<b>Appointed By</b>
Jeffrey Odham	Present	0	Kinsey
Bernard White (Alternate)**	N/A	1	Kinsey

\*\*Alternate only *required* when regular appointee is not in attendance. On October 17, 2017, Alderman Odham was appointed to replace Alderman Mitchell on the MPO.

## Attendance for Board Appointees

<b>New Bern-Craven County Public Library Board of Trustees</b>			
<b>Appointee</b>	<b>November Attendance *</b>	<b>Meetings Missed in 2017 To Date</b>	<b>Appointed By</b>
Carol Becton	N/A	3	Not Available
Esther Hardin	N/A	0	Not Available
Erika Foluke	N/A	3	Taylor
Ethel Staten	N/A	0	Taylor
Victor Taylor	N/A	3	Not Available

\* A meeting was not held in November.

<b>Planning &amp; Zoning Board</b>			
<b>Appointee</b>	<b>November Attendance</b>	<b>Meetings Missed in 2017 To Date</b>	<b>Appointed By</b>
Willie Newkirk, Sr.	Absent	2	Mayor
Jerry Walker	Present	2	Ward 1
Carol Williams	Absent	4	Ward 2
Gaspar Sonny Aluzzo	Absent	2	Ward 3
Raymond Layton	Present	0	Ward 4
Jeffery Midgett	Absent	2	Ward 5
Pat Dougherty	Present	0	Ward 6

<b>Police Civil Service Board</b>			
<b>Appointee</b>	<b>November Attendance*</b>	<b>Meetings Missed in 2017 To Date</b>	<b>Appointed By</b>
Phil Childrey	N/A	0	Odham
Jon Skinner	N/A	0	Mitchell
Craig Baader	N/A	0	Mitchell
Roger Bellamy	N/A	0	White
Chip Hughes	N/A	0	Odham

\*Meetings are held for appeals of disciplinary actions only. A meeting was not required in November.

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.