



NEW BERN

CITY OF NEW BERN

Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission

FROM: Matt Schelly, AICP, City Planner, Historic Preservation Administrator

DATE: October 7, 2019

RE: Regular Meeting 5:30 PM, Wednesday, October 16, 2019 in the Courtroom,
Second Floor, City Hall, 300 Pollock St.

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Old Business:
None
4. New Business:
 - A. **513 New St.** – to include construction of a new, detached outbuilding in the Tertiary AVC.
 - B. **100 Middle St. with project on 100 block of Craven St.** – to include installation of a new, 38.5-foot, composite, fibertech pole and small cell wireless facilities in the Primary AVC.
 - C. **413 E. Front St.** – to include installation of new fence, gutters, and shutters in the Primary and Secondary AVCs.
 - D. **501 Metcalf St.** – to include: approval of construction of a residential driveway and parking area and landscaping in the Primary and Secondary AVCs along the Metcalf frontage; modifications to the fencing in the Primary AVC along New St.; and new construction of a driveway and parking area in the Secondary AVC behind the house along the New St. frontage. The driveway and parking area along Metcalf St. was previously approved and the COA has expired.

- E. **302 Avenue A** – to include replacing the metal roofing with composite architectural shingles and some foundation work.
- F. **421 S Front St.** – to include construction of a wooden enclosure around the trash bins in the Secondary AVC.

**Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street).*

- 5. Administrative Updates and Minor Works
- 6. Demolition By Neglect Updates
- 7. General Public Comments
- 8. Adjourn

**Individuals with disabilities requiring special assistance to access the second floor should call (252) 639-7501 no later than 3:00 PM the date of the meeting.*