



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission

FROM: Morgan J. Potts, AICP
City Planner/HPC Administrator

DATE: January 29, 2019

RE: Special Called Meeting 5:30 PM, Thursday, January 31, 2019, City Hall Courtroom,
300 Pollock St.

SPECIAL CALLED MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. New Business

A. 508 Johnson St.—to include a request to change roofing material from standing seam metal to fiberglass asphalt shingles.

B. 528 E. Front St.—to include a request to demolish a masonry wall, columns and a chain link fence in the primary, secondary and tertiary AVC's. **This is an amendment to an existing COA.**

C. 413 George St.—to include a request to install 6/6 wooden windows and a steel door with a single lite and a wooden vent louver in the primary AVC; to install 1/1 double hung windows in the secondary and tertiary AVCs; installation of a wooden fence in the secondary AVC. **This is an after the fact Certificate of Appropriateness.**

D. 411 George St.—to include a request to install a fiberglass shingle roof in the primary, secondary and tertiary AVC's. **This is an after the fact Certificate of Appropriateness.**

E. 505 Metcalf St.—to include the removal of a street tree in the primary AVC.

F. 508 Metcalf St.—to include the removal of a street tree in the primary AVC

G. 505 Metcalf St.—to include the removal of a street tree in the primary AVC.

7. General Public Comments
8. Adjourn

****Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street) and on the Development Services website.***

****Individuals with disabilities requiring special assistance to access the second floor should call (252) 639-7501 no later than 3:00 PM the date of the meeting.***



NEW BERN

CITY OF NEW BERN

Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

Everything comes together here.

FEE SCHEDULE (office use only).
☐ \$22 Standard Application (minor)
☒ \$107 Standard Application (major)



HPC Administrator
 HPCadmin@newbern-nc.org
 Work: (252) 639-7583
 Fax: (252) 636-2146

Storm damage

Application for a Certificate of Appropriateness
 (For Alterations to Properties in Locally Designated Historic Districts)

For assistance see "CoA Instructions", as well as "Historic District Guidelines", available online at:
<http://www.newbern-nc.org/departments/development/historic-preservation/historic-preservation-guidelines/>

Type of Project: ☒ Exterior Alteration ☐ Addition ☐ Infill ☐ Site Work ☐ Other

I. Applicant/Owner Information:			
Property Address (include year built, if known): <i>411 GEORGE STREET, New Bern NC</i>			
Property Owner Name(s): <i>DOROTHY CHRISTINA DECKER FRAZIER</i>	Owner Mailing Address: <i>↑</i>	Phone #'s: <i>704-609-6664</i>	Email: <i>Christideckerfrazier@gmail.com</i>
Applicant Name (if different):	Applicant Mailing Address:	Phone #'s:	Email:

II. Project Information: (See "CoA Instructions" & "Historic Guidelines" for help in completing this section)	
1. Provide a detailed description of work to be conducted on site: (Attach additional sheets if needed) <i>Replacement of original existing Roof</i>	
Continued on additional sheet or attached brochure <input type="checkbox"/>	
2. Reference the specific Guideline(s) in the "Historic District Guidelines" which you believe apply to this project: (page and guideline number): <i>Replace Roof in Kind with Tin or Architectural Shingles Quality to be in kind.</i>	
Continued on additional sheet or attached brochure <input type="checkbox"/>	
3. Provide a detailed description of materials to be used (copies of brochures, texture, etc.): Reference the specific Guidelines in the Historic District Guidelines for the proposed material(s). <i>Architectural Shingles to keep within historical Preserving of Home</i>	
Continued on additional sheet or attached brochure <input type="checkbox"/>	

III. Additional Information Provided: (See "CoA Instructions" for more detail)

Plan(s) of Work, with: (please check all of those which are included with this application)

- ☒ Site plan (with annotated notes showing existing site and requested work)
- ☐ Photographs of the building and location where the proposed work will be completed
- ☒ Annotated notes or photos of materials to be used (samples may also be submitted)
- ☒ Floor plan with dimensions (for additions)
- ☒ Elevations with dimensions (for exterior additions or renovations)
- ☒ Supporting materials (brochures, photos of similar New Bern projects, estimates, etc.)
- ☒ Letter from owner acknowledging this application, in the case of submission by an applicant or lessee.

Please see Development Services Staff (Staff) prior to submittal for initial review of the application and advisement if additional information will be required before consideration at a Historic Preservation Commission hearing.

Please read the following statements. Your signature below acknowledges that you have read the statements and attest to their accuracy:

Check one:

- ☒ I am the owner of the Property, or
- ☐ I am acting on behalf of the owner of the property and I have attached a letter from the owner(s) indicating their knowledge of this application.

- ◆ I understand that submittal of this application does not constitute approval of proposed alterations.
- ◆ I understand that the approval of this application by City Staff or the New Bern Historic Preservation Commission (HPC) does not constitute approval of other federal, state, or local permit applications.
- ◆ I understand that I (or my representative) will need to attend the Hearing of this Application by HPC. No Applications shall be heard without a representative present and all applicable fees paid in full.
- ◆ I have reviewed the City of New Bern's "Historic District Guidelines" in preparing this Application.
- ◆ I understand that the property referenced by this Certificate of Appropriateness (CoA) application is in one of New Bern's local historic districts and that it represents a part of New Bern's historic fabric. If a CoA is approved by HPC or Staff, I agree to implement all changes as specified in the approved CoA, including any conditions. I understand that I am responsible for contacting Staff if I have any questions regarding the allowed changes specified in the approved CoA.
- ◆ I understand that ANY unapproved alterations are enforceable as a violation of City Ordinance and must be brought into compliance by removal or through the CoA process.
- ◆ I affirm that all the information included in this application is true to the best of my knowledge.
- ◆ I understand that incomplete applications cannot be considered.


Signature of Applicant/Owner


Date

APPLICATION SHOULD BE SUBMITTED TO THE DEVELOPMENT SERVICES MAIN OFFICE AT 303 FIRST ST. NO LESS THAN 2 WEEKS PRIOR TO UPCOMING MEETING. FOR FURTHER INFORMATION, CONTACT THE ADMINISTRATOR OF THE HISTORIC PRESERVATION COMMISSION AT (252) 639-7583.

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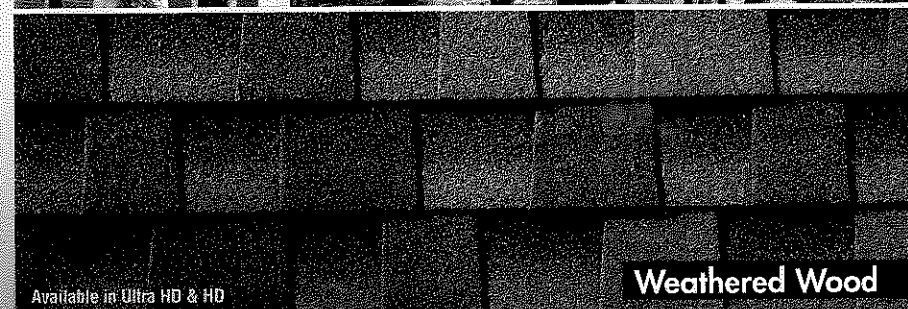
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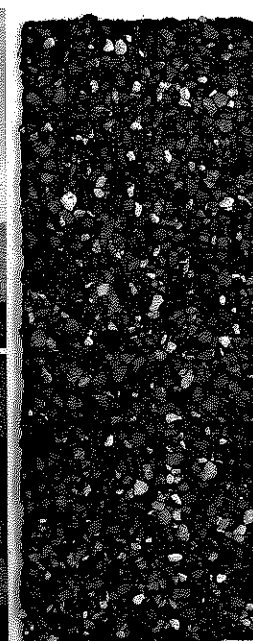
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- **Remarkable Style.** The architectural look that's ideal for all homes—from traditional to contemporary
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†2013 National Association of REALTORS® survey commissioned by GAF of REALTOR® Approvers and Non-Approvers in the U.S.; response based on REALTOR® Approvers that have had professional experience buying or selling a home with Timberline® Shingles in the three years preceding the survey and felt they could provide an estimated value increase for a home with a Timberline® roof as compared to a home with a basic three-tab shingle roof.
Note: It is difficult to reproduce the color clearly and actual color blends of these products. Before selecting your color, please ask to see several full-size shingles.



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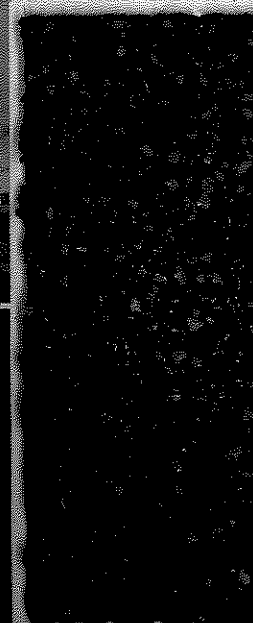
Hickory

Available in Ultra HD & HD
Ultra HD not available from TX, FL & AL plants



Charcoal

Available in Ultra HD & HD





Colors
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- **Uncommon Appeal.** American Harvest® Shingles complement your home's exterior color scheme — so your roof will be the talk of the neighborhood!
- **Great Value.** All the modern architectural style and dimensionality you want — at a price you can afford
- **High Performance.** Designed with Advanced Protection® Shingle Technology, which provides excellent protection for your home

Not available in Canada.

Note: It is difficult to reproduce the color clarity and actual color blends of these products. Before selecting your color, please ask to see several full-size shingles.



Appalachian Sky

FEE SCHEDULE (office use only)

- ☐ \$22 Standard Application (minor)
☐ \$107 Standard Application (major)



NEW BERN
 NORTH CAROLINA
Everything comes together here

HPC Administrator

HPCadmin@newbern-nc.org

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Application for a Certificate of Appropriateness
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Type of Project: ☒ Exterior Alteration ☐ Addition ☐ Infill ☐ Site Work ☐ Other

I. Applicant/Owner Information:

Property Address (Include year built, if known):

413 George St. New Bern NC 28560

Property Owner Name(s):

MARK + JILL
 MAXWELL

Owner Mailing Address:

711 New St
 New Bern, NC 28560

Phone #'s:

336-253-0873
 336-908-3924

Email:

MADMAX3293@gmail.com
 jillsmith435@gmail.com

Applicant Name (if different):

Applicant Mailing Address:

Phone #'s:

Email:

II. Project Information: (See "CoA Instructions" & "Historic Guidelines" for help in completing this section)

1. Provide a detailed description of work to be conducted on site: (Attach additional sheets if needed)

- ① Replace old, rotten & broken 60/6 wood windows with new 60/6 wood windows
 * ② replace rotted & broken porch railing with new wood railing - in kind
 - ③ replace vinyl kitchen window with new vinyl window - in kind
 * ④ replace dented and rusted front & back metal doors with in kind metal doors
 ⑤ repair ~~replace~~ damaged tin roof with in kind tin roof

2. Reference the specific Guideline(s) in the "Historic District Guidelines" which you believe apply to this project: (page and guideline number):

- ① 4.3.3 / 6.1.7
 ② 4.4.2 / 4.4.4 / 5.2.2 / 6.1.7
 ③ 5.3.2
 ④ 4.5.4 / 5.3.2
 ⑤ 5.3.2 / 6.1.9 / 6.1.10
 ⑦ 2.5.3
 2.5.2
 5.3.2

3. Provide a detailed description of materials to be used (copies of brochures, texture, etc.):
 Reference the specific Guidelines in the Historic District Guidelines for the proposed material(s).

Continued on additional sheet or attached brochure ☐

⑥ repair and replace aluminum siding in kind aluminum
 dented and damaged / missing

CoA App 071515.doc

⑦ remove 2 panels of fencing in primary AVE, shorten fence
 to 4ft. in secondary AVE - erect 6ft privacy fence at back prop. AVE

- * 1. replace primary AVC b/b wood windows with b/b wood windows - see photos - in kind
2. replace rotten / broken wood railing - in kind - see sketch
4. replace front metal door with wooden - 1 light - in kind - see photo.

III. Additional Information Provided: (See "CoA Instructions" for more detail)

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Signature of Applicant/Owner

1/13/19
Date

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entrance. Use tall fences in a Tertiary AVC to enclose yards for privacy. Planted hedges of boxwood and ligustrum are often used to define property lines and decorate yards.

7.

Guidelines for Fences and Garden Walls

- 2.5.1 Fences and walls based on historic designs are encouraged. Incorporate materials and configurations that relate to the architecture of the principal structure on the site. Use fences and walls to demarcate property lines and screen private areas.
- ✓ 2.5.2 In a Primary AVC, erect low fences and walls with a vertical dimension of four feet or less. Space rectangular wood planks about one inch apart. Space square wood and iron pickets about three inches apart. Orient pickets vertically.
- ✓ 2.5.3 In Secondary and Tertiary AVCs, erect tall fences and walls with a vertical dimension of six feet or less. Tall fences that abut a structure shall terminate at an architectural feature. Transition low fencing to taller fencing at an architectural feature.
- 2.5.4 It is not appropriate to use utilitarian fences in a Primary AVC. In addition, it is not appropriate to use chain link fencing in the historic districts.
- 2.5.5 Consider hedgerows as alternatives to fences and walls.
- 2.5.6 Screen existing chain link fences with vegetation such as ivy, climbing vines or evergreen shrubbery.

2.6 Accessory Structures

Project Planning Considerations

Outbuildings and accessory buildings have always been a part of New Bern's historic districts and its development history. Privies, barns, carriage houses, kitchens and sheds were once found on lots of all sizes. Today, few of these original accessory buildings survive. By the turn of the twentieth century and into the mid twentieth century, the need for new types of accessory buildings emerged. Today, outbuildings and accessory buildings include garages, storage sheds, greenhouses and playhouses. Attached garages are not appropriate in the historic districts.



Historic outbuildings and accessory structures like this garage add to the character and diversity of the historic districts.

Retain original doors and windows to protect the integrity of historic resources. It is not appropriate to use false window muntins or snap in grills. Glazing should have true divided light muntins, or three-dimensional grilles affixed to both the interior and exterior of the glass. Provide shadow bars between insulated glass panes. It is not appropriate to add window and door openings to contributing structures in the Primary AVC. Openings in Secondary and Tertiary AVCs should not diminish the original design or damage the historic features. Window and door openings shall have a vertical orientation or be square. Shutters and blinds should relate proportionately to window openings. It is not appropriate to install shutters or blinds directly to the wall substrate. Whether operable or fixed, shutters or blinds shall have operable hinge and holdback hardware.

1.

Guidelines for Windows, Doors and Openings

- 4.3.1 Adhere to Guidelines for retention of historic fabric when altering window, door and opening components.
- 4.3.2 Add window and door openings in Secondary or Tertiary AVCs in locations that do not diminish the original design. In general, openings shall have a vertical orientation or be square.
- ✓ 4.3.3 Glazing should have true divided light muntins, or three-dimensional grilles affixed to both the interior and exterior of the glass. Provide shadow bars between insulated glass panes.
- 4.3.4 Relate shutters and blinds proportionately to window openings. Whether operable or fixed, shutters or blinds shall have operable hardware including hinge and holdback hardware.
- 4.3.5 Tinted glazing is not appropriate in historic windows.
- 4.3.6 Install storm windows and storm doors that do not obscure architectural detailing and trim. Proportion storm window sashes to align with window sashes. Proportion storm door stiles and rails to align with door stiles and rails.
- 4.3.7 Install fabric awnings that do not conceal architectural features or damage historic building fabric. It is not appropriate to use metal awnings.

4.4 Entrances

Project Planning Considerations

Exterior entrances and porches are defining features of historic character. Prominent entrances were typically embellished with rich architectural ornamentation and were often “updated” to reflect current architectural tastes. Doors, windows, trims, columns, turned posts, railings and balusters, cornices and steps were frequently detailed in a coordinated way to convey the “style” of a structure. Variations in form and detail create diversity among an otherwise identical grouping of entrances and porches.

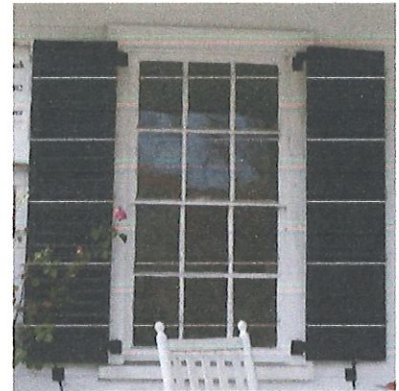
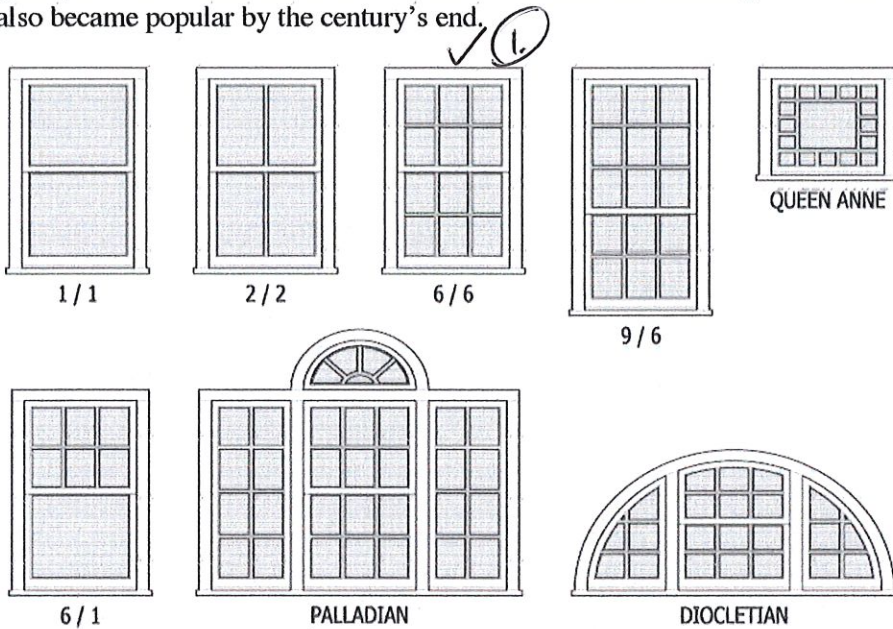


The brick piers and tapered posts are characteristic of the Craftsman Bungalow style of architecture.

Porches are found on most wood framed structures in New Bern’s historic districts, and consist of a roof cover, columns and floor on a masonry foundation. Usually located on the street façade, porches often wrap around two or more

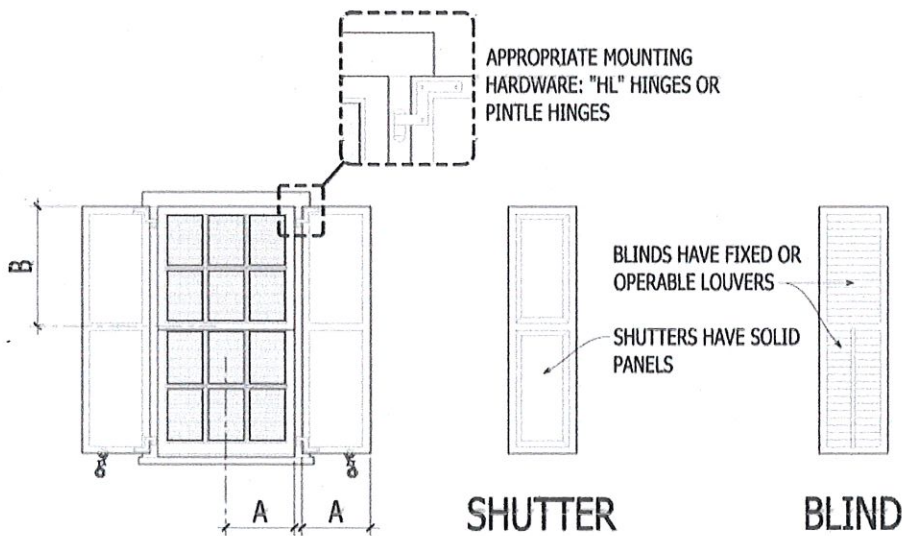
4. Design Components

Window styles reflect changes in technology through time, and are important indicators of a building's architectural style and age. Most windows in the historic districts are wood with double hung sash. In general, earlier windows are smaller and have more numerous panes of glass in the sash. They were made by hand and often constructed with pegs. By the late 19th century, windows were mass-produced and technological advances in glass production allowed larger glass panes to be manufactured. Ornamental leaded and stained glass windows also became popular by the century's end.

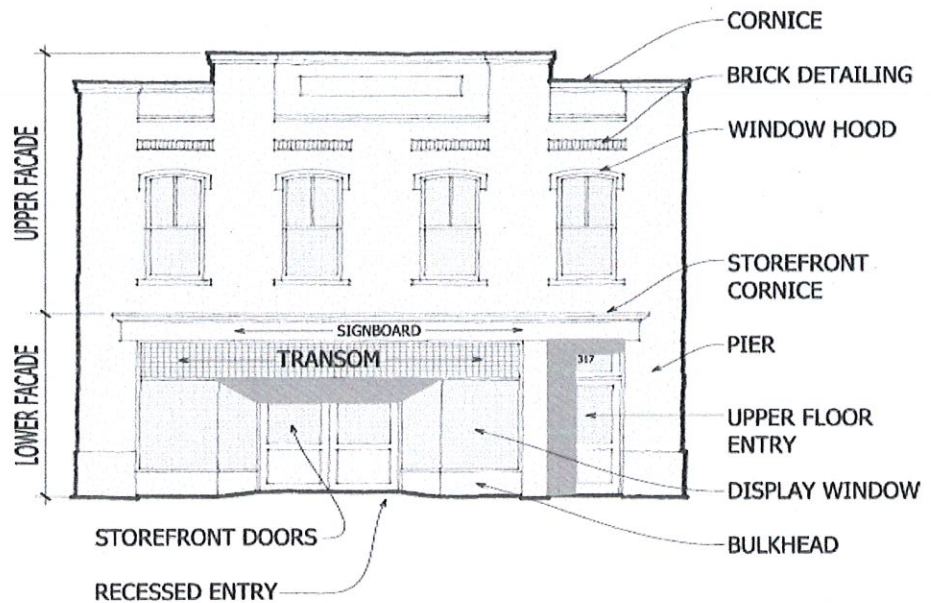


An example of a historic wood window with appropriate functional shutters.

WINDOW TYPES



APPROPRIATE PROPORTIONS AND MOUNTING OF SHUTTERS / BLINDS



ELEMENTS OF A STOREFRONT FACADE

Guidelines for Entrances

- 4.4.1 Adhere to Guidelines for retention of historic fabric when altering entrance components.
- ✓ 4.4.2 Reconstruct entrances and porches based on documentary evidence of the original configuration. Add architectural ornamentation when there is historical evidence of such features.
- 4.4.3 Recess entrances within the *dense fabric development pattern* where the facade aligns with the front property line. Incorporate traditional facade elements such as storefront cornices, transoms, display windows and bulkheads.
- ✓ 4.4.4 Provide entrance doors, porch railings and other ornaments that proportionally relate to the building. Appropriate porch balustrades often convey a heavier visual appearance.
- 4.4.5 Enclose and screen porches in Secondary and Tertiary AVCs in a manner that preserves historic features. Walls and screens should not obscure columns and balustrades.

4.5 Roofs

Project Planning Considerations

New Bern's historic districts reflect a variety of roof forms and features that have evolved over the past three hundred years. Roof form plays a dominant role in defining building character. Massing, pattern, scale, texture and material selections further enhance character. Changes in pitch, overhang and roof line chronicle additions to historic buildings over time.

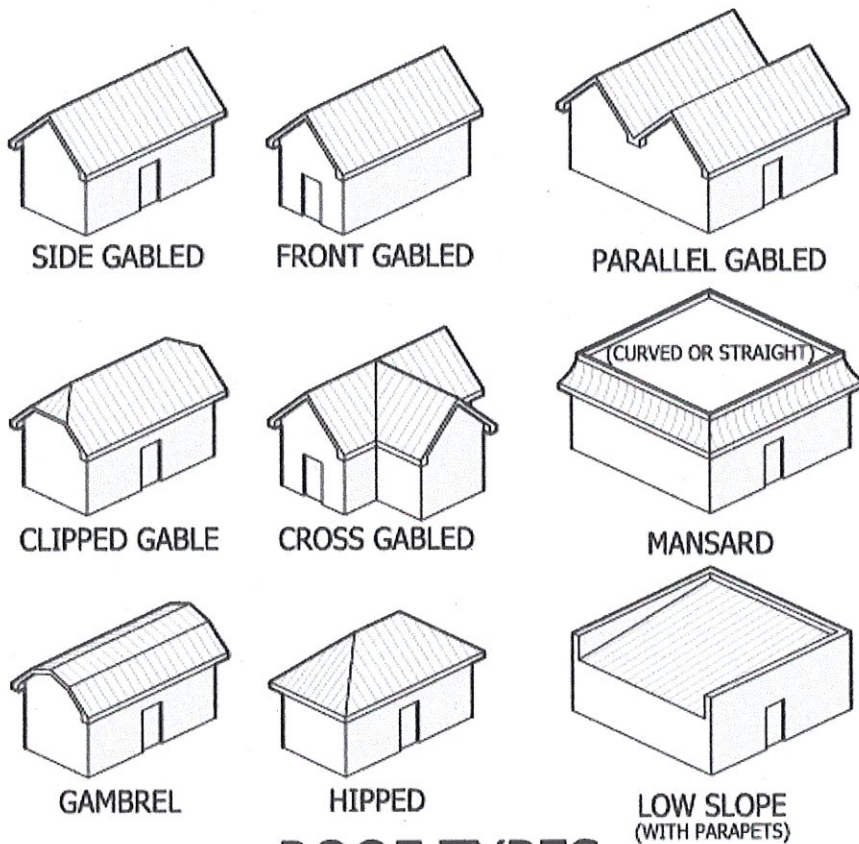
4. Design Components

Wood shingles were the predominant roofing material in New Bern during the 18th and 19th centuries. In 1922, following the Great Fire in New Bern, standing seam metal became the principal roofing material. This post fire character survives largely intact today.

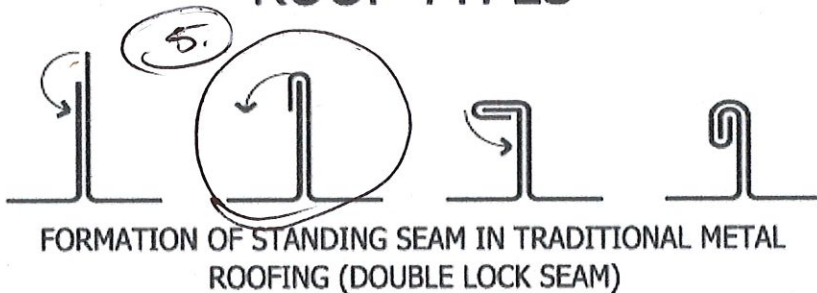
The gable roof is most common in New Bern's historic districts. Side and front gable examples are abundant, along with more complex cross and multi gable roof varieties. Hipped roofs also appear with frequency in the historic districts, and many are articulated by dormers and lower cross gables. Gambrel roofs, flat roofs, shed roofs, and to a lesser extent, mansard roofs further diversify the types found in New Bern's historic districts.



Standing seam metal is a common roof material in the historic districts resulting from reduced insurance rates following the Great Fire of 1922.



ROOF TYPES



Guidelines for Roofs

- 5
- 4.5.1 Adhere to Guidelines for retention of historic fabric when altering roof components.
 - 4.5.2 Alterations to roof forms such as changes in roof pitch, the introduction of dormers, skylights or rooftop ornamentation shall not be undertaken in a Primary AVC.
 - 4.5.3 Retain rooftop architectural features such as chimneys, dormers, towers, cupolas, cresting, finials, parapet walls and decorative roof patterns and colors.
 - ✓ 4.5.4 Standing seam metal roofs shall have a pan width no greater than 24 inches. Pans shall be completely flat without corrugation. Provide double locked seams with flush ridge and hip flashings on contributing structures.
 - 4.5.5 It is not appropriate to replace concealed, built in gutter systems with fascia-mounted gutters.
 - 4.5.6 Locate rooftop appurtenances such as ventilators, antennae, satellite dishes, mechanical equipment and similar items in a manner that is not visible from the public right of way.

4.6 Decks and Patios

Project Planning Considerations

Functioning as an outdoor living area in a similar fashion as the traditional porch, decks have become popular gathering areas for a variety of outdoor activities. As with other changes, careful attention must be given to placement in order to avoid compromising historic building integrity and character. Decks, patios, plazas and pavers are generally constructed at grade, and should be structurally separated from the building to allow removal without damaging historic resources.

Locate decks in Secondary and Tertiary AVCs, and screen the underside with shrubbery, fencing, lattice or masonry. Deck railings, skirt boards, posts, piers and screen infill should architecturally relate to the house in a manner similar to a porch. Whenever possible, decks should be close to the ground with minimal presence. Lowering the profile eliminates requirements for handrails and extensive screening.

Guidelines for Decks and Patios

- 4.6.1 Adhere to Guidelines for retention of historic fabric when altering deck components.
- 4.6.2 Locate decks in Secondary and Tertiary AVCs, and screen the underside with shrubbery, fencing, lattice or masonry.



The deck on this house is located in a Secondary AVC screened by shrubbery, and it has a foundation similar to the main structure.

5. Materials

Pressure treated wood has a tendency to warp and split during the drying process, particularly if not kiln dried. Slow kiln dried, pressure treated wood is less likely to warp and split, and should be used when possible. Slow kiln dried wood products are specially ordered.

Wood is often the medium selected to communicate architectural styles. Eaves, rakes, porches, entrances, siding, trim and ornamentation details are found in the historic districts.

Guidelines for Wood

- 5.2.1 Adhere to Preservation Guidelines for retention of historic fabric when altering wood materials.
- ✓ 5.2.2 Construct wood assemblies similar to that found in adjoining work. In general, new material should be the same dimension and shape of that existing.

5.3 Metals

Project Planning Considerations

New Bern's historic districts contain a variety of elements that are fabricated from architectural metals. Fences, gates, roofs, rooftop appurtenances such as cresting and finials, gutters, downspouts, hardware, railings and cornices are but a few of the elements that are casted, wrought, pressed or rolled using iron, copper, tin, aluminum, steel or bronze. These traditional building materials add a visual and textural richness to the historic districts.

Guidelines for Metals

- 5.3.1 Adhere to Guidelines for retention of historic fabric when altering metal materials.
- ✓ 5.3.2 Use metal fabrications found in adjoining work. In general, new material should be the same dimension, shape and alloy of that existing.
- 5.3.3 Use full weld iron and steel fabrication techniques. Welds shall be properly dressed, or ground smooth.

5.4 Paint

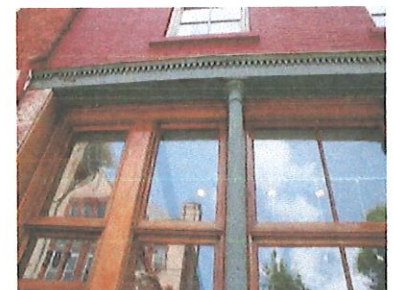
Project Planning Considerations

Preservation of most historic wood and metal surfaces requires a sound paint film to protect against the elements. Water, wind and ultraviolet light severely weaken wood fibers over time, and contribute to the corrosion of certain metals. In addition to its protective role, coordinated paint colors highlight architectural features and emphasize architectural style.

Employ paint analysis techniques, such as microscopic investigation, to determine historic paint schemes and finish techniques. Select harmonious paint



An ornamental iron gate and balustrade adds character to the streetscape while identifying the path to the building entrance.



The metal cornice and columns on this storefront are unique features that should be preserved.

colors that accentuate detailing and architectural style. Paint is applied to bare wood in multiple coats, and generally consists of a primer base coating followed by two coats of finish paint.

Guidelines for Paint



The palette of exterior colors accentuates the architectural style of this Italianate house.

- 5.4.1 Adhere to Guidelines for retention of historic fabric when altering painted materials.
- ✓ 5.4.2 Select paint and sealant coatings that are harmonious with adjoining work. In general, new material shall be a compatible formulation with the substrate of application.
- ✓ 5.4.3 Apply primer coatings to front and back wood surfaces prior to cutting and fitting. Prime end cuts before installation. Apply finish paint coatings to exposed primed surfaces.
- ✓ 5.4.4 Consider using opaque stain in lieu of paint on porch flooring, deck flooring and similar wood surfaces exposed to foot traffic.
- 5.4.5 Waterfront wood constructions such as docks and piers may be allowed to naturally weather in lieu of receiving paint coatings.
- 5.4.6 It is not appropriate to apply paint, water repellant or sealant coatings to unpainted surfaces such as masonry, stone, copper and bronze.
- 5.4.7 Masonry painting may be permitted where severe damage, patching and surface repair has diminished the aesthetic integrity. When warranted, latex paint is a durable and adherent masonry coating to be considered.
- 5.4.8 Remove paint from masonry with a chemical paint remover specifically formulated for this purpose. Test in an inconspicuous location, and discontinue use if damage or discoloration occurs.
- 5.4.9 It is not appropriate to paint exterior doors that were historically false grained, stained or varnished. It is not appropriate to leave surfaces such as porch flooring, deck flooring or railings unpainted.

5.5 Contemporary Materials

Project Planning Considerations

A careful balance of material consistency versus material variety helps define a sense of place in the historic districts. While variations in historic materials do exist, they ultimately fall within a palette available to New Bern builders during the previous two centuries. These limitations created a thread of continuity from one cycle of building styles to the next. Today, many materials are available from beyond our region, and manufacturing processes enable the creation of contemporary materials that threaten to break the thread of continuity that unifies the historic districts.

Contemporary materials shall be similar to their counterparts traditionally found on historic structures. Use of contemporary and nontraditional materials for infill construction is an acceptable means of continuing the evolution of architecture through time, provided they convey appropriate historic characteristics.

6. Preservation

Guidelines for Wood Maintenance

- 6.1.5 Retain and preserve siding, fenestration, trim and ornamentation. Maintain wood features such as beaded and shaped edges, lathe turned profiles and decorative surfaces that have been milled, joined and routed.
- 6.1.6 Remove paint and other loose material with scrapers, sand paper and similar moderately abrasive hand tools. Remove mold and mildew with low pressure water washing and a mild detergent.
- ✓ 6.1.7 Use epoxy to reinforce and rebuild deteriorated wood. When original wood is too damaged to repair, only cut and replace damaged sections.

Guidelines for Metal Maintenance

- 6.1.8 Retain and preserve metal fabrications, ornamentation and hardware. Maintain metal features such as wrought iron fencing, decorative medallions and hardware for doors, windows and shutters.
- ✓ 6.1.9 Clean metal surfaces with wire brushes, sand paper and similar moderately abrasive hand tools to remove rust, paint and other loosely adhered material. Use chemical solvent cleaners only if hand preparation methods prove ineffective.
- ✓ 6.1.10 Maintain paint, lacquer and other coatings that protect metals from corrosion and deterioration.

Guidelines for Paint Maintenance

- 6.1.11 Maintain paint coatings that seal and weatherproof materials exposed to the elements. Routinely reapply paint coatings on steps, porch flooring, siding and roofs.
- 6.1.12 Prepare surfaces to receive coatings by using methods that do not damage or deteriorate the substrate.
- 6.1.13 Consider using flexible coating systems to prolong the life of metal roofing.

6.2 Prevention of Demolition by Neglect

Property owners are responsible for maintaining and repairing their property. Regular maintenance and repair protects the structural integrity of a building and keeps it in a safe and usable condition. Unabated deterioration over prolonged periods causes irreversible damage. Allowing a building to deteriorate and fall into disrepair through deferred maintenance is effectively causing demolition by neglect.

The historic districts embody a uniqueness that conveys identity and contributes to sense of place. Preserve buildings by undertaking a program of routine inspections, maintenance and repairs of masonry, metal, wood, paint and similar materials.















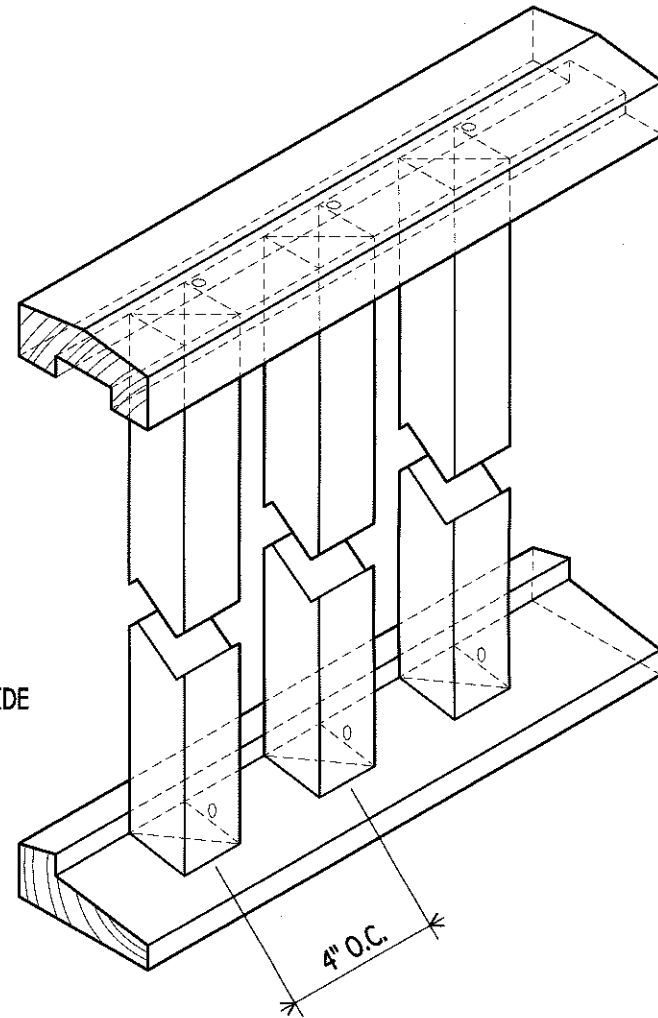
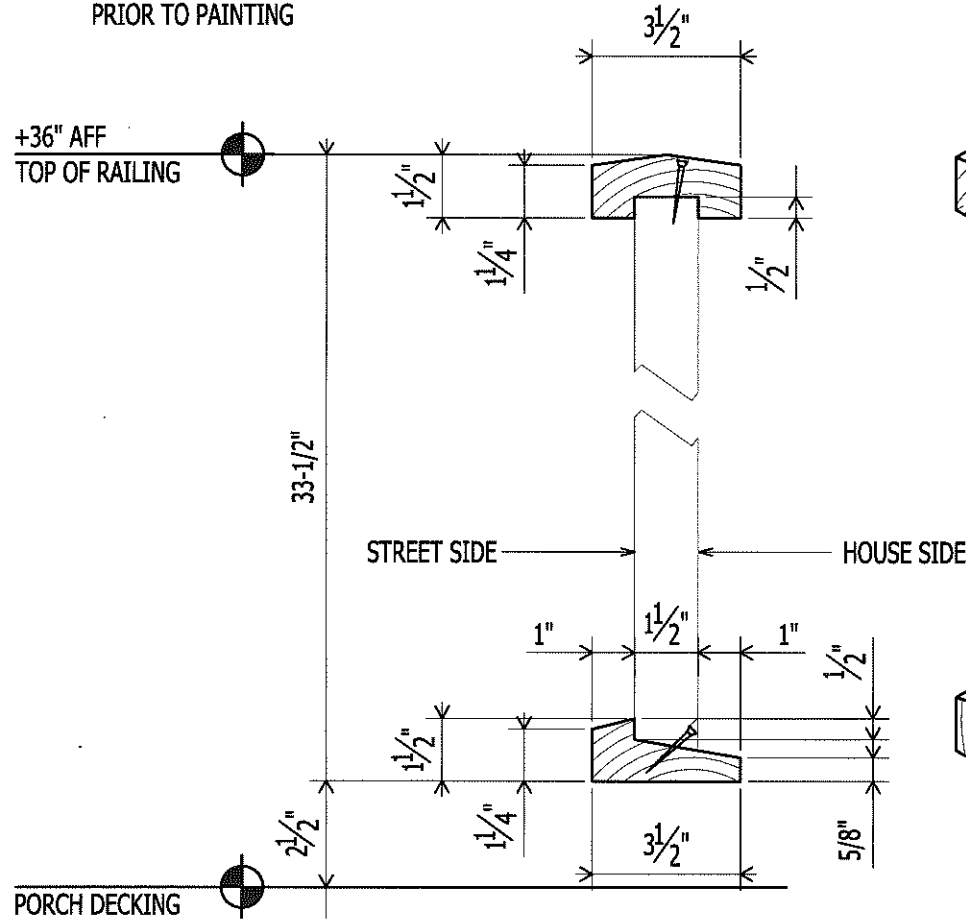








FABRICATE TOP AND BOTTOM RAILS AS INDICATED
OUT OF PRESERVATIVE TREATED 2X4 STOCK: PAINT
AFTER APPROPRIATE CURING TIME. PROVIDE SCREW
ATTACHMENT OF PRESERVATIVE TREATED 2X2
PICKETS AS INDICATED, COUNTERSINK AND FILL
PRIOR TO PAINTING



A1

PORCH RAILING SECTION

SCALE: 3"=1'-0"

413 George St. Additional Information
Provided by Staff

FEE SCHEDULE (office use only)
 [] \$22 Standard Application (minor)
 [X] Standard Application (major)
 \$107



NORTH CAROLINA

Everything comes together here

HPC Administrator
HPAdmin@newbern-nc.org
 Work: (252) 639-7583
 Fax: (252) 636-2146

Application for a Certificate of Appropriateness
(For Alterations to Properties in Locally Designated Historic Districts)

For assistance see "CoA Instructions", as well as "Historic District Guidelines", available online at:
<http://www.newbern-nc.org/departments/development/historic-preservation/historic-preservation-guidlines/>

Type of Project: ☐ Exterior Alteration ☐ Addition ☐ Infill ☒ Site Work ☐ Other

I. Applicant/Owner Information:

Property Address (Include year built, if known):

413 George St., circa 1930

Property Owner Name(s): Ali Elayah	Owner Mailing Address: 413 George St.	Phone #'s: 626-6882	Email:
Applicant Name (if different):	Applicant Mailing Address:	Phone #'s:	Email:

II. Project Information: *(See "CoA Instructions" & "Historic Guidelines" for help in completing this section)*

1. Provide a detailed description of work to be conducted on site: (Attach additional sheets if needed)

To construct a wooden privacy fence in the secondary and tertiary AVC's. Will be dog eared pickets with no spacing in between pickets and a maximum height of 6 feet in height; to construct a wooden fence in the secondary and primary AVC's with dog eared pickets and 1 inch spacing in between pickets.

Continued on additional sheet or attached brochure ☐

2. Reference the specific Guideline(s) in the "Historic District Guidelines" which you believe apply to this project: (page and guideline number):

2.5.1, 2.5.2, 2.5.3

Continued on additional sheet or attached brochure ☐

3. Provide a detailed description of materials to be used (copies of brochures, texture, etc.):

Reference the specific Guidelines in the Historic District Guidelines for the proposed material(s).

Dog eared style wooden pickets. See attached photos; modifications will be made to existing fence. **This is an after the fact request.**

Continued on additional sheet or attached brochure ☐

III. Additional Information Provided: (See "CoA Instructions" for more detail)

Plan(s) of Work, with: (please check all of those which are included with this application)

- ☒ Site plan (with annotated notes showing existing site and requested work)
- ☒ Photographs of the building and location where the proposed work will be completed
- ☒ Annotated notes or photos of materials to be used (samples may also be submitted)
- ☐ Floor plan with dimensions (for additions)
- ☐ Elevations with dimensions (for exterior additions or renovations)
- ☐ Supporting materials (brochures, photos of similar New Bern projects, estimates, etc.)
- ☐ Letter from owner acknowledging this application, in the case of submission by an applicant or lessee.

Please see Development Services Staff (Staff) prior to submittal for initial review of the application and advisement if additional information will be required before consideration at a Historic Preservation Commission hearing.

Please read the following statements. Your signature below acknowledges that you have read the statements and attest to their accuracy:

Check one: ☒ I am the owner of the Property, or
☐ I am acting on behalf of the owner of the property and I have attached a letter from the owner(s) indicating their knowledge of this application.

- ◆ I understand that submittal of this application does not constitute approval of proposed alterations.
- ◆ I understand that the approval of this application by City Staff or the New Bern Historic Preservation Commission (HPC) does not constitute approval of other federal, state, or local permit applications.
- ◆ I understand that I (or my representative) will need to attend the Hearing of this Application by HPC. No Applications shall be heard without a representative present and all applicable fees paid in full.
- ◆ I have reviewed the City of New Bern's "Historic District Guidelines" in preparing this Application.
- ◆ I understand that the property referenced by this Certificate of Appropriateness (CoA) application is in one of New Bern's local historic districts and that it represents a part of New Bern's historic fabric. If a CoA is approved by HPC or Staff, I agree to implement all changes as specified in the approved CoA, including any conditions. I understand that I am responsible for contacting Staff if I have any questions regarding the allowed changes specified in the approved CoA.
- ◆ I understand that ANY unapproved alterations are enforceable as a violation of City Ordinance and must be brought into compliance by removal or through the CoA process.
- ◆ I affirm that all the information included in this application is true to the best of my knowledge.
- ◆ I understand that incomplete applications cannot be considered.

Signature of Applicant/Owner

Date

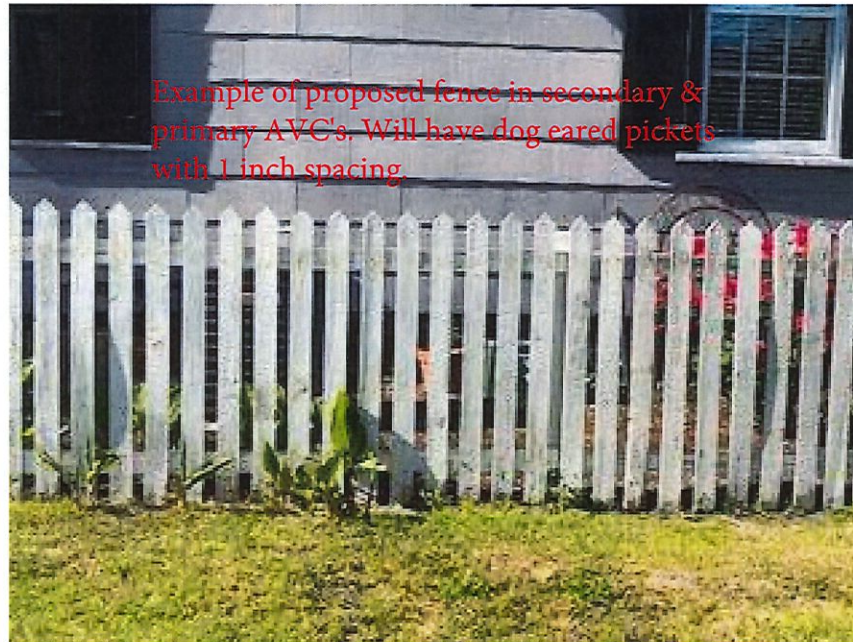
APPLICATION SHOULD BE SUBMITTED TO THE DEVELOPMENT SERVICES MAIN OFFICE AT 303 FIRST ST. NO LESS THAN 2 WEEKS PRIOR TO UPCOMING MEETING. FOR FURTHER INFORMATION, CONTACT THE ADMINISTRATOR OF THE HISTORIC PRESERVATION COMMISSION AT (252) 639-7583.



↑
9.6 ft.
↓



Example of proposed fence in secondary & primary AVC's. Will have dog eared pickets with 1 inch spacing.





Example of proposed fence in secondary & primary AVC's.
Will have dog eared pickets with 1 inch spacing.



1. map bickr42
H. H. N. N. N.



4 ft. height
1 inch pickets





Mississippi
#104 + 0
2016



1 inch spacing.



*Not to
scale.



1" spacing between pickets.





Photos Taken By Staff at Site Visit with
Chairman Griffith
1-29-19



FOR SCREWS
FEATURES



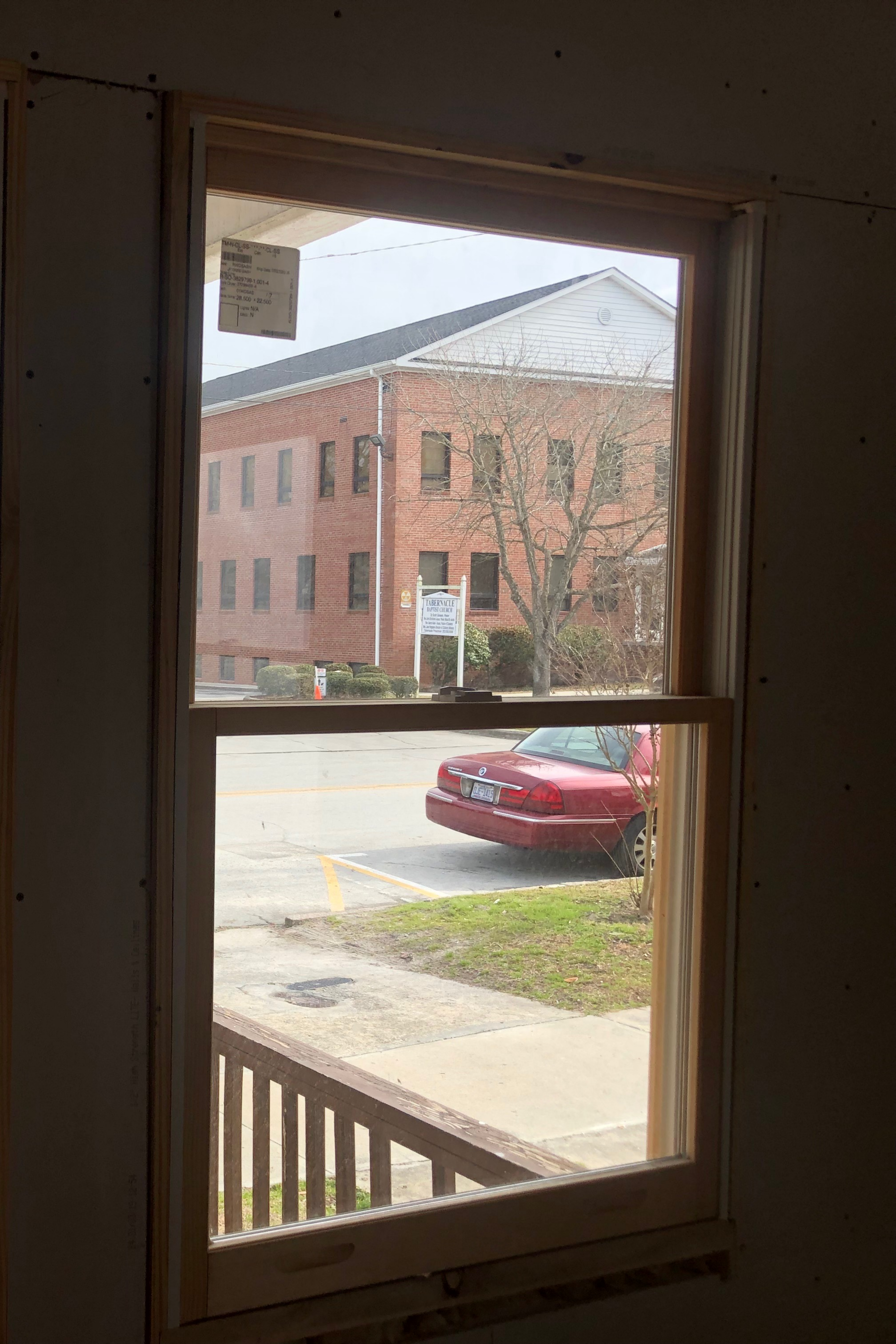


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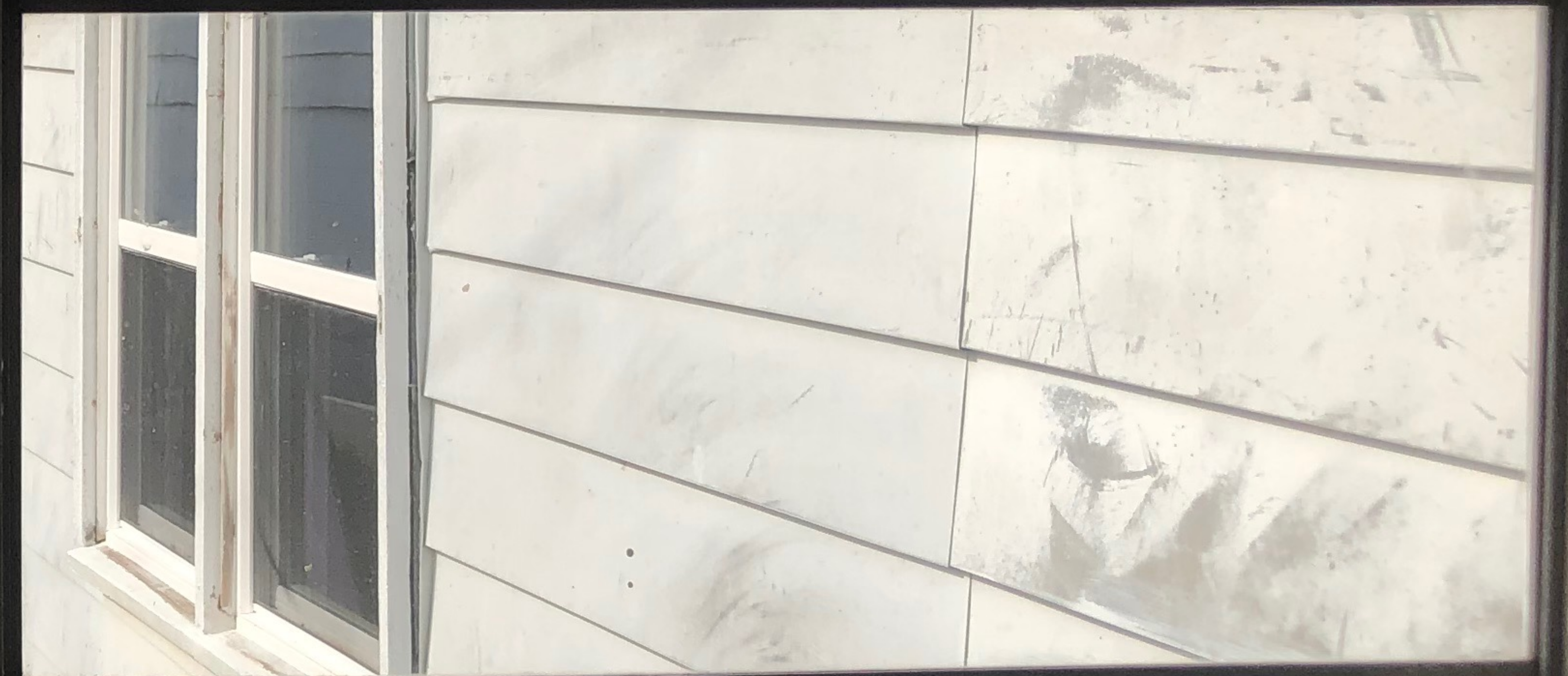
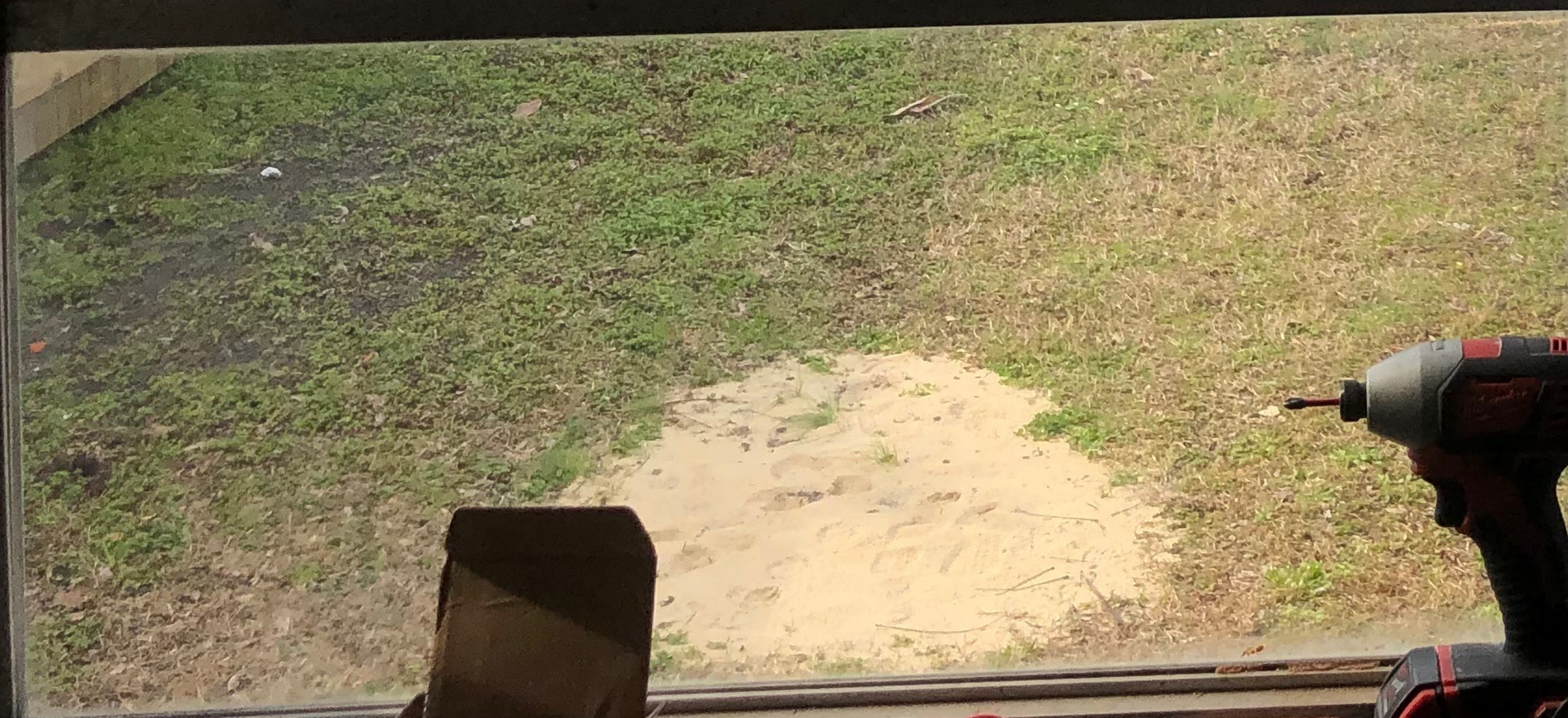


ANG DOORS

OR

ILING + TRIM GARD







PARKS & RECREATION

Family, fitness and fun come together here.

Aldermen

Sabrina Bengel
Jameesha Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham

Foster Hughes, CPRE
Director of Parks & Recreation



Dana E. Outlaw
Mayor

Mark A. Stephens
City Manager

To: Morgan Potts, City Planner
From: Foster Hughes, CPRE
Director of Parks and Recreation
Re: Trees on Metcalf Street
Date: January 24, 2019

The Water Resources Department has been replacing water/sewer lines on Metcalf Street. The Department recently contacted me regarding concerns with some of the trees.

505 Metcalf – Elm Tree. This tree has significant rot, there is no canopy, and the contractor cut the horizontal roots several feet down to remove and replace water/sewer lines to the house. With these roots cut, there are concerns with the stability of the tree

508 Metcalf – Pecan Hickory Tree. This tree was deemed hazardous by the Appearance Commission in January. Since that time, the contractor cut the horizontal roots several feet down to remove and replace water/sewer lines to the house. With these roots cut, there are concerns with the stability of the tree.

512 Metcalf – Water Oak Tree. The contractor cut the horizontal roots several feet down to remove and replace water/sewer lines to the house. With these roots cut, there are concerns with the stability of the tree. A natural gas line runs through the root system. This tree has been deemed hazardous.

The urgency in this request is partially due to the fact that the contractor is scheduled to repave the Road in mid-February. Removing these trees after repaving could significantly damage the new road.

1307 Country Club Rd
New Bern, NC 28562
Office 252 639-2901
Fax 252 636-4138

FEE SCHEDULE (office use only)
 [] \$22 Standard Application (minor)
 [] \$107 Standard Application (major)



HPC Administrator
 HPCadmin@newbern-nc.org
 Work: (252) 639-7583
 Fax: (252) 636-2146

Application for a Certificate of Appropriateness
(For Alterations to Properties in Locally Designated Historic Districts)

For assistance see "CoA Instructions", as well as "Historic District Guidelines", available online at:
<http://www.newbern-nc.org/departments/development/historic-preservation/historic-preservation-guidelines/>

Type of Project: ☐ Exterior Alteration ☐ Addition ☐ Infill ☐ Site Work ☒ Other

I. Applicant/Owner Information:			
Public street tree			
Property Address (Include year built, if known): 505 Metcalf St.			
Property Owner Name(s): City of New Bern	Owner Mailing Address:	Phone #'s:	Email:
Applicant Name (if different): Foster Hughes Director of Parks & Rec	Applicant Mailing Address: Po Box 1129 New Bern, NC 28563	Phone #'s: 252-639-2901	Email: HughesF@NewBernNC.gov

II. Project Information: (See "CoA Instructions" & "Historic Guidelines" for help in completing this section)
1. Provide a detailed description of work to be conducted on site: (Attach additional sheets if needed) We are requesting removal of an Elm tree at 505 Metcalf St. The tree is in poor shape, has significant rot and the surface roots were recently cut when new water/sewer lines were installed on the street. The Parks and Recreation Director has declared this tree a hazard. (City ord. Sec. 78-7). <div align="right">Continued on additional sheet or attached brochure <input type="checkbox"/></div>
2. Reference the specific Guideline(s) in the "Historic District Guidelines" which you believe apply to this project: (page and guideline number): Guideline 2.4.1. Maintain Mature Street Trees. <div align="right">Continued on additional sheet or attached brochure <input type="checkbox"/></div>
3. Provide a detailed description of materials to be used (copies of brochures, texture, etc.): Reference the specific Guidelines in the Historic District Guidelines for the proposed material(s). The tree will be removed and stump will be ground. Parks and Recreation will replace the tree with a Main Street Shantung Maple tree. <div align="right">Continued on additional sheet or attached brochure <input type="checkbox"/></div>

III. Additional Information Provided: (See "CoA Instructions" for more detail)

Plan(s) of Work, with: (please check all of those which are included with this application)

- ☐ Site plan (with annotated notes showing existing site and requested work)
- ☒ Photographs of the building and location where the proposed work will be completed
- ☒ Annotated notes or photos of materials to be used (samples may also be submitted)
- ☐ Floor plan with dimensions (for additions)
- ☐ Elevations with dimensions (for exterior additions or renovations)
- ☐ Supporting materials (brochures, photos of similar New Bern projects, estimates, etc.)
- ☐ Letter from owner acknowledging this application, in the case of submission by an applicant or lessee.

Please see Development Services Staff (Staff) prior to submittal for initial review of the application and advisement if additional information will be required before consideration at a Historic Preservation Commission hearing.

Please read the following statements. Your signature below acknowledges that you have read the statements and attest to their accuracy:

Check one:

- ☒ I am the owner of the Property, or
- ☐ I am acting on behalf of the owner of the property and I have attached a letter from the owner(s) indicating their knowledge of this application.

- ◆ I understand that submittal of this application does not constitute approval of proposed alterations.
- ◆ I understand that the approval of this application by City Staff or the New Bern Historic Preservation Commission (HPC) does not constitute approval of other federal, state, or local permit applications.
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- ◆ I understand that the property referenced by this Certificate of Appropriateness (CoA) application is in one of New Bern's local historic districts and that it represents a part of New Bern's historic fabric. If a CoA is approved by HPC or Staff, I agree to implement all changes as specified in the approved CoA, including any conditions. I understand that I am responsible for contacting Staff if I have any questions regarding the allowed changes specified in the approved CoA.
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- ◆ I affirm that all the information included in this application is true to the best of my knowledge.
- ◆ I understand that incomplete applications cannot be considered.

Feth Hugel

Signature of Applicant/Owner

1-24-19

Date

APPLICATION SHOULD BE SUBMITTED TO THE DEVELOPMENT SERVICES MAIN OFFICE AT 303 FIRST ST. NO LESS THAN 2 WEEKS PRIOR TO UPCOMING MEETING. FOR FURTHER INFORMATION, CONTACT THE ADMINISTRATOR OF THE HISTORIC PRESERVATION COMMISSION AT (252) 639-7583.

Metcalf Street Tree Issues

The trees affected are 505, 508, 512 Metcalf Street.



Legend

Public Park/Street Tree Evaluation Form

Location of Tree: 505 Metcalf St.
Front of 505 at curb.

Tree Species/Variety (if known):

Elm

Approximate Height: 30'

Approximate Width/Breadth: 40"

Trunk Caliper ("):

Please rate, on a scale of 1 to 5 with 1 being problematic and 5 being most problematic, the tree on the following measurers:

Broken, cracked, missing, or dying limbs or branches:	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>✓ 5</u>
Rubbing/crossing branches or limbs (canopy density):	<u>1</u>	<u>✓ 2</u>	<u>3</u>	<u>4</u>	<u>5</u>
Signs of decay (canker, conk, insect damage):	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>✓ 5</u>
Wounds or cracks on trunk:	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>✓ 5</u>
Leaning trunk:	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>✓ 5</u>
Missing canopy sections:	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>✓ 5</u>
Roots pushing up adjacent pavement:	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>✓ 5</u>

Is the canopy encroaching on utility lines?

✓ Yes No

Is the canopy encroaching on adjacent buildings/structures:

 Yes ✓ No

Is the tree encroaching on vehicular or pedestrian rights of way?

✓ Yes No

Has the tree been badly pruned or misshapen by pruning?

✓ Yes No

Other deficiencies cited: Tree has signs of decay due to excessive crown and root pruning. Tree has severe lateral growth due to topping for utilities. The anchoring of tree has been compromised due to lateral growth of crown and root pruning.
Please attach photographs of trees deemed to be particularly problematic.

FOR AC USE ONLY:

Date Received: _____

Date Inspected/verified: _____

Refer to: ✓ P&R Planning PW Utilities DOT

 Other _____

(specify)

Date Referred: _____

PUBLIC PARK/STREET TREE EVALUATION AND RESOLUTION FORM

(Please complete both front and back)

I. Request information:

Requested By:

Date: _____

Tel: _____

Full Name/Title

Email: _____

Brief description of problem:

Received By:

Date: _____

Tel: _____

Full Name/Title

Email: _____

Department: ☐ Parks & Recreation

☐ Utilites

☐ Planning

☐ NCDOT

☐ PW

☐ Other; _____

(Specify)

II. Referral & Evaluation Information:

Referred to: Michael Carroll Horton
Full Name (no initials)

Parks & Grounds Superintendent
Title

Date: 1/24/2019

Department: ☒ Parks & Recreation

☐ Utilites

Work Order # (if applicable)

☐ Planning

☐ NCDOT

☐ PW

☐ Other

(Specify)

Evaluated/

Inspected by: Michael Horton
Full Name (no initials)

Parks & Grounds Superintendent
Title

III. Resolution Information:

Action Required: ☐ No Action ☒ Removal ☐ Pruning

☒ Stump Grinding

☐ Other: _____
(specify)

Authorized by: _____
Full Name (no initials)

Title

Department: ☒ Parks & Recreation

☐ Utilites

☐ Planning

☐ NCDOT

☐ PW

☐ Other

(Specify)

COPY of completed form sent to Appearance Commission _____











Main Street® Shantung Maple | *Acer truncatum* 'WF-ATI' PP 20109

In the southern great plains, Shantung maple has turned heads as a reliable shade tree for tough climates and soils. Now we are growing Main Street®, this promising selection from the accomplished nurseryman, Mike Worthington. Mike chose Main Street® for its pleasing branching habit and excellent fall color.

Category: Medium shade tree; deciduous

Hardiness: 4 to 8

Shade: Full sun for Main Street®; Shantung Maple

Foliage: Dark green

Fall Color: Orange-red

Bark: Gray-brown, eventually rough and fissured

Texture: Medium

Shape: Rounded Pyramid

Mature Size: 30' tall by 20' wide

Growth Rate: Medium

Adaptability: Adaptable to a wide range of soils, exceptional landscape stress tolerance

Native Habitat: China



FEE SCHEDULE (office use only)
 [] \$22 Standard Application (minor)
 [] \$107 Standard Application (major)



HPC Administrator
 HPCadmin@newbern-nc.org
 Work: (252) 639-7583
 Fax: (252) 636-2146

Application for a Certificate of Appropriateness
(For Alterations to Properties in Locally Designated Historic Districts)

For assistance see "CoA Instructions", as well as "Historic District Guidelines", available online at:
<http://www.newbern-nc.org/departments/development/historic-preservation/historic-preservation-guidelines/>

Type of Project: ☒ Exterior Alteration ☐ Addition ☐ Infill ☒ Site Work ☐ Other

I. Applicant/Owner Information:			
Property Address (Include year built, if known): Year built 1882-508 Johnson St, New Bern, NC 28560			
Property Owner Name(s): Craig and Molly Perry	Owner Mailing Address: 508 Johnson St New Bern, NC 28560	Phone #'s: Craig-2526220898 Molly-8435310490	Email: Craig.perry@aacorp.com
Applicant Name (if different):	Applicant Mailing Address:	Phone #'s:	Email:

II. Project Information: <i>(See "CoA Instructions" & "Historic Guidelines" for help in completing this section)</i>
1. Provide a detailed description of work to be conducted on site: (Attach additional sheets if needed) Metal roof was destroyed from the winds that occurred hurricane Florence. A new roof will be installed using Architectural shingles (dark green). Manufacture: Owens Corning, 130mph wind rating. Decision to remove all metal and cedar is still in discussion. May lay a new roof directly on top of the existing structure to increase durability.
Continued on additional sheet or attached brochure <input type="checkbox"/>
2. Reference the specific Guideline(s) in the "Historic District Guidelines" which you believe apply to this project: (page and guideline number): Pg: 5-4 (Materials) 5.5.6
Continued on additional sheet or attached brochure <input type="checkbox"/>
3. Provide a detailed description of materials to be used (copies of brochures, texture, etc.): Reference the specific Guidelines in the Historic District Guidelines for the proposed material(s). Architectural shingles (dark green). Manufacture: Owens Corning, 130mph wind rating
Continued on additional sheet or attached brochure <input type="checkbox"/>

III. Additional Information Provided: (See "CoA Instructions" for more detail)

Plan(s) of Work, with: (please check all of those which are included with this application)

- ☒ Site plan (with annotated notes showing existing site and requested work)
- ☐ Photographs of the building and location where the proposed work will be completed
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- ◆ I affirm that all the information included in this application is true to the best of my knowledge.
- ◆ I understand that incomplete applications cannot be considered.


Signature of Applicant/Owner

1-8-2019
Date

APPLICATION SHOULD BE SUBMITTED TO THE DEVELOPMENT SERVICES MAIN OFFICE AT 303 FIRST ST. NO LESS THAN 2 WEEKS PRIOR TO UPCOMING MEETING. FOR FURTHER INFORMATION, CONTACT THE ADMINISTRATOR OF THE HISTORIC PRESERVATION COMMISSION AT (252) 639-7583.

Owens Corning TruDefinition Duration 32.8-sq ft Chateau Green Laminated Architectural Roof Shingles



- Features patented SureNail Technology- first and only reinforced nailing zone on the face of the shingle for easy, fast, and accurate nailing instructions
- SureNail Strip enhances the amazing grip of Our proprietary Tru-Bond sealant for exceptional wind resistance
- Our TruDefinition colors are specially formulated to capture the bright, vibrant hues and dramatic shades that showcase the aesthetic appeal of your home
- Algae resistance limited warranty
- 130-MPH wind resistance limited warranty
- Limited lifetime warranty(for as long as you own your home)

SPECS

Series Name	TruDefinition Duration
Shingle Length (metric) (Centimeters)	100.012
Shingle Width (metric) (Centimeters)	33.655
Shingle Length (imperial) (Inches)	39.375
Shingle Width (imperial) (Inches)	13.25
Package Type	Bundle
Bundles per 100 Sq Feet	3
Fire Rating	Class A
Wind Rating (MPH)	130
Impact Resistance	None
Underlayment Required	Yes
Algae Resistant	Yes
Manufacturer Color/Finish	Chateau Green
Warranty	Limited lifetime
Coverage Area Unit of Measure	Square feet
Coverage Area per Package Quantity	32.8
Type	Architectural
Color/Finish Family	Green
ENERGY STAR Certified	No
Laminated	Yes



FEE SCHEDULE (office use only)
 [] \$22 Standard Application (minor)
 [] \$107 Standard Application (major)



HPC Administrator
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Application for a Certificate of Appropriateness
(For Alterations to Properties in Locally Designated Historic Districts)

For assistance see "CoA Instructions", as well as "Historic District Guidelines", available online at:
<http://www.newbern-nc.org/departments/development/historic-preservation/historic-preservation-guidelines/>

Type of Project: ☐ Exterior Alteration ☐ Addition ☐ Infill ☐ Site Work ☒ Other

I. Applicant/Owner Information: Public Street Tree			
Property Address (Include year built, if known): 508 Metcalf St.			
Property Owner Name(s):	Owner Mailing Address:	Phone #'s:	Email:
City of New Bern			
Applicant Name (if different):	Applicant Mailing Address:	Phone #'s:	Email:
Foster Hughes Director of Parks & Rec	PO Box 1129 New Bern, NC 28563	252 639-2915	HughesPO@NewBernNC.gov

II. Project Information: (See "CoA Instructions" & "Historic Guidelines" for help in completing this section)	
1. Provide a detailed description of work to be conducted on site: (Attach additional sheets if needed) We are requesting removal of a Pecan Hickory Tree, located at 508 Metcalf St. The tree has been deemed a hazard by the Director of Parks and Recreation. The surface roots were recently cut when new water/sewer lines were installed. There were already concerns about this tree from Hurricane Florence. A risk assessment is included. The Appearance Commission also deemed this tree a hazard. <div align="right">Continued on additional sheet or attached brochure <input type="checkbox"/></div>	
2. Reference the specific Guideline(s) in the "Historic District Guidelines" which you believe apply to this project: (page and guideline number): Guideline 2.4.1. Maintain mature Street tree. <div align="right">Continued on additional sheet or attached brochure <input type="checkbox"/></div>	
3. Provide a detailed description of materials to be used (copies of brochures, texture, etc.): This tree will be removed and the stump ground. Parks & Recreation will replace the tree with a Main Street Shantung Maple Tree. <div align="right">Continued on additional sheet or attached brochure <input type="checkbox"/></div>	

III. Additional Information Provided: (See "CoA Instructions" for more detail)

Plan(s) of Work, with: (please check all of those which are included with this application)

- ☐ Site plan (with annotated notes showing existing site and requested work)
- ☐ Photographs of the building and location where the proposed work will be completed
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- ☐ Floor plan with dimensions (for additions)
- ☐ Elevations with dimensions (for exterior additions or renovations)
- ☐ Supporting materials (brochures, photos of similar New Bern projects, estimates, etc.)
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Please read the following statements. Your signature below acknowledges that you have read the statements and attest to their accuracy:

Check one:

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- ◆ I affirm that all the information included in this application is true to the best of my knowledge.
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Signature of Applicant/Owner

Date

APPLICATION SHOULD BE SUBMITTED TO THE DEVELOPMENT SERVICES MAIN OFFICE AT 303 FIRST ST. NO LESS THAN 2 WEEKS PRIOR TO UPCOMING MEETING. FOR FURTHER INFORMATION, CONTACT THE ADMINISTRATOR OF THE HISTORIC PRESERVATION COMMISSION AT (252) 639-7583.

Metcalf Street Tree Issues

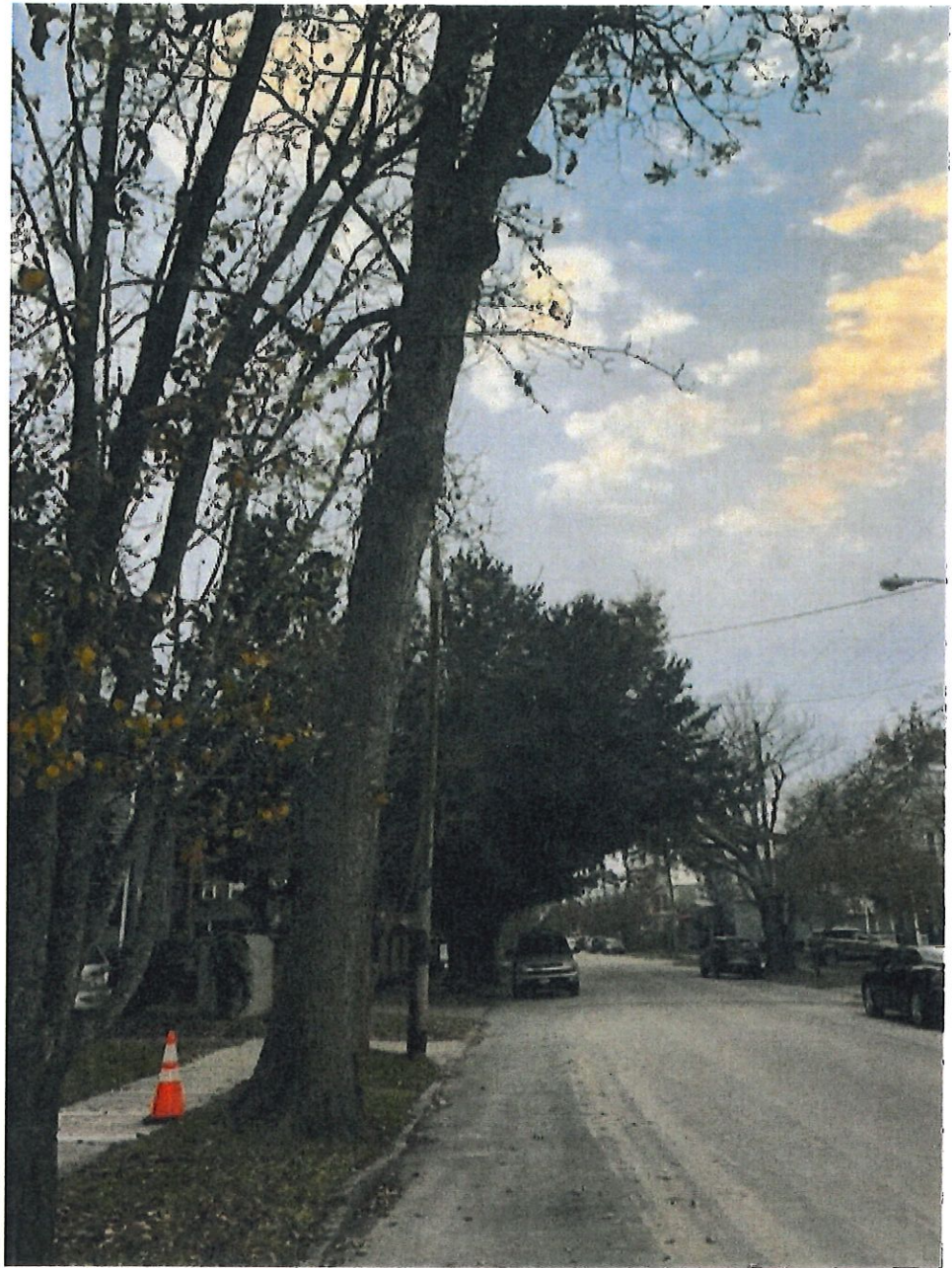
The trees affected are 505, 508, 512 Metcalf Street.



Legend









**PREMIER
FORESTRY &
ENVIRONMENTAL
CONSULTING, PLLC**



3 January 2019

City of New Bern, NC
c/o Mr. Foster Hughes
PO Box 1129
New Bern, NC 28563-1129

RE: Metcalf Street Tree Survey

Dear Mr. Hughes:

We have conducted full Tree Risk Assessment including an aerial inspection of the Pecan Hickory (*Carya illinoensis*) located at 508 Metcalf Street. What this means is that we don't believe this tree is in immediate danger of failing but the risks are there and will continue to worsen. The decay is located at an old wound where a section of the top broke out some time ago. There is little to no response growth, wound wood, around this area which means the decay will continue to spread. As the decay continues to spread it will make for very weak branch attachments. Branches with a lot of weight will likely come down. The decay will also spread down the trunk compromising the structural integrity of the entire tree. Also, the trees root plate shifted during hurricane Florence. Now the tree has some lean towards the street. This also caused the sidewalk to bust and become lifted. If this were to be repaired major tree roots would most likely be cut in a way that would be detrimental to the trees overall health and support. I believe, due to the history, location, and current state, this trees health will begin to decline. There are numerous "targets" in range of the tree if a failure were to occur. This could cause severe damage or injury. Because of this and a lack of mitigation options this tree should be considered on the moderate removal list. Monthly inspection as well as inspections after any high wind or heavy snow or ice should be conducted.

One problem with traditional paving is that it cracks and raises when roots grow under the surface. Alternatives include rubber pavers, composite plastic pavers, bricks, or pervious concrete. Pavers and bricks are more flexible than concrete, allowing roots to grow underneath without cracking the surface. They are also easier to repair. Pervious concrete allows air and water to pass through the surface of the sidewalk more easily, encouraging roots to grow deeper under the surface.

Office: 2807 Neuse Blvd. Ste 9 New Bern, NC 28560 Mailing: PO Box 1153 Vanceboro, NC 28586

Office: (252) 636-2340 Cell: (252) 717-9547

PremierForestry@gmail.com

Thank you for selecting Premier Forestry & Environmental Consulting, PLLC to assist with your forestry consulting needs. I look forward to working with you.

Regards,

PREMIER FORESTRY & ENVIRONMENTAL CONSULTING,
PLLC

A handwritten signature in black ink, appearing to read "Seth A. Ward", written in a cursive style.

Seth A. Ward, CF, RF, ACF
President/ Senior Forester

Foster Hughes

From: Bethanne Jacobson <bethannejacobson@gmail.com>
Sent: Sunday, January 20, 2019 10:25 AM
To: Foster Hughes
Cc: Sabrina Bengel; Sherry Jones; gormley1@suddenlink.net
Subject: Tree Removal - 508 Metcalf Street

Good morning Mr. Hughes:

I am writing to support of a request for the Pecan tree located in front of our property at 508 Metcalf Street be removed as my spouse and I will be unable to attend the HPC meeting due to medical difficulties.

The process of getting this tree removed has been a very long and difficult process the was initiated in 2013. Despite damage to vehicles from falling limbs (one vehicle was only 2 weeks old!), damage to our front sidewalk due to expanding root system, increasing damage to our entry walk, and the ongoing concern and anxiety that the tree would fall on the houses across the street at 507 (Jones) and 509 (Gormley) the Beautification Committee has denied it's removal.

When we purchased our home in 2013 we made a request for the tree to be removed and this was granted by the city along with the removal of a tree in our front yard. Unfortunately, the Beautification Committee then denied the removal of the street side tree. My spouse and I have periodically requested removal over the next several years as tree limbs fell on vehicles, the sidewalk damage increased, individuals have tripped and fallen on the damaged sidewalk, and the lean of the tree continues to increase. At one point our sidewalk was ground down by the city. It was unsightly but at least there was no elevation for people to trip on. That has since been undone by the continued root growth and lean of the tree. And, unfortunately, The elevation of the sidewalk is now higher then it was when it was originally ground down.

Just prior to hurricane Florence, myself and our neighbors (Jones/Gormley) called and requested immediate removal of the tree out of concern that the tree could not survive the predicted storm. The Beautification Committee again denied our request and this was immediately appealed his decision. At the appeal, my spouse indicated that it was irresponsible on the part of the Committee to not adequately evaluate the tree. Thankfully, a further evaluation did take place and in a recent email, Mr. Hughes indicated "After reviewing the report, I have deemed this tree to be hazardous. I also brought the report to the attention of the Appearance Commission during our regular meeting last night. The Commission did vote to remove the tree."

Thus, I respectfully request the tree be removed. And, the condition of the tree has likely been compromised even more by the recent water/sewage replacement on our block. The elevation of the sidewalk and entryway damage continues to increase. Given that our street will soon be part of a repaving project, it is hoped that the removal would occur before that occurs so the new street surface and curbing will not be damaged.

Thank you
Bethanne Jacobson

NOTE: Please be advised, City of New Bern email addresses changed to user@newbernnc.gov as of October 23rd. Please update your address book accordingly. Thank you for your assistance with this change. -----

----- If you are not the intended recipient, you must destroy this message and inform the sender immediately. This electronic mail message and any attachments, as well as

Main Street® Shantung Maple | *Acer truncatum* 'WF-ATT' PP 20109

In the southern great plains, Shantung maple has turned heads as a reliable shade tree for tough climates and soils. Now we are growing Main Street®, this promising selection from the accomplished nurseryman, Mike Worthington. Mike chose Main Street® for its pleasing branching habit and excellent fall color.

Category: Medium shade tree; deciduous

Hardiness: 4 to 8

Shade: Full sun for Main Street®; Shantung Maple

Foliage: Dark green

Fall Color: Orange-red

Bark: Gray-brown, eventually rough and fissured

Texture: Medium

Shape: Rounded Pyramid

Mature Size: 30' tall by 20' wide

Growth Rate: Medium

Adaptability: Adaptable to a wide range of soils, exceptional landscape stress tolerance

Native Habitat: China



FEE SCHEDULE (office use only)
 [] \$22 Standard Application (minor)
 [] \$107 Standard Application (major)



HPC Administrator
 HPCadmin@newbern-nc.org
 Work: (252) 639-7583
 Fax: (252) 636-2146

Application for a Certificate of Appropriateness
(For Alterations to Properties in Locally Designated Historic Districts)

For assistance see "CoA Instructions", as well as "Historic District Guidelines", available online at:
<http://www.newbern-nc.org/departments/development/historic-preservation/historic-preservation-guidelines/>

Type of Project: ☐ Exterior Alteration ☐ Addition ☐ Infill ☐ Site Work ☒ Other

I. Applicant/Owner Information: Public Street Tree			
Property Address (Include year built, if known): 512 Metcalf St.			
Property Owner Name(s): City of New Bern	Owner Mailing Address:	Phone #'s:	Email:
Applicant Name (if different): Foster Hughes Director of Parks & Rec.	Applicant Mailing Address: PO Box 1129 New Bern, NC 28563	Phone #'s: 252 639-2915	Email: HughesF@Newbern NC.gov

II. Project Information: (See "CoA Instructions" & "Historic Guidelines" for help in completing this section)	
1. Provide a detailed description of work to be conducted on site: (Attach additional sheets if needed) We are requesting removal of an Water Oak Tree at 512 Metcalf St. The tree has anchoring issues due to the surface roots recently being cut when water/sewer lines were installed. The tree has been poorly pruned due to overhead line issues. A gas line runs through the root ball. The Parks & Recreation Director has declared this tree a hazard (City ord. 78-7). Continued on additional sheet or attached brochure <input type="checkbox"/>	
2. Reference the specific Guideline(s) in the "Historic District Guidelines" which you believe apply to this project: (page and guideline number): Guideline 2.4.1, maintain mature street trees. Continued on additional sheet or attached brochure <input type="checkbox"/>	
3. Provide a detailed description of materials to be used (copies of brochures, texture, etc.): Reference the specific Guidelines in the Historic District Guidelines for the proposed material(s). This tree will be removed and the stump will be ground. Parks & Recreation will replace the tree in close proximity with a Main street Shantung Maple tree. Continued on additional sheet or attached brochure <input type="checkbox"/>	

III. Additional Information Provided: (See "CoA Instructions" for more detail)

Plan(s) of Work, with: (please check all of those which are included with this application)

- ☐ Site plan (with annotated notes showing existing site and requested work)
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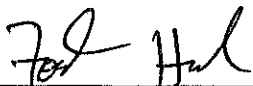
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Signature of Applicant/Owner

1-24-19

Date

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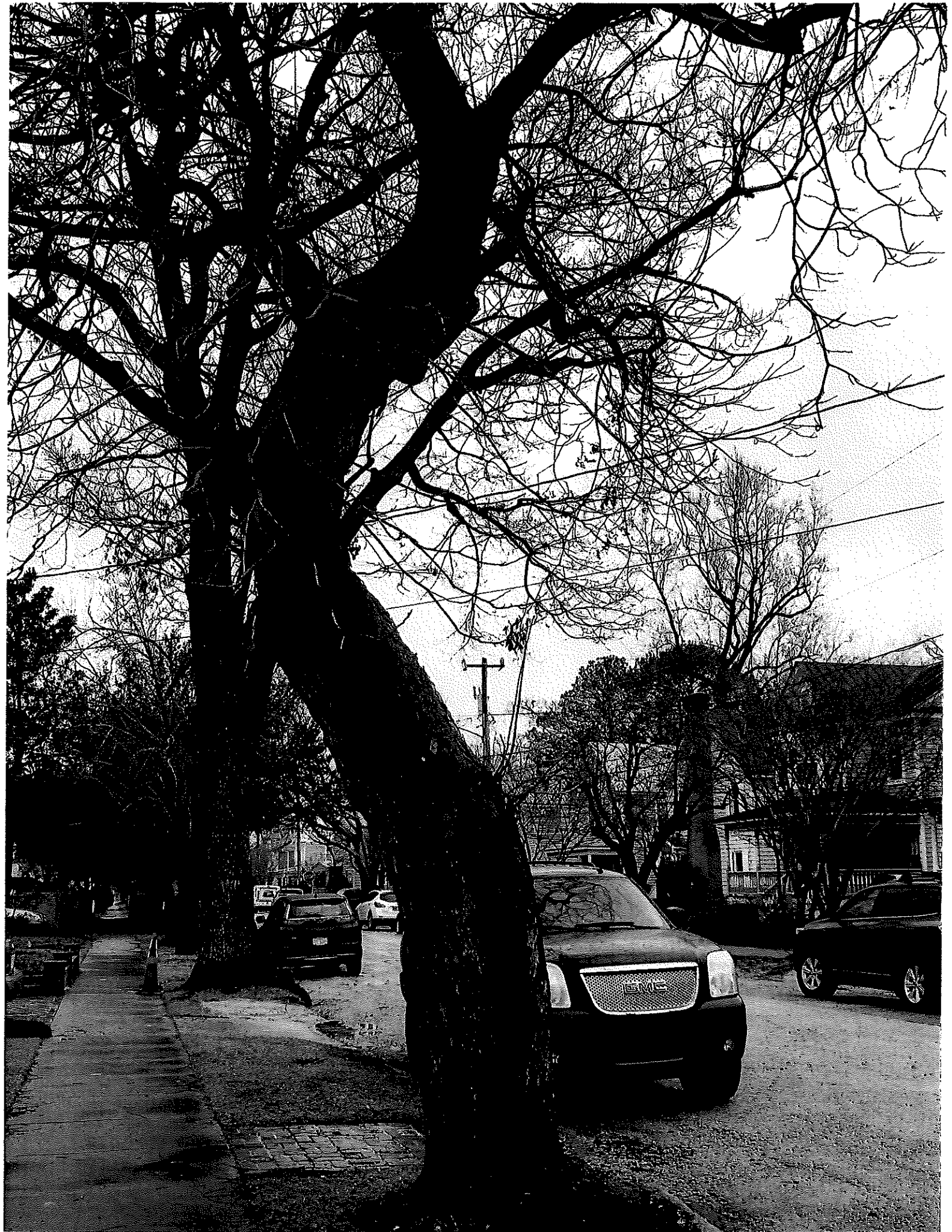
Metcalf Street Tree Issues

The trees affected are 505, 508, 512 Metcalf Street.



Legend









Public Park/Street Tree Evaluation Form

Location of Tree: 512 Metcalf st.
Located at curb.

Tree Species/Variety (if known):

Water Oak

Approximate Height: 45'

Approximate Width/Breadth: 36"

Trunk Caliper ("):

Please rate, on a scale of 1 to 5 with 1 being problematic and 5 being most problematic, the tree on the following measurers:

Broken, cracked, missing, or dying limbs or branches:	<u>1</u>	<u>✓ 2</u>	<u>3</u>	<u>4</u>	<u>5</u>
Rubbing/crossing branches or limbs (canopy density):	<u>1</u>	<u>✓ 2</u>	<u>3</u>	<u>4</u>	<u>5</u>
Signs of decay (canker, conk, insect damage):	<u>1</u>	<u>2</u>	<u>✓ 3</u>	<u>4</u>	<u>5</u>
Wounds or cracks on trunk:	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>✓ 5</u>
Leaning trunk:	<u>1</u>	<u>✓ 2</u>	<u>3</u>	<u>4</u>	<u>5</u>
Missing canopy sections:	<u>1</u>	<u>✓ 2</u>	<u>3</u>	<u>4</u>	<u>5</u>
Roots pushing up adjacent pavement:	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>✓ 5</u>

Is the canopy encroaching on utility lines?

✓ Yes No

Is the canopy encroaching on adjacent buildings/structures:

 Yes ✓ No

Is the tree encroaching on vehicular or pedestrian rights of way?

✓ Yes No

Has the tree been badly pruned or misshapen by pruning? (root pruning)

✓ Yes No

Other deficiencies cited: Tree has been deemed hazardous due to excessive root pruning. The anchoring of tree has been compromised due to root damage during road repairs. Tree has a split. Natural gas line is also running under this root ball, which poses a potential threat.

Please attach photographs of trees deemed to be particularly problematic.

FOR AC USE ONLY:

Date Received: _____

Date Inspected/verified: _____

Refer to: _____ P&R _____ Planning _____ PW _____ Utilities _____ DOT

_____ Other _____
(specify)

Date Referred: _____

Main Street® Shantung Maple | *Acer truncatum* 'WF-ATI' PP 20109

In the southern great plains, Shantung maple has turned heads as a reliable shade tree for tough climates and soils. Now we are growing Main Street®, this promising selection from the accomplished nurseryman, Mike Worthington. Mike chose Main Street® for its pleasing branching habit and excellent fall color.

Category: Medium shade tree; deciduous

Hardiness: 4 to 8

Shade: Full sun for Main Street®; Shantung Maple

Foliage: Dark green

Fall Color: Orange-red

Bark: Gray-brown, eventually rough and fissured

Texture: Medium

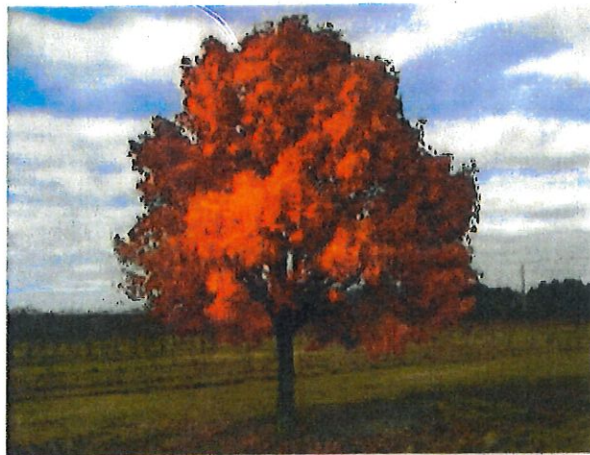
Shape: Rounded Pyramid

Mature Size: 30' tall by 20' wide

Growth Rate: Medium

Adaptability: Adaptable to a wide range of soils, exceptional landscape stress tolerance

Native Habitat: China



**RECEIPT (TRC-013194-29-01-2019)
FOR CITY OF NEW BERN**

BILLING CONTACT
JAMES CHANCE
DU-AL ELECTRIC INC



Reference Number	Fee Name	Transaction Type	Payment Method	Amount Paid
015037-2019	Compliance Fee	Fee Payment	Check #5759	\$17.00
	Meter Service	Fee Payment	Check #5759	\$65.00
SUB TOTAL				\$82.00
TOTAL				\$82.00

FEE SCHEDULE (office use only)

- ☐ \$22 Standard Application (minor)
☐ \$107 Standard Application (major)



HPC Administrator
 HPCadmin@newbern-nc.org
 Work: (252) 639-7583
 Fax: (252) 636-2146

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(For Alterations to Properties in Locally Designated Historic Districts)

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<http://www.newbern-nc.org/departments/development/historic-preservation/historic-preservation-guidelines/>

Type of Project: ☐ Exterior Alteration ☐ Addition ☐ Infill ☐ Site Work ☒ Other

I. Applicant/Owner Information:			
Property Address (Include year built, if known): 528 E. Front Street - Ancillary Building - after 1960			
Property Owner Name(s): William Hand, III	Owner Mailing Address: 528 E. Front Street	Phone #'s:	
Applicant Name (if different): Sarah Afflerbach, AIA GO Architectural Design, PLLC	Applicant Mailing Address: 1202A Pollock Street New Bern, NC 28560	Phone #'s: 252-633-0322	Email: sarah@goarchdesign.com

II. Project Information: <i>(See "CoA Instructions" & "Historic Guidelines" for help in completing this section)</i>
1. Provide a detailed description of work to be conducted on site: (Attach additional sheets if needed) Remove the existing non-contributing brick masonry wall, piers, and chain link fence all along Johnson Street, interior enclosed garden area walls and pavers, leaving stairs up to the rear of the house. The owner is requesting this while the previously approved demo of the garage is going on to clear the way for the new garage and cottage and landscaping we will bring back later. <div align="right">Continued on additional sheet or attached brochure <input type="checkbox"/></div>
2. Reference the specific Guideline(s) in the "Historic District Guidelines" which you believe apply to this project: (page and guideline number): 6.4.1, 6.4.4, 6.4.5 <div align="right">Continued on additional sheet or attached brochure <input type="checkbox"/></div>
3. Provide a detailed description of materials to be used (copies of brochures, texture, etc.): Reference the specific Guidelines in the Historic District Guidelines for the proposed material(s). <div align="right">Continued on additional sheet or attached brochure <input type="checkbox"/></div>

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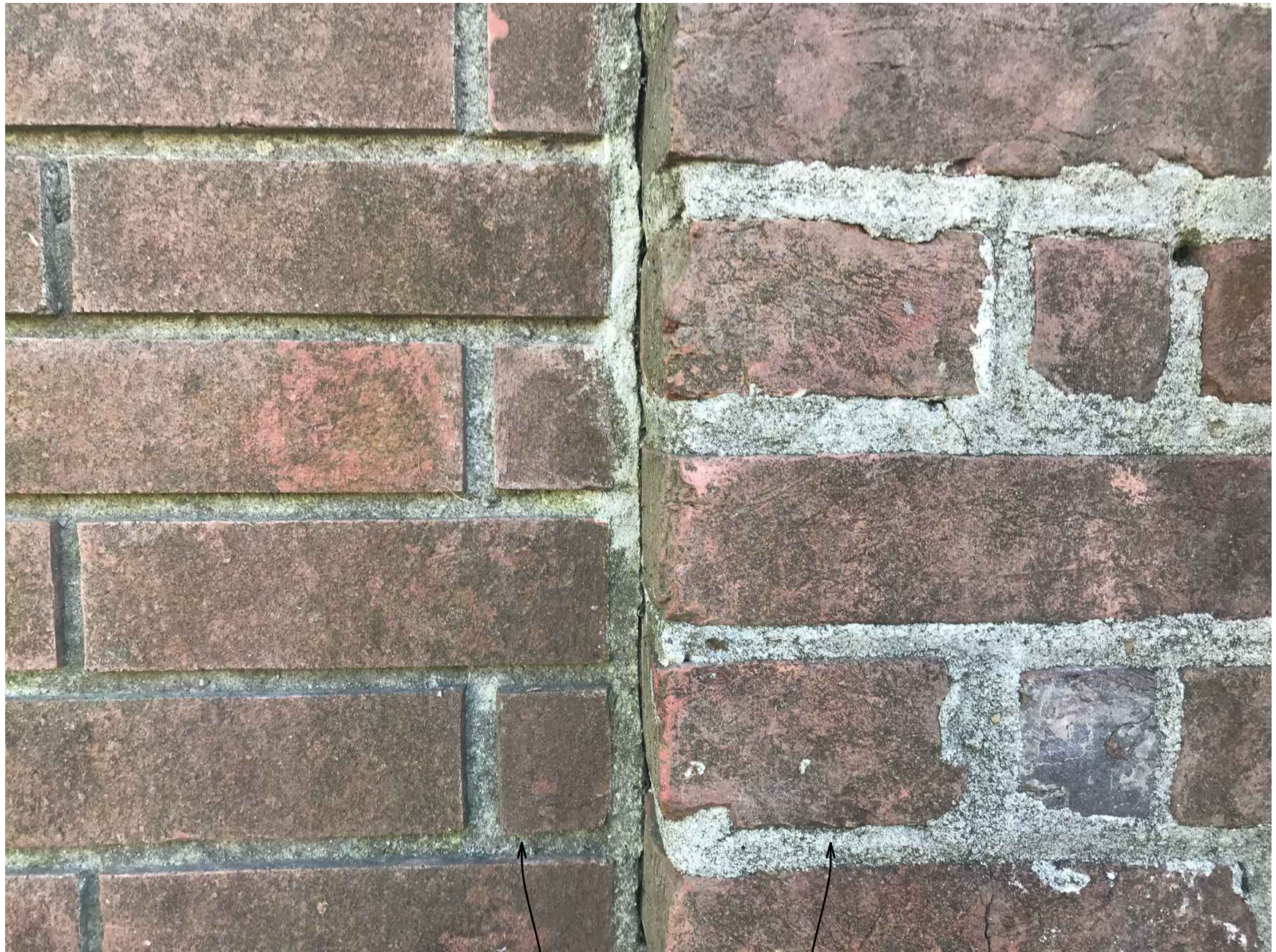
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Sarah Attleson
Signature of Applicant/Owner

1.14.19
Date

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REMOVE ALL BRICK MASONRY WALLS, PIERS AND FENCEING ALONG JOHNSON STREET

REMOVE ALL BRICK MASONRY WALLS, PIERS AND FENCEING ALONG JOHNSON STREET

REMOVE ALL BRICK MASONRY WALLS, PIERS AND FENCEING ALONG JOHNSON STREET



**GO ARCHITECTURAL
DESIGN, PLLC**

1202-A Pollock St., New Bern, NC 28560
(252)633-0322 Tel www.GOarchdesign.com

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Date: 01.11.2019

Revisions:

JONES JARVIS HOUSE 1810
528 EAST FRONT STREET, NEW BERN, NC 28560

AD-102

PHOTOS

12 X 18 SHEETS ARE HALF SIZE



REMOVE ALL BRICK MASONRY GARDEN WALLS



REMOVE ALL BRICK MASONRY GARDEN WALLS - STAIRS TO REMAIN FOR NOW



REMOVE ALL BRICK MASONRY GARDEN WALLS AND PAVERS



REMOVE ALL BRICK MASONRY GARDEN WALLS AND PAVERS



REMOVE ALL BRICK MASONRY GARDEN WALLS AND PAVERS



REMOVE ALL BRICK MASONRY GARDEN WALLS AND PAVERS



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1202-A Pollock St., New Bern, NC 28560
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Revisions:

JONES JARVIS HOUSE 1810
528 EAST FRONT STREET, NEW BERN, NC 28560

AD-103

PHOTOS

12 X 18 SHEETS ARE HALF SIZE

Aldermen

Sabrina Bengel
Jameesha S. Harris
Robert V. Aster
Johnnie Ray Kinsey
Barbara J. Best
Jeffrey T. Odham



300 Pollock Street, P.O. Box 1129
New Bern, NC 28563-1129
(252) 636-4000

Dana E. Outlaw
Mayor

Mark A. Stephens
City Manager

Petitioners requesting City of New Bern Historic Preservation Commission action on property not owned by them must have this form completed by the owner of the property.

CERTIFICATE OF APPROPRIATENESS OWNERS AUTHORIZATION

Dear Sir or Madame:

I am the owner of the property located at:

528 East Front St. New Bern NC 28560
(address, city, zip code)

I hereby authorize Sarah Atflerbach to appear with my consent, before the City of New Bern Historic Preservation Commissioner in order to request a Certificate of Appropriateness for the property referenced above.

I authorize you to present this matter on my/our behalf as the owner(s) of the property.

If there are any questions, please contact me at the following address and phone number:

William L. Hand III Phone 252-670-3228



Kathryn J. Hand by Wm Hand III DPOA
Owners Signature

Kathryn J. Hand by William L. Hand III DPOA
Print Name

11-28-12
Date

Sworn to and subscribed before me this 28 day of November, 2012.

Meridith L. Wesells
Notary Public:

My commission expires: 11/2/22



528 E. FRONT STREET - JONES JARVIS HOUSE



GARAGE TO BE DEMOLISHED



GARAGE TO BE DEMOLISHED



528 E. FRONT STREET - SITE PLAN



GARAGE TO BE DEMOLISHED



GARAGE TO BE DEMOLISHED



**GO ARCHITECTURAL
DESIGN, PLLC**

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Revisions:

JONES JARVIS HOUSE 1810
528 EAST FRONT STREET, NEW BERN, NC 28560

A-101

PHOTOS

12 X 18 SHEETS ARE HALF SIZE