

NEW BERN



NORTH CAROLINA

Everything comes together here

Departmental Monthly Reports

December 2023

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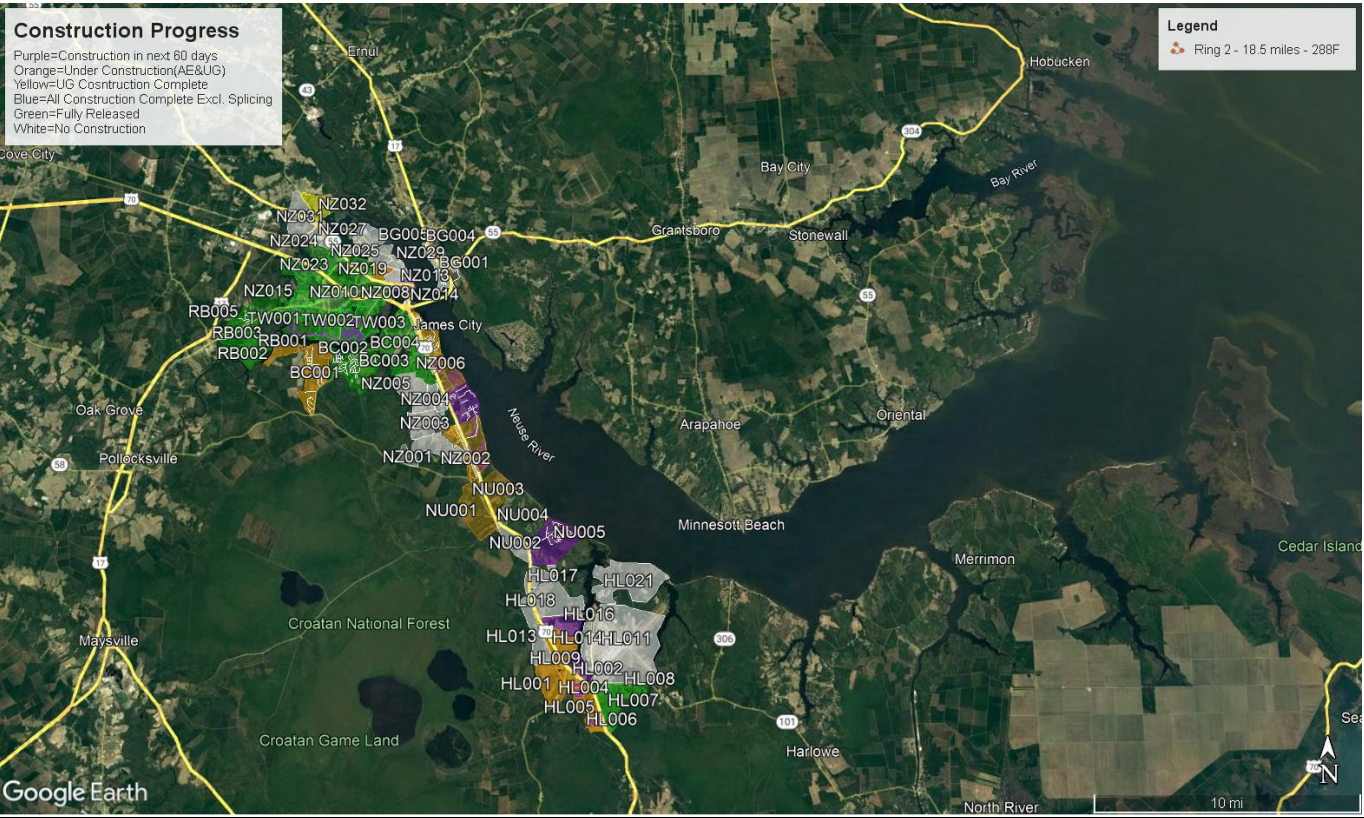
Pollock Street Lot Parking – December Report

Pollock Street Lot	October	November	December	Total to Date
Parking Transactions	323	380	610	1,313
Parking Revenue	\$674.00	\$844.00	\$1,322.00	\$3,523.00

Metronet Update

December construction:
Underground Infrastructure installed: 4,611 feet
Aerial Lines installed: -0-

Project To Date:
Underground Infrastructure installed: 457,270
Aerial lines installed: 263,746



DEVELOPMENT SERVICES

Inspections:

Overview	2022 Year End	2023 YTD	November 2023	December 2023
Commercial Permits – New Construction	44	35	1	1
Residential Permits – New Single Family	227	218	14	6
Residential Permits – Additions/Remodels	178	179	11	5
Mobile Homes	23	20	0	1
Signs	33	46	1	5
Certificates of Occupancy – Residential	322	189	5	8
Certificates of Occupancy – Commercial	59	56	2	5
Zoning Violations (Chapter 15)		35	1	2
Nuisance Violations (Chapter 26)		432	76	14
Minimum Housing Violations (Residential) (Chapter 38)		50	10	5
Minimum Housing Violations (Commercial) (Chapter 39)		2	1	0
Total Permit Valuation	\$210,167,982	\$82,785,375	\$4,938,543	\$9,219,130

Economic and Community Development:

- CDBG staff spoke with Urban Design Ventures regarding the 2022 Housing Rehabilitation Program. With the withdrawal of Duffyfield Phoenix Group acting as a subrecipient, the City is currently working to identify a new subrecipient.
- The 2023 Annual Action Plan activities are moving forward, with a current need of the subrecipient agreements to be drafted by Urban Design Ventures.
- CDBG staff continued interviewing agencies in the city of New Bern for the City's Five-Year Consolidated Plan.
- The Board of Aldermen adopted the CDBG 2020 and 2021 Substantial Amendment on December 12, 2023. The amendment called for the rehabilitated home located at 911 Eubanks Street to now be donated to Habitat for Humanity to later be sold to an eligible low-moderate income family.
- The Hazard Mitigation Program remains on hold until January 2024. Construction for the elevation of homes will commence in January.
- CDBG staff sent final withdrawal letters to the State program manager. These withdrawal letters were signed by homeowners who opted not to sell their homes as part of the acquisitions program.

- The Community and Economic Development Manager hosted a meeting introducing the CDBG Coordinator with the consulting firm for the Brownfields project that is currently underway by the City. The CDBG Coordinator will now take lead on the Brownfields project and will work to identify more potential sites.

Planning and Zoning:

- DRC was held on December 15 for three items. Smithfield's Chicken N' Barbeque, a self-serving Ice Machine, and West New Bern Phase 3. Each item received comments, these have been sent to the applicants.
- Nautical Wheeler's and Michael's Pub have both complied with what has been asked. Nautical Wheeler's moved their chairs to the opposite side, these appear to be out of the right-of-way and in compliance per the GIS map. Michael's Pub has removed all pergola structures on site.

Historic Preservation:

- There were no HPC meetings scheduled for December.
- On Thursday, the UNC School of Government held a workshop at the Chelsea Restaurant on Resiliency for Historic Areas. The workshop was attended by about 40 people from around the eastern North Carolina coastal plain area. City staff helped prepare for the workshop and organized the downtown walking tour to demonstrate the various kinds of methods that are being used in New Bern to keep our city more resilient to future hurricanes, storms, and other disastrous events. Three City of New Bern Historic Preservation Commission members, Tripp Eure, Tim Thompson, and Jim Morrison led the tours.
- Staff produced and submitted the annual report to the State Historic Preservation Office required for Certified Local Government status.
- For the January 3 HPC Design Review Meeting, staff prepared the agenda and presentation plus sent out emails to the Commissioners and applicants.
- Major CoAs issued: 3
- Minor CoAs issued: 6
- Tree Replacement Permits issued: 0
- Staff attended the NC43 Connector meeting with NCDOT and MPO Staff 12/14

MPO:

- Staff attended or held:
 - Trent Woods Meeting – 12/4
 - Land Use Ordinance Request for Proposals Discussion – 12/4
 - Craven County Schools Meeting Discuss MPO Overview – 12/5
 - Bike Helmet Giveaway at Mount Calvary Missionary Baptist Church – 12/5
 - NCDOT Meeting Discuss SPOT 7.0 Project Submission – 12/6
 - Trent Woods Council Meeting – 12/7
 - NC Association of MPO Meeting – 12/8
 - Participated in Interviews for Land Use Ordinance Consultant – 12/11
 - NC Rail Corridor Identification and Development Program Meeting – 12/12
 - New Bern Board of Alderman Meeting – 12/12
 - NCDOT Integrated Mobility Division Meeting – 12/13
 - CARTS Meeting Discuss Request for Proposals on Feasibility of Microtransit – 12/14
 - NC 43 Meeting with NCDOT and New Bern Staff – 12/14
 - ThriveMore Meeting with Concerned Citizens and Developer – 12/19
 - FTA Advanced Air Mobility Webinar – 12/19
 - West New Bern Site Visit – 12/21
 - Riverside Leadership Academy TIA Discussion with NCDOT – 12/

FINANCE

- The following report shows FY24 Budget less YTD Revenues, Expenses, and Encumbrances (purchase orders/contracts), reflecting the budget balance and % Received/Used as of the date of this report. Unlike the first quarter with General Fund revenues lagging behind, causing a significant deficit of revenue over expenses, the second quarter picks up activity with tax revenues and closes the gap.
- Although this report is reflective of year-to-date transactions for approx. 50% of the fiscal year, it is important to note that the % Used column reflects the YTD actual expenses plus the encumbrances, which in some cases, the encumbrance will include the full year anticipated expenses, such as annual service contracts, therefore, resulting in a greater % Used in various expenditure lines.

GENERAL FUND

Category	Revised Budget	Year-to-Date	Encumbrances	Budget Balance	% Used
Taxes & Licenses	\$ (30,059,852.00)	\$ (17,354,113.83)	-	\$ (12,705,738.17)	58%
Distribution from Governmental Funds	(3,728,423.00)	(1,805,239.69)	-	(1,923,183.31)	48%
Investment Earnings	(756,000.00)	(746,786.90)	-	(9,213.10)	99%
Other Financing Sources	(16,416,252.00)	(2,135,199.02)	-	(14,281,053.15)	13%
Services, Charges, & Fees	(1,870,280.00)	(1,111,225.85)	-	(759,054.15)	59%
Reimbursements from Other Funds	(4,069,767.00)	(2,034,882.24)	-	(2,034,884.76)	50%
Total Revenue	\$ (56,900,574.00)	\$ (25,187,447.53)	\$ -	\$ (31,713,126.64)	44%
Salaries & Benefits	31,825,656.00	16,626,501.68	3,960.00	15,195,194.82	52%
Services & Contracts	9,200,329.00	4,965,154.04	1,557,958.21	2,677,216.25	71%
Supplies & Materials	2,665,568.00	1,030,670.15	563,856.04	1,071,041.81	60%
Other Financing Uses	916,403.00	307,814.83	319,150.44	289,437.73	68%
Capital Outlay	9,224,083.00	1,074,547.87	3,133,120.91	5,016,414.39	46%
Debt Service	3,068,535.00	1,084,387.04	-	1,984,147.96	35%
Total Expense	\$ 56,900,574.00	\$ 25,089,075.61	\$ 5,578,045.60	\$ 26,233,452.96	54%

MSD FUND

Category	Revised Budget	Year-to-Date	Encumbrances	Budget Balance	% Used
Taxes & Licenses	\$ (344,900.00)	\$ (208,111.73)	\$ -	\$ (136,788.27)	60%
Investment Earnings	(10,000.00)	(38,340.82)	-	28,340.82	383%
Other Financing Sources	-	-	-	-	
Services, Charges, & Fees	(66,300.00)	(41,290.59)	-	(25,009.41)	62%
Total Revenue	\$ (421,200.00)	\$ (287,743.14)	\$ -	\$ (133,456.86)	68%
Salaries & Benefits	-	-	-	-	
Services & Contracts	29,500.00	2,160.12	1,620.00	25,719.88	13%
Supplies & Materials	-	-	-	-	
Other Financing Uses	284,152.00	42,000.00	-	242,152.00	15%
Capital Outlay	-	-	-	-	
Debt Service	107,548.00	54,038.68	-	53,509.32	50%
Total Expense	\$ 421,200.00	\$ 98,198.80	\$ 1,620.00	\$ 321,381.20	24%

WATER FUND

Category	Revised Budget	Year-to-Date	Encumbrances	Budget Balance	% Used
Investment Earnings	\$ (201,000.00)	\$ (286,454.25)	\$ -	\$ 85,454.25	143%
Other Financing Sources	(637,554.00)	-	-	(637,554.00)	
Services, Charges, & Fees	(11,643,000.00)	(5,612,100.89)	-	(6,030,899.11)	48%
Reimbursements from Other Funds	(405,422.00)	(202,711.02)	-	(202,710.98)	50%
Total Revenue	\$ (12,886,976.00)	\$ (6,101,266.16)	\$ -	\$ (6,785,709.84)	47%
Salaries & Benefits	3,833,654.00	1,954,048.74	-	1,879,605.26	51%
Services & Contracts	1,340,695.00	687,761.79	308,452.63	344,480.58	74%
Supplies & Materials	1,910,713.00	1,010,475.22	520,652.98	379,584.80	80%
Other Financing Uses	2,707,933.00	1,350,217.14	-	1,357,715.86	50%
Capital Outlay	772,355.00	126,500.00	212,567.00	433,288.00	44%
Debt Service	2,321,626.00	321,894.85	-	1,999,731.15	14%
Total Expense	\$ 12,886,976.00	\$ 5,450,897.74	\$ 1,041,672.61	\$ 6,394,405.65	50%

SEWER FUND

Category	Revised Budget	Year-to-Date	Encumbrances	Budget Balance	% Used
Investment Earnings	\$ (150,400.00)	\$ (111,286.84)	\$ -	\$ (39,113.16)	74%
Other Financing Sources	(626,615.00)	-	-	(626,615.00)	0%
Services, Charges, & Fees	(13,005,000.00)	(6,517,537.01)	-	(6,487,462.99)	50%
Total Revenue	\$ (13,782,015.00)	\$ (6,628,823.85)	\$ -	\$ (7,153,191.15)	48%
Salaries & Benefits	3,571,625.00	1,894,919.37	-	1,676,705.63	53%
Services & Contracts	2,531,487.00	1,156,503.99	610,293.11	764,689.90	70%
Supplies & Materials	2,258,215.00	1,099,100.30	936,869.28	222,245.42	90%
Other Financing Uses	3,781,350.00	1,639,976.58	2,748,181.00	(606,807.58)	116%
Capital Outlay	1,534,759.00	461,149.25	354,840.63	718,769.12	53%
Debt Service	104,579.00	18,618.94	-	85,960.06	18%
Total Expense	\$ 13,782,015.00	\$ 6,270,268.43	\$ 4,650,184.02	\$ 2,861,562.55	79%

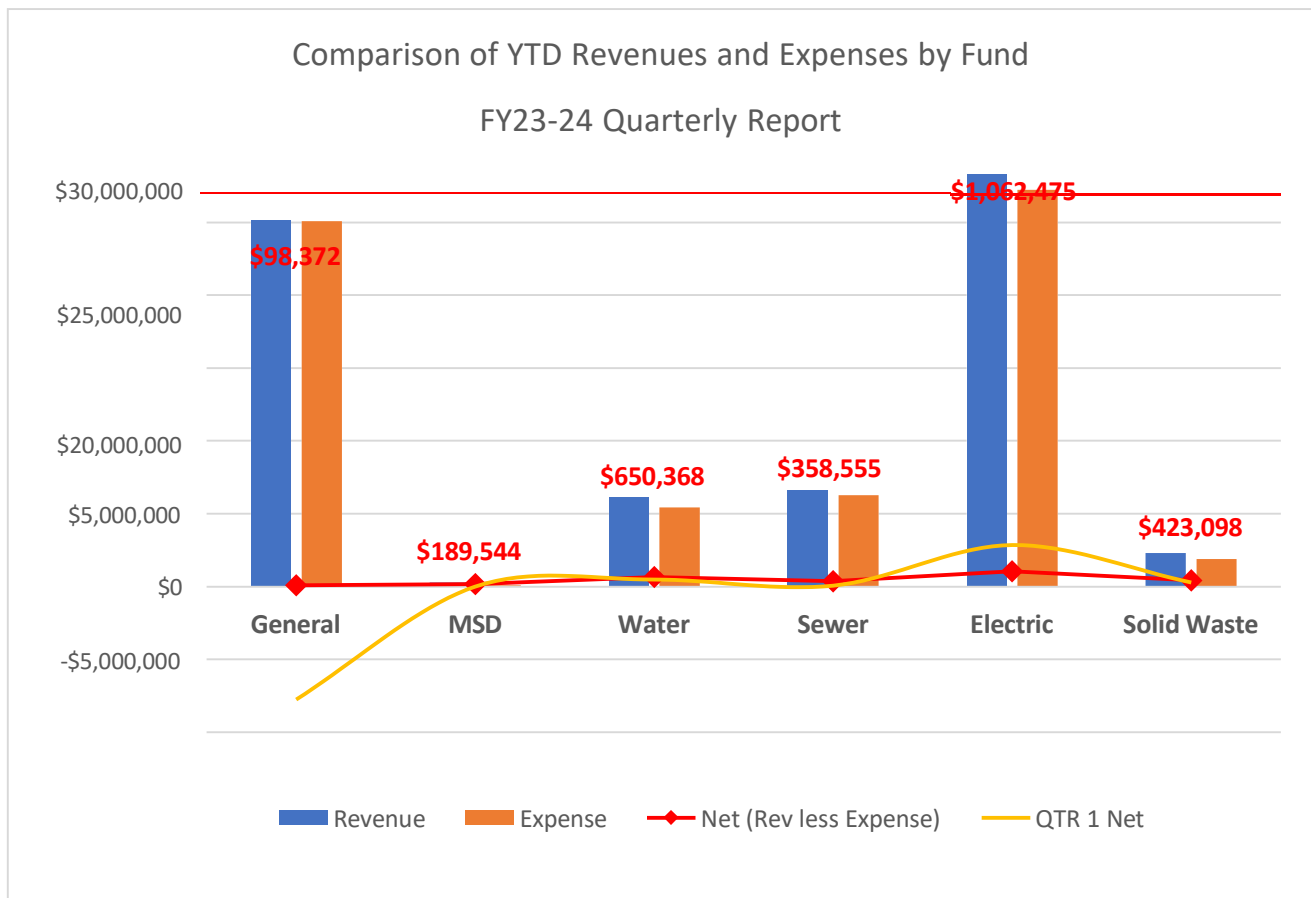
ELECTRIC FUND

Category	Revised Budget	Year-to-Date	Encumbrances	Budget Balance	% Used
Investment Earnings	\$ (201,000.00)	\$ (329,780.68)	\$ -	\$ 128,780.68	164%
Other Financing Sources	(2,030,460.00)	0.00	-	(2,030,460.00)	0%
Services, Charges, & Fees	(56,889,731.00)	(26,576,519.92)	-	(30,313,211.08)	47%
Reimbursements from Other Funds	(2,799,906.00)	(1,399,954.98)	-	(1,399,951.02)	50%
Total Revenue	\$ (61,921,097.00)	\$ (28,306,255.58)	\$ -	\$ (33,614,841.42)	46%
Salaries & Benefits	8,852,431.00	4,412,492.47	-	4,439,938.53	50%
Services & Contracts	4,073,071.00	1,870,685.61	1,093,071.28	1,109,314.11	73%
Supplies & Materials	40,296,794.00	17,881,091.36	665,594.78	21,750,107.86	46%
Other Financing Uses	4,865,265.00	2,432,632.02	-	2,432,632.98	50%
Capital Outlay	2,839,811.00	146,980.92	1,336,683.50	1,356,146.58	52%
Debt Service	993,725.00	499,898.09	-	493,826.91	50%
Total Expense	\$ 61,921,097.00	\$ 27,243,780.47	\$ 3,095,349.56	\$ 31,581,966.97	49%

SOLID WASTE FUND

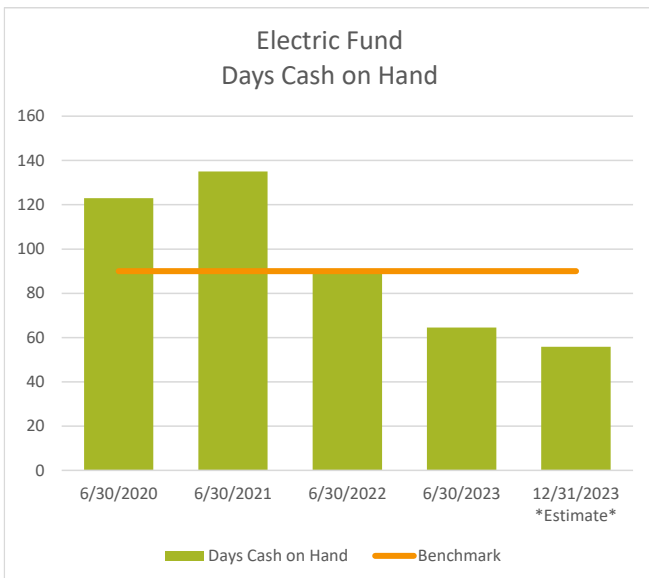
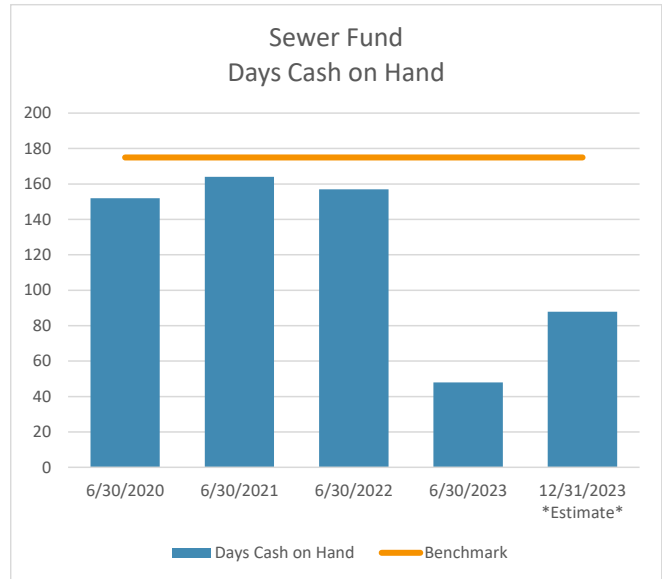
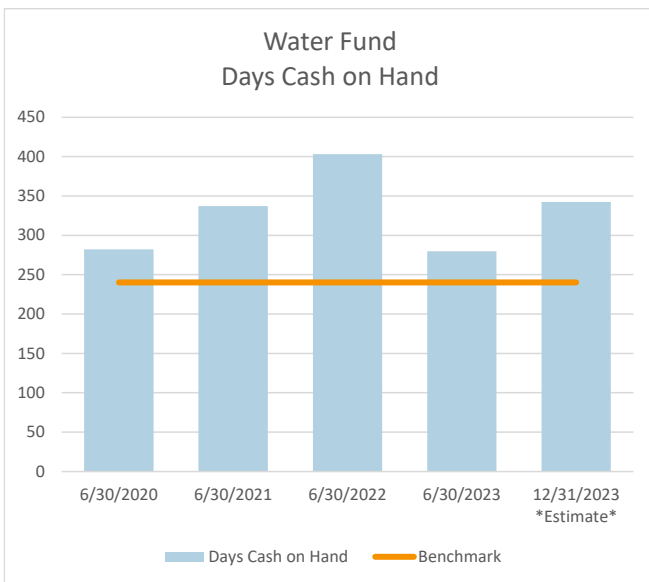
Category	Revised Budget	Year-to-Date	Encumbrances	Budget Balance	% Used
Distribution from Governmental Funds	\$ (24,000.00)	\$ (6,621.33)	\$ -	\$ (17,378.67)	28%
Investment Earnings	(20,100.00)	(27,767.18)	-	7,667.18	138%
Other Financing Sources	(316,815.00)	-	-	(316,815.00)	0%
Services, Charges, & Fees	(4,089,983.00)	(2,282,656.65)	-	(1,807,326.35)	56%
Total Revenue	\$ (4,450,898.00)	\$ (2,317,045.16)	\$ -	\$ (2,133,852.84)	52%
Salaries & Benefits	628,007.00	318,457.28	-	309,549.72	51%
Services & Contracts	2,930,687.00	1,298,303.79	1,584,929.13	47,454.08	98%
Supplies & Materials	146,684.00	56,778.83	30,154.00	59,751.17	59%
Other Financing Uses	387,659.00	193,829.52	-	193,829.48	50%
Capital Outlay	293,570.00	20,896.50	256,886.99	15,786.51	95%
Debt Service	64,291.00	5,680.84	-	58,610.16	9%
Total Expense	\$ 4,450,898.00	\$ 1,893,946.76	\$ 1,871,970.12	\$ 684,981.12	85%

The chart below compares the Year-To-Date (YTD) Revenues (blue bar) and Year-to-Date Expenses (orange bar), with the red line showing the net impact currently for each fund. The yellow line represents the net impact of Quarter 1 to use for comparison purposes. In Quarter 1 (yellow line), expenses exceeded revenues reflecting a deficit in the General Fund (\$7.7 million) and MSD (\$9,000). As explained in the first quarter some revenues are not recognized until several months into the fiscal year; for example: state taxes for July, Aug, and Sept are not received until October and property tax revenues are not received until the second quarter (or later), and the revenues for the Enterprise Funds are received 4-6 weeks or more after the billing month. The current position (red line) shows the YTD revenues are greater than the YTD expenses, with no deficits reporting within the funds. The net dollar amount is noted above the blue and orange/revenue and expense bars for each fund.



ENTERPRISE FUNDS-CASH ON HAND

FUND	6/30/2020	6/30/2021	6/30/2022	6/30/2023	12/31/2023 *Estimate*
Water Fund	\$ 8,316,009	\$ 9,927,702	\$ 12,581,017	\$ 11,171,415	\$ 12,090,998
Days Cash on Hand	282	337	403	280	342
Sewer Fund	\$ 5,096,368	\$ 5,829,222	\$ 5,894,215	\$ 2,573,443	\$ 3,319,984
Days Cash on Hand	152	164	157	48	88
Electric Fund	\$ 18,891,493	\$ 20,589,859	\$ 14,488,683	\$ 10,479,982	\$ 9,465,041
Days Cash on Hand	123	135	89	65	56



Benchmarks reflect the Minimum Operating Cash Reserve Levels established in the Utility Cash Reserve Policy adopted December 3, 2014. Minimum Days Cash on Hand:

Electric | 90 days
Water | 240 days
Sewer | 175 days

Actual Days Cash on Hand for each fiscal year are determined after the completion of the Annual Comprehensive Financial Report. The amounts above are estimates based on current financial information.

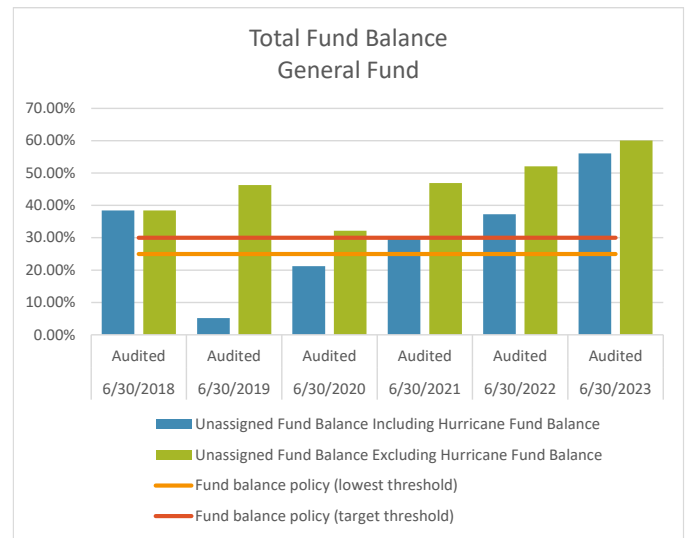
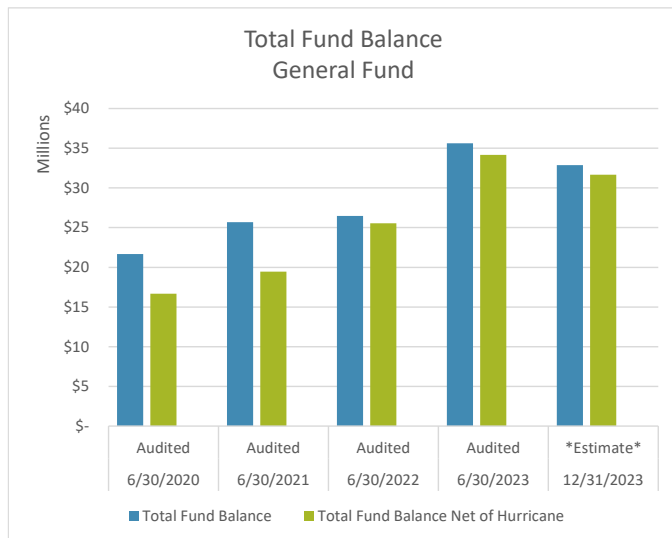
GENERAL FUND-CASH ON HAND

FUND	AS OF 6/30/2020 Audited	AS OF 6/30/2021 Audited	AS OF 6/30/2022 Audited	AS OF 6/30/2023 Audited	AS OF 12/31/2023 *Estimate*
Total Fund Balance	\$ 21,681,255	\$ 25,687,191	\$ 26,473,854	\$ 35,621,565	\$ 32,876,161
Total Fund Balance Net of Hurricane Funds	\$ 16,676,063	\$ 19,461,424	\$ 25,536,813	\$ 34,150,364	\$ 31,656,916
Unassigned Fund Balance	21.18%	30.34%	37.30%	56.05%	N/A
Unassigned Fund Balance Excluding Hurricane Fund Balance	32.15%	46.88%	52.10%	60.05%	N/A

GENERAL FUND-FUND BALANCE

FUND	AS OF 6/30/2020 Audited	AS OF 6/30/2021 Audited	AS OF 6/30/2022 Audited	AS OF 6/30/2023 Audited	AS OF 12/31/2023 *Estimate*
Total Fund Balance	\$ 21,681,255	\$ 25,687,191	\$ 26,473,854	\$ 35,621,565	\$ 32,876,161
Total Fund Balance Net of Hurricane Funds	\$ 16,676,063	\$ 19,461,424	\$ 25,536,813	\$ 34,150,364	\$ 31,656,916
Unassigned Fund Balance	21.18%	30.34%	37.30%	56.05%	N/A
Unassigned Fund Balance Excluding Hurricane Fund Balance	32.15%	46.88%	52.10%	60.05%	N/A

Actual Fund Balance for each fiscal year is determined after the completion of the Annual Comprehensive Financial Report.
The estimates are based on current financial information.



The chart on the left illustrates the total fund balance (includes all types of fund balance) and the chart on the right illustrates only the unassigned (non-appropriated) fund balance.

In the respective charts, the blue bar represents the fund balances if there were no hurricane funds; the green bar represents the fund including hurricane fund deficits. Benchmarks reflect the fund balance policy adopted February 27, 2018, where the City shall maintain Available Fund Balance of at least 25% for the General Fund and shall strive to maintain approximately 35%.

FEMA RECONCILIATION

Reconciliation report for Hurricane Florence Costs and FEMA and Insurance Reimbursements
For the period ending: 12/31/23

Category	Obligated by FEMA*	Insurance funds received	Total for project	Paid by City	Rec'd from FEMA	% Reimbursed	Payments in process from FEMA	Due from FEMA**	notes
Police & Fire	\$ 1,009,158		\$ 1,009,158	\$ 1,009,158	\$ 1,009,158	100%		\$ -	
Stanley White	7,506,649	500,000	8,006,649	2,729,794	852,723	31%	1,094,146	782,925	
Miscellaneous Projects	2,843,279	324,634	3,167,913	845,295	132,718	16%		712,577	5
Drainage CAT A*	32,769,995		32,769,995	5,269,053	5,225,112	99%		43,941	
Ditches - CAT D *	1,924,155		1,924,155	3,039,515	1,226,582	40%		1,812,933	4
Management Costs *	2,153,876		2,153,876	1,855,281	968,958	52%		886,323	
Sewer	1,939,593		1,939,593	1,939,446	1,939,447	100%		-	
Electric	4,425,704		4,425,704	4,205,888	3,716,008	88%	489,880		2
Solid Waste	4,397,395		4,397,395	4,397,395	4,397,395	100%		-	
Total	\$ 58,969,805	\$ 824,634	\$ 59,794,439	\$ 25,290,825	\$ 19,468,101	77%	\$ 1,584,026	\$ 4,238,699	

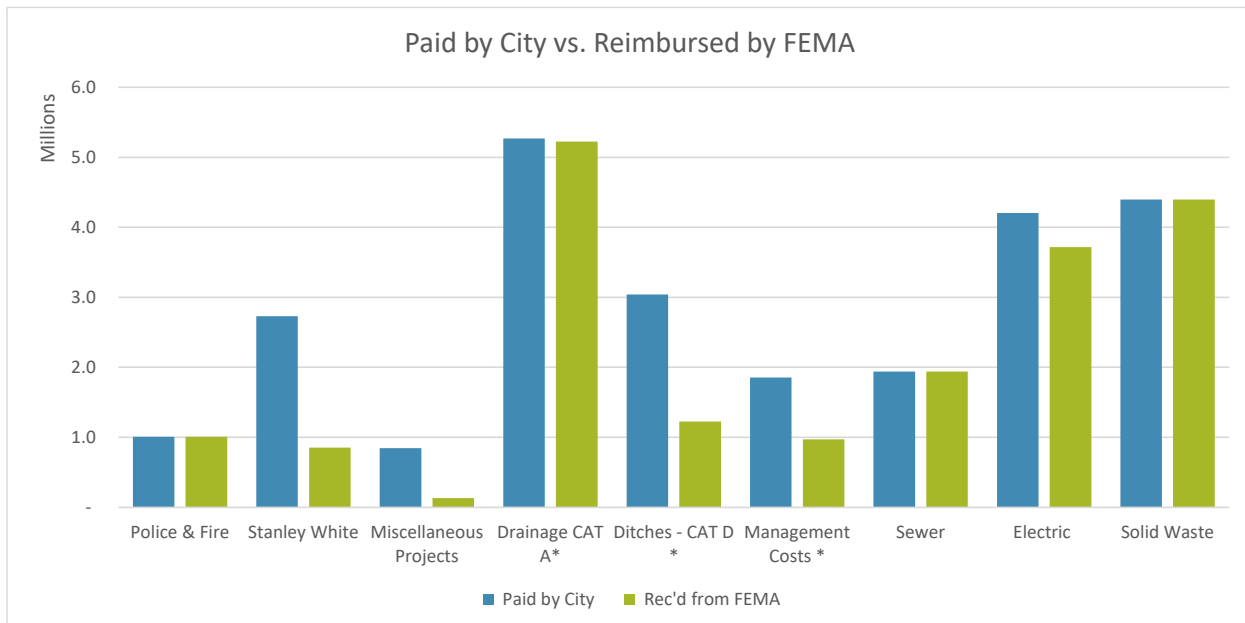
Notes:

- Admin pay higher than amt obligated
- Pending closeout
- Reimbursement request to be submitted this month
- 8/23 Q1 & Q2 closeout \$762,077
- 2/24 Parks 3 closeout approx \$250K

*Amount FEMA has awarded and agreed to pay

**Final obligations amounts will be determined by actuals costs upon completion of projects

Received from Insurance to date: \$2,650,566.30 of which \$1,825,932 was for Non-FEMA projects



FIRE-RESCUE

Fire Suppression:

Incidents	2022 Total	2023 YTD	Last Month	Current Month
Number of Incidents	2,464	2,104	219	173
90% Response Time to Incidents	9 minutes 06 seconds	9 minutes 33 seconds	10 minutes 42 seconds	10 minutes 06 seconds
Endangered Property Value	\$18,784,230	\$43,308,292	\$438,560	\$ 373,450
Property Losses Due to Fire	\$1,206,600	\$1,257,203	\$132,000	\$ 1,000
Percentage of Saved Property Value	91.29%	95.18%	69.9%	99.9%
Overlapping Incidents	356	287	29	25

Fire Prevention:

Prevention Statistics	2022 Total	2023 YTD	Last Month	Current Month
Fire Investigations	43	27	2	0
Fire Inspections	1,613	2,275	145	125
Permits Issued	112	120	8	14
Child-Passenger Seat Checks	80	112	8	12
People Educated Through Public Fire & Life-Safety Programs	10,257	8,507	302	69
Smoke Alarms Installed	159	455	21	10

Narcan:

Statistics	2022 Total	2023 YTD	Last Moth	Current Month
Overdose Calls Responded To	166	146	12	10
Instances Narcan Administered	17	62	8	5

Significant Issues:

- Participated in Numerous Holiday Events.
- Conducted Eastcare Training.
- Held Personnel Recognition Ceremonies
- Personnel attended Advance Structural Collapse training in Charlotte.
- Chief McConnell attended annual recertification training with NC HART.
- Conducted a Rescue Drill at Martin Marietta.
- Conducted Brickwork at the memorial park.
- Recognized the Civitan Firefighter of the Year.
- Attended the budget kickoff event.
- Assisted with Wreaths Across America.
- Chief McConnell and FS Whitford attended the City Employee of the Year Recognition.
- Met with a new Project Lifesavers Client.
- Held Employee Christmas Luncheons.
- Hosted Red Cross Blood Drive.
- Attended Emergency Network Meeting.
- Received a donation for Decon Solution and Foam equipment.
- Hosted annual Volunteer Meeting and Dinner.

Human Resources

City-Wide Vacancies:

Department	Budgeted Positions	Separations During the Month	Positions Filled By External Candidates During the Month	Current Vacancies	Turnover FY22/23	Turnover FY23/24
Administration	13	0	0	2	2	2
Development Services	21	0	2	0	6	3
Finance	14	0	0	1	6	0
Fire	75	0	0	1	5	2
Human Resources	6	0	0	0	0	1
Parks & Recreation	30.5	0	0	1	7	1
Police	121.5	2	2	10	19	6
Public Utilities	87	1	0	9	13	4
Public Works	52	1	0	4	18	2
Water Resources	81	0	0	2	15	2
Totals:	501	4	4	30	91	23

***Current vacancies due to separations from employment, promotions, demotions, and transfers.*

Safety News:

Workers' Compensation	2023	2024
Current Month's Claims	1 OSHA Recordable 1 Lost Time 0 Non-Recordable 0 Denied	2 OSHA Recordable 0 Lost Time 1 Non-Recordable 0 Denied
Year-to-Date Claims	7 Recordable 3 Non-Recordable	10 Recordable 4 Non-Recordable
Current Month Costs	\$6,056.54	\$9,291.49
Year-to-Date Costs	\$53,329.24	\$63,362.07

Parks and Recreation

- Stanley White Recreation Center – There was not an Advisory Board Meeting held during December.
- Lawson Creek Park Marshwalk Extension Phase 2 – Construction is moving forward. The walk from the current gazebo has been constructed and the floating pier construction has begun.
- Special Event Planning and Preparation for the following:
 - New Year’s Eve Block Party – Approximate attendance 8,600 not including children.
- Toys for Tots Campaign – Toys were distributed to 853 children through our efforts.
- Ice Skating began on November 24th. During December we had 1917 participants with a total of: \$9585.00 collected from December 1st – 31st.

Cemeteries - Nine (9) burials occurred in December (Cedar Grove 1; New Bern Memorial 8).
 Special Event Applications – One (1) Special Event Application was received in December 2023.

Park Visitors for the month of December and 2023 year to date

Overall Rank	Location	Dec	YTD
1	Union Point Park	26,500	132,300
2	Lawson Creek Park	3,900	75,000
3	Seth West Parrott Park	6,800	43,800
4	Bear Plaza	7,000	31,800
5	Martin Marietta Park	2,800	31,400
6	Glenburnie Park	2,600	18,400
7	Fort Totten	n/a	10,600
8	Monk Mallard Park	n/a	4,200
9	Pleasant Hill	n/a	4,100
10	Henderson Park	n/a	2,400

Police

Crime:

Incidents & Arrests	Dec Total	2020 Total	2021 Total	2022 Total	2023 YTD
NIBRS* Group A Incidents	120	2,530	2,235	1,950	1,505
NIBRS* Group B Incidents (Arrests)	38	589	725	701	475
Adult Arrests	80	1,256	1,325	1,321	1,112
Juvenile Arrests	-	2	3	6	11
Total Arrests	80	1,258	1,328	1,335	1,127
Drug Arrests*	12	304	285	248	219
Police Calls for Service	3308	41,846	44,299	43,088	42,216
Business Alarms Dispatched	111	1,635	1,510	1,391	1,419
Residential Alarms	31	497	484	482	404
Alarm Calls (PD Dispatched)	142	2,132	1,994	1,873	1,823

*NIBRS = National Incident-Based Reporting System

Monthly and year-to-date totals are subject to change due to reports being submitted/merged after the month for which they were reported and to account for corrections/changes to the original classifications.

*Drug Arrests added October 2023.

Index Crime Report	Dec Total	2020 Total	2021 Total	2022 Total	2023 YTD
Homicide	-	4	6	3	4
Rape	-	15	14	16	6
Robbery	2	23	22	18	10
Aggravated Assault	7	119	97	109	63
B&E – Residence	2	176	114	102	104
B&E – Business	2	30	34	36	47
Theft from Motor Vehicle	8	127	116	98	99
Larceny	30	706	608	450	376
Motor Vehicle Theft	4	34	35	32	33
Arson	-	1	5	3	3
Total	55	1,235	1,051	867	745

Criminal Investigations	Dec Total	2022 Total	2023 YTD
Cases Assigned	12	193	215
Cases Closed by Arrest	1	37	18
Cases Closed Leads Exhausted	1	2	5
Cases Closed Unfounded	1	6	12

2023 Cases of Note - Dec	
2023-39826	Reported statutory rape in the 1000 block of Abby Leigh Ave. The offender was located with the assistance of NCIS, charged and arrested. This investigation is ongoing.
2023-40153	An unidentified (at the time) and unresponsive male was dropped off at CEMC by two subjects. The male was later identified as a Smith subject and died of what appeared to be an overdose. NBPD investigated the circumstances surrounding the case, which will remain open pending toxicology.
2023-41323	A reported kidnapping/missing juvenile was reported in the area of Trent Ct. The juvenile was believed to have left with a grandmother, but the grandmother initially stated she had not seen the child. The child was subsequently located with the grandmother in Pitt County and was unharmed.

Crime Analysis		
	<u>Dec 2023</u>	<u>2023 YTD</u>
Top 5 Calls for Service & Number of Incidents	1) Traffic Stop-493 2) Security Check Business-271 3) Directed Patrols-150 4) Follow-Up/Supplemental-148 5) Security Check Residential-137	1) Traffic Stop -6,768 2) Security Check Business -4796 3) Follow-Up/Supplemental -2,028 4) Security Check Residential-1,953 5) Citizen Assist -1,895
Top 5 Calls for Service for Current Month by Location* and Number of Incidents	1) 3105 M. L. King Jr. Blvd (Larceny, Security Checks)- 100 2) 1100 Clarks Rd. (Commitment Papers)-100 3) 1309 Country Club Rd (Security Checks, Drug Activity, Police)- 92 4) 210 E Front St. (Security Checks, Trespassing, CIT)-88 5) 821 Haywood Pl. (Drug Activity) - 84	
Top 4 Group A Crime Locations for Current Month and Number of Incidents	1)3105 M. L. King Jr. Blvd (Larceny, Security Checks)- 6 2)103 Rhem St. (B&E, Larceny) – 2 3)1400 Lowes Blvd (Larceny) - 2 *No other location had more than one (1) Incident/Report	

**Excludes officer self-initiated activities and calls at the Police Department that do not divert agency resources.*

Personnel:

Extra Duty Hours						
Dec	2018 Total	2019 Total	2020 Total	2021 Total	2022 Total	2023 YTD
122	4,525.01	4,392.75	995.50	1,110.50	2,458.90	2,866.25

City sponsored events/assignments are considered overtime assignments and are not included in extra duty reporting.

<u>Overtime</u>	Dec Total	2020 Total	2021 Total	2022 Total	2023 YTD
Office of the Chief	\$69.02	\$62.84	\$2,261.12	\$653.77	\$715.55
Operations Division	\$26,877.18	\$118,609.28	\$126,171.84	\$129,301.33	\$206,460.28
Services Division	\$9,748.96	\$89,971.82	\$85,190.82	\$95,326.54	\$84,004.73
Investigations Division	\$8,314.88	\$19,358.26	\$26,177.20	\$40,135.31	\$69,607.96
TOTAL	\$45,010.04	\$228,013.20	\$239,800.98	\$265,777.01	\$376,995.89

<u>ABC Permits</u>	BG	CC	GW	GL	NR	WF	Dec Total	2020 Total	2021 Total	2022 Total	2023 YTD
Business: Approved	-	-	-	-	-	-	1	12	9	10	12
The Old Pinnix	-	-	-	-	✓	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
Business: Denial	-	-	-	-	-	-	0	0	2	1	1
	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
Special One-Time	-	-	-	-	-	-	1	0	2	26	30
Craven Art Council and Gallery	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	2	12	13	37	43

PUBLIC UTILITY - ELECTRIC

- **High-Profile Projects:** Eighteen high profile projects have been identified for electric utilities. A location map is attached to assist with visualizing the project locations.
- **System Reliability:** A total of 43 interruptions were recorded on the electrical system during the month of December. This impacted a total of 516 customers. As a result, customers experienced an average of 0.021 interruptions and were restored in an average of 1.818 minutes. Additional details are provided in the table of “Electric System Outages and Reliability Statistics.”
- **Safety:** No incidents to report.
- **Electric and Water Sales:** Graphical trends of revenue and expenses are Included.
- **Employee Recognitions:**

An email was received from a customer stating each time she has called to report an issue, our controllers are friendly and helpful, which, unfortunately, is unheard of in the other cities she has lived in. Thank you to all our Utility Control System Operators for being a positive asset to our team!

An email was received from a customer who wanted to thank **Taylor, Chance, James and Richard** for getting the power restored on Taberna’s entrance island. The customer stated that even after living in New Bern for several years, he’s still amazed and impressed by the unmatched responsiveness and quality of workmanship that seems inherent in our city services. He stated the workers were focused on finding and resolving the issue and weren’t going to stop until power was restored. He appreciates all the hard work and determination.

- **Advanced Metering Infrastructure Project** – *This project involves installing a network of electric and water meters. We are currently reading 15,450 water meters and 25,306 electric meters, of which 13,047 are disconnect meters. There have been 8,632 two-way load management switches installed.*

DECEMBER 2023

Utility	Active Cust.	Never AMI Cust.	Active AMI Meters	% Complete
Electric	24,584	31*	25,306	99.999
Water	19,082	~2,570	15,450	~ 95.565
Installed Gateways		42		
Installed Relays		100		
LM Customers		5,479		
Total Switches		7,992		
Controlled Devices				
Air Conditioner		Electric Furnace	Heat Strips	Water Heaters
5,413		85	3,171	3,010

**ElectriCities read meters*

Note: Active AMI meters reporting procedure has been corrected and adjusted accordingly

Note: Water’s ‘Never AMI’ estimate impacts the ‘% Complete’

- **Street Lighting** - This project involves the changing out of streetlights, area lights, and security and flood lights throughout the city. Annual budget amount has been spent. The effort will resume in the new budget year.
- **Vegetation Management** – Is ongoing throughout the service area.

Electric System Outages and Reliability Statistics		
<i>*Adjusted for APPA Event Threshold</i>		
	December 2023	2023 YTD
# of Interruptions	43	358
# of Customers Out	516	32,570
Customers Minutes out	44,686	2,116,769

SAIDI: System Average Interruption Duration Index	SAIFI: System Average Interruption Frequency Index	CAIDI: Customer Average Interruption Duration Index	ASAI: Average Service Availability Index
December 1, 2023, to December 31, 2023			
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
1.818	0.021	86.602	99.9957%
December 1, 2022, to December 31, 2023			
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
33.383	0.46	72.543	99.9949%
December 1, 2021, to December 31, 2022			
SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
26.944	0.407	66.135	99.9952%

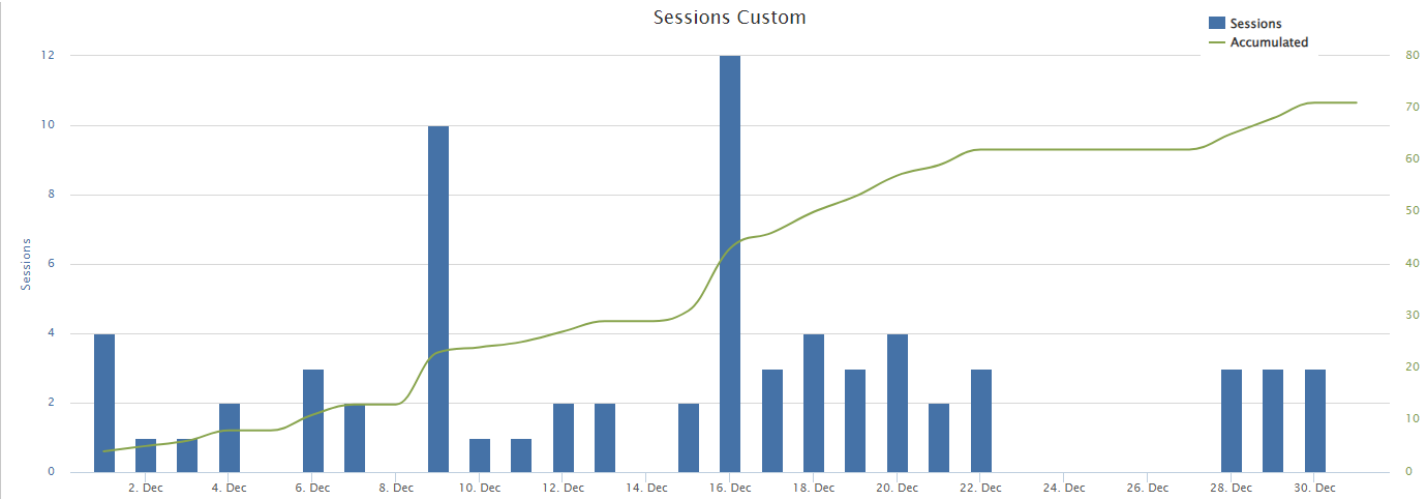
Sched/Unsched	Cause	Outages
Unscheduled	Equipment (Equipment, Damage, Worn Out, Manufacturing Defect)	7
Unscheduled	Vegetation (Trees, Vines, Other)	5
Unscheduled	Weather (Lightning, Heat, Ice, Storm, Wind)	17
Unscheduled	Wildlife (Bird, Snake, Squirrel, Other)	10
Unscheduled	Power Supply (Failure of Greater Transmission, Loss of generating unit, Overloaded)	0
Unscheduled	Public (Contact with Foreign Object, Human/Vehicle Accident, Non-Utility Excavation, Vandalism)	0
Unscheduled	Human Error (Construction, Maintenance, Operations)	0
Unscheduled	Unknown	4
Total		43

High-Profile Electric Projects:

- **Bluewater Rise Subdivision**. *New underground residential subdivision*. Construction is following the pace of the developer.
- **NCDOT**. *This consists of various NCDOT projects.*
 - a. NC Hwy 43 Extension – Engineering
 - b. Neuse Boulevard Roundabout – On hold by NCDOT.
 - c. US Hwy 70 – James City – Substantially complete; miscellaneous work
 - d. Havelock Bypass – Substantially complete.
 - e. Havelock Bypass Fiber – Substantially complete.
 - f. Thurman Road to Havelock bypass – Preliminary design.
 - g. *Reimbursable dollars to date: \$4,234,311.67; collected to date \$4,234,311.67*
- **Martin Marietta** – Following pace of developer.
- **West New Bern** – Phase 2 - Following pace of developer.
- **West New Bern** – Phase 3 – Line extension in progress.
- **Hospital Expansion** – Awaiting further information.
- **Schlaadt Plastic Plant Expansion** – Customer hold.
- **Derby Park** - Electric line extension in progress and following pace of developer.
- **County Line Road Substation** – Prepare grant application.
- **Thrive More** – Awaiting developer information.
- **Carolina Colours-Bayberry** – Following pace of developer.
- **Carolina Colours – Aston** – Design/line extension in progress.
- **Carolina Colours – Chambray** – Following the pace of developer.
- **Monitor Cape - Phase 2** – Provide electrical road crossings.
- **Craeberne Forest-Phases 3 & 4** – Awaiting information.
- **Belle Oaks** – Following the pace of developer.
- **Stanley White** – Following pace of developer.
- **Hickory Run – Phase 2** – Line extension agreement executed. Following pace of developer.

CUSTOMER SERVICE OPERATING REPORT FYE 24	<i>DEC</i>	<i>YTD</i>	<i>Historical Monthly Average</i>	<i>YTD Monthly Average</i>	<i>YTD Daily Average</i>	<i>YTD Hourly Average</i>	<i>YTD Average Per Hour Per CSR</i>
Customer Service Reps	5	NA	NA	4.4	NA	NA	NA
Payment Service Reps	4	NA	NA	4	NA	NA	NA
Temporary Staff	3	NA	NA	3	NA	NA	NA
Incoming calls received	4,445	31,863	4,733	5,311	265.5	33.2	7.38
Move out Customers	138	1,189	225	198	9.9	1.2	0.28
New service applications	400	2,978	519	496	24.8	3.1	0.69
Customers enrolled in e-billing	2,733	2,300	NA	NA	NA	NA	NA
Number of Pay as You Go Customers	112	112	NA	NA	NA	NA	NA
Drive-through customers	3,325	20,565	3,651	3,428	171.4	21.4	5.36
Night deposit activity.	468	2,867	585	478	23.9	3	0.75
EBPP - Electronic bill presentment payment transactions via the internet. (AROX)	5,566	35,066	5,495	5,844	292.2	36.5	9.13
Other credit card via third-party processing (OPC)	205	1,713	401	286	14.3	1.8	0.45
Average ticket amount	\$157.93	1,251	211	209	10.4	1.3	0.33
Total amount of in Office Credit Card	\$500,138.11	\$2,276,225.90	\$471,655.08	\$550,257.24	\$27,512.86	\$3,439.11	879.78
Number of in Office Credit Card transactions	2,436	14,603	2,192	2,434	121.7	15.2	3.8
Customers who had their payment automatically drafted from their bank account	5,013	4,896	NA	NA	NA	NA	NA
Customers repaying delinquent debts on extended payment plans	20	32	NA	NA	NA	NA	NA
Average balance owed	\$830.46	\$5,439.94	\$798.97	\$906.66	\$45.33	\$5.67	1.26
Short-term payment agreements made	289	1,752	196	292	14.6	1.83	0.46
Budget billing/equal payment plan participants	321	269	NA	NA	NA	NA	NA
Lockbox payments received	3,244	20,327	3,728	3,388	169.4	21.17	5.29
Direct electronic payments received-EBOX	3,492	21,533	3,548	3,589	179.4	22.43	5.61
Number of closed Service orders	1,762	14,038	3,540	2,340	117.0	14.62	3.25
Number of cut for non-payment	154	2,207	1,059	368	18.4	2.30	0.51
Number of reconnect for non-payment	155	2,566	1,034	428	21.4	2.67	0.59

CHARGEPOINT CHARGING STATION



Public Works

Leaf and Limb:

Service Provided (Tons)	FY21-22 YTD	FY22-23 YTD	FY23-24 YTD	DECEMBER 2023
White Goods Collected	40.50	54.00	22.50	9.00
Brown Goods Collected	3,491.40	3,280.20	1,234.20	303.60
Yard Waste Received	11,432.91	12,278.39	5,136.61*	971.89
Mulch Dispersed	775.40	2,211.00	446.21	17.52

*Correction - updated numbers increased for October 2023 waste received (4.4 tons).

City Garage:

Costs	FY21-22 YTD	FY22-23 YTD	FY23-24 YTD	DECEMBER 2023
Services Provided by City Garage:				
Vehicles Serviced	2,793	3,097	1,366	211
Total Labor Cost	\$124,619.90	\$128,682.79	\$ 59,017.54	\$ 9,826.31
Total Parts Cost	\$256,478.58	\$290,465.41	\$143,448.34	\$26,693.62
Total Cost (Parts + Labor)	\$381,098.48	\$419,148.20	\$206,466.09	\$36,519.93
Services Provided by Contract:				
Vehicles Serviced	420	546	258	26
Total Labor Cost	\$111,323.13	\$132,254.70	\$ 51,212.32	\$ 6,714.82
Total Parts Cost	\$144,368.02	\$227,717.80	\$125,229.86	\$24,789.11
Total Cost (Parts + Labor)	\$255,691.15	\$359,972.50	\$182,245.43	\$31,503.93
Total Services Provided (City Garage & Contract):				
Vehicles Serviced	3,214	3,643	1,598	211
Total Labor Cost	\$235,940.03	\$260,937.49	\$116,033.32	\$16,541.13
Total Parts Cost	\$400,846.60	\$518,183.21	\$268,678.20	\$51,482.73
Total Cost (Parts + Labor)	\$636,789.63	\$779,120.70	\$384,711.52	\$68,023.86

Cost by Department	FY21-22 YTD	FY22-23 YTD	FY23-24 YTD	DECEMBER 2023
Public Utilities (Electric)	\$ 78,440.04	\$ 81,583.36	\$50,118.01	\$ 4,358.07
Public Utilities (W&S)	\$144,044.80	\$177,236.72	\$98,438.80	\$17,976.61
Police	\$133,588.42	\$146,243.25	\$68,547.30	\$14,625.95
Recreation & Parks	\$ 18,916.65	\$ 17,472.47	\$10,927.56	\$ 5,187.21
Finance	\$ 11,591.79	\$ 11,099.61	\$ 5,163.77	\$ 871.59
Public Works	\$162,118.12	\$213,316.10	\$96,131.18	\$11,709.31
Fire / Rescue	\$ 84,908.56	\$137,064.31	\$53,137.73	\$13,110.46
Human Resources	\$ 614.13	\$ 2,530.80	\$ 181.21	\$ 65.80
Development Services	\$ 2567.12	\$ 3,078.08	\$ 2,065.96	\$ 118.86

Water Resources

Capital Projects:

- **Township No. 7 Sewer Improvements – Phase III.** *Sewer system infrastructure improvements for increasing transmission capacity.* The contractor for Contract-II “Pump Station”, has completed sitework and coating work for the new station and they are continuing to work on the installation of the final electrical components for the pump station. The contractor for Contract-I “Linework” has completed the installation of both 12” directional bores under the Trent River and is currently working on the final tie-ins for the new sewer force main.
- **West New Bern Water System Improvements** – *Water system infrastructure improvements between the Highways 17 and 55 corridors increasing available domestic and fire flow supplies.* The engineer for the project is continuing to finalize easement mapping and permit applications that will be necessary for the project.
- **Northwest Interceptor Rehabilitation Phase II** – *This project will involve the rehabilitation of approximately 2,000 linear feet of the Northwest Interceptor. This portion of the City’s sewer collection system is a large outfall line that runs through long stretches of flood plain on its path the City’s WWTP. The project will line the existing sewer main with CIPP lining and waterproof the manholes along the route. A \$230,000 NCDWI grant has been obtained to fund a portion of this project.* The necessary clearing has been completed along the sewer line and bypass piping has been installed. In December, the pre-cleaning was completed, and the contractor is scheduled to put the sewer system on by-pass in early January to complete the final cleaning, install the liner, and rehab the manholes.
- **Highway 70 James City – Water & Sewer Relocations – Phase I** – *This project will involve the relocation of approximately 19,000 LF of water main and 44,000 LF of sewer main that will be required to accommodate the Highway improvements.* Over the past month, the contractor has continued working to install new water and sewer mains between Grantham Road and Airport, and between Taberna Way and Thurman Road. To date, 40,800 feet (93%) of the sewer main and 14,640 feet (77%) of the water main have been installed.
- **Highway 70 James City – Water & Sewer Relocations – Phase II** – *This project will involve the relocation of approximately 37,000 LF of sewer main that will be required to accommodate the Highway improvements between Thurman Road and Carolina Pines Boulevard.* NCDOT’s project engineers have completed the preliminary design for the relocations. City staff continues to coordinate with the NCDOT design team on the final design for the necessary water and sewer relocations.

Water Production:

	2022	2023 YTD	Last Month	December 2023
Cove City Wells	698.34 MG	693.29 MG	53.69 MG	61.92 MG
Water Treatment Plant	640.63 MG	680.70 MG	56.94 MG	49.93 MG
Total Water Produced	1,338.96 MG	1,373.99 MG	110.63 MG	111.85 MG
Average Produced per Day	3.67 MGD	3.76 MGD	3.69 MGD	3.60 MGD
Peak Production	7.60 MGD	5.88 MGD	4.63 MGD	4.71 MGD

Sewer Treatment:

Main WWTP	2022	2023 YTD	Last Month	December 2023
Total Sewer Treated	1,611.67 MG	1,506.16 MG	109.87 MG	141.97 MG
Average Treated per Day	4.41 MGD	4.126 MGD	3.66 MGD	4.579 MGD
Peak Flow	11.66 MGD	11.13 MGD	4.72 MGD	8.14 MGD
NB-7 WWTP				
Total Sewer Treated	111.92 MG	112.69 MG	7.633 MG	10.376 MG
Average Treated per Day	0.307 MGD	0.308 MGD	0.254 MGD	0.334 MGD
Peak Flow	0.782 MGD	0.809 MGD	0.364 MGD	0.562 MGD

Operations Work Completed:

	2022	2023 YTD	Last Month	December 2023
Locates	18,295	16,742	992	1,004
Water System Repairs	252	310	32	12
Sewer System Repairs	1,169	1,473	313	246
Pump Station Maint.	6,313	7,684	723	641
Water Meter Maint.	860	968	73	85
STEP System Maint.	724	906	55	61
Customer Service Calls	651	858	106	108
Total Work Orders Completed	30,286	28,941	2,294	2,157

Attendance for Board Appointees

Bike & Pedestrian Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Mary Davidson	N/A	0	BoA At Large
William Hand	N/A	1	BoA At Large
Rob Overman	N/A	1	BoA At Large
Stuart Flythe	N/A	0	BoA At Large
Bill Sadler	N/A	0	BoA At Large

**A meeting was not held in December.*

Board of Adjustment			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
James "Trey" Ferguson	N/A	1	Ward 1
Kathleen Marty	N/A	0	Ward 2
Tim Tabak	N/A	0	Ward 3
George "Eric" Jones	N/A	3	Ward 4
Eric Thompson	N/A	2	Ward 5
Barbara Sampson	N/A	0	Ward 6
Sandra Gray	N/A	3	Craven County
Mike Duffy (Alternate)	N/A	0	BoA At Large
Brendan Loftin (Alternate)	N/A	2	BoA At Large

**A meeting was not held in December.*

Community Development Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Corinne Corr	N/A	1	Ward 1
Carol Williams	N/A	1	Ward 2
Marshall Williams	N/A	0	Ward 3
Vernon Guion	N/A	0	Ward 4
James Woods	N/A	2	Ward 5
Della Wally	N/A	2	Ward 6

**Meetings are held quarterly (February, May, August, November).*

Craven County Tourism Development Authority			
Appointee	Current Month Attendance	Meetings Missed in 2023 To Date	Appointed By
Bill Stafford	P	0	BoA At Large

Dangerous Dog Board			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Dona Baker	N/A	0	BoA At Large
Dr. Steve Stelma	N/A	0	BoA At Large
Dr. Bobbi Kotrba	N/A	0	BoA At Large

**Meetings are held only as needed.*

Friends of New Bern Firemen's Museum, Inc. Board of Directors			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Bobby Boyd	N/A	0	Ward 1
Jack Meehan	N/A	1	Ward 2
David Finn	N/A	0	Ward 3
Wayne Unangst	N/A	1	Ward 4
Henry Watson	N/A	3	Ward 5
Elona Fowler	N/A	6	Ward 6
Gary Lingman	N/A	5	Bengel
Daniel Ensor	N/A	3	Mayor
Gary Clemmons	N/A	4	Odham
Ex-officio Bobby Aster	N/A	8	

**December meeting was cancelled.*

Historic Preservation Commission			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Tripp Eure	N/A	1	Mayor
Mollie Bales	N/A	3	Ward 1
Richard Parsons	N/A	0	Ward 2
James Bisbee	N/A	1	Ward 3
Marc Wartner	N/A	3	Ward 4
Gregory Rusch	N/A	0	Ward 5
Jim Morrison	N/A	0	Ward 6
Tim Thompson	N/A	1	Ward 3 Alderman
Candace Sullivan	N/a	Verifying	Mayor Outlaw

**A meeting was not held in December.*

Housing Authority of the City of New Bern			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
James Copland, IV	N/A	0	Mayor
Sabrina Bengel	N/A	0	Mayor
Dana Outlaw	N/A	1	Mayor
Sulin Blackmon	N/A	4	HA Residents
Ronald Scott	N/A	0	Mayor
Jennell Reddick	N/A	0	Mayor
Denise Harris-Powell	N/A	2	Mayor

**A meeting was not held in December.*

New Bern Area Metropolitan Planning Organization – Transportation Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Bob Brinson	N/A	0	Brinson
Johnnie Ray Kinsey (Alternate)*	N/A	0	White

**A meeting was not held in December. Alternate only required when regular appointee is not in attendance.*

New Bern-Craven County Public Library Board of Trustees			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Carol Becton	N/A	2	Odham
Sam Carter	N/A	1	Bengel
Robert Wernersbach	N/A	1	Bengel
Rick Prill	N/A	0	BoA At Large

** Information for December could not be confirmed. Meetings are held alternate months: February, April, June, August, October, and December.*

Planning & Zoning Board			
Appointee	Current Month Attendance	Meetings Missed in 2023 To Date	Appointed By
Brad Jefferson	P	0	Mayor
Donald “Rusty” Ingram	P	2	Ward 1
Margie Dunn	P	1	Ward 2
Gaspar Sonny Aluzzo	P	0	Ward 3
Raymond Layton	P	\$	Ward 4
Kyle Dearing	A	4	Ward 5
Kellie Keiser	P	3	Ward 6
Marshall Ballard	P	1	Craven County

Police Civil Service Board			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Amy James	N/A	0	Best
Mark Devanney	N/A	0	Aster
Mike Markham	N/A	0	Kinsey
Tyrone Brown	N/A	0	Harris
Richard Schultz	N/A	0	Bengel

**Meetings are only held on an as-needed basis for appeals of disciplinary actions.*

Redevelopment Commission			
Appointee	Current Month Attendance	Meetings Missed in 2023 To Date	Appointed By
Sharon Bryant	P	1	BoA At Large
Kip Peregoy	P	0	BoA At Large
Beth Walker	P	1	BoA At Large
Sarah Proctor	A	3	BoA At Large
Leander “Robbie” Morgan, Jr.	A	5	BoA At Large
Steve Strickland	P	0	BoA At Large
Julius Parham	P	0	BoA At Large
Tabari Wallace	A	3	BoA At Large
Jimmy Dillahunt, Jr.	P	0	BoA At Large

Stanley White Recreation Center Advisory Committee			
Appointee	Current Month Attendance*	Meetings Missed in 2023 To Date	Appointed By
Leander Morgan, Jr.	N/A	3	BoA At Large
Talina Massey	N/A	4	BoA At Large
Kurtis Stewart	N/A	2	BoA At Large
James Woods	N/A	0	BoA At Large
Bernard White	N/A	0	BoA At Large
Reginald Pender	N/A	0	BoA At Large
Elijah Brown	N/A	0	BoA At Large
Barbara Lee	N/A	5	BoA At Large
Ex-officio Hazel Royal	N/A	0	BoA At Large

**A meeting was not held in December.*