

NEW BERN



NORTH CAROLINA

*Everything comes together here*

# Departmental Monthly Reports

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May 2018

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## Development Services

### Inspections:

Overview	2017 YTD	% Change from Last Year	2018 YTD	APR 2018	% Change from Previous Month
Commercial Permits – New Construction	99	-80%	55	5	67%
Residential Permits – New Single Family	40	31%	58	17	-55%
Residential Permits – Additions/Remodels	80	-8%	74	22	-57%
Mobile Homes	6	54%	13	2	0%
Signs	22	-144%	9	2	33%
Certificates of Occupancy – Residential	35	17%	42	8	27%
Certificates of Occupancy – Commercial	6	-200%	2	0	0%
Total Permit Valuation	\$28,278,581	26%	\$37,990,421	\$4,977,453	-14%

### Significant Project Update:

- The contract for renovations at the Volt Workforce Development Center has been awarded to Bruin Builders Inc. Preconstruction has been scheduled for early June. EDA requirements state the renovation project must begin by September 18, 2018 and be completed within 2 years.

### Community and Economic Development:

- CDBG –**  
**18/19:** The annual action plan was approved by the Board on May 22, 2018. The allocation for this program year is \$242,771.  
**17/18:** The City's allotment is \$223,934. Income verification and homeowner eligibility for Minor Housing Rehabilitation Program is in progress. Total amount of funding set aside is \$123,000. Off-site monitoring for 3 public service agencies was conducted on June 15, 2018.  
**16/17:** The City's allotment is \$250,955. Income verification and homeowner eligibility for Group 2 of Minor Housing Rehabilitation Program is in progress. Total amount of funding set aside is \$76,401.51.  
**15/16:** The City's allotment is \$259,784. All funds have been expended.
- The Paint Your Heart Out committee conducted site visits for potential projects and selected homes for the event. The committee continues to fundraise and market the event. All materials for site work have been ordered. Volunteer solicitation is still being conducted.
- A May CDAC meeting was not held. Appointments for all wards were placed on the May 22, 2018 agenda. Appointments were made for Ward 1, Ward 2, and Ward 6. Appointments for Ward 3, Ward 4, and Ward 5 are still needed.

## Development Services

### Other:

- **Zoning** – Forty land use approvals were issued during the month.
- **GIS** – Staff is taking inventory of City cemeteries; currently working on Cedar Grove. Field checks are being done on structures and properties in the CNI area to look at conditions and blighted areas.
- **HPC** – Three Commissioners have completed 2 terms and may not be reappointed at this time; one Commissioner is eligible for reappointment. Provided staff support for the Historical Preservation Commission's regular meeting on May 16, 2018 for the following projects:

#### New Applications:

- 508 Middle St.—to include a request to modify the entrance in the primary AVC and to construct an addition in the tertiary AVC. Approved.
- 411 Queen St.—to include a request to install a metal fence in the secondary and tertiary AVC's. Approved.
- 413 George St.—to include a request to install a 4 foot wooden fence and gates with dog eared pickets in the primary AVC; to install a 6 foot fence in the secondary and tertiary AVC's. This is an after the fact request. Continued (applicant was not present).
- 509 New St.—to include a request to remove a fence in the primary AVC. Approved.
- 519 Metcalf St.—to include a request to install a privacy fence in the secondary AVC. Approved.
- 406 Hancock St.—to include the installation of a roofed pergola/trellis, expansion of decking, and replacement of a window with a full lite door; installation of a gutter system and downspout on an existing accessory structure, all located within the tertiary AVC. Approved.
- 1229 National Ave.—to include a request to install a privacy fence in the secondary AVC and the construction of an accessory structure in the tertiary AVC. Approved w/ conditions.
- 901 & 903 & 905 Broad St.—to include a request to modify the exterior fenestration of the structures in the primary AVC. Approved.

#### Minor COA'S Issued:

- 513 Pollock St.—gutter installation
- 317B Pollock St.—signage installation
- 216 Metcalf St.—installation of historical home signage
- 421 S. Front St.—installation of signage
- 219 Pollock St.—landscaping
- 223 Craven St.—signage installation
- 609 Hancock St.—tree removal
- **Planning & Zoning:** - Provided staff support for the Planning & Zoning Board regular meeting on May 1, 2018 for the following projects:
  - Consideration of a Planned Unit Development General Plan for John Thomas Engineering/A. Sydes Construction, Inc. "Hutton Pointe"; a proposed 151 lot Planned Unit Development on a 117.11 +/- acre tract located West of Old Airport Road, and North of County Line Road.
  - The property is further identified as a portion of Craven County Parcel identification number 7-106-001. (Ward 3). – Motion to continue until June 5, 2018: passed unanimously (8-0).
  - Consideration of a request by the City of New Bern to Amend Sections 15-210 "Street Classification", 15-214 "Development Connectivity" and Section 216 "Street width, sidewalk and drainage requirements in subdivisions" of Appendix A "Land Use" of the Code of Ordinances of the City of New Bern. – Motion to recommend approval: passed unanimously (9-0).

## Finance

### Fund Balance Available for Appropriation and Days Cash on Hand:

<b>Fund</b>	<b>As of 06/30/15</b>	<b>As of 06/30/16</b>	<b>As of 6/30/17</b>	<b><i>Estimate for March 2018*</i></b>	<b><i>Estimate for April 2018*</i></b>
Water (Available)	\$7,885,359	\$8,497,223	\$6,298,596	\$8,369,109	\$6,598,299
Water (Days)	497	516	340	472	378
Sewer (Available)	\$3,441,193	\$3,422,417	\$4,035,133	\$4,933,795	\$3,874,175
Sewer (Days)	196	227	275	254	205
Electric (Available)	\$9,187,629	\$11,138,265	\$11,039,354	\$14,137,060	\$15,210,954
Electric (Days)	94	130	126	142	143
General (Available)	\$15,531,641	\$16,186,421	\$14,885,387	\$16,790,059	\$16,527,751
General %	56.95%	45.63%	45.47%	41.80%	41.00%

\*The actual fund balance and Days Cash on Hand for each fiscal year are determined after the completion of the Comprehensive Annual Financial Report. The amounts above are estimates based on current financial information.

### Significant Issues:

None

## Fire

### Fire Suppression:

<b>Incidents</b>	<b>2017 Total</b>	<b>2018 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
*Number of Incidents	1,603	704	127	134
90% Response Time to Incidents	7 minutes 25 seconds	8 minutes 55 seconds	7 minutes 0 seconds	9 minutes 32 seconds
Endangered Property Value	\$21,736,200	\$18,993,910	\$2,829,010	\$2,310,880
Property Losses Due to Fire	\$1,662,990	\$9,895,126	\$328,111	\$267,700
Percentage of Saved Property Value	92.35%	47.90%	88.40%	88.42%
Overlapping Incidents	163	95	18	7

### Fire Prevention:

<b>Prevention Statistics</b>	<b>2017 Total</b>	<b>2018 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
Fire Investigations	40	18	3	0
Fire Inspections	1,553	944	219	180
Permits Issued	92	41	13	10
Child-Passenger Seat Checks	207	69	9	16
People Educated Through Public Fire & Life-Safety Programs	9,476	2,356	160	899

### Narcan:

<b>Statistics</b>	<b>2017 Total</b>	<b>2018 YTD</b>	<b>Last Month</b>	<b>Current Month</b>
Overdose Calls Responded To	78	17	1	6
Instances Narcan Administered	14	5	0	1

### Significant Issues:

- 26 smoke alarms were installed this month (as compared to 0 in May, 2017)
- Continued with Leadership Development Training with Facilitator James Rowan via webinars.
- Three retirements: Battalion Chief Terry Gaskins, Battalion Chief Eric Mullis, and Captain John Harrington

## Human Resources

### City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY16/17	Turnover FY17/18
Administration	12	0	1	1	0	2
Development Services	18	0	3	1	1	4
Finance	39	0	0	0	5	0
Fire	66	3	0	3	1	3
Human Resources	5	0	0	0	0	1
Parks & Recreation	29	1	1	2	3	3
Police	115	0	0	5	14	11
Public Utilities (Electric)	51	1	1	5	2	8
Public Works	47	0	1	2	7	7
Water Resources	78	0	1	5	9	7
Totals:	460*	5	8	24**	42	46

*\*Includes regular and 2 grant-funded positions approved for the fiscal year; also includes 1 part-time position in Parks & Recreation; does not include seasonal positions.*

*\*\*Current vacancies due to separations from employment, promotions, demotions and transfers.*

### Safety News:

Workers' Compensation	2017	2018
Current Month's Claims	2 OSHA Recordable 1 Lost Time 1 Non-Recordable 0 Denied	2 OSHA Recordable 1 Lost Time 1 Non-Recordable 0 Denied
Year-to-Date Claims	27 Recordable 9 Non-Recordable	22 Recordable 9 Non-Recordable
Current Month Costs	\$39,983.68	\$11,127.39
Year-to-Date Costs	\$467,872.83	\$552,879.88

### Other:

None

## Parks and Recreation

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### Significant Issues:

- Mike Horton was hired as the new Park Superintendent. He brings a wealth of knowledge in Grounds Maintenance, Landscaping and turf care. We are excited to have him join the team.
- The first Trent Cadillac GMC Footloose on the Neuse Summer Concert Series was held on Friday, May 25<sup>th</sup> featuring The Carolina Soul Band, with approximately 400 people in attendance. The next concert will be Friday, June 15<sup>th</sup> starting at 6:30, featuring Soul Psychedelic.
- The New Bern Aquatic Center opened over Memorial Day weekend with around 536 patrons enjoying the facility. The Center was closed on Memorial Day due to rain.



## Police

### Crime:

<b>Incidents &amp; Arrests</b>	<b>Current Month Total</b>	<b>2015 Total</b>	<b>2016 Total</b>	<b>2017 Total</b>	<b>2018 YTD</b>
NIBRs* Group A Incidents	211	2,522	2,540	2,536	1,063
NIBRs* Group B Incidents (Arrests)	77	695	723	825	393
Adult Arrests	140	1,538	1,495	1,739	694
Juvenile Arrests	0	25	10	10	1
Total Arrests	140	1,563	1,505	1,749	695
Police Calls for Service	4,342	41,878	43,949	46,757	18,309
Business Alarms Dispatched	146	1,382	1,968	1,988	706
Residential Alarms Dispatched	67	777	878	758	298
Alarm Calls (PD Dispatched)	213	2,159	2,846	2,746	1,004

*\*NIBRs = National Incident-Based Reporting System*

*Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.*

<b>Index Crime Report</b>	<b>Current Month Total</b>	<b>2015 Total</b>	<b>2016 Total</b>	<b>2017 Total</b>	<b>2018 YTD</b>
Homicide	0	9	3	4	0
Rape	0	5	11	8	3
Robbery	4	30	50	58	17
Aggravated Assault	8	68	82	93	31
B&E – Residence	15	181	168	160	62
B&E – Business	0	35	27	43	8
Theft from Motor Vehicle	6	157	173	187	57
Larceny	58	867	796	718	304
Motor Vehicle Theft	5	32	30	20	15
Arson	0	3	6	3	3
Total:	96	1,387	1,346	1,294	500

<b>Criminal Investigations</b>	<b>Current Month Total</b>	<b>2015 Total</b>	<b>2016 Total</b>	<b>2017 Total</b>	<b>2018 YTD</b>
Cases Assigned	22	141	179	108	76
Cases Closed	4	72	101	45	19

## Police

Crime Analysis		
Top 5 Calls for Service & Number of Incidents	<u>May 2018</u>	<u>2018 YTD</u>
	1) Traffic Stop: 710 2) Security Check Business: 426 3) Follow Up Report: 256 4) Citizen Assist: 198 5) Alarm Business: 145	1) Traffic Stop: 2,285 2) Security Check Business: 1,342 3) Follow Up Report: 1,099 4) Citizen Assist: 956 5) Alarm Business: 693
Top 5 Calls for Service by Location and Number of Incidents	1) 601 George St., Police Department – 293 2) 3105 M L King Jr Blvd., Wal-Mart – 82 3) 1125 Walt Bellamy Dr., New Bern Towers - 67 4) 233 Middle St., O'Marks Building – 66 5) 1310 Country Club Rd., Pembroke Overpass - 64	
Top 3 Crime Locations for Current Month and Number of Incidents	1) 2000 M L King Jr Blvd, Grover C. Field (Assault, Damage Property) –9 2) 3105 M L King Jr Blvd, Wal-Mart (Larceny, Trespassing) – 9 3) 3127 Elizabeth Ave., HJ McDonald (Assault, Larceny) – 7	

Cases of Note	
<b>2018-14755</b> – Armed Robbery / Speedway, 3314 Neuse Blvd.	Case is further investigation. Victim interviewed and leads being followed.
<b>2018-15675</b> – Armed Robbery / Hampton Inn, Hotel Dr.	Case is further investigation. Victim interviewed and leads being followed.
<b>2018-17383</b> – Gunshot Victim / 1001 F Street	Victim interviewed, suspect arrested, case being prepared for prosecution.
<b>2018-17810</b> – Armed Robbery / Waffle House, M. L. King, Jr. Blvd.	Case is further investigation. Victim interviewed and leads being followed.

## Police

### Personnel:

<b>Extra Duty Hours</b>	<b>2015 Total</b>	<b>2016 Total</b>	<b>2017 Total</b>	<b>2018 YTD</b>
403	2,161	3,299	4,076.75	1,773

<b>Overtime in Dollars</b>	<b>Current Month</b>	<b>2015 Total</b>	<b>2016 Total</b>	<b>2017 Total</b>	<b>2018 YTD</b>
Office of the Chief	\$0.00	\$8,783.87	\$1,251.97	\$381.11	\$90.76
Operations Division	\$3,761.45	\$145,902.95	\$135,511.65	\$118,641.19	\$36,303.80
Services Division	\$6,084.50	\$62,686.44	\$58,035.21	\$72,063.35	\$35,964.39
Investigations Division	\$264.33	N/A	\$21,689.72	\$45,845.93	\$6,099.79
Total:	\$10,110.28	\$217,373.26	\$216,488.55	\$236,931.58	\$78,476.74

### Significant Issues (not noted above):

None

## Public Utilities

### High-Profile Projects:

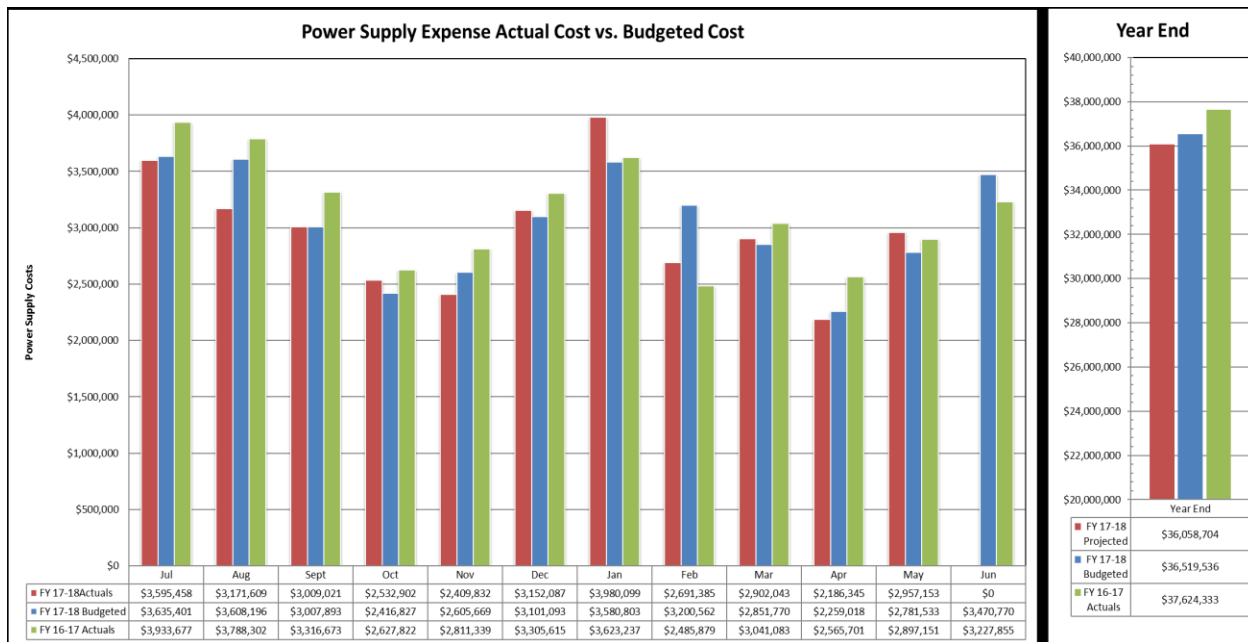
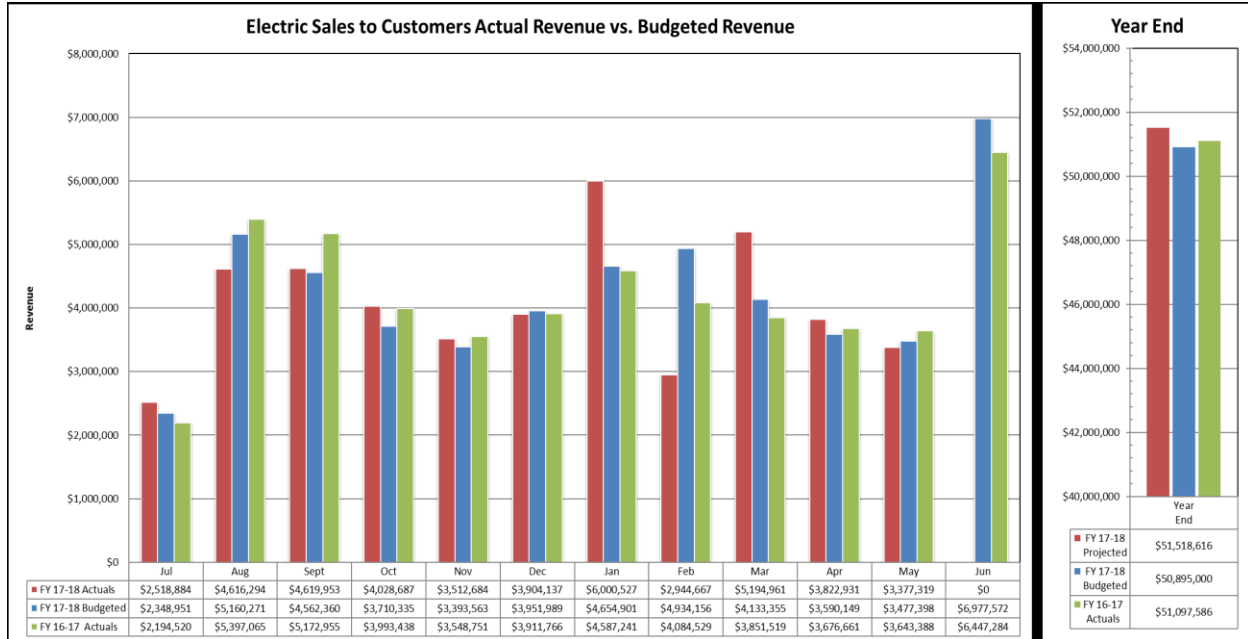
- **Advanced Metering Infrastructure Project** - This involves installing a network of electric and water meters with the necessary infrastructure to remotely read, bill, and control the devices. We are currently reading 9,105 water meters, 19,547 electric meters with 6,372 disconnect meters and 4,411 two-way load management switches installed. We are well into the third and final phase of the project. We are establishing communication points around the City as required for communication back to the operation center. All of the initial project Gateways are up and running. This project is on track to be completed by December 2018.
- **New Underground Developments**
  - Bluewater Rise Subdivision - New underground residential subdivision. We will be extending our existing underground primary along Old Airport Road and into the new development. We are working on upgrading our underground line to feeder capacity for this new load.
  - Watercrest Subdivision - This is a new residential section in the Carolina Colours Subdivision. We are extending the three phase underground primary down Landscape Drive to a three phase junction box by the entrance to the subdivision. We will install the underground primary from the junction box to feed this subdivision along with transformers, underground secondary, secondary pedestals and street lights.
  - Croatan Crossing Subdivision - Extending single phase underground primary to feed the next phase of Croatan Crossing Subdivision. We will install underground secondary, secondary pedestals and transformers at this location.
  - New Bern Market Place - This is a new underground commercial complex. We will be serving the parking lot lights and all of the out parcels including the gas station. The underground infrastructure is being installed at this time.
- **Township No. 7 Sewer Improvements – Phase III** - Sewer system infrastructure improvements for increasing transmission capacity. Staff is continuing to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared.
- **Water Resources Facility** - This involves the construction of a new facility adjacent to the City's existing water treatment plant to house the Water Resources operations and administration staff. The driveways and parking areas have been paved and striped, leaving the final seeding as the only remaining site work task. The interior up-fit for the office continues to progress on schedule, with all of the rough-in work and sheet rock installations complete. Finish work for all phases of the project will start in early June and the project is on schedule to have a Certificate of Occupancy by the first of July.
- **West New Bern Water System Improvements** – Water system infrastructure improvements between the Highway 17 and 55 corridors increasing available domestic and fire flow supplies. Staff continues to work with the property owners from whom the City will need a utility easement in order to construct the project and legal documents for the easements are being prepared.
- **Spencer & Park Water and Sewer Rehabilitation Project** – Replacement of existing water and sewer infrastructure along Spencer and Park Avenue ahead of planned resurfacing project. The contractor has completed the remaining drainage work along Park and has started improvements on the 1300 & 1400 blocks of Spencer. The contractor will continue to move along Spencer from east to west over the next few months.

## Public Utilities

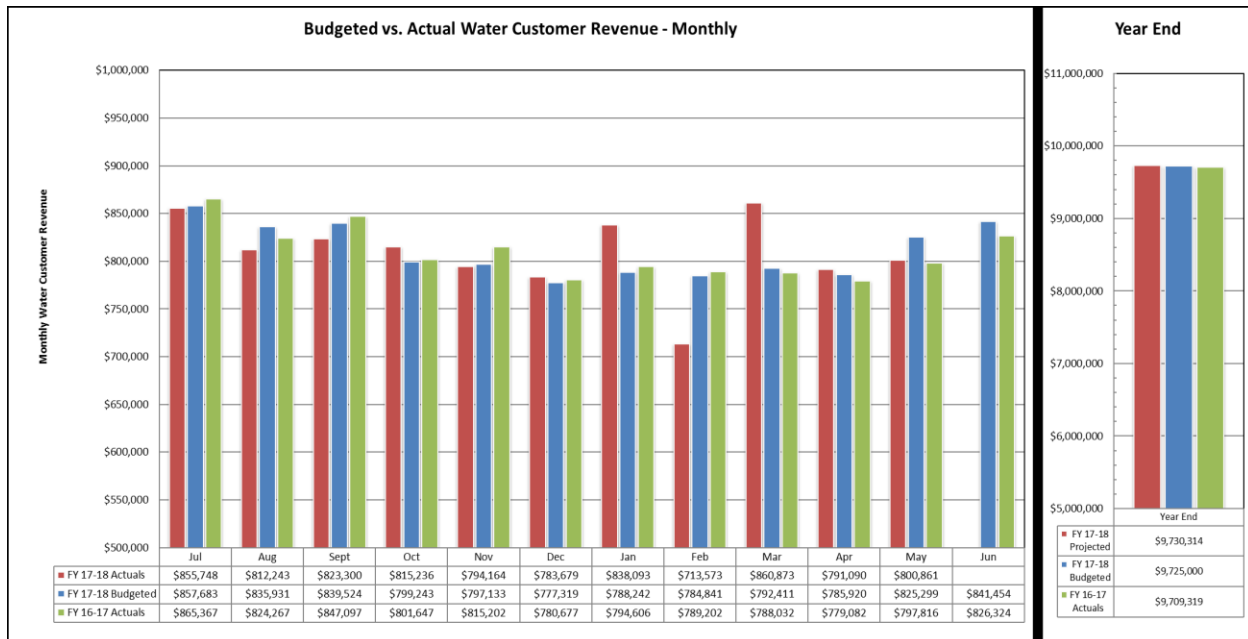
- **Johnson & King Water, Sewer, and Storm Drain Rehabilitation Project** – Replacement of existing water, sewer, and storm drain infrastructure along Johnson and King Street. Bids for this project have been received and staff is working with the low bidder to execute contracts and establish a construction contract. At this point, construction is expected to start in late summer or early fall.

Electric System Outages and Reliability Statistics				
05-01-17 to 05-30-18				
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)	
12.653	0.224	56.381	99.9977	
05-01-16 to 05-30-17				
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)	
6.284	0.105	60.043	99.9988	
May 2018				
Sched/Unsched	Cause	Substation	Circuit	Total Outages
Scheduled	Repairs			
Unscheduled	Equipment Failure			5
Unscheduled	Equipment Damage			
	Equipment			
Unscheduled	Replacement			4
Unscheduled	Electrical Failure			
Unscheduled	Maintenance			
Unscheduled	Construction			
	Storm: Ice, Wind,			
Unscheduled	Lightning			
Unscheduled	Tree/Vine			12
Unscheduled	Bird/Squirrel			3
Unscheduled	Vehicle Accident			8
Unscheduled	Non-Utility Fire			
Unscheduled	Human			2
Unscheduled	Unknown/Other			1
Total				35

## Public Utilities



# Public Utilities



## Public Works

### Leaf and Limb:

Service Provided (Tons)	FY15-16 Total	FY16-17 YTD	FY17-18 YTD	May 2018
White Goods Collected	18.00	12.38	27.00	3.38
Brown Goods Collected	3,539.16	3,689.40	3,326.40	363.00
Yard Waste Received	17,958.92	14,530.76	14,530.76	1,292.38
Mulch Dispersed	8,556.95	3,864.30	6,012.04	648.44

### City Garage:

Costs	FY15-16 Total	FY16-17 YTD	FY17-18 YTD	May 2018
Services Provided by City Garage:				
Vehicles Serviced	1,643	1,692	1,837	160
Total Labor Cost	\$ 53,147.90	\$ 52,205.30	\$ 53,076.05	\$ 4,605.32
Total Parts Cost	\$150,034.08	\$151,894.04	\$143,016.80	\$ 9,867.12
Total Cost (Parts + Labor)	\$203,181.98	\$204,099.34	\$196,092.85	\$14,472.44
Services Provided by Contract:				
Vehicles Serviced	674	542	506	55
Total Labor Cost	\$116,862.45	\$111,212.64	\$ 98,403.41	\$ 7,749.03
Total Parts Cost	\$198,068.81	\$174,965.06	\$183,135.49	\$10,377.47
Total Cost (Parts + Labor)	\$314,931.26	\$283,177.70	\$281,538.90	\$18,126.50
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	2,317	2,234	2,343	215
Total Labor Cost	\$170,010.35	\$160,418.57	\$151,492.85	\$12,354.35
Total Parts Cost	\$348,052.89	\$327,129.10	\$326,424.68	\$20,244.59
Total Cost (Parts + Labor)	\$518,063.24	\$487,277.04	\$477,917.53	\$32,598.94

Cost by Department	FY15-16 Total	FY16-17 Total	FY17-18 YTD	May 2018
Public Utilities (Electric)	\$ 96,332.89	\$ 89,722.68	\$ 74,316.93	\$4,413.36
Public Utilities (W&S)	\$120,158.73	\$106,384.36	\$113,514.27	\$9,734.15
Police	\$ 85,547.12	\$ 75,648.03	\$ 79,560.52	\$4,083.08
Recreation & Parks	\$ 45,296.72	\$ 42,286.71	\$ 42,818.99	\$1,844.95
Finance	\$ 15,044.94	\$ 11,181.78	\$ 13,193.16	\$1,429.21
Public Works	\$ 86,585.97	\$ 96,169.46	\$ 84,039.72	\$6,753.60
Fire / Rescue	\$ 54,913.63	\$ 63,315.27	\$ 67,917.00	\$4,087.95
Human Resources	\$ 13.01	\$ 619.44	\$ 496.96	\$ 0
Development Services	\$ 6,727.03	\$ 1,911.96	\$ 2,057.97	\$ 252.64



## Public Works

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Significant Issues:

None

## Attendance for Board Appointees

Board of Adjustment			
Appointee	May Attendance	Meetings Missed in 2018 To Date	Appointed By
Alfred Barfield	Absent	1	Mayor
Richard Parsons	Present	0	Ward 1
Dorothea White	Present	0	Ward 2
Peter Walker	Resigned	N/A	Ward 3
Benjamin Beasley	Present	0	Ward 4
Kenneth Brown	Present	0	Ward 5
John Riggs	Present	0	Ward 6
Kenneth "Kip" Peregoy	Absent	1	Mayor Outlaw
Steve Strickland	Present	0	Mayor Outlaw
Lois Jamison	Present	0	Schaible
Edward Bellis, III	Absent	1	Not Available
Ross Beebe	Present	0	Not Available

Community Development Advisory Committee			
Appointee	May Attendance *	Meetings Missed in 2018 To Date	Appointed By
Corinne Corr	N/A	1	Ward 1
Carol Williams	N/A	0	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	1	Ward 4
Dell Simmons	N/A	0	Ward 5
Mary Shepard	N/A	1	Ward 6

Meetings are held quarterly. \* A meeting was not held in May.

Craven County Tourism Development Authority			
Appointee	May Attendance	Meetings Missed in 2018 To Date	Appointed By
Mark Stephens	Present	0	BOA

## Attendance for Board Appointees

Eastern Carolina Council of Government			
Appointee	May Attendance*	Meetings Missed in 2018 To Date	Appointed By
Johnnie Ray Kinsey	N/A	1	Aster

\*Attendance is only *required* at January and June meetings.

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	May Attendance	Meetings Missed in 2018 To Date	Appointed By
Nancy Mansfield	Present	0	Ward 1
Mike Markham	Present	0	Ward 2
David Finn	Present	0	Ward 3
Juleon Dove	Absent	4	Ward 4
Henry Watson	Present	0	Ward 5
Carol Zink	Absent	2	Ward 6
Gary Lingman	Absent	2	Mayor
Bill Frederick	Present	0	Blackiston
David Pickens	Present	1	Kinsey
Bobby Aster	Absent	1	Odham

Historic Preservation Commission			
Appointee	May Attendance	Meetings Missed in 2018 To Date	Appointed By
David Griffith	Present	0	Mayor
Joe Anderson	Present	0	Ward 1
Dr. Ruth Cox	Present	0	Ward 2
Rich Frye	Resigned	N/A	Ward 3
Nancy Gray	Resigned	N/A	Ward 4
James Woods Jr.	Absent	2	Ward 5
Jim Morrison	Present	0	Ward 6
Tripp Eure	Present	0	Blackiston
James Herring	Present	1	White

## Attendance for Board Appointees

Housing Authority of the City of New Bern			
Appointee	May Attendance	Meetings Missed in 2018 To Date	Appointed By
Steve Strickland	Present	0	Mayor
Joe Anderson	Present	0	Mayor
Pete Monte	Present	1	Mayor
Barbara Lee	Present	2	Mayor
Rob Overman	Present	1	Mayor
Molichia Hardy	Present	2	Mayor
Willie Newkirk, Sr.	Absent	1	Mayor
Bill Frederick	Absent	1	Mayor
Carol Becton	Present	0	Mayor
Denise Harris-Powell	Present	2	Mayor
Thomas Hardin	Present	2	Mayor

New Bern Appearance Commission			
Appointee	May Attendance	Meetings Missed in 2018 To Date	Appointed By
James Dugan	Absent	1	Ward 2 - Taylor
Joseph Cannon	Present	0	Ward 3 - Mitchell
Rose Williams	Present	0	Ward 4 - Kinsey
Mattie Tatum	Absent	2	Ward 5 - White
Kate Rosenstrauch	Present	0	Ward 4 - Kinsey
John Phaup	Present	0	Ward 5 - Best
Mike Duffy	Present	0	Ward 6 - Odham

\*NOTE: Appointments previously made at-large until recent revision in ordinance to provide for rotating appointments among BOA. Next vacancy to be filled by Mayor.

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	May * Attendance	Meetings Missed in 2018 To Date	Appointed By
Jeffrey Odham	Present	0	Mitchell
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

\* Alternate only *required* when regular appointee is not in attendance.

## Attendance for Board Appointees

New Bern-Craven County Public Library Board of Trustees			
Appointee	May * Attendance	Meetings Missed in 2018 To Date	Appointed By
Carol Becton	N/A	0	Odham
Esther Hardin	N/A	2	Not Available
Erika Foluke	N/A	2	Taylor
Ethel Staten	N/A	0	Taylor
Sabrina Bengel	N/A	0	Aster

\*A meeting was not held in May.

Planning & Zoning Board			
Appointee	May Attendance	Meetings Missed in 2018 To Date	Appointed By
Willie Newkirk, Sr.	Present	3	Mayor
Jerry Walker	Present	1	Ward 1
Carol Williams	Present	1	Ward 2
Gaspar Sonny Aluzzo	Present	0	Ward 3
Raymond Layton	Present	0	Ward 4
Jeffery Midgett	Present	1	Ward 5
Pat Dougherty	Present	0	Ward 6

Police Civil Service Board			
Appointee	May Attendance	Meetings Missed in 2018 To Date	Appointed By
Phil Childrey	N/A	0	Odham
Jon Skinner	N/A	1	Mitchell
Craig Baader	N/A	0	Mitchell
Roger Bellamy	N/A	0	White
Chip Hughes	N/A	0	Odham

\*Meetings are held for appeals of disciplinary actions only. A meeting was not required in May.

NOTE: At-large appointments reflect the name of the Governing Board member who made the appointment. All other appointments are specific to the Mayor or a Ward and are noted as such.