

### Glance Ahead-Upcoming City and Community Wide Activities

Events listed below are either a city event or a special event permit was issued:

- **Footloose on the Neuse**: Friday, June 21<sup>st</sup>- 6:30 p.m.-Capt. Mike & The Shipwrecked (Jimmy Buffett Tribute)-Union Point Park
- **The Great Trent River Raft Race**: Saturday, June 22<sup>nd</sup>-11:00 a.m.-Union Point Park
- **Board of Aldermen Work Session**: Tuesday, June 25<sup>th</sup>-4:00 p.m.-City Hall
- **Board of Aldermen Meeting**: Tuesday, June 25<sup>th</sup> -6:00 p.m.-City Hall
- **Board of Adjustment Meeting**: Thursday, June 27<sup>th</sup> -5:30 p.m.-City Hall



### City Wide

- The **MSD Advisory Committee** met this week to discuss inner core parking, trash, and a loading/unloading zone for the Craven Street lot. A recommendation should be coming to the board for consideration by the end of the year.
- **Fishing Pier Update**: Bids for the construction of this project were opened this week. Staff are currently reviewing each proposal and are working with the county on finalizing the Riparian Buffer Agreement. Once this is executed, staff will submit the CAMA application.
- The **City Manager** attended the NC City & County Management Association's Summer Seminar this week.
- Next week, several city and business representatives will participate in an interview with **Business View** magazine. The magazine contacted the City last month with interest in showcasing New Bern and its growth, economic development, education & workforce development, tourism, etc. The article is set to appear in the magazine's **September issue**. The Mayor, City Manager, Melissa Riggle (TDA), Ray Staats (Craven Community College) and Kevin Roberts (Chamber of Commerce) will participate in the group interview.

#### **Additional Paving Updates:**

- Country Club Road Paving Project – This project continues with completion scheduled in roughly three weeks.
- Racetrack Road Improvements Project – This project should be completed by Tuesday, June 25, 2024.
- Due to ongoing equipment issues, the following projects are still underway with completion scheduled in two weeks:
  - Elizabeth Avenue from Tobiano to Buckskin
  - Buckskin Drive from Elizabeth to Tobiano

- Brunswick Avenue from Colony almost to S. Glenburnie Road (stopping near the Bojangles parking lot)
- Fairfax Lane

## Comings, Goings and Such

There were no new hires this past week.

## Department Items

### **DEVELOPMENT SERVICES:**

#### **Land Use**

The Planning & Zoning Board met on June 20th with three items on the agenda. Two rezonings and a proposed text amendment (submitted by staff) were all recommended for approval.

#### **HPC Regular Meeting**

The Historic Preservation Commission met on June 19<sup>th</sup> for its Regular Meeting. There was one item discussed:

818 BROAD ST. – An application for a new, free-standing, pavilion structure for an ice and water vending machine on the vacant lot. This application was approved.

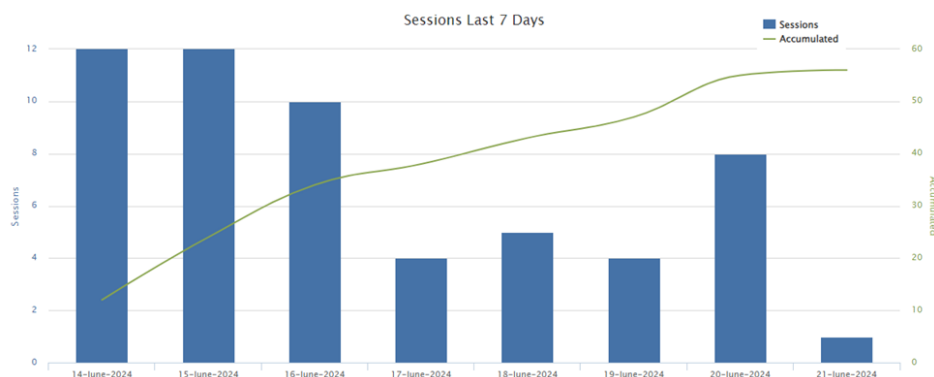
\*The Historic Preservation Commission members were informed that one member would be reinstated for a new term, one member will be stepping down, and one member would like to be reinstated. It was recommended that members speak with the Alderman who appointed them regarding whether they wish to remain on the HPC. The Alderman can then either reappoint them or have some time to find a replacement prior to the start of the new term.

#### **GIS**

GIS staff are working with Utilities and Public Works to help set up mapping/data for asset management. Staff are also working on gathering documentation and other supportive data for the Census Challenge. We have a 90-day window to present our findings. Additionally, staff co-chaired the first IT Governance Meeting to better coordinate IT/GIS needs.

### **ELECTRIC UTILITY:**

Red Bear EV Charging – Fifty-six (56) charging sessions occurred in the past 7 days.



## **FINANCE:**

- The Finance Director attended the State Treasurer’s Conference via Zoom on Tuesday and Thursday.
- Finance staff met with all departments on Friday to review and prepare for the FY24 audit.
- Finance staff are working to implement the new GASB Statements No. 100 and 101 related to changes in financial reporting and recognizing the liabilities for compensated balances.
- Finance staff attended Tyler PACE Training for the ACFR Statement Builder module in Munis on Tuesday and Thursday.
- The Accounting Manager attended the IT Governance committee meeting on Thursday.
- The Finance Director met with Davenport to review GO Bond presentation and also submitted the debt inquiry form to the Local Government Commission.
- Finance staff met with Craven County Externship participants.

## **FIRE-RESCUE:**

New Bern Fire-Rescue attended a water rescue class earlier this week. The class was held in Morehead City & Weldon, NC. Four additional personnel were trained in swift water rescues, bringing our total swift water rescue team to thirteen within the department.



Incidents (46)

Investigations (1)

Inspections (51)

Home Safety Visits (2)

Education (92 people)

Detector Battery Installs (3)

Child Passenger Safety Seat Installs (18)

Community Risk Reduction Events (4)

Mutual Aid Calls (1)

CO Detector Installs (0)

Smoke Detector Installs (0)

Training (411)

### **Note:**

- Hosted the 2024 Fire Academy Training.
- Held a Child Seat Clinic at Target.
- Chief McConnell presented a Hurricane Awareness class for the Rotary Club.

### **Upcoming Events:**

- 6/21/2024                      Craven County School Externship.

## **HUMAN RESOURCES:**

- A new employee orientation was held for summer seasonal staff on Friday, June 21, 2024.

# CITY MANAGER’S WEEKLY REPORT

June 21, 2024

- As a continuation of the Craven County Schools Career and Technical Education program, the City will host five (5) more educators from June 25th – June 28th. They will spend time in each department learning about the operations of the city government.

## IT

The first meeting of the revamped IT Governance Committee was held on Thursday, June 20<sup>th</sup> with representatives from all departments. Moving forward, these meetings will occur on a monthly basis.

## PARKS & RECREATION:

Nothing to report this week

## POLICE:

6/20/2024 – City’s Externship Program – PD

6/27/2024 - City's Externship Program - PD

Ward	Crime Type	Date/Time	Status
2	Larceny-All Other	6/14/2024 20:07	Closed/Cleared
	Larceny-All Other	6/12/2024 18:47	Closed/Cleared
	Burglary / B&E	6/11/2024 13:49	Further Investigation
	Larceny-All Other	6/11/2024 13:49	Further Investigation
	Larceny-All Other	6/14/2024 11:05	Closed/Cleared
4	Larceny-All Other	6/12/2024 16:15	Further Investigation
	Larceny-All Other	6/11/2024 17:46	Further Investigation
	Burglary / B&E	6/10/2024 1:34	Closed/Cleared
	Larceny-All Other	6/10/2024 14:51	Further Investigation
	Larceny-All Other	6/11/2024 14:02	Further Investigation
	Assault, Aggravated	6/12/2024 21:49	Further Investigation
	Larceny-All Other	6/13/2024 10:21	Closed/Leads Exhausted
	Assault, Aggravated	6/13/2024 16:55	Further Investigation
	Burglary / B&E	6/13/2024 22:27	Closed/Cleared
	Assault, Aggravated	6/14/2024 1:45	Further Investigation
	Larceny-Theft From Motor Vehicle	6/14/2024 22:30	Further Investigation
	Larceny-All Other	6/14/2024 22:30	Further Investigation
	Assault, Aggravated	6/15/2024 16:12	Closed/Cleared
5	Assault, Aggravated	6/11/2024 22:33	Further Investigation

# CITY MANAGER’S WEEKLY REPORT

June 21, 2024

ShotSpotter Activations			
Date/Time	Location	# of Shots	Notes
06/11/2024 21:41	207 Hamilton Dr	6	Subject arrested, firearm recovered, property damage, shell casing(s)
06/11/2024 22:19	1002 Main St	4	Shell casing(s), property damage
<b>Total</b>		<b>10</b>	

Tip 411 Reports: Last 7 Days: 4 Tips Last 30 Days: 47 Tips Tips Received This Year: 101 Tips

Wards	1	2	3	4	5	6	Total
Traffic Crash (No Injury)	4	7	1	3	1	5	21
Traffic Crash (With Injury)	2	0	0	1	0	1	4
Traffic Crash (Unknown Injury)	0	0	0	0	0	2	2
Traffic Stops	35	55	1	13	27	31	162
Noise Complaints	1	2	0	3	1	1	8

## **PUBLIC WORKS:**

- Broad Street & Middle Street Signal Project – Soil borings were completed for signal pole foundation design.
- Country Club Road Paving Project – The Contractor began work this week and is expected to complete paving next week. Additional sidewalk installation began this week between Newsome Drive & Towne Woods Drive.
- Duffyfield Stormwater Enhancements Project Phase 1 - Work continues with pump station installation.
- Duffyfield Stormwater Enhancements Project Phase 2 & 3 – The project plans to go out for bid on Monday, June 24, 2024.
- East Rose Street Pump Station & Basin Expansion Project – A bid opening was held on Thursday, June 20, 2024, with no bids received. The project is planned to be rebid.
- Jack Smith Creek FEMA CAT D Project – The contract and execution was approved by the Board of Aldermen on May 14, 2024, for Avolis Landworks, LLC, New Bern.
- Lowes Boulevard Sidewalk Improvements Project – Installation of crosswalk signage is pending. We’re negotiating additional sidewalk work with a contractor using the remaining funds for this project.
- Racetrack Road Improvements Project – The Contractor began additional paving/intersection modifications this week, with excavation and grading work

completed. The roadway will be open this weekend. Paving and traffic island installation will begin next week.

- Stormwater Asset Inventory & Assessment Project – The consultant is currently reviewing data and continues to prepare base mapping.
- Sutton Street/Henderson Park Project – Pending additional material, this project has not been completed. The Public Buildings Division finalized the walkway lighting design.
- Trent River FEMA CAT D Project – The contract and execution was approved by the Board of Aldermen on May 14, 2024, for Carolina Cleaning, Greenville, N.C.
- Walt Bellamy & Bern Street Paving Project – A pre-construction meeting was held on June 4, 2024, and work is scheduled to begin following completion of water/sewer improvements contract.
- Heavy Equipment Crews performed equipment maintenance; mowing/cleaning of City-owned vacant lots/Redevelopment Community vacant lots, tree removal/trimming/mowing along City rights-of-ways; and continued sweeping City-maintained curbed streets.
- The Project Coordinator assisted with the removal of advertising signage along City rights-of-ways.
- Public Buildings Crews performed many tasks for maintenance/repairs to City buildings, equipment, and/or grounds (City Garage, City Hall, Fire Headquarters, Fire Station #4, Police Department Headquarters, and Public Works Complex).
- Solid Waste Litter Crews continue to monitor/remove litter along City rights-of-ways throughout City of New Bern and from City's leased parking lots downtown. Crews continue to remove litter along US Highway 70 Bypass between Pembroke & South Glenburnie Road exits, within city limits, as part of the City's participation in the NCDOT's Adopt-A-Highway Program. The Craven County Clean Sweep Event was held Wednesday, June 19, 2024.
- Stormwater Crews continue to perform normal maintenance with cleaning/clearing of city-maintained inlets, outlets, and outfalls throughout the City of New Bern. Crews continue herbicide application throughout the drainage zones.

**REDEVELOPMENT COMMISSION:**

This week, staff worked on updating information regarding all RDC owned parcels to the website. In addition, interviews were done with Channel 12 and the Sun Journal, and comments were given to New Bern Now in response to their inquiry.

At the Commission's direction, staff met with several local developers to network and learn about projects in eastern North Carolina. One such project that may be of interest is the [West Greenville, Lincoln Park development](#). A similar project could be done in New Bern.

The staff also met with the Duffyfield Resident's Council. There is some interest in the commission working on projects together.

Finally, the staff met with local officials to discuss partnership and review the projects currently being pursued by the Commission. These conversations were fruitful and have given the staff some ideas about potential funding opportunities and partnerships to investigate.

## **WATER RESOURCES:**

This week, operations staff worked to install new connections, renew several old water and sewer services, and repair damaged services at various locations throughout the City including Oakland Avenue, Dillahunt Street, Hawks Bluff Drive, Hillmont Road, Jordan Drive, Linden Street, Teufen Drive, and Cypress Street.

## **Significant Ward Related Items**

### **Ward 1**

- This week, the contractor working on the FY-24 Water & Sewer improvements project continued installing the new sewer main along Bern Street.
- Asphalt Crews repaired a water/sewer cut at 303 North Craven Street, 822 Howard Street, and 24 Batts Hill Road; installed event banners on Broad Street; and performed a stormwater repair at 310 Queen Street.
- Concrete Crews relocated signage within Red Bear Parking Lot, Craven Street; repaired a water/sewer cut at 1024 Walt Bellamy Drive (first image below); replaced a curb on Country Club Road near Pembroke ramp (second image below); replaced a sidewalk near 1109 North Craven Street (third image below); and installed a street name sign/post for Edgerton Street.



- Heavy Equipment Crews performed a tree removal along Johnson Street right-of-way.
- Public Buildings Crews reinstalled two Ghent Neighborhood signs.
- The Project Coordinator addressed a residential concern on Court Street regarding MetroNet; monitored MetroNet work along Court Street, High Street, National Avenue, and Watson Avenue; and coordinated with Water Resources to repair a water leak and damaged stormwater pipe (contractor repair) on George Street.

- Solid Waste Litter Crews continue to monitor/remove trash near downtown consolidated trash dumpsters.
- Stormwater Crews repaired a drainage pipe near 310 Queen Street (images shown below).



## Ward 2

Asphalt Crews repaired a water/sewer cut at 733 First Avenue; filled a pothole at 901 Chapman Street; and performed street repairs at 2102 Stimpson Street, Amhurst Blvd., and Cedar Street.

## Ward 3

- This week, the contractors working on the water and sewer relocation work in James City worked through the night on Wednesday to complete the tie-ins necessary to activate 1,400 feet of newly relocated 16" sewer main.
- Asphalt Crews repaired a water/sewer cut at 2992 Old Airport Road.
- Bluewater Rise – The Project Coordinator continued to monitor ongoing construction; inspected stormwater infrastructure this week on Monroe Cape, which was also paved this week by contractor; and passed driveway inspections at 1014 Red Drum & 2014 Tarpon Trail. Concrete Crews installed/replaced a yield sign on Barracuda Blvd.
- Carolina Colours Subdivision – The Project Coordinator passed driveway inspections at 6008 & 6009 Bayberry, and 5017, 5019 & 5020 Cinnamon Run; ensured MetroNet street cuts were repaired on Old Airport Road & Landscape Drive; checked on the progress of contractors in Bayberry; and continues to monitor ongoing construction in this area.
- Lake View Estates – The Project Coordinator continues to monitor ongoing construction.
- Sellhorn Heights - Stormwater Crews cleaned a curb/flume on Felicity Lane (images shown below).





- Taberna – The Project Coordinator worked with the Optimum Gov. liaison to complete repair work; and passed a driveway inspection at 503 Emmen Road.

## **Ward 4**

Public Buildings Crews removed Village Park II signage due to ongoing construction with Racetrack Road Improvements Project.

## **Ward 5**



- This past week, a new final conveyor for the biosolids process was installed at the WWTP. This replaces the original conveyor, which has been in operation for the past 22 years.
- The Project Coordinator responded to a residential concern on Hillmont Road regarding an Optimum contractor damaging a sewer line. The issue was addressed.
- Stormwater Crews cleaned/mowed the Jack Smith Creek Wetlands pump station.
- West New Bern Subdivision – The Project Coordinator continues monitoring ongoing construction.

## **Ward 6**

- This past weekend, a sewer leak developed on a 6" force main on MLK, Jr. Blvd. at the Highway 70 overpass. Operations staff were able to respond late Saturday evening and worked through the night to identify the source of the leak. They quickly made the necessary repairs without affecting service to the area. Crews diverted and recovered as much of the spilled sewer as possible. However, approximately 4,500 gallons did spill into a storm drain that leads to the Trent River.
- Concrete Crews backfilled/leveled a drainage area near 3725 Trent Blvd. and will install curbing across the flume next week.
- Belle Oaks Subdivision – The Project Coordinator continues to monitor ongoing construction.
- Greenbrier Subdivision – The Project Coordinator is coordinating with the Optimum Gov. liaison to complete repair work; and addressed a residential concern on Augusta Court due to a MetroNet subcontractor cutting a service.