



Development Services Department  
303 First St. P.O. Box 1129  
New Bern, NC 28563  
(252) 639-7581

**TO:** **New Bern Historic Preservation Commission**  
**FROM:** Matt Schelly, AICP, City Planner  
**DATE:** January 13, 2021  
**RE:** Regular Meeting, **5:30 PM, Wednesday, January 20, 2021**, in the Courtroom,  
Second Floor, City Hall, 303 Pollock St.

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL  
639-7501 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

**REGULAR MEETING AGENDA – 5:30 PM**

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Hearings on Certificates of Appropriateness:
  - A. **Hearings: Introduction, Swearing-In, Summary of Process**
    - Introduction of Hearings and Rules of Procedure
    - Swearing-In of Speakers
    - Summary of the Hearing Process
  - Applications:**
  - B. **415 S. Front St. (Blackbeard's)** – to include replacing T-111 siding with louver screens and revising the roofing material for the covered deck in the Tertiary AVC.
  - C. **309 Bern St.** – to include an addition and new, screened porch in the Tertiary AVC.  
*\*Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street).*
4. Old Business (non-hearing items tabled or continued from a previous meeting): None
5. General Public Comments
6. New Business:
  - A. **Discuss and Decide on the HPC Training Videos**
7. HPC Administrator's Report
  - A. **Report on CoAs Issued since the Workday before the Prior Regular Meeting Agenda was posted until the Workday before this Agenda Was Posted (11/11/20 - 1/11/21)**

**MAJORS:**

719 E. Front St. – revisions to the approved CoA for a new infill house  
212 Hancock – resubmittal of expired CoA for porch revisions and new front terrace  
614 Craven St. – new brick and metal fencing and gate plus wood porch railing in the Primary AVC; and paving, metal gate, wood gate, and replacement wood window in the Tertiary AVC.

**MINORS:**

311 Bern St. – shed reroofing  
609 New St. – generator and mech unit  
616 Middle St. ROW – tree replacement  
1215 National Ave. ROW – tree replacement  
203 S. Front St. ROW – tree replacement  
413 George St. – Minor amendment of Major CoA  
511 New St. – metal gate  
802 Broad St. – labyrinth and mural  
612 New St. – HVAC units  
215 Middle St. – reapproval of COA: new window openings, additional front door  
246 Craven St. – repointing  
1404 National Ave – fencing, plantings, paving, parking  
317 Middle St. – repointing  
509 Broad St. – rear access ramp and deck  
802 Broad St. – sculpture, sign  
208 New St. – trees replacement  
207 Broad St. – deck replacement and new roof

**B. Report on CoA Extensions Issued since the Prior Regular Meeting:**

421 E. Front St. (Farmers Market) – Extension until January 22, 2022, of the CoA approved January 22, 2020 – new replacement garage doors.

**C. Other Items and Updates**

8. Commissioners' Comments
9. Adjourn