



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: **New Bern Historic Preservation Commission**
FROM: Matt Schelly, AICP, City Planner
DATE: June 9, 2020
RE: Regular Meeting, **5:30 PM, Wednesday, June 17, 2020**, in the Courtroom,
Second Floor, City Hall, 303 Pollock St.

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Hearings on Certificates of Appropriateness:
 - Introduction of Hearings and Rules of Procedure
 - Swearing-In of Speakers
 - Summary of the Hearing Process

Applications:

- A. **419 Metcalf St.** – to include installation and screening of a mechanical unit in the Primary AVC.
- B. **201 Eden St.** – to include construction of a new pump station at the rear and side of a vacant lot.
- C. **520 New St.** – to include a landscaping plan in the Primary and Secondary AVCs.
- D. **206 Craven St.** – to include replacing an existing pair of doors with a new door along an alley on the Secondary AVC.
- E. **704 E. Front St.** – to include elevating the existing house on a new brick lattice foundation, add new front steps and rear steps, and landscaping around the foundation.

**Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street).*

4. General Public Comments
5. Demolition By Neglect Committee Updates
 - A. **Report by Committee**
6. Guidelines Update Committee
 - A. **Report by Committee**
7. Old Business: None
8. New Business
 - A. **Proposed Changes to the Guidelines**
 - B. **Proposed Change to the Minor Works List**
9. HPC Administrator's Report
 - A. **Report on COAs Issued Since Prior Regular Meeting**

MAJORS:

 - 613 Broad St.: complete re-landscaping, fencing, lighting
 - 100 E. Front St. (Union Point Park): replacing the stage
 - 715 E Front St.: elevating the interior of the house.
 - 520 New St.: replace chain link fence with a wood fence and brick pier
 - 518 Metcalf St.: replace 1-story rear addition, kitchen window with doorway and brick stoop
 - 618 Craven St.: elevating the house, new brick front steps, new wood side steps
 - 712 New St.: new porch railing
 - 516 Metcalf St.: remove shutters
 - 229 E. Front St.: replace balcony flooring
 - 215 E. Front St.: cover wood fascia with metal
 - 717 E. Front St.: new landscape plan
 - 404 Avenue A: front door, columns, railing

MINORS:

 - 1221 N. Craven St. – gutters
 - 520 Metcalf St. – rear door
 - B. **Other Items and Updates**
10. Adjourn