



# NEW BERN

CITY OF NEW BERN

Development Services Department  
303 First St. P.O. Box 1129  
New Bern, NC 28563  
(252) 639-7581

**TO:** New Bern Historic Preservation Commission

**FROM:** Matt Schelly, AICP, City Planner

**DATE:** September 20, 2019

**RE:** Regular Meeting 5:30 PM, Wednesday, September 25, 2019 in the Courtroom,  
Second Floor, City Hall, 300 Pollock St.

## **REGULAR MEETING AGENDA – 5:30 PM**

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Old Business:
  - A. **215 Pollock St.** – Continued from the previous meeting, to include a request to replace roofing damaged by time and Hurricane Florence. **This is an after-the-fact COA.**
4. New Business:
  - A. **510 C Pollock St.** - to include installation of a fence, salvaged from a historic property, in a non-primary AVC.
  - B. **209 Change St** - to include changing the approval of a relocated door and frame to a new door and frame in the tertiary AVC. **This is an amendment to an existing COA.**
  - C. **203 S. Front St.** - to include remodeling the rear portion of the building, the rear patio, and rear lawn area of the Convention Center.
  - D. **203 S. Front St.** - to include a new visual screen around the HVAC equipment for the Convention Center.
  - E. **211 King St.** – to include replacing a modern exterior French door with 2 new windows on the Tertiary AVC and replacing a louvered wall surface with wood siding on the Secondary AVC.
  - F. **416 – 418 Broad St.** – to include infill construction of 8 new townhouse units in 2 new 3-story buildings; parking and internal garages to be located and accessed from the rear of the buildings.

- G. 415 & 417 S. Front St.** – to include expansion of the rear deck, roof over the rear deck, and construction of a louvered fence in the Tertiary AVC.
- H. 311 Bern St.** – to include roofing replacement, front porch floor replacement, landscaping removal, and new picket fence in the Primary AVC; siding repair in the Secondary AVC; and removal and enlargement of the rear porch in the Tertiary AVC. **Some of these are after-the-fact CoA items.** This was a Prevention of Demolition by Neglect property that was sold to this new owner.
- I. 202 Johnson St.** – to include construction of a new carport over an existing driveway in the Secondary AVC.

***\*Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street).***

5. Administrative Updates and Minor Works
- A. 514 Broad St. – HVAC mini-split lines
  - B. 214 Pollock St. – siding replacement in-kind
  - C. Tree removals –
    - i. 520 & 519 New St – permitted and removed
    - ii. 219 Hancock St. – permitted, not yet removed
    - iii. 403 Queen St. – dead, removed without permit
    - iv. 3 other inquiries
6. Demolition By Neglect Updates
7. General Public Comments
8. Adjourn

***\*Individuals with disabilities requiring special assistance to access the second floor should call (252) 639-7501 no later than 3:00 PM the date of the meeting.***