



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission

FROM: Matt Schelly, AICP, City Planner

DATE: February 12, 2020

RE: Regular Meeting, 5:30 PM, Wednesday, February 19, 2020, in the Courtroom,
Second Floor, City Hall, 303 Pollock St.

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Old Business: None
4. New Business:
 - A. **610 New St.** – to include construction of a new garden shed in the Tertiary AVC.
 - B. **520 Craven St.** – to include in the Secondary AVC the addition of a new door, and extension of the existing pent roof over the new door, new pilaster, extension of the deck and railing, modifications to the deck steps, relocation of HVAC units onto the deck, relocation of the electric feed to the HVAC units.
 - C. **306 New St.** – to include installation of new 4-foot high, decorative metal fencing and gates in the Primary AVC, new 6-foot high wood privacy fence in the Tertiary AVC, and a concrete walkway in the Secondary AVC.
 - D. **719 E. Front St.** – to include construction, on a vacant lot, of an infill house in the Primary, Secondary, and Tertiary AVC. This is a reapplication, with modifications, of an expired CoA.
 - E. **248 Craven St.** – to include installation of new landscaping, fencing, and brick screen walls in the Primary, Secondary, and Tertiary AVCs.

F. 520 E Front St. – to include construction of a small storage shed with a low brick foundation and painted wood lap siding, doors, and trim to be located in the Secondary AVC.

**Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street).*

5. Removal of Trent Court from the Local Historic District
 - a. Discuss draft report.
 - b. Consider approval and request to send to SHPO for review and comment.
 - c. Request that staff proceed with Zoning Map Amendment process.
6. Administrative Updates
 - a. Guidelines for Flood Adaptation; Grant Application – update
 - b. 715 E. Front St. - update
7. Demolition By Neglect Updates
 - a. Formation of DBN Committee
8. General Public Comments
9. Adjourn