

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

July 2018

Table of Contents

Development Services	1
Finance	4
Fire	5
Human Resources	6
Parks & Recreation.....	7
Police.....	8
Public Utilities	11
Public Works	19
Attendance for Board Appointees	21

Development Services

Inspections:

Overview	2017 YTD	% Change from Last Year	2018 YTD	JUNE 2018	% Change from Previous Month
Commercial Permits – New Construction	121	-32%	82	12	25%
Residential Permits – New Single Family	57	40%	80	11	0%
Residential Permits – Additions/Remodels	117	-12%	103	12	42%
Mobile Homes	9	100%	15	0	200%
Signs	27	-26%	20	1	-500%
Certificates of Occupancy – Residential	51	31%	67	15	-33%
Certificates of Occupancy – Commercial	8	-50%	4	0	100%
Total Permit Valuation	\$37,007,153	23%	\$45,580,362	\$2,858,224	66%

Community and Economic Development:

Volt Center/City Market:

- Documentation submitted to the EDA regarding contract notification.
- Conference call held with the Golden Leaf Foundation. Staff is working on preparing a report as required for the grant award.
- Staff met with the Veteran's Employment Base Camp and Organic Garden Director to discuss a proposal for an additional grant opportunity through an endowment with the NC Community Foundation. USDA grant applications are still pending.
- Staff met with the New Bern Makers leadership to discuss the makerspace and future plans related to programming in that space.
- Meeting and tour of the site conducted with NC Department of Agriculture Director of Marketing and Agribusiness Development and EDPNC (Economic Development Partnership of North Carolina) Regional Director to discuss the project and future opportunities.
Held bi-weekly conference calls with pertinent parties involved in the project to provide status updates and discuss any concerns.
- 7/24 – Pre-Construction meeting held with the Walker Group Architecture, City Staff, contractor and sub-contractors. Construction is tentatively set to begin on August 13, 2018 and the construction timeline is approximately one year.
- 7/31 – Meeting held with Craven Community College staff, as well as the architect, city staff, and contractor to discuss the plans for the up-fit of the workforce development center. The workforce training center will be the first focus of the project with a completion goal of early 2019.

Development Services

Workforce Development:

- Staff met with Craven Community College staff to get updated information on workforce development course enrollment to provide in the grant progress reports.
- Researched job creation grant/loan opportunities for local business expansion and met with companies.
- 7/25 Workforce Development discussion held with state representatives.

Other

Zoning – Twenty-six land use approvals were issued during the month.

GIS – Worked on data and analysis for challenge to the population estimates with the Census Bureau for July 1, 2017.

HPC – Provided staff support for the Historical Preservation Commission’s regular meeting on July 18, 2018 for the following projects:

New Applications:

- 317 Middle St.—to include a request to remove a street tree in the primary AVC. Withdrawn
- 712 New St.—to include a request to install an accessory structure in the tertiary AVC. Approved.
- 1220 National Ave.—to include a request to install a privacy fence, in ground pool, accessory structure in the tertiary AVC; to install brick pavers and 2 fence corners in the primary AVC. Approved.
- 212 New St.—to include a request to utilize shingle or slate roofing material on a roofing addition in the secondary AVC. This is an amendment to an active COA. Denied.
- 222 Change St.—to include a request to install an accessory structure, pavers, gazebo/ pergola, HVAC screening materials and extend the height of the existing brick masonry walls, all in the tertiary AVC. Approved.
- 213 New St.—to include a request to remove balustrades and balusters for the purpose of installing a mechanical elevator lift in the tertiary AVC. Approved.
- 315 Avenue C—to include a request to install an accessory structure in the tertiary AVC, an arbor and wooden picket fence in the primary and secondary AVC’s. Approved with Conditions.
- 223 Middle St.—to include the modification of the front façade in the primary AVC; the demolition of accessory structures and modification of the rear façade in the tertiary AVC. This is an after the fact request. Approved.

Minor COA’S Issued:

- 611 E. Front St.—gutter installation
- 413 Broad St.—installation of a canvas awning
- 706 Craven St.—installation of shingles on an accessory structure

Development Services

Planning & Zoning: Provided staff support for the Planning & Zoning Board regular meeting on July 3, 2018 for the following projects:

- Consideration of a Planned Unit Development General Plan for John Thomas Engineering/A. Sydes Construction, Inc. "Hutton Pointe"; a proposed 151 lot Planned Unit Development on a 117.11 +/- acre tract located West of Old Airport Road, and North of County Line Road. The property is further identified as a portion of Craven County Parcel identification number 7-106-001. (Ward 3). – Motion to approve passed unanimously 6-0
- Consideration of a request by the City of New Bern to amend Sections 15-328, 15-329 and 15-331 of the City of New Bern Land Use Ordinance; "Freestanding sign surface area.", "Number of freestanding signs." and "Location and height requirements." – Motion to recommend approval to the Board of Aldermen passed unanimously 6-0
- Consideration of a request by the City of New Bern to amend Sections 15-15, 15-146 and 15-342 of the City of New Bern Land Use Ordinance; "Basic definitions and interpretations.", "Table of permissible uses." And "Number of parking spaces required." –Motion to recommend approval to the Board of Aldermen passed unanimously 6-0

Board of Adjustment: Provided staff support for the Board of Adjustment regular meeting on July 30, 2018 for the following projects:

- Consideration of Special Use Permit request to allow a Bed and Breakfast in the C-1 Central Business District. The property is located at 406 Hancock Street and further identified as Craven County Parcel Identification Number 8-002-D-083. Unanimously approved with conditions.

Finance

Fund Balance Available for Appropriation and Days Cash on Hand:

Fund	As of 06/30/15	As of 06/30/16	As of 6/30/17	<i>Estimate for April 2018*</i>	<i>Estimate for May 2018*</i>
Water (Available)	\$7,885,359	\$8,497,223	\$6,298,596	\$6,598,299	\$6,531,373
Water (Days)	497	516	340	378	368
Sewer (Available)	\$3,441,193	\$3,422,417	\$4,035,133	\$3,874,175	\$4,329,155
Sewer (Days)	196	227	275	205	227
Electric (Available)	\$9,187,629	\$11,138,265	\$11,039,354	\$15,210,954	\$15,390,069
Electric (Days)	94	130	126	143	149
General (Available)	\$15,531,641	\$16,186,421	\$14,885,387	\$16,527,751	\$14,498,521
General %	56.95%	45.63%	45.47%	41.00%	35.88%

*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

Significant Issues:

None

Fire

Fire Suppression:

Incidents	2017 Total	2018 YTD	June Last Month	July Month
*Number of Incidents	1,603	1011	157	157
90% Response Time to Incidents	7 minutes 25 seconds	8 minutes 22 seconds	8 minutes 37 seconds	8 minutes 18 seconds
Endangered Property Value	\$21,736,200	\$28,149,490	\$5,354,600	\$3,800,980
Property Losses Due to Fire	\$1,662,990	\$9,974,496	\$61,620	\$17,750
Percentage of Saved Property Value	92.35%	59.11%	98.85%	99.53%
Overlapping Incidents	163	111	16	17

Fire Prevention:

Prevention Statistics	2017 Total	2018 YTD	June Last Month	July Month
Fire Investigations	40	21	1	2
Fire Inspections	1,553	1,061	117	* See Below
Permits Issued	92	56	8	7
Child-Passenger Seat Checks	207	93	13	11
People Educated Through Public Fire & Life-Safety Programs	9,476	2,603	197	50

Narcan:

Statistics	2017 Total	2018 YTD	June Last Month	July Month
Overdose Calls Responded To	78	35	9	9
Instances Narcan Administered	14	7	1	1

Significant Issues:

- Sixteen (16) smoke alarms were installed this month.
- Continued with Leadership Development Training with Facilitator James Rowan via webinars.
- Conducted promotion assessments for Battalion Chief and Fire Inspector.

*Could not run a report for number of inspections due to a software issue, which IT is working to resolve.

Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY17/18	Turnover FY18/19
Administration	12	0	0	1	2	0
Development Services	18	0	0	2	5	0
Finance	39	0	0	2	2	0
Fire	73	0	0	9	3	0
Human Resources	5	0	0	0	1	0
Parks & Recreation	29	0	0	1	3	0
Police	117	1	5	4	13	1
Public Utilities (Electric)	52	0	0	4	8	0
Public Works	47	0	0	5	9	0
Water Resources	77	1	1	4	7	1
Totals:	469*	2	6	32**	53	2

*Includes regular and 2 grant-funded positions approved for the fiscal year; does not include seasonal positions.

**Current vacancies due to separations from employment, promotions, demotions and transfers.

Safety News:

Workers' Compensation	2017	2018
Current Month's Claims	1 OSHA Recordable 1 Lost Time 0 Non-Recordable 0 Denied	1 OSHA Recordable 1 Lost Time 2 Non-Recordable 0 Denied
Year-to-Date Claims	1 Recordable 0 Non-Recordable	1 Recordable 2 Non-Recordable
Current Month Costs	\$40,501.70	\$25,677.07
Year-to-Date Costs	\$40,501.70	\$25,677.07

Other:

None

Parks and Recreation

Significant Issues:

- The Trent Cadillac GMC Footloose on the Neuse Summer Concert Series was held on July 27th featuring Party Parrot. There were 800 in attendance.
- Foster Hughes, Director of Parks and Recreation, made a presentation to the Rotary Breakfast Club on July 12th about Martin Marietta Park and upcoming parks and recreation events and activities.
- Mr. Hughes attended the Berry Merry Christmas meeting on July 19th. Parks and Recreation will be involved with coordinating the Christmas Tree Lighting Ceremony after Thanksgiving.

Police

Crime:

Incidents & Arrests	Current Month Total	2015 Total	2016 Total	2017 Total	2018 YTD
NIBRs* Group A Incidents	247	2,522	2,540	2,536	1,544
NIBRs* Group B Incidents (Arrests)	70	695	723	825	548
Adult Arrests	169	1,538	1,495	1,739	1,023
Juvenile Arrests	0	25	10	10	4
Total Arrests	169	1,563	1,505	1,749	1,027
Police Calls for Service	4,215	41,878	43,949	46,757	26,606
Business Alarms Dispatched	172	1,382	1,968	1,988	1,078
Residential Alarms Dispatched	62	777	878	758	416
Alarm Calls (PD Dispatched)	234	2,159	2,846	2,746	1,494

**NIBRs = National Incident-Based Reporting System*

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

Index Crime Report	Current Month Total	2015 Total	2016 Total	2017 Total	2018 YTD
Homicide	0	9	3	4	0
Rape	1	5	11	8	5
Robbery	2	30	50	58	19
Aggravated Assault	3	68	82	93	44
B&E – Residence	18	181	168	160	94
B&E – Business	2	35	27	43	11
Theft from Motor Vehicle	16	157	173	187	81
Larceny	86	867	796	718	470
Motor Vehicle Theft	3	32	30	20	23
Arson	0	3	6	3	3
Total:	131	1,387	1,346	1,294	750

Criminal Investigations	Current Month Total	2015 Total	2016 Total	2017 Total	2018 YTD
Cases Assigned	12	141	179	108	107
Cases Closed	2	72	101	45	21

Police

Crime Analysis		
Top 5 Calls for Service & Number of Incidents	<u>June 2018</u> 1) Traffic Stop: 698 2) Follow Up Report: 252 3) Security Check Business: 206 4) Directed Patrols: 200 5) Citizen Assist: 182	<u>2018 YTD</u> 1) Traffic Stop: 3,455 2) Security Check Business: 1,789 3) Follow Up Report: 1,595 4) Citizen Assist: 1,344 5) Alarm Business: 1,052
Top 5 Calls for Service by Location and Number of Incidents	1) 601 George St., Police Department – 266 2) 3105 M L King Jr Blvd., Wal-Mart – 75 3) 1310 Country Club Rd., Pembroke Overpass - 56 4) 1210 Broad St., Five Points Broad – 55 5) 411 Craven St., Magistrates Office – 51	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 3105 M L King Jr Blvd, Wal-Mart (Larceny) – 17 2) 3034 M L King Jr Blvd, Belk (Larceny) – 6 3) 1211 Simmons St., Circle K (Drug Activity) – 4	

Cases of Note	
2018-17415 – Sex Other / HJ MacDonald School, 3127 Elizabeth Ave.	Case is still under investigation; interviews being conducted on victims; charges will be pending upon consultation with District Attorney.
2018-23704 – AWDWISI / Crawford and Bay Streets	Suspect in this case, James Cobb, has pending WFA for AWDWISI (Cobb was shooting victim in 2018-17383 – Related cases)
2018-24248 – Gunshot Victim / Crawford and Bay Streets	Dennis Massey has been arrested for Attempted Murder in this case. Case still has leads being followed up.
2018-24770 – Gunshot Victim / Colonial MHP, Morning Star Dr.	Case is under further investigation. Interviews to be set up with person of interest and leads are being followed.

Police

Personnel:

Extra Duty Hours	2015 Total	2016 Total	2017 Total	2018 YTD
245	2,161	3,299	4,076.75	2,396

Overtime in Dollars	Current Month	2015 Total	2016 Total	2017 Total	2018 YTD
Office of the Chief	\$0.00	\$8,783.87	\$1,251.97	\$381.11	\$90.76
Operations Division	\$8,573.45	\$145,902.95	\$135,511.65	\$118,641.19	\$46,905.64
Services Division	\$8,021.34	\$62,686.44	\$58,035.21	\$72,063.35	\$49,367.23
Investigations Division	\$623.85	N/A	\$21,689.72	\$45,845.93	\$8,177.61
Total:	\$17,218.64	\$217,373.26	\$216,488.55	\$236,931.58	\$104,559.24

Significant Issues (not noted above):

None

Public Utilities

High-Profile Projects: Thirteen high-profile projects have been identified. A location map is attached to assist with visualizing the project locations. A summarized report is also attached.

- Advanced Metering Infrastructure Project (AMI): The AMI system is substantially complete, such that the communications network is collecting meter reads and integrating the reads into the billing system. A map has been included (electric and water) to help visualize the location of active AMI and non-AMI meters. System enhancements, further penetration of AMI meters and load management devices as well as staff training are on-going on a daily basis. Summarized details are included in the project report.
- System Reliability: A total of 42 interruptions were recorded on the electric system during the month of July. This impacted a total of 4,976 customers. The majority of these events were caused by trees/vines (17) and electrical equipment failure (8). As a result, customers experienced an average 0.31 interruptions and were restored in an average of 13.48 minutes during the month of July. Additional details are provided in the table of "Electric System Outages and Reliability Statistics".

Safety: Zero (0) incidents and zero (0) lost time accidents were reported.

Electric and Water Sales: Graphical trends of revenue and expenses are excluded, but will be updated after the end-of-year accounting is complete.

Employee Recognition: Dustin Cayton was recognized by Superintendent Harper for diligence and perseverance thru a heavy workload.

New Underground Developments:

- Bluewater Rise Subdivision - New underground residential subdivision. We will be extending our existing underground primary along Old Airport Road and into the new development. We are working on upgrading our underground line to feeder capacity for this new load. The infrastructure for the first phase of the subdivision has been completed and work has begun on the second and third phases.
- Watercrest Subdivision - This is a new residential section in the Carolina Colours Subdivision. We are extending the three phase underground primary down Landscape Drive to a three phase junction box by the entrance to the subdivision. We will install the underground primary from the junction box to feed this subdivision along with transformers, underground secondary, secondary pedestals and street lights.
- Croatan Crossing Subdivision - Extending single phase underground primary to feed the next phase of Croatan Crossing Subdivision. We will install underground secondary, secondary pedestals and transformers at this location. The Station House Road portion of this project has been completed. We are in the planning stages of electric distribution and services for the last section of this subdivision which is section one, phase four. This section will consist of 27 lots. The estimated date for this section to be ready for power installation is early October.
- New Bern Market Place - This is a new underground commercial complex. We will be serving the parking lot lights and all of the out parcels including the gas station. The underground infrastructure has been installed, and we will proceed as new customers are added.

Public Utilities

Township No. 7 Sewer Improvements – Phase III: Sewer system infrastructure improvements for increasing transmission capacity. Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared.

Water Resources Facility - This involves the construction of a new facility adjacent to the City's existing water treatment plant to house the Water Resources operations and administration staff. All of the building work has been completed, and the water resources staff are in the process of relocating all materials and equipment from the Neuse Boulevard site. The relocation process should be complete and staff fully operational at the new facility by the end of August.

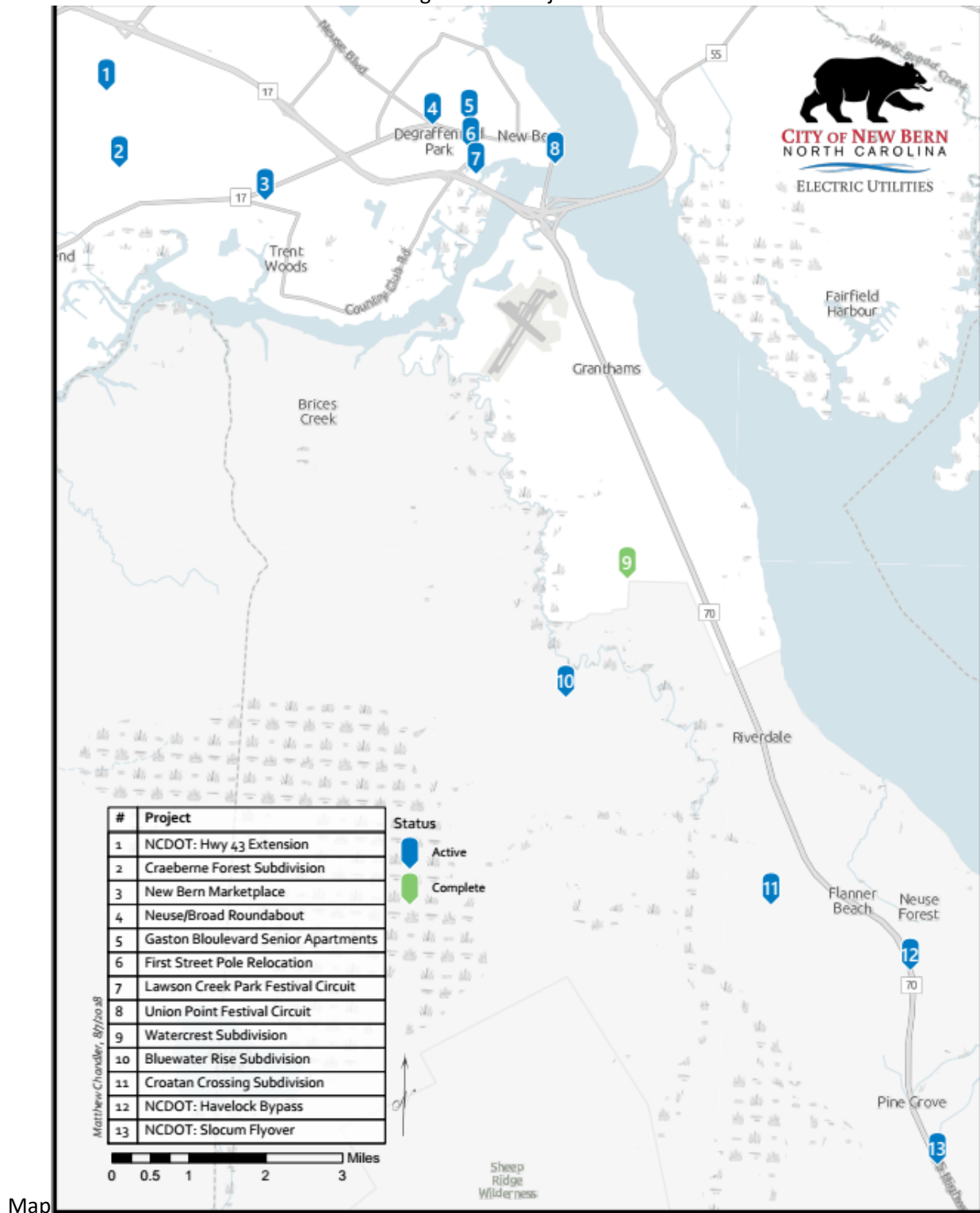
West New Bern Water System Improvements – Water system infrastructure improvements between the corridors of Highways 17 and 55 increasing available domestic and fire flow supplies. Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared.

Spencer & Park Water and Sewer Rehabilitation Project – Replacement of existing water and sewer infrastructure along Spencer and Park Avenues ahead of planned resurfacing project. The contractor has completed the improvements in the 1500 and 1600 blocks of Spencer. The contractor will continue to move along Spencer from east to west over the next few months. Recent rains have slowed the progress of this project, but the upcoming sections will be easier to complete due to the shallow depth of the sewer and the contractor should be able to make good progress.

Johnson & King Water, Sewer, and Storm Drain Rehabilitation Project – Replacement of existing water, sewer, and storm drain infrastructure along Johnson and King Streets. Bids for this project have been received and staff is working with the low bidder to execute contracts and establish a construction contract. At this point, construction is expected to start in late summer/early fall.

Public Utilities

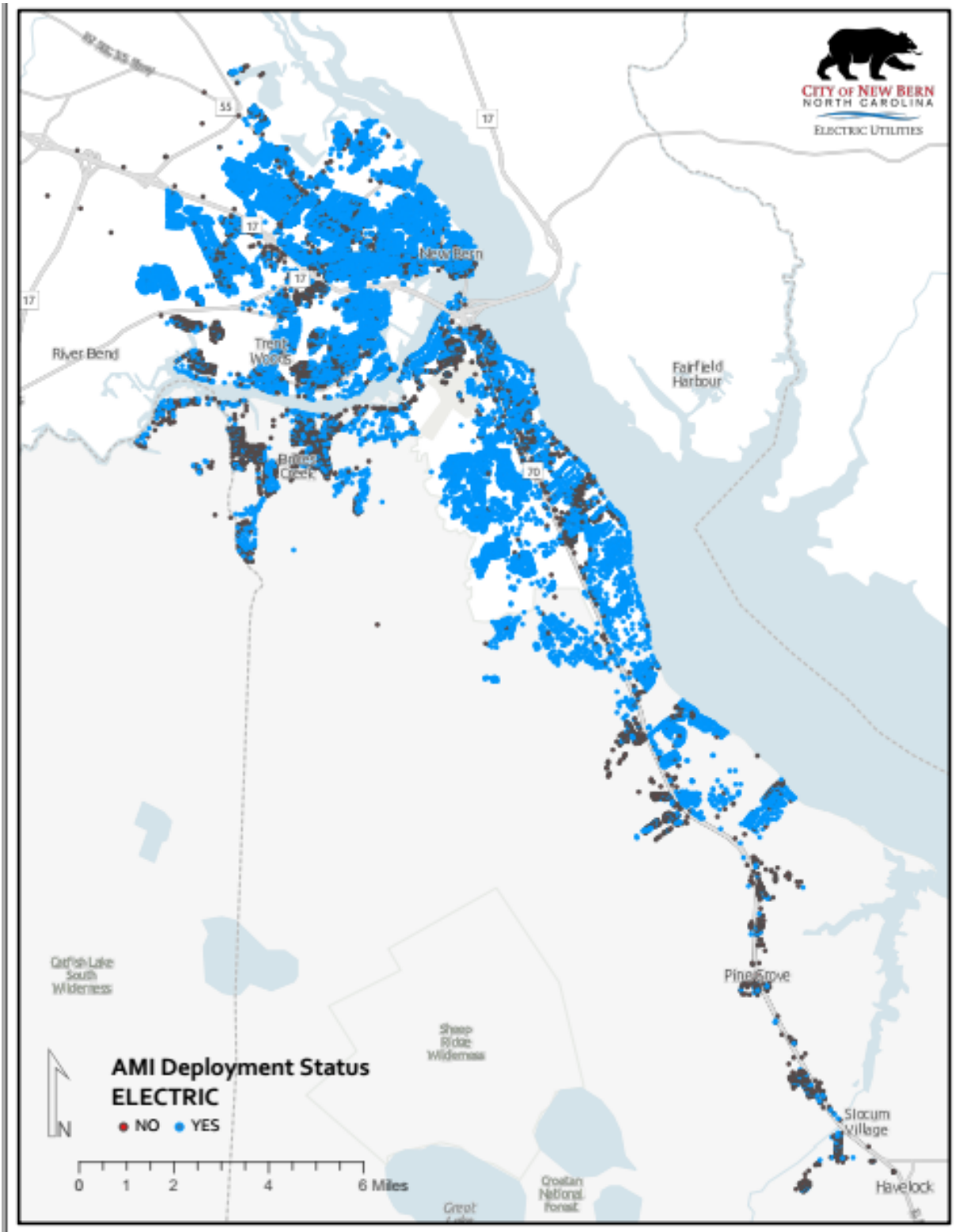
High Profile Projects



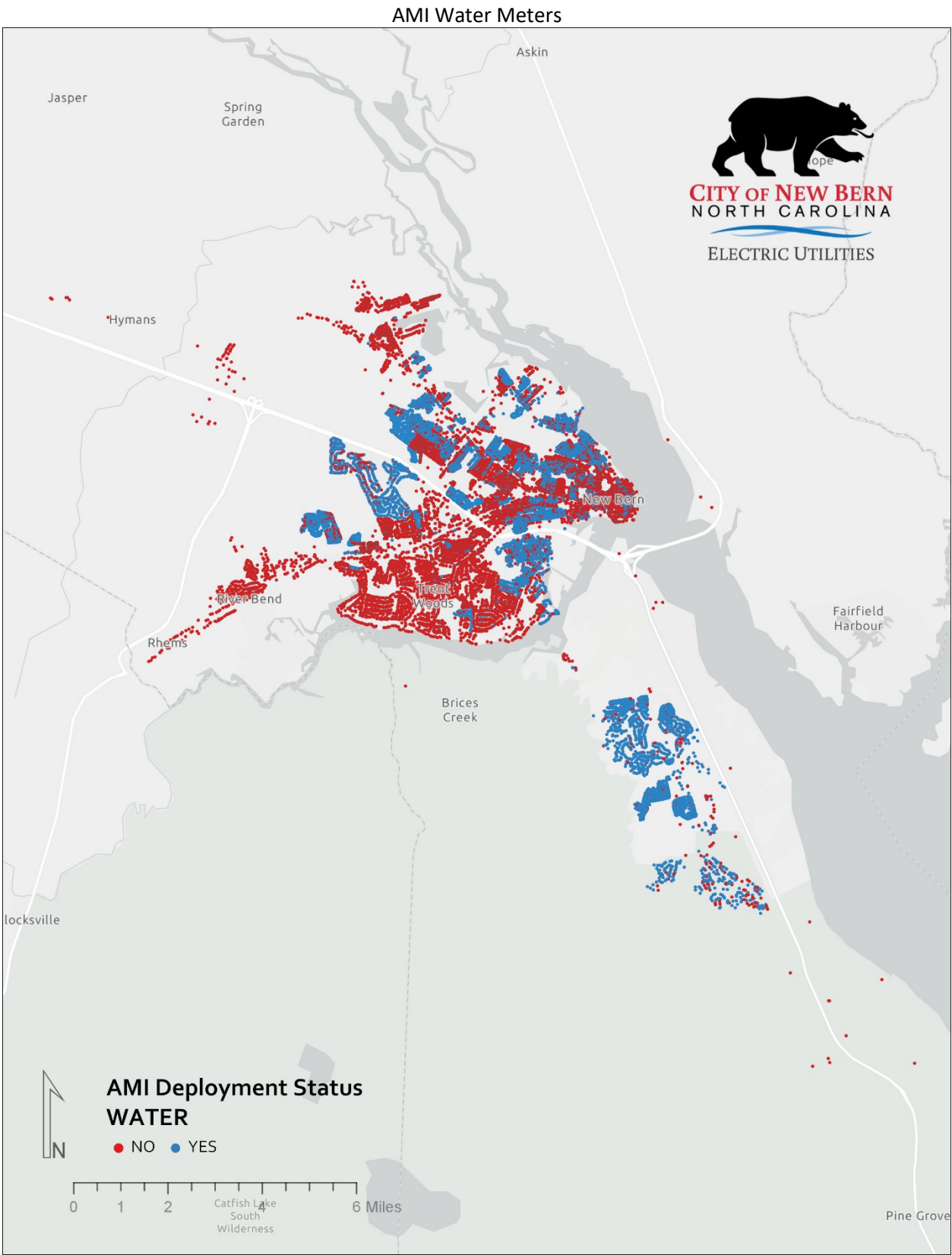
Map

Public Utilities

AMI Electric Meters



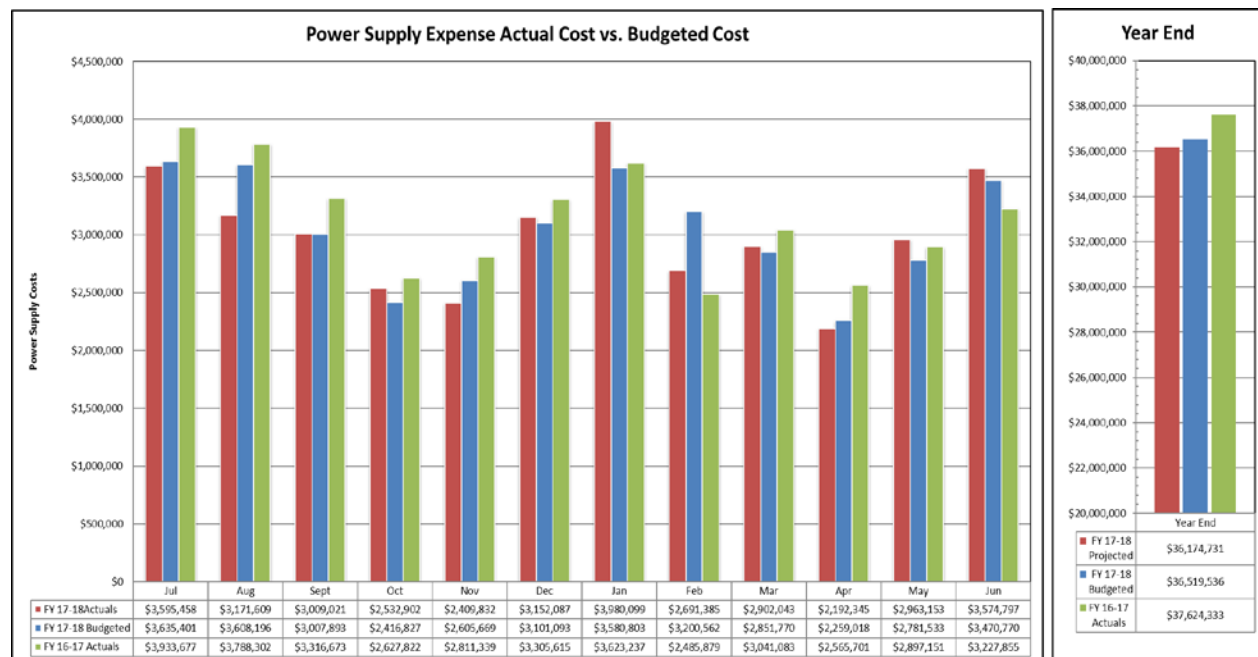
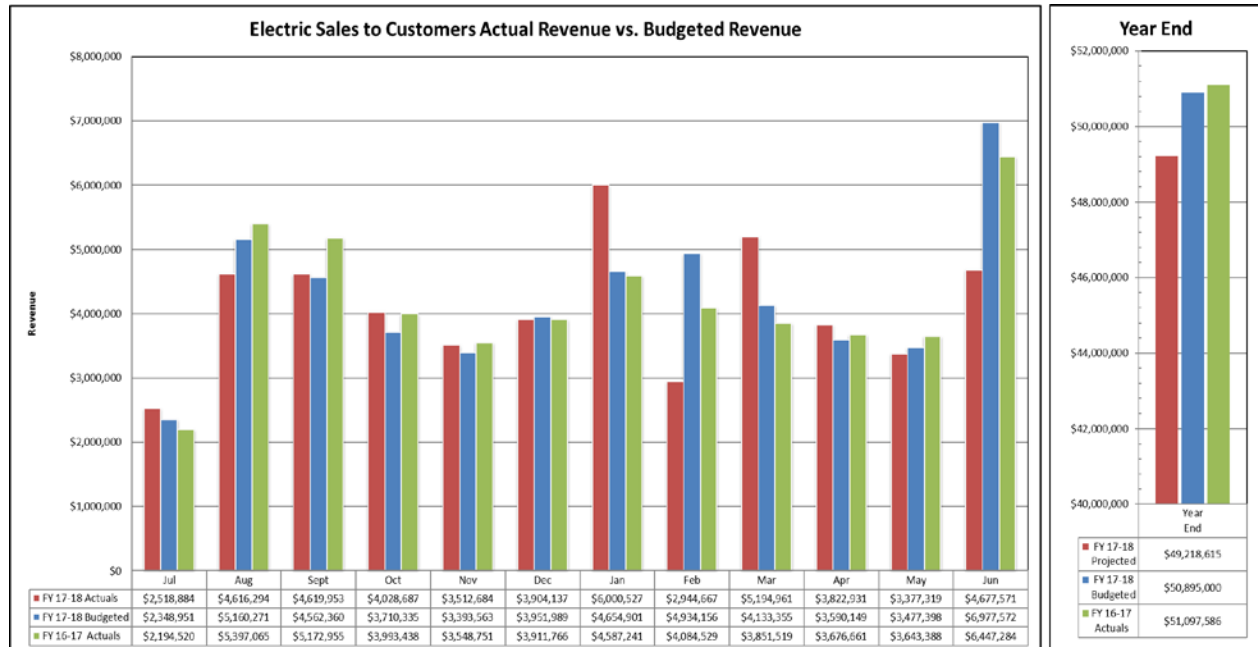
Public Utilities



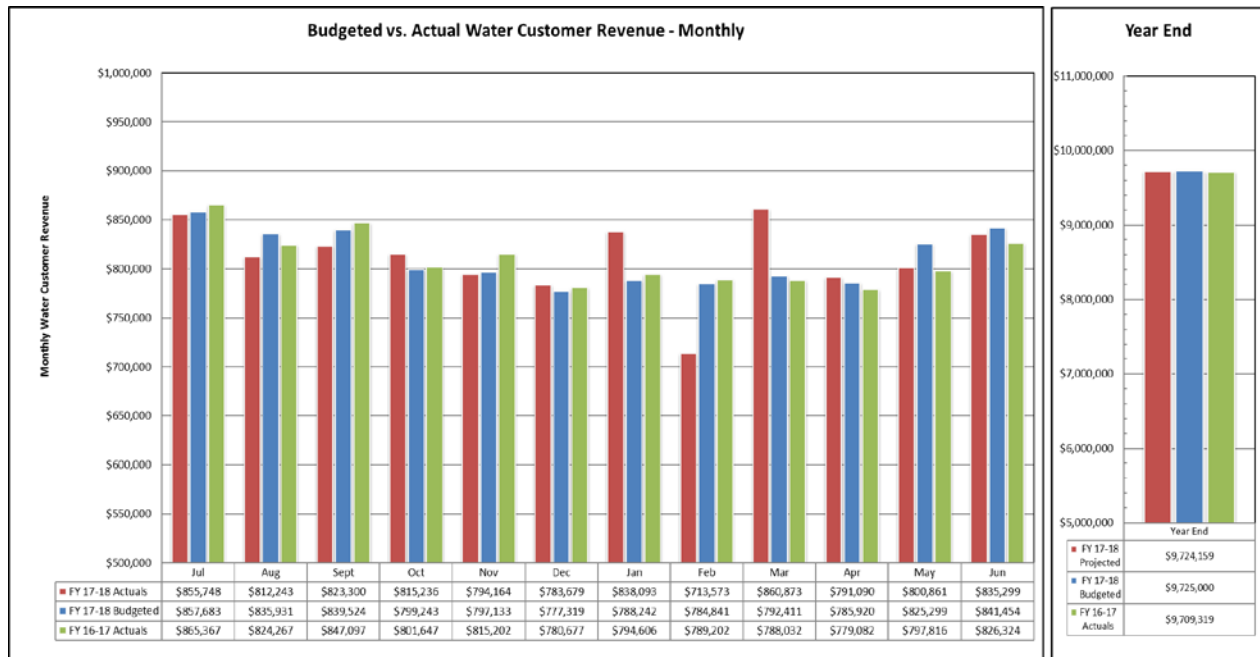
Public Utilities

Electric System Outages and Reliability Statistics				
	July 2018		2018 YTD	
Interruptions	53		276	
Customer’s Out	4,976		25,016	
Minutes Out	112,838		421,702	
07-01-17 to 07-31-18				
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)	
13.48	0.311	43.355	99.9976	
07-01-16 to 07-31-17				
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)	
6.989	0.0858	81.418	99.9987	
July 2018				
Sched/Unsched	Cause	Substation	Circuit	Total Outages
Scheduled	Repairs			11
Unscheduled	Contact w/Foreign Object			5
Unscheduled	Storm			7
Unscheduled	Electrical Failure			8
Unscheduled	Vehicle Accident			2
Unscheduled	Tree/Vine			17
Unscheduled	Equip. Damage			2
Unscheduled	Unknown/Other			1
			Total	53

Public Utilities



Public Utilities



Public Works

Leaf and Limb:

Service Provided (Tons)	FY16-17 YTD	FY17-18 YTD	FY18-19 YTD	July 2018
White Goods Collected	12.38	27.00	0	0
Brown Goods Collected	3,689.40	3,603.60	310.20	310.20
Yard Waste Received	14,530.76	14,518.26	1,424.51	1,424.51
Mulch Dispersed	3,864.30	6,419.37	455.73	455.73

City Garage:

Costs	FY16-17 YTD	FY17-18 YTD	FY18-19 YTD	July 2018
Services Provided by City Garage:				
Vehicles Serviced	1,692	2,007	106	106
Total Labor Cost	\$ 52,205.30	\$ 59,457.53	3,597.07	3,597.07
Total Parts Cost	\$151,894.04	\$158,265.30	9,041.28	9,041.28
Total Cost (Parts + Labor)	\$204,099.34	\$217,722.83	12,638.35	12,638.35
Services Provided by Contract:				
Vehicles Serviced	542	551	56	56
Total Labor Cost	\$111,212.64	\$103,943.03	8,108.72	8,108.72
Total Parts Cost	\$174,965.06	\$190,999.15	10,453.04	10,453.04
Total Cost (Parts + Labor)	\$283,177.70	\$294,942.18	18,561.76	18,561.76
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,234	2,558	162	162
Total Labor Cost	\$160,418.57	\$163,413.50	11,705.79	11,705.79
Total Parts Cost	\$327,129.10	\$349,536.84	19,494.32	19,494.32
Total Cost (Parts + Labor)	\$487,277.04	\$512,950.34	31,200.11	31,200.11

Cost by Department	FY16-17 Total	FY17-18 YTD	FY18-19 YTD	July 2018
Public Utilities (Electric)	\$ 89,722.68	\$ 77,364.66	4,714.77	4,714.77
Public Utilities (W&S)	\$106,384.36	\$119,216.35	6,555.94	6,555.94
Police	\$ 75,648.03	\$ 87,738.96	5,504.52	5,504.52
Recreation & Parks	\$ 42,286.71	\$ 44,518.24	3,818.85	3,818.85
Finance	\$ 11,181.78	\$ 14,017.76	414.94	414.94
Public Works	\$ 96,169.46	\$ 92,786.18	4,736.73	4,736.73
Fire / Rescue	\$ 63,315.27	\$ 74,337.71	5,407.71	5,407.71
Human Resources	\$ 619.44	\$ 745.40	0	0
Development Services	\$ 1,911.96	\$ 2,225.08	46.65	46.65

Public Works

Significant Issues:

None

Attendance for Board Appointees

Board of Adjustment			
Appointee	July Attendance	Meetings Missed in 2018 To Date	Appointed By
Alfred Barfield	Absent	3	Mayor
Richard Parsons	Present	0	Ward 1
Dorothea White	Present	0	Ward 2
Vacant	N/A	N/A	Ward 3
Tripp Eure	Present	0	Ward 4
Kenneth Brown	Absent	1	Ward 5
John Riggs	Present	0	Ward 6
Kenneth "Kip" Peregoy	Present	1	Mayor Outlaw
Steve Strickland	Present	0	Mayor Outlaw
Lois Jamison	Absent	2	Schaible
Edward Bellis, III	Present	1	Not Available
Ross Beebe	Present	1	Not Available

Community Development Advisory Committee			
Appointee	July Attendance	Meetings Missed in 2018 To Date	Appointed By
Corinne Corr	N/A	1	Ward 1
Carol Williams	N/A	1	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	2	Ward 4
Dell Simmons	N/A	0	Ward 5
Lindsay Best	N/A	0	Ward 6

Meetings are held quarterly. * A meeting was not held in July.

Craven County Tourism Development Authority			
Appointee	July Attendance	Meetings Missed in 2018 To Date	Appointed By
Mark Stephens	Present	0	BOA

Attendance for Board Appointees

Eastern Carolina Council of Government			
Appointee	July Attendance*	Meetings Missed in 2018 To Date	Appointed By
Johnnie Ray Kinsey	N/A	1	Aster

*Attendance is only *required* at January and June meetings.

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	July Attendance	Meetings Missed in 2018 To Date	Appointed By
Nancy Mansfield	Present	1	Ward 1
Mike Markham	Present	0	Ward 2
David Finn	Present	0	Ward 3
Juleon Dove	Absent	6	Ward 4
Henry Watson	Present	0	Ward 5
Carol Zink	Present	2	Ward 6
Gary Lingman	Absent	4	Mayor
Bill Frederick	Present	0	Blackiston
David Pickens	Absent	2	Kinsey
Bobby Aster	Present	1	Odham

Historic Preservation Commission			
Appointee	July Attendance	Meetings Missed in 2018 To Date	Appointed By
David Griffith	Present	1	Mayor
Joe Anderson	Present	0	Ward 1
Dr. Ruth Cox	Present	1	Ward 2
Jim Bisbee	Present	0	Ward 3
Vacant	N/A	N/A	Ward 4
James Woods Jr.	Present	2	Ward 5
George Brake	Present	0	Ward 6
Karin McNair	Present	0	Harris
Joe Klotz	Present	0	Odham

Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	July Attendance	Meetings Missed in 2018 To Date	Appointed By
Steve Strickland	Absent	1	Mayor
Joe Anderson	Absent	1	Mayor
Pete Monte	Present	1	Mayor
Barbara Lee	Absent	4	Mayor
Rob Overman	Present	1	Mayor
Molichia Hardy	Absent	3	Mayor
Willie Newkirk, Sr.	Present	1	Mayor
Bill Frederick	Present	1	Mayor
Carol Becton	Present	0	Mayor
Denise Harris-Powell	Present	2	Mayor
Thomas Hardin	Present	2	Mayor

New Bern Appearance Commission			
Appointee	July Attendance	Meetings Missed in 2018 To Date	Appointed By
James Dugan	Present	1	Ward 2 - Taylor
Joseph Cannon	Present	0	Ward 3 - Mitchell
Rose Williams	Present	0	Ward 4 - Kinsey
Mattie Tatum	Absent	4	Ward 5 - White
Kate Rosenstrauch	Present	0	Ward 4 - Kinsey
John Phaup	Present	1	Ward 5 - Best
Mike Duffy	Present	0	Ward 6 - Odham

*NOTE: Appointments previously made at-large until recent revision in ordinance to provide for rotating appointments among BOA. Next vacancy to be filled by Mayor.

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	July * Attendance	Meetings Missed in 2018 To Date	Appointed By
Jeffrey Odham	Present	0	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

* Alternate only *required* when regular appointee is not in attendance.

Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	July * Attendance	Meetings Missed in 2018 To Date	Appointed By
Carol Becton	N/A	0	Odham
Esther Hardin	N/A	2	Not Available
Erika Foluke	N/A	2	Taylor
Ethel Staten	N/A	0	Taylor
Sabrina Bengel	N/A	0	Aster

*A meeting was not held in July.

Planning & Zoning Board			
Appointee	July Attendance	Meetings Missed in 2018 To Date	Appointed By
Willie Newkirk, Sr.	Absent	5	Mayor
Jerry Walker	Absent	2	Ward 1
Carol Williams	Present	2	Ward 2
Gaspar Sonny Aluzzo	Present	0	Ward 3
Raymond Layton	Present	0	Ward 4
Jeffery Midgett	Present	2	Ward 5
Pat Dougherty	Present	0	Ward 6

Police Civil Service Board			
Appointee	July Attendance	Meetings Missed in 2018 To Date	Appointed By
Ronnie Lovick	N/A	0	Bengel
Jon Skinner	N/A	1	Mitchell
Craig Baader	N/A	0	Mitchell
Mark Best	N/A	0	Best
Chip Hughes	N/A	0	Odham

*Meetings are held for appeals of disciplinary actions only. A meeting was not required in July.

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.