



# NEW BERN

CITY OF NEW BERN

Development Services Department  
303 First St. P.O. Box 1129  
New Bern, NC 28563  
(252) 639-7581

**TO:** New Bern Historic Preservation Commission

**FROM:** Morgan J. Potts, AICP  
City Planner

**DATE:** June 11, 2019

**RE:** Regular Meeting 5:30 PM, Wednesday, June 19, 2019 in the Courtroom, Second Floor, City Hall, 300 Pollock St.

## **REGULAR MEETING AGENDA – 5:30 PM**

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Old Business:
  - A. **923 Pollock St.**—to include a request to install a 6 foot wooden privacy fence and an accessory structure in the tertiary AVC.
  - B. **211 King St.** -- to include installation of a shingle roof on a main structure and a porch in the primary AVC. **This is an after the fact COA.**
  - C. **219 E. Front St.**—to include the elevation of a contributing structure in the primary AVC and an addition to a contributing structure in the tertiary AVC.
4. New Business:
  - A. **218 Metcalf St.**—to include the modification of a roof pitch in the tertiary AVC. **This is an amendment to an existing COA.**
  - B. **516 E. Front St.**—to include the elevation of a contributing structure, adding fill, addition of stair treads and a concrete walkway, and the installation of a retaining wall in the primary AVC; the construction of an addition and modification of an existing porch with terrace in the tertiary AVC.
  - C. **514 E. Front St.**—to include the installation of a wooden decking with balusters, balustrades and a brick pier, and a lattice garage door, and the removal of a 6/9 window with 2, 6/9 wooden windows, all in the tertiary AVC.
  - D. **218 Middle St.**—to include the removal of a metal door and replacement with a wooden door, the removal of a window and installation of a wood and glass door, the installation of a copper shed roof, removal of wooden steps and replacement with masonry steps, and the installation of a new window opening in the tertiary AVC.
  - E. **715 Craven St.**—to include the installation of a wooden fence in the tertiary AVC.
  - F. **219 Pollock St.**—to include the construction of an ornamental iron fence in the primary AVC.
  - G. **607 Pollock St.**—to include the modification of the wrought iron fence by installing brick columns and concrete footing and landscaping in the primary AVC; the installation of landscaping pavers in the tertiary AVC.
  - H. **111 Pollock St.**—to include the modification of an entrance in the tertiary AVC.
  - I. **229 Change St.**—to include the construction of a new elevator tower with exterior walls and roofing to match the existing structure in the tertiary AVC.
  - J. **528 E. Front St.**—to include the removal of two trees and the reconstruction of a brick masonry wall in the primary AVC with 4' piers and wrought iron metal fencing in between the piers and gate.
  - K. **711 Pollock St.**—to include the modification of an entrance in the secondary AVC.
  - L. **306 New St.**—to include the replacement of a metal storm door with a wooden storm door and the change of a 2 light wooden door with a 6 light wooden door in the primary AVC.
  - M. **622 E. Front St.**—to include the construction of a wooden balcony and the removal of a window and replacement with a wood and glass door, and the installation of 2, 2/2 wooden windows in the tertiary AVC.
  - N. **209 Change St.**—to include the relocation of a door and window in the tertiary AVC.
4. Administrative Updates and Minor Works
  - A. 306 New St.—mechanical unit installation
  - B. 501 Craven St.—mechanical installation
  - C. 505 Metcalf St—driveway installation
  - D. 211 Broad St.—signage installation
5. General Public Comments
6. Adjourn

*\*Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street) and on the Development Services website.*

*\*Individuals with disabilities requiring special assistance to access the second floor should call (252) 639-7501 no later than 3:00 PM the date of the meeting.*