



Development Services Department
303 First St. P.O. Box 1129
New Bern, NC 28563
(252) 639-7581

TO: New Bern Historic Preservation Commission
FROM: Matt Schelly, AICP, City Planner
DATE: February 10, 2021
RE: Regular Meeting, **5:30 PM, Wednesday, February 17, 2021**, in the Courtroom,
Second Floor, City Hall, 303 Pollock St.

INDIVIDUALS WITH DISABILITIES REQUIRING SPECIAL ASSISTANCE SHOULD CALL
639-7501 NO LATER THAN 3 P.M. THE DATE OF THE MEETING

REGULAR MEETING AGENDA – 5:30 PM

1. Opening of Meeting with Roll Call
2. Approval of Minutes of Previous Meeting(s)
3. Hearings on Certificates of Appropriateness:
 - A. **Hearings: Introduction, Swearing-In, Summary of Process**
 - Introduction of Hearings and Rules of Procedure
 - Swearing-In of Speakers
 - Summary of the Hearing Process
 - Applications:**
 - B. **215 Craven St.** – to include the installation of a storefront storm protection system in the Primary AVC.
 - C. **311 Bern St.** – to include the installation of new, wood window blinds and new, wood, 4-foot-high fencing in the Primary AVC.
 - D. **227 Middle St.** – to include a second-floor addition in the Tertiary AVC.

**Please note that applications for these projects, including proposed plans, are available for review during normal business hours in the Development Services Department (303 First Street).*
4. Old Business (non-hearing items tabled or continued from a previous meeting):
 - A. **Awards Work Group** – discussion of award categories and examples
5. General Public Comments
6. New Business:
 - A. **Appoint representative to Resiliency Plan stakeholder meeting**

B. Training Opportunity - National Alliance of Preservation Commissions – Community Assistance and Mentoring Program modules on Community Resilience and Disaster Planning

7. HPC Administrator’s Report

A. Report on CoAs Issued since the Workday before the Prior Regular Meeting Agenda was posted until the Workday before this Agenda Was Posted (1/11/21 - 2/09/21)

MAJORS:

415 S. Front St. – Blackbeard’s revisions
808 E. Front St. - amend approved design
309 Bern St. – rear addition and screened porch

MINORS:

520 E. Front St. – shed size revision (CoA revision) and rear steps railing (Minor)
208 Metcalf St. – front steps handrails

B. Report on CoA Extensions Issued since the Prior Regular Meeting:

421 E. Front St. (Farmers Market) – Extension until January 22, 2022, of the CoA approved January 22, 2020 – new replacement garage doors.

C. Other Items and Updates

State Statute 160 D - update

8. Commissioners’ Comments

9. Adjourn