



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: **New Bern Historic Preservation Commission**
FROM: Matt Schelly, AICP, City Planner
DATE: October 12, 2020
RE: Regular Meeting, **5:30 PM, Wednesday, October 21, 2020**, in the Courtroom,
Second Floor, City Hall, 303 Pollock St.

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Hearings on Certificates of Appropriateness:
 - A. **Hearings: Introduction, Swearing-In, Summary of Process**
 - Introduction of Hearings and Rules of Procedure
 - Swearing-In of Speakers
 - Summary of the Hearing Process
 - Applications:**
 - B. **612 New St.** – to include new railing on the porch in the Primary AVC, screening the existing porch and including a new wood screen door in the Secondary AVC, and constructing a new wood deck and an accessory Structure in the Tertiary AVC.
 - C. **205 King St.** – to include replacing a wood gate with a decorative metal gate in the Secondary AVC.
 - D. **830 Queen St.** – to include new wood railing, wood porch ceiling, wood porch lattice skirting, new wood pilasters in the Primary AVC and new wood lap siding in the Tertiary AVC.
 - E. **613 Pollock St. - Tryon Palace Garden Cottage** – to include a new accessory structure in the Secondary or Tertiary AVC.
 - F. **801 E. Front St.** – to include a new design for construction of a new infill house.
 - G. **811 E. Front St.** – to include construction of a new infill house.
 - H. **815 E. Front St.** – to include construction of a new infill house.
 - I. **808 E. Front St.** – to include construction of a new infill house.

J. 219 Middle St. – to include a new rooftop dining area, mechanical enclosure, and a metal exterior egress stairway in the Tertiary AVC.

**Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street).*

4. Old Business (non-hearing items tabled or continued from a previous meeting): None

5. General Public Comments

6. New Business

A. Request by Christian Evans to Be Appointed to the Prevention of Demolition By Neglect Committee

7. HPC Administrator's Report

A. Report on CoAs Issued since the Day before the Prior Regular Meeting until the Day before the Agenda Was Posted (9/15/20 - 10/8/20)

MAJORS:

419 Metcalf St. – HVAC unit in front of house

413 George St. – new addition

1229 National Ave. – carport and a concrete apron

1223 National Ave. – revise approved plan – roof design

MINORS:

1009 N. Craven St. – removal of laundry room window from 1960s-ish porch enclosure

419 Metcalf – tree replacement

301 E Front St. – trash enclosure fence

704 Craven St. ROW – tree replacement

616 New St. – tree replacement

B. Report on CoA Extensions Issued since the Prior Regular Meeting:

501 Metcalf St. – Extension until October 16, 2021, of the CoA approved October 16, 2019 - landscaping in front along Metcalf, add gate along New St., and new driveway and parking area behind the house with the following conditions: All on-site parking spaces are moved to the parking area at the rear of the house.

C. SHPO Training – recent HPC group viewing

i. Statutory Basis, Limits, Responsibilities for HPCs

D. Other Items and Updates

i. King Solomon Lodge grant award by the State – contract approved by Aldermen, signed by City Manager, sent to State for signatures 9/29.

ii. Resiliency Plan – report on third meeting for the plan

8. Commissioners' Comments

9. Adjourn